

Acton (Mass.)
Annual reports. Town of
Acton, Massachusetts



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1981 Acton Town Report



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Dedication

This report is dedicated to the many town employees and volunteers who responded so effectively to the emergency created by the Styrene Incident at the W. R. Grace Co. on August 27 - 28, 1981.

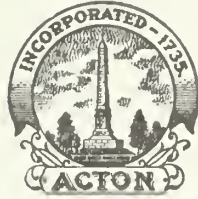
The prompt actions of the Acton Fire Department and the Acton Police Department showed commendable professionalism under very strenuous conditions.

The on site expertise of the Health Director and follow-up efforts to protect the public health are greatly appreciated.

The Town of Acton gives a special recog-

nition to the efforts of the many volunteers, Civil Defense, Auxiliary Police and Red Cross who came out in the middle of the night to serve the needs of the town in this emergency. They set up a shelter center at the ABRHS gym and went door to door carrying out the voluntary evacuation of areas directly affected by the styrene fumes.

The cooperation of all those involved is hereby commended. We of Acton are pleased to know that when Acton needs you, YOU ARE THERE!
.....Thank You.



1981 Annual Reports

**Town of
Acton, Massachusetts**

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**Two Hundred and Forty-Sixth
Municipal Year**

For the year ending December 31st

National, State, and County Officials

President
RONALD W. REAGAN

Senators in Congress

Representative in Congress
5th Congressional District

Vice-President
GEORGE H.W. BUSH

Edward M. Kennedy
Paul E. Tsongas

James M. Shannon

Governor
of the
Commonwealth of Massachusetts

EDWARD J. KING

Lieutenant Governor

Secretary of the Commonwealth

Treasurer and Receiver General

Auditor of the Commonwealth

Attorney General

Councillor, 3rd Councillor District

Senator, Middlesex/Worcester District

Representatives in General Court
14th Middlesex Representative District

Thomas P. O'Neill, III

Michael Joseph Connelly

Robert Q. Crane

John J. Finnegan

Francis X. Bellotti

Herbert L. Connolly

Chester G. Atkins

John H. Loring

MIDDLESEX COUNTY

County Commissioners

Clerk of Superior Courts,
Middlesex County

Register of Deeds, Middlesex South District

County Treasurer

Register of Probate and Insolvency

District Attorney

County Sheriff

Thomas J. Larkin
Michael E. McLaughlin
John L. Danehy

Edward J. Sullivan

John F. Zamparelli

Rocco J. Antonelli

Paul J. Cavanaugh

John J. Droney

Edward F. Henneberry

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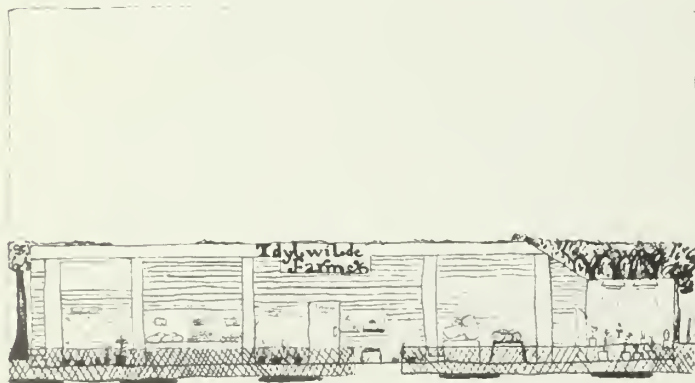
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Joey Mozer, "Windsor Green"
Gr. 6, Gates School



Jennifer Wang, "My House"
Grade 6, Gates School



Molly McCracken, "Idylwilde Farms"
Gr. 6, Gates School

Administration



Derek Gothie
Gates School

Board of Selectmen

1981 was a year of transition and change. Christopher Farrell, who had served the town as manager for 6 years, resigned after Town Meeting in May to take another job in Florida. Nancy Banks, his replacement, reported for duty October 1st. In between, Charles Sumner, who had assisted Chris, served as Acting Town Manager. Two new members of the Board of Selectmen, Nancy Howe and Pamela Resor substituted for Charlie the last two weeks in September.

This year of transition began with the Board of Selectmen attempting to reconcile Fire Department expenditures. There were also allegations of impropriety in the office of the Town Treasurer. Town Counsel conducted an investigation and submitted a written report. The Fire Chief was censured by the Selectmen for inappropriate expenditure of Fire Department funds. The Selectmen found that the allegations about the office of the Town Treasurer were baseless.

Proposition 2 1/2 meant significant reductions in town services proposed in the budget for FY'82. An agreement with the School Committee provided that the budget reductions would be proportionate to the schools' and town's share of the budget. This meant that neither the school nor the town would have to absorb all the reductions. But, for the town, these reductions resulted in the elimination of garbage collection, a 60% cut back in street repair and delay in any capital improvements. These issues, as well as reductions in every department, were thoroughly debated. The most controversial reductions related to the manning policy for the Police and Fire Departments. Police Officers and Fire Fighters expressed to the board their significant concern that the reductions in fire and police overtime impaired their ability to assure the safety of citizens and the protection of property.

Town Meeting began on time in April and passed the recommended budget with little change, but with considerable discussion and debate. Town Meeting and the Special Town Meeting within the Regular Town Meeting added significant dimension to the Town Bylaws by passing a comprehensive Wetlands Protection Bylaw and a Cluster Zoning provision. The Town Meeting voted not to accept, on behalf of the town, the school committee's proffered transfer of the Merriam School. The town did vote to expand the Commuter Parking Lot, purchase the Prison land on Route 2 and improve the lighting in the Library, a proposal that the Town Meeting had turned down several times previously. A new direction in solid waste disposal was chartered when the Town Meeting authorized the selectmen to participate in the Northeast Solid Waste Disposal Program.

The end of Town Meeting marked the end of Joyce Foley's three year term as selectman and Hayden Duggan's nearly two years on the

board. Both contributed to the board's successes and their sensible comments and insightful observations were missed by the board. The board welcomed Pamela Resor and Nancy Howe as it began the reorganization process at the first meeting following Town Meeting. Stanton Collins was elected Chairman, Gregory Jarboe, Vice-Chairman and Nancy Howe was elected Clerk. After accepting Christopher Farrell's resignation, and appointing Charles Sumner as Acting Town Manager, the board began the search for a permanent Town Manager. Advertisements resulted in more than 160 applications from as far away as the Virgin Islands and Los Angeles, California. The board began the arduous task of reviewing and evaluating the candidates. Valuable assistance was provided by the Personnel Board and its Chairman, Walter George. Walter's presence was invaluable to the ultimate success of our efforts and the board gratefully acknowledges his contribution.

On May 8, 1981 Governor King signed into law Acton's Condominium Bylaw. That bylaw, which the 1980 Town Meeting petitioned the Legislature to enact, provided protection to both the tenant and the purchaser of Acton rental units. Larry Weil, a citizen and apartment resident, had first raised the issue for Selectmen's consideration. The Board of Selectmen conducted public hearings and issued Condominium Permits for more than 113 units before the end of the year. This Board of Selectmen workload was in addition to the 12 Site Plan Hearings, 11 Free Standing Sign petitions, 3 new/used car license requests, 3 vicious dog hearings and 5 game license requests that the board considered and decided. At the same time we assisted the Charter Commission in their deliberations and advised the Federal EPA and State DEQE on W. R. Grace's plans and proposals. The latter activity is outlined in the Board of Selectmen's Special Groundwater Report, Part II.

Lycott Environmental Laboratories completed their field work and final report on the groundwater resources of Acton. The Selectmen, Planning Board, Wastewater Management Advisory Committee and the Water District reviewed and accepted this report. The aquifer protection program was outlined and progress achieved toward its completion.

On the night of August 27th, the Selectmen were called to the W. R. Grace facility in South Acton where an underground tank of styrene had begun a chemical reaction resulting in the ejection into the air of noxious styrene fumes. The 60 foot white plume erupted at approximately 11:00 P.M. and continued until 4:30 the following morning. Acton's Fire Department, Police Department, Civil Defense and Health Department responded to the incident. Citizens in the neighborhood were awakened and informed of the incident and advised that a relocation shelter was being operated at the High School gym. The Police

and Fire Department in Concord undertook a similar approach with the evacuation of some 700 of its citizens.

The Selectmen immediately directed an in-depth, detailed investigation of the causes and health effects.

In early September the Selectmen ordered a Special Town Meeting to determine what to do with the nearly one million dollars in additional local aid we received from the state. Town Meeting voted that most of this money would be retained as Free Cash, but funds were used to restore reductions in the Police and Fire Department overtime accounts and to purchase, instead of bond, several capital improvement projects.

Shortly after Nancy Banks reported as Town Manager, the board met to evaluate its performance and chart new directions. The budget process began soon thereafter and the implications of Proposition 2 1/2 became even

more severe as we looked toward the second year of this tax cutting regulation.

We congratulated two long-time town employees, Captain Edward Belmont of the Fire Department and Margaret Cox of the Town Clerk's Office on their retirement from town services. We also acknowledged the significant contribution of Charles Sumner, as he left service in Acton and began a new job as Administrative Assistant to the Littleton Board of Selectmen.

We noted minimum turnover among volunteers to town boards but did accept, with regret, Bill Becklean's decision not to be re-appointed to the Planning Board.

STANTON J. COLLINS, JR., Chairman

GREGORY M. JARBOE, Vice Chairman

NANCY C. HOWE, Clerk

JOAN N. GARDNER

PAMELA P. RESOR

Town Manager's Report



Nancy Banks
Town Manager

is currently under review it is evident that to meet the current guidelines additional areas need to be cut. In preparing my budget which was submitted to the Selectmen December 1st, I have proposed reorganizations in the areas of building maintenance and financial management in addition to service cuts. Both the reorganizations have been proposed to provide better management, clearer lines of authority and also, to provide a more efficient delivery of services. In building maintenance this will reduce the number of departments duplicating similar types of maintenance functions. This should reduce the level of equipment required as well as the overhead to administer departments performing the same function. The financial reorganization is recommended to insure better management and investment of Town funds. The process of determining how the town can reduce costs, consolidate services, and slow the rate of growth, for our fixed costs is going to be an ongoing process. There is no single service that we provide which does not benefit somebody in the community. Those people who benefit by a service do not wish to see that service changed or abolished. Hopefully, through citizen's involvement, on going evaluation of our service we will be able to develop reasonable compromises which do not adversely impact any of the different populations in the community.

My first three months have been busy and rewarding. I appreciate the excellent work and support from the town employees and the numerous citizen committees and citizens and most particularly the Selectmen for their continuing support. I urge citizens to contact me if you have any questions or concerns with which you feel that I may be of help or if you wish to share with me any of your own ideas as to how the Town should address some of the very difficult issues which we will be facing during the 80's. I look forward to working with the community and serving you.

1981 is the sixteenth year the Town has had a Town Manager form of government. This year the town selected its third Town Manager. My appointment was effective September 28, 1981. The first 3 months in office have largely been spent dealing with the transitions created by 2 1/2 and by new economic policies which have been proposed by the Reagan administration, in addition to learning about Acton and meeting it's citizens. Financial planning has been among my highest priorities. The FY82 Budget passed at the 1981 Spring town meeting and the special town meeting, reflected the first budgets under 2 1/2. The budget adopted represented total local expenditure of \$15,018,257 or 2.1 percent over the FY81- total local expenditures of \$14,710,461. This very low increase is in part due to reduced levels of services in town departments. Some reductions were small, others significant including reducing fire and police staffing, eliminating the highway road resurfacing program and reducing operating hours at the library. In FY83, the year that

Elected Town Officers

MODERATOR

Donald MacKenzie 1982

SELECTMEN

Nancy C. Howe 1984
Pamela P. Resor 1984
Stanton J. Collins 1982
Joan N. Gardner 1983
Gregory M. Jarboe 1983

LOCAL AND REGIONAL SCHOOL COMMITTEES

Robert Evans, Jr. 1984
F. Dore Hunter 1984
Susan Grolnic 1982
Cynthia Kramer 1982
Anne H. Ridley 1983
Sally Campbell 1983

TRUSTEES OF MEMORIAL LIBRARY

Vincent Parella 1984
Persis R. Green 1982
Joseph D. Grandine II 1983

ACTON HOUSING AUTHORITY

Ralph B. Peek 1986
Paul G. DerAnanian 1982
James Sargent 1983
Joseph Mercurio 1983
Marlin N. Murdock 1985

TRUSTEES OF WEST ACTON FIREMAN'S RELIEF FUND

H. Stuart MacGregor 1984
James B. Wilson 1982
Frederick A. Harris 1983

ACTON FIREMAN'S RELIEF FUND

John T. McLaughlin 1984
Richard A. Lowden 1982
Walter W. Sprague 1983

TRUSTEES OF CHARLOTTE GOODNOW FUND

Nancy Anne Gilberti 1984
Thelma L. Boatman 1982
James N. Gates 1983

TRUSTEES OF THE CITIZEN'S LIBRARY ASSOCIATION OF WEST ACTON

Jane Gallagher 1984
Priscilla Killian 1982
June Cobb* 1983

Appointments Made by Town Manager

ADMINISTRATIVE ASSISTANT

Charles L. Sumner* 5/31/82

ASSISTANT ASSESSOR

Victor E. Stewart 5/31/84

BOARD OF HEALTH

Donald Gilberti 1983
Louis A. Beauregard 1984
Daniel Costello 1982
Pam Resor 1982*

BUILDING COMMISSIONER

Don P. Johnson 1981

LOCAL BUILDING INSPECTOR

Maithias Mulvey 1892

CEMETERY COMMISSIONERS

Charles F. Putnam 1983
Harlan E. Tuttle 1984
Howard F. Jones 1982

CONSTABLES

David Allen 1982
Joseph C. Brown 1982
David J. Carpenter 1982
Frederick J. Hryniewicz 1982
Charles A. Morehouse 1982
Robert S. Rhodes 1982
Christine M. Joyce 1982

COUNCIL ON AGEING

R. Donald Biron 1982
Henry Young 1982
Barbara Smith 1982
Margaret Rennie 1982
Anna Reip 1982
Ann Murdock 1982
Barbara Willson 1982

Constance R. McNulty	1982
Anne T. Staples**	1981

ASSOCIATE MEMBERS

Ethel Smith	1982
-------------	------

DEPUTY BUILDING INSPECTOR

David F. Abbt	1982
---------------	------

DEPUTY FOREST WARDEN

Donald F. Copeland	1982
Clarence G. Frost	1982

DEP. INSPECTOR OF GAS PIPING & GAS APPLIANCES

Warren E. Bemis	1982
-----------------	------

DEPUTY INSPECTOR OF WIRES

Lawrence I. Tucker	1982
--------------------	------

DIRECTOR OF CIVIL DEFENSE

Donald W. Macaulay	1982
--------------------	------

DEPUTY DIRECTOR

Robert Ingram	1982
---------------	------

CIVIL DEFENSE FIRE DEPARTMENT

Advisor

Peter Robinson	1982
----------------	------

Firefighters - Auxiliary

David Bullard	1982
James Davis	1982
John Hawkes	1982
David Pizzano	1982
Bruce Vinal, Jr.	1982

Auxiliary Police Officers

Kenneth Sundburg, Deputy Director	
Charles Day, Captain	
Jack Batchelder, Lt.	
Dean Charter, Sgt.	all 1982
Ptl. Janet Morino	
Ptl. James Goodemote	
Ptrl. Jack Howes	

Advisor to Auxiliary Police

Sgt. Robert Rhodes

Explorer Post 7

John Andrews	Karen Hill
Joyce Campbell	Mike Coughlin
Donny Cullinane	Debbie Day
Chris Dudley	Linda Macaulay
Sally Donaldson	Mike March
Chris Gauthier	Ann Marino
Darring Sinclair	Chris Soar
Meg Stokinger	Steve Viviano
Jon Watson	Randy Watson

Adult Leaders

Gleen Campbell	Seth Campbell
Charles Day	John Hawkes
Mark Hickox	Richard A. Hickox
Larry Hill	Connie Sue Ingram
Robert Ingram	William Klauer
Norman Lake	Ellen Lambert
Carole Lee Landry	Donald Macaulay
Eleanor Macaulay	Thomas Wetherbee

DIRECTOR OF PUBLIC HEALTH

Steven Calichman	1982
------------------	------

DOG OFFICER

Patrick Palmer	1982
----------------	------

FENCE VIEWER

David F. Abbt	1982
---------------	------

FIELD DRIVER

William J. Durkin	1982
-------------------	------

FIRE CHIEF

Malcolm S. MacGregor	1982
----------------------	------

FIREMEN

(standing appointments)

Officer in Charge of Fire Preventions Bureau

Robert C. Craig

Captains

Edward Belmont*	Donald Copeland
Bernard Caouette	Clarence C. Frost
Robert C. Craig	Edward Bennett

Firefighters

Forrest Emerson Bean III	David Calkins
Joseph Conquest	Wayne A. Decker
Clifford K. Hicks	Milton Hart
James S. Kessler	William Klauer
David G. Nichols	Carl Robinson
William H. Soar, Jr.	Malcolm Perkins
Paul Simeone	Charles Sweet
Bruce L. Vinal	Robert Wetherbee
George B. Williams III	James Young
Peter A. Robinson	Brian Richter
Robert A. Vanderhoof	Richard O'Leary
William M. Priminao	Brent Wheeler

Firefighter/EMT

James D. Fenton	Russell Salamone
Daniel Morse	Dana C. Flint

Fire Department Dispatchers

Edward Power jr.	Robert Sabourin
David Hillman	Keith Robinson
Carol Murphy*	Robert Dupont*

Call Firefighters
(Standing Appointments)

LIEUTENANTS

Richard Gallant Carl Simeone

Firefighters
(Acton Center Station)

Ronald Calkins	Mark Deloury
Gary Finneault	William Hartman
Fisher Hills, Jr.	Lenny Kendall
Robert Sabourin	Richard Swenson
	Scott Vanderhoof

(South Acton Station)

Dean Melanson	Doug Stone
Kendall Hicks	David Hillman
Robert W. Puffer, III	Allen Nelson
Alan J. Waters	Jeff Hillman
Kenneth March	Eric Nelson
James Patton	William Soar
Robert Wilhide	

(West Acton Station)

Keith Robinson	Michael Smith
Charles Nevela	Daniel Morse

FOREST WARDEN

Malcolm S. MacGregor 1982

INSPECTOR OF ANIMALS

Patrick Palmer 1982

INSPECTOR OF GAS PIPING AND GAS APPLIANCES

Joseph G. Perry* 1982

INVESTMENT ADVISORY COMMITTEE

David B. Freese	1981
James L. Greenbaum	1981
Howel T. Evans, Jr.	1981
Charles F. Putnam	1981
Nancy C. Howe	1981
William Kingman	1981

INSPECTOR OF WIRES

Leslie F. Parke*	1981
Clarence G. Frost	1982

KEEPER OF THE LOCKUP

Chauncey R. Fenton, JR.

METROPOLITAN AREA PLANNING COUNCIL

William C. Sawyer 1982

PERMANENT BUILDING COMMITTEE

Peter L. Morbeck	1981
Donald M. Perkins	1981

John R. Folsom	1981
Thomas J. Regan, Jr.	1982
Edward L. Morrill	1982

POLICE DEPARTMENT
(Standing Civil Service Appointment)

Chief

Chauncey R. Fenton Jr.

Sergeants

Robert S. Rhodes	George W. Robinson
John T. McNiff	Robert P. Macleod
Robert L. Parisi	

Patrolmen

Bernard Harrison	Stephen McCarthy
William Hayes	Paul McGovern
Donald Bresnick	Paul Cogan
Brian Goodman	Robert L. Cowan
Lawrence Dupont	Bruce Nadeau
George Dristilaris	Frank Widmayer
Calvin O'Coin	Albert Crowley, Jr.
Thomas Rogers	James McPadden
Ronald Johnson	Raymond Grey Jr.
Dennis Thompson	Raymond LaRoche
James Green, Jr.	Daniel Toomey

Dispatchers

Phil Harris	Edward F. Powers	John MacLeod
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Matrons

June Carney	1982
Christine M. Joyce	1982

Special Officers

Edmond Diagnealut - W. R. Grace 1982

WESTFORD Special Police Officers for Acton
All 1982 expirations

Joseph Connell	Edward A. Cossette
Douglas L. Deware	David W. Hogg
Francis H. Chandonait Jr.	John Caron
William F Duggan	Patrick D. Haran
James Hayes	George E. Higgans
Michael Jelley	Terence J. Kane
George W. MacGregor, Jr.	Paul M. Montiny
Raymond V. Peachey	Timothy L. Pomerleau
Edward P. Rochon, Jr.	Joseph J. Roy
John Tzikopoulos	Robert E. Smith Jr.
Robert M. Welch, Jr.	James Doolin
Hervey Cote	

PUBLIC CEREMONIES & CELEBRATIONS COMMITTEE

Richmond P. Miller	1983
Martha Steeves	1983
David H. Donaldson	1981
E. Wilson Bursaw	1981
Robert W. Ingram	1982

PUBLIC WEIGHERS

William J. Durkin	1982
Bernard W. Harrison	1982

Robert S. Rhodes	1982
George w. Robinson	1982
Arthur P. Genetti	1982
Michael Kaulback	1982
Francis S. Mazza	1982
Phyllis Szidat	1982
James A. Barbato	1982
Robert M. Greenough	1982
Robert C. Nickerson	1982
Paul J. Mariano	1982
Irene M. D'Eno	1982

RECREATION COMMISSION four year term

Charles Morehouse	1984
Beatrice Perkins	1982
Carol Mahoney	1982
Frederick Nohmer	1985
Warren Orcutt	1985

RECREATION DIRECTOR

Thomas Haggerty	1982
-----------------	------

SEALER OF WEIGHTS AND MEASURE

Dana C. Flint*	1981
----------------	------

STREET LIGHT COMMITTEE

Booth D. Jackson	1982
H. Stuart MacGregor	1982
Leslie F. Parke	1982

SUPERINTENDENT OF CEMETERIES

T. F. Steward Kennedy	1982
-----------------------	------

SUPERINTENDENT OF INSPECT PEST CONTROL

Dean A. Charter	1983
-----------------	------

SUPERINTENDENT OF STREETS

Allen Nelson	1982
--------------	------

TOWN BUILDING/LAND ACQUISITION COMMITTEE

David Abbt	1981
Richard J. Calandrella	1981
Gerald B. Gallagher	1981
Richmond P. Miller	1981
Michael Rosenbaum	1981

TOWN ENGINEER

Ralph W. Herrick, Jr.	1982
-----------------------	------

TOWN FOREST COMMITTEE

Emery D. Nelson	1982
Franklin H. Charter	1982
Charles Landry	1982

TOWN REPORT COMMITTEE

Marilyn L. Barstow	1982
Stanley E. Bielski	1982
Pat MacNamara	1982
Dennis J. Ahern	1982
Nancy Shipley	1982

TREE WARDEN

Dean Charter	1982
--------------	------

VETERANS' AGENT & DIRECTOR OF VETERANS' SERVICE

Paul Cassidy	1982
--------------	------

VETERANS' BURIAL AGENT

T. F. Stewart Kennnedey	1982
-------------------------	------

VETERANS' GRAVES OFFICER

T. F. Stewart Kennnedey	1982
-------------------------	------

WORKMEN'S COMPENSATION AGENT

Theron A. Lowden	1981
------------------	------

Appointments Made by Town Manager Requiring Approval of the Board of Selectmen

BOARD OF ASSESSORS
3 YEAR TERM

Kotanchik, James J.
O'Donoghue, Edward H. Jr.
Bintliff, Raymond

CONSERVATION COMMISSION

Clark, Judith A.	5/31/82
Conant, Brewster	5/31/82
Freeman, Charles B.	5/31/82
Huising, Saskia	5/31/84
Sawyer, Dana	5/31/83
Torkelsen, Cynthia E.	
Donovan, Mary A.	5/31/84

TOWN COUNSEL
ONE YEAR APPOINTMENT

Callaghan, Acheson H., Jr.	5/31/82
----------------------------	---------

HISTORICAL COMMISSION
3 YEAR TERM

Dodson, Anita	5/31/84
Houghton, Marian E. H.	3/31/83
Klauer, William	5/31/84
Nylander, Robert H.	5/31/82
Kaduboski, Madeline C.	5/31/82

TOWN CLERK
ONE YEAR APPOINTMENT

Lesure, Lydia R. 5/31/82

TREASURER/ COLLECTOR

O'Connell, Walter C. 5/31/82
Banks, Nancy H. 2/12/82

YOUTH COMMISSION
7 MEMBERS - 3 YEAR TERMS

Gauthier, Peter L. 5/31/83
Hunter, Vanetta M. 5/31/82
Roberts, Jean K. 5/31/82
Wehr, Gary 5/31/84
Pasieka, Pat 5/31/84
Kinash, Linda 5/31/83
Fowle, Mark Douglas 5/31/82

Lucas, George B. 5/31/83
Sanford, Patti 5/31/84

ASSOCIATE MEMBERS
YOUTH COMMISSION

Bettman, Ellen S. 5/31/82
Casselbury, Nan 5/31/82
Cooney, Joseph 5/31/82
Harrison, Bernard 5/31/82
Thomas, Paul 5/31/82
Tuttle, Nancye 5/31/82
Watson, Thomas 5/31/82
Pope, Warren Frederick Jr. 5/31/84
O'Neill, Ann F. 5/31/84

Appointments Made by Selectmen

ARCHIVES COMMITTEE
3 YEAR TERM

MacRae, Charles M. 5/31/82
Shamel, Raymond 5/31/84
Story, Lawrence T. 5/31/83
Lesure, Lydia R. 5/31/84
Osborn, Gilbert S. 5/31/82
Nylander, Donald O. 5/31/82

AUDITING MONITORING COMMITTEE
ONE YEAR APPOINTMENT

Annis, George S.
McPadden, James J. 5/31/82
Kingman, William 5/31/82
Howe, Nancy 5/31/82

BOARD OF APPEALS
THREE YEAR APPOINTMENT

Flood, Harold W. 5/31/83
Grinnell, Kenneth L. 5/31/82
Maxwell, Marion 5/31/84

ASSOCIATE MEMBERS

Peterson, Marilyn 5/31/82
Pasieka, John F. 5/31/84
Kadison, Charles 5/31/82

CABLE TV. ADVISORY COMMITTEE
1 YEAR APPOINTMENT

Gilberti, Donald 5/31/82
LeBaron, John 5/31/82
Rosenthal, Ronald H. 5/31/82
Thorp, John 5/31/82
Vavruska, Ronald 5/31/82
Weil, Lawrence 5/31/82
Moser, Pat resigned 5/31/82
Covert, John 5/31/82
Steeves, Earl 5/31/82
Ohm, William H. resigned 5/31/82
Frolick, Jay Howard 5/31/82

COMMUNITY RESIDENCE MONITORING COMMITTEE

Bateman, Richard 5/31/81
Carroll, Nancy 5/31/81
Huber, Jane 5/31/81
Malcolm, Louise G. 5/31/82
Persson, Lorens A.A. 5/31/82
Resor, Pamela 5/31/81
Beauregard, Louis 5/31/82

HANSKOM FIELD ADVISORY COMMITTEE
ONE YEAR APPOINTMENT

Kadison, Charles 5/31/82
Tear, E. V.

AD HOC HOUSING COMMITTEE
1 YEAR APPOINTMENT - 9 MEMBER COMMITTEE

Duggan, Hayden A. 5/31/81
resigned
Foster, Craig 5/31/82
Harper, Sandy 5/31/82
McCarthy, Julie (Plng. Bd.) 5/31/82
replaced
Harting-Barratt, Pamela 5/31/82
Peek, Ralph 5/31/82
Sheehan, Shawn, Father 5/31/82
Werner, Robert 5/31/82
Jarboe, Gregory M. 5/31/82
Federman, Edward J. 5/31/82

LOCAL ARTS COUNCIL
(2 YEAR APPOINTMENT)

Isaacs, Jane 1/15/82
Nicholson, Jon resigned 1/15/82
Null, Wanda 1/15/82
Ormsbee, John E. 1/15/82
Ryan, William F. 1/15/82
Sagoff, Maurice 1/15/82
Wood, Evalyn resigned 1/15/82
Ziegler, Nelson resigned 1/15/82
Raftery, Helga 5/31/82
Korde, Shirish 5/31/82

ACTON'S DESIGNEE TO THE MIDDLESEX COUNTYADVISORY BOARDONE YEAR APPOINTMENT

Gerhardt, Nancy K. 5/31/82

NORTHEAST SOLID WASTE COMMITTEE1 YEAR APPOINTMENT

Loring, John 5/26/81

ASSOCIATE MEMBER

Merrill, Alan 5/26/81

PERSONNEL BOARD3 YEAR

Bowry, Grant A. 5/31/83
George, Walter E. C. 5/31/84
Hogan, Henry J. III 5/31/83
Levensaler, Walter L. 5/26/81
Young, Henry M. 5/31/82

PLANNING BOARD5 YEAR APPOINTMENT

Bayne, Sandy 5/31/84
Harting-Barratt, Pamela 5/31/86
McCarthy, Julie 5/31/82
Weare, Norman E. 5/31/85
Phillips, Leonard 5/31/83

REGISTRAR OF VOTERS

Barbadoro, Elizabeth A. 3/31/83
Driscoll, David E. 1982
Tuttle, George F. 5/31/83

SOUTH ACTON REVITALIZATION COMMITTEE12 MEMBER COMMITTEE - JULY 28, 19811 YEAR APPOINTMENT

Howe, Nancy 5/31/82
Harting-Barratt, Pam 5/31/82
Gilberti, Donald 5/31/82
Werner, Robert 5/31/82
Flood, Frank 5/31/82
Hadley, Mary 5/31/82
Hurlbert, Robert 5/31/82
Thompson, Antoinette 5/31/82
Tolman, Wilbur 5/31/82
Flannery, Edward 5/31/82
Erikson, John 5/31/82
Wendell, Bart 5/31/82
Mercurio, Joseph 5/31/82
Freeman, Charles 5/31/82
Brezinski, Frank T. 5/31/82

ADVISORY COMMITTEE ONSOLID WASTE MANAGEMENT1 YEAR APPOINTMENT

Durling, Eric 5/31/82
Gardner, Joan N. 5/31/82
Herrick, Ralph E. Jr. 5/31/82
Lewis, Steve 5/31/82
Sagoff, Charlotte 5/31/82
Merrill, Alan 5/31/82
Gmeiner, John 5/31/81

TOWN ACCOUNTANT

Wetherby, W. Roy 5/31/84

ASSISTANT TOWN ACCOUNTANT

Larson, Mary E. 5/31/82

TOWN MANAGERTHREE YEAR APPOINTMENT

Farrell, Christopher J. 5/31/81
Summer, Charles L. 4/29/81
Banks, Nancy H. 5/31/84

ADVISORY COMMITTEE ON TRANSPORTATION1 YEAR APPOINTMENT

Flood, Frank R. 5/31/82
Hitz, John S. 5/31/82
Hurst, Timm M. 5/31/82
Spenny, Curtis H. 5/31/82
Stimmel, Carol 5/31/82
Shahood, Jacqueline M. 5/31/82
McClellan, James H. 5/31/82
Brueck, Steven R. J. 5/31/82
Gavin, Vincent G. 5/31/82
Rand, Cheryl J. 5/31/82

WASTE WATER MANAGEMENT ADVISORY COMMITTEEONE YEAR APPOINTMENT

Costello, Daniel J. 5/31/82
Oi, Allen 5/31/82
Spotkill, Stanley J. 5/31/82
Klinkmueller, Johannes E. 5/31/82

COMMITTEE TO STUDY THE EFFECTSOF THE STYRENE INCIDENT

(Committee formed November 3, 1981)

Cadwgan, Richard 5/31/82
Ozkaynak, Haluk 5/31/82
Swallow, John 5/31/82

MEMBERS APPOINTED BY THE TOWN OF CONCORD

Schnitzer, Michael
Walker, Bill

STAFF

Monahan, Dan
Banks, Nancy

PRISON ADVISORY COMMITTEE

(Committee re-formed October 13, 1981)

Booma, Pamela 5/31/82
Hunter, Dore'
Rosenfeld, Arnold

Election Officers

PRECINCT 1

Gail Roche, Warden	1982
Donna Braidman, Deputy Warden	1982
Kathy Crockett, Clerk	1982
Marilyn Jeffrey, Deputy Clerk	1982
Grace Callanan, Inspector	1982
Ruth Bailey, Inspector	1982
Louise Malcolm, Deputy Inspector	1982
Barbara Nylander, Deputy Inspector	1982

PRECINCT 2

Irene McLaughlin, Warden	1982
John F. McLaughlin, Deputy Warden	1982
Barbara Mulvey, Clerk	1982
Violet Perry, Deputy Clerk	1982
Frances Collins, Inspector	1982
Theresa Carroll, Inspector	1982
Nancy Gilberti, Inspector	1982
Nancy Miller, Inspector	1982
Eleanor Petrocchi, Deputy Inspector	1982

PRECINCT 3

Dolores R. Nowokunski, Warden	1982
Mary D. Prendiville, Deputy Warden	1982
John C. Veasie, Clerk	1982
Elizabeth Charter, Deputy Clerk	1982
Janet E. Bubier, Inspector	1982
Bridie Connors, Inspector	1982
Kenneth Nowokunski, Dep. Inspector	1982
Ada E. Walker, Deputy Inspector	1982

PRECINCT 4

Mona V. Melymuka, Warden	1982
Elizabeth D. Lemere, Deputy Warden	1982
Marcia T. Fogelgren, Clerk	1982
Susan L. Moore, Deputy Clerk	1982
Pauline B. Johnson, Inspector	1982
Lucille V. Kress, Inspector	1982
Nathalie Dauphine, Dep. Inspector	1982
Maureen Doherty, Deputy Inspector	1982

PRECINCT 5

Katherine F. Arnold, Warden	1982
Barbara E. Neagle, Deputy Warden	1982
Margaret Douglas, Clerk	1982
Esther Perry, Deputy Clerk	1982
William H. Arnold, Inspector	1982
Margaret Bintliff, Inspector	1982
Ann Corcoran, Deputy Inspector	1982
Ardelia H. Hampke, Dep. Inspector	1982

PRECINCT 6

Joan Nelson, Warden	1982
Ruth R. Phelps, Deputy Warden	1982
Ester M. Bergin, Clerk	1982
Lorraine O. Condon, Deputy Clerk	1982
Thelma Crosby, Inspector	1982
Linda Luosalo, Inspector	1982
Charlotte Wetherbee, Inspector	1982
Marianne Varno, Inspector	1982
Helen Krysieniel, Deputy Inspector	1982
Eliot Nelson, Deputy Inspector	1982

Appointments Made by Moderator

FINANCE COMMITTEE 9 MEMBER COMMITTEE

Brandon, Robert	1981
Bursaw, Wilson	1981
Coughlin, Cornelius	1983
Freese, David	1982
Gerhardt, Nancy	1983
Ginn, Royce	1981
Manalan, Gena	1982
Murray, Joseph	1981

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE

Putnam, John W.
Palo A. Peirce

* Resigned

** Deceased

Town Services



Highway Department

GENERAL

The Highway Department started its work by sweeping all town ways, starting in South Acton. Next spring we shall start in Acton Center. This year we did not sweep the squares on a weekly basis as we had done in the past. This is one area where Proposition 2 1/2 cut our funds.

During the spring the Town Common was raked and fertilized and mowed during the summer. Trash barrels were installed where needed throughout the Town.

The parking lot behind Station One was completed. The area was loamed and seeded, and fences were installed.

Two soccer fields were constructed on the state land on School Street. This area was plowed, stones were removed, and then graded, limed, fertilized, seeded and watered.

Approximately 500 feet of steel I-Beam guard rail was installed along North Main Street. The old concrete posts will be used where needed throughout the Town.

The Department finished the large culvert on River Street near Merriam Lane. The wall was grouted, and cap stones were placed along the top of the wall. The area was loamed and seeded with a wild flower and grass seed mix.

The Highway Department purchased 2,000 cubic yards of loam from the Nashoba Ski area. This will be mixed with sand and used throughout the Town.

The sidewalk on South Main Street was loamed and seeded.

Brush was cut along the roadways where it presented a problem, and all roadsides were mowed.

Berm was installed on Old Lantern Road, North Main Street, at Harris Street, and Newtown Road at Evergreen Road.

Large stones were removed from the following streets: Old Lantern Road, Harris Street, Barker Road, Newtown Road, Charter Road, Martin Street, Lothrop Road, Smart Road, Nagog Hill Road, Broadview Road, Spencer Road, and Thoreau Road. These areas were filled with gravel, compacted, and then hot topped.

This fall the Department rebuilt the septic system at the Police Station. Because the bad weather set in, we will finish loaming and seeding the area in the spring.

The Ice House Pond parking lot was cleared of all the trash and brush, and parking was made available for ice skaters. We will try to keep the ice cleared for public skating.

DRAINAGE

The Department's largest drainage project was installing two culverts in Fort Pond Brook at River Street and Vanderbilt Road. The corrugated metal pipe arch culverts measured 6'3" in height, 9'4" in width, and 48' in length. The Brook channel was reconstructed with granite which we received from the State D.P.W. The head walls were made of the same.

Along with this project two 12" metal culverts were installed along with two catch basins and one manhole. Steel beam guard rail

was installed along both sides of the road. The binder course of Type I concrete was laid in place, and the area was loamed. In the spring the top course of Type I concrete will be applied, and the area will be reloaded and seeded.

A subdrain was installed along Seneca Road between Mohegan Road and Agawam Road.

Two culverts were replaced on Charter Road in the area of #81 and #90.

An overflow granite waterway was installed at 26 Duggan Road, and the area was reloaded and seeded.

One catch basin and 150 feet of six inch pipe were installed at 9 Smart Road.

Catch basins were cleaned and repaired as needed.

LANDFILL

The landfill, under the capable operation of Frank Towne, is now up to its final grade. With this we see a greater wind problem. When the wind is too strong, the area will have to be closed to prevent the papers from blowing over the surrounding neighborhood.

Since July the landfill has received much of the Town's garbage with a resulting increase in the amount of fill needed to cover this area.

This year both bulldozers caught on fire within days of each other. The repairs for the two machines cost \$11,000.00.

In the near future the landfill will not be able to handle brush or building material.

A small area was cleared of trees to make more available space and to make more good gravel available for the roadways at the site.

HONEY POT

The Honey Pot received over four million gallons of septage this year.

All of the summer settling lagoons are working well. We started to renovate the winter holding lagoon as we found it was too deep and would not dry out fast enough to expedite the sludge cleanup. This will be completed in the spring.

The area was mowed where possible, and the office was painted during the summer.

SNOW

Sand barrels were placed at our trouble spots. A short section of snow fence was put up on Wetherbee Street and a short section was put up at the intersection of Hayward Road and Main Street.

The first sanding came on November 18th, and the last sanding was on February 26th with a total of 22 sandings.

With a total of 40 1/2 inches of snow the Department had to plow six times and remove snow two times.

The snow equipment was repaired where needed.

Sand and salt are made available to all townspeople in the salt shed at the rear of the Highway Building on Forest Road.

PRIMARY AND SECONDARY ROADS

This year the Department patched, leveled, and swept the following streets before they were stone sealed or hot topped; and after the stone seal was applied, the surplus stone was swept up.

STONE SEAL

Barker Road	Lothrop Road (1200 feet)
Chadwick Street	Martin Street
Charter Road	Nagog Hill Road
Ethan Allen Drive (1200 feet)	Newtown Road
Harris Street	Notre Dame Road
Homestead Street	Sudbury Hill Road
Kinsley Road	

HOT TOP

Before the following streets were hot topped, they had the structures repaired and the catch basin and manhole grates brought to grade.

Ashwud Road	Lothrop Road (800 feet)
Broadview Road	Pinewood Road
Ethan Allen Drive 1800 feet)	Redwood Road
Deacon Hunt Drive	Smart Road
Greenwood Lane	Spencer Road
Hemlock Lane	Thoreau Road

The above streets that were hot topped were all loamed and seeded, and driveways were adjusted and repaired where needed.

With Proposition 2 1/2 the Town now only does roads that are reimbursable by the State. The only roads that qualify for this money are Town Roads that have a layout and are accepted by the Town

I would like to thank Elaine Ciccone and all the members of the Highway Department for their devoted service, and additional thanks to all Departments for their cooperation.

Allen Nelson
Highway Superintendent

Transportation Advisory Committee

The Transportation Advisory Committee (TAC) is responsible for assembling and presenting all the basic data necessary for the Town to formulate and act upon transportation related issues. It acts in an advisory capacity to the Board of Selectmen.

Through the Town's membership in the Lowell Regional Transit Authority (LRTA), a minibus transit system for the elderly and handicapped, the "Road Runner", was initiated in September 1979. During its first full month of operation, the Road Runner provided 459 passenger trips. The level of service offered by the Road Runner has expanded to 801 passenger trips during its latest month of operation. The TAC has monitored the performance of the Road Runner since its inception to provide a basis for making recommendations to the Town for any necessary service changes. In our latest review of the Road Runner, with the Council on Aging and the service contractor, it was determined that the service hours should be adjusted to provide more uniform coverage for each day of operation. This service change was recommended to the Selectmen and has been implemented.

The TAC reviewed the warrant article at last spring's town meeting for expanding the Town's commuter rail parking lot at Town's expense. Alternative sources of funding the parking lot were explored with the State and the LRTA and it was determined that the Town could perform the construction in the most cost-effective manner. The TAC supported the warrant article because it was seen as needed to further promote rail transit service since the current parking facilities are overtaxed. The proposed parking lot was further seen as enhancing the revitalization of the South Acton area.

During the year, the League of Women Voters (LWV) completed a study of the transportation needs in Acton. Their report was

reviewed by the TAC and comments were provided to the Selectmen. Of primary concern to the LWV and concurred with by the TAC is the growing complexity of transportation issues in Acton and the need for more centralized coordination of planning and implementing effective and efficient transportation improvements.

The current Town agreement with the MBTA for commuter rail service is several years old. The TAC reviewed the MBTA agreement with the Town Manager, the LRTA and other towns with similar arrangements. It was determined that, while some provisions were out of date, it was in the best interests of the Town to continue with the present arrangement.

A member of the TAC, Frank Flood, represented the TAC on the South Acton Revitalization Committee. Frank is attending meetings of the South Acton group and is coordinating TAC responses to transportation related issues that arise from the South Acton study.

The TAC is presently conducting a study of "foot and pedal" transportation needs within the Town. This study will develop recommendations for the Selectmen on foot and pedal transportation needs, priorities and preliminary solutions. Foot and pedal alternatives being investigated include: sidewalks, bike-ways, foot paths, bike lanes, bike routes and education.

The TAC wishes to thank the Selectmen, the Town Manager, Town staff, and all others who have advised and assisted the TAC in its activities during the year.

John Hitz, Chairman
Francis Flood
Steven Brueck
Jacqueline Shahood
James McClellan
Vincent Gavin
Cheryl Rand
Curtis Spenny

Lowell Regional Transit Authority

The Lowell Regional Transit Authority (LRTA) finances both special transportation services for the Senior Citizens in the Town of Acton (called the Acton Road Runner), and commuter rail service between South Acton and Boston.

Acton Road Runner is a curb-to-curb transportation service available on an advance reservation basis to Acton residents who are 60 years of age or older. It can accommodate both ambulatory and wheelchair-bound persons. The service is provided by Leasing Systems Development Corp. under a contract to the LRTA. Road runner can be used for shopping, medical, recreation, visiting friends and relatives, the Nutrition Program, and other special reasons. The service operates as follows:

Mon., Tues., Wed.	9:30 - 3:30
Thursday	9:30 - 4:00
Friday	9:30 - 3:30

Fees are charged to Road Runner passengers on a family unit rather than an individual basis. A one-way trip within Acton costs 25¢; 50¢ is charged per one-way trip to Concord or

Maynard, and 10¢ for the Nutrition Program. Road Runner ridership was 9,495 for 1981, an increase of 23% over 1980. The Federal government provided 50% of the cost of the service, the Commonwealth 25%, and the remaining 25% by the Town of Acton. A trip can be arranged by calling 263-4691 at least one day in advance.

Commuter rail service between South Acton and Boston is operated by the Boston & Maine Railroad. There are 16 round trips per day out of the South Acton station. During this past year, fares were increased and a family fare was initiated for weekend service. Over 200,000 passengers used the commuter rail service in and out of South Acton station. The costs of commuter rail service are borne by the Federal government and the Commonwealth. There is no local assessment for commuter rail service.

Acton is represented on the LRTA Advisory Board by Mr. John S. Hitz. Mr. Curtis S. Spenny serves as alternate.

John S. Hitz

Town Engineer

The Engineering Department's function is to provide the Town boards, committees and departments with engineering and surveying expertise; to design, obtain approvals for, and supervise the construction of public works projects; to monitor the sanitary landfill and septage disposal area; to evaluate the engineering aspects of reports and plans for Town boards and commissions; to inspect subdivision construction within the Town to insure conformance with plans and specifications; and to maintain and update Town maps, atlases, and associated files.

The Engineering Department staff consists of Ralph W. Herrick, Jr. P.E. & R.L.S., Town Engineer; David F. Abbt R.L.S., Assistant Town Engineer; Eric K. Durling P.E., Assistant Town Engineer; Douglas K. Halley, Junior Civil Engineer; and Elaine Ciccone, Secretary. Margarita "Gari" Kloss left the Engineering Department in June to continue her education in the field of Civil Engineering.

As has become usual, a significant portion of our time this year was occupied by Acton's solid waste disposal problems. In this year's Annual Town Meeting the Town voted to authorize the Board of Selectmen to sign the contract with Massachusetts Refusetech Inc., a subsidiary of UOP Inc., to accept the Town's solid waste at a proposed mass burning energy recovery plant. This plant is to be located in North Andover and is scheduled to be in operation in 1985. Subsequently the Board of Selectmen signed the contract which, we hope, solves our long range solid waste disposal problem.

The signing of this contract impacted this department in several ways. First, plans for a future landfill off Quarry Road in North

Acton were abandoned. Second, preliminary plans and budget estimates were made for a transfer station to be located at the present landfill/D.P.W. building site on Forest Road. A detailed topographic survey of this area was also completed this past year. Third and last, this department obtained approval from the Massachusetts Department of Environmental Quality Engineering (DEQE) for landfill extension plans for the Forest Road Sanitary Landfill. These plans were prepared in 1980 but were revised and resubmitted to DEQE in June 1981. The plans show an additional lift (layer of trash) over the whole site and a small expansion area to the east.

As usual we continued our monitoring of the Forest Road Sanitary Landfill. This is accomplished by semi-annual topographic surveys. Our reports to the Massachusetts Department of Environmental Quality Engineering (DEQE) indicate that with our present rate of filling this landfill, with the additional lift and extension, should last until the spring of 1985.

The Septage Disposal Area also claimed a large portion of our time this year. In February, this department provided Lycott Environmental Research Company, the consultant doing the Town wide hydrological study, with the location and elevations for test wells in the vicinity of the Septage Disposal Area. Following this, an "as built" plan of the Septage Disposal Area was completed and this led to design modifications of the facility that were ultimately submitted to the state DEQE in April. This department also wrote an operational procedure manual for the facility at this time.

In April, Lycott's preliminary report in-



indicated the possible volatile organic contamination from the Septage Disposal Area of a potential water supply. This led to a series of meetings and discussions with many other Town agencies over an extended period of time to determine what should be done with this problem. Ultimately a joint study was undertaken between the Water District, represented by Goldberg-Zoino and Associates Inc., hydrogeologist consultants; the State DEQE; the New England Interstate Water Pollution Control Commission; the State Division of Water Pollution Control; and this Department. This study was undertaken not only to determine the specific impacts of the Septage Disposal Area on the potential water source but also to determine for state policy makers if Acton's method of septage disposal is an acceptable method to be used state wide. In August and October this department provided location and elevations of more test wells and provided other technical data for the Septage Disposal Area. To date, all data has been obtained and the final report is presently being drafted by Goldberg-Zoino.

Each year the Engineering Department provides field survey and engineering design work for projects constructed by the Acton Highway Department. Projects this year included the major culvert replacement for Fort Pond Brook under River Street at Flannery's Mill; a commuter parking lot annex in South Acton off Railroad Street; site access to Merriam School (project subsequently abandoned); a small parking lot for Ice House Pond on Concord Road; two culvert replacements on Charter Road; a small gravel parking lot for the Averett conservation land on Parker Street; a culvert replacement on Central Street near Maynard-Acton Oil Company; the replacement of the Police Station septic system; and a school bus parking lot at Conant School. The construction of some of these projects still remain to be completed.

The Engineering Department surveyed and

prepared plans for the state land purchase on the northwest corner of Wetherbee Street and Route 2. In addition, this department prepared the legal description for the purchase of the land on the northeast corner of Main Street and Great Road.

Work for the Cemetery Commissioners this year consisted principally of grave lot stake-out in Woodlawn Cemetery and Mount Hope Cemetery. We also did a preliminary site design and septic system design for a future storage building at Mount Hope Cemetery.

Subdivisions are reviewed and inspected by the Engineering Department from initial submission to completion of the roads. When the plan is submitted a comprehensive engineering evaluation of all aspects of a proposed subdivision is made based upon the current Planning Board Rules and Regulations. This year Wampanoag Hill was the only subdivision reviewed.

Subdivision roads under construction this year that were inspected by this department were: Washington Drive, Jackson Drive, Nagog Park, Kingman Road, Castle Drive, Sandy Drive, Candida Lane, Tenney Circle, Wampanoag Drive, Silver Hill Road, Knowlton Drive, Seminole Road, Robert Road, Gerald Circle, Freedom Farm Road, and Olde Barn Way.

Setting and maintaining granite road bounds at the beginning and ends of curves on the exterior sidelines of streets with layouts is a continuing project for the Engineering Department. These bounds are set and maintained according to Massachusetts General Laws Chapter 86, Section 1, on laid out roads to delineate the road right-of-way and thereby aid abutting property owners and private surveyors in establishing property lines. This year road bounds were set on Central Street, Russell Road and Craig Road to replace bounds destroyed by various construction work.

On a daily basis, the Engineering Department handles the routine tasks of inspecting street cuts related to the installation of

utilities and driveways, responding to requests concerning drainage problems, reviewing site plans, preparing streets acceptances, updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps, providing the general public with information, and assisting the various Town boards and agencies.

This department will continue to use its

resources to meet the Town's various engineering needs. We appreciate the cooperation received from the other Town Departments, Boards and Committees, and anticipate further productive efforts in the coming year.

Ralph W. Herrick, Jr.
Town Engineer

Tree Department

The legislation under which the Tree Department operates is found in Mass. General Laws Chap. 87. This Chapter contains provisions that allow the Tree Warden to:

1. Remove any dead trees located along public way without a prior hearing.
2. Remove any dangerous trees located along public ways without a hearing.
3. Remove dead wood, low limbs, and small brush that endangers or impedes the public travelling along an accepted town way.
4. Plant shade trees on private property within 20 feet of the street.
5. Enforce provisions making it illegal for anyone to affix signs, damage, or remove any public shade trees without a permit.
6. Post and hold hearings concerning the removal of any healthy, vigorous, town trees.

In 1981 the Tree Dept. planted 34 new trees, of 5 different species: Linden, Bradford Pear, Kousa Dogwood, Ash, and Norway Maple. The Acton Conservation Trust paid for nine of these trees, which were planted at Kelley Corner. This support is gratefully acknowledged.

The Tree Warden spent considerable time working with developers and the Planning Administrator enforcing the regulation that mandates that trees be planted in new subdivisions. Over 100 new trees were planted in 1981 as a result of this regulation, at minimal cost to the town. This assures that new streets will be well treed, but does nothing to replace dead trees on older roads.

Considering the effect that good landscaping has on property values, a few thousand dollars per year for new trees seems like a

good investment. However, under Prop. 2 1/2, no new trees will be funded by the Town this spring.

Ninety-nine street trees, not counting diseased Elms, were removed in 1981. The three major reasons for tree death were: salt injury to Sugar Maples, Gypsy Moth defoliation to Oaks, and Heartwood Rot, mostly of Red Maples. 115 trees were safety pruned, and 114 sections of obstructing brush were cut back.

It is a matter of considerable concern to me that over the years the Tree Department budget has not even kept pace with inflation, much less with the additional road miles added in new subdivisions. The attitude that: "Street trees will take care of themselves" is very shortsighted. In addition to the aesthetic value of street trees, the taxpayers should consider the liability to the town of allowing dangerous trees to stand along our roadsides.

The Tree Warden attended several educational sessions sponsored by the University of Massachusetts and the Massachusetts Tree Warden's and Forester's Association.

Large numbers of trees in subdivisions continue to die due to abuse during the construction process. The Tree Warden is available to home owners and builders to give advice about minimizing construction injury.

Where possible, wood left over from operations is left on the side of the road for citizens to pick up. Brush chips are hauled to the landfill and stockpiled. The Tree Department cannot deliver wood or chips to residents.

Dean A. Charter
Tree Warden

Town Forest Committee

The Acton Town Forest is contained in two parcels of land. The first is located off of Quarry Road in North Acton and consists of 47.87 acres. The second parcel is located off of Bulette Road in Acton Center and consists of 18.80 acres.

Due to the shortage of volunteer labor in 1981, the Acton Town Forest did not get the attention that had been anticipated. The outlook is brighter for 1982 in the volunteer labor department.

This year some tree limbing and fire lane clearing was accomplished with the help of the Boy Scouts of Acton. Extensive defoliation by

the gypsy moth population is evident in both parcels of land.

This year the Town Forest Committee will be losing two outstanding members. After serving more than thirty years, Mr. Emery D. Nelson and Mr. Franklin H. Charter are resigning their posts on the committee. I want to thank Emery and Frank on behalf of our town, for their continued dedication during the formative years of this committee, and also for their services in other town capacities.

Charles J. Landry, Chairman
Emery D. Nelson
Franklin H. Charter

Conservation Commission



1981 was a year of considerable progress and change for the Conservation Commission. Our ability to protect local wetlands was increased with the overwhelming passage of a Wetlands Protection Bylaw at Town Meeting.

As usual, much of the Commission's time was spent in upholding both the new Bylaw and the State Wetlands Protection Act (G.L. Ch. 131s. 40). Ten filings were received under the Bylaw, while 13 filings were received under the State Act. Several of these were appealed and successfully defended by the Commission.

While no new conservation acreage was added in 1981, a number of projects were begun or completed on existing lands. A parking area was created on the Averett land in South Acton, and a trail is being completed by a local Boy Scout at this time. The Quin Land on Nagog Hill Road was a hub of activity with

several Boy Scout jamborees and an orienteering workshop being held there. Several permanent orienteering courses are being installed and a portion of the hay field was leased for grazing.

Apple seedlings are being acquired for the Bridges Land in Acton Center with the help of interested parties. A spring clean up and planting day is planned on the property.

The Commission continues to participate in the purchase of the State agricultural land off of Route 2, and future activities on the parcel are being planned.

Conservation land maps have been updated and are available at the Public Library and the Department of Public Works building.

A number of conservation related activities were held during the year. In addition to the orienteering workshop on the Quin Land, a cross country ski clinic was offered, a Bird of Prey lecture was given by Professor Ralph Kylloe, and an Acid Rain lecture by Allan Van Arsdale of the Department of Environmental Quality Engineering. Several lectures at the Merriam School and day trips to conservation lands were offered by Conservation Assistant Beth McCurdy, with more planned for 1982.

Charles B. Freeman was elected Chairman upon resignation of Eileen Gerngross. Mary Donovan was appointed to the Commission in October.

A reorganization of building and grounds maintenance departments is proposed for 1982, consolidating such activity into a single department. The Commission hopes such a plan will give better access to manpower and equipment for management of Conservation Lands.

Charles B. Freeman, Chairman
Judith A. Clark
Brewster Conant
Mary A. Donovan
Saskia Huising
Dana D. Sawyer
Cynthia E. Torkelsen

The Acton Conservation Trust, Inc.

The Acton Conservation Trust, Inc. (ACT) is a non-profit corporation that is concerned with protecting Acton's natural areas, sponsoring conservation education programs, and operating the Recycle Center at the Acton Landfill. Income from recycling enables ACT to fund a Conservation Grants program. In 1981 grant money paid for two guest lecturers for biology classes at the Acton-Boxborough Regional High School; trees planted by the Acton Tree Department at Kelley's Corner; improvements to the Duck Pond maintained by the Minuteman Ridge Homeowners; a portion of the cost of printing the Acton-Stow League of Women Voters' water conservation pamphlet; and a slide show on ocean for eighth grade classes at the Junior High School.

Other activities included the May annual meeting when David DelPorto spoke on water conservation in the home; member participation in the renewal of a regional recycling group; and organizing and manning a booth at the A-B Jamboree.

The Board of Trustees' primary focus has been to begin reorganizing the Recycle Center. In the spring our glass buyer of many years went out of business necessitating the hiring of a local rubbish hauler to truck the glass to a new buyer. ACT chose to sell to Recycling Enterprises, Inc. of Oxford, MA, and has recently signed a two year contract with them. REI will furnish a 40 cubic foot container and haul it for us at no charge providing we collect a minimum of 150 tons a year of glass and

steel cans. ACT will be paid \$10 per ton for the combined materials.

An access platform was designed by a Trustee and built by Martin Podren Co. In addition the Recycle Center now has two vans for paper collection - another move toward a more efficient operation.

Income from the sale of scrap metal and waste oil increased in 1981, but because of poor market conditions declined to nothing for newspapers. However, Suffolk Services is still removing them in the hopes of an improvement in the used paper market. The final figures for glass are incomplete.

The start of 1982 find the Trust running a

publicity campaign for increased recycling activity. This is extremely important, not only to extend the life of the landfill, but to ensure the Acton Conservation Trust's continued financial ability to support conservation programs.

Marion Backler
James Barnes
John Folsom
Joseph Grandine
Nancy Kingman
Ann Kirkpatrick
William McClure
Richmond Miller
Elizabeth Selling

Cemetery Commission

The Cemetery Commission oversees the operation and care of the three Town-owned cemeteries. It maintains the equipment and the ever expanding grounds on a year-round basis, assists in lot selection and interments, and helps visitors locate gravesites to which they wish to pay their respects. The Commission also cares for the Memorial Chapel in Woodlawn Cemetery. The Cemetery Department has succeeded in reducing expenses despite ever-rising costs.

Woodlawn Cemetery

Section eight has been landscaped with trees and shrubs at a cost of \$4,150. This beautification project was paid for with Trust Fund money designated for this purpose.

The overgrown shrubs at the gate entrance at Concord and Hosmer Streets were removed, as were a large group of overgrown shrubs and trees in the center of the Watson and Whitney Lots, and in other parts of the cemetery.

A narrow road in Section two was removed, loamed over and seeded, many lots were leveled and seeded, and two-thirds of the cemetery was fertilized and limed.

We had the trees sprayed twice because of the heavy infestation of gypsy moths. We also sprayed weed killers and for chinch bugs.

As a result of the severe water shortage in the Town and the resulting water ban, we lost several large, previously seeded areas in both Woodlawn and Mount Hope cemeteries. We had a well point driven to a depth of 40 feet. Initially it pumped 20 gal. per minute, but the screen soon plugged and though it was backwashed and pumped several times, kept plugging. We are going to look into a driven well this coming year.

We have cleaned a number of monuments with the high-pressure washer we purchased last year, and we cleared a large area of the meadow of brush and burned it in preparation for excavation for the future pond. Several rooms in the office-garage building have been painted.

The Chapel

This past year, the chapel was used seven times for funeral services as well as two times for wedding ceremonies.

The overgrown shrubs at the rear of the chapel were removed and will be replaced in the spring. The money for replacing these shrubs, as well as shrubs in other parts of the cemetery, will come from Trust Funds.

Mount Hope Cemetery

The entire cemetery was fertilized and limed, many areas were leveled and seeded, and section eight was graded, fertilized and seeded. We are continuing to remove overgrown shrubs. The heavy gypsy moth infestation necessitated spraying the trees twice.

One side of the chapel roof was shingled and a small roof on the back was covered with double-coverage paper. The side of the building where the paint was peeling was scraped and painted. The front gates were also scraped and painted.

As was decided at the Special Town Meeting in November 1980, the property at 158 Central Street was purchased, the existing house was torn down and removed, and the area graded.

It is unfortunate that we have to report on vandalism in both Woodlawn and Mount Hope cemeteries. Three large flags were stolen from the flagpole at Woodlawn Cemetery and three large flags the Flagpole at Mount Hope, where the rope was also taken once. At Mount Hope, the front gate was broken open, and in December, the tool shed was broken into and a gas weed whacker was taken. Much time is wasted picking up beer bottles and other trash left by late-night visitors. The newly graded and seeded area was driven across several times. In order to correct this damage, these areas must be relevelled and reseeded, taking men away from their regularly scheduled maintenance operations.

Cemetery Department

The Superintendent attended the New England Cemetery Association Conference and Meeting in Fairlee, Vt., and the N.E.C.A. Management Seminar in Durham, N.H. One of the commissioners has attended several of the Massachusetts Cemetery Association meetings with the Superintendent and Foreman. These meetings are held to keep members informed of new legislation pertaining to cemeteries, as

well as to give them the opportunity to share ideas.

As a result of current inflation, the purchase price of cemetery lots was increased as of July 1, 1981.

The Cemetery Commissioners wish to remind lot owners that the following items will not be allowed: artificial flowers, vigil lights, crushed stone or bark around a monument or marker, glass or tin cans as flower containers and cement urns. Shrubs are not allowed on lots smaller than four grave spaces and permission must be obtained at the cemetery office for the planting of shrubs. On lots where shrubs are allowed, at the time of planting, there will be an additional Perpetual Care charge of \$25.00 per shrub.

Unless picked by the owners, potted flowers will be removed and disposed of, at the discretion of the Superintendent, ten days after Memorial Day. Usually, they are placed in beds within the cemetery.

The Department wishes to express its thanks to the Engineering and Highway Departments, as well as all the other departments that have assisted us during the past year.

Stewart Kennedy
Superintendent

Charles F. Putnam
Howard F. Jones
Harlan E. Tuttle
Cemetery Commissioners

Veteran's Graves

There have been sixteen interments of United States War Veterans in the Acton Cemeteries during the year 1981. The names of the veterans, dates, and places of burial are as follows:

Haviland M. Sutton WWII U.S. Army	Feb. 3, 1981	Mount Hope
Edward L. Forbes WWI U.S. Army	Feb. 20, 1981	Woodlawn
Peter Zayka, Jr. (1980) U.S. Navy	Mar. 1, 1981	Mount Hope
Donald Callinan Korea U.S. Army	Mar. 6, 1981	Woodlawn
David T. Tuttle WWII U.S. Army	Mar. 11, 1981	Woodlawn
Robert J. Silva Korea	May 2, 1981	Woodlawn
Julius L. Jeanson WWII U.S. Army	June 3, 1981	Woodlawn
Robert L. Gray WWII U.S. Army	July 4, 1981	Woodlawn
Karl L. Weber WWI U.S. Army	Aug. 4, 1981	Woodlawn
John L. Schmelzer WWII U.S. Army	Sept. 22, 1981	Woodlawn
Ronald V. Smith Korea U.S. Army	Oct. 9, 1981	Mount Hope
Albert T. Grimes WWII U.S. Army	Oct. 18, 1981	Mount Hope
Gordon W. Gravlin Korea U.S. Air Force	Oct. 28, 1981	Mount Hope
Robert Stanley Nichols Korea U.S. Marines	Nov. 29, 1981	Mount Hope

Robert J. Delack WWII U.S. Army	Dec. 14, 1981	Woodlawn
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William A. Crossland Korea U.S. Navy	Dec. 26, 1981	Woodlawn
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Veteran's Flag Standards and grave markers have been placed on most of the above Veteran's graves. To receive a Veteran's Grave Marker it is necessary to fill out an application and forward it to the Government. These forms are available from all Funeral Directors or the Veteran's Agent.

Stewart Kennedy
Veteran's Grave
Registration Officer

Goodnow Fund

REPORT OF THE TRUSTEES OF THE
GOODNOW FUND
FOR THE YEAR ENDING DECEMBER 31, 1981

INVESTMENTS

CONCORD		
COOPERATIVE BANK	\$3,000.00	\$3,000.00

RECEIPTS

CONCORD		
COOPERATIVE BANK	\$263.32	\$263.32

DISBURSEMENTS

Treasurer of the Acton Congregational Church	\$243.32	\$243.32
Town of Acton for the perpetual care of the Goodnow Lot in Woodlawn Cemetery	\$20.00	\$20.00
		<hr/> \$263.32

Thelma L. Boatman, Tr.
Nancy Gilberti
James N. Gates
Trustees

Elizabeth White Fund

The trustees of the Elizabeth White Fund have signed requisitions to the town treasurer totaling \$538.95 for the entire year covering fuel assistance and health assistance.

Hazel P. Vose
Eleanor P. Wilson
Helen B. Allen
Trustees

Fence Viewer

The committee on Fence Viewing for the Town of Acton reports no activity in partition fences for the year 1981.

David F. Abbt

Middlesex County Advisory Board

This has been a landmark year for county government. Legislation passed by the General Court and approved by the governor has given the cities and towns control of their county budgets. In Middlesex County as elsewhere in the Commonwealth, the people who must pay the bill can now say yea or nay to the commissioners spending plans.

On January 20 a meeting of the Middlesex County Advisory Board was held at the District Courthouse. At that meeting the county was given its FIRST on-time budget. Representatives from 41 of the 54 communities involved voted an appropriation of \$26.3 million and an estimated tax of \$17.9 million as the county's fiscal year 1982/83 budget. This is a greatly reduced budget from past years.

Legislation enacted January 15, 1982 to become effective April 15, 1982 explicitly places the appropriation of the county hospital budget under advisory board authority. As the Acton designee to the Advisory Board and as a member of the Budget Committee of the

Advisory Board the hospital budget has been my principal responsibility. The cost of operating this facility is passed on to the taxpayers only when the institution's revenues are less than its' expenditures. During the time I have served in this capacity the hospital has been able to pay its' own way. The ability to continue this practice will be greatly affected by cuts in social service benefits and reduced Medicare/Medicade funding.

So, along with control of county spending, we have also become responsible for the needs and welfare of county residents. It behooves all of us to be more aware of how county government works, and conscientiously cast our votes for candidates to county government offices. From now on "the buck stops here" and we had all better be ready to make some very hard but necessary choices as to how we want Middlesex County to operate.

Nancy K. Gerhardt

Metropolitan Area Planning Council

Acton is one of the 101 cities and towns that make up the Metropolitan Area Planning Council, serving a population of more than three million. Each of these cities and towns has one representative on the Council.

The Council's principal functions are; to carry out regional planning in the areas of environmental protection, water quality and supply, housing and community development, transportation, economic development, solid and hazardous waste management, open space and recreation, and coastal zone management; and to provide technical assistance in all of these areas to the communities in the Council area to the extent that its financial resources permit. These activities result in, among other things, regional and sub-regional plans that are the basis for federal, state and community programs and for the allocation of federal and state grants and other funds.

It has been the policy of the Council to determine and respond to the actual needs of the communities it serves. To carry out this policy, the Executive Director and senior members of his staff have met with representa-

tives of the chief elected officials and principal boards and committees of nearly all of the Council's 101 communities on a continuing basis to solicit their views, and to determine the needs of their communities, first hand. This outreach effort and the Council's normal avenue of communication have established that an adequate supply of clean water, solid and hazardous waste, and local traffic and transportation problems are the primary concerns of the communities in those areas where the Council is active. Consequently, the Council's staff has been intensely involved in all of these areas at the state and local level.

Acton has been the direct beneficiary of many of these efforts. The Council staff has assisted in the development of the town's hydrogeological study and the development of its water resources protection plan. In addition, a number of practical manuals, on such issues as septage systems maintenance, have been made available. In addition, the Council staff has begun an important new project aimed at the revitalization of South Acton Center, in coordination with the town.

The Council and its staff are prepared to assist the town in whatever way the staff's high level of technical ability can be helpful. Regional planning and services directed at the real needs of the Council's communities are its strength.

William C. Sawyer, Vice President
Acton's Representative

Inspector of Wires

Two hundred twenty four wiring permits were issued and the sum of eight thousand six hundred ninety four dollars and sixty seven cents (\$8,694.67) was collected in fees for these permits and turned over to the Town Treasurer.

All applications and electrical inspections were approved with a minimum of changes or corrections.

Clarence G. Frost
Inspector of Wires

Planning Board

Over the years the Planning Board has assumed two highly specialized roles in Acton's town government, that of a "land use regulatory" Board and that of a "land use planning" Board. These roles are derived partially through state and local laws and partially from local tradition and custom. During periods of heavy building activity the Planning Board naturally expends its greatest amount of energy towards regulating the ongoing building activities. The Board fulfills this regulatory function through its review and approval or disapproval of subdivision development plans and by providing support to other Boards regulating building activity by analyzing building plans and formulating recommendations to the particular regulatory body. In times when building activity is relatively slow, such as the last few years, the Board places greater emphasis on its land use planning functions. This has been especially true of this past year. Last year's permitting and review work consisted of the following:

Preliminary Subdivision plans reviewed: 0
Definitive Subdivision plans reviewed and approved: 4

Subdivision Approval Not Required (A.N.R.) plans reviewed: 29

For the Selectmen:

Site Plans reviewed: 8

For the Board of Appeals:

Variances reviewed: 6

Special Permits reviewed: 11

Flood Plain Special Permits reviewed: 3

However, last year's major planning work consisted of the following projects:

1. The Town Hydrogeological Study: Members of the Planning Board (Sandra Bayne and Leonard Phillips) have met regularly with Mr. Roy Crystal, Planner for Lycott Environmental Research Company (the firm hired by the Selectmen to conduct the study) and with the Board's staff, Armand Dufresne, Town Planner, to formulate a Comprehensive Water Supply Protection Plan. This Plan will be finalized and presented to the Selectmen either during late February or early March 1982. Generally the Plan will address various topics such as: zoning

matters, earth removal activities, land use impacts on groundwater quantity and quality, hazardous materials handling, generation and disposal, underground and above ground fuel storage, road de-icing policies, coordination of function between Acton Water District and the Town, and other town laws, rules, regulations and policies which impact existing or potential water supply areas in and around the town.

2. Zoning Issues:

- a. Technical Review of Acton's Zoning By-Law:

During the past year the Board hired Mr. Kevin Hurley, Planning Consultant, to perform a technical review of the Acton Zoning By-Laws. The Board felt it prudent to critically review the existing Zoning By-Laws to determine their adequacy as a land use planning tool for protecting Acton's environment and existing neighborhoods. Not surprisingly to the Board, the technical review revealed that the By-Law as it exists was not adequate to protect the public interest in Acton.

- b. Zoning By-Law Rewrite:

Partially because of the findings of the Technical Review (see a, above), the town wide Hydrogeological Study (see 1, above), and partially because of various comments received by the Planning Board from other town boards, town professional staff, residents and developers, the Board decided that in order to adequately protect the public interest, the Acton Zoning By-Laws needed to be extensively revised and rewritten. The Board, with the help of Town Manager, Nancy Banks, sought proposals from various planning consulting firms to rewrite the By-Law. Of the many fine proposals submitted, the Board and the Town Manager decided unanimously to choose Mr. Kevin Hurley, Planning Consultant to rewrite the Zoning By-Laws. In order to provide policy direction to Mr.

Hurley, the Board established the "Zoning Advisory Committee to the Planning Board" composed of the following persons: Ms. Sandra Bayne, representing the Planning Board; Ms. Joan Gardner, representing the Selectmen; Ms. Marion Maxwell & Mr. Grinnell (members of the Zoning Board of Appeals).

Mr. Armand Dufresne, Town Planner, and Mr. Don Johnson, Building Commissioner, are acting as staff advisors to the committee. It is planned that the "new" Zoning By-Laws will be presented to a Special Town Meeting during the Month of May 1982.

c. Other Zoning Issues:

In addition to the projects outlined above the Board also worked on evaluating zoning requirements concerning the provision of housing in Acton. Mr. Norman Weare was responsible for this evaluation.

3. Subdivision Rules and Regulations: The Board resolved to review and revise the existing subdivision rules and regulations. Essentially the goals of the revision process are to provide for less future capital expenditures for road maintenance by the town. Ms. Julie McCarthy has been assigned to this project and it is expected that the new rules will be brought before the public for hearing in late summer or early fall of 1982.

4. Earth Removal Issues: The Board formed the "Earth Removal Advisory Committee" to help the Planning Board analyze the impacts of earth removal activities in Acton. The committee is responsible for formulating recommendations which can be applied in a variety of settings concerning the mitigation of the negative social, safety, environmental and legal impacts associated with earth removal activities. The Committee is composed of the following members: Mr. Norm Weare, representing the Planning Board; Ms. Marion Maxwell (a member of the Zoning Board of Appeals); Ms. Pamela Resor, representing the Selectmen; Mr. Jake Diemert and Mr. James Ciccone, residents.

5. South Acton Revitalization Plan: Through the efforts of active South Acton groups Mr. William Sawyer (Acton's representative to MAPC) and Armand Dufresne, Town Plan-

ner, the Town was awarded a \$26,000.00 planning assistance grant from MAPC (Metropolitan Area Planning Council). The grant is to aid the town and specifically the south Acton neighborhood in drafting plans designed to revitalize that charming older village center. The South Acton Revitalization Plan project is believed to be on schedule and will be presented to the town sometime in the spring of 1982. Ms. Pam Harting-Barrat is representing the Planning Board in this effort.

The Board has also been involved in several minor planning projects as well as the major efforts outlined above.

In April, the Board received the resignation of one of its most respected and competent members, Mr. William (Bill) Becklean. The Board and staff would like to thank Bill for his valued guidance and depth of concern and for the tremendous amount of hard work given to the town by Bill. We all wish the best for him and his family. One new member was appointed to the Board, Ms. Pamela Harting-Barrat. Ms. Harting-Barrat has been assigned by the Board to issues involving housing because of her expertise in the real estate field. Ms. Harting-Barrat is representing the Planning Board on the Selectmen's "Ad-Hoc Housing Committee".

Finally the Board wishes to thank all town boards and committee's for their cooperation and participation in planning activities over the past year. In particular the Board would like to recognize the valuable assistance provided to the Board by the following staff personnel: David Abbt, Ralph Herrick, Eric Durling, Doug Halley, Don Johnson, Steve Calichman, Walter O'Connell, Roy Wetherby, Nancy Banks, and of course Armand Dufresne and Rachel Courtney, our secretary, mapper, and stabilizing influence, and our volunteer Charlie Nelke.

The Planning Board and staff always welcomes comments and suggestions for carrying out our jobs more effectively. We also welcome and encourage citizen involvement in all of our issues and projects. We meet each Monday night at 8:00 p.m. at the D.P.W. Building on Forest Road. Our Telephone number is 263-4448.

Sandy Bayne
Norman Weare
Julie McCarthy
Leonard Phillips
Pamela Harting-Barrat

Council on Aging

Acton's Council On Aging, established over a decade ago, is an attempt by the Town to meet the growing needs and requirements for its 1600 elderly citizens. The Council meets on a regular basis on the second Wednesday of each month in the Guidance Library of the High School at 7:30 P.M. to discuss and plan the

activities and programs currently under its jurisdiction. Day to day activities are managed by the Coordinator whose responsibility also includes the "Acton Senior Citizen News", a monthly newsletter that is distributed to our local senior citizens.

A variety of activities (crafts, games,

music, exercise classes, dancing, and educational programs) is offered at the Senior Center, located in the West Acton Baptist Church. The Drop-In Center is open there twice a week, Tuesdays and Thursdays from 12:30 until 3 P.M.

These activities are conducted in conjunction with a daily hot lunch program at noon sponsored by the Minuteman Home Care Corp. For elderly confined to their homes, a Wheel-A-Meal program delivers a hot and a cold meal which are prepared at Emerson Hospital, with special attention to those with specific dietary needs.

At the Well Senior Clinic, held on the fourth Wednesday each month, blood pressure readings are provided by Acton's Public Health Nursing Service. A free flu clinic is held in the fall.

In addition, the Council's programs and goals committee continues to arrange other activities for the elderly. Day bus trips to major shopping centers and recreational trips into Boston, the North Shore, the theatre, the Ice Follies, and fall foliage tours remain extremely popular.

Free legal counseling is given to seniors in need, a service funded by the Minuteman Home Care Corp. There is also annual assistance in income tax preparation and securing tax exemptions and abatements, the latter by trained Council members and associates.

The Council On Aging day to day business is carried on by the Coordinator from a new office located at the Acton Congregational Church. The Coordinator assists senior citizens to apply for federal and state aid in many areas including fuel assistance. Acton's "Road Runner", a five day a week Dial-A-Ride service, provides door to door transportation for seniors to any destination in Acton, Maynard, and Concord. A nominal fee is charged, and reservations must be made the day before the desired trip.

Extensive study of local, state, and federal activities concerning the elderly has been carried on by the Council. Acton sent a

representative, Marianne Maguire, to the Department of Elder Affairs sponsored Silver-Haired Legislature. An interest in developing new programs to meet growing needs of our elderly citizens is a prime objective. Proposition 2 1/2 made it imperative to reduce our budget this year. To cope with this reality, The Friends of The Acton Council On Aging, Inc. was formed and has assisted us in many program areas.

The Council wishes to thank the many volunteers and groups who provide a large amount of aid to keep the Council's programs ongoing. Those individuals who give time at the Senior Center and make friendly visits to shut-ins are invaluable. Many local clubs, scouts, church groups, and private companies make it possible for our senior citizens to enjoy life more fully through their help and support.

A special remembrance is given to Anne Staples who died last year. A long-time active member of the Council, her devotion and effort in behalf of senior citizens will long be recalled. A special thanks is also given to Ethel Smith and James Sargent who left the Council last year after many years of faithful service.

The Council appreciates the advice and support given by the Town Manager and the Selectmen during the year. We invite interested citizens of all ages to participate in our programs for the elderly and to attend our meetings. Volunteers are always needed. For information, call Carol Lake, Coordinator, at 263-1068 or the Chairman at 263-5804 evenings.

R. Donald Biron, Chairman
Barbara Willson, Vice-chairman
Margaret Rennie, Treasurer
Barbara Smith, Secretary
Anna Riep
Ann Murdock
Constance McNulty
Henry Young
Ethel Smith, Associate
Carol Lake, Coordinator

Acton Memorial Library

In 1981 the Acton Memorial Library continued to provide services to the citizens of the town. With the passage of Prop. 2 1/2 in November of 1980, we were all fearful of losing some of our valuable town services. The Memorial Library has been fortunate to be able to maintain the level of its offering of services. However, some budget cuts had to be made, and as a result, the Memorial Library is closed on Friday evenings and on Sundays from September to December. We do not feel that these closing represent any serious inconvenience to the library's patrons.

Building various areas of the library's collection, evaluating and planning improvements and maintenance of the building and grounds, and preparing specifications for the new lighting installation have been the areas

of major concern during the past year for Mrs. Null, the staff and the Trustees.

Since the library must deal carefully with the question of responsibility for books on loan, the Trustees have restated the library's policy on library card applications. All applications for library cards must include the home phone number of the applicant. Any patron of the library, who understands the library's responsibility for keeping a record of the whereabouts of its books, can certainly appreciate this policy.

Vincent Parrella, Chairman
Joseph Grandine, Vice-Chairman
Raymond A. Shamel, Secretary

Brewster Conant
Persis Green
Hayward S. Houghton
James L. Parker
Adrian Walther



Citizens Library Association of West Acton

The Citizen's Library in West Acton completed its 98th year of operation and provides service to people of all ages. We have added to our large print collection which has been popular with the senior citizens. The Citizen's Library Auxiliary has again been very helpful. They supplied us with a moveable cart to store the large print books and a file cabinet. The Eastern Mass. Regional Bookmobile continues to supply us with a good selection of books every other month.

The following improvements were made during the past year. Work was completed on the foundation, the bedroom and bathroom in the apartment were painted, smoke detectors were installed in the library and apartments and a cabinet and mirror were added to the library bathroom.

There were two changes on the Board of Trustees. June Cobb resigned and was replaced by Joan Hansen; Jane Gallagher replaced outgoing trustee Corinne Merkh. Our thanks go to

these two former trustees for their faithful service. The Board of Trustees and Librarian wish to thank the volunteer lunch hour substitutes and the Garden Club for their Christmas wreath. We are also grateful for all the townspeople who donated books and periodicals for library use and items to help make our spring fair a success.

The total number of books in the library on July 1, 1980 was 8,344 and the books on July 1, 1981 numbered 8,695. The circulation was 15,324.

Library hours:

Monday	7 AM - 9 PM
Tues. thru Fri.	10 AM - 5 PM

Location:

21 Windsor Avenue, West Acton

Priscilla Killian, Chairman
Jane Gallagher, Trustee
Joan Hansen, Trustee
Thelma Hermes, Librarian

Housing Authority

The primary objective of the Acton Housing Authority is to provide safe, decent housing to those residents who cannot afford such housing. During 1982, the Authority administered 68 units of elderly and handicapped subsidized apartments on Windsor Avenue (Windsor Green), 50 units of scattered site apartments under the HUD Section 8 program, as well as 9 units occupied by Mobile Certificate

Holders under the same program. Twelve of these 59 units are located in Boxborough thanks to the cooperation of the Boxborough Board of Selectmen, as are 13 scattered site units under the Massachusetts Chapter 707 program.

Because of a long waiting list for subsidized housing, the Authority received a state grant in 1981 to purchase 10 condominiums, and

at the end of the year was searching for a suitable site for the construction of 12 family and 8 elderly units under a grant received earlier. In addition, an application was made to HUD for 50 additional scattered site existing units (15 elderly, 35 family). Verification is pending.

The Authority appreciated the cooperation and assistance given by the Town Manager, the

Board of Selectmen, and the other town boards without whose support the Authority could not effectively function.

James Sargent, Chairman
Joseph Mercurio
Ralph Peek
Marlin Murdock
Paul Der Ananian

Acton Recreation Commission

The Recreation Commission managed a quality cost effective year around program in 1981. Several programs were cut back somewhat and registration fees for some programs increased 15 to 20 percent but no programs or staff positions were eliminated.

One of the major objectives of the Commission for 1981 was to provide additional facilities for the town baseball and soccer programs. With the assistance of the Engineering and Highway Departments, the State owned land on School Street, acquired in 1980, was graded and seeded in May and will be ready for use this spring. The Acton-Boxborough Youth Soccer Association paid for the seed and fertilizer and will also install permanent soccer goals in April of 1982. The second baseball field at the Conant School will be ready for use as soon as the backstop and outfield fence have been installed and the infield diamond cut out. This work is scheduled to be done this spring.

Participation in the recreational swim and open gym program held at the high school pool-fieldhouse facility dropped off somewhat during the year. Due to the declining attendance, the Pool Subcommittee and the Recreation Commission voted to allow membership to residents of surrounding towns at double the resident fee. This will allow the Commission to continue to offer low rate memberships to

Acton residents without cutting back on open swim and gym time.

Mr Haggerty continued to participate in regional conferences with Directors from surrounding communities throughout the year. He was also the guest speaker at the Acton-Boxborough High School Soccer Boosters Club awards banquet held at the Digital plant in Maynard in November and at a careers planning workshop held at the Conant School in December.

There were two resignations and new appointments during the year. William Avril's appointment expired in May. Warren Orcutt, a former Commissioner, was appointed to fill this vacancy. Due to a job transfer, Gary Myron resigned in June and Fred Nohmer was appointed to the Commission in September to serve the remainder of Mr. Myron's term. At the Annual Reorganization Meeting in May, Mr. Morehouse was reappointed Chairman and Mr. Perkins was reappointed Vice-Chairman. The Commission also voted to change their monthly meeting date from the first Tuesday to the second Wednesday of the month.

The Recreation Commission would like to make mention of, and give special recognition to, the Acton Boxborough Regional High School Varsity Basketball Team members for the time they have given the past four years coaching the 4th, 5th, and 6th grade teams in the Saturday morning Youth Basketball League. It

1981 PROGRAM REGISTRATION

	Winter	Spring	Summer	Fall
Youth Basketball	203			
Children's Gymnastics, Grades K-12	54	56	120	70
Pre-School Gymnastics	41	65	51	25
Children's Swim Lessons		98	522	84
Town Swim Team	66		28	
Advanced Lifesaving			19	
Pre-School Swim Lessons		18		
Women's Tennis Lessons		23	23	15
Adult Swim Lessons		10		7
Adult Golf Lessons		24		
Playgrounds			381	
Arts and Crafts			60	
Children's Diving Lessons			36	
Aquatic Leadership Courses			12	
Basic Rescue and Water Safety			32	
Children's Tennis Lessons			307	
Swimming Olympics			60	
Pepsi-Cola Hotshot Basketball			90	
Women's Softball			40	
Recreational Swim and Open Gym				

Year-round attendance - 3000

is, and has been, a pleasure to see young high school athletes who are skilled on the court also show character, leadership and enthusiasm off the court and give of their time to children seven and eight years their junior. We applaud their civic responsibility and wish them luck in their future endeavors.

The Commission would like to thank the Highway and Engineering Departments as well as the Youth Soccer Association for their help with the School Street soccer fields. Also, to all other town and school departments, to the Beacon and Middlesex News, we extend our sincere appreciation for their cooperation.

Charles Morehouse, Chairman
Beatrice Perkins, Vice-Chairman
Carol Mahoney, Commissioner
Warren Orcutt, Commissioner
Frederick Nohmer, Commissioner
Thomas Haggerty, Director
Barbara Woodward, Secretary

Youth Commission

The Acton Youth Commission is a nine-member commission appointed by the Town Manager with the approval of the Selectmen. In November we received eight student members, elected by the student government who attend the meetings as student liaisons from both the Junior and Senior High Schools.

During 1981 much of our time was spent attempting to get students both to participate in our meetings and to attend Youth Commission sponsored activities. The Youth Employment Service continues to operate under our supervision and support but has not grown significantly. The commission restructured the student youth employment director's position into one position, fully described the tasks and shortened the hours in order to cut costs and improve efficiency. Our student director, Karen Boher, has managed the service well and hopefully with more advertising and greater visibility it will grow with more student job placements.

It was not until late 1981 that the Youth Commission received its full complement of members when our commission increased from five to nine members and Pat Pasieka resigned. In December Gary Wehr was elected chairman.

The commission helped support ABCD's alcohol and drug education week which was a great success, and in 1982 hopes to further support that effort.

The commission sponsored a babysitting course which was taught by an R.N. and graduated some 60 students. This has proven a valuable course to all who take it.

The 1982 goals of the Commission are:

1. Reassess the Youth Employment Service and explore possible alternative funding since a major portion of our budget supports this program.



2. Continue to support ABCD education week and projects.

3. Try to sponsor grade school or junior high drug and alcohol education programs which schools can't afford or CODE can't help sponsor.

4. Attempt to establish a teen center and direct ongoing activities at the center aimed at all ages.

Gary Wehr, Chairman
Vanetta Hunter
Jean Roberts
George Lucas
Linda Kinash
Ann O'Neil
Paul McGovern
Patti Sanford
Eugene Trainor

Acton-Boxborough Jamboree

The hot air balloonists and skateboard wizards were there again, along with the sidewalk jugglers and steamed clam sellers. There were also lots of arts and crafts and concerts and plays -- plus a whole host of new activities.



It was A-B Jamboree '81 -- and the best ever, according to both Jamboree organizers and Acton residents who attended.

Approximately 20,000 people were at Jamboree '81, people who came to look and to watch and to participate, but above all to enjoy the biggest summer community festival this side of Brockton.

"Once again, Jamboree was a lot more fun for a lot more people," Jamboree Coordinator Jack Ormsbee said. "It was bigger and better than ever. That's what we said we hoped would happen," he said, "and it did."

Jamboree's activities and events, spread out over the grounds and in the buildings of the Acton-Boxborough Regional Junior and Senior High Schools, are a unique example of how a community can utilize a school complex during a summer weekend.

The 1981 installment of the three-day

weekend festival began Friday night with dedication ceremonies honoring the Youth of Acton and Boxborough.

Between Friday and Sunday nights, when Jamboree officially drew to a close, the festival was a happening for the third successful time around and that brought about a sense of community pride. That pride was due in large measure to the nearly 200 volunteers who worked throughout the year and the weekend to make it all happen.

Acton-Boxborough Community Education was once again the sponsoring arm for the festival.

Business and Community Education Director for the Acton schools, Bill Ryan stresses that Jamboree depends on the volunteer efforts of Acton residents. Ryan calls that volunteerism the "heart of the Jamboree process". "Jamboree just wouldn't happen without that kind of volunteer enthusiasm and involvement," Ryan says.

Board of Appeals

In 1981, 34 public hearings were scheduled. While this is lower than 1980's 53 petitions, it is not out of line with the recent past. Historically:

1971 - 23	1976 - 61
1972 - 22	1977 - 22
1973 - 28	1978 - 26
1974 - 17	1979 - 32
1975 - 22	1980 - 53

This year the three classes of special permit accounted for 19 (56%) of the petitions while variances accounted for the remainder. In 1981, 16 (55%) of the 29 cases in which decisions were rendered were decided in favor of the petitioner.

Petitions for:	Granted	Denied	Withdrawn	Pending	Total
Review	0	0	0	0	0
Special Permit	10	3	1	1	15
Flood Plain	2	1	1	1	5
Variance	3	9	1	0	13
Earth Removal	1	0	0	0	1
Comprehensive Permit	0	0	0	0	0
TOTALS	16	13	3	2	34

H.W.Flood, Chairman
Marion Maxwell, Clerk
Kenneth Grinnell, Member
John Pasieka, Associate
Marilyn Peterson, Associate
Charles Kadison, Associate

Town Report Committee

This report marks the second year that we have made use of the Town's Wang word processing system to typeset the content ourselves, cutting the cost by 50%. Last year we realized a saving of almost \$4,000 but this measure of economy can only be maintained through an increase in the number of volunteers on the Town Report Committee. In previous years the Committee's responsibility was limited to editorial and design considerations, and the printing contractor included the typesetting in their bid. Now, with the bid limited to the printing we've increased our labor in inverse proportion to the cost. We've cut the budget in half, but it's twice as much work.

We are grateful for the extra effort on the part of the staff at Town Hall, particularly Christine Joyce and Ann Simeone, and also two volunteers from the School Department, Eileen Lucey and Kay Vinal.

Special thanks to Marsha Gratz, the Town's new Volunteer Coordinator, for chasing down tardy reports from various committees.

Contact Marsha at Town Hall if you are interested in working with us on next year's report. We offer the opportunity and the challenge of becoming familiar with a modern word processing system, and if you can type you're especially welcome.

The cover drawing by Patricia Austin depicts the Town Manager in relation to the citizens and employees of the Town. This year we have a new Town Manager, and we welcome her and wish her success. Of historical interest we note that Nancy Banks is the first woman Town Manager in the Commonwealth.

All photographs are from the files of the Assabet Valley Beacon, and all drawings inside the Report have been individually credited.

Dennis J. Ahern, Chairman
Marilyn Barstow
Stan Bielski
Pat McNamara

Arts Council

Lottery funds for the Arts did not materialize in 1980 as expected, but the Acton-Boxborough Council continued to meet and managed to register a number of accomplishments without funds.

The Council initiated and co-sponsored poetry-writing seminars led by poet Steven Ratiner for residents of four nursing homes in Concord, Acton and Littleton. The Council also coordinated publication of a book "Behind Your Eyes" featuring the poems written by the seminar participants. The Council was in the forefront of a grassroots movement called the Advisory Committee on the Arts Lottery which fought to save that Lottery and to change the law in order to eliminate the requirement for a \$5 ticket. This group is continuing to meet

with Arts Lottery Commission Chairman Jacqueling O'Reilly and State Treasurer Crane to pressure for arts funding in 1982.

The Council played a major role in organizing the Middlesex Arts Alliance, a confederation of arts organizations in more than twenty towns between Lowell, Groton, Fitchburg and Acton. The Council also obtained a grant from the Mass. Council on the Arts and Humanities for the A-B Jamboree.

As 1981 closed, the Council was sponsoring the promotion of a Writer's Guild, and providing some administrative advice and support to the new Children's Discovery Center and to the Open Door Theatre. Special attention was being focused on a local Arts Showcase benefit planned for the Spring of

1982, which would impress Actonians with the wide diversity of talent in our community, and the reasons why "you've got to have Art."

Jack Ormsbee, Chairman
Nancy Schricker, Vice-Chairman
Maurice Sagoff, Secretary

Members

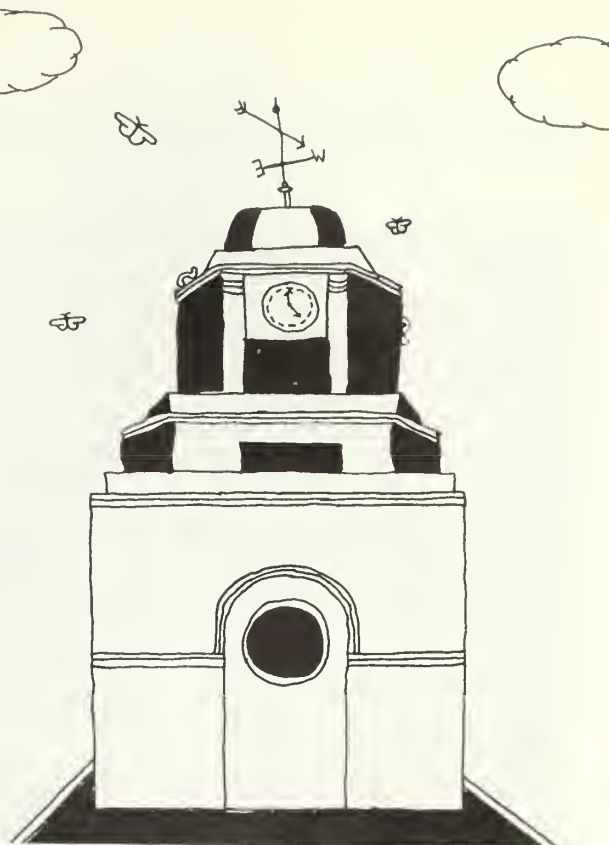
Wanda Null
Jane Isaacs
Shirish Korde

Helga Raftery
Bill Ryan
Nelson Ziegler

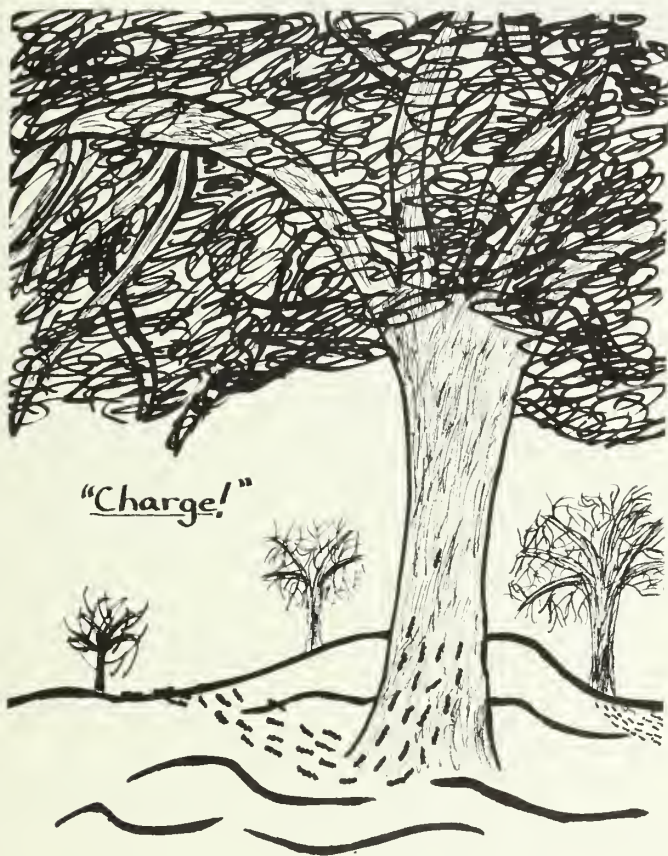
Associate Members

Wanda LaFleur
Carol Cramp
Ginger Lopez
Marcia Shamel

Mary Steele
Sandy Davis
Charlotte Sagoff



Sharon Kilty, "Town Hall"



Jean Monroe
A-B Junior High School



Kathy Lorenzetti, "Pest Control"
A-B Junior High School



Erin Lynch, "Caroling at Town Hall"

Protection of Persons and Property



Police Department

MEMBERS OF THE ACTON POLICE DEPARTMENT

CHIEF OF POLICE

Chauncey R. Fenton, Jr.

SERGEANTS

Robert Rhodes George Robinson
John McNiff Robert MacLeod
Robert Parisi

DETECTIVES

Brian Goodman
Lawrence Dupont

YOUTH OFFICER

Bernard Harrison

PATROLMEN

William Hayes Paul Cogan
Donald Bresnick Robert Cowan
George Dristilaris Bruce Nadeau
Calvin O'Coin Frank Widmayer
Thomas Rogers James McPadden
Ronald Johnson Albert Crowley, Jr.
Dennis Thompson Raymond LaRoche
Stephen McCarthy Raymond Grey
Paul McGovern James Green
Daniel Toomey

DISPATCHERS

John MacLeod
Dean Charter

MATRONS

June Carney
Christine Joyce

SECRETARY

June Carney

OPERATIONAL ASSIGNMENTS WITHIN DEPARTMENT

Scheduling Officer	Sgt. Robert Rhodes
Department Prosecutor	Sgt. George Robinson
Training Officer	Sgt. John McNiff
EMT Coordinator	Sgt. Robert MacLeod
Safety Officer	Ptl. Bernard Harrison
Dept. Photographer	Ptl. Frank Widmayer
Dept. Investigator	Ptl. Brian Goodman
Dept. Investigator	Ptl. Lawrence DuPont
Ass't. Firearm	
Training Officer	Ptl. Bruce Nadeau
Crime Prevention Officer	Ptl. Paul McGovern
Youth Officer Ptl.	Bernard Harrison

TRAINING AND EDUCATION

On February 13, 1981 Ptl. Raymond Grey and Ptl. Raymond LaRoche graduated from the Massachusetts State Police Academy.

On December 2, 1981, Ptl. Daniel Toomey also graduated from the Massachusetts State Police Academy.

Subjects covered during this twelve week course are as follows:

Report Writing, Narcotics Law, Criminal Laws, First Aid, Motor Vehicle Law, Accident Investigation, Court Procedure, Statute Law, Laws of Evidence, Crisis Intervention, Search & Seizure Laws, Interviews and Interrogations

At the present time we have five members with Bachelors Degrees in Criminal Law and four members with Associate Degrees in Criminal Law. Several personnel are presently

engaged in taking courses toward future degrees.

TRAINING AND EDUCATION

The following officers have completed the courses listed below that are presented by the Massachusetts Criminal Justice Training Council.

Paul McGovern: Crime Prevention School, Criminal Laws Update, Leadership and Management Styles

Dennis Thompson: Advanced Motorcycle School

Ronald Johnson: Advanced Motorcycle School

Frank Widmayer: Photography

Daniel Toomey: Crime Scene School, Fingerprint Classification, Basic Photography

Bruce Nadeau: F.B.I. Firearms Instructor Course

Stephen McCarthy: Crime Scene Search School, Municipal Investigation School, Advanced Arson School, Bomb Investigation School, First Line Supervision, Technical Accident Investigations, Interrogation School, Mid-level Management Program which includes the following: Management The Objective, Written Communications, Time Management, Management of Change, Creative Problem Solving, Planning and Decision Making.

In accordance with my established departmental policy, all personnel are required to qualify in the correct and proper procedure in the use and handling of all weapons under the control of the Police Department. This area of instruction and training is conducted by Training Officer Sgt. McNiff and his assistant, Ptl. Nadeau.

PERSONNEL CHANGES

On April 27, 1981, James Green, Jr. was appointed to the position of full time patrolman with the Acton Police Department.

On June 8, 1981, Daniel Toomey was appointed to the position of full-time patrolman with the Acton Police Department

CRIMES OR COMPLAINTS RECORDED

Type of Crime	1981	1980
Breaking and Entering	158	260
Miscellaneous Reports	212	232
Larceny	783	781
Malicious Damage	153	229
Stolen M/V's	96	109
Assault & Battery	49	60
Stolen Bicycles	84	105
Armed Robbery	2	3
M/V Violations	185	283
Sex Related Crimes	15	19
Narcotics	41	42
Suicide and/or Attempts	2	5
Forging and Uttering	4	15
Missing Persons	21	15
Arson or Arson Related	8	7

MISCELLANEOUS STATISTICS

M/V Accidents covered by Dept.	554	558
Fire Alarms Responded to	1574	869
Escorts (Banks and Businesses)	451	590
Protective Custody Detentions	195	368
Physical Arrests	408	451

Emergency Runs	666	724
Traffic Citations Issued	1429	1782

RECOMMENDATIONS

Recommendations remain approximately the same as last year. One area that could be added this year involves the overall condition of the police station. Some of the areas of concern have been addressed during the past year, but several others remain outstanding.

In 1965, when we moved into the new station the full complement for the department consisted of 11 full time members and two marked vehicles. As of April of 1980 we are authorized by the Town for a full complement of 28 members, four marked vehicles, three unmarked vehicles and one motorcycle. This indicates an addition of 17 personnel and six vehicles in the last 15 years.

If the current growth trend continues, I would anticipate the need for at least five additional personnel during the next five years, plus an additional marked cruiser.

At this time the present building is being utilized to its full capacity, so building expansion should take top priority in any capital improvement program.

I would strongly urge that we look ahead at least 15 or 20 years, in the area of building expansion, which would indicate a doubling of our existing square footage.

In closing I would like to take this opportunity to thank all Police Department Personnel, Town Administrators, Department Heads and all Town Boards and committees who have worked with us and assisted us in numerous and various ways this past year.

A special thanks to the Auxiliary Police Personnel who have donated their time and efforts to assist us in our continuing efforts to provide first class police protection to the citizens of Acton.

Respectfully Submitted,
Chauncey R. Fenton, Jr.
Chief of Police

Fire Department

It is probably a fair statement to say that the Acton Fire Department experienced a somewhat less than typical year in 1981, for a number of reasons. First of all, our total number of responses showed a slight decrease in both fire and ambulance calls. On the other hand, our property loss figure was up somewhat due to two extensive residential fires and several less serious residential fires. Fortunately however, once again there were no fire deaths or serious injuries to firefighters or civilians.

This year was also somewhat atypical due to the budget constraints which resulted in the curtailment of many necessary programs and activities. In addition, during several months, once again due to budget constraints, it was necessary to reduce our spending in overtime coverage. Whereby in the event of one firefighter being absent from a shift, that position was not filled. Therefore, at various times, two firefighters were able to respond with an engine, leaving the ambulance uncovered, or two firefighters responded with the ambulance, leaving an engine without coverage. Needless to say, it is certainly our hope that this situation will not occur again, although the current fiscal situation certainly presents that possibility.

MAINTENANCE AND EQUIPMENT

During the past year, no new apparatus was purchased or received and no major apparatus maintenance was undertaken. It is hoped that at the 1982 Annual Town Meeting, funds will be approved to replace the ambulance, which is beginning to suffer the effects of age and constant use.

Our preventive maintenance program has been eliminated and only necessary repairs are being made. The cost-cutting measures are already beginning to show with telltale main-

tenance problems which will probably become more frequent.

The fire stations remain in relatively good condition, with excellent housekeeping, largely due to the efforts of the permanent firefighters. Both the West Acton fire station and the South Acton Fire station had new roofs and roof insulation installed, which should result in some energy savings.

PERSONNEL

There were very few changes in the area of permanent personnel during 1981. The most notable change was the retirement of Captain Edward Belmont, who is realizing a long time dream of owning a small ranch type operation in North Carolina.

To fill the vacancy left by Captain Belmont, after a promotional selection process, Firefighter Edward Bennett was appointed to the position of Captain. Firefighter Daniel Morse was hired to fill the vacancy as a result of Captain Bennett's promotion. Aside from these personnel changes, it should be noted that our overtime salary account was negatively affected by a prolonged off-duty injury sustained by Firefighter James Kessler. In an attempt to lessen the impact on this account, a temporary firefighter was hired at straight time rate rather than paying an overtime rate for coverage of this position.

In addition, Lieutenant Robert Craig, who has served as the Fire Prevention Officer since 1975, was promoted to the rank of Captain. Captain Craig continues to serve as the Fire Prevention Officer in his new rank. Therefore, the permanent strength of the department remains at a Chief, a Captain/Fire Prevention Officer, 4 Captains, 28 Firefighters and 4 Civilian Dispatchers. The Call Fire Department remains at a strength of 28 Call Firefighters and 2 Call Lieutenants.

FIRE PREVENTION

During the past year, although the total number of fires and investigations decreased, there was an increase in inspections, plan reviews and administrative record keeping, due to an increase in commercial development within the Town. Also, a great deal of research has been involved with hazardous waste and underground storage of hazardous materials, in order to promulgate regulations which will not only protect our water supply, but will also serve to prevent the occurrence of hazardous incidents in the future.

As with other programs within our department, no in-service inspections were conducted during 1981, and probably will not be conducted in 1982.

In the area of public education, over 1,000 school children were given fire prevention information during Fire Prevention Week, due to the use of a film program donated for use by the Burger King Corporation. In addition actual tours and visits by on-duty firefighters with fire apparatus and equipment resulted in additional exchange of information with these students. Also, due to the generosity of many permanent firefighters who donated off-duty time, an outside demonstration consisting of aerial rope slides, and vehicle extrication techniques was presented as part of the A-B Jamboree program.

TRAINING

Our training program, as other programs, suffered greatly due to budget cuts in 1981. Basically, the only training conducted consisted of that which could be done with the on-duty firefighters. Most notable, was a course in handling Hazardous Materials Transportation incidents, which is currently being conducted by the Fire Prevention Officer.

FIRE ALARM

The fire alarm division continues to maintain the municipal alarm system in an operable condition. At this time, essentially only the most necessary or emergency repair work is being carried out. Therefore, similar to our other programs, additional problems may result due to the lack of routine maintenance being curtailed.

EMERGENCY MEDICAL SERVICES

Once again, our Emergency Medical Services Division continued to provide an outstanding service to the community. It should be noted, in contrast to our other programs, that the budget in this area remained the same as in the past. This was necessary due to the state mandated training and operating criteria for a licensed ambulance service. Included in this criteria, is the requirement for each Emergency Medical Technician to complete 100 hours of continuing education in a two year period in order to maintain certification. Much of this training is done while firefighters are on duty, and the remainder of training in advanced techniques and new procedures is accomplished by attendance at various special courses and seminars.

At present, 23 Permanent firefighters are registered as Emergency Medical Technicians.

SUMMARY

I would like to thank the permanent and call personnel of the Acton Fire Department for their continued cooperation, efficiency and professionalism, especially during these trying times of fiscal constraint. Likewise, I would also thank all other town officials, departments and committees for their cooperation and assistance. Finally, I would like to offer special thanks to the Acton Civil Defense Auxiliary Fire Department to their enthusiastic support and assistance on numerous occasions.

STATISTICS

Total number of responses were as follows:

	12/1/79- 11/30/80	12/1/80- 11/30/81
Residential Fires	11	12
Multiple Dwelling Fires	8	5
Non-Residential		
Assembly Fires	2	0
Mercantile Fires	3	1
Manufacturing Fire	2	2
Storage Fires	2	1
Grass/Brush Fires	92	113
Miscellaneous	79	91
Motor Vehicle Fires	39	26
False Alarms	38	34
Accidental Alarms	67	72
Emergencies/Non-Medical	16	48
Accidents	54	38
Medical Emergencies	695	665
Investigations	216	206
Special Services	221	112
Mutual Aid Dispatched	19	26
Medical Mutual Aid	29	20
Totals	1593	1472

Fire Loss (Estimated)	12/1/79- 11/30/80	12/1/80- 11/30/81
Buildings & Contents	\$19,100.00	\$162,000.00
Vehicles	29,075.00	25,208.00
	<u>\$48,175.00</u>	<u>\$187,208.00</u>

12/1/80-11/30/81

Assessed Value of Property of Involved (Excluding Vehicles)	\$518,100.00
Estimated Property Damage (Excluding Contents)	- 98,600.00
Property Value Undamaged	\$419,500.00
Therefore:	
Percent of Property Damage	19.03%
Percent of Property Undamaged	80.97%

PERMITS ISSUED

	12/1/79- 11/30/80	12/1/80- 11/30/81
Fuel Oil Burner & Storage	86	86
Blasting	20	24
Flammable Gas/Liquid	8	14
Miscellaneous	31	39
Total	145	163

MONIES COLLECTED

12/1/80-11/30/81
 \$ 210.00
 5,113.60
 -0-

Permits
 Ambulance Receipts
 Miscellaneous Receipts

Malcolm S. MacGregor
 Chief of Department

AUXILIARY FIRE DEPARTMENT

The Auxiliary Fire Department has enjoyed another successful year. The basic function of the group is to supplement the efforts of the Acton Fire Department. We respond to all structure fires in the town and occasionally to mutual aid calls to surrounding towns. Lighting equipment is provided to aid the Firefighters in effectively attacking a night fire. Extra hands are also provided at the fire scene during knockdown and the cleanup operation. A second important function provided by the group primarily in the Spring is the pumping of cellars. We are self equipped with gasoline and electric pumps which enables us to go wherever needed.

Another aspect of the Department is brush fire fighting. Both in the Spring and the Fall our Engine 37, a converted military vehicle, with its rugged construction and four wheel drive is often able to get into the woods where the conventional Town engines cannot go. The vehicle is equipped with a 300 gal. water tank, gasoline driven pump and a quantity of hose.

In addition to Engine 37, a second vehicle purchased in 1981, adds much to our mobility and value. It contains a 4kw generator and a full complement of night lighting equipment. It is the only vehicle in our area to contain a Cascade set used to refill air bottles used by firefighters at a fire scene. With this capability an additional 2 1/2 man hours of air supply is available on the fire scene.

The group is constantly involved in training using their own talents and those of the regular Fire Department. In addition we have



participated in training with the Red Cross and the Mass. Fire Academy.

The success of the group is due not only to the hard work of its members but also to individuals of the Acton Fire Department to whom we express our appreciation.

Robert W. Ingram

Board of Health

The past year has provided many challenges for the Acton Board of Health and their professional staff.

Daniel Costello was appointed to the Board to fill the vacancy created by Mrs. Pamela Resor's election to the Board of Selectmen.

Karen Callahan, Board of Health secretary for the previous ten years, resigned in June to pursue the joys of motherhood. Karen was a valuable asset to the Board. Her experience in the day to day working details of the office will be missed. The Board and staff wish her well. Maggie Walsh has been hired to fill the position and has done an excellent job over the last six months.

Two major developments took place concern-

ing the Acton Public Health Nursing Service during 1981.

The first and most significant was the creation of the Enterprise Fund which was the culmination of the Board's attempt to establish a revolving fund type of account. The permission to pursue this account was approved by Acton voters at the 1980 Spring Annual Town Meeting.

The account required state legislative approval and Chairman Donald R. Gilberti should be congratulated for his persistent efforts to guide this legislation to a successful conclusion. State Senator Chester Atkins' office was most helpful and supportive as was State Representative John Loring.

The creation of this type of account allows us the flexibility to fund the bulk of the Acton Public Health Nursing Service program from our receipts and not from property taxes. One interesting fact is that the Board pursued this mechanism prior to the advent of Proposition 2 1/2.

The nursing service moved into new offices the first week of November. The new offices are located in the former Merriam School Building and solved a major overcrowding condition in the Board of Health offices at the Department of Public Works Building.

We are severely understaffed in the inspectional portions of our program. The high level of inspectional needs has not abated but in fact is anticipated to increase, creating a serious problem. This is due to the following:

1) New rules and regulations are being developed by State agencies which will require local Board of Health enforcement such as:

- a. Hazardous Waste Regulations and Public and Semi-Public Swimming Pool Regulations which the State Department of Environmental Quality Engineering is working on.
- b. New regulations in the areas of problem asbestos insulation which the State Department of Public Health is adopting.
- 2) The Board of Selectmen have requested the Board of Health to develop in house regulations to further protect the Public Health and the Environment. The first draft of these regulations have not been well received by the public but the Board of Health feels that with public input we can develop equitable regulations which will attain these goals.

I would like to extend my thanks to Board of Health members Louis Beauregard, Daniel Costello and Donald Gilberti for their support and I would also like to thank the many department heads and staff who have cooperated with us over the past year.

I would especially like to publicly thank Acton Water District Superintendent, John MacLeod, for his professional expertise and his willingness to be available for discussion of mutual problems on short notice.

The following is a report of Board of Health activities for 1981.

Rabies Clinic

The Acton Board of Health holds a Rabies Immunization Clinic in late March or early April of each year for all dogs six months of age or over. Under Massachusetts law, every dog must be immunized once every three years.

Mosquito Control

The control consisted of five and one half sprayings of the Town by Ultra-Low Volume apparatus for the control of adult mosquitos. Malathion is the pesticide used to accomplish this purpose. Approximately 129 gallons were used.

Board of Health summer personnel did the majority of the spraying in the Town, along with personnel of the Central Massachusetts Mosquito Control Project.

Source reduction work in the form of stream, ditch, and drain cleaning and clearing was done by both the Control Project and Board of Health employees. The Town personnel cleared approximately 6 miles of streams and ditches. Catch basins in the major subdivision were checked for larva on four separate occasions. 154 were treated with Flit and 100 with Altosid Bricquets.

Septic Tank Care

All residents in the Town of Acton are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will serve a home satisfactorily only if it is properly located, designed, constructed and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance and a burdensome expense.

Neglect of the septic tank is the most frequent cause of damage to the leaching system. When the tank is not cleaned, solids build up until they are carried into the underground leaching system where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated -- a costly undertaking. The precautions of periodic inspection and cleaning of the septic tank can prevent this needless expense and work by extending the life of the leaching systems. The frequency of cleaning depends on the size of the septic tank and the number of people it serves. A garbage grinder shall not be used unless approved by the Board of Health. With ordinary use and care, a residential septic tank requires cleaning every two years. The accumulated solids are to be pumped out by a Board of Health licensed company. The solids removed are to be disposed of in a manner approved by your local Health Department to avoid obnoxious odors and health hazards. There are no chemicals, yeasts, bacteria, enzymes, or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning by the homeowner is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching portion of the system.

DO NOT USE chlorinated degreasers on septic systems. This may contaminate groundwater.

Sanitary Landfill

The Town of Acton maintains a sanitary landfill for rubbish and trash disposal. It is located on Route 2 just West of Hosmer Street and will be open five days a week from 8:00 A.M. to 3:45 P.M. and closed Sundays, Thursdays, and holidays. (Check schedule posted at entrance for summer hours.)

Day Care Services

The Acton Board of Health has again become the licensing agency for these services. If you have any questions regarding Day Care, call 263-4736.

Communicable Diseases Reported for 1981

Animal Bites	21
Chicken Pox	33
German Measles	0
Gonorrhea	5
Mumps	0
Strep	2
Shigella	0
Measles	0
Salmonella	7
Syphilis	0
Ameobic Dysentery	0
Meningitis	0
Hepatitis	0
Tuberculosis	0

Chapter 111, Section 111 of the General Laws, Commonwealth of Massachusetts requires that all communicable diseases must be reported to the Board of Health, 263-4736.

Permits and Licenses Issued

Installers Permits	37
Sewage Disposal Permits	54
Food Establishments	44
Temporary Food Establishments	25
Frozen Dessert	4
Retail Food Establishments	29
Sundries	8
Milk and Cream Licenses	50
Mobile Food Server Permits	6
Offal Transport	9
Commercial Haulers Permit	12
Public and Semi-Public	
Swimming Facilities	24
Sewage Transporter Permits	12
Burial or Removal Permits	60
Plumbing Permits	226
Gas Permits	162
Privie Permits	3
Motel	1
Total Collected Miscellaneous Items	
Plumbing Permits	\$3,832.00
Gas Permits	1,523.50
Sewerage Permits - New - 50	5,339.00
Repair - 39	
Septage Coupons	28,350.00
July 1 - June 30, 1980	
Miscellaneous	3,710.50
Sewer Connections - 4	65.00
	<u>42,820.00</u>

The Acton Board of Health contracts for mental health services with Eliot Community Mental Health Center (EMHC), to provide mental health services to the Town of Acton.

These services are provided through (1) the Eliot Clinic and (2) Eliot Day Center.

Eliot Clinic

The Eliot Clinic of the EMHC is the out-patient facility of the Concord Area Comprehensive Mental Health Center, which serves ten area communities.

The Clinic offers services to residents in the area regardless of their ability to pay, their age or sex.

Services provided by the Eliot Clinic include:

1. Intake, referral, and information services.
2. Evaluation and treatment services for individuals, groups, and families.
3. Consultation and education services to schools, legal and community organizations.
4. A Therapeutic Preschool Program.
5. The Children's Day Treatment Service.
6. Mental Retardation Services.
7. Volunteer Services.

The Clinic is open Monday - Thursday from 8:30 A.M. - 9:00 P.M. and Friday from 8:00 A.M. - 5:00 P.M. Fees are based on a sliding scale, depending on a families' ability to pay, and the Clinic is eligible for third party payments, including CHAMPUS and Medicaid. There are no specific "pre-admission" requirements, nor is there generally a formal waiting list.

Eliot Day Center

The Eliot Day Center, the partial hospitalization unit of the EMHC, provides full daytime comprehensive services for a wide range of mental health problems. It is located in the Community Agencies building of Emerson Hospital. It is a psychiatric day hospital or "day treatment" facility that serves the residents of ten area towns. It is staffed by graduate level mental health professionals in psychiatry, psychology, social work, medicine, pastoral counseling and other human services.

If anyone is interested in these services or wants to obtain further information, please call Eliot Community Mental Health Center at 369-1113.

Public Health Nursing Service

As a Certified Home Health Agency, the Acton Public Health Nursing Service provides home care services to the community. Services provided are available to all Acton residents, with physicians orders.

We have a staff of one part-time Administrator/Supervisor, one full time, two parttime and 2 on-call nurses, a part-time Physical Therapist, part-time Medical Social Worker and

two Home Health Aides who work under the supervision of the nurses.

The Nursing Service also carries out the nursing responsibilities of the Acton Board of Health, these include: community clinics for preventive health such as flu immunization, lead poisoning screening, well child clinics, well seniors clinic, day care center inspections, office visits for health supervision

such as blood pressure screening, diabetic screening.

From July 1, 1980 through June 30, 1981 there were:

4006 Nursing Visits (includes clinics, office & home visits)
157 Physical Therapy Visits
74 Medical Social Work Visits
1427 Home Health Aide Visits
415 Occupational Health Visits

Revenue for This Period:

Welfare	\$2,991.14
Medicare	62,457.00
Blue Cross	922.00
Private Fees	6,387.15
Other	1338.50
Direct Payment MDPH	2186.82
Total Revenue	<u>76,282.61</u>
Expenditures	68,265.07

New Activities:

1. We are using Jr. Women's Club volunteers to help in our well child clinics.

ics. Because of this we are able to staff these clinics with one nurse instead of two and free up the second nurse to provide other services.

2. A nurse providing health screening two hours/week to Windsor Green residents.
3. We are providing fee basis occupational health service to private industry, e.g., services include: blood pressure screening, back clinic, tuberculin clinic.

We would like to thank the physicians, service organizations and individual volunteers who have supported us.

Donald R. Gilberti, Chairman
Louis Beauregard
Daniel Costello
Steven Calichman, R.S., C.H.O.
Director
Priscilla Greene, R.N., M.S.N.
Administrator/Supervisor

Building Department

In 1972 my first annual report to the Town indicated that permit fees collected by the Building Department during that year had totaled just over \$11,000.00. Those receipts represented a return to the Town of approximately 89% of the salary appropriation for the Building Department that year. I am pleased to report to you that, in spite of inflation, increased number of departmental employees and increased salaries over the past nine years, the building permit fees collected during 1981 equaled 95% of the departmental salary appropriation for 1981.

Last year we anticipated construction of the largest single building yet constructed in Acton. That building (nearly 200,000 square feet) is nearing completion at this time. Major new projects of which we are aware at this time, which may be constructed within the next year, include two shopping centers, two large office buildings and a complex of three proposed light industrial buildings.

Acton has experienced a shift in development emphasis from residential to commercial/industrial. The net result is that the Town continues to grow, albeit in a different fashion than ten years ago.

Significant events for this department over the past year include:

- Realignment of supervisory functions to bring the duties of the Wiring Inspector, Plumbing Inspector and Gas Piping Inspector under the direction of the Building Commissioner.
- Appointment of replacements for the

Wiring Inspector and Plumbing/Gas Inspector, both of whom retired during 1981. Our best wishes go with Les Parke and Joe Perry (the respective retiring inspectors) and our sincere thanks for their superb service to the Town of Acton over the past years.

- Appointment of a new Local Inspector, Matt Mulvey, to replace Mike Butler who left us at the end of 1980.
- Legislation which added enforcement of the Architectural Barriers Board ("Handicapped") Rules and Regulations to the list of responsibilities of your Building Department.
- Elimination of the State Building Code Commission by the Legislature. The Commission had become the expensive, cumbersome and bureaucratic institution that we normally associate with our government. However, it was a far better solution to the technical problems associated with today's construction industry, and the constant barrage of new products and methods which face us, than is the result achieved by the Legislature's action. Your Building Commissioner made his objections to this action known to both our State Representative and Senator, neither of whom agreed. I remain committed to my opinion.

Don P. Johnson
Building Commissioner

Acton Civil Defense Agency

The Acton Civil Defense Agency consists of several distinct all-volunteer units which respond with assistance in the event of natural and man-made disasters.

The Acton Civil Defense teams have and will continue to provide vital services to the town and the people in the community.

Our biggest problem today is the fact that the people in our community don't understand the goals and purpose of civil defense. We have had many articles in the newspapers and held open house at the C.D. Center. Still we live with the old stigma of World War II where air raid wardens went around turning off lights, telling people to pull down their shades, etc. We would appreciate the opportunity to speak to groups or people and show them what our responsibility and capabilities are.

The year 1981 was a very active and pro-

ductive year for this unit. The list of activities will be listed in the reports of the various departments. The response and action taken by this agency in August during the W.R. Grace chemical leak was outstanding. A job well done!

If a survey was taken of local surrounding towns on civil defense teams the people in Acton would be proud and could see how active an agency we have. The volunteers of this agency devote many hours in training and a lot of energy to various projects throughout the year. The continued cooperation and assistance of all town departments is greatly appreciated. We look forward to continued growth in 1982

Donald W. Macaulay
Director

EXPLORERS

1981 kicked off a new year and more challenging activities for Explorer Post 7 members.

We began the year with officers Jill Macaulay, president; Jeanne Gauthier, first vice-president; Cindi Look, second vice-president; Joyce Campbell, secretary; Chris Dudley, treasurer; Tim Condin, first-aid quartermaster; and Sally Donaldson, food quartermaster.

The Isaac Davis Camporee in April started the year off with troops showing up to participate in the annual march of the Isaac Davis Trail. We helped out with first-aid, patrolling, and the Acton Lions Club food trailer. During that same weekend we helped clean up after the Patriots Day Ball.

Next we served free coffee to motorists on Route 2 on Memorial Day weekend (and did the same thing Labor Day weekend in September) while other members marched in the Memorial Day parade.

In June we participated in the Acton Town Fair. We sold balloons, corn-on-the-cob, and watermelon. We also did first aid and helped with the marathon which was held at the beginning of the fair.

June brought installation night at the Acton Corporation building. There we installed our new officers: president, Chris Dudley; first vice-president, Chris Soar; second vice-president, Sally Donaldson; secretary, Linda Macaulay; treasurer, Meg Stokinger; first-aid quartermaster, Mike Coughlin; and food quartermaster, Chris Gauthier.

In July we went to Royalston for training with ropes on cliffs. We worked with a group known as Search Emergency Rescue Group (SERG).

August brought many activities, new and old, such as the A-B Jamboree. There, we sold snow cones, juice, and balloons, and helped with the pony rides. Later we had a picnic for all those who had worked at the Jamboree.

The 4-H Fair was a new activity in which we participated. We helped park cars and horse trailers, as well as doing first aid. We did the same thing again at the Bolton Fair.

In August the Post received a well-deserved present. A lot of hard work raising the money brought the Post a new van. It really looks nice after the new paint job.

For the second year in a row, the Post took part in the Blue Grass Festival which was held at Mt. Wachusett. We again helped with parking and first aid.

Some events that the Post had not handled before, but did a good job at despite this, occurred in September. One such event was looking for an elderly man who was missing from Suburban Manor. He was found safe.

In October, Seth Campbell and Jill Macaulay, both ex-presidents, held an officers' training weekend for the whole Post. They trained all of us because we, later on in the year, were to train other Explorer Post officers from the Nashua Valley Council.

At the very end of the month the Grace Chemical Company had a leakage which caused a small area of the town to be evacuated. The Civil Defense and Explorer Post 7 participated in the evacuation. Also during the month of October, a small number of Explorers posed for pictures for the United Way article on "Town Services".

November took us to Fort Devens to do first aid for a scout show. We were the only Explorer Post there.

December had us moving quite a bit. On the thirteenth we participated in the Maynard Day Parade and won the award for Best Religious Float. We had made the manger scene.

Two freezeouts kept us busy in January. The first was in Sterling where we mostly treated cold hands and feet. The following weekend there was another freezeout at Hidden Valley Ski Resort in Ashburnham. A strong storm caused a bit of a travelling problem but everything worked out all right.

In the up-coming months we will be having refresher courses in CPR, first aid, and first responders. Rita Cash will be in charge of the first aid training.

The Explorer Post is sponsored by the Acton Lions Club. We would like to thank them and our advisors, Donald Macaulay and Connie

Ingram, for the support given us during the past year.

Linda Macaulay, Treasurer

Insect Pest Control

The legislation under which the Insect Pest Control Department operates is found in Mass. General Laws Chap. 132. This chapter contains provision that allow the Superintendent to:

1. Remove any trees on Public ways infected with Dutch Elm disease.
2. Remove any trees on public property infected with White Pine Blister Rust.
3. Suppress, if necessary, any of the following, which are considered nuisances: Gypsy and Brown Tail Moths, Tent Caterpillars, Cankerworms, Oriental Hag Moths, Fall Webworm, Japanese Beetle, Saddled Prominent, Pine Looper, Elm Leaf Beetles, diseases and leaf-eating insects which damage shade trees, Dutch Elm Disease and the insects that spread such disease, Woodticks, and Poison ivy growing within 100 feet on a public way.
4. Enter upon private land to establish the extent and nature of insect infestations.
5. Remove trees located on public property killed by defoliating insects.

As I predicted in 1980, 1981 was the most severe year on record for Gypsy Moth infestation and resultant defoliation.

As a direct result of repeated defoliations, many large oaks along our roadsides have died. Secondary organisms, such as Root Rot, Bark Beetles, and Wood Borers, will attack the many other weakened trees and kill them. It can be expected that we will have to remove several hundred trees per year for the next few years due to this problem. At this point, any attempts on a

town-wide basis to treat the weakened trees in an attempt to save them would be costly and fruitless.

The only bright light to the Gypsy Moth Problem is that the infestation appears to have collapsed, due to population stress. A survey conducted by the state Bureau of Insect Pest Control in October showed a very low level of fresh egg masses. This indicates that 1982 should be a fairly light year for defoliation on a Town-wide basis, although I recommend that homeowners continue to spray the trees in their own yards.

At this time it is not certain if the Gypsy Moth population will rebound in 1983. If the population does indeed rebound in future years, I hope the townspeople will see fit to institute an area-wide spray program.

Dutch Elm Disease declined in 1980, but 18 larger street trees did die from this fungus infection, as there is no cure for this disease.

A large amount of poison Ivy growing along the street was sprayed with Amino Triazole. This spraying was done with a backpack sprayer operated by a certified pesticide applicator. The use of a backpack sprayer allows pinpoint accuracy of pesticide placement.

The Superintendent of Insect Pest Control attended several pesticide training sessions and Gypsy Moth control conferences.

Dean A. Charter
Superintendent of
Insect Pest Control

Animal Inspector

This year 15 premises were inspected and all were found to be in order. The animals in town this year consist of:

Cows	25
Heifers	12
Calves	17
Bulls	2
Steers	18
Goats	2
Sheep	7
Swine	10
Horses	37
Ponies	7
Chickens	1 large flock

Twenty-seven dog bites were reported this year. All dogs were quarantined as required by law. No other problems were reported.

Patrick Palmer
Animal Inspector

Dog Officer

It has been a busy year for the Dog Officer. We made a concerted effort to get people to license their dogs this year. We sent out 752 first notices to dog owners and 468 second notices and managed to get 1615 individual dogs licensed as well as 17 kennels. This helped immeasurably with dogs that were lost by their owners, dogs that were found by others, as well as various other problems and complaints.

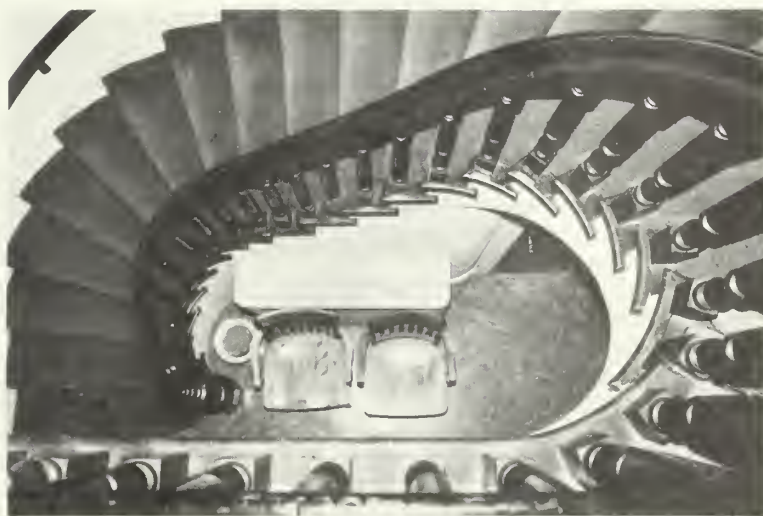
My records indicate that 106 unidentified dogs were picked up. Of these 54 were destroyed and 52 eventually returned to their owners.

One hundred and sixty dogs were reported lost, most of which were found, although very few owners take the trouble to call when they find their dog.

Few complaints were lodged this year. Most were solved amiably to the satisfaction of all concerned.

Patrick Palmer
Dog Officer

Office of the Town Clerk



Report of the Town Clerk

REPORT OF TOWN CLERK

Births recorded.101
Deaths recorded.112
Marriages recorded. . . . 138

IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following list of Births

Errors can be corrected only by sworn affidavit, as prescribed in the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

Births Registered in 1981

Date	Place	Name of Child	Names of Parents
Jan. 2	Concord	Bishop, John Michael	Gregory James and Claudia Ann Paine
Jan. 3	Concord	Barron, Walter Derek	Walter Albert and Patricia Ann McNulty
Jan. 17	Boston	Kwait, Julia Elin	Irwin and Harriet Crutchfield Wadsworth
Jan. 17	Concord	Blute, Sarah Elizabeth	John Wade, Jr. and Sally Elaine Nickerson
Jan. 18	Concord	Michelson, Joshua David	Steven Roy and Susan Shankman
Jan. 19	Concord	Jordan, Sarah Lynn	William Paul and Virginia Rae Andersen
Jan. 20	Concord	Strules, James Wilson	George and Paulette Gail Sine
Jan. 20	Concord	Osche, Elizabeth Carole	Gregory Ralph and Susan Lynne Jose
Jan. 27	Concord	Derie, Joseph Douglas	Joseph Arthur, II and Lynne Ellen Tomlinson
Jan. 29	Concord	Brody, David Jason	Leslie Gary and Marjorie Alice Rubin
Feb. 3	Newton	Torode, Kendra Grace	Peter Wayne and Nancy Mihailoff
Feb. 6	Natick	Gongalves, Paulo Perreira Nunes	Paulo Ferreira Nunes and Vera Ann Parrish
Feb. 11	Concord	Warchol, Nicholas Joseph	Nicholas Allen and Denise Alice Warne
Feb. 18	Concord	Veley, Erika Jeanette	Hugh Arden and Nina Jeanette Gould
Feb. 19	Concord	Nichols, Bethany Ann	Lon Steven and Susan Elizabeth Kennedy
Feb. 20	Boston	Holcomb, Rachel Jane	William Lowndes and Susan Barbara Adler
Feb. 20	Boston	Geehan, Jonathan Glendon	Wayne Edward and Susan Elizabeth Glendon
Feb. 22	Boston	Benton, Melanie Lynn	Michael Louis and Christine Anne McDermott
Feb. 23	Concord	Caffee, Olivia Rose	Cameron Cornell and Nollie Ann Bass
Feb. 23	Concord	Hausknecht, Scott Alan	Keith Alan and Gail Lynn Beal
Feb. 24	Concord	Eisenberg, Amy Beth	John Louis and Robin Lynn Schwartz
Feb. 26	Concord	Kolasinski, Matthew Mark	Mark David and Elizabeth Anne Gorey
Mar. 11	Concord	Van Rensselaer Dey, Richard	Varick and Holly Jean Barrett
Mar. 15	Concord	Butcher, Amy Lee	Mark Alfred and Jennifer Lynn Clark
Mar. 16	Concord	Shumsky, Aaron Matthew	Joseph Edward and Virginia Marie Ray
Mar. 21	Boston	Denedy, Megan Leigh	Edward James and Audrey Maxine Nettles
Mar. 23	Concord	Reid, Philip Patrick	Douglas Stewart and Constance Avery Curnen
Mar. 27	Concord	Garbarino, Christina Marie	Joseph Francis and Cecilia Ann Clifford
Mar. 29	Boston	Ferry, Kristen Leigh	William Paul and Margery Ann McLaughlin
Mar. 30	Concord	Way, Meghan Judy	Carl Alan and Christine Ann Newton
Mar. 30	Boston	Maguire, Carey Ann	F. Gregory III and Abby Sue Joffe
Mar. 31	Concord	Wylie, James Derek	Derek Campbell and Marilyn Anne Toomey
Apr. 2	Concord	Raducanu, Nicholas Michael	Alexandru Florin and Anita Doina Lajoie
Apr. 8	Concord	Mannarino, Emily Hope	Frederick John and Kathryn Rae Craine
Apr. 10	Concord	Duane, Christopher William	William Michael and Diane Marie Crawford
Apr. 11	Concord	Meininger, Matthias	Lothar and Sonja Emmi Kroehle
Apr. 12	Concord	Reitsma, Amy Marin	Glenn Parker and Pamela Hope Hirschman
Apr. 12	Concord	Tehrani, Daniel Cyrus	Massoud and Nahid Akhavan Tusserkani
Apr. 17	Concord	Coyle, Sarah Marie	Daniel Joseph and Janice Marie Howes
Apr. 18	Concord	Vorachith, Constance Ann	Syveo and Sysaveuy Phimmasone
Apr. 19	Concord	Meehan, Katherine Cole	Robert Edward and Gail Beatrice Constantine
Apr. 20	Concord	Connolly, Michael Dale	Michael James and Cynthia Ann Hickey
Apr. 21	Concord	Weeks, Meghan Christine	William Francis and Christine Maloof
Apr. 22	Concord	Babor, Luke Thomas Mattias	Thomas Ferdinand and Barbara Ann Harmash
Apr. 23	Concord	Wesson, Pamela Michelle	Jeffrey Arthur and Deborah Alice Kort
Apr. 24	Concord	Williams, Jamilah Sharifa	Rubin Miller and Shirley Jannease Gulley

Apr. 27	Concord	Besch, Katrina Anna	Earl Donald and Ursula Inge Mertens
Apr. 30	Concord	Khanna, Samir Mohan	Radhey Shyam and Homai Irani
May 4	Waltham	Campbell, Jason Christopher	Rodney Wayne and Marietta Camille Dupuis
May 7	Concord	Costa, David Adrian	David Alan and Patricia Mertens
May 10	Concord	Thompson, Heather, Noel	James Eliot and Cynthia Heidi Koepper
May 10	Concord	Shea, Kendra Skye	David Michael and Linda Anne Loring
May 11	Concord	Cataldo, Michael Joseph	Joseph Anthony, Jr. and Dale Louise Vanderhoof
May 14	Concord	Thatcher, David Mark	Mark Robert and Ronalee Ingrid Anderson
May 14	Newton	Appel, Katie Elizabeth	Kenneth Mark and Susan Linda Doucette
May 16	Waltham	Mosher, Michael Richard	Michael Kimball and Diane Marie Hill
May 16	Concord	Johnson, Edmond Thomas	Stephen Peter and Maureen Emily Larkin
May 16	Concord	Olsen, Stephanie Adrian	Stephen Richard and Linda Louise Shaw
May 19	Concord	Saylor, Meghann Clare	Steven Richard and Annette Marie Benoit
May 23	Concord	Weeks, Spencer Abel	Thomas Ervin and Bar Lois Fennelly
May 28	Concord	Beaudoin, Tiarra Janelle	Raymond James and Janice Edna Sawyer
May 29	Concord	Fenton, Crystal Lea	James Douglas and Carolyn Kondrat
May 29	Boston	Williams, Michael Theodore	Theodore Clayton and Alice Wayland White
May 31	Newton	Brzezinski, Jennifer Leigh	Frank Thomas and Jean Marie Carmichael
Jun. 6	Waltham	McCarthy, Shamus Daniel	James Joseph and Eileen Agnes O'Reilly
Jun. 8	Boston	Fraser, Anna Katherine	Robert Gene and Patricia Phillips
Jun. 8	Concord	Ellis, Kirsten Ann	John Stewart Keith and Trea Ann Jozwicki
Jun. 8	Concord	Belseth, Andrew Christian	Donald Richard and Sharon Celia Manoogian
Jun. 8	Concord	Brooks, Jonathan Borden	David Borden and Tina Louise Wilson
Jun.10	Concord	Prather, John Drew	William Elmer, Jr. and Cynthia Lynn Walker
Jun.11	Concord	Verger, Carolyn Ruth	Donald Barry and Sandra Bisbee Warner
Jun.12	Concord	Sigman, Nathan Daniel	Marcel Andrew and Marie Ann Ciaraldi
Jun.16	Concord	Callanan, Andrew Philip	James Bartholomew and Susan Jane Fifield
Jun.18	Concord	Schaeffer, Michael Patrick	Richard Allen and Diane Dodge
Jun.18	Boston	Hess, Adam Neil	Arye and Judith Renee Hanstein
Jun.21	Concord	Brough, Erick Paul	Frederick Paul and Sharon Lee Felton
Jun.23	Newton	Martignette, Noelle Ann	Alfonse John and Jean Marion Noel
Jun.23	Concord	Frey, Avram David	Laurence Steven and Helen Rachel Frisher
Jun.24	Concord	Murphy, Erin Marie	Francis Joseph and Margaret Thelma Bradbury
Jul. 1	Concord	McGovern, Kathleen Teresa	Paul Vincent, Jr. and Joan Teresa Downing
Jul. 5	Concord	Morey, Joseph Paul	Russell William and Sandra Ann DiBiase
Jul. 9	Concord	MaGee, Amy Lynn	Wayne Louis and Roberta Leslie Thompson
Jul. 9	Boston	Bartilson, Matthew Benjamin	Stanley W. and Laurie J. Neiger
Jul.14	Concord	Ames, Heather Marion	Raymond Stanley and Elaine Marie Jenkins
Jul.15	Boston	Kelly, Heather Elizabeth	Jonathan Spencer and Kathleen Ann Carpenter
Jul.16	Boston	MacFarlane, Lindsey Adair	Ivor Stephen and Diane Nancy Berzin
Jul.17	Concord	Yates, Kimberly Anne	John William and Rose Dorothy Robertazzi
Jul.23	Concord	Wiltse, Joshua Dean	Dean Alexander and Mary Jane Umbehauer
Jul.23	Concord	Altman, Robin	Gary and Susan Jacqueline Obreza
Jul.24	Concord	Yeaton, Gregory Ruff	Leander Gleyenn and Lucinda Ann Peckinpaugh
Jul.24	Concord	Kittler, Brian Andrew	Peter William and Janyce Frances Guertin
Jul.26	Newton	Garove, Michael Paul	Paul Michael and Jacquelyn Norma Allen
Jul.29	Concord	Courtemanche, Nicole Marie	David Joseph and Lee Little
Jul.29	Concord	Berko, Jeffrey Ryan	Alan Jack and Peggy Jean Flaherty
Aug.1	Concord	Tully Jesse David	James Michael and Donna Rose Kaczmarek
Aug. 2	Concord	Mace, Brian Kenneth	Douglas Charles and Kathleen Ann Roche
Aug.10	Concord	Purcell, Jennifer Marie	Charles Michael and Diane Leona Paquette
Aug.11	Concord	Lynn, Greta Lafleur	Kurt Douglas and Anne Patricia Lafleur
Aug.11	Concord	Mikenas, Joseph Michael, Jr.	Joseph Michael and Agnes Josephine Junta
Aug.12	Concord	Conn, Casey Murdoch	Charles William and Victoria Paquette
Aug.14	Concord	Schmidt, Shannon Martina	David Lester and Sandra Ray Schearer
Aug.14	Concord	Bushika, Tiffany Ann	Jerry Alan and Patricia Ann Sheldon
Aug.14	Boston	Colucci, Elizabeth Kolb	Jeffrey Joseph and Nancy Margaret Kolb
Aug.20	Concord	Vanderhoof, Laura Lynn	Robert Alan and Donna Marie Grotheer
Aug.25	Concord	Campbell, Moira Sue Bradley	William Robert and Susan Bradley Kerr
Aug.27	Concord	Young, Amanda Nicole	James Douglas and Cheryl Jane Hines
Aug.31	Concord	Britton, Ryan Lindsay	Richard Lindsay and Christine Anne Halloran
Sep. 4	Concord	Lake, Zachary John	Edward William and Donna Lynn Pollard
Sep. 5	Concord	Woodbury, Jennifer	Arthur Norris and Janice Thompson
Sep. 8	Concord	Sawyer, Shannon Elizabeth	Richard Prescott and Naomi Sandra Leonard
Sep. 9	Concord	Fontas, Suzanne Elizabeth	Paul John and Susan Meadows
Sep.10	Concord	Lombardo, Jennifer Leigh	Larry Lee and Pamela Jean Card
Sep.12	Concord	Carsten, David Jeffrey	Ronald David and Brenda Marie Marshall
Sep.14	Concord	Edgerton, Jennifer Lyn	Robert Gregory and Debra Lyn Keavy
Sep.14	Concord	Hirsch, Erica Ann	Herbert Leo and Laura Cira Theresa Stivale

Sep.15	Concord	Finnegan, Robert Joseph, Jr.	Robert Joseph and Gail Latrece Griffin
Sep.15	Boston	Geis, Robert William	Michael William and Nancy Ellen Gentry
Sep.16	Concord	Patry, Jennifer Aline	Jacques and Ellen Mary Strong
Sep.16	Concord	Dennis, Andrea Stephanie	Stephen Mitchel and Liliana Medaglia
Sep.16	Newton	Silverman, Theodore Jansen	Stephen Harry and Rhonda Carol Cohen
Sep.18	Concord	Smith, Leah Eileen	James Michael and Susan Marie Madrid
Sep.18	Natick	Hurlbert, Whitney Arline	Robert Ernest and Penelope McGill
Sep.20	Concord	Kay, Abigail Johanna	Ronald Thomas and Ruth Carolyn Taylor
Sep.22	Concord	Westall, Tara Michelle	David Alan and Gael Melissa Hontz
Sep.22	Boston	Garfield, Rebecca Hanson	Thomas Corlett and Deborah Jean Watt
Sep.24	Concord	Cummings, Carrie Lynn	William Roy and Paula Kristene Merrill
Sep.24	Concord	Masullo, Jonathan Michael	Francis Benjamin and Denise Patricia Donovan
Sep.25	Concord	Penney, Melissa Jo	Bruce Dixon and Janice Noreen Malatesta
Sep.27	Concord	Anselmo, Lisa Michele	Bruce Edward and Nancy Lee Tiano
Sep.30	Concord	Heitz, Robert Joseph	Robert George and Joann O'Donnell
Oct. 1	Concord	Sawyer, Pamela Jeanne	Walter Scott, 3rd and Patrice Marie McCluskey
Oct. 1	Concord	Peastrel, Helen Mary	Mark and Carol Barbara Cornell
Oct. 1	Concord	Culbertson, Cynthia Louise	Leonard Howell and Jody Louise Oldham
Oct. 7	Concord	Berezin, Julie Beth	Jeffrey and Joanne Alice Christian
Oct.12	Concord	Sills, Daniel Louis	Kenneth Douglas and Patricia Ann Liss
Oct.14	Concord	Sleeper, Kristina Lea	Richard Edwin and Laurie Knisley
Oct.17	Boston	Ruderman, Zachary Mark	Daniel Heiden and Joyce Ellen Laveer
Oct.18	Concord	Erikson, Seth Henry	David Paul and Elise Mary Cardin
Oct.18	Concord	Carpenter, Zachary Noel	Gary Lee and Michele Marie Hughes
Oct.21	Concord	Grady, Erica Leigh	Thomas William and Virginia Ann Sherman
Oct.21	Concord	Selig, Ari Benjamin	Jonathan Binder and Risa Ellen Reiner
Oct.23	Concord	Brumm, Michael Christopher	Theodore Arthur, Jr. and Susan Elaine Duncan
Oct.23	Concord	Malliaros, Leah Shields	George Michael and Caroline Shields
Oct.25	Concord	Lari, Waliya Mohsin	Mohsin Iftikhar and Husna Fasahat Ali
Oct.28	Concord	Murty, Sanjay Yellapu	Yellapu Veera and Catherine Christine Pappas
Oct.30	Concord	Henderson, Abbey Maxwell	John Ray and Christina Marie Conroy
Nov. 1	Boston	Seni, Jacqueline Anne	John Edward and Ruth Anne Warrington
Nov. 2	Boston	Harvey, Elizabeth Williams	Charles William and Martha Lynne Williams
Nov. 5	Concord	Sifleet, Stacy Drumm	William Lund and Jean Kathleen Drumm
Nov. 5	Concord	Adey, Heather Lynne	Kenneth Dexter and Linda Lee Goehring
Nov. 6	Natick	Zaryckyj, Bohdan Jeffrey	Bohdan and Melinda Ann Mael
Nov. 6	Boston	Mikkola, Jennifer Elizabeth	George Arthur and Margaret Louise Miller
Nov. 7	Concord	Piccirillo, Benjamin Michael	Robert Joseph and Alice Caroline Berlan
Nov. 7	Concord	Piccirillo, Christopher Adam	Robert Joseph and Alice Caroline Berlan
Nov. 8	Concord	Sawyer, Lori Beth	Kevin Francis and Gail Lynn Lombardo
Nov.10	Concord	Ritter, Christopher Robert	Robert Willard and Leslie Evelyn Stalter
Nov.10	Concord	Scholl, Eric Dunham	Albert Brundage and Annette Cecile Briano
Nov.10	Concord	Fernandes, Laura Lee	Ronald Alfredo and Diane Louise George
Nov.15	Concord	Labrecque, Lisa Caroline	Peter Joseph and Judith Ann Johnson
Nov.17	Concord	Elliott, Matthew Arron	Neal Erwin and Debra Lynn Bass
Nov.17	Concord	Greenaway, Kelly Ryan	Douglas Carl and Colleen Patricia Callahan
Nov.19	Acton	Connell, Amanda Catherine	David Bruce and Jo Ann Rabold
Nov.20	Beverly	Swallow, Daniel Mathews	John Corklin and Eleanor Safford Mathews
Nov.22	Concord	Foley, Tristan John	Richard David and Jean Frances Lloyd
Nov.23	Boston	Tabor, Jacob Nickerson	Robert Jay and Victoria Nickerson
Nov.27	Concord	Rohwer, Andrew Korth	Alan Billingsley and Mary Isabel Korth
Dec. 1	Concord	Daum, Jeffrey Edward	John Edward and Debra Lee Norwood
Dec. 2	Concord	Burak, Nicole Marie	Steven John and Donna Marie Green
Dec. 6	Stoneham	Marrocco, Anthony Paul	Paul Anthony and Linda Jean Liversage
Dec.14	Framingham	Gonzalez, Edward III	Edward and Catherine L. LeMoine
Dec.15	Concord	Leger, Lauren Celeste	Robert Harvey and Janet Celeste Carenza
Dec.16	Boston	Place, Katherine McGowan	William Chambers and Carol Marie McGowan
Dec.19	Concord	Napoli, Thomas Alfred	Richard Joseph and Karen Frances Cavaretta
Dec.22	Concord	Lakshmanan, Sivakumar	Singaram and Meenakshi Perianan
Dec.23	Concord	Leonard, Amanda Anne	David Eric and Virginia Marie Stokinger
Dec.24	Boston	Boland, Suzanne Rebecca	Robert Alfred and Suzanne Lynn Bond
Dec.28	Concord	Esselen, Jason Gustavus	Gustavus John and Catherine Morgan
Dec.29	Cambridge	Zeiger-Guerra, Marc Joshua	Stuart Walter and Olga Guerra
Dec.29	Concord	Boyle, Katherine Lee	Stephen Vincent and Patricia Lee Jackson

Elections

RECORD OF TOWN ELECTION HELD APRIL 6, 1981

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
Whole Number of ballots cast	128	435	357	420	308	205	1858

MODERATOR, One Year

Donald MacKenzie	106	346	307	355	233	156	1503
Blanks	22	89	50	70	75	49	355

SELECTMEN, Three Years (2)

Neal M. Grolnic	27	66	63	131	70	46	403
Henry J. Hogan	24	97	106	76	108	45	456
Nancy C. Howe	57	184	129	197	111	92	770
James J. McPadden	37	140	128	122	92	86	605
Pamela P. Resor	80	260	230	266	181	104	1121
Blanks	31	123	58	58	54	37	361

SCHOOL COMMITTEE, Three Years (2)

Robert Evans	77	253	202	251	174	120	1077
F. Dore Hunter	67	236	198	262	175	104	1042
Jacqueline Watkins	67	237	222	228	159	117	1030
Blanks	45	144	92	109	108	69	567

TRUSTEE OF MEMORIAL LIBRARY, Three years (1)

Vincent J. Parrella	75	238	201	235	132	112	993
Dennis J. Ahern	35	109	103	119	109	66	541
Blanks	18	88	53	71	67	27	324

ACTON HOUSING AUTHORITY, Five years

Ralph B. Peek	87	293	250	294	199	139	1262
Blanks	41	142	107	131	109	66	596

QUESTION ONE

Shall the town vote to accept the provisions of section thirteen of chapter two hundred and fifty-eight of the General Laws which provides that the town shall indemnify and save harmless municipal officers, elected or appointed, from personal financial loss and expense including reasonable legal fees and costs, if any, in an amount not to exceed one million dollars, arising out of any claim, demand, suit or judgment by reason of any act or omission except an intentional violation of civil rights of any person under any law, if the official at the time of such act or omission was acting within the scope of his official duties or employment?

YES	91	263	246	278	190	136	1204
NO	15	110	74	89	67	43	398
Blanks	22	62	37	58	51	26	256

Recount for the position of School Committee was held upon petition by Jacqueline Watkins on April 22, 1981.

Robert Evans	77	254	202	252	174	120	1079
F. Dore Hunter	67	238	198	263	175	106	1047
Jacqueline Watkins	67	233	222	228	159	116	1025
Blanks	45	145	92	107	108	68	565

DOG LICENSES

All dog licenses expire March 31, 1982. Dogs must be licensed on or before April 1st or the owner or keepers thereof are liable to a fine. The law applies to all dogs three months old or over, regardless of time of year ownership is acquired. No tax bills are sent to owners of dogs.

Report of Dog Licenses Issued Through February 9, 1982

1511 Licenses	at	\$ 3.00	\$ 4,533.00
107 Licenses	at	6.00	642.00
11 Licenses	at	10.00	110.00
3 Licenses	at	25.00	75.00
3 Licenses	at	50.00	150.00
10 Duplicate Tags	at	.25	2.50
1 Transfer License	at	.25	.25
			<u>\$ 5,512.75</u>



Usha Pitts
Grade 5, Gates School

Our Heritage



Ron Cochrane
Grade 6

Acton Historical Commission

An historic district in Acton became more of a reality this year when the Massachusetts Historical Commission accepted our proposal for the nomination of the Acton Centre Common Historic District to the National Register. Located in the center of the town, the district is roughly rectangular, running along Main Street between Newtown Road and Nagog Hill Road. The Acton Common with the Revolutionary obelisk and several other war memorial monuments forms the focal point. Thirty-six buildings, among them the Town Hall and library, are included in the district.

For the past few years, members of the Acton Historical Commission have been researching the history of this area, collecting data, and writing descriptions of the buildings and of their historic and/or architectural significance. Extensive forms were completed and pictures were taken. These, along with maps were submitted as a package.

The National Register of Historic Places is the official list of our nation's historical and cultural resources worthy of preservation. Properties which are listed in the National Register are afforded distinct advantages. First, the property receives national recognition as one of our country's significant cultural resources. Second, a property listed is protected from adverse effect by any federally financed, licensed, or assisted undertaking. Finally, National Register properties are eligible to apply for 50% matching grants-in-aid for historic preservation.

The Acton Historical Commission is currently collecting data related to the Town's early industry. We were invited by the Massachusetts Historical Commission to present to them material concerning Acton's industry for inclusion in a book being written on early industry in Middlesex, Norfolk, and Suffolk Counties. Beginning with the Iron Work Farms, Acton has a long history of several significant and successful industries. These shall be researched and written for presentation to the Massachusetts Historical Commission.

Finally, we are continuing our inventory of properties throughout the town. We welcome from anyone information or the sharing of pictures or maps related to Acton's early industry or properties.

Marian E. Houghton, Clerk
Madeline Kadubouski
William A. Klauer
Robert H. Nylander
Anita E. Dodson, Chairman



Joyce Dietrich
Grade 5, Conant School

Town Meeting



ACTON CENTRE , MASSACHUSETTS

Town Moderator

In 1981 Acton met three times at Town Meetings. Our Annual Meeting met for six sessions on April 7, 8, 9, 13, 14, and 15 and disposed of 36 articles. During the same period we also held a Special Town Meeting that dealt with four articles. One additional meeting was held on September 9 and voted on 12 articles.

Reflecting back upon the eight sessions the Moderator believes that the Town was quite well served. The articles were fairly debated, the participants well informed and interesting. If the debate continues to be of such a high level, it would seem that Acton's open town meeting will continue to provide an effective cornerstone to our local government.

The Finance Committee noted the retirement

of four members; Mr. William McCarthy, Mr. Palo Pierce, Mr. John Gmeiner, Mr. Jeffery Bergart and the appointment of Mr. Clay Moore, Mr. Robert Brandon, Mr. Royce Ginn, and Mr. Joseph Murray. In addition, Mr. Wilson Bursaw graciously accepted reappointment for one year. We continue to be blessed with a large number of highly qualified candidates for this most important and time consuming function.

As a final thought, the Moderator would like to pay tribute to the citizenry of Acton who participate and work for effective and meaningful government, especially the voters, town meeting attendees, and committee members.

Donald MacKenzie, Moderator

ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING HELD APRIL 7, 1981 AND ADJOURNED SESSIONS APRIL 8, 9, 13, 14, AND APRIL 15, 1981

Moderator called the meeting to order at 7:40 P.M.

Article 1. To choose all necessary Town Officers and Committees and fix the salaries and compensation of all the elective officers of the Town.

Officers Voted unanimously: To elect:
Eleanor P. Wilson as Trustee of the Elizabeth White Fund, term to expire in 1984.
H. Stewart MacGregor as a Trustee of the West Acton Firemen's Relief Fund, term to expire in 1984.
John F. McLaughlin as a Trustee of the Acton Firemen's Relief Fund, term to expire in 1984.
Nancy Anne Gilberti as a Trustee of the Goodnow Fund, term to expire in 1983.
Jane Gallagher a Trustee of the Citizen's Library Association of West Acton, term to expire in 1984.

Voted unanimously: To fix the compensation for elected officers as follows:

Moderator	\$20.00 per each night per session
Board of Selectmen	
Chairman.....	\$750.00
Clerk.....	650.00
Member.....	650.00

Article 2. Voted unanimously: To accept the reports of the various Town Officers and boards as set forth in the Town Report.

Article 3. Moderator calls for any other reports. No Vote required.

Article 4. To see if the Town will vote to transfer care, custody, and control of the Merriam School Building and adjacent property from the School Committee to the Board of Selectmen, to be used for such purposes as the Board of Selectmen recommends and the town meeting approves, or take any other action relative thereto.

Article 4. Motion: To transfer care, custody and control of the Merriam School building and adjacent property as described in the Acton School Committee vote of April 2, 1981.

Motion lost. Total Vote - 365 Yes - 159 No - 206

- Article 5. To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$18,000.00, or any other sum, to be expended by the Town Manager, for architectural, engineering and renovation plans for the Florence Merriam School, Acton Town Hall and the DPW Building.
- Article 5. Motion: To raise and appropriate \$5,000.00, or any other sum, services in the possible renovations of the Merriam School, or any other uses.
- Voted unanimously: To take no action.
- Article 6. Motion: That the Town authorize the Town Manager to remove from public use and to sell through a public sale, for at least \$65,000.00, the Minuteman Building and a surrounding parcel of land on Windsor Avenue, West Acton.
- Motion lost.
- Article 7. Voted: To amend Schedule A of the Personnel By-Law by changing the classification of Planning Administrator E-5 to Town Planner E-9 and providing an annual stipend of \$1,500.00, for one year only, for the position of Assistant Assessor in addition to his regular salary.
- Article 8. Voted unanimously: To amend the Personnel Bylaw that Schedules A, B, B-1, C, D, E, E-1, F and G of the Personnel Bylaw be deleted in their entirety and substitute therefore the following new schedules.

Meeting adjourned at 10:45 P.M. until Tuesday, April 8, 1981 at 7:30 P.M.
SCHEDULE A

ALPHABETICAL LIST OF POSITION CLASSES AND ALLOCATION
TO SCHEDULE AND COMPENSATION GRADE OR DESIGNATED RATE OR RANGE

TITLE	SCHEDULE	GRADE
Accounting Clerk	B	S-6
Administrative Assistant	B-1	E-5
Assessor, Board Chairman	F	
Assessor, Board Member	F	
Assistant Assessor	B-1	E-10*****
Assistant Civil Engineer	B-1	E-7
Assistant to Conservation Comm. (PT)	B	S-11
Assistant Library Director	B-1	E-2
Assistant Town Accountant	B-1	E-1
Assistant Town Engineer	B-1	E-9
Board of Health Chairman	F	
Board of Health Member	F	
Building Commissioner	B-1	E-12
Chief (Fire)	D	F-4
Chief (Police)	C	C-4
Children's Librarian	B-1	E-1
Council on Aging Coordinator	B-1	E-1
Custodian	E	H-1
Deputy Elections Clerk (PT)	F	
Deputy Inspector (elections) (PT)	F	
Deputy Warden (elections) (PT)	F	
Director of Public Health	B-1	E-11
Disposal Area Operator	E	H-4
Dog Officer	E	H-2
Elections Clerk (PT)	F	
Engineering Assistant	B-1	E-3
Executive Clerk	B	S-9
Fire Alarm Maintenance Man (PT)	F	
Fire Alarm Operator	B	S-7
Fire Alarm Superintendent (PT)	F	
Fire Captain	D	F-3
Firefighter	D	F-1*
Firefighter (call) (PT)	F	
Fire Lieutenant	D	F-2
Fire Lieutenant (call) (PT)	F	
Head Clerk	B	S-7

Heavy Motor Equipment Operator	E	H-4
Inspector of Animals (PT)	E	H-2
Inspector (Elections) (PT)	F	
Inspector of Wires (PT)	F	
Junior Clerk	B	S-1
Laborer Cemeteries	E-1	C-1
Laborer Highways	E	H-1
Laborer, General	F	
Librarian (West Acton) (PT)	B	S-9
Library Assistant (Jr.)	B	S-1
Library Assistant (Principal)	B	S-7
Library Assistant (Sr.)	B	S-3
Library Cataloger	B-1	E-1
Circulation Librarian	B	S-7
Library Director	B-1	E-7
Library Page (PT)	F	
Life Guard	F	
Local Inspector	B-1	E-6
Maintenance Man (Cemeteries)	E-1	C-3
Maintenance Man (Highways)	E	H-3
Motor Equipment Operator	E	H-3
Motor Equipment Repairman	E	H-7*****
Motor Equipment Maintenance Man	E	H-4
Patrolman C	P-1***	
Patrolman (special) (PT)	C	P-1
Playground Director	F	
Plumbing Inspector (PT)	F	
Police Lieutenant	C	P-3*****
Police Matron (PT)	F	
Police Sergeant	C	P-2*****
Principal Clerk	B	S-6
Recreation Director	B-1	E-8
Recreation Leader	F	
Recreational Pool Manager	F	
Recreational Specialist	F	
Recreational Supervisor	F	
Reference Librarian	B-1	E-1
Registrar of Voters (PT)	F	
Rodman	B	S-7
Sanitarian	B-1	E-4
School Crossing Guard (PT)	F	
Sealer of Weights and Measure(PT)	B	S-9
Semi-Skilled Laborer, Cemeteries	E-1	C-2
Semi-Skilled Laborer, Highways	E	H-2
Senior Engineering Aid	B	S-10
Senior Clerk	B	S-3
Staff Nurse	B-1	E-4
Superintendent (Cemeteries)	B-1	E-7
Superintendent (Highways)	B-1	E-11**
Superintendent of Insect &		
Pest Control	E-1	C-7
Teller(p.t.)	F	
Town Accountant/Data Processing Agent	B-1	E-10*****
Town Clerk	B-1	E-5
Town Engineer	B-1	E-13
Town Manager	G	
Town Planner	B-1	E-9
Town Treasurer & Town Collector	B-1	E-8
Tree Climber	E-1	C-5
Tree Warden	E-1	C-7
Veterans' Agent & Director of Veterans' Service (PT)	F	
Warden (Elections) (PT)	F	
Working Foreman (Cemeteries)	E-1	C-6
Working Foreman (Highway)	E	H-7

* Additional \$7.00 per week when assigned to and performing duties relating to the maintenance of fire apparatus.

** An additional \$125.00 per month during the months of December, January, February and March

*** Additional \$50.00 per month when assigned to and performing the duties of official police photographer or prosecuting officer

**** Additional \$50.00 per month when assigned to and performing the duties of prosecuting officer.

***** 15¢ additional for Lead Mechanic

***** Additional \$2,500 per year for performing the duties a of Data Processing Agent.

***** Additional \$1,500.00, for one year only, for the position of Assistant Assessor in addition to his regular salary.

SCHEDULE B

GENERAL WEEKLY SALARY SCHEDULE

ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM	INTERMEDIATE		MAXIMUM	
		A	B	C	D	E
S-1	W	165.37	168.29	175.01	181.74	190.72
	A	8599.24	8751.08	9100.52	9450.48	9917.44
S-2	W	168.29	175.01	181.74	190.72	199.70
	A	8751.08	9100.52	9450.48	9917.44	10384.40
S-3	W	175.01	181.74	190.72	199.70	208.68
	A	9100.52	9450.48	9917.44	10384.40	10851.36
S-4	W	181.74	190.72	199.70	208.68	217.68
	A	9450.48	9917.44	10384.40	10851.36	11319.36
S-5	W	190.72	199.70	208.68	217.68	226.64
	A	9917.44	10384.40	10851.36	11319.36	11785.28
S-6	W	199.70	208.68	217.68	226.64	235.64
	A	10384.40	10851.36	11319.36	11785.28	12253.28
S-7	W	208.68	217.68	226.64	235.64	246.84
	A	10851.36	11319.36	11785.28	12253.28	12835.68
S-8	W	217.68	226.64	235.64	246.84	258.02
	A	11319.36	11785.28	12253.28	12835.68	13417.04
S-9	W	226.64	235.64	246.84	258.02	269.23
	A	11785.28	12253.28	12835.68	13417.04	13999.96
S-10	W	235.64	246.84	258.02	269.23	282.75
	A	12253.28	12835.68	13417.04	13999.96	14703.00
S-11	W	246.84	258.02	269.23	282.75	296.21
	A	12835.68	13417.04	13999.96	14703.00	15402.92
S-12	W	258.02	269.23	282.75	296.21	311.93
	A	13417.04	13999.96	14703.00	15402.92	16220.36
S-13	W	269.23	282.75	296.21	311.93	327.63
	A	13999.96	14703.00	15402.92	16220.36	17036.76

SCHEDULE B-1

TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY

ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM	INTERMEDIATE		MAXIMUM	
		A	B	C	D	E
E-1	W	246.84	258.02	269.23	282.75	296.21
	A	12835.68	13417.04	13999.96	14703.00	15402.92
E-2	W	258.02	269.23	282.75	296.21	311.93
	A	13417.04	13999.96	14703.00	15402.92	16220.36
E-3	W	269.23	282.75	296.21	311.93	327.63
	A	13999.96	14703.00	15402.92	16220.36	17036.76

E-4	W	282.75	296.21	311.93	327.63	343.32
	A	14703.00	15402.92	16220.36	17036.76	17852.64
E-5	W	296.21	311.93	327.63	343.32	361.29
	A	15402.92	16220.36	17036.76	17852.64	18787.08
E-6	W	311.93	327.63	343.32	361.29	381.49
	A	16220.36	17036.76	17852.64	18787.08	19837.48
E-7	W	327.63	343.32	361.29	381.49	403.90
	A	17036.76	17852.64	18787.08	19837.48	21002.80
E-8	W	343.32	361.29	381.49	403.90	426.36
	A	17852.64	18787.08	19837.48	21002.80	22170.72
E-9	W	361.29	381.49	403.90	426.36	451.04
	A	18787.08	19837.48	21002.80	22170.72	23454.08
E-10	W	381.49	403.90	426.36	451.04	477.98
	A	19837.48	21002.80	22170.72	23454.08	24854.96
E-11	W	403.90	426.36	451.04	477.98	509.39
	A	21002.80	22170.72	23454.08	24854.96	26488.28
E-12	W	426.36	451.04	477.98	509.39	540.80
	A	22170.72	23454.08	24854.96	26488.28	28121.60
E-13	W	451.04	477.98	509.39	540.80	572.21
	A	23454.08	24854.96	26488.28	28121.60	29754.92

SCHEDULE C

POLICE ANNUAL SALARY SCHEDULE

ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
P-1	W	309.18	326.51	343.83
	A	16077.36	16978.52	17879.16
P-2	W	367.67	385.76	408.48
	A	19118.84	20059.52	21240.96
P-3	W	378.40	400.71	420.39
	A	19676.80	20836.92	21860.28
P-4	W			602.82
	A			31,346.64

SCHEDULE D

FIRE ANNUAL SALARY SCHEDULE

ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
F-1	W	303.38	318.43	336.23
	A	15775.76	16558.36	17483.96
F-2	W	335.93	351.00	364.84
	A	17468.36	18252.00	18971.68
F-3	W	366.58	384.15	406.82
	A	19062.16	19975.80	21154.64
F-4	W			602.82
	A			31346.64

SCHEDULE E
HIGHWAY HOURLY WAGE SCHEDULE
WEEKLY RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 40 HOURS
ANNUAL RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 2080 HOURS
RETAIN PRESENT SCHEDULE
PENDING OUTCOME OF NEGOTIATIONS

SCHEDULE E-1
CEMETERY HOURLY WAGE SCHEDULE
WEEKLY RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 40 HOURS
ANNUAL RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 2080 HOURS

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
C-1	H	5.59	5.87	6.17
	W	223.60	234.80	246.80
	A	11627.20	12209.60	12833.60
C-2	H	5.87	6.17	6.46
	W	234.80	246.80	258.40
	A	12209.60	12833.60	13436.80
C-3	H	6.17	6.46	6.79
	W	246.80	258.40	271.60
	A	12833.60	13436.80	14123.20
C-4	H	6.46	6.79	7.08
	W	258.40	271.60	283.20
	A	13436.80	14123.20	14726.40
C-5	H	6.79	7.08	7.41
	W	271.60	283.20	296.40
	A	14123.20	14726.40	15412.80
C-6	H	7.08	7.41	7.73
	W	283.20	296.40	309.20
	A	14726.40	15412.80	16078.40
C-7	H	7.41	7.73	8.11
	W	296.40	309.20	324.40
	A	15412.80	16078.40	16868.80

SCHEDULE F

Assessor, Board Chairman	600.00*
Assessor, Board Member	500.00*
Board of Health, Chairman	150.00*
Board of Health, Member	100.00*
Deputy Building Inspector (PT)	Fee Basis
Deputy Elections Clerk (PT)	4.70
Deputy Inspector (Elections) (PT)	4.29
Deputy Warden (Elections) (PT)	4.50
Elections Clerk	4.50
Fire Fighter (Call) - Step A**	5.64
B	5.91
C	6.18
Fire Lieutenant (Call)	6.45
Inspector (Elections) (PT)	4.29
Inspector of Wires (PT)	Fee Basis
Laborer - Step A	3.49
B	3.76
C	4.03
Library Page	3.23
Lifeguard	3.56
Playground Director - Step A	3.56
B	3.74
C	3.95
D	4.15
E	4.40
Plumbing Inspector	Fee Basis
Police Matron	5.24

Pool Manager - Step A	6.00
B	6.30
C	6.60
Recreation Leader - Step A	3.15
B	3.36
Recreation Specialist - Step A	3.56
B	3.76
C	3.95
D	4.15
E	4.40
Recreation Supervisor - Step A	4.60
B	4.79
C	5.02
D	5.21
E	5.44
Registrar of Voters	4.69
Teller	4.29
Warden (Elections)	4.72
Veterans' Agent	1,500.00

*Annual Rates

** Annual Base \$150.00

SCHEDULE G ADMINISTRATION ANNUAL SALARY DETERMINATION

POSITION

Town Manager All step rates determined by Board of Selectmen subject to the appropriation of necessary funds

Moderator called the meeting to order at 7:30 P.M., Tuesday, April 8, 1981.

Article 9. Voted unanimously: That the Town budget for the period July 1, 1981 to June 30, 1982, as printed in the warrant, be raised and appropriated in its entirety, except that \$15,932.88 be appropriated from library receipts reserved for appropriation for library use, \$2,350.00 be appropriated from receipts from the county dog fund reserved for appropriation for library use, and \$300,000.00 be appropriated from federal revenue sharing receipts for police department use, and \$79,316.00 be appropriated from receipts from the sale of the Quin House for the payment of principal and interest on Conservation Land Acquisition Bonds issued for the purchase of the Quin parcel.

GENERAL GOVERNMENT

Moderator:

1 Salary	200.00
2 Expenses	20.00

Finance Committee:

3 Expenses	200.00
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Selectmen:

4 Salaries	52,358.00
5 Expenses	56,975.00
6 Capital Outlay	1,500.00
7 Legal Services	39,000.00
8 Legal Services Expenses	1,000.00
9 Appraisals & Surveys	1,000.00
10 Out-of-State Travel	
(All Depts.)	-0-

Town Office Clerical Staff:

11 Salaries	214,286.00
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Engineering Department:

12 Salaries	104,886.00
13 Expenses	4,251.00
14 Capital Outlay	----

Town Accountant:		
15	Salary	42,759.00
16	Expenses	18,785.00
16A	Capital Outlay	----
Town Treasurer:		
17	Salary	22,171.00
18	Expenses	14,290.00
Town Assessors:		
19	Salary	27,954.00
20	Expenses	27,720.00
Town Clerk:		
21	Salary	13,390.00
22	Expenses	820.00
Elections & Registrations:		
23	Salaries	6,343.00
24	Expenses	10,174.00
Planning Board:		
25	Salaries	19,838.00
26	Expenses	4,050.00
Personnel Board:		
27	Expenses	100.00
Board of Appeals:		
28	Expenses	1,050.00
Conservation Commission:		
29	Salaries	10,318.00
30	Expenses	3,095.00

Article 9.

Archives Committee:		
31	Expenses	600.00
Public Ceremonies & Celebrations:		
32	Expenses	2,385.00
Buildings & Grounds Maintenance:		
33	Salaries	28,300.00
34	Utilities	85,000.00
35	Expenses	18,780.00
36	Capital Outlay	6,000.00
Town Report Committee:		
37	Expenses	8,000.00
Youth Commission:		
38	CODE	8,000.00
39	Expenses	4,000.00
Historical Commission:		
40	Expenses	200.00
Council on Aging:		
41A.	Salaries	12,250.00
41B.	Expenses	<u>6,735.00</u>
TOTAL GENERAL GOVERNMENT		\$ 878,783.00

PROTECTION OF PERSONS AND PROPERTY

Police Department:

42	Regular Salaries	523,081.00
43	Other Salaries	146,920.00
44	Expenses	32,703.00
45	Capital Outlay	

Fire Department:

46	Regular Salaries	669,620.00
47	Other Salaries	155,783.00
48	Expenses	44,440.00
49	Capital Outlay	

Sealer of Weights and Measures:

50	Salary	600.00
51	Expenses	150.00

Insect Pest Control:

52	Wages	8,768.00
53	Expenses	3,748.00

Town Forest Committee:

54	Expenses	100.00
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Tree Department:

55	Wages	12,848.00
56	Expenses	5,803.00

Inspector of Wires:

57	Expenses	6,000.00
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Inspector of Gas Piping & Appliances:

58	Expenses	2,500.00
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Building Inspector:

59	Salaries	45,158.00
60	Expenses	2,375.00

Dog Officer:

61	Wages	1,200.00
62	Expenses	700.00

Building Committee:

63	Expenses	50.00
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Article 9.

Civil Defense:

64	Expenses	4,000.00
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Town Utilities:

65	Hydrant Rental	47,500.00
66	Street Lighting	<u>70,000.00</u>

TOTAL PROTECTION OF PERSONS
AND PROPERTY

\$1,784,047.00

HIGHWAYS

Highway Department:

67	Salaries & Wages	259,718.00
68	Overtime for Snow	27,825.00
69	General Expenses	60,850.00
70	Drainage	11,670.00
71	Snow & Ice Removal	85,000.00
72	Machinery & Expenses	91,880.00
73	Gasoline & Diesel Fuel	103,890.00
74	Secondary Roads Main- tenance	1,118.00
75	Primary Roads Main- tenance	36,382.00
76	Capital Outlay	<u>6,250.00</u>

TOTAL HIGHWAYS

\$ 684,583.00

HEALTH AND SANITATION

Board of Health:		
77	Salaries	90,413.00
78	Expenses	64,635.00
79	Garbage Collection	-0-
Inspector of Animals:		
80	Wages	200.00
81	Expenses	70.00
Plumbing Inspector:		
82	Expenses	<u>4,500.00</u>
TOTAL HEALTH AND SANITATION		\$ 159,818.00

CEMETERIES

Cemeteries:		
83	Salaries & Wages	60,965.00
84	Expenses	12,975.00
85	Capital Outlay	<u>-0-</u>
TOTAL CEMETERIES		\$ 73,940.00

RECREATION

Recreation Department:		
86	Salaries & Wages	79,690.00
87	Expenses	10,341.00
88	Capital Outlay	<u>660.00</u>
TOTAL RECREATION		\$ 90,691.00

VETERAN'S AID

Veteran's Services:		
89	Salary	1,500.00
90	Expenses	150.00
91	Aid	<u>22,000.00</u>
TOTAL VETERAN'S AID		\$ 23,650.00

PENSIONS

Pension Fund:		
92	Pensions	<u>291,000.00</u>
TOTAL PENSIONS		\$ 291,000.00

Article 9.

INSURANCE

Insurance:		
93	Group Health	155,060.00
94	Other Insurance	130,974.00
95	Insurance Advisor	<u>1,500.00</u>
TOTAL INSURANCE		\$ 287,534.00

MATURING DEBT AND INTEREST
TOWN GOVERNMENT

Highway Dept. Building:		
96	Maturing Debt	
97	Interest	
Highway Department Equipment:		
98	Maturing Debt	
99	Interest	
Conservation Commission:		
100	Maturing Debt	129,727.00
101	Interest	10,605.00

Sanitary Landfill:

102	Maturing Debt	5,000.00
103	Interest	1,155.00

Land (Fire Truck 78/79, Parking Lot 76/77):

104	Maturing Debt	
105	Interest	

Anticipation of Revenue Notes:

106	Interest	30,000.00
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TOTAL MATURING DEBT AND INTEREST

TOWN GOVERNMENT	\$ 176,487.00
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LIBRARIES

Memorial Library:

107	Salaries	155,410.00
108	Expenses	33,109.00
109	Books	33,500.00
110	Capital Outlay	674.00

West Acton Library:

111	Salaries	10,400.00
112	Expenses	4,256.00

TOTAL LIBRARIES	\$ 237,349.00
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MATURING DEBT & INTEREST - LIBRARIES

Maturing Debt & Interest - Libraries:

113	Maturing Debt	----
114	Interest	-----
		\$ -----

TOTAL BUDGET -ARTICLE 9.

	\$4,687,882.00
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Article 10. Voted unanimously: That the school budget for the Acton-Boxborough Regional School for the period July 1, 1981 to June 30, 1982, as printed in the warrant, be raised and appropriated in its entirety:

LOCAL SCHOOLS

Local Schools:

115A	Operating Expenses	4,415,163.00
115B	Out of State Travel	1,740.00
116	Blanchard Auditorium	48,975.00
TOTAL LOCAL SCHOOLS		\$4,465,878.00

MATURING DEBT AND INTEREST - LOCAL SCHOOLS

McCarthy-Towne School:

117	Note Interest	70,000.00
118	Interest	16,170.00

Merriam School:

119	Maturing Debt	----
120	Interest	----

Douglas School:

121	Maturing Debt	35,000.00
122	Interest	5,513.00

Gates School:

123	Maturing Debt	55,000.00
124	Interest	14,658.00

Conant School:

125	Maturing Debt	80,000.00
126	Interest	43,320.00

Teachers Summer Pay:		
127	Maturing Debt	----
128	Interest	----
TOTAL MATURING DEBT & INTEREST -		-----
LOCAL SCHOOLS		\$ 319,660.00
		<u>\$4,785,538.00</u>

Voted unanimously: To adjourn at 11:15 P.M. to reconvene on April 13, 1981 at conclusion of Special Town Meeting.

Moderator called the meeting to order at 9:18 P.M. on April 13, 1981 at the conclusion of the Special Town Meeting.

REGIONAL SCHOOLS

Regional Schools:		
129A	Operating Expenses	\$4,236,236.00
129B	Out of State Travel	1,140.00
130	Maturing Debt & Interest	147,945.00
131	Teachers Summer Pay	0
TOTAL REGIONAL SCHOOLS		<u>\$4,385,321.00</u>
TOTAL BUDGET - ARTICLE 10		<u>\$ 9,170,859.00</u>
TOTAL BUDGETS - ARTICLES 9 & 10		\$13,858,741.00

Article 11. Voted unanimously: That the budget for Vocational Education for the period July 1, 1981 to June 30, 1982, as printed in the warrant, be raised and appropriated in its entirety:

VOCATIONAL SCHOOLS

Minuteman Vocational School:		
132	Operating Expense	\$ 253,185.00
133	Maturing Debt & Interest	20,482.00
Other Vocational Schools:		
134	Tuition & Transportation	10,000.00
TOTAL VOCATIONAL SCHOOLS		<u>\$ 283,667.00</u>
TOTAL BUDGETS - ARTICLES 9, 10, AND 11		\$14,142,408.00

EXCERPT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING HELD APRIL 7, 1981 AND ADJOURNED SESSIONS APRIL 8, 9, 13, 14, AND APRIL 15, 1981

Article 12: Voted unanimously: To adopt the following additions to the Town By-Laws;
Article 22: Dog Licenses:
A. The fee for a dog license shall be one dollar over the amount specified by G.L. c. 140, Section 139 payable to the Town of Acton.
B. Any person who is the owner or keeper of a dog in the Town of Acton and who fails to license said dog within the time required by law c. 140, Section 137 and 137A of General Laws shall be subject to a penalty of ten dollars (\$10.00) to be collected as provided by law.

Article 13: Voted: To amend the General By-Laws of the Town of Acton by adding a new article as follows:
Article 23: (Town Bylaw)
The fees of the Town Clerk shall be established in section 34 of chapter 262 of the General Laws, and any acts in amendment thereof or in addition thereto, except for the following fees, which shall be listed herein:

For filing and indexing assignment for the benefit of creditors	\$ 5.00
For entering amendment of a record of the birth of an illegitimate child subsequently legitimized	\$ 0.00

For correcting errors in a record of birth	\$ 5.00
For furnishing certificate of a birth	\$ 3.00
For furnishing an abstract copy of a record of birth	\$ 2.00
For entering delayed record of birth	\$ 5.00
For filing certificate of a person conducting business under any title other than his real name	\$10.00
For filing by a person conducting business under any title other than his real name of statement of change of his residence, or his discontinuance,	
For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business.	\$ 5.00
retirement or withdrawal from, or of a change of location of such business	\$ 5.00
For recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth	\$ 5.00
For correcting errors in a record of a death	\$10.00
For furnishing a certificate of death	\$ 5.00
For furnishing an abstract copy of a record of death	\$ 3.00
For issuing certificate of Marriage (\$2.00)	\$ 2.00
For furnishing an abstract copy of a record of marriage (\$1.00)	\$ 3.00
For correcting errors in a record of marriage	\$ 2.00
For recording power of attorney	\$ 5.00
For recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof	\$ 5.00
For recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth	\$10.00
For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chap. 166 plus addition \$5.00 for each street or way included in such order.	\$25.00
For examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expenses thereof.	\$ 5.00
For copy any manuscript or record pertaining to a birth, marriage or death.	\$ 5.00
For receiving and filing of a complete inventory of all items to be included in a "closing sale" etc.	\$ 2.00
For filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chap. 182	per page
For recording deed of lot or plot in a public burial place or cemetery	\$10.00
Recording any other documents	\$ 5.00
	per 1st page
	\$ 2.00
	each additional page
For issuing and recording license to Junk Dealers	\$100.00
For issuing and recording license to Junk Collector	\$55.00
For issuing and recording Pawnbrokers License	\$100.00
For issuing and recording licenses to keepers of billiard saloons, pool or sippio rooms or tables, bowling alleys, etc. \$30.00 1st table or alley and \$15.00 for each additional table or alley.	
For entering notice of intention of marriage and issuing certificates thereof.	\$10.00
For entering certificate of marriage filed by persons married out of the Commonwealth.	\$ 3.00

Article 14. Voted unanimously: To appropriate \$33,205.00 to purchase electronic voting machine equipment and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$33,205.00, as authorized G.L. c. 44, section 7.

Article 15. Voted unanimously: To appropriate the sum of \$25,000.00 for the installation of an insulated ceiling and new lighting fixtures in the Memorial Library and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$25,000.00 as authorized by G.L. c. 44, section 7.

Voted: To adjourn at 11:02 P.M.

Moderator called the meeting to order at 7:35 P.M. on April 14, 1981

Article 16. Voted unanimously: To raise and appropriate \$53,000.00 under G.L. c. 40, section 5D to be held as a special fund to offset the anticipated costs of funding the contributory retirement system.

Moderator recognized retiring Finance Committee Members William McCarthy, John Gmeiner E. Wilson Bursaw, and Jeffrey Bergart.

Article 17. Motion: To see if the Town will vote to accept the Wastewater Facilities Report prepared by Anderson-Nichols, Inc. Consulting Engineers, Boston, Massachusetts, or take any other action relative thereto.

Voted unanimously: To take no action.

Article 18. Motion: To see if the Town will vote to adopt the First Phase of the Town's Water Pollution Control Management Plan, which includes the following: (a) formulate and implement a Public Education and Participation Program which is estimated to cost \$22,000.00. (b) implement a Water Pollution Source Identification and Evaluation Program which is estimated to cost \$400,000.00, and (c) implement a Water Resource Identification and Evaluation Program which is estimated to cost \$95,000.00; to raise and appropriate or appropriate from available funds or authorize the Treasurer with the approval of the Selectmen to borrow the sum of \$52,000.00 which represents Acton's share of the estimated cost of the First Phase of the Town's Water Pollution Control Management Plan, or any other sum; to authorize the Board of Selectmen to apply for a Supplemental Step 1 Grant of \$465,000.00 or any other sum from the Commonwealth of Massachusetts and the U.S. Environmental Protection Agency for the First Phase of the Plan; and to implement the First Phase when the Supplemental Step 1 Grant has been approved by the appropriate governmental agencies, or to take any other action relative thereto.

Voted unanimously: To take no action.

Article 19. Motion: To appropriate \$93,000.00 for the purchase of a front-end loader, and 14 yard truck for the Highway Department, and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$93,000.00 as authorized by G.L. c. 44, section 7.

Motion lost.

Article 20. Motion: To see if the Town will raise and appropriate, or appropriate from available funds or authorize the Treasurer with the approval of the Selectmen to borrow the sum of \$37,000.00 or any other sum, to be expended by the Town Manager to replace the present Fire Department Ambulance, or take any other action relative thereto.

Voted unanimously: To take no action.

Article 21. Voted unanimously: To raise and appropriate \$31,032.00 for the purchase and equipping of four (4) cruisers for the Police Department and authorize the Town Manager to trade in four (4) of the present Town vehicles.

Article 22. Motion: To appropriate \$45,300.00 for the construction of a maintenance building for the Cemetery Department, to be located in Mt. Hope Cemetery, and to raise such appropriation authorize the Treasurer with the approval of the Board of Selectmen to borrow \$45,300.00, as authorized by G.L. c. 44, section 7.

Motion lost. Yes - 56 No - 79

Article 23. Voted unanimously: To accept as public ways the following streets or portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets by eminent domain or otherwise, including easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

IN FAIRWAY HEIGHTS II SUBDIVISION

A. Robert Road from the northerly sideline of Parker Street a distance of 1476.58 feet, more or less, in a northwesterly direction to the northerly sideline of 62.50 radius cul-de-sac, including the cul-de-sac, this being the entire road.

Article 24. Voted: To advise the Great and General Court to increase local aid for fiscal year 1982 by approximately \$350,000,000.00, and to appropriate the above amount through a combination of cuts in expenditures by the Commonwealth's departments and agencies, elimination of certain loopholes in the State's Corporate and excise tax laws, and modification of certain unfunded state mandates.

Article 25. Voted unanimously: To see whether the Town under and pursuant to authority granted in General Laws Chapter 40D, Section 21 (g), as amended, will authorize the Board of Selectmen to enter into a contract for operation of solid waste disposal facility to be established in the Town of North Andover for the disposal of acceptable waste and for the use of by-products resulting from the operation of such facilities which contract will:

1. be for a term of twenty years, more or less.
2. include provisions for the delivery of minimum amounts of acceptable waste and payments for the use of the facilities to be based in part thereon;
3. provide for unit prices for the disposal of acceptable waste that will be graduated and for adjustments thereof, for the use and sale of steam, electricity and other by-products resulting from the use of the facility, and for credits or payments to the Town resulting therefrom;
4. provide for similar commitments by other communities;
5. provide for the use by the Town, other municipalities or other persons of the uncommitted capacity of such facility;
6. contain other provisions incidental and related to the foregoing general matters; and,
7. be generally in the form of proposed contract* negotiated by representatives of the member communities of the Northeast Solid Waste Committee (NESWC) with such changes therein as may be approved by said Board of Selectmen.

*Copies of the form of proposed contract are on file in the office of the Town Clerk and the Board of Selectman where they may be examined during office hours.

Article 26. Voted: to raise and appropriate the sum of \$6,600.00 to be expended by the Charter Commission for the purpose of printing and distributing the preliminary and final report of the Commission.

Article 27. Motion: To appropriate the sum of \$100,000.00 for the construction of sidewalks along Great Road, and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$100,000.00, as authorized by G.L. c. 44, section 7, and authorize the Town to accept reimbursement from the Commonwealth of Massachusetts, Department of Public Works, for such purpose.

Motion lost. Yes - 24 No - 86

Voted: To adjourn meeting at 11:15 p.m. until April 15, 1981.

April 15, 1981 - Moderator called the meeting to order at 7:35 p.m.

Article 28. Motion: Voted: That the Town purchase the land described in Article 28 for conservation purposes as authorized by chapter 576 of the Acts of 1980 and appropriate \$108,000.00 for such purchase and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$108,000.00, as authorized by G.L. c. 44, section 7; and authorize the Conservation Commission to contract for any state or federal reimbursement available for such purposes.

Article 28. To see if the Town will authorize the Conservation Commission to purchase or otherwise acquire for conservation purposes, a parcel of land presently

owned by the Commonwealth of Massachusetts, Division of Youth Services, and located on Route 2 at Wetherbee Street and bounded and described as follows:

Beginning at the westerly intersection of State Highway Route 2 and Wetherbee Street in the Town of Acton, Middlesex County, Massachusetts, thence running northwesterly by the northerly sideline of Route 2 a distance of 2442.00 feet to a stone wall, thence northeasterly by land now or formerly of Clifford E. and Marion M. Armstrong by said stone wall a distance of 1155.00 feet, thence northeasterly by land now or formerly of Jenks Realty Corporation by a stone wall a distance of 1207.00 feet, thence southwesterly by land now or formerly of Clement and Elizabeth Moritz by a stone wall a distance of 604.90 feet, thence southeasterly again by land of aforementioned Moritz a distance of 1599.00 feet to Wetherbee Street, thence southwesterly by Wetherbee Street, a distance of about 990.00 feet to the point of beginning, containing 72.00 acres more or less; all shown on the Acton Assessors Atlas as Parcel 173 on Plate G-4;

as authorized in Chapter 576 of the Acts of 1980; and further to raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow a sum of money for said acquisition.

Total Vote - 124 Yes - 120 No - 4

- Article 29. Voted unanimously: To appropriate \$29,500.00 for the construction of a commuter parking lot and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$29,500.00, as authorized by G.L. c. 44, section 7.
- Article 30. Voted unanimously: To appropriate the sum of \$40,000.00 for the replacement of the culvert on River Street at Fort Pond Brook and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$40,000.00 under G.L. c. 44, section 7.
- Article 31. Voted unanimously: To raise and appropriate \$5,000.00 to indemnify Town Officers and employees for the expenses incurred in the settlement of a claim for damages arising out of the operation of Town equipment on September 7, 1973.
- Article 32. Voted unanimously: To accept Chapter 217 of the Acts of 1980, which requires public bidding on a contract for the purchase of equipment, supplies and materials which exceed \$4,000.00.
- Article 33. Voted unanimously: To amend Article 3 of the Town By-laws dealing with public bidding by increasing the limit on contracts subject to public bidding from \$2,000.00 to \$4,000.00.
- Article 34. Voted: To adopt the by-law as set forth in the warrant under Article 34.

Section 1 Purpose

The purpose of this bylaw is to protect the wetlands of the Town of Acton by controlling activities deemed to have a significant impact upon wetland values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion control, storm damage prevention, water pollution prevention, fisheries, and wildlife (collectively, the "interests protected by this bylaw). The Town of Acton Wetlands Map shows the approximate location of most of the Town's wetlands and shall be used as a guide to wetland location.

Section 2 Provisions

No person shall remove, dredge, fill, or alter any wetland or within 100 feet of wetland, or any brook, stream, river, pond or lake, except as provided in Section 4, without first filing a written Notice of Intent under this bylaw and obtaining and complying with an Order of Conditions.

Section 3.1 Definition

The term "person" as used in this bylaw shall include any individual, group of individuals, association, partnership, corporation, company, business organization trust, estate, the Commonwealth, or political subdivision thereof, administrative agency, public or quasipublic corporation or body, or any other legal entity or its legal representatives, agents or assigns.

Section 3.2 The term "wetland" as used in this bylaw includes any area where 50% or more of the vegetative community consists of wetland plant species as defined in Massachusetts Wetlands Protection Act, (G.L. Ch.131, s. 40 as of July 28, 1978) and any non-vegetated area such as a creek, brook, stream, river, pond, lake, or lands under said waters, also as defined in G.L. Ch. 131, s. 40 as of July 28, 1978.

Section 3.3 The term "alter" as used in this bylaw shall include, without limitation, the following actions when undertaken in areas subject to this bylaw:

- (a) Removal, excavation, or dredging of soil, sand, gravel or aggregate materials of any kind;
- (b) Changing drainage characteristics, flushing characteristics, sedimentation patterns, flow patterns and flood retention characteristics;
- (c) Drainage or other disturbance of water level or water table;
- (d) Dumping, discharging or filling with any material which may degrade water quality;
- (e) Driving of piles, erection of buildings or structures of any kind;
- (f) Placing of obstructions whether or not they interfere with the flow of water;
- (g) Destruction of plant life, including the cutting of trees, which may significantly impact the interests protected by this bylaw.
- (h) Changing of water temperature, biochemical oxygen demand or other physical or chemical characteristics of the water.

Section 4.1 Exemptions

No Notice of Intent hereunder need be filed in connection with an emergency project necessary for the protection of the health or safety of the citizens of Acton to be performed or ordered to be performed by an administrative agency of the Commonwealth or by the Town. An emergency project shall mean any project certified to be an emergency by the Town of Acton Conservation Commission or its agents. In no case shall any removing, dredging, filling or altering commence prior to such emergency certification nor extend beyond the time necessary to abate the emergency.

Section 4.2 No Notice of Intent hereunder need be filed in connection with maintaining, repairing, or replacing, but not substantially changing or enlarging, an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, telephone, or telecommunication services.

Section 4.3 No Notice of Intent need be filed in connection with normally accepted maintenance procedures on land in agricultural use. The term "land in agricultural use" shall mean any qualifying wetland within a farm which is qualified or eligible to be qualified under the Farmland Assessment Act, Mass. Gen., Laws ch. 61A ss. 1&2. Any proposed changes to land in agricultural use which may have a significant impact on any of the interests protected by this bylaw must be submitted to the Conservation Commission for a Determination of Applicability.

Section 5 Determination of Applicability

Any person may request the Conservation Commission to make a determination as to whether or not this bylaw applies to any area of land. This request for a Determination of Applicability shall be sent by certified mail, or hand delivered to the Acton Conservation Commission or its authorized representative. A person delivering this request by hand shall be given a dated receipt. The Commission shall make such a determination within 21 days of the receipt of said request, and it shall notify the applicant by certified mail, of the results of the determination. If the Conservation Commission determines that the subject area is significant to the interests protected by this bylaw, the Commission will require the applicant to file a Notice of Intent. The Commission, or its agents, may, for the purpose of carrying out its duties

under this bylaw, request such plans or information as may be necessary for its evaluation, may enter upon the subject land, and may make or require to be made such examination or survey as it deems necessary.

Section 6.1 Filing procedure for a Notice of Intent

The Notice of Intent shall be sent by certified mail, or hand delivered to the Acton Conservation Commission or its authorized representative, and shall include plans and specification as required of an applicant under G.L. Ch. 131, s. 40, as of July 28, 1978. A person delivering this Notice by hand shall be given a dated receipt. This Notice shall also include a filing fee of \$25.00 payable to the Town of Acton. No filing fee is required when the Town of Acton files an application. These plans shall also show the location of the wetland boundaries and shall be at a scale of 1"=40' or any such scale as the Conservation Commission may approve. The applicant shall also notify the clerk of the Town of Acton by hand delivery or certified mail, that such plans have been submitted to the Conservation Commission. Provided that the Notice of Intent fulfils the requirements of this bylaw and GL. Ch. 131, s. 40., only one Notice of Intent need be submitted.

Section 6.2 Notification of Filing

Any person filing a Notice of Intent under this bylaw shall also notify by certified mail all abutters and the owner of the subject property, if different from the applicant, of the filing of such Notice of Intent. Such Notice shall clearly identify the land on which the work is to be done and describe the general nature of the work. A list of persons so notified and proof of such notification shall be filed with the Conservation Commission prior to the Public Hearing.

Section 7.1 Public Hearing

Prior to issuing any Order of Conditions (Section 8.2) the Conservation Commission shall hold a public hearing within 21 days of the filing of said Notice of Intent. Notice of the time and place of such hearing shall be given by the Conservation Commission not less than five days prior to the public hearing, by publication in a newspaper of general circulation in the Town and by mailing a notice to the applicant, the Board of Health and the Planning Board. Such hearing may be held at the same time and place as any public hearing required to be held under G.L. Ch. 131, s. 40. If the Commission determines that additional data or information is necessary, the hearing may be continued to a future date agreeable to both the Applicant and the Commission for as many hearings as deemed necessary by a majority of the Commission.

Section 7.2 Failure to Act

If the Conservation Commission has failed to hold a public hearing within the 21 day period as required, or if after holding such a hearing, has failed within 30 days from the date of the close of the public hearing to issue an Order of Conditions, an appeal may be made to the Board of Selectmen, who within 10 days, shall to instruct the Commission to act within a period not to exceed ten days. If, after this 10 day period, no action has been taken by the Conservation Commission, the application shall be considered approved.

Section 8.1 Burden of Proof

The applicant shall bear the burden of proving that the work proposed in the application will not harm the interest protected by this bylaw. Failure to provide adequate evidence to the Commission that the proposed work will not harm any of the interests protected by this bylaw shall be sufficient cause for the Commission to deny the application or to grant an Order of Conditions, or, at the Commission's discretion, to continue the hearing to another date to enable the applicant or others to present additional evidence.

Section 8.2 Order of Conditions

The Conservation Commission may impose such conditions on any proposed removing, dredging, filling or altering as it deems necessary to protect and preserve the interests covered by this bylaw. Such Order of Conditions shall be in writing and may be subject to the same constraints and be identical to any such order issued by the Acton Conservation Commission under the provisions of G.L. Ch. 131, s. 40, or successor statutes, and

shall be issued within 30 days after the public hearing. Such Order of Conditions will expire one year from the date of issuance, unless renewed prior to expiration. No proposed work governed by an Order of Conditions shall be undertaken until all permits, approvals, and variances required by local bylaws have been obtained and all applicable appeal periods have expired. The final Order of Conditions issued under this bylaw shall be recorded with the Registry of Deeds for the district in which the land is located. However, if said Order is identical to the final Order of Conditions issued under the provisions of G.L. 131, s. 40, only one Order of Conditions need be recorded. The Conservation Commission shall have the right to file the Order of Conditions with the Registry of Deed should the applicant fail to do so within 60 days.

Section 9 Denial

The Conservation Commission may deny permission for any removing, dredging, filling, or altering if, in its judgment, such denial is necessary to protect and preserve the interests identified in Section I of this bylaw. Due consideration shall be given to possible effects of the proposal on such interests and to any demonstrated hardship on the petitioner by reason of denial as brought forth at the public hearing.

Section 10 Prior Violation

Any person who purchases, inherits or otherwise acquires real estate upon which work has been done in violation of the provisions of this bylaw or in violation of any order pursuant to this bylaw, shall forthwith comply with any such order, or restore such real estate to its condition prior to any such violation; provided however that no such action, civil or criminal shall be brought against such person unless commenced within three years following the date of acquisition of the real estate by such person.

Section 11 Bond

The Conservation Commission may require the posting of a bond with surety, running to the Town of Acton, and sufficient as to form and surety in the opinion of the Town Counsel, to secure the faithful and satisfactory performance of work required by any final Order of Conditions, in such sum and upon such conditions as the Commission may require. Other evidence of financial responsibility which is satisfactory to the Commission may be accepted in lieu of a bond. Notwithstanding the above, the amount of such bond shall not exceed either the estimated cost of the work required to secure faithful and satisfactory performance of the work as required by the final Order of Conditions, or the estimated cost of the work required for the restoration of affected lands and properties if the work is not performed as required, whichever is greater.

Section 12 Rules and Regulations

After due notice and public hearing, the Commission may promulgate procedural rules and regulations to effectuate the purposes of this bylaw. However, failure to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this bylaw.

Section 13 Enforcement

Any person who violates any provision of this bylaw or of any condition of a permit issued pursuant to it shall be punished by a fine of not more than \$200.00. Each day during which a violation continues shall constitute a separate offense. This bylaw may be enforced pursuant to Mass. Gen. Laws ch. 40 s. 21D, by a Town police officer or other officer having police powers. Upon request of the Commission, the Board of Selectmen or Town Counsel shall take such legal action as may be necessary to enforce this bylaw and permits pursuant to it.

Section 14 Severability

The invalidity of any section or provisions of this bylaw shall not invalidate any other section or provision thereof.

A Resolution to be presented to the Acton Town Meeting, April 1981

Be it resolved that the Town of Acton, Massachusetts through its duly constituted annual town meeting April, 1981 declare that the uncontrolled availability of handguns in the United States is a menace that can no longer be tolerated and that we, the citizens of Acton, do hereby convey our concerns to the General Court of Massachusetts through Senator Chester Atkins and Representative John Loring, to the Governor of Massachusetts, to the United States Congress through Senators Kennedy and Tsongas and Representative Shannon and to the President urging their support of every reasonable measure to restrict the sale of handguns and urging severe punishment for their illegal sale and possession. Be it further resolved that we, the citizens of Acton, convey to the aforementioned leaders of State and Federal Government our firm conviction that the citizens of the United States do not and should not have a fundamental, sacred right to carry guns.

John W. Putnam
352 Pope Road
Acton

Resolution withdrawn.

Article 37: Voted unanimously: To raise and appropriate \$170,000.00 for a reserve fund pursuant to G.L. c. 40, section 6.

Article 35. Voted unanimously: To transfer \$677,000.00 from free cash to be used by the Board of Assessors for the purpose of reducing the tax rate for the fiscal year ending June 30, 1982.

Article 36. Voted unanimously: To authorize the Town Treasurer, with the approval of the Selectmen to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1981, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws Chapter 44, Section 17.

Voted unanimously: To adjourn at 10:58 P.M.

The following persons served as tellers at these meetings:

Elsa Collins, Ann Fanton, Walter Gates, Nancy Howe, Charles Kadlec, Theron Lowden, Louise Malcolm, Deborah Mass, Sandra Masson, Marion Maxwell, William Maxwell, Gary Myron, John McLaughlin, John Pasieka, Beatrice Perkins, Pamela Resor, Jean Schmelzer and John Schmelzer.

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING HELD APRIL 13, 1981

Moderator called the meeting to order at 7:30 P.M.

Article 1: Motion: To see if the Town will appropriate from available funds, or authorize the Town Accountant, with the approval of the Board of Selectmen, to transfer \$7,500.00 from Veterans' Aid Line Item number 91 to the Fire and Police "Other Salaries" Line items No. 43 and 47, or take any other action relative thereto.

Voted unanimously: To take no action.

Article 2. Voted unanimously: To accept as a public way the following street, or portion thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or an easement in said street by eminent domain or otherwise, including easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

IN MAIN STREET INDUSTRIAL PARK

A. Ledge Rock Way from the Northerly sideline of Main Street a distance of 743 feet more or less, in a Northerly direction to the Northerly sideline of a 67.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

Article 3. Voted unanimously: To appropriate from available funds the sum of \$26,000.00 for legal services for the fiscal year ending June 30, 1981.

Article 4: Voted: That the Town adopt the amendment of the Zoning By-law set forth in the warrant.

Section IV.J. Cluster Developments

The Planning Board may grant a special permit for a Cluster Development in R-1, R-2 and R-3 Districts, for single-family detached dwellings and accessory structures, subject to the requirements and conditions specified below:

1. General Purpose - The general purpose of Cluster Development is to encourage the preservation of Common Land for conservation, agriculture, open space, and recreational use; to preserve historical and archeological resources; to protect existing or potential municipal water supplies; to protect the value of real property; to promote more sensitive siting of buildings and better overall site planning; to promote better utilization of land in harmony with its natural features and with the general intent of the zoning by-law through a greater flexibility in design; and to allow more efficient provision of municipal services.

2. Number Of Building Lots Permitted - The total number of building lots in a cluster development shall be no greater than the number of building lots that would otherwise be allowed in the district in which the land is located. In making the determination of the number of allowable lots, the Board shall require that the applicant provide evidence, satisfactory to the Board, that the number of lots shown on the proposed Cluster Development Plan is no greater than the number of lots that could otherwise be developed as building lots.

In the case where building lots as laid out under conventional zoning standards lie within any numbered or unnumbered A-Zones of the flood plain district, as defined in this By-Law, the Planning Board shall allow such lots to be counted as building lots in the proposed cluster development, if it finds that:

- a) No building or development would take place within the floodway, if such lots were to be developed under conventional zoning;
- b) A minimum of ninety eight (98) percent of the original natural surface storage volume of the lot would be preserved, if such lots were to be developed under conventional zoning.

In any case, the Planning Board shall consider the recommendations of the Board of Health, Conservation Commission and Engineering Department of the Town of Acton in making said determination.

3. COMMON LAND PORTION OF DEVELOPMENT - Cluster Developments must meet the following requirements to be granted a special permit:

In an R-1 District no less than 40% of the total area of the tract to be developed as a Cluster Development shall be dedicated as Common Land;

In an R-2 District no less than 30% of the total area of the tract to be developed as a Cluster Development shall be dedicated as Common Land;

In an R-3 District no less than 50% of the total area of the tract to be developed as a Cluster Development shall be dedicated as Common Land.

4. Dimensional Requirements - The following minimum dimensional requirements shall be observed in all cluster developments. The Planning Board may, in appropriate cases, impose further restrictions upon the tract or parts thereof, as a condition to the granting of a special permit:

- a. MINIMUM TRACT SIZE: 12 acres in R-1 and R-3 Districts, and 6 acres in an R-2 District.

- b. LOT AREA: In R-1 and R-2 Districts not less than 20,000 square feet per building lot, and in the R-3 District not less than 30,000 square feet per building lot.
- c. FRONTAGE: In R-1, R-2 and R-3 Districts not less than 50 feet.
- d. MINIMUM SETBACK FROM FRONT LOT LINES: In R-1, R-2 and R-3 Districts not less than 45 feet.
- e. MINIMUM SETBACK FROM ALL OTHER LOT LINES: In R-1, R-2 and R-3 Districts not less than 20 feet.
- f. ACCESS WIDTH: Each lot shall have an access width of not less than 50 feet.
- g. All other lot coverage and dimensional requirements shall follow the standards prescribed for that district as set forth in Section VI.A "Dimensional Regulation Schedule", except where the requirements of Section IV.J., "Cluster Developments", differ from or conflict with the requirements of Section VI., "Dimensional and Development Regulations", Section IV.J. shall prevail.

5. Ownership of Common Land - The ownership of Common Land shall either be conveyed to the Town of Acton and accepted by it for open space, conservation, agriculture, outdoor recreation, or park use, or be conveyed to a non-profit organization, the principal purpose of which is the conservation of open space, or be conveyed to a corporation or trust owned or to be owned by the owners of lots within the development. In any case where such land is not conveyed to the Town of Acton, a perpetual restriction enforceable by the Town of Acton shall be recorded providing that such land be kept in its open or natural state and not built upon or developed except as provided for in Paragraph 6 of this Section.

6. Use and Shape of Common Land - The Common Land within the development shall be used for open space, conservation, agriculture, outdoor recreation or park purposes. The Common Land shall be in one or more parcels of a size, shape and location appropriate for its intended use as determined by the Planning Board. The Common Land shall remain unbuilt upon except that a maximum of 5% of such land may be devoted to paved areas or structures accessory to active outdoor recreation and consistent with the open space uses of the land.

7. Minimum Access - Each parcel of Common Land in the development shall be provided with access of 20 feet wide which shall be identified on the plan.

8. Application For A Special Permit - The application for a special permit for a cluster development shall, in addition to any other documents or information to the extent applicable required by the Planning Board, be accompanied by a Cluster Development Site Plan. A Cluster Development Site Plan shall mean a plan showing all of the information required for a definitive subdivision plan, as specified in the "Town of Acton, Subdivision Rules and Regulations", and showing the following additional information: soil characteristics as shown on Soil Conservation Service Maps; wetlands as defined by M.G.L., Chapter 131, Section 40 (The Wetlands Protection Act); existing floodplain boundary lines; proposed location of dwellings, all setback lines, garages, driveways, proposed and existing wells and septic systems on the parcel and abutting properties; proposed finished grades of the land; existing perimeter of trees; and the proposed use of the common land including all improvements intended to be constructed on the common land, and the proposed ownership of all common land. Ten copies of the Cluster Development Site Plan shall be submitted to the Planning Board.

9. Planning Board Action - In determining whether to grant a special permit for a proposed cluster development, the Planning Board shall consider:

- a. The general objectives of cluster development;
- b. The existing and probable future development of surrounding areas;
- c. The appropriateness of the proposed development in relation to topography, soils and other characteristics of the tract in question, and
- d. The recommendations of the Board of Health, Engineering Department, Conservation Commission, Recreation Commission, Historical Commission, Building Commissioner, Fire Department, Tree Warden, and the Acton Water

District. Such recommendations must be submitted to the Planning Board no later than thirty five (35) days after the date of submission of the proposed Cluster Development Plan to the Planning Board.

The Planning Board shall not grant a special permit for a Cluster Development, as provided herein, if it appears that the granting of such a permit would be detrimental to the health, safety, or welfare of the neighborhood or town, be inconsistent with the intent of cluster development, or would result in unsuitable development. The Board may require such changes in lot shape and layout as it deems necessary to secure the objectives of this bylaw. The Planning Board may impose additional conditions and safeguards in order to protect the health, safety, and welfare of the inhabitants of the neighborhood and of the Town of Acton.

10. Compliance With Other Regulations - Nothing contained herein shall in any way exempt a proposed development from compliance with other sections of the Acton Zoning By-Law (except as specifically stated herein), the Subdivision Rules and

Regulations of the Town of Acton, regulations of the Acton Board of Health, the Acton Conservation Commission or any rules, regulations, and laws issued by the Commonwealth of Massachusetts.

11. Revision of Cluster Development Plan - Any change in the number of lots, the layout of streets, any significant changes in the reserved Common Land, its ownership or use, or any other conditions stated in the original special permit shall require that a new special permit be issued in accordance with the provisions of this Bylaw.

12. Limitation of Subdivision - No lot shown on a plan for which a special permit is granted under this Section may be further subdivided and a condition to that effect shall be shown on the recorded plan.

TOTAL VOTE: 103 YES - 100 NO - 3

Voted unanimously: To adjourn Special Town Meeting at 9:14 P.M.



Eric Herbst,
"Brook Trout in Nashoba
Brook"

Charter Commission

The Charter Commission was elected on April 7, 1980 as a result of an initiative petition circulated in 1979. The purpose of the Commission is to review the existing town charter, propose appropriate changes or propose a new charter for voter approval to ensure that the government of Acton is efficient and responsive to citizen needs.

The Commission met weekly during 1981. The meeting agenda consisted of deliberations, review and progressive preparation of a revised charter for the Town of Acton. Hearings with town agencies, begun in 1980, were continued and the Town Manager, Board of Selectmen, Planning Board and Board of Health participated individually in successive meetings. State Senator Carol Amick, a former Bedford Charter Commissioner, Acton candidates for selectman and members of the League of Women Voters of Acton/Stow were also guests of the Commissioners. A preliminary report, including a proposed charter, was published and distributed in August 1981 in preparation for two public hearings held at the Town Hall on August 17 and 26.

Following the public hearings, the Commissioners reviewed, discussed and incorporated changes resulting from the hearings, letters and subsequent testimony. The final report, including the final draft of the proposed charter, was submitted to the Board of Select-

men on October 6, and subsequently to other interested parties. As required by statute, it was also submitted to the Office of the Attorney General and the Mass. Division of Community Services.

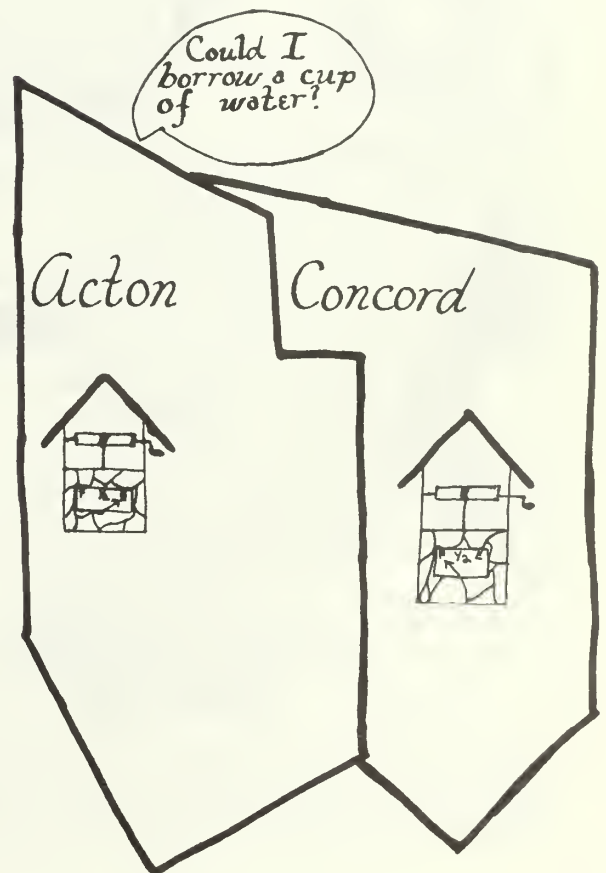
The Commissioners continued to work on a Supplementary Report. This is intended to include recommendations which have developed from hearings and deliberations but which are not appropriate in the charter or in the final report. Promotional speaking engagements by the Commissioners have been scheduled for the months of January, February and March 1982. Presentations will be made in support of the charter to civic, political and religious organizations within the town; it will then appear on the ballot in the April 5, 1982 town election. A simple majority is necessary for acceptance.

The terms and functions of the Charter Commission expire on May 5, 1982.

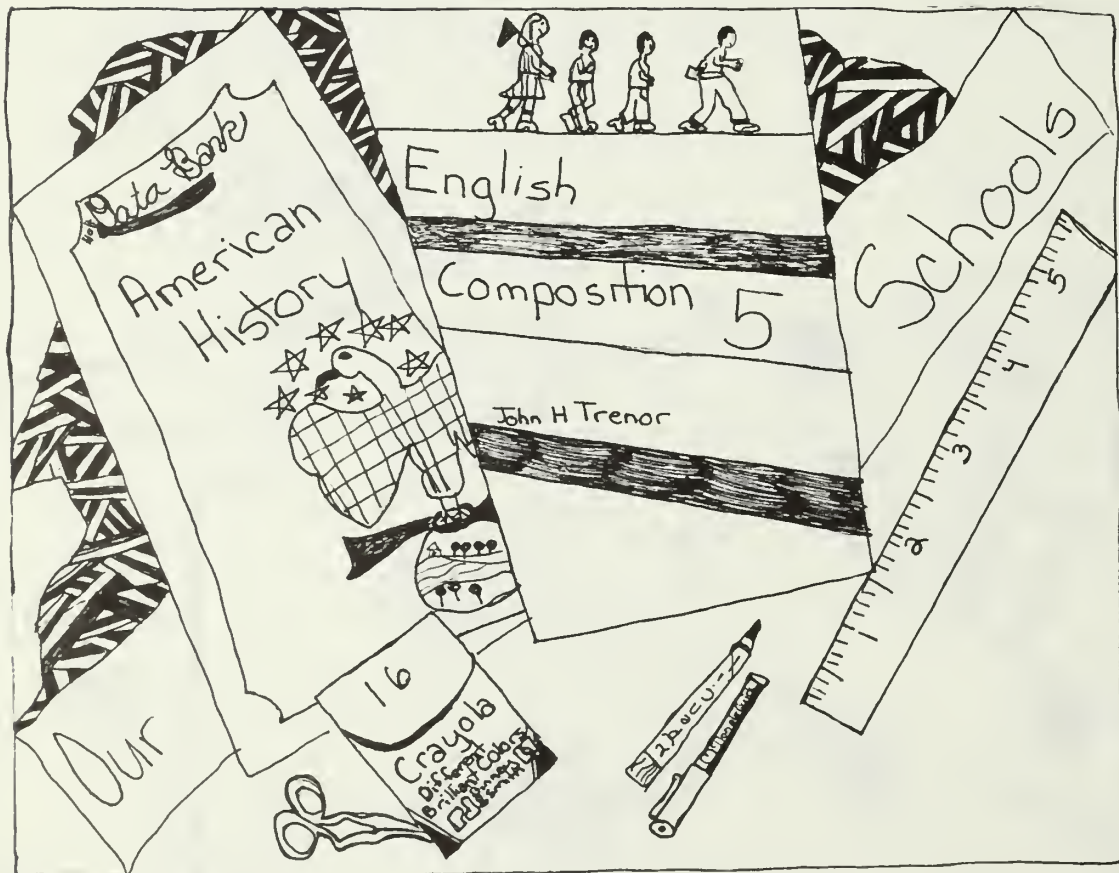
Stephen G. Lewis, Chairman
Alfred T. Steinhauer, Vice Chmn.
Beatrice C. Perkins, Clerk
Charles M. MacRae
John F. McLaughlin
John E. Ormsbee
John F. Pasioka
John W. Putnam
Norman R. Veenstra

Jennifer Dudley, A-B Junior High

Mia Paolucci, A-B Junior High



Educational Reports



Aimee Lucas, "Education Reports"
Grade 5

Acton Public Schools

Acton-Boxborough Regional School District

ORGANIZATION ACTON SCHOOL COMMITTEE

	Term Expires
Robert Evans	1984
F. Dore Hunter	1984
Cynthia Kramer	1982
Sue Grolnic	1982
Anne Ridley	1983
Sally Campbell	1983

ACTON-BOXBOROUGH REGIONAL DISTRICT SCHOOL COMMITTEE

	Term Expires
Robert Evans	1984
F. Dore Hunter	1984
Cynthia Kramer	1982
Sue Grolnic	1982
Anne Ridley	1983
Sally Campbell	1983
Donald Wheeler	1982
John Herrmann	1983
Sandra Pitcher	1984

The Acton School Committee holds regular meetings on the second Thursday of each month, and the Acton-Boxborough Regional District School Committee meets regularly on the first Thursday of each month. Both groups convene at the Acton-Boxborough Regional Senior High School Music Room at 7:30 P.M.

ADMINISTRATORS	Telephone
Superintendent of Schools, Robert E. Kessler	263-9503
Assistant Superintendent, Gary G. Baker	263-9503
Regional Treasurer, Douglas W. Barrus	263-2607
Principals	
Conant School, Joan M. Little	263-7407
Douglas School, William Sparks	263-2753
Gates School, James Palavras	263-9162
McCarthy-Towne School, Parker Damon	263-4982
Junior High School, Clifford A. Card	263-7716
James C. Chase, Vice Principal	263-7716
Senior High School Lawrence McNulty, Principal	263-0210
Donald MacLeod, Vice Principal	263-7738

Francis Riley, Vice Principal	263-7738
Coordinator of Personnel & Pupil Services William J. Petkewich	263-9503
Coordinator of Fine Arts, Henry W. Wegiel	263-3562
Coordinator of Buildings and Grounds Cornelius Casey	263-5272
Director of Business & Community Education William Ryan	263-2607

TENTATIVE SCHOOL CALENDAR

Reopening of Schools	January 4, 1982
Martin Luther King Day	January 15
Winter Vacation	February 15-19
Good Friday (1/2 day)	April 9
Spring Vacation	April 19-23
Memorial Day	May 31
Graduation	May 28
Close of Schools*	June 25
Summer Recess	
Reopening of Schools	September 8
Columbus Day	October 11
Veterans' Day	November 11
Thanksgiving Recess	November 25-26
Christmas Holidays	December 23- January 3, 1983
Reopening of Schools	January 3, 1983
Martin Luther King Day	January 14
Winter Vacation	February 21-25
Good Friday (1/2 day)	April 1
Spring Vacation	April 18-22
Memorial Day	May 30
Graduation	May 27
Close of Schools*	June 17
*If no days lost due to inclement weather deduct 5 days.	

NO SCHOOL SIGNAL

2-2-2-2	6:30 A.M.
No School ABRSD All Day	
1-1-1-1	7:15 A.M.
No School Acton Public Schools Grades K-6 All Day	
2-2-2-2	7:00 A.M.
No School All Schools All Day	

Announcements aired on: WBZ - 10:30 A.M.
Dial: WHDH - 850 AM Dial; WCVB-TV, Channel 5;
WEIM Fitchburg - starting at 6:00 A.M.

Report of the Superintendent of Schools

Robert E. Kessler

The staff of the Acton and Acton-Boxborough Schools has worked very hard to provide excellent education despite the vagaries of state regulations and funding. Proposition 2

1/2 forced the School Committees to present budgets which either eliminated or sharply curtailed some important educational services and prevented the inclusion of capital expend-

itures which are essential to the maintenance of the school facilities and more efficient, cost-effective, safe school plant operation.

The impact of Proposition 2 1/2 was softened somewhat by the closing of the Merriam School and declining student enrollment. The School Committees, however, were forced to cut a total of 52 staff (full-time equivalent) and 32 of these positions were eliminated as direct response to the constraints of the new tax law. At the time of the May Town Meeting, the School Committee expressed the hope for additional state revenues which should provide for the restoration of much-needed staffing, services, materials, and building repairs. Upon receipt of the announcement of additional revenue in the fall, the Committees analyzed previous expenditures and compared them with 1981-82 appropriations, reviewed previous budgetary reductions, and determined priorities for physical plant and capital equipment needs. Special Town Meetings, held in Acton on September 9 and in Boxborough on November 9, approved adding \$154,383 to the Acton Public Schools' budget and \$116,845 to the budget of the Regional School District. The proposed budget included the restoration of only 2.57 of the 52 staff positions. The major increases were in the areas of equipment, supplies, repairs, contracted services, special education tuition, and maintenance staff overtime.

From October 1, 1980 to October 1, 1981 K-12 enrollment declined by a total of 281 students. Specific changes were: Grades K-6, 2,084 to 1,885; Grades 7-8, 780 to 764; Grades 9-12, 1,555 to 1,489. Enrollment analyses and projections are currently underway. The School Committees are examining implications of such projections for staffing in the future.

In November 1980, I submitted to the School Committees for review and approval a written statement of operational objectives to which I would be directing my efforts and for which I would hold myself and the school staff accountable. As I stated then, these operational objectives would not be all-inclusive. Additional operational priorities would have to be pursued by the staff, innumerable responsibilities mandated by State and Federal legislation would be performed, and unanticipated crises would have to be managed. Nevertheless, this statement did establish a limited number of important objectives to which I devoted most of my efforts and to which the staff responded diligently and creatively. In November 1981 I reported that 12 of those 26 objectives had been accomplished and that the other 14 were in process. Significant progress had been made by: reorganizing the central office into a more efficient operation, taking over the transportation system at great savings to the school systems, developing key policies that were approved by the School Committees, carrying out the smooth merger of the Merriam and Douglas Schools, and communicating to the community in public meetings and the new school newsletter, "The Lamplighter".

We are presently working on 20 different objectives for 1982 which include refining and implementing policy and procedure for alternative funding for school activities, setting up

a telecommunications system in cooperation with the Town of Acton, developing a comprehensive plan for the reroofing of many of our schools that are sorely in need of restoration, expanding the use of existing computer hardware for more efficient administrative services, and developing and implementing an improved plant management system.

Perhaps our most innovative accomplishment was the development of the Student Activities Foundation which was featured in the November issue of "Education Week". It mentioned that Acton-Boxborough was the first system in the country to set up "an unusual and innovative fund raising arrangement" through the Permanent Charities Fund of Boston. The Permanent Charities Fund will manage contributions for student activities such as athletics and fine arts programs. Given the significant budget reductions at the local, state and federal levels, it is anticipated that this Foundation will be the major source of supplemental funding required for the continuation of an excellent and vital student activities program in the Acton and Acton-Boxborough schools. Pledges of support have already been received from some individuals and businesses in the community. This progressive approach to the funding was a direct result of the diligence and determination of a group of citizens and educators who made up the Alternative Funding Committee. The Alternative Funding Committee met regularly on Mondays after March 16, 1981, charged with the last of "developing a framework for alternative funding of school activities/programs/services which in the past have been funded entirely or partially by the School Committees". The general process was one of meeting as a committee of the whole to gain a common background of information; meeting in subcommittees to develop guidelines and/or statements in the areas of Authority and Control, Financial Aid, Fund Raising and New Programs, and meeting as a committee of the whole to gain a common background of information; meeting in subcommittees to review, refine and order the suggestions and recommendations of the subcommittees. The recommendations with respect to Philosophical Position, Revolving Fund, Financial Assistance, Fund Raising Guidelines, Complimentary Passes, Administrative Procedures for Development of the Student Activities Program Budget, and Participant Fees, as well as the "Proposed Guidelines for the Acton and Boxborough Student Activities Foundation" were submitted to the School Committees with the sincere hope and desire that it would be used by them as a new and unique starting point to the end that the total educational program of the Acton and Acton-Boxborough Schools would continue to excel and improve.

We are grateful to be working in towns and for School Committees that are sincerely interested in the best education possible for their children while being sensitive to the economic restraints desired by the citizens.

Report of the Assistant Superintendent for Curriculum and Instruction

Gary G. Baker

Sufficient evidence has been accumulated in the past few years to contend with confidence that the public schools located in Acton, Massachusetts are among the finest in the nation. Not only do students in Acton have average scores on standardized achievement tests that are higher than about 85% of the students nationally, but they also score significantly better than students who have the same superior aptitudes and who attend schools in communities with the same socioeconomic characteristics as Acton. College Board aptitude and achievement test scores continue to be well above national averages, and Acton-Boxborough College Board achievement test scores have been higher in the 1979-1981 period than they were in the 1970-1972 period. Of last year's graduating seniors, 84% went on to higher education, many to the most selective colleges in the country.

Other indicants of the high quality of our schools are:

Students' Views

When a representative sampling of Acton-Boxborough seniors was asked in a Mass. Dept. of Education survey to comment on the quality of the curriculum and instruction in their school, 85% rated the teaching of reading skills as very good or good (as opposed to fair or poor); 76% rated teaching writing to be very good or good; 82% rated mathematics instruction as very good or good. Furthermore, when asked if they liked school or not, 90% said they did.

The Athletic Program

Acton-Boxborough consistently finishes in the top five of the 76 schools of similar size in competition for the Dalton Trophy, a Boston Globe award for the most comprehensive athletic programs with the best win-loss records. In 1979, Acton-Boxborough was second; in 1981, fourth.

The Fine Arts Program

Acton-Boxborough always does well in artistic, drama and musical competition, has professional fine arts shows brought to the community through special programs, and offers opportunities for fine arts programs through the Adventures in Music Series.

Regional Academic Competition

In a competition last year sponsored by the New England Mathematics League for fifth and sixth graders, all of Acton's elementary schools scored in the top thirty-five of the over 400 schools involved. Also, Acton was the only system with two schools in the top fourteen.

Formal Accreditation

Last year Acton-Boxborough Regional High School received a ten year accreditation

through an evaluation by the New England Association of Schools and Colleges, the strongest endorsement possible by that agency, which only 14% of the schools evaluated received.

Curriculum development, which has been at the heart of the improvement of our schools, continued in 1981. Programs in computer literacy were developed in the elementary schools and Junior High and the computer education program at the High School was expanded; an elementary remedial mathematics program was developed and is being implemented; a topic scope and sequence and resource guide for the teaching of writing was developed with and for the elementary school teaching staff; a new elementary geography program was implemented; a new family life course was developed and implemented, through partial support from federal funds, in High School Home Economics; a basic American History and Government course was revised, and a new cohesive English program for juniors was developed at the High School. Staff development programs in the above areas and many other academic fields continued in 1981.

Thirteen different proposals were written and approved for federal funding which resulted in the receipt of about \$300,000 for such educational programs as remedial reading, remedial mathematics, remedial language, library and media, special education, career development, business education, counseling, family education, nutrition, English as a Second Language, problem-solving using basic skills, and aging.

This year ours was the only school system in the state that has had two Title IV C projects validated. Teaching and Learning About Aging directed by Fran Pratt, who has been a Social Studies teacher at the High School for several years, and BASIC CHALLENGE directed by Caroline Tripp, who taught English at the High School, are both proud possessors of letters indicating that their projects are considered highly successful by the State Department of Education. Title IV C provides federal monies to innovative and exemplary projects that are implementing and evaluating new approaches to education. It also helps other school systems adopt programs of proven effectiveness.

The schools in Acton continue to be innovative but basic, progressive but accountable, forward-thinking but frugal. In the days of "back to basics," Proposition 2 1/2 and Reaganomics the adjustments which schools have had to make have been less severe in Acton because the principles from which those movements emanated have always been essential guidelines in our schools' operations.

Fine Arts Department

Henry W. Wegiel

The Acton Elementary Schools were involved in many creative Fine Arts activities that were enjoyed by both students and parents this past year. A "participation fee" was introduced for the first time for music students in the Elementary Instrumental Program, brought about by the budget constraints of Proposition 2 1/2.

Students from all of our schools have submitted art work which, they hope, will be considered for illustration and possible publication in this Town Report. School art work has and will continue to be exhibited in the

town library and in the Office of the Superintendent of Schools throughout the year.

In the Regional Schools students presented numerous art exhibits, drama productions, and various musical programs and concerts in both the Junior and Senior High Schools. The Jeanne DeBaggis Music Memorial Scholarship Fund has been established at ABRHS in memory of Jeanne DeBaggis, Music Specialist at Gates School who recently passed away. This scholarship is presented at the high school graduation and is awarded to a senior who is planning to major in music in college.

Report of the Coordinator of Pupil Personnel Services

During 1981 the Pupil Services Departments - Counseling and Career Planning, Health Services, Remedial and Developmental Reading, Special Education, Speech and Language, and English as a Second Language Instructional services have continued to provide individualized instruction and specialized support services to students in the Acton and Acton-Boxborough School Districts.

Several factors have effected the Department during the past year. Declining enrollment and the closing of the Merriam School resulted in the reduction of several positions - a counselor, a special education teacher, and a reading specialist.

A reorganization of the Central Office has resulted in a change of title and responsibility for Bill Petkewich (formerly Coordinator of Pupil Personnel Services) who is now Director of Personnel and Pupil Services. This new role includes administrative responsibility for personnel related functions as well as those of Pupil Services. This change has also brought a change of title and responsibility to LaVonne Wright (formerly TEAM Chairperson) who is now the Chairperson of Elementary Special Education and to Marlin Murdock (formerly Assistant Coordinator of Pupil Personnel Services) who is now the Coordinator of Secondary Special Education. The new role for these two staff members includes the administrative

responsibility for the special education programs which are mandated by state and federal law.

The Career Planning Center at the High School has been moved to the Counseling Center in an effort to consolidate resources. This move was one of several changes which occurred with the reorganization.

The population of students with limited English-speaking ability has doubled at the elementary school level since last year. The amount of service provided has increased in accord with this change.

At this time the staff is completing an evaluation of the special education program which will be shared with the School Committee and the community. This evaluation, which is pilot-project of the Massachusetts Department of Education will be the basis for program planning and modification during the next two years.

During the next year emphasis will be placed on efficiency in the delivery of specialized services. Budgetary constraints at local, state and federal levels and the apparent increases in the need for educational and human services combine to present a continuing challenge to our ability to provide an adequate and appropriate response to the needs which are observed.

REPORTS FROM THE ELEMENTARY SCHOOLS

CONANT SCHOOL

Joan M. Little, Principal

The following is a list of Conant School highlights in 1981.

1. The sixth grade students and staff from the Merriam and Douglas Schools made a successful transition to the Conant School. Students are taking advantage of

this unique opportunity to establish new friendships which they can carry over to their Junior High School years, and the move has been viewed as a positive experience for all concerned.

2. As a result of the merger the Intermediate Resource Room was moved from the Merriam School to Conant for the 1981-1982 school year. This program is presently providing

special instruction in reading, language, math, and study habits for 13 fourth, fifth and sixth graders, some of whom have been transferred to Conant in order to participate in the Resource Room program.

3. In September of 1981 Conant's Title I program added written language skills to its reading and math support program. Students who qualify for the Title I on the basis of their academic standing can now receive assistance in any or all of these three areas.
4. Conant continues to participate in Project Fusion, Fitchburg State College's pre-internship program for college juniors. Now in its fourth year, the program provides educational experience for the college students, while insuring tutorial and independent study advantages for Conant students.
5. The Conant PTO sponsored two major evening programs for parents. In the spring an informational program on the effects of daily events and diet on children's learning and behavior was lead by a child psychologist and a teacher who has had many experiences with food-related cerebral allergies in children. In the fall a major Drug Awareness program focused on children and drugs. This program, consisting of a panel discussion with a pediatrician, junior high administrator, former drug addict, representative from ABCD (Acton-Boxborough's Concerned About Drugs organization) and members of the Acton Police Department, was an outgrowth of a highly successful drug education program held for Conant sixth grade students in the spring.
6. The Project Challenge Physical Education course which was destroyed by last year's winter storms was rebuilt in October with funds donated by the Conant PTO.
7. The English As a Second Language Program continues at Conant. The number of non-native children who are limited in English proficiency has increased significantly from the 1979-80 school year. Conant is presently servicing 20 students for 30 minutes a day in the ESL program. These students are from Greece, India, Japan, Philippines, Russia, Korea, Holland, Vietnam, Israel, Colombia, Taiwan and Romania.
8. Conant PTO fund raisers - the Annual Ice Cream Carnival, Children's Movies and the Conant Auction - raised funds for the school while providing entertainment for all who participated.
9. Parents joined their children for lunch at the Get Acquainted Picnic, Parent Visitation Day and Field Day, all enjoyable occasions which provided them with an opportunity to get to know their child's teacher, become familiar with their child's program and cheer all on to victory during field day activities.

DOUGLAS SCHOOL

William V. Sparks, Principal

Following is a list of Douglas School highlights in 1981:

1. The Merriam School closed in June, 1981, and merged with the Douglas School. There are presently 430 students - kindergarten through grade five - enrolled at the Douglas School with another 127 sixth grade students housed at the Conant School because of lack of space. The total enrollment of the Douglas School is 557. In school year 1982-83 plans are to consolidate kindergarten through grade six enrollments at the Douglas School.
2. The curricula agreed upon by the staff members before the merger took place is being followed. A number of workshops have been conducted to assist in the transition.
3. Students, faculty members and parents have displayed interest and enthusiasm in bringing the merger of both schools to a high degree of success.
4. Open Houses were conducted in a friendly atmosphere at the beginning of the school year. Field trips, classroom parties, a "Great Pumpkin Sing" at Halloween, an All School Barbeque (at the Conant School), a Book Fair, a School Newspaper, a Recognition Day Banquet put on by the Parent-Teacher Council during National Education Week and many holiday assemblies mark a number of activities that have been ongoing since the opening of school. Douglas sixth grade students housed at the Conant School have already attended and enjoyed a five day Environmental Camp Program at Camp Sargent, Peterborough, New Hampshire.
5. The Parent-Teacher Council has been most active during the year. Plans are underway to sponsor the New England Theater Guild (children's theater), Boston Zoomobile, an Ice Cream Social, a School Fair, an All School Barbeque and other spring and summer activities.
6. There is a strong school parent volunteer program operating at the school. Parents have assisted greatly in the Library, school office and classrooms. A TAP (Teachers' Aid Program) continues to be of outstanding benefit to faculty members. Duplicating collating, laminating, master-making, cutting and other teacher help are included in this program.
7. The Library has expanded to 8,000 volumes. A dedicated group of over 30 parents assist in the maintenance of a most excellent library program. The Program is directed by Mrs. Helen Berger, Media Aide, and Mrs. Joyce Koop, Elementary Media Coordinator.
8. The school appreciates the continued support of the administration, teaching staff, office personnel, nursing staff, cafeteria services, custodial staff, students and parents.



GATES SCHOOL
James Palavras, Principal

The following is a list of Gates School highlights in 1981:

1. The fourth annual Ice Cream Social and Cake Walk sponsored by the Parent-Teacher Advisory Committee was again successful.
2. Parents' Night was held in September.
3. A Snack Day Fair was held by grades 1-3 as part of a National Nutrition Week observation.
4. The Math Carnival was an evening of fun and games for the entire Gates community.
5. In the Sixth Annual Balloon Launch 550 helium-filled balloons with self-addressed post cards were released.
6. The continuation of Title I federal subsidized program provided tutorial services in reading and math.
7. Numerous school-wide activities were sponsored by the Student Council.
8. Four issues of the "Great Gates Times", our student newspaper, were published.
9. The school's main entrance was dedicated in memory of Mrs. Joanne Dagdigian, third grade teacher at the Gates School for ten years.
10. The fifth grade attended a week-long environmental education program at Sargent Camp in Peterborough, New Hampshire.
11. As part of Book Week there was a week long series of activities featured by visits from authors David McCord and Maurice Sagoff.
12. There were numerous school-wide activities such as club period, mini-marathons, field days, and holiday programs.
13. Gates School ranked twelfth in New England and fifth in Middlesex County in an Elementary Math League contest.

MCCARTHY-TOWNE SCHOOL
J. Parker Damon, Principal

The following is a list of McCarthy-Towne School highlights in 1981:

1. A successful PTSO Auction raised over \$3,400.
2. Two shared teaching assignments (two teachers who share one teacher's position) were begun - one at grade 2 and one at grade 5.
3. The three sixth grade teachers now teach in a team-teaching arrangement.
4. The faculty revised - partly in response to a parent survey - and distributed the school handbook that now consists of three sections:
 - Goals, Philosophy, Procedures and Policies
 - Description of Programs and Services
 - Expectations for Student Behavior
5. The school sent a questionnaire to all former students who are now in grades 7-12 to learn how well they think they were prepared for secondary school and how they think the school might improve.
6. The sixth graders put on a very successful production of the Mikado in the spring.
7. The December school-wide Festival of Sharing was magnificent.
8. The physical education program now has two adaptive physical education groups at the Kindergarten grade level.
9. A new program has been designed for multiply handicapped children.
10. The Project Adventure Physical Education Program has been improved in terms of activities and equipment.
11. The sloyd program expanded the integration of woodshop projects with other curriculum areas as props for plays, giant chess set for problem solving, and a Samoan hut for social studies.
12. The Arts-Humanities program has developed so that there is no need for full-time specialist supervision; classroom teachers have assumed responsibility for Art in their classrooms, and have attained a certain confidence in their own abilities to do so.
13. The music program has been reorganized with a focus on singing, listening skills, rhythm and movement, playing instruments, and performing so that there are many levels of enjoyment.
14. Further redesign and implementation of the school's science units consisting of at least two major, in-depth, and prolonged units per grade per year.
15. The school conducted its second resource program for Single and Working Parents. This year the focus was on networking.
16. Sixth graders again had a worthwhile week long educational experience at Camp Sargent in the fall.
17. The "Jobs for Kids Program" was implemented to help develop students' responsible behavior in the total school community.
18. A most successful first annual field day was held in May.

Report from the Coordinator of the Acton-Boxborough Community Education Program

William Ryan

The Acton-Boxborough Community Education Program serves as a link between the residents of Acton and Boxborough and the Public Schools, and all residents are urged to partake in the wide variety of educational programs and activities that are offered to the community. Many programs and activities are determined by your neighbors serving on the Community Education Advisory Committee.

Residents are welcome to attend the Advisory Committee meetings which are held on the first Wednesday of each month from 7:30 to 9:30 at the Acton-Boxborough Regional High School Faculty Room. New residents are encouraged to visit the Community Education office located in the central office of the Junior High School to learn of the different educational, recreational, cultural and community opportunities that are available in Acton-Boxborough. These activities are also described in the Community Education newspaper "INTERACTION" which is mailed four times yearly to all Acton-Boxborough residents.

During the past seven years, the Acton-Boxborough Community Education Advisory Committee has played an important role in the development of the following areas:

1. THE COMMUNITY EDUCATION EVENING PROGRAM (Initiated in January, 1976):
Over three hundred and sixty (360) evening courses for children and adults offered during the fall, winter, spring and summer terms. Courses are offered in music, art, drama, crafts, literature, practical skills, business, foreign languages, recreation, etc.
2. THE COMMUNITY EDUCATION DAY PROGRAM (Initiated in January, 1976):
Over 150 day courses offered throughout the year in the same areas as evening courses and located in churches, social service agencies and instructor's homes throughout the Acton-Boxborough community.
3. THE COLLEGE PROGRAM (Initiated in January, 1976):
Approximately 140 undergraduate and graduate level college courses offered during the fall, spring and summer terms from Boston University, Middlesex Community College and Worcester Polytech Institute.
4. THE COMMUNITY EDUCATION PRE-SCHOOL AND CHILD DEVELOPMENT PROGRAM (Initiated in September, 1978)
Over 60 pre-school children enrolled during the academic year in two separate pre-school programs. approximately 20 high school students also participate as teacher aides in the program for the full academic year. The pre-school teacher instructs a fully accredited course in child development for those high school students who participate in the programs.
5. THE COMMUNITY EDUCATION EXTENDED DAY PROGRAM (Initiated in September 1978):

The Extended Day Program offers the children of working parents and single parents the opportunity to participate in a variety of before and after-school activities including: arts and crafts, games and recreation and cooking. The program is housed at McCarthy-Towne Elementary School.

6. THE COMMUNITY EDUCATION SUMMER DAY CAMP (Initiated in July, 1977):
An opportunity for 300 children to participate in a six-week summer day camp at the McCarthy-Towne Elementary School. Children participate in a wide variety of activities daily including: swimming, games and recreation, arts and crafts, music and drama, science and nature and field trips.
7. THE ACTON COMMUNITY GARDENS PROGRAM (Initiated in May, 1976):
One hundred garden plots are available to local residents at two garden sites located in North and South Acton
8. A-B JAMBOREE:
A three day festival of arts and entertainment presented in the buildings and on the grounds of the Regional Schools during the first weekend of August. The festival presents a three day continuum of arts, crafts, music, dance, theater, athletics, games, aviation, food and special events capped each evening with a professional presentation in the performing arts. A-B JAMBOREE is a regional showcase for the community education process and another demonstration of what commitment and involvement by townspeople can do to enrich the life of the community. During A-B-JAMBOREE 1981 over two hundred residents volunteered their time and talents under the leadership of JAMBOREE Coordinator Jack Ormsbee, to make the festival a success. Approximately 25,000 persons participated in the three day festival.
9. THE COMMUNITY EDUCATION PERFORMING ARTS PROGRAM (Initiated in October, 1980):
An opportunity for Acton-Boxborough residents to attend professional performing arts events here in Acton. During the past few years, such groups as the Boston Ballet Ensemble, the Mandala Folk Dance Ensemble, the Loon and Heron Theater and the Pocket Mime Theater have performed in Acton.
10. SCHEDULING OF SCHOOL FACILITIES (Transferred to Community Education Office in May, 1979):
The scheduling of all school facilities for after-school use is handled by the Community Education Office. School or community groups interested in using school facilities should call the office at 263-2607.

11. LOCAL COMMUNITY SERVICE PROJECTS:

A. Social Club for Handicapped

Young Adults (Initiated in January 1976):

Meets Friday evenings at the high school throughout the school year. Funding was initially made available by the Acton Rotary Club and the Acton Center Congregational Church.

B. Conference of Local Community Agencies (Initiated in February, 1976):

Meets twice a year in an attempt to facilitate better communications and cooperation among local organizations and agencies.

C. Community Calendar - (In cooperation with the Acton Junior Women's Club - Initiated in September, 1977):

A complete listing of all community activities and events mailed out each month to all Acton-Boxborough organizations and agencies.

D. Slide-Tape Show "THIS IS ACTON" (Initiated in January, 1978)

A thirty-minute audio-visual presentation covering Acton's past and present. (Available for use by any Acton-Boxborough groups, agencies or organizations.) Made available by the Acton Business and Professional Association, The Middlesex Institution for Savings, Digital Equipment Corporation and the Acton Rotary.

Community Education programs have made an important contribution to the lives of many of

the residents of the Acton-Boxborough community. But community education is a two way street - an interaction. It does not just involve people taking courses or participating in programs for their own benefit. It also offers people the opportunity to serve their community. The hope is that many people will see fit to take advantage of the chances to help improve the community and the life of those within

For the fifth year in a row, the Community Education Program will not be requesting an appropriation for the 1982-83 fiscal year.

ACTON-BOXBOROUGH COMMUNITY
EDUCATION ADVISORY COMMITTEE

Mrs. Mimi Moran, Chairperson
Mr. Jack Ormsbee, Vice Chairperson
Mrs. Rebecca Jacoby, Secretary
Mrs. Andrea Corbett
Mr. Towne Conover
Mrs. Marsha Sishman
Mrs. Lenore Farrell
Mrs. Selma Garber
Mrs. Marsha Gratz
Mrs. Carol Lake
Mrs. Marie Little
Mrs. Carol Ray
Mrs. Judy Snwill
Mr. Earl Steeves

School Committee Representative
Mrs. Sandi Pitcher

Report of the Principal of the Acton-Boxborough Regional Junior High School

Clifford A. Card

The 1981-1982 school year opened in September with 765 students enrolled in grades 7 and 8. Because of Proposition 2 1/2 there was a 3/5 cut in each of the major subject areas which necessitated an increase in the average class size. In the elective areas a 2/5 staff cut was made in art and foreign language which also translated into larger classes.

Teacher cuts notwithstanding, the curriculum continues to be a challenging one. Students are benefitting from an introduction to computer study at both grades 7 and 8. A curriculum workshop was completed under the leadership of the new Chairperson of the Math Department at the Junior High, Rosemary Dow. Each student is exposed to a computer language called BASIC and into the workings of a computer and its applications in the world of work. Concepts learned now in the computer programming unit will be applicable to other disciplines in the future.

On the sports front another activity was added, girl's soccer being offered for the

first time. Although the first season didn't produce a winning team, they did a creditable job and showed steady improvement. With this addition there are now two fall sports for girls at the Junior High, the other being the field hockey team which was league champion this year.

This is the last year that the Acton-Boxborough Regional Junior High will be reported as such, because by a vote of the Regional School Committee, the name of the Junior High will be changed next spring to the Raymond J. Grey Junior High School in honor of the late Superintendent of Schools. It is very appropriate that the school should bear his name for many reasons, not the least of which are because he personally supervised the school's construction, was the first and only principal of it all the time it was first a Junior-Senior High, then a Senior High, and the year the Senior High was relocated to its present site, Mr. Grey continued in the now re-designated Junior High as Superintendent of Schools of all the public schools in Acton.

Report of the Principal of the Acton-Boxborough Regional High School

Lawrence E. McNulty

The population explosion experienced by the towns of Acton and Boxborough in the late 1960's and the 1970's has, as we all know, changed in the past few years. Student population has shrunk nationwide in recent years. The ABRHS population, however, remains relatively stable despite elementary school population declines. The student population of ABRHS, as of November, 1981, was 1495. The high school facility, one of which the townspeople of Acton and Boxborough can be justifiably proud, provides an outstanding educational setting and atmosphere for our high school students.

Academically, ABRHS continues to warrant the respect and admiration of college admission officers. A total of 84% of the graduating class of 374 pursued further education in September, 1981, in over thirty different states around the country. Of the 374 graduating seniors, 38% qualified for the National Honor Society, sixteen students won commendation by the National Merit Scholarship Corporation (NMSC), three were semifinalists, three were finalists, and one student won an NMSC scholarship (ABRHS was the only high school in the nation with five NMSC winners in 1979). Our NMSC winner in 1981 was James Falvey, who entered Cornell University.

In terms of curriculum, ABRHS continues to be a comprehensive secondary school. The curriculum consisted of 198 different course offerings during the 1980-1981 school year. Constant evaluation and appraisal take place in order to insure relevant course offerings and the proper utilization of staff, buildings, equipment and instructional materials. We feel that our current curriculum is comprehensive, relevant, challenging, and one that insures academic standards of the highest caliber.

The extracurricular program at the high school has expanded over the years and now consists of interscholastic athletics (35 teams), intramurals, student government activities, fine arts activities, and a variety of special interest clubs. In 1980, approximately 1400 students participated in one or more extracurricular activities. Highlighting the

1980-1981 extra-curricular activities was the athletic program, which resulted in nine league championships and a very high rating in the Boston Globe's Dalton Trophy won/loss rating system (4th of 76 in Division II). A total of one hundred and nineteen (119) student-athletes earned "All-League," "All Scholastic" or "All State" honors. Other individual and team honors were garnered by the ABRHS Mathematics Team. Still further highlights were provided by the Fine Arts Program which included a Fine Arts Weekend, twelve drama productions, an art exhibit and an art show, thirty concerts, a musical, sixteen students selected for the Northeast District Festival Band, Chorus, Concert Choir, and Orchestra (eleven ABRHS students were awarded all-state honors), and the ABRHS state play entry reached finalist status in state play competition, with one student receiving all-star recognition in the finals.

The highlight of the 1980-1981 school year was the fact that ABRHS was formally evaluated by the New England Association of Schools and Colleges (NEASC) and received the highest accreditation awarded, a full ten year accreditation through 1990. After an intensive fifteen month self-study by the ABRHS students, staff, and parents, a team of twenty-seven professional educators with diverse backgrounds in public secondary schools, colleges, universities, and in the Massachusetts Department of Education, visited ABRHS for four days to conduct the formal, on-site evaluation. The evaluation investigated all phases of the school, e.g., philosophy, objectives, curriculum, student activities, school facilities, staff and administration, et al. The ten-year accreditation by the NEASC was, indeed, an honor, and one which made all of us, students, staff, and townspeople, very proud. In examining all evaluations conducted by the NEASC during the past two years, one can see that only 14% of all high schools in New England received such an honor.

Thus, the Acton-Boxborough Regional Senior High School continues to be a source of pride for all those associated with, or responsible for, its excellence.

Acton-Boxborough Regional School District

TREASURER'S REPORT

JUNE 30, 1981

Cash Balance June 30, 1980

\$632,351.27

Receipts 7/1/80 - 6/30/81

Town of Acton Assessment

Town of Boxborough Assessment

\$4,183,480.00

504,482.00

State Aid for Construction	431,917.46
Chapter 71 S.16D Regional School Aid	456,326.00
Chapter 71, S.16C Transportation Aid	145,203.00
Chapter 70, School Aid	595,132.00
State Wards	2,507.00
Interest Earned on Investments	132,574.79
Facilities Rental	14,982.69
Miscellaneous Revenue	65,448.08
Tuition	19,225.50
Federal Withholding Taxes	729,820.03
State Withholding Taxes	216,095.68
Mass. Teachers' Retirement	189,530.15
Middlesex County Retirement	35,263.29
Accident and Health Insurance	1,252.44
Group Life Insurance	3,921.81
Blue Cross and Blue Shield	27,378.32
A.F.S.C.M.E. Dues	1,440.00
Union Warren Credit Union	10,281.00
M.T.A. Credit Union	142,876.00
Tax Deferred Annuities	95,033.88
Acton Education Association Dues	27,025.46
Community Education	143,361.00
Radio Station	1,011.41
Jamboree	18,200.21
Summer School	9,060.06
Senior High Library Fund	1,051.70
Athletic Receipts	6,254.61
School Lunch Program	230,717.71
Tailings	2,967.49
Senior High Audio Visual Fund	141.16
P.L. 81-974 Impacted Aid	26,855.30
Title IV-C Teaching About Aging	73,744.30
P.L. 94-142 Title 6B Special Needs	102,847.00
Title I E.S.E.A. Disadvantaged	6,759.00
P.L. 94-482 Vocational Education	14,849.00
P.L. 89-313 Extended Instr. Services	14,623.00
L.E.A. Incentive Grant	7,994.00
P.L. 94-482 Occupational Training	8,885.00
P.L. 94-142 Occupational Training	30,837.00
P.L. 94-482 Special Needs Support	13,150.00
Comm. of Mass. Div. of Adult Education	\$ 1,000.00
Transitional Bilingual Education	309.00
Multi-Group H.M.O.	383.88
Internal Revenue Service Claim	246.56
Title IV-B Library & Learning	6,017.00
Scholarship Trust Funds	19,931.50
Bid Deposit	1,000.00
TOTAL RECEIPTS	\$8,773,393.47

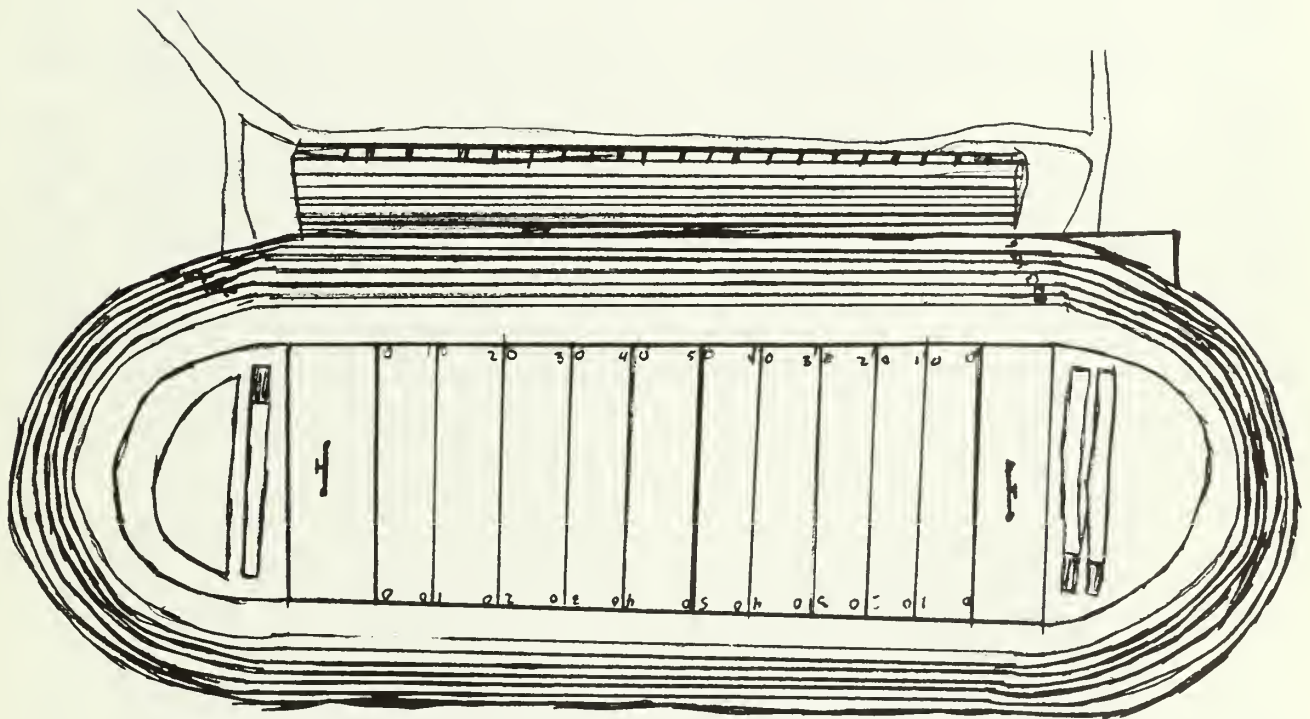
TOTAL BEGINNING BALANCE AND RECEIPTS	<u>\$9,405,744.74</u>
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Disbursements 7/1/80 - 6/30/81

Federal Withholding Taxes	\$ 729,820.03
State Withholding Taxes	216,095.68
Mass. Teachers' Retirement	189,530.15
Middlesex County Retirement	35,263.29
Accident and Health Insurance	1,334.21
Group Life Insurance	3,714.51
Blue Cross and Blue Shield	27,488.19
A.F.S.C.M.E. Dues	1,440.00
Union Warren Credit Union	10,281.00
M.T.A. Credit Union	142,876.00
Tax Deferred Annuities	95,033.88
Acton Education Association Dues	27,025.46
Community Education	162,792.61
Radio Station	2,363.76
This Is Acton	74.00
Jamboree	22,013.60
Senior High School Construction Fund	16,718.96
Summer School	9,890.70

Senior High Library Fund	1,591.00
School Lunch Program	230,471.54
Reserve for Petty Cash	25.00
Tailings	5,332.82
Energy Management System	198.38
Charter Road Electrical Project	63,494.47
Senior High Audio Visual Fund	41.89
P.L. 94-482 Handicapped	2,278.00
P.L. 94-482 Occupational Skills	4,479.00
Title IV-C Teaching About Aging	70,618.83
P.L. 94-482 Special Needs Support	3,172.88
Title I E.S.E.A. Disadvantaged	6,960.07
L.E.A. Incentive Grant	7,994.00
P.L. 94-142 Occupational Training	39,948.92
P.L. 94-482 Occupational Training	7,575.64
Comm. of Mass. Div. of Adult Ed.	887.22
Multi-Group H.M.O.	262.32
P.L. 94-142 Title 6B Special Needs	95,524.34
P.L. 94-482 Vocational Education	14,802.58
P.L. 89-313 Extended Instr. Services	11,506.25
P.L. 94-482 Special Needs Support	\$ 3,172.88
Internal Revenue Service Claim	246.56
Title IV-B Library & Learning	6,331.07
Scholarship Trust Funds	225.00
Operating Expenditures	5,864,784.25
Debt Service Payments	609,750.00
TOTAL DISBURSEMENTS	<u>\$8,745,430.94</u>
CASH BALANCE 6/30/81	\$ 660,313.80
TOTAL ENDING BALANCE AND DISBURSEMENTS	<u>\$9,405,744.74</u>

Douglas W. Barrus, Treasurer
2/8/82



Chad Farrell
Grade 6, Gates School

Minuteman Regional Vocational Technical School District

The Primary purpose of a vocational technical school is to provide a high school education while at the same time preparing students for good jobs, requiring specific skills and paying significantly more than minimum wage to high school graduates. Since the first class graduated in 1978, Minuteman Tech has been providing area employers with skilled young people trained for today's job market in 25 vocational and technical areas. These graduates also have virtually the same academic credentials as a traditional high school student.

Each of these vocational and technical programs has an active advisory committee made up of representatives from industry who see to it that Minuteman Tech's curriculum and shop equipment stay in tune with industry's needs. In addition, Minuteman Tech's staff members feel it is just as important for students to acquire a solid academic foundation as it is for them to learn the skills of their occupation.

In June, 1981 Minuteman Tech graduated its fourth Senior class. Eighty-eight percent of the graduates went on to higher education or accepted positions in the career fields for which they had been trained (prior to graduation, jobs with cooperating employers were held by 41% of the seniors.) The remaining 12% of the graduates took jobs out of their vocational major or were uncertain of their plans.

Minuteman Tech is unusual among vocational schools since it also offers college preparation courses, and about 18% of its graduates go on to college every year. The school also offers a unique Prep-Tech Program for gifted students who wish to prepare for top technical colleges.

During 1981 a number of Minuteman Tech students won awards for their outstanding skills. Forestry students won the state championship in the Future Farmers of America Natural Resources Contest, and, representing Massachusetts, placed third in the Northeast Regional Contest where they competed against champions from 15 states.

At the New England Flower Show, Minuteman Tech Horticulture students won a gold medal for achievement and took first place in the educational category, scoring 98.3 points out of a possible 100 for their exhibit. Then they went on to win first place in the Northeast Regional Landscaping competition at the Eastern States Exposition and first place in the state Future Farmers of America Nursery/Landscape contest.

In the Vocational Industrial Clubs of America (VICA) 1981 State Skills Competition, Minuteman Tech students were state champions in the Heating/Ventilating/Air Conditioning, Printing, and Auto Body events; placed second in the printing, Auto Mechanics, Small Engine Repair, and Commercial Art competitions; and placed third in the Printing, Automotive Machine Shop, Plumbing and Cosmetology events. The state winners went on to the national VICA competition in Atlanta, and Minuteman Tech senior David Harris of Acton brought home a

gold medal as the top printing student in the United States. Minuteman Tech junior David Frizzell of Belmont won an honorable mention in the National Heating/Ventilating/Air Conditioning competition.

Minuteman Tech students also won honors in the State Distributive Education Clubs of America competition. Competing for the first time, Minuteman Tech's new Air Force Junior ROTC Coed Drill Team placed second in the New England Regional High School Drill Team Competition.

In 1981 Minuteman Tech's varsity basketball team became the first ever to qualify for the Division III North Massachusetts State Tournament for four straight years. As a result, Coach Nick Papas was named Division III "Coach of the year".

Fiscal responsibility has always been a prime concern of the Minuteman Tech staff and School Committee. Minuteman Tech is proud of the fact that energy conservation in the school has been reduced more than 30% with micro-processor control, insulation, and revised scheduling of building use. Energy audits and technical assistance studies have been completed, and major projects now on the drawing board include wind generation of electricity and groundwater cooling.

In addition, with the aid of a grant from the State Office of Energy Resources, all overhead doors are being insulated, mercury lamps are being replaced with more energy efficient metal halide lamps; boiler turbulators, destratification units and overhead strip doors are being installed, as well as an insulating cover for the swimming pool.

Budget planning continues to be done with careful scrutiny of all programs for cost effectiveness. Despite rising costs and capacity enrollment, per pupil assessments to the member towns were held to the previous year's level. Minuteman Tech's Adult Education courses and Summer School are now run on a self-supporting basis with tuition paid by program participants covering program costs. These programs now serve more than 3500 adults and young people every year. The 1981 Summer School served 1044 students from 44 communities.

During 1981 another town, Dover, joined the Minuteman Tech district, bringing to 16 the number of towns which are now members. William C. Greene represents Dover on the School Committee. Several other changes took place on the committee. David Cook of Needham resigned and was replaced by Timothy J. O'Leary. Mr. Cook had been Chairman of the Occupational Advisory Committee which ultimately recommended that Needham join the Minuteman Tech district. Then he became Needham's first representative on the Minuteman Tech School Committee. Weston is now represented by Theodore G. Papastavros, succeeding Annette DiStefano who was an active and enthusiastic member of the School Committee for five years.

Acton, John W. Putnam
Arlington, John P. Donahue
Belmont, Henry L. Hall, Jr.
Bolton, Robert Smith
Boxborough, John J. Shimkus, Vice Chairman
Carlisle, Kenneth L. Bilodeau
Concord, Kenneth Marriner, Jr., Secretary
Dover, William C. Greene

Lancaster, Jay M. Moody
Lexington, Robert C. Jackson
Lincoln, Ruth W. Wales
Needham, Timothy J. O'Leary
Stow, Paul Christopher
Sudbury, Martin F. Craine
Wayland, John B. Wilson, Chairman
Weston, Theodore G. Papastavros

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT ANNUAL REPORT 1981

The primary purpose of a vocational-technical school is to provide a high school education while at the same time preparing students for good jobs, requiring specific skills and paying significantly more than minimum wage to high school graduates. Since the first class graduated in 1978, Minuteman Tech has been providing area employers with skilled young people trained for today's job market in 25 vocational and technical areas. These graduates also have virtually the same academic credentials as a traditional high school student.

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Fiscal responsibility has always been a prime concern of the Minuteman Tech staff and School Committee. Minuteman Tech is proud of the fact that energy consumption in the school has been reduced more than 30% with microprocessor control, insulation, and revised scheduling of building use. Energy audits and technical assistance studies have been completed, and major projects now on the drawing board include wind generation of electricity and groundwater cooling.

In addition, with the aid of a grant from the State Office of Energy Resources, all overhead doors are being insulated, mercury lamps are being replaced with more energy efficient metal halide lamps; boiler turbulators, destratification units and overhead strip doors are being installed, as well as an insulating cover for the swimming pool.

Budget planning continues to be done with careful scrutiny of all programs for cost effectiveness. Despite rising costs and capacity enrollment, per pupil assessments to the member towns were held to the previous year's level. Minuteman Tech's Adult Education courses and Summer School are now run on a self-supporting basis with tuition paid by program participants covering program costs. These programs now serve more than 3500 adults and young people every year. The 1981 Summer School served 1044 students from 44 communities.

During 1981 another town, Dover, joined the Minuteman Tech district, bringing to 16 the number of towns which are now members. William C. Greene represents Dover on the School Committee. Several other changes took place on the Committee. David Cook of Needham resigned and was replaced by Timothy J. O'Leary. Mr. Cook had been Chairman of the Occupational Advisory Committee which ultimately recommended that Needham join the Minuteman Tech district. Then he became Needham's first representative on the Minuteman Tech School Committee. Weston is now represented by Theodore G. Papastavros, succeeding Annette DiStefano who was an active and enthusiastic member of the School Committee for five years.

Assessment for operating and capital costs for 7/1/81 to 6/30/82 based on the number of students from each member town attending Minuteman on 10/1/80 as a percentage of the total number of students, per section V (c) of agreement. Assessment for special operating costs based on section IV (f) of agreement.

TOWN	PER CENT	OPERATING +	CAPITAL (DEBT) +	SPECIAL OPERATING =	ASSESSMENT
Acton	9.240	\$ 238,884	\$ 20,482	\$ 14,301	\$ 273,667
Arlington	28.585	739,015	63,364	47,612	849,991
Belmont	7.122	184,127	15,787	12,555	212,469
Bolton	1.732	44,778	7,200*	1,582	53,560
Boxborough	2.791	72,156	6,187	4,911	83,254
Carlisle	1.444	37,332	3,199	1,505	42,036
Concord	5.197	134,359	11,522	13,335	159,216
Lancaster	3.657	94,545	15,200*	74	109,819
Lexington	11.838	306,051	26,242	31,729	364,022
Lincoln	1.444	37,332	3,199	4,959	45,490
Needham	6.064	156,774	25,200*	3,243	185,217
Stow	6.160	159,256	13,653	3,588	176,497
Sudbury	8.662	223,941	19,202	9,595	252,738
Wayland	5.005	129,396	11,094	3,531	144,021
Weston	1.059	27,379	2,347	2,274	32,000
TOTALS:	100.000%	\$2,585,325	\$243,878	\$154,794	\$2,983,997

* Based on a \$400 per pupil charge

NOTE: The total assessment is only \$119,448 more than that for the previous school year even though the operating and capital budget total rose 5.56% from \$7,105,033 in 1980-81 to \$7,500,537 in 1981-82. This rise was offset by increased aid, tuition and other revenue, some of which was a one-time event.

STATE AID RECEIVED BETWEEN JULY 1 of 1980 AND JUNE 30 of 1981

<u>CATEGORY</u>	<u>AMOUNT RECEIVED</u>
Transportation	\$ 237,758.00
Chapter 70 (includes Special Ed.)	1,620,434.00
Construction Grant Chapter 645	1,211,134.00
Regional Aid Chapter 71, 16d	266,331.00
TOTAL:	\$3,335,657.00

NOTE: Aid and district revenue are used to reduce assessments of costs to member towns.



Matt Sliwa,
"Acton Town
Hall"
Grade 6

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
EXPENDITURES July 1, 1980--June 30, 1981

		SALARIES	CONTRACTED SERVICES	SUPPLIES	OTHER	TOTAL
1100	School Committee	\$ 22,000	\$ 16,372	\$ 261	\$ 1,575	\$ 40,208
1200	Administration	138,715	10,015	4,165	6,089	158,984
2100	Supervision	69,085	45,986	6,043	2,803	123,917
2200	Principal's Office	145,765	38,778	28,136	11,392	224,071
2300	Teaching					
	Building Trades	186,542	3,538	36,789	---	226,869
	Commercial Services	164,870	141	10,936	150	176,097
	Electronics	118,326	7,396	17,649	91	143,462
	Graphics	186,567	44,290	67,087	316	298,260
	Metal Fabrication	144,831	8,920	55,495	513	209,759
	Power Mechanics	157,682	7,755	63,953	557	229,947
	Technology	76,529	3,512	9,475	2,344	91,860
	Distributive Education	49,796	732	2,443	535	53,506
	Horticulture	56,693	5,424	42,749	30	104,896
	Allied Health	34,539	2,645	7,807	---	44,991
	Child Care	34,094	189	1,380	59	35,722
	Communications/Human Relations	235,115	131	9,546	---	244,792
	Mathematics	151,470	---	4,534	372	156,376
	Science	116,413	517	14,625	125	131,680
	Physical Education	97,617	6,511	2,774	841	107,743
	Foreign Language	13,600	---	331	---	13,931
	Art/Music	19,996	224	6,896	25	27,141
	Driver Education	19,151	8,331	3,224	25	30,731
	Special Education	214,076	---	8,526	1,476	224,078
	Pupil Support (SPED)	44,277	---	---	---	44,277
	ROTC	31,718	883	246	495	33,342
	Business Instruction	50,343	1,260	1,512	65	53,180
	Undistributed	320	---	---	445	765
	Occupational Competency					
	Faculty--Aides	18,802	---	---	---	18,802
	Substitutes	14,392	---	---	---	14,392
	Total Teaching	\$2,237,759	\$102,399	\$367,977	\$ 8,464	\$2,716,599
2400	Text Books	---	---	14,886	---	14,886
2500	Library	84,141	769	22,504	5	107,419
2600	Audiovisual	---	800	15,999	1,363	18,162
2700	Guidance	222,992	4,376	2,634	1,400	231,402
2800	Psychologist	24,750	5,053	---	84	29,887
3200	Health Services	39,050	5,551	2,987	82	47,670
3300	Transportation	26,817	400,978	2,867	---	430,662
3400	Food Services	26,172	5,892	393	167	32,624
3510	Athletics	29,360	21,333	11,499	5,305	67,497
4000	Operations/Custodial	147,764	2,782	13,826	146	164,518
4120	Heating	---	114,887	---	---	114,887
4130	Utilities	---	301,853	---	---	301,853
4200	Maintenance	---	30,798	2,906	---	33,704
4220	Maintenance of Building	33,800	43,957	10,332	---	88,089
4230	Maintenance of Equipment	---	25,270	---	---	25,270
5100	Employee Retirement	---	---	---	82,000	82,000
5200	Insurance	---	---	---	213,559	213,559
7000	Fixed Assets	---	---	---	180,832	180,832
8000	Debt Retirement	---	---	---	1,479,100	1,479,100
	Afternoon Program	40,435	---	14,724	1,223	56,382
	Regular--Evening	---	---	---	---	---
	ROP	29,831	35,380	3,366	2,306	70,883
	Vacation--Summer	\$ 3,654	\$ 30,998	\$ ---	\$ ---	\$ 34,652
	Adult Education	60,066	6,686	7,576	557	74,885
	TOTALS	\$3,382,156	\$1,250,913	\$533,081	\$1,998,452	\$7,164,602

1980-81 Accounts Payable / Encumbrances:

1200	Administration	\$ 884	2700	Guidance	11,595	4130	Utility Services	\$ 34,869
2200	Principal's Office	2,700	3200	Health Services	4,063	4220	Maint. of Building	2,259
2300	Teaching	187,266	3300	Transportation	212	4230	Maint. of Equipment	3,834
2400	Text Books	1,055	3400	Food Services	1,657	5200	Insurance	3,750
2500	Library	10,421	3510	Athletic Services	508	5300	Rental	1,401
2600	Audio Visual	1,312	4000	Operations & Maint.	16,000	7000	Assets	65,772
						TOTAL		\$ 349,624

MINUTEMAN TECH ENROLLMENT 1979 - 1981

Enrollment October 1, 1979

Enrollment October 1, 1980

Enrollment October 1, 1981

Town	83	82	81	80	PG	Total	Town	84	83	82	81	PG	Total	Town	85	84	83	82	PG	Total
Acton	23	24	36	33	3	120	Acton	16	25	21	28	6	96	Acton	16	19	24	21	4	84
Arlington	86	70	66	83	7	312	Arlington	78	89	62	59	9	297	Arlington	91	78	83	50	10	312
Belmont	13	20	24	26	6	89	Belmont	16	13	19	20	6	74	Belmont	20	16	11	20	7	74
Bolton	--	--	--	--	--	---	Bolton	6	5	2	3	2	18	Bolton	8	7	4	2	2	23
Buxborough	4	14	6	4	0	28	Buxborough	4	4	14	7	0	29	Buxborough	5	4	4	13	0	26
Carlisle	3	2	3	2	3	13	Carlisle	6	2	2	4	1	15	Carlisle	2	5	2	1	0	10
Concord	12	21	16	12	3	64	Concord	8	12	19	12	3	54	Concord	20	11	10	15	3	59
Lancaster	--	--	--	--	--	---	Lancaster	19	11	4	2	2	38	Dover	2	0	0	0	1	3
Lexington	26	36	32	35	4	133	Lexington	32	32	31	25	3	123	Lancaster	16	17	11	4	5	53
Lincoln	2	7	4	6	1	20	Lincoln	2	3	7	3	0	15	Lexington	12	31	29	27	7	106
Needham	--	--	--	--	--	---	Needham	26	16	10	5	6	63	Lincoln	2	2	3	5	0	12
Stow	13	20	15	14	1	63	Stow	14	17	18	14	1	64	Needham	12	24	14	8	6	64
Sudbury	20	30	21	20	2	93	Sudbury	21	19	30	17	3	90	Stow	17	15	16	16	2	65
Wayland	12	11	13	18	2	56	Wayland	12	16	8	13	3	52	Sudbury	20	22	17	30	3	52
Weston	2	1	3	3	0	9	Weston	5	3	0	3	0	11	Wayland	4	8	14	7	4	37
Tuition	58	59	35	21	16	189	Tuition	34	59	34	24	23	174	Weston	0	3	2	0	0	5
Part-time programs converted to full-time equivalent students*	161	161	161	161	161	161	Part-time programs converted to full-time equivalent students*	160	160	160	160	160	160	Tuition	31	49	55	32	16	183
TOTAL	275	315	274	277	48	1350	TOTAL	299	326	281	239	68	1373	Part-time programs converted to full-time equivalent students*	278	311	299	251	54	205
																				with 4 regular program students being part-time

*NOTE: This includes programs such as the after school courses and the Regional Occupational Job Training Program.



Jose Ferragut, A-B Junior High School



2 1/2's Cuts

Chris Lingamfelter, A-B Jun. High

Board of Assessors

During the course of the year the Board held regular meeting on the first Wednesday of each month at 5:30 PM.

There was a change in Assessors this year with the resignation of Paul M. Wexelblat, Jr. Paul has moved from the Town. Many thanks to Paul for his assistance in establishing equitable assessments on farm animals.

Raymond Bintliff was appointed to the Board in May to fill this vacated position.

Board of Assessors

James J. Kotanchik, Chairman
Edward O'Donoghue, Jr. Clerk
Raymond P. Bintliff, Member

Assistant Assessor

Victor E. Stewart, M.A.A.

IN MEMORIAM

Paul Cassidy
Deputy Assistant Assessor 1976 - 1982

Fiscal Year 1982 Tax Rate Summary

1. Gross amount to be raised	15,832,127.76
2. Estimated receipts & available funds	3,819,766.80
3. Net amount to be raised	12,012,360.96
4. Real property valuation	367,572,600.00
5. Personal property valuation	10,174,600.00
6. Total property valuation	377,747,200.00
7. Tax Rate	
School	20.06
General	11.74
Total	31.80
8. Real property tax	11,688,808.68
9. Personal property tax	323,552.28
10. Total property tax	12,012,360.96

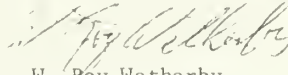


Annie Brown,
"Hot air balloonists"

Grade 6

Town Accountant

This report covers the financial transactions of the Town for the year ended June 30, 1981. Included is a detailed statement of the expenditures of each department and tabulated record showing appropriations and balances, also balance sheet as of June 30, 1981. We have verified the accounts of the Collector of Taxes and the Treasurer and have checked the various trust accounts in the custody of the Treasurer.


W. Roy Wetherby,
Town Accountant

STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS JULY 1, 1980 TO JUNE 30, 1981

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
	\$	\$	\$
General Government:			
Moderator			
1. Salary	200.00	180.00	20.00
2. Expenses	20.00	16.50	3.50
Finance Committee			
3. Expenses	200.00	180.00	20.00
Selectmen:			
4. Salaries	48,918.00	46,054.76	2,863.24
5. Expenses	56,740.00	56,725.51	14.49
6. Capital Outlay	3,500.00	3,455.06	44.94
7. Legal Services	65,000.00	64,871.62	128.38
8. Legal Service Expenses	1,000.00	1,000.00	0.00
9. Appraisals & Surveys	1,000.00	305.00	695.00
10. Out of State Travel	1,500.00	1,458.40	41.60
Town Office Clerical Staff:			
11. Expenses	195,743.00	195,470.94	272.06
Engineering Department:			
12. Salaries	93,886.00	93,058.02	827.98
13. Expenses	4,700.00	3,967.41	732.59
Town Accountant:			
15. Salary	39,950.00	39,948.48	1.52
16. Expenses	25,852.00	25,852.00	0.00
Town Treasurer & Collector:			
17. Salary	20,624.00	18,410.78	2,213.22
18. Expenses	16,823.00	14,219.76	2,603.24
Encumbered		2,500.00	
Town Assessors			
19. Salaries	24,721.00	24,595.76	125.24
20. Expenses	30,200.00	27,225.57	2,974.43
Town Clerk			
21. Salary	11,886.00	11,689.06	196.94
22. Expenses	1,135.00	940.80	194.20
Election & Registrations			
23. Salaries	13,469.00	10,960.05	2,508.95
24. Expenses	8,726.00	8,720.03	5.97
Planning Board			
25. Salaries	16,867.00	16,854.54	12.46
26. Expenses	6,510.00	6,328.09	181.91

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Personnel Board:	\$	\$	\$
27. Expenses	100.00	30.00	70.00
Board of Appeals:			
28. Expenses	1,000.00	993.16	6.84
Conservation:			
29. Salaries	9,766.00	9,153.50	612.50
30. Expenses	4,095.00	4,092.57	2.43
Archives Committee:			
31. Expenses	1,200.00	55.00	1,145.00
Encumbered		1,145.00	
Public Ceremonies & Celebrations:			
32. Expenses	2,385.00	2,355.77	29.23
Building & Grounds:			
33. Salaries	25,391.00	24,676.30	714.70
34. Utilities	66,000.00	62,360.42	3,639.58
35. Expenses	31,650.00	29,642.07	2,007.93
36. Capital Outlay	21,945.00	21,945.00	0.00
Town Report Committee:			
37. Expenses	8,000.00	7,004.71	995.29
Youth Commission:			
38. Code	10,000.00	10,000.00	0.00
39. Expenses	8,300.00	4,679.43	3,620.57
Historical Commission:			
40. Expenses	200.00	197.07	2.93
Council on Aging:			
41A. Salaries	9,768.00	9,764.10	3.90
41B. Expenses	<u>7,757.00</u>	<u>7,756.96</u>	<u>.04</u>
Total General Government	<u>896,727.00</u>	<u>867,194.20</u>	<u>29,532.80</u>
Protection of Persons & Property:			
Police Department:			
42. Salaries	484,572.00	474,792.40	9,779.60
43. Other Salaries	152,330.00	152,318.17	11.83
44. Expenses	29,085.00	29,078.07	6.93
45. Capital Outlay	1,090.00	1,090.00	0.00
Fire Department:			
46. Salaries	580,713.00	578,065.69	2,647.31
47. Other Salaries	200,180.00	192,147.37	8,032.63
48. Expenses	44,040.00	42,342.03	1,697.97
49. Capital Outlay	5,945.00	5,944.50	.50
Sealer of Weights:	\$	\$	\$
50. Salary	600.00	600.00	0.00
51. Expenses	150.00	68.55	81.45
Insect Pest Control:			
52. Wages	8,383.00	8,324.51	58.49
53. Expenses	4,385.00	3,933.01	451.99
Town Forest:			
54. Expenses	100.00		100.00
Tree Department:			
55. Wages	12,633.00	12,609.96	23.04
56. Expenses	6,370.00	5,978.91	391.09

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
Inspector of Wires:			
57. Expenses	5,000.00	4,659.72	340.28
Inspector of Gas & Piping:			
58. Expenses	2,000.00	1,589.00	411.00
Building Commission:			
59. Salaries	45,613.00	37,450.87	8,162.13
60. Expenses	2,335.00	1,815.68	519.32
Dog Officer:			
61. Wages	1,200.00	1,200.00	0.00
62. Expenses	700.00	700.00	0.00
Building Committee:			
63. Expenses	50.00	0.00	50.00
Civil Defense:			
64. Expenses	6,350.00	6,346.46	3.54
Town Utilities:			
65. Hydrant Rental	47,825.00	44,850.00	2,975.00
66. Street Lights	69,612.00	69,611.66	.34
Total Protection of Persons & Property	1,711,261.00	1,675,516.56	35,744.44
Highways:			
Highway Department:			
67. Salaries & Wages	257,168.00	249,647.52	7,520.48
68. Overtime and Snow	27,825.00	20,615.64	7,209.36
69. Expenses	75,912.00	73,310.08	2,601.92
70. Drainage	17,930.00	17,541.26	388.74
71. Snow and Ice Removal	85,000.00	55,632.46	29,367.54
72. Machinery Expenses	88,829.00	88,823.00	6.00
73. Gasoline & Diesel Fuel	103,000.00	94,753.88	8,246.12
74. Secondary Road Maintenance	62,425.00	62,272.02	152.98
75. Primary Road Maintenance	38,400.00	38,400.00	0.00
76. Capital Outlay	1,700.00	1,700.00	0.00
Total Highways	758,189.00	702,695.86	55,493.14
Health and Sanitation:	\$	\$	\$
Board of Health:			
77. Salaries	80,808.00	77,080.02	3,727.98
78. Expenses	59,674.00	58,716.19	957.81
79. Garbage Collection	47,022.00	47,020.92	1.08
Inspector of Animals:			
80. Wages	200.00	200.00	0.00
81. Expenses	70.00	70.00	0.00
Plumbing Inspector:			
82. Expenses	4,000.00	3,206.00	794.00
Total Health & Sanitation	191,774.00	186,293.13	5,480.87
Cemeteries:			
Cemetery Department:			
83. Salaries	63,128.00	63,118.69	9.31
84. Expenses	11,300.00	11,263.79	36.21
85. Capital Outlay	2,400.00	2,211.94	188.06
Total Cemeteries	76,828.00	76,594.42	233.58

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
Recreation:			
Recreation Department:			
86. Salaries	85,117.00	74,269.14	10,847.86
87. Expenses	9,919.00	8,181.52	1,737.48
88. Capital Outlay	500.00	481.77	18.23
Total Recreation	95,536.00	82,932.43	12,603.57
Veterans Aid:			
Veteran Services:			
89. Salary	1,500.00	1,500.00	0.00
90. Expenses	150.00	0.00	150.00
91. Aid	30,000.00	11,642.25	18,357.75
Total Veterans Aid	31,650.00	13,142.25	18,507.75
Pensions:			
92. Pension	260,000.00	253,622.36	6,377.64
Total Pensions	260,000.00	253,622.36	6,377.64
Insurance:			
93. Group Health	261,618.00	249,412.34	12,205.66
94. Other Insurance	139,253.00	135,987.19	3,265.81
95. Insurance Advisor	1,500.00	1,500.00	0.00
Total Insurance	402,371.00	386,899.53	15,471.47
Maturing Debt and Interest Town Government:			
Conservation:	\$	\$	\$
100. Maturing Debt	68,170.00	68,170.00	0.00
101. Interest	2,923.00	2,923.00	0.00
Sanitary Landfill:			
102. Maturing Debt	26,830.00	26,830.00	0.00
103. Interest	632.00	632.00	0.00
Police Land:			
104. Debt	32,900.00	32,900.00	0.00
105. Interest	5,408.00	5,322.56	85.44
106. Interest in Anticipation of Revenue	60,000.00	14,807.05	45,192.95
Total Maturing Debt & Interest	196,863.00	151,584.61	45,278.39
Libraries:			
Memorial Library:			
107. Salaries	153,695.00	152,582.76	1,112.24
108. Expenses	35,156.00	34,767.97	388.03
Encumbered		380.00	
109. Books	37,650.00	37,649.61	.39
110. Capital Outlay	2,403.00	2,403.00	0.00
West Acton Library:			
111. Salaries	11,285.00	10,812.72	472.28
112. Expenses	6,582.00	6,491.83	90.17
Total Libraries	246,771.00	244,707.89	2,063.11
Local Schools:			
115A. Operating Expenses	4,363,081.00	4,362,904.63	176.37
115B. Out of State Travel	1,950.00	148.50	1,801.50
116. Blanchard Auditorium Expenses	52,721.00	52,721.00	0.00
Total Local Schools	4,417,752.00	4,415,774.13	1,977.87

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Maturing Debt and Interest Local School:			
McCarthy Town School:			
117. Maturing Debt	80,000.00	80,000.00	0.00
118. Interest	19,320.00	19,320.00	0.00
Douglas School:			
121. Maturing Debt	35,000.00	35,000.00	0.00
122. Interest	6,737.50	6,737.50	0.00
Gates School:			
123. Maturing Debt	55,000.00	55,000.00	0.00
124. Interest	16,912.50	16,912.50	0.00
Conant School:			
125. Maturing Debt	\$ 80,000.00	\$ 80,000.00	\$ 0.00
126. Interest	47,880.00	47,880.00	0.00
Total Maturing Debt and Interest	340,850.00	340,850.00	0.00
Regional Schools:			
129A. Operating Budget	4,012,139.00	4,012,139.00	0.00
129B. Out of State Travel	2,400.00	2,399.00	1.00
130. Maturing Debt and Interest	168,941.00	168,941.00	0.00
Total Regional School	4,183,480.00	4,183,479.00	1.00
Minuteman Vocational School:			
132. Operating Budget	314,994.00	314,994.00	0.00
133. Maturing Debt and Interest	32,156.00	32,156.00	0.00
Other Vocational Schools:			
134. Tuition and Transportation	15,185.00	1,307.09	13,877.91
Total Vocational Schools	362,335.00	348,457.09	13,877.91
Total Appropriation Disbursed	\$ 14,172,387.00	\$ 13,929,743.46	\$ 242,643.54
Total Appropriation Encumbered		4,025.00	

OTHER DISBURSEMENTS:

	<u>DISBURSED</u>	<u>AMOUNT</u>
Revenue Sharing Transfers	\$	\$ 342,547.74
Certificate of Deposit		1,313,389.67
Middlesex County Funds Invested		212,205.22

Refunds:

1980 Personal Property Tax	58.80	
1981 Personal Property Tax	31.80	
1978 Real Estate Tax	8,390.13	
1979 Real Estate Tax	4,724.98	
1980 Real Estate Tax	16,070.37	
1981 Real Estate Tax	13,655.37	
1978 Motor Vehicle Excise Tax	10.73	
1979 Motor Vehicle Excise Tax	1,030.88	
1980 Motor Vehicle Excise Tax	12,220.64	
1981 Motor Vehicle Excise Tax	436.91	56,630.61
Tax Title Foreclosures		300.00
Averett Conservation Land Debt		1,500.00
Health Insurance		30.30
Insurance Recovery		1,510.87
Vendor Refund Recovery		278.11
Interest and Other Refunds		221.64
Court Judgement		9,309.58
Acton Charter Committee		27.75
Averett Land Payment		42,500.00

	<u>DISBURSED</u>	<u>AMOUNT</u>
Trust Fund Transfers:		
Youth Prog. Jenks Fund	1,960.00	
Conservation	25,675.96	
George Ames	10.00	
Arlette Appleyard	85.00	
Perpetual Care	18,465.04	
A. B. Conant Family	55.00	
Dr. Davis	40.00	
M. Desmond	121.00	
Robbins & Family	9.00	
E. Robbins	61.00	
Captain Robbins Lot	48.36	
Elizabeth White Charity	524.95	
Georgia Whitney Memorial	386.15	
Georgia Whitney Charity	800.00	
Georgia Whitney Cemetery	109.00	
Frank Hayward	85.80	
Hoitt & Scott	39.00	
Mrs. Harry O'Neil	19.00	
Frank Knowlton	65.00	
Luke Blanchard	186.04	
Henry Raymond	96.98	
Hosmer Fund	4,887.47	
J. Roland Wetherbee	441.14	
Sarah Watson	201.04	
Carrie Wells	145.90	
Jenks Family	\$ 3,731.08	\$
Mary & Charles Smith	57.00	
Ernest Jones	38.50	
Conant H. S. Library	175.80	
Mildred P Moore	10.17	
Newell B Tainter	48.20	
William A Wilde	109.36	
Mark Clapp	260.90	
Katherine Kinsley	<u>9,461.75</u>	68,410.59
Temporary Loans:		
Anticipation of Revnue	1,000,000.00	
Highway Revenue	110,000.00	
Conservation, Quinn Land	<u>165,000.00</u>	1,275,000.00
Payroll Withholdings:		
Federal Tax	1,059,805.09	
State Tax	310,911.96	
County Retirement	147,173.41	
Teacher Retirement	180,920.89	
Teacher School Insurance	1,574.33	
Group Life Insurance	6,926.82	
Blue Cross & Shield	26,898.70	
Health Insurance Retirees	15,473.45	
School Maintenance Dues	1,038.00	
Suburban Credit Union	90,649.42	
M. T. A. Credit Union	48,674.39	
Fire Department Dues	3,474.00	
Highway Department Dues	1,303.00	
Teachers Dues	19,180.00	
Teachers Annunities	76,491.30	
Deferred Compensation	22,726.25	
Disability Insurance	2,313.17	
Multi-Group Health Insurance	425.36	
Court Judgement Ded	<u>170.00</u>	2,016,129.54
Agency:		
Performance Bond, Plan. Bd.	455,799.41	
Performance Bond, Deposit Eng.	9,000.00	
Performance Bond, Selectmen	6,933.01	
Performance Bond, Health	1,000.00	
Performance Bond, Forfiet	1,918.00	

	<u>DISBURSED</u>	<u>AMOUNT</u>
Cafeteria Revolving Fund	160,560.49	
Police Off Duty Details	27,951.29	
Other Off Duty Details	542.85	
Dog License to Middlesex County	5,705.05	
Division of Fish & Game License	7,513.25	
Sales Tax, Commonwealth of Mass	29.25	
Tax Collection Deputy Fees	7,497.04	
Perpetual Care Bequests	22,524.00	
Recreation Revolving Funds	11,879.39	
Regional School District	<u>15,253.00</u>	734,106.03
 Federal Funds:	 \$	 \$
Title 1 Pro 80-002-155	816.80	
Title 1 Pro 81-002-155	27,887.62	
Title 6B Project Mainstream	1,781.52	
Title 4C Basic Challenge	36,495.91	
Title 4A PL 93-380	29.39	
Title 4B Educ. Library & Learning	5,724.95	
Title 2A Understanding Writing Process	793.20	
Title 2B Math Learning	<u>825.00</u>	74,354.39
 Public Law 874		37,830.00
 Gifts and Bequest:		
Memorial Library	302.70	
W. R. Grace Gift	262.00	
Word Processing Gift	1,635.00	
Nagog Dev. Co. - Hydro Study Gift	<u>3,000.00</u>	5,199.70
 Grants:		
Elderly Grant Arts & Humanities		1,000.00
 State and County Assessments:		
County Tax	424,410.44	
Air Polution Control	2,552.93	
Mosquito Control	6,454.22	
State Recreation Area	102,838.17	
Audit Municipal Accounts	5,189.05	
Metropolitan Area Planning Council	2,731.35	
Motor Vehicle Excise Tax Bills	2,720.70	
Group Insurance, Elderly	450.01	
Regionald Transit Authority	<u>4,202.00</u>	551,548.87
 Articles:		
1 11/76 Parking Facilities S. Acton	232.96	
21 5/75 Road Construction & Improvement	6,377.66	
11 4/78 Sidewalk Construction	3,002.27	
13 4/78 Fireproof Doors	522.00	
17 4/78 Septage Disposal Facility	1,107.68	
32 4/78 Lighting at Library	111.50	
8 4/79 Secondary Road Maintenance	10,465.37	
10 4/76 Road Construction & Improvement	1,052.13	
18 4/78 Culvert	6,777.94	
24 4/79 Police Station Land Purchase	1,000.00	
24 5/74 Sidewalk Construction	1,123.49	
31 4/79 Sidewalk Construction	4,140.00	
32 4/79 West Acton Square	3,761.32	
33 4/79 Fire Station Parking	4,537.80	
34 3/73 Dev. Town Owned Land	1,793.95	
38 4/79 Averett Conservation Land Purchase	2,700.00	
4 10/79 Quinn land Conservation Purchase	5,265.00	
4 4/80 Purchase & Equip Police Motorcycle	5,000.00	
6 4/80 Contributory Retire. System	84,000.00	
6 11/80 Interest & Penalty Due Mid. Cty.	12,148.37	
10 11/80 Purchase Main Street Land	151,645.30	
12 11/80 Central St. Land Purchase	12,318.00	
14 4/80 Purchase School Light Equip	20,105.00	
16 4/80 Microfilm Town Records	2,420.15	
17 4/80 Various Equipment Purchase	25,989.00	

		\$	<u>DISBURSED</u>	\$	<u>AMOUNT</u>
18	4/80	Civil Defense Rescue Vehicle	19,000.00		
19	4/80	Purchase Equip Police Cruisers	23,400.00		
20	4/80	Juvenile Officer Position	576.00		
26	4/80	Town Wide Hydrogeological Study	91,942.97		
27	4/80	Fire Dispatchers	39,073.75		
30	4/80	Engineering Study Solid Waste	32,890.88		
32	4/80	Automated Typing Equip	39,919.00		
34	4/80	Purchase Penn Central Corp Land	1,027.28		
35	4/80	5K Transport Payment	<u>316.50</u>		
Total Articles					615,743.27
Highway Construction Contracts					<u>109,840.01</u>
Total Disbursed					\$ <u>21,399,357.35</u>



Tom Mapletoft,
Grade 5, Gates School

TOWN OF ACTON
BALANCE SHEET
JUNE 30, 1981

ASSETS

Cash: Petty \$ 270.00
General 1,333,669.04
Federal Revenue Sharing Invested 354,361.71
Certificate of Deposits 1,405,070.89 \$ 3,093,371.64

Accounts Receivable:

Levy of 1969:
Real Estate 36.26
Levy of 1973:
Real Estate 116.36
Levy of 1974:
Real Estate 38.48
Levy of 1975:
Personal Property (163.00)
Real Estate 44.15
Levy of 1976:
Personal Property 1,131.06
Real Estates 1,397.79
Levy of 1977:
Personal Property 2,251.65
Real Estate 1,062.41
Levy of 1978:
Personal Property 3,809.35
Real Estate (6,544.83)
Levy of 1979:
Personal Property 8,577.45
Real Estate (44,634.08)
Levy of 1980:
Personal Property 10,429.58
Real Estate (13,772.85)
Levy of 1981:
Personal Property 17,978.13
Real Estate 499,469.62

LIABILITIES AND RESERVE

Payroll Deductions: \$ 4,566.77
Insurance, Health 1,125.60
Insurance, Life 774.36
Insurance, Other 504.00 \$ 6,970.73
Insurance, Annuities

Guarantee Deposits:
Performance Bonds - Engineer 19,209.30
Performance Bonds - School 258.00
Performance Bonds - Forfeited 7,518.91
Performance Bonds - Planning Board 701,814.70
Performance Bonds - Selectmen 15,708.52 744,509.43

Agency:
County Dog Licences 317.55
Fish & Gam Licenses 313.40 630.95

Eminent Domain:
William Livingston 671.58
Harriet Davis 4,737.79
Eveline White 16,581.78
Amasa Davis 16,927.24
A & R Katz 89,964.96 128,883.35

Tailings:
Unclaimed Checks 589.77
Revolving Funds:
School Lunch 3,618.48
Recreation 9,925.17
Police Off Duty (147.98)
Filing Fees - Planning Board 642.33
481,227.53

Premium on Loans 176.59

ASSETS

Street Betterment:

Levy of 1979 \$ 480.26
Levy of 1980 935.47
Levy of 1981 935.47

\$

2,351.20

Committed Interest on Street

Betterments:

Levy of 1979 197.96
Levy of 1980 302.15
Levy of 1981 264.70

764.81

1979 Special Real Estate Taxes

4,160.10

Motor Vehicle Excise:

Levy of 1971 (.97)
Levy of 1972 (161.03)
Levy of 1973 1,131.82
Levy of 1974 122.28
Levy of 1975 4,394.54
Levy of 1976 15,364.86
Levy of 1977 19,019.63
Levy of 1978 43,585.56
Levy of 1979 52,587.40
Levy of 1980 67,075.05
Levy of 1981 98,718.71

108

Tax Title and Possessions:

Tax Title 1,043,131.03
Tax Possessions 793.72

1,043,924.75

Farm Animal Levy of 1981

234.00

Roll Back Taxes

290.32

Tax in Litigation

425.01

Aid to Highways:

State 103,802.91

103,802.91

Departmental:

Selectmen 2,000.00
Cemetery 961.00
School 6,239.00
Veterans Aid 7,517.54
Perpetual Care 4,450.00
Others 229.50

21,397.04

LIABILITIES AND RESERVE

Federal Grants:

School: \$ 37,978.65
PL 874, 819.68
PL 815 1,437.38
Title 1 36.80
Title 2 15,538.63
Title 4 114.48
Title 6

\$ 55,925.62

Public Law 94-512 Revenue Sharing

354,361.71

State Grants:

Bicentennial Development, Ch 686 of 1974 772.00
Elder Affairs, Grant Furniture 2,587.00

3,359.00

Gifts:

Cemetery, Perpetual Care Bequests 6,100.00
Memorial Library Gift 768.05
Memorial Library Endowment FD 500.18
Bicentennial Grants Local Growth 265.00
Knowlton Hosmer Memorial 100.00
W. R. Grace Gift Hydrogeological Study 233.24
Bd of Health William Jones 464.00

8,430.47

Appropriation:

Un-encumbered Funds (See Schedule A)

Encumbered Funds 173,388.48
Overestimates 1980: 4,025.00

177,413.48

County:

State Recreation Areas 1,390.30
Special Education 1,742.00
Air Pollution Control 640.62
Regional Transit 1,298.00

5,070.92

Cemetery Land Fund

11,990.35

Receipts Reserved for Appropriation:

State Aid for Library .39
Road Machinery Fund 1,167.02
Retirement Funds 175,681.22

176,848.63

Appropriations, 1982

14,408,040.00

Tax Title Foreclosures

35.00

ASSETS

Unprovided for or Overdrawn Accounts:

Underestimates:	
State:	
Mosquito Control	\$ 2,186.20
County Tax	9,148.81
Court Judgement	9,309.58
Charter Commission Expenses	27.75
Debt	<u>1,500.00</u>
	\$ 22,172.34

1981:

Trust Fund Transfers	(361.88)
Public Law 92-512, Transfer Authorized, 1982	300,000.00
Revenue 1981/1982	<u>13,333,484.01</u>
Total Assets	<u>\$ 18,709,081.63</u>

LIABILITIES AND RESERVE

Overlay Reserve for Abateements:

Levy of 1973-1974	\$	38.48
Levy of 1975		207.15
Levy of 1978		(410.04)
Levy of 1979		33,187.69
Levy of 1980		40,188.62
Levy of 1981		<u>61,264.63</u>
	\$	134,476.53
Surplus		<u>3,052.47</u>

Revenue Reserved Until Collected:

Special Assessment: Street Betterments	7,276.11
Farm Animal Excise	234.00
Motor Vehicle Excise	301,837.85
Tax Title and Tax Possession	1,043,924.75
Tax Deferral	290.32
Taxes In Litigation	425.01
Aid to Highway	103,802.91
Departmental	<u>16,717.54</u>
Others	<u>4,679.50</u>
	1,479,187.99
Reserve of Petty Cash	270.00
Surplus Revenue	<u>994,820.64</u>
Total Liabilities and Reserves	<u>\$ 18,709,081.63</u>

SCHEDULE A

3/ 8/71 Art. 46	Main Street & Pope Road Land	\$ 4,006.00	4/12/78 Art. 17	Septage Disposal Facility	\$ 894.81
3/12/73 Art. 34	Development: Town Land for Recreation	2,694.62	4/12/78 Art. 29	Tennis Courts	2,004.39
5/13/74 Art. 32	Great Hill Recreation	11,111.34	4/12/78 Art. 32	Library Lighting	1,370.79
12/ 3/74 Art. 13	Plans Studies Refuse Disposal	10,733.33	4/ 9/73 Art. 8	Secondary Road Maintenance	2,727.35
5/12/75 Art. 11	Landfill Purchase Kennedy	2.90	29 Back Hoe	2,649.35	
5/12/75 Art. 16	Ambulance E.M.S. Programs	4,096.07	32 West Acton Square	1,949.20	
5/12/75 Art. 18	McCarthy Town Renovation	518.69	34 Concord Ice Co Land	2,019.60	
5/12/75 Art. 21	Construction or Road Improvement	120.69	35 Wetland Mapping	2,212.12	
5/12/75 Art. 41	Jenks Land Purchase for Recreation Conser.	41.50	38 Averett Conservation Land	1,734.25	
5/12/75 Art. 42	Putnam Land Purchase for Recreation Conser.	29.64	3 Hydrogeological Study	5,300.00	
5/12/75 Art. 46	Eastern Mortgage Co Land Purchase for Recreation and Conservations	416.00	4 Quin Conservation Land	3,817.57	
10/20/75 Art. 6	Preliminary Plans New Town Hall	707.27	16 Microfilm Town Records	579.85	
10/20/75 Art. 8	McCarthy Town Reconstruction	121.80	17 Purchase Various Equipment	6,011.00	
4/12/76 Art. 11	Chapter 90 Road Construction	40,598.00	20 Police Juvenile Office	16,624.00	
4/12/76 Art. 17	Waste Water Study	5,611.55	26 Town Wide Hydrogeological Study	7,057.03	
4/12/76 Art. 26	Purchase Bean Land	166.04	27 Fire Dispatchers	4,426.25	
11/15/76 Art. 1	Parking Lot South Acton	2,391.93	30 Eng Study Solid Waste	17,109.12	
4/11/77 Art. 22	Town Records	1,000.00	10 Purchase Main Street Land	3,354.70	
4/12/78 Art. 11	Sidewalk Construction	6,997.73	12 Purchase Central St. Land	<u>182.00</u>	
			Total Outstanding Articles	<u>\$ 173,388.48</u>	

SCHEDULE B

	<u>PRINCIPAL</u>	<u>AVAILABLE</u>		<u>PRINCIPAL</u>	<u>AVAILABLE</u>
<u>Charity Funds:</u>					
T- 5 Betsey M Ball	\$ 10,095.26	\$ 32,566.48	<u>Library and Educational Funds:</u>		
T-16 Elizabeth M White	25,000.00	24,635.48	T- 1 Acton High School Conant Funds	\$ 4,000.00	\$ 451.92
T-18 Georgia E Whitney	14,073.70	4,015.70	T-17 Georgia E Whitney Memorial	15,000.00	11,117.85
T-28 Varnum Tuttle Memorial	10,000.00	21,732.51	T-70 Mark Clapp Memorial	1,142.00	245.88
			T-72 Charlotte Conant	1,500.00	1,221.60
<u>Cemetery Funds:</u>			T-74 Minnie Davis	336.50	275.70
T- 3 George T Ames	465.49	424.11	T-76 Hiram J Hapgood	200.00	168.48
T- 4 Arlette Appleyard	2,000.00	1,656.57	T-78 John W Heald	1,000.00	837.32
T- 6 Perpetual Care	225,454.92	107,968.13	T-80 Mildred P Moore	2,000.00	1,273.14
T- 7 A. B. Conant Family	1,000.00	1,329.40	T-82 Memorial Library Planters	1,000.00	788.76
T-10 Dr. Robert I Davis	1,000.00	1,166.96	T-84 Newell B Tainter	11,606.54	583.88
T-11 Martha L Desmond	3,000.00	1,964.00	T-86 Luke Tuttle	200.00	168.47
T-12 Elbridge Jones Robbins & Desc.	1,000.00	678.61	T-88 William A Wilde	9,000.00	6,379.71
T-13 Elbridge J Robbins Lot Woodlawn	1,500.00	1,203.41	T-90 Katherine M Kinsley	9,461.75	135.39
T-14 Captain Robbins Lot Woodlawn	2,500.00	2,862.69			
T-15 Ethel R Robbins, Fred Robbins and George T Ames	21,210.08	22,723.74	<u>Firemen's Relief Funds:</u>		
T-19 Georgia E Whitney	1,500.00	934.41	T- 2 Acton	9,570.00	25,077.18
T-20 Frank C Hayward	1,000.00	2,270.53	T-32 West Acton		2,999.96
T-21 Hoit & Scott	500.00	667.80			
T-22 Mrs. Harry O'Neil	372.39	357.12	<u>Miscellaneous:</u>		
T-23 Frank R Knowlton	1,000.00	944.48	T- 9 Conservation Fund		9,810.46
T-24 Luke Blanchard	2,419.24	1,964.89	T-37 Acton Youth Programs	21,074.00	2,914.99
T-25 Henry S Raymond Monument	700.00	1,960.84	T-40 James E Kinsley	1,000.00	421.10
T-26 Henry S Raymond Care	2,000.00	2,344.96	T-71 Drum Tricentennial		163.15
T-27 Susan Noyes Hosmer	102,238.95	55,055.21			
T-29 J. Roland Wetherbee	10,000.00	18,501.86		678,797.08	415,713.61
T-31 Sarah A Watson	2,500.00	2,114.92			
T-33 Carrie F. Wells	3,000.00	4,511.34			
T-34 Jenks Family	142,176.26	32,751.54			
T-35 Mary E Smith	2,000.00	965.46			
T-36 Ernest C Jones	1,000.00	405.52			
			<u>Total Trust Accounts in Custody of Town Treasurer</u>		
					<u>\$ 1,094,510.69</u>

DEFERRED REVENUE ACCOUNTS

Appropriated Street Assessment Not Due	\$	5,682.00	\$
Appropriated Street Assessment Revenue:			
Due in 1981		935.47	
Due in 1982		614.55	
Due in 1983		614.55	
Due in 1984		614.55	
Due in 1985		537.14	
Due in 1986		394.29	
Due in 1987		394.29	
Due in 1988		394.29	
Due in 1989		394.29	
Due in 1990		394.29	
Due in 1991		394.29	
	\$	<u>5,682.00</u>	\$ <u>5,682.00</u>

LOANS AUTHORIZED - NOT ISSUED

Authorized:

Art. 1	5/15/74	Conservation Ch 40 Sec. 8C	\$ 56,000.00
Art. 14	4/13/81	Electronic Voting Equip	33,205.00
Art. 15	4/13/81	Mem. Lby. Lights & Ceiling	25,000.00
Art. 28	4/13/81	Cons. Land Purchase	108,000.00
Art. 29	4/13/81	Commuter Parking Lot Land	29,500.00
Art. 30	4/13/81	River St. Culvert	40,000.00

Not Issued:

Art. 1	5/15/74	Conser. Ch 40 Sec. 8C	56,000.00
Art. 14	4/13/81	Electronic Voting Equip.	33,205.00
Art. 15	4/13/81	Mem..Lby. Lights & Ceiling	25,000.00
Art. 28	4/13/81	Conser. Land Purchase	108,000.00
Art. 29	4/13/81	Commuter Parking Lot Land	29,500.00
Art. 30	4/13/81	River St. Culvert	40,000.00
		\$ <u>291,705.00</u>	\$ <u>291,705.00</u>

DEBT ACCOUNTS

Net Funded or Fixed Debt	\$	2,019,000.00	\$
Outside the Debt Limit:			
Elm St. Douglas Elem. Sch.		175,000.00	
Gates Spruce St. School		385,000.00	
Minot Ave Conant Elem. Sch.		800,000.00	
McCarthy Town School Renovation		<u>420,000.00</u>	1,780,000.00
Inside the Debt Limits:			
Land Acquisition		30,000.00	
Averett Cons. Land		44,000.00	
Quinn Cons. Land		<u>165,000.00</u>	<u>239,000.00</u>
			2,019,000.00

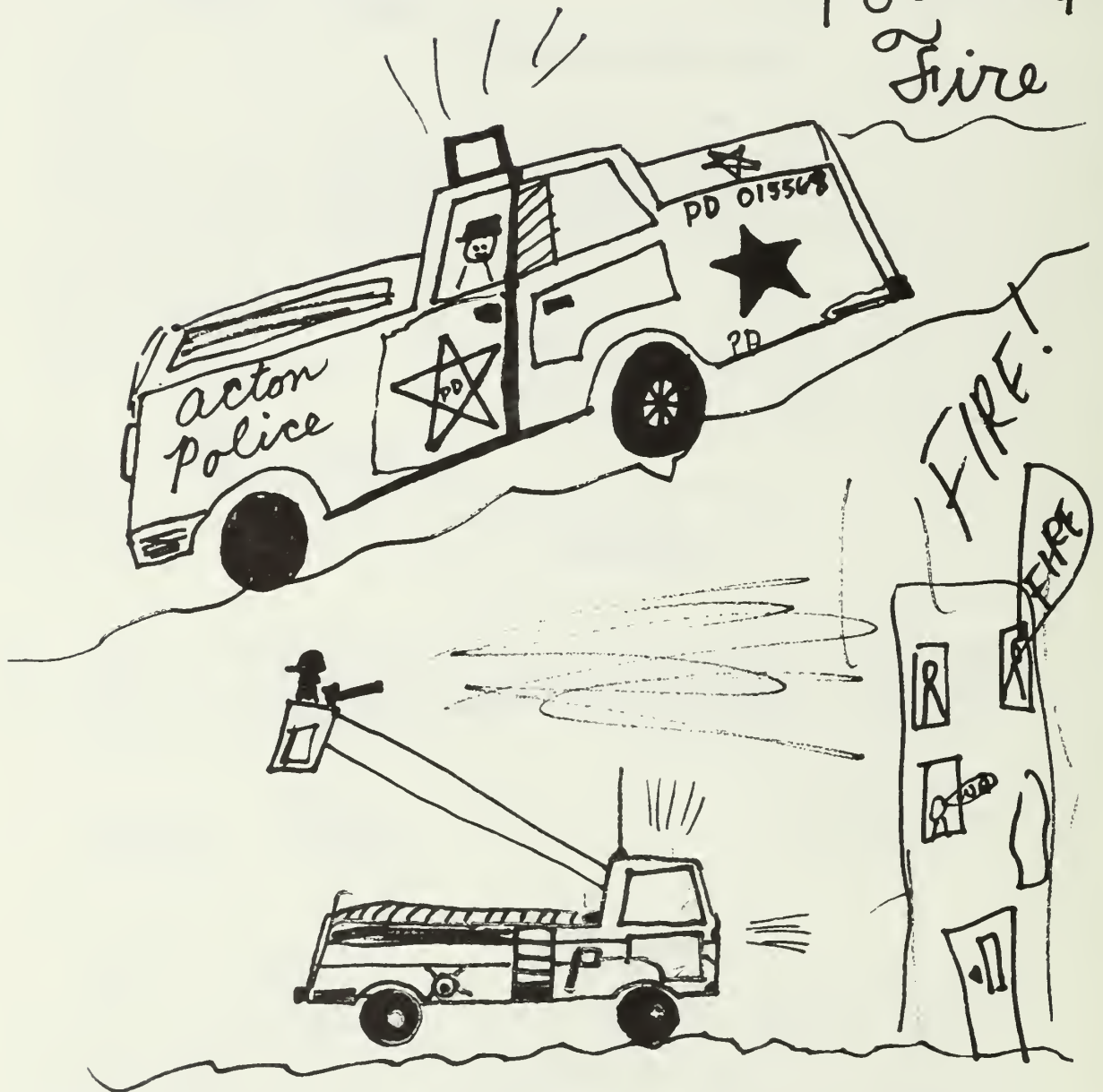
TRUST ACCOUNTS

Trust Funds-Cash & Securities In			
Custody of Treasurer		\$1,094,510.69	
Custody of Trustee		3,000.00	
In Custody of Town Treasurer (See Schedule B)			1,094,510.69
In Custody of Trustees-Charlotte Goodnow Fund			<u>3,000.00</u>
	\$	<u>1,097,510.69</u>	\$ <u>1,097,510.69</u>

Acton Services



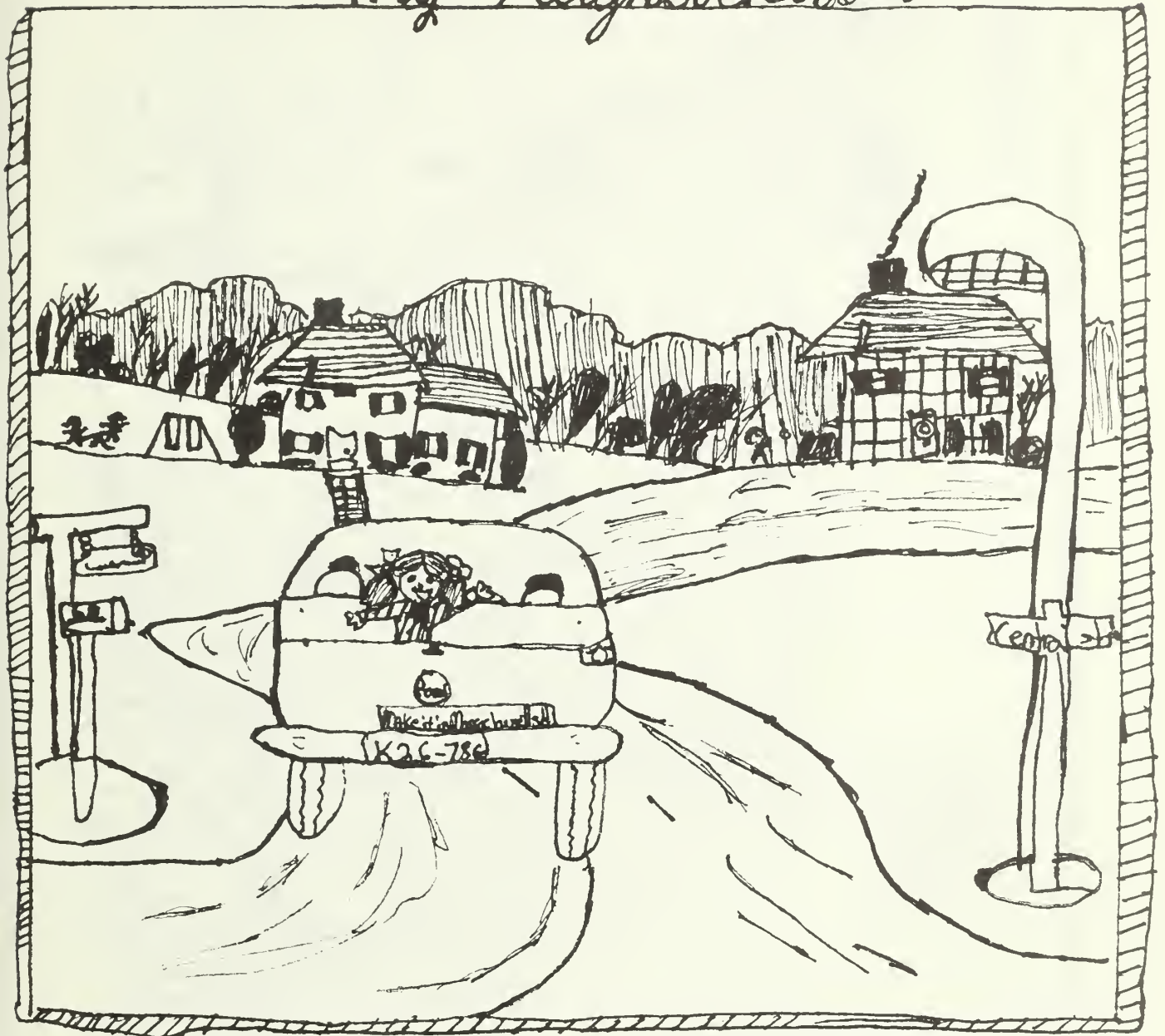
Police &
Fire



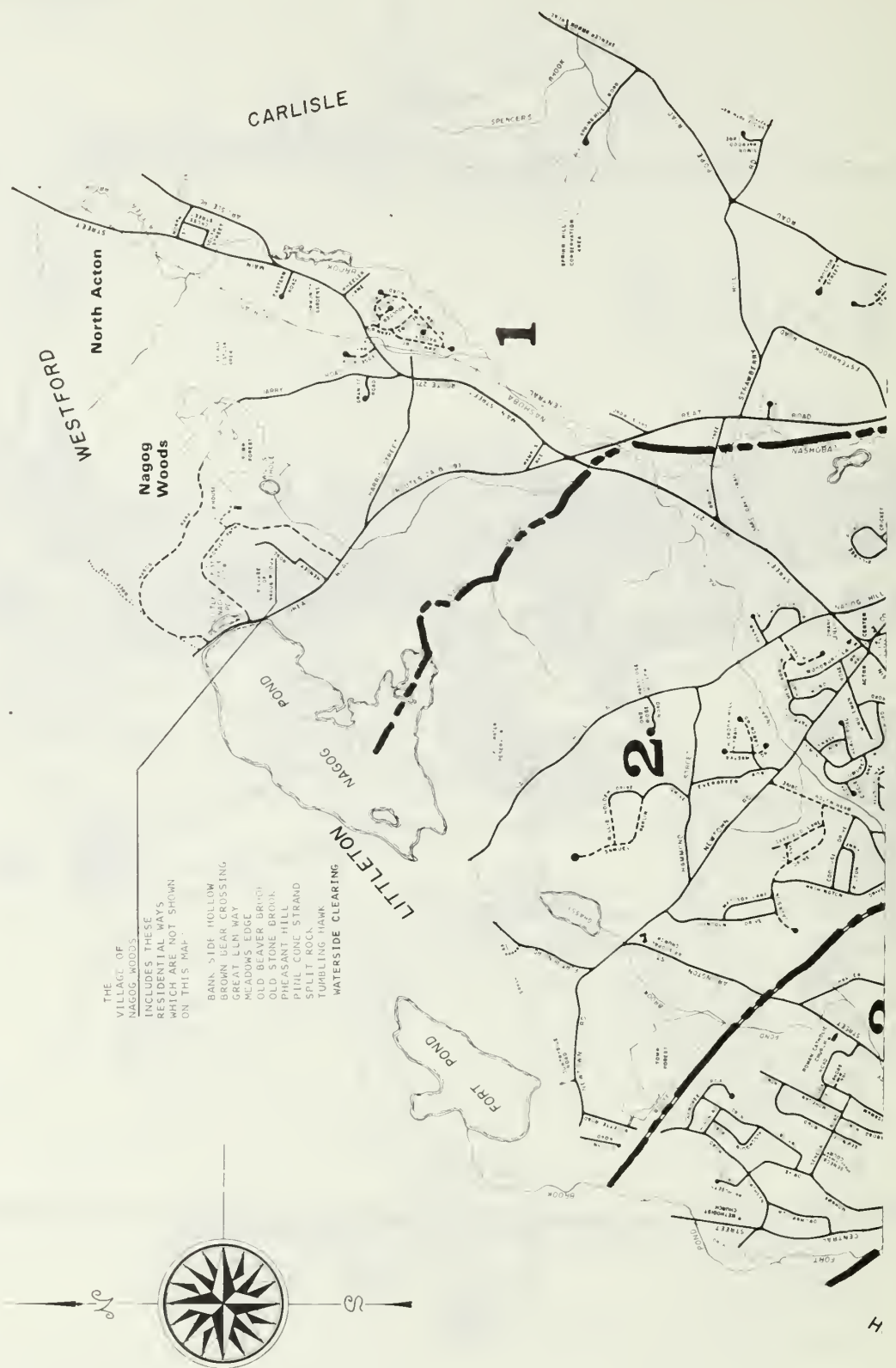
Adam Westphalen, Grade 5

Maps of Acton

My Neighborhood.

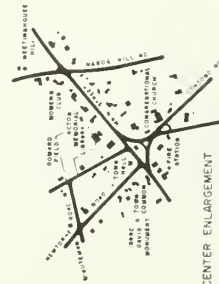
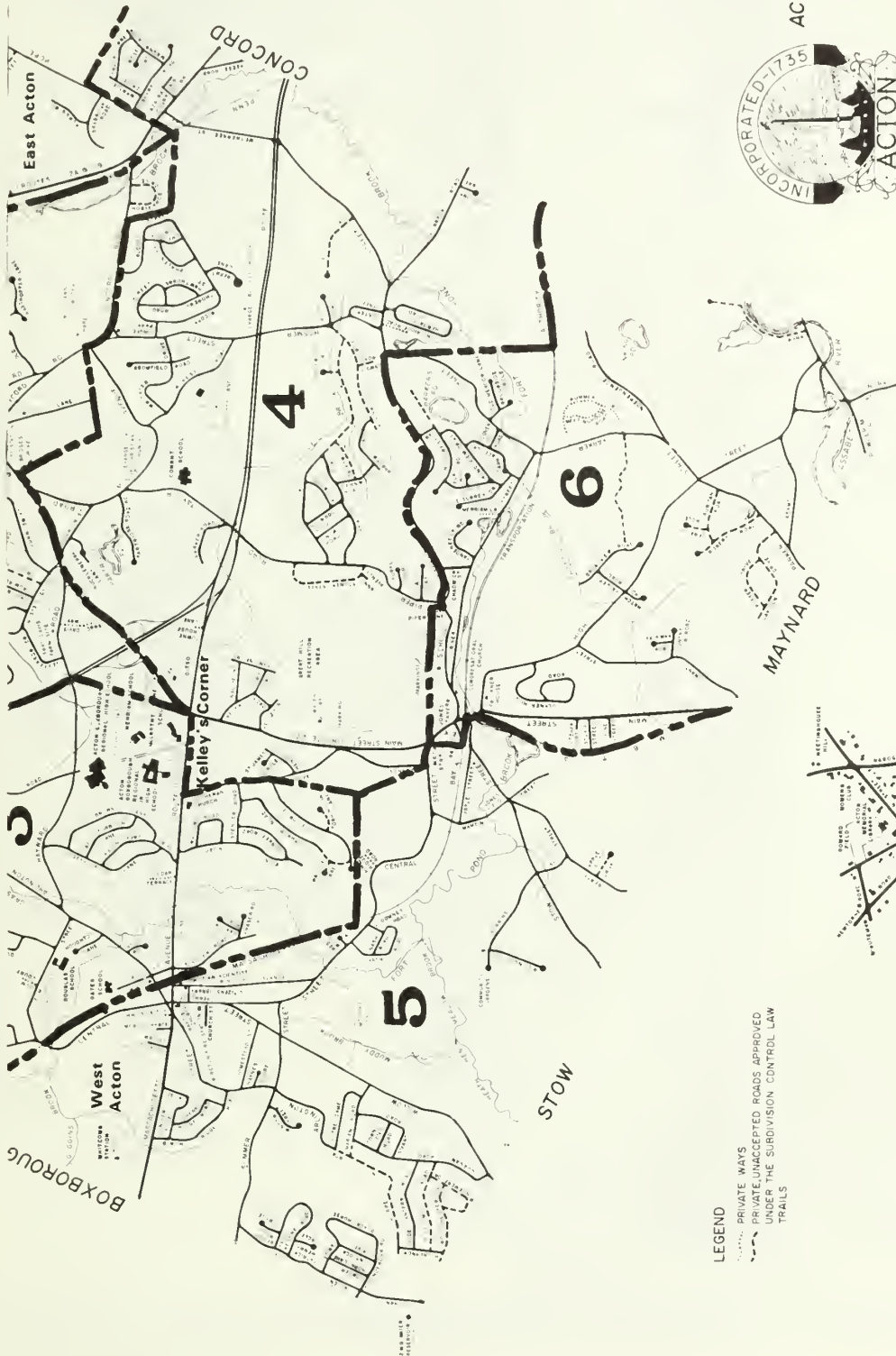
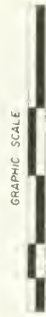
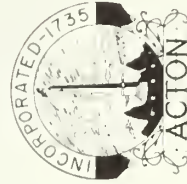


Heather Santos, Grade 5



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT LAYOUT

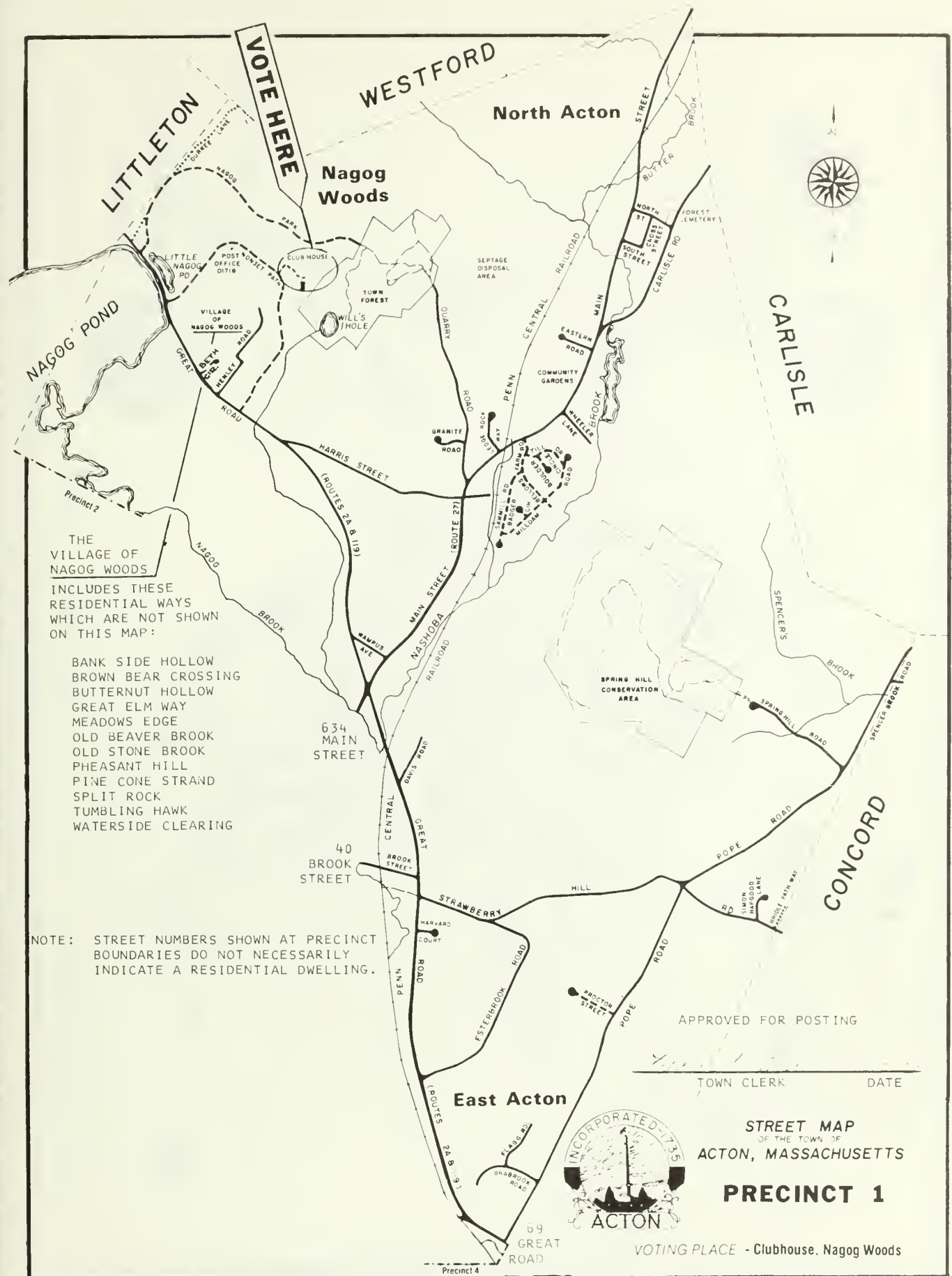


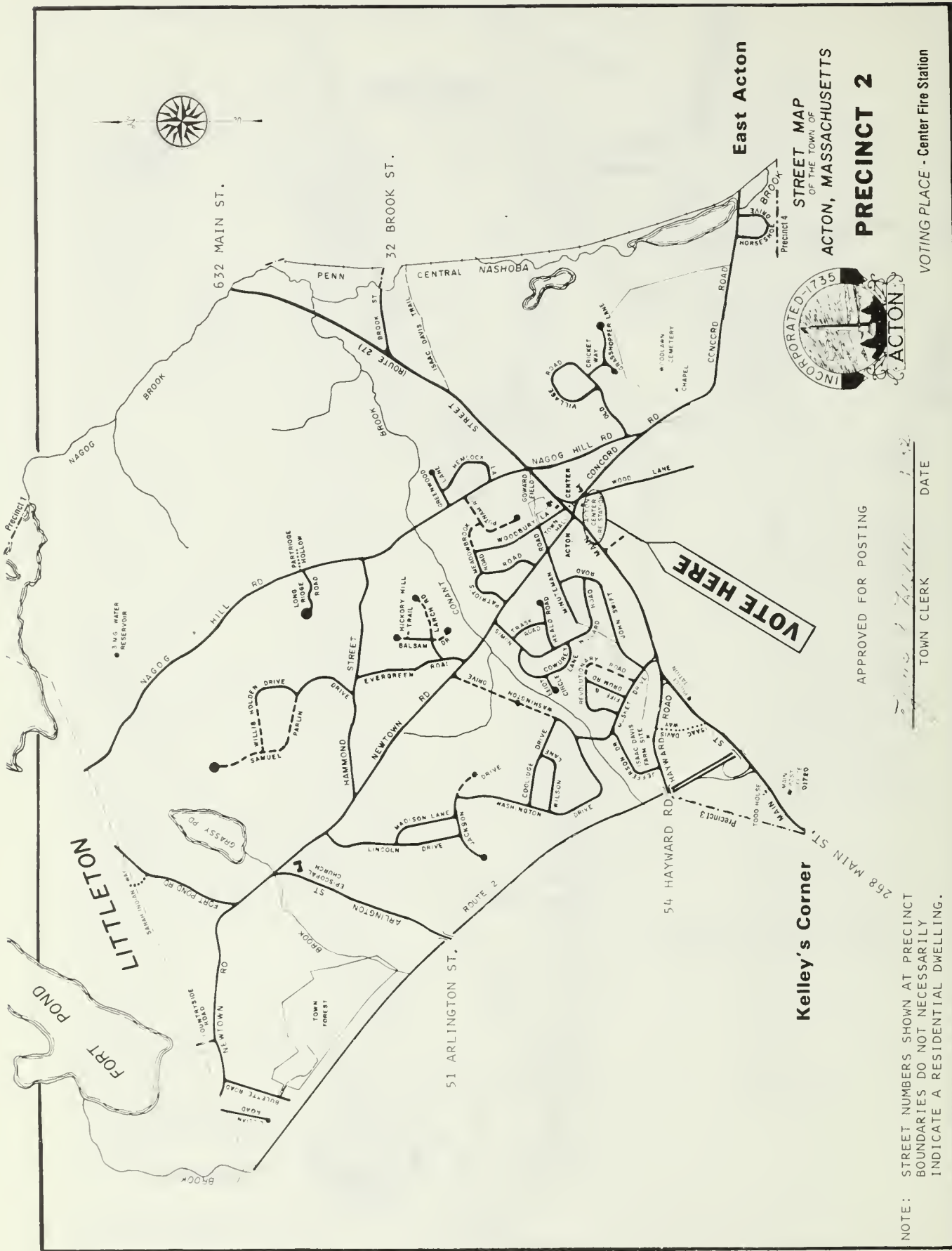
LEGEND
 PRIVATE WAYS
 - - - - - PRIVATE UNACCEPTED ROADS APPROVED
 UNDER THE SUBDIVISION CONTROL LAW
 --- TRAILS

ACTON CENTER ENLARGEMENT

Street Index List

Street Name	Precinct	Street Name	Precinct	Street Name	Precinct	Street Name	Precinct
Adams Street	6	Emerson Drive	4	Lillian Road	2	Quarry Road	1
Agawam Road	3	Esterbrook Road	1	Lincoln Drive	2	Railroad Street	6
Alcott Street	4	Ethan Allen Drive	5	Littlefield Road	3	Redwood Road	4
Algonquin Road	3	Evergreen Road	2	Long Ridge Road	2	Revolutionary Road	2
Apple Valley Road	5	Fairway Road	6	Lothrop Road	3	River Street	6
Arborwood Road	4	Faulkner Hill Road	6	Madison Lane	2	Robbins Street	5
Arlington Street	2	Fernwood Road	4	Magnolia Drive	4	Robert Road	6
Arlington Street	3	Fife & Drum Road	2	Main Street	1	Robinwood Road	4
Arlington Street	5	Flagg Road	1	Main Street	2	Rose Court	4
Ashwood Road	4	Fletcher Court	6	Main Street	4	Russell Road	4
Azalea Court	4	Flint Road	3	Main Street	6	Samuel Parlin Drive	2
Balsam Drive	2	Flintlock Drive	5	Mallard Road	3	Sandalwood Road	4
Bank Side Hollow	01718 1	Forest Road	4	Maple Street	5	Sandas Trail	3
Barker Road	4	Fort Pond Road	2	Marian Road	5	School Street	4
Baxter Road	3	Foster Street	4	Martin Street	5	School Street	6
Bayberry Road	4	Fox Hill Road	6	Massachusetts Avenue	3	Seminole Road	3
Berry Lane	4	Francine Road	4	Massachusetts Avenue	4	Seneca Court	3
Beth Circle	1	Fraser Drive	3	Massachusetts Avenue	5	Seneca Road	3
Betsy Ross Circle	5	Freedom Farms Road	3	Mead Terrace	5	Silver Hill Road	6
Beverly Road	4	Gioconda Avenue	6	Meadow Brook Road	2	Simon Hapgood Lane	1
Billings Street	5	Grasshopper Lane	2	Meadows Edge	01718 1	Simon Willard Road	2
Birch Ridge Road	5	Great Elm Way	01718 1	Meeting House Road	6	Sioux Street	3
Black Horse Drive	5	Great Road	1	Merriam Lane	6	Smart Road	5
Brabrook Road	1	Great Road	4	Minot Avenue	4	South Street	1
Broadview Street	6	Green Wood Lane	2	Minuteman Road	2	Spencer Road	3
Bromfield Road	4	Grist Mill Road	5	Mohawk Drive	3	Split Rock	01718 1
Brook Street	1	Hammond Street	2	Mohegan Road	3	Spring Hill Road	1
Brook Street	2	Harris Street	1	Musket Drive	2	Spruce Street	3
Brookside Circle	6	Harvard Court	1	Myrtle Drive	4	Squirrel Hill Road	5
Brown Bear Crossing	01718 1	Hatch Road	6	Madine Road	4	St. James Circle	4
Brucewood Road	4	Hawthorne Street	4	Nagog Hill Road	2	Stow Street	5
Bulette Road	2	Haynes Court	5	Nash Road	5	Strawberry Hill Road	1
Butternut Hollow	1	Hayward Road	2	Nashoba Road	3	Summer Street	5
Capt. Brown's Lane	3	Hayward Road	3	Newton Road	2	Sylvia Street	6
Capt. Forbush Lane	3	Heald Road	2	North Street	1	Taylor Road	4
Carlisle Road	1	Hemlock Lane	2	Notre Dame Road	5	Thoreau Road	4
Carlton Drive	6	Oakwood Road	1	Oakwood Road	4	Ticonderoga Road	5
Carriage Drive	6	Hennessey Drive	4	Old Beaver Brook	01718 1	Torrington Lane	3
Cedar Terrace	3	Heritage Road	4	Old Colony Lane	4	Town House Lane	4
Central Street	3	Hickory Hill Trail	2	Old Meadow Lane	6	Townsend Road	5
Central Street	5	High Street	6	Old Stone Brook	01718 1	Trask Road	2
Chadwick Street	6	Highland Road	5	Old Village Road	2	Tumbling Hawk	01718 1
Charter Road	3	Hillcrest Drive	6	Olde Lantern Road	5	Tuttle Drive	3
Cherokee Road	3	Hillside Terrace	5	Olde Surrey Drive	6	Valley Road	6
Cherry Ridge Road	5	Homestead Street	5	Oneida Road	3	Vanderbelt Road	6
Church Street	5	Horseshoe Drive	2	Orchard Drive	3	Wachusett Drive	3
Clover Hill Rd.	6	Hosmer Street	4	Parker Street	6	Wampus Avenue	1
Conant Street	6	Houghton Lane	3	Partridge Pond Road	4	Washington Drive	2
Concord Road	2	Huckleberry Lane	3	Patrick Henry Circle	5	Waterside Clearing	01718 1
Coolidge Drive	2	Huron Road	4	Patriots Road	2	Wayside Lane	3
Coughlin Street	4	Independence Road	6	Paul Revere Road	5	West Road	3
Country Club Road	6	Iris Court	4	Phalen Street	4	Wetherbee Street	4
Cowdrey Lane	2	Isaac Davis Way	2	Pheasant Hill	01718 1	Wheeler Lane	1
Crescent Street	2	Jackson Drive	2	Phlox Lane	4	Whittier Drive	4
Crestwood Lane	5	Jefferson Drive	2	Pine Cone Strand	01718 1	Willis Holden Drive	2
Cricket Way	2	John Swift Road	2	Pine Street	6	Willow Street	5
Cross Street	1	Joseph Reed Lane	3	Pinewood Road	4	Wilson Lane	2
Deas Road	1	Juniper Ridge Road	5	Piper Lane	4	Windemere Drive	5
Deacon Hunt Drive	3	Countryside Road	2	Piper Road	4	Windsor Avenue	5
Doris Road	4	Keefe Road	4	Pond View Drive	6	Winter Street	5
Downey Road	5	Kelley Road	4	Pope Road	1	Wood Lane	2
Driftwood Road	4	Kinsley Road	3	Powder Horn Lane	5	Woodbury Lane	2
Drummer Road	6	Knowlton Drive	3	Powder Mill Road	6	Woodchester Road	5
Duggan Road	5	Larch Road	2	Proctor Street	1	Wright Terrace	5
Durkee Road	3	Laurel Court	4	Prospect Street	3		
Eliot Circle	2	Laws Brook Road	4	Prospect Street	4		
Elm Court	3	Liberty Street	5	Putter Drive	6		
Elm Street	3	Lilac Court	4	Quaboag Road	3		





East Acton

STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 2



VOTING PLACE - Center Fire Station

VOTE HERE

APPROVED FOR POSTING

Kelley's Corner

NOTE: STREET NUMBERS SHOWN AT PRECINCT
BOUNDARIES DO NOT NECESSARILY
INDICATE A RESIDENTIAL DWELLING.

TOWN CLERK

DATE

David J. Kelley 1/1/21



NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

APPROVED FOR POSTING

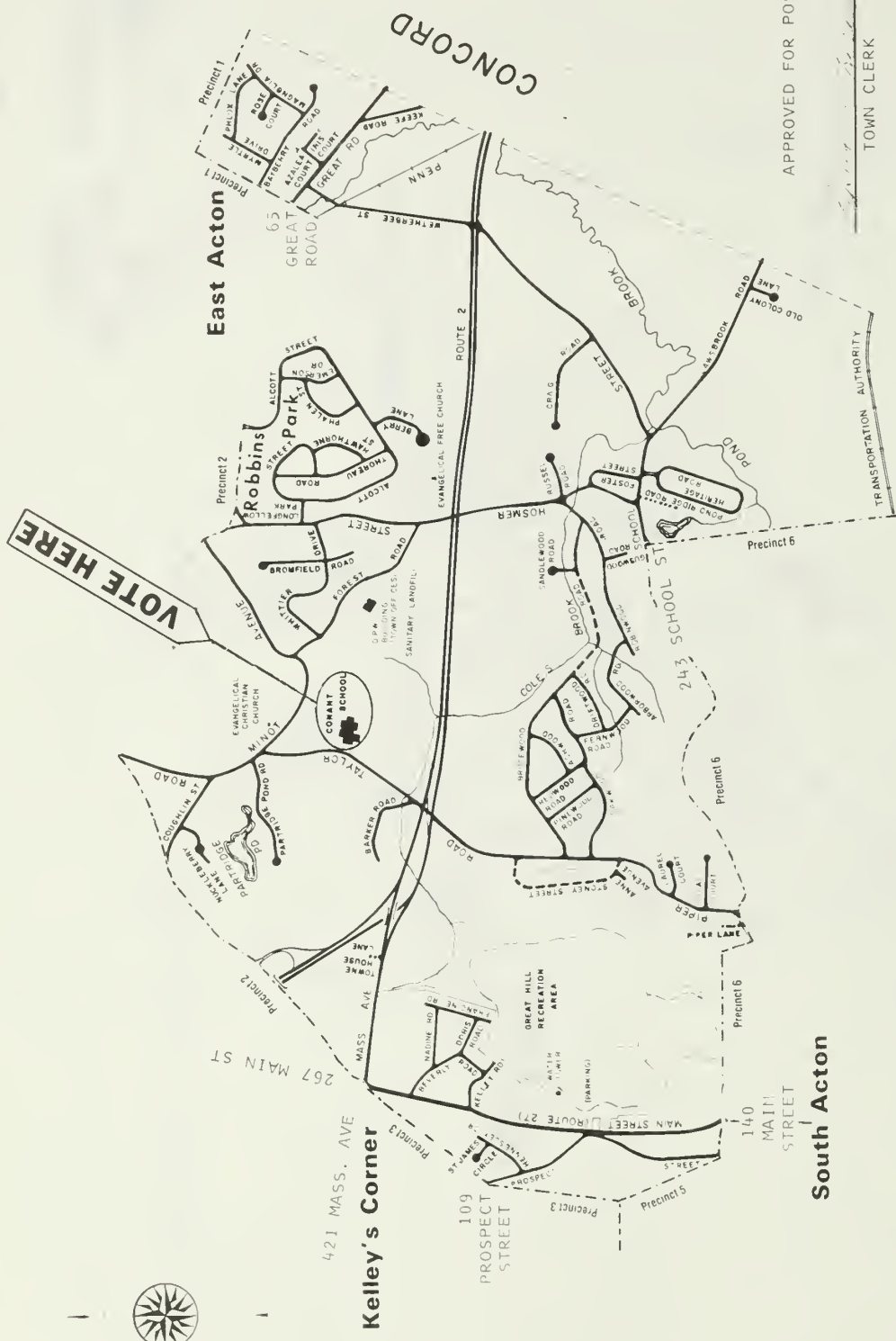
TOWN CLERK _____ DATE _____

STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 3



VOTING PLACE: Douglas School Elm Street



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS
PRECINCT 4

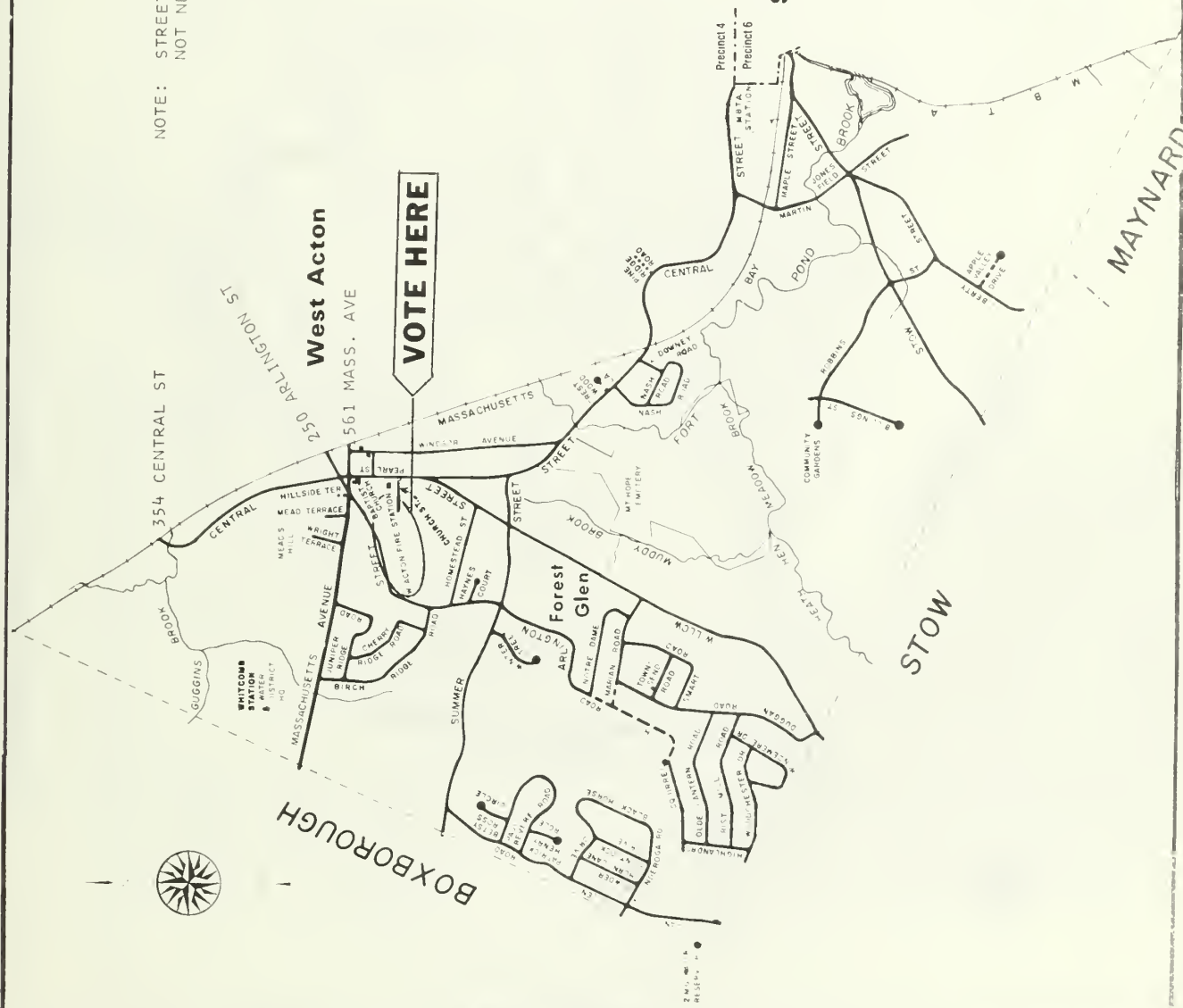
VOTING PLACE

APPROVED FOR POSTING

TOWN CLERK _____ DATE _____

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.



APPROVED FOR POSTING

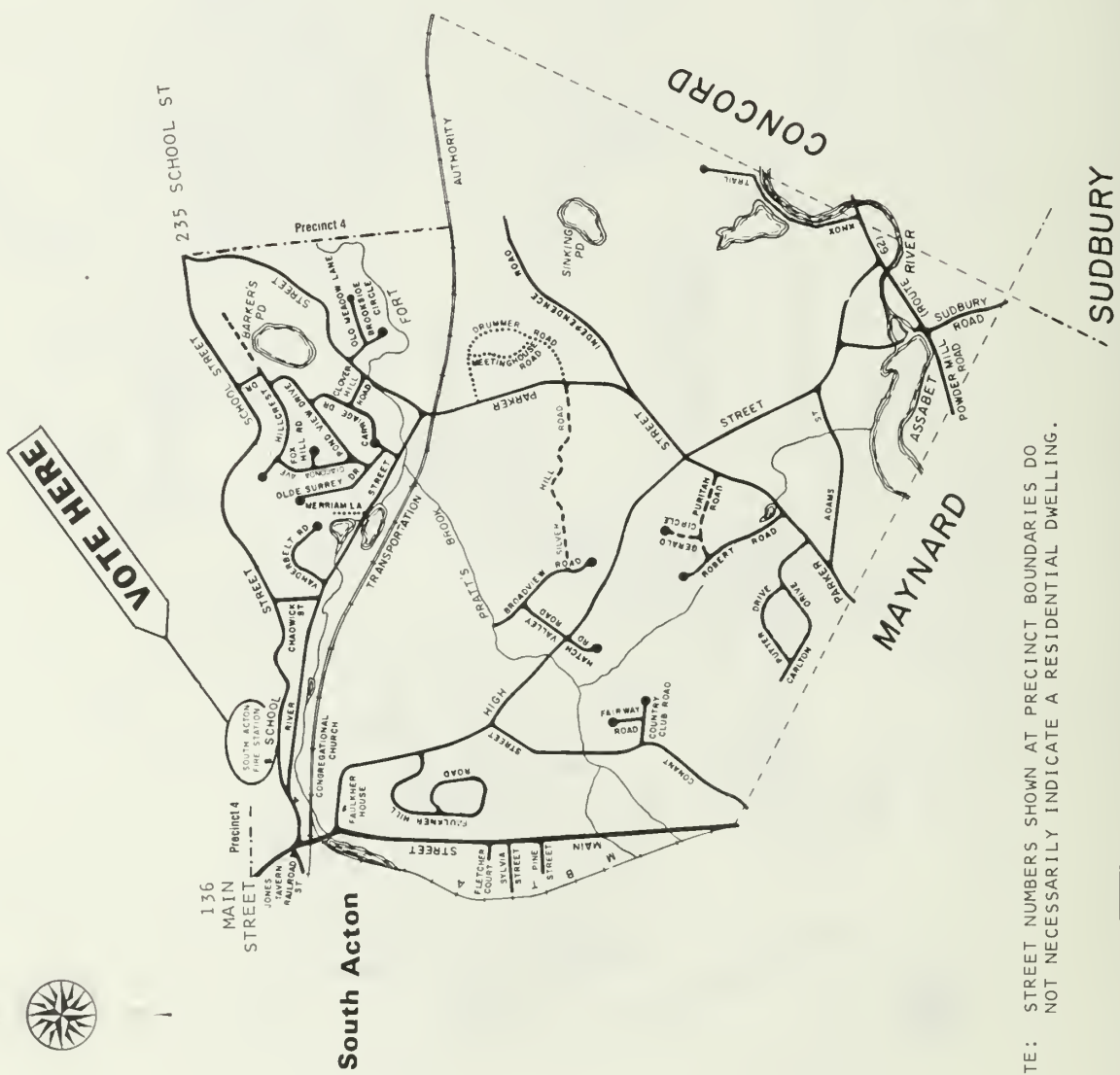
TOWN CLERK _____ DATE _____



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 5

VOTING PLACE - Fire Station - West Acton



APPROVED FOR POSTING

Robert J. Brown 1-13-24
TOWN CLERK DATE



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

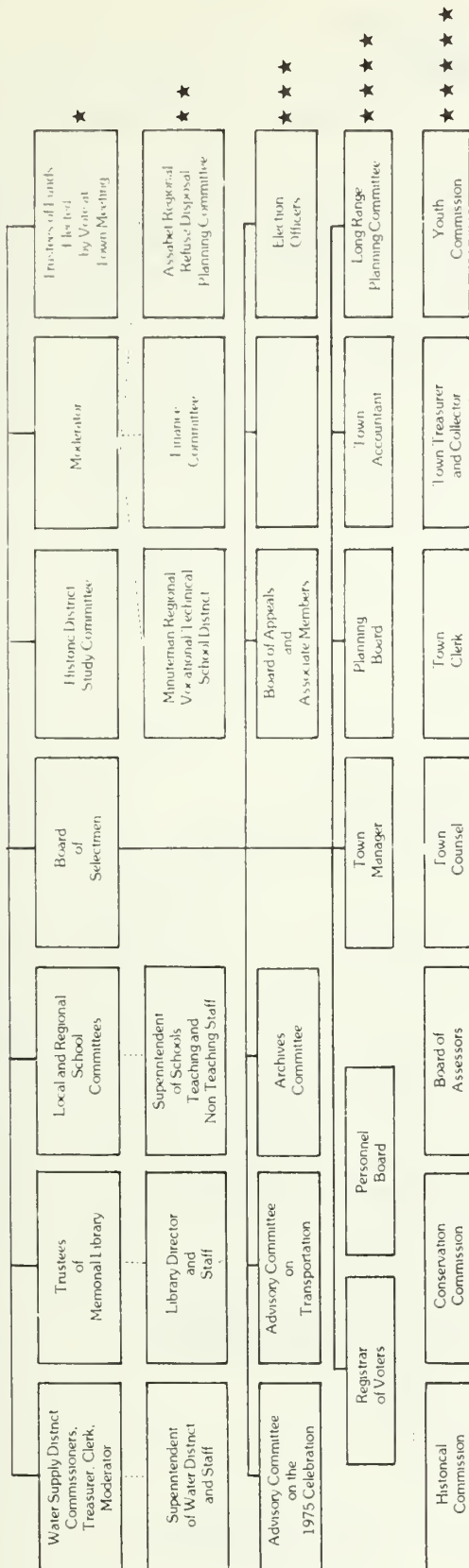
PRECINCT 6

VOTING PLACE - Fire Station - South Acton

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

TOWN GOVERNMENT ORGANIZATIONAL CHART

VOTERS OF THE TOWN OF ACTON



APPOINTMENTS MADE BY TOWN MANAGER

Board of Health and Director of Public Health	Recreation Commission & Director of Recreation	Council on Aging
Superintendent of Streets, Highway Department Personnel	Inspector of Animals	Sewerage Study Committee
Assistant Assessor	Town Report Committee	Constables
Chief of Police Full time and Special Officers	Public Ceremonies and Celebrations Committee	Public Weighers
Fire Chief Full time and Call Forces	Town Building Land Acquisition Committee	Workmen's Compensation Agent
Town Engineer, Engineering Department and Staff	Metropolitan Area Planning Council Representative	Town Forest Committee
Cemetery Commissioners and Superintendent of Cemeteries	Industrial Development Commission	Field Drivers
Building Inspector, Zoning Enforcement Officers and Deputies	Superintendent of Insect Pest Control	Veterans' Burial Agent
Permanent Building Committee	Sealer of Weights and Measures	Keeper of the Lockup
Inspector and Deputy Inspector of Gas Piping & Gas Appliances	Dog Officer	Fence Viewer
Veterans Agent and Director of Veterans' Services	Tree Warden	Collective Bargaining Committee
Inspector and Deputy Inspector of Wires	Street Lighting Committee	Constable Special Deputy Collector
Director and Deputy Director of Civil Defense	Veterans Graves Officer	Forest Warden and Deputy Warden

NOTES

- 1 The Water Supply District of Acton is an incorporated district holding separate elections and Town Meeting. They also elect a Moderator and Treasurer Clerk.
- 2 The Board of Trustees of the Memorial Library is composed of three elected and six self-perpetuating Trustees.
- 3 The Local School Committee is composed of six members elected by the voters of Acton. The Acton-Boxborough School Committee is composed of the Local School Committee and three members of the Boxborough School Committee.
- 4 The Housing Authority is composed of four elected members and one member appointed by the Massachusetts Department of Community Affairs.
- 5 The Trustees of the Acton Firemen's Relief Fund, Citizen's Library Association of West Acton, Elizabeth White Fund, Goodnow Fund, and West Acton Firemen's Relief Fund are elected by vote at the Acton Town Meeting as opposed to written ballot vote at the Town Election.

KEY

- ★ Elected by the voters of Acton
- ★★ Appointed
- ★★★ Appointed by the Board of Selectmen
- ★★★★ Appointed by the Town Manager with the approval of the Board of Selectmen
- ★★★★★ Appointed by the Town Manager

Compiled (as of January, 1974) by
Robert W. Dotson, Town Manager

At Your Service

EMERGENCY NUMBERS - POLICE: 263-2911

FIRE: 263-9191

AMBULANCE: 263-9191

Be sure to give your name and address as well as the nature of your emergency. Do not hang up until you are sure your message has been understood.

FOR ANSWERS ON:

CALL THE:

TELEPHONE:

Assessments	Board of Assessors	263-2966
Bills and Accounts	Town Treasurer and Tax Collector	263-7018
Birth, Death, Marriage Certificates	Town Clerk's Office	263-2761
Building	Building Inspector	263-2709
Cemeteries	Cemetery Superintendent	263-2240
Civil Defense	Director	263-2793
Conservation Commission	Forest Road	263-4448
Dog License	Town Clerk's Office	263-2761
Dog Problems	Dog Officer	263-4979
Education Information	School Superintendent	263-9503
Elections, Voting and Registration	Town Clerk's Office	263-2761
Engineering	Town Engineer's Office	263-2709
Finance	Chairman of Finance Committee	263-3179
Fire (Routine and Permits)	Fire Department	263-4366
Garbage and Refuse	Board of Health	263-4736
Health and Sanitation	Board of Health	263-4736
Highways and Streets	Highway Department	263-5332
Home Nursing	Board of Health: Visiting Nurse	263-4736
Hunting and Fishing Licenses	Town Clerk's Office	263-2761
Library	Librarian, Memorial Library	263-2232
	Librarian, Citizens Library of West Acton	263-9222
Licenses	Selectmen-Town Manager	263-2761
	Board of Health	263-4736
Mosquito Control	Board of Health	263-4736
Nurses (School)	School Nurse, Junior & High	263-7738
Nurses (School)	Elementary Schools	263-4982
Nurses (Town)	Town Nurse	263-4736
Oil Burner Permits	Fire Chief	263-4366
Planning	Chairman of Planning Board	263-4448
Plumbing Permits	Board of Health	263-4736
Recreation	Forest Road	263-9244
Schools	Carolyn T. Douglas School	263-2753
	Julia L. McCarthy-Marion L. Towne School	263-4982
	Florence A. Merriam School	263-2581
	Paul P. Gates School	263-9162
	Luther B. Conant School	263-7407
	Acton-Boxborough Regional Junior High School	263-7716
	Acton-Boxborough Regional High School	263-7738
	Superintendent of Schools	263-9058
Selectmen	Town Office	263-2761
Snow Removal	Highway Department	263-5532
Tax Collections	Treasurer and Collector	263-7018
Veterans' Services	Veterans' Agent	263-2761
Water Problems	Water District (Not part of the Town of Acton)	263-9107
Welfare Questions	Welfare Board	263-6610
Wiring	Wire Inspector	263-5555
Wiring Permits	Forest Road	263-2709
Zoning	Zoning Enforcement Office	263-2709

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NOTES

TOWN OF ACTON CITIZEN RESOURCE SHEET

Residents interested in serving on a Town Board or Committee are requested to complete this sheet and forward it to the office of the Town Manager at the Acton Town Hall:

LAST MS. MISS. MRS. MR.		FIRST	MIDDLE	STREET ADDRESS
DATE	HOME TELEPHONE		BUSINESS TELEPHONE	
PRESENT OCCUPATION AND EMPLOYER:				
EDUCATION OR SPECIAL TRAINING:				
CIVIC EXPERIENCE:				
SPECIAL INTERESTS, HOBBIES, TALENTS:				
HOW LONG AN ACTON RESIDENT?				
HOW LONG A MASSACHUSETTS RESIDENT?				

Please refer to the reverse side of this sheet and indicate below, in order of preference, the Board, Committee or position which would be of interest to you:

- 1)
- 2)
- 3)

COMMENTS:

Appointed Committees of Acton

Acton-Boxborough Arts Council	Investment Advisory Committee
Advisory Committee on Cable T.V.	Middlesex County Advisory Board
Advisory Committee on Solid Waste Management	Minuteman Regional Vocational Technical School Representatives
Advisory Committee on Transportation	Northeast Solid Waste Committee
Advisory Committee on Waste Water Management	Permanent Building Committee
Archives Committee	Personnel Board
Board of Appeals	Planning Board
Board of Assessors	Prison Advisory Committee
Board of Health	Public Ceremonies and Celebrations Committee
Cemetery Commissioners	Recreation Commission
Community Residence Monitoring Committee	Registrar of Voters
Conservation Committee	South Acton Revitalization Committee
Council on Aging	Street Light Committee
Director of Civil Defense	Town Building - Land Acquisition Committee
Election Officers	Town Forest Committee
Finance Committee	Town Report Committee
Hanscom Field Advisory Committee	Youth Commission
Historical Commission	

OFFICE HOURS

Town Office (Selectmen, Town Manager)	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2761
Town Clerk	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2761
Treasurer and Collector	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-7018
Assessors	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2966
School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Asst. School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Board of Health	8-4:30	Forest Road	263-4736
Veterans Agent	8-4:30	Town Hall	263-2761
Library Hours:			
Memorial Library	Mon.-Fri., 9 a.m.-9 p.m. Saturday, 9-5 p.m. Sunday, 2-5 p.m. (in Winter Months)		263-2232
Citizens, West Acton	Mon., 7-9 p.m. Tues.-Fri., 10-5 p.m.		263-9222
Town Dump	Mon.-Sat., 8-3:45 Except: Wed., 11-6:45 during Daylight Saving Time (Closed Thursdays)		

MEETINGS

Annual Town Election
Annual Town Meeting
Appeals Board

Assessors
Building Committee
Conservation Commission

Finance Committee
Board of Health

Historical Commission

Library Trustees-Memorial
Library Trustees-Citizens
Planning Board
Recreation Commission
School Committee: Regional
Local

Selectmen
Youth Commission

DAY & TIME

1st Monday in April
Tues. after Town Election
2nd Monday of each month
As necessary
1st Tuesday of each month 4:30 p.m.
As necessary
1st and 3rd Wednesdays of each
month, 8:00 p.m.
Thursdays as needed, 7:30 p.m.
2nd and 4th Tuesday of each month,
7:30 p.m.
2nd Wednesday of each month,
8:00 p.m.
1st Thursday of each month, 8:00 p.m.
4th Tuesday of each month, 7:00 p.m.
Every Monday, 8:00 p.m.
1st Tuesday each month, 8:00 p.m.
2nd and 4th Thursday of each month,
7:30 p.m.
1st and 3rd Thursday of each month,
7:30 p.m.
Every Tuesday at 7:30 p.m.
1st and 3rd Tuesday of each month,
8:00 p.m.

PLACE

As designated
Blanchard Auditorium
Town Hall

Town Hall
Guidance Library at High School
Hearing Room-Forest Road

High School Library
Hearing Room Forest Road

Hearing Room-Forest Road

Memorial Library
Citizens Library
Hearing Room-Forest Road
Hearing Room-Forest Road
Sr. High School Music Room

Sr. High School Music Room

Town Hall
Jr. High School-Room 310

Call For Help

MASSACHUSETTS

Alcoholics Anonymous for Teens	1-800-523-1885
Banking and Credit questions, Mass. Division of Banks and Loans	727-6925
Child Abuse and Neglect, Officer for Children	1-800-882-1628
Citizens Information Service, Mass. Secretary of State, Government - related questions (all levels) ..	1-800-392-6090
Civil Service and Non-civil-service jobs, State Employment Office, Division of Personnel Adm.	1-800-392-6178
CODE Hotline - Information - referral service for human needs	263-8777
Consumer complaints - Attorney General Consumer Protection Division	727-8400
Employment of the Handicapped - Mass. Rehabilitation Commission	369-1963 or 369-1987
Energy Information - Office of Environmental Affairs	1-800-922-8265
Extension Service - Middlesex County, Concord Office of Mass. Department of Public Health	369-4845
Food Stamps - Department of Public Welfare	1-800-882-2016
Gasoline Availability in Mass., Association of U.S. Travel Agencies	1-800-238-8000
Immigration and Naturalization - Mass. Department of Education, Questions about citizenship	727-5748
Information, general - Memorial Library Reference Librarian	263-2232
Insurance Merit Ratings for Motor Vehicles, Mass. Department of Public Safety	727-7017
Lead Poisoning - Mass. Department of Public Health	1-800-532-9571
Medical Questions - Tel-Med-Tapes on medical subjects	266-4300
Medicare - Mass. Department of Elder Affairs	1-800-882-1228
Nursing Rest Homes - questions, Mass. Office of Health Regulation - Division of Long-term Care	727-5864
Operation Peace of Mind (General Purpose)	231-6946
Operation Venus (VD information)	1-800-523-1885
Poison Control Center (Boston), Separate from but located in Children's Hospital	1-800-682-9211
Public Transportation - Mass. Office of Transportation	727-3200
Rape Crisis Center	1-800-492-7273
Self-Help Information - questions about state law, Office of Consumer Affairs	727-7780
Social Security - Mass. Department of Elder Affairs	423-3700
Solar Action Office - Office of Consumer Affairs	727-7297
Special Education - Mass. Department of Education	727-8534
State Roads and Highways - Public Information, Mass. Office of Transportation	727-4898
Student's Financial Aid Hotline	1-800-882-2037
Supplemental Security Income - Mass. Department of Elder Affairs	423-3700
Unemployment - Mass. Division of Employment Security	897-9317 or 897-9318
Utilities - complaints - Mass. Department of Public Utilities	1-800-392-6066

FEDERAL

Auto Recall Hotline, Safety information on various makes and models of autos	1-800-424-9393
Consumer Product Safety Commission, Safety information on non-drug, non-auto products	1-800-638-8326
Internal Revenue Service	1-800-392-6288
Job Information Center	1-800-882-1821
Runaway Switchboard (National)	1-800-621-4000
Solar Heating & Cooling Information Center	1-800-523-2929
Toll-free number information (given by Area Code)	1-800-555-1212

Note:

The Reference Librarian on duty will respond to telephone requests for information generally available in the Library, such as other "help" numbers and addresses, bibliographies, and the extraction of reference information. If requested information is not found locally, outside sources may be used, or the caller referred to them.

1982 Acton Town Report

REPORTS
OF THE
SELECTMEN
AND OTHER OFFICERS
OF THE
TOWN OF ACTON,
FROM
FEB. 26, 1881, TO FEB. 26, 1882,
INCLUDING THE
MARRIAGES, BIRTHS AND DEATHS IN 1881.
ALSO, THE
REPORT OF THE SCHOOL COMMITTEE.



ACTON:
PRINTED AT THE OFFICE OF THE PATRIOT, SOUTH ACTON.
1882.

Dedication

To three employees who passed away during this year, 1982, and whose service and dedication to the Town of Acton will long be remembered.

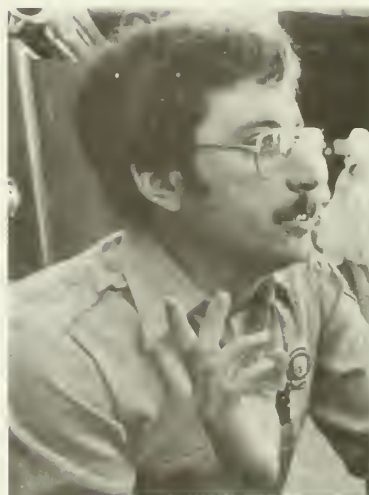
PAUL CASSIDY
12/15/19 - 3/13/82

Paul Cassidy served the town of Acton as Deputy Assistant Assessor from 1976 to 1982. Paul and his wife, Mary, were residents of Bedford and have seven children and five grandchildren. All who came in contact with Paul during his years in Town Hall will remember his friendly smile, quick wit and his willingness to be of assistance in any possible way.



CLIFFORD HICKS
9/23/53 - 3/24/82

Clifford Hicks served the Town of Acton as a Firefighter from 1973 to 1982. Cliff grew up and lived in Maynard. He was very active in Firefighters Local 1904 and held posts as Secretary/Treasurer and Vice President. He was very active in the Toy's for Tots and Muscular Dystrophy drives. Cliff was known for his unselfish efforts and contributions to the community and his friends.



T. MILTON HART
5/16/37 - 12/27/82

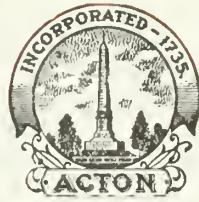
Milton Hart served the Town of Acton as a Firefighter from 1961 to 1982. Milt, his wife Janet, and their three children have been active residents of this community. Milt was especially interested in activities for the youth of Acton and in recent years had made many young friends, while serving as a soccer coach.

As a final tribute to the friendship and respect that his fellow firefighters held for Milt, the department granted him an often expressed wish - Milton Hart was carried to his grave site by Engine #21.



For Reference

Not to be taken from this room



1982 Annual Reports

**Town of
Acton, Massachusetts**

R

974.44

A 188

**Two Hundred and Forty-Sixth
Municipal Year**

For the year ending December 31st

REFERENCE BOOK
ACTON MEMORIAL LIBRARY
ACTON, MASSACHUSETTS 01720

National, State, and County Officials

President
RONALD W. REAGAN

Vice-President
GEORGE H.W. BUSH

Senators in Congress

Edward M. Kennedy
Paul E. Tsongas

Representative in Congress
5th Congressional District

James M. Shannon

Governor
of the
Commonwealth of Massachusetts

EDWARD J. KING

Lieutenant Governor

Thomas P. O'Neill, III

Secretary of the Commonwealth

Michael Joseph Connelly

Treasurer and Receiver General

Robert Q. Crane

Auditor of the Commonwealth

John J. Finnegan

Attorney General

Francis X. Bellotti

Councillor, 3rd Councillor District

Herbert L. Connolly

Senator, Middlesex/Worcester District

Chester G. Atkins

Representatives in General Court
14th Middlesex Representative District

John H. Loring

MIDDLESEX COUNTY

County Commissioners

Thomas J. Larkin
Michael E. McLaughlin
John L. Danehy

Clerk of Superior Courts,
Middlesex County

Edward J. Sullivan

Register of Deeds, Middlesex South District

John F. Zamparelli

County Treasurer

Rocco J. Antonelli

Register of Probate and Insolvency

Paul J. Cavanaugh

District Attorney

John J. Droney

County Sheriff

Edward F. Henneberry

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Administration



Town Hall

Board of Selectmen

Throughout 1982, the Board of Selectmen dealt with two major issues: environmental protection and financial administration. To deal with the workload both issues created, the Board established goals and objectives.

In the area of environmental protection, the Board identified five projects that deserved priority attention: the W. R. Grace consent decree, the Lycott groundwater protection study, revision of the Town's zoning bylaws, the proposed transfer station, and the Town's septage disposal area.

Following an oil spill at the W. R. Grace site in August, the list was revised to include this as a priority item.

The Technical Advisory Committee has provided much assistance in dealing with this incident as they did in the Styrene Incident. The expertise that they bring to these issues, is invaluable to the Board and the Manager.

In December, the Board appointed representatives from various town boards involved in groundwater issues to form a Groundwater Protection Committee. This committee, recommended by the Lycott Study, is to coordinate the efforts of the boards in developing a comprehensive ground water protection program.

In the area of financial administration, the Board set eight objectives: preparation of a five year plan, development of a capital budget, classification of property taxes, review of the finance committee's budget guidelines, consideration of a Proposition 2 1/2 override, implementation of cash management systems, review of the Town's fee structure, and adoption of encumbrance accounting.

In addition the Board appointed advisory committees to study ways to control the cost of legal services and police and fire overtime. The Board also appointed citizen com-

mittees to implement the Town's South Acton revitalization plan, to study traffic, and to review the Town and School Department's computer systems.

During the year, the Board also implemented the Town's new charter and developed individual goals for the Town Manager.

Following two years of research and preparation, the Cable TV Advisory Committee's efforts culminated in the licensing of Adams-Russell. The Board has asked the committee to continue in its advisory role as the cable system is being installed.

While environmental protection and financial administration dominated the Board's attention most of the year, Annual Town Meeting featured a different set of issues.

Following the passage of an advisory question that favored adoption of a local gun control bylaw, the Board presented an article requesting home rule legislation empowering the Town to ban so-called Saturday Night Specials. Following two nights of debate, the article was defeated by a 547 to 306 vote.

However, Town Meeting did approve a bylaw requiring restaurants with seating for more than 25 persons to set aside a quarter of their seats as a "No Smoking" area. Town Meeting also approved two resolutions supporting a mutual, verifiable freeze on nuclear weapons and rejecting the state's Civil Defense plan that recommended evacuation to Keene, N.H., in the event of a nuclear attack.

The Board of Selectmen conducted public hearings on 15 Site Plans and 10 Free Standing Signs that they considered and decided.

Donald Gilberti replaced Stanton Collins on the Board following Town Meeting, and the new Board elected Gregory Jarboe as Chairman, Pam Resor as Vice-Chairman, Donald Gilberti as Clerk. Joan Gardner and Nancy Howe continued to serve as members.

The Board of Selectmen would like to extend a special "Thank You" to all the volunteers who serve the Town of Acton for countless hours on the many boards and committees involved in local government. Acton is fortunate

SELECTMEN'S REPORT.

Appropriations and Receipts.

Unexpended balance of last year,	\$3,680 10
Corporation Tax,	857 60
National Bank Tax,	653 90
Aaron C. Handley, rebate on council fees,	25 00
John Fletcher, for Stone Step,	1 00
John E. Cutter, for oxen,	173 55
State Tax,	1,080 00
County Tax,	542 70
Regular Town Grant,	7,000 00
Schools,	3,000 00
Roads,	1,500 00
Overlaysings,	277 98
Soldiers' Aid,	304 00
Relief of Indigent Soldiers,	96 00
State Treas. Mass. School Fund,	180 21
" " Dog Fund,	173 95
Interest on money in bank,	71 73
Charles Wheeler, stone sold,	1 00
John Fletcher, lots in Woodlawn Cemetery,	33 00
J. E. Cutter, errors in discount, 1880,	15 00
J. Tuttle, use of Town Hall,	68 78
	-----\$19,733 50

nate to have so many dedicated citizens whose concern for the quality of life in our community has prompted them to devote so much time and energy to this service.

Gregory Jarboe, Chairman
Pam Resor, Vice Chairman
Donald Gilberti, Clerk
Joan Gardiner
Nancy Howe

Town Manager's Report

During 1982 we sought to maintain the service levels adopted after the passage of 2 1/2 and to initiate long range planning to insure future needs can be met.

Town Meeting voted a town operating budget at the Annual Town Meeting of \$4,912,701. This was supplemented by \$51,522. at a Special Town Meeting held in the fall to fund the police salaries which had not been negotiated at the time of the annual Town Meeting for a local government expenditure of \$4,964,223 out of a total expenditures of \$16,375,287. This represents a 4.5% increase in the Town government portion of the budget. Among the significant changes were the funding of a Town audit; a reorganization of the Treasurer/ Collectors office into a Financial Administrator's Office responsible for tax collection, general treas-

ury, risk management, and data management systems; and a consolidation of the Town's buildings and grounds maintenance into a Buildings and Grounds Department. The purpose of this reorganization was to give greater efficiency and more emphasis to maintenance. Among the major Town Meeting actions was the authorization to purchase a new ambulance, and the approval of funds to complete the preliminary design for a transfer station.

1982 also saw the completion of our first year under Proposition 2 1/2. As a result of higher than estimated savings from cuts voted at Town Meeting, efficiencies generated by Department Heads and lower than anticipated fuel costs the Town showed a return of \$165,768.27 or 3.4% to the General Fund. Revenues also exceeded estimates by \$241,951.54

or 7.7% of local receipts due to higher than estimated Excise Tax revenues, new fees, and higher interest income on Town funds.

Major projects include development of plans for a transfer station. The Engineering Department has been responsible for coordinating this effort, working with a group of neighbors, the Solid Waste Advisory Committee, the Permanent Building Committee, and SEA Consultants employed by the Town to provide technical assistance. The result of these plans will be presented at the 1983 Town Meeting.

Another issue is the future of the Septage Lagoon Area in North Acton. The Water District finalized plans this year to develop wells in North Acton which abut the septage disposal area. We have reviewed the feasibility of maintaining both facilities, while insuring clean and safe water. The development of an artificial barrier between the two can insure adequate protection. This data was presented to the State which has agreed to allow the Town to pursue more detailed engineering studies. Final approval is contingent upon the satisfactory design, which is expected to begin in 1983. A revaluation of town property was begun the final results of which will be completed in the Spring of 1983.

The Town also began long range planning. A task force consisting of Gena Manalan, Matt Mleziva, Bill McCarthy, David Freese, Roy Wetherby and Bob Kessler and myself prepared a five year plan which projected revenues and expenditures, using FY 82 as the base year. The plan shows that under Proposition 2 1/2 in its present form expenditures based on a 5 to 6% annual growth rate will exceed revenue growth within two to three years. After a presentation was made to the School Committee and

the Board of Selectmen it was agreed to place an override question on the Ballot in 1983.

In 1982 we lost several town employees: Clifford Hicks, and Milton Hart, firefighters and Paul Cassidy, Deputy Assistant Assessor. All three men served the Town very ably and their untimely deaths were a shock to all of us. Their contributions to the Town will be missed. In addition, Victor Stewart, Assistant Assessor, and Walter O'Connell, Treasurer Collector, resigned to pursue other opportunities. David Bolton, an Appraiser with experience working in the private sector at revaluation firms and banks, was appointed Assistant Assessor in June and is completing the revaluation. Mr. Dan Brosnan, former Finance Director for Brattleboro, Vermont joined us in July to become the Town's first Financial Administrator. Beth McCurdy, Conservation Assistant resigned to return to school and was replaced by Julie Lipton, a former planning assistant with the Conservation Commission in West Hartford, Connecticut.

This year's Town Report includes an organizational chart, which is required under the new Charter and reflects the new organizations created by the Financial Administrator and Building and Grounds Departments.

I wish to thank the many citizens who have provided assistance and welcome during my first year as Acton's Town Manager, and a special thanks to the Town employees for their hard work and dedication. I look forward to working with the residents of Acton in 1983.

Nancy H. Banks
Town Manager

Elected Town Officers

MODERATOR

Donald MacKenzie 1983

SELECTMEN

Donald R. Gilberti 1985
Nancy C. Howe 1984
Pamela P. Resor 1984
Joan N. Gardner 1983
Gregory M. Jarboe 1983

LOCAL AND REGIONAL SCHOOL COMMITTEES

Frederick Nohmer 1985*
Jacqueline Watkins 1985
Robert Evans 1984**
F. Dore Hunter 1984
Sally K. Campbell 1983
Anne H. Ridley 1983
Patrick A. Cataldo 1983****
Linda B. Graesser 1983****

*,** Resigned, ***,**** Appointed

TRUSTEES OF MEMORIAL LIBRARY

Dennis J. Ahern 1985
Helen Murphy 1984
Joseph D. Grandine II 1983

ACTON HOUSING AUTHORITY

Marianne Maguire 1987
Ralph B. Peek 1986
Marlin N. Murdock 1985
Joseph Mercurio 1983
James Sargent 1983

TRUSTEES OF WEST ACTON FIREMAN'S RELIEF FUND

James B. Wilson 1985
Malcolm S. MacGregor 1984
Frederick A. Harris 1983

ACTON FIREMAN'S RELIEF FUND

Richard A. Lowden 1985
John F. McLaughlin 1984
Walter W. Sprague 1983

TRUSTEES OF CHARLOTTE GOODNOW FUND

Thelma L. Boatman	1985
Nancy Anne Gilberti	1984
James N. Gates	1983

TRUSTEES OF CITIZEN'S LIBRARY
ASSOCIATION OF WEST ACTON

Dianne Wehr	1985
Jane Gallagher	1984
Frances Bissell	1983

Appointments Made by Town ManagerADMINISTRATIVE ASSISTANT

Stephen Bright	1983
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ASSISTANT ASSESSOR

David Bolton	5/31/83
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BUILDING COMMISSIONER

Don P. Johnson	1983
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LOCAL BUILDING INSPECTOR

Maithias Mulvey	1893
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COMPUTER ADVISORY COMMITTEE

Bayne, Joseph	1983
Brockway, Douglas	1983
Doyle, James	1983
Dye, Robert	1983
Hinke, Linda	1983
Meyer, Richard	1983
Morvay, Roslyn	1983
Tang, Nina	1983
VanEmburch, Robert	1983

CONSTABLES

David Allen	1983
Joseph C. Brown	1983
David J. Carpenter	1983
Frederick J. Hryniewich	1983
Charles A. Morehouse	1983
Robert S. Rhodes	1983
Christine M. Joyce	1983
James Fenton	1983

DEPUTY BUILDING INSPECTOR

David F. Abbt	1983
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DEPUTY FOREST WARDEN

Donald F. Copeland	1983
Clarence G. Frost	1983

DEPUTY INSPECTOR
OF GAS PIPING AND APPLIANCES

Warren E. Bemis	1983
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DEPUTY INSPECTOR OF WIRES

Lawrence Tucker	1983
-----------------	------

DIRECTOR OF CIVIL DEFENSE

Donald W. Macaulay	1983
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DEPUTY DIRECTOR

Robert Ingram	1983
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CIVIL DEFENSE FIRE DEPARTMENT

Peter Robinson, Advisor	1983
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Firefighters - Auxiliary

David Bullard	1983
Mark Seidel	1983
John Hawkes	1983
David Pizzano	1983
Bruce Vinal, Jr.	1983
Clifford Clark	1983

Auxiliary Police Officers

Kenneth Sundburg, Deputy Director	
Charles Day, Captain	Norm Nicholson
Jack Batchelder, Lt.	Donald Day
Dean Charter, Sgt.	Jeffrey Dudley
Ptl. Janet Morino	Seth Campbell
Ptl. James Goodemote	William Harrington
Ptl. Jack Howes	David Posmoga
Pamela Lynn Derie	John Dristilaris
Kenneth Carroll	Keith Batchelder
Kimberly Doughty	Walter Pizzano

All 1983

Advisor to Auxiliary Police

Sgt. Robert Rhodes

Explorer Post 7

John Andrews	Karen Hill
Joyce Campbell	Mike Coughlin
Donny Cullinane	Debbie Day
Chris Dudley	Linda Macaulay
Sally Donaldson	Mike March
Chris Gauthier	Ann Marino
Darring Sinclair	Chris Soar
Meg Stokinger	Steve Viviano
Jon Watson	Randy Watson

Adult Leaders

Glenn Campbell	Seth Campbell
Charles Day	John Hawkes
Mark Hickox	Richard A. Hickox
Larry Hill	Connie Sue Ingram
Robert Ingram	William Klauer
Norman Lake	Ellen Lambert
Carole Lee Landry	Donald Macaulay
Eleanor Macaulay	Thomas Wetherbee

DIRECTOR OF PUBLIC HEALTH

Steven Calichman	1983
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TOWN OFFICERS FOR 1882.

Town Clerk.

WILLIAM D. TUTTLE.

Selectmen.

D. J. WETHERBEE. JOHN WHITE. PHINEAS WETHERBEE.

Assessors.

WM. D. TUTTLE. PHINEAS WETHERBEE. LUCIUS S. HOSMER.

Overseers of the Poor.

ELISHA H. CUTLER. OTIS H. FERRIS. LUKE BLANCHARD.

School Committee.

GEO. CHANDLER. JOB W. DUPEL. 2 years; LUCY M. MEAD. CHAS. D. GRIGGS. 1 year; two to be chosen at April meeting.

Highway Surveyors.

DANIEL WETHERBEE. CHARLES WHEELER. ABRAM H. JONES.

Fence Viewers.

WM. W. DAVIS. JOHN R. HOUGHTON. NAHUM C. REED.

Surveyors of Lumber.

WM. B. DAVIS. EDWARD F. RICHARDSON. L. W. STEVENS.

GEO. H. HARRIS. CHAS. B. STONE. E. J. ROBBINS.

JAMES B. TUTTLE.

Surveyors of Wood.

E. J. ROBBINS. H. D. PARLIN. WM. B. DAVIS. I. W. FLAGG.

J. W. LOKER. GEO. H. HARRIS. CHAS. B. STONE.

LUCIUS S. HOSMER. SOLOMON L. DUTTON. A. S. FLETCHER.

JAMES B. TUTTLE. CHARLES H. TAYLOR.

Cemetery Committee.

JOHN FLETCHER. WILLIAM W. DAVIS. JOSEPH F. COLE.

Surveyors of Hoops and Staves.

DAVID M. HANDLEY. AUGUSTUS FLETCHER.

Field Drivers.

CHAS. B. STONE. FRANK W. HOUGHTON. AUSTIN E. LAWRENCE.

JAMES C. WHEELER. H. B. WHITE. ERI S. BROOKS.

OSHA KNOWLTON. GEORGE SMITH.

DOG OFFICER

Patrick Palmer 1983

FENCE VIEWER

David F. Abbt 1983

FIELD DRIVER

William J. Durkin 1983

FIRE CHIEF

Malcolm S. MacGregor 1983

FIREMEN

(standing appointments)

Captain in Charge of Fire Preventions Bureau

Robert C. Craig

Captains

Clarence Frost. Donald Copeland

Bernard Caouette

Robert C. Craig Edward Bennett

Firefighters

Forrest Emerson Bean III	David Calkins
Joseph Conquest	Wayne A. Decker
Clifford K. Hicks**	Milton Hart**
James S. Kessler	William Klauer
David G. Nichols	Carl Robinson
William H. Soar, Jr.	Malcolm Perkins
Paul Simeone	Charles Sweet
Bruce L. Vinal	Robert Wetherbee
George B. Williams III	James Young
Peter A. Robinson	Brent Wheeler
Richard O'Leary	William M. Priminao
Brian Richter	Robert A. Vanderhoof

Firefighter/EMT

James D. Fenton	Daniel Morse
Russell Salamone	Dana C. Flint
Robert Sabourin	

Fire Department Dispatchers

Edward Power Jr.	Robert Sabourin*
David Hillman*	Keith Robinson

Call Firefighters (Standing Appointments)

Lieutenants

Richard Gallant	Carl Simeone
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Firefighters

(Acton Center Station)

Fred Brough	Mark Deloury
Gary Finneault	William Hartman
Fisher Hills, Jr.	Scott Vanderhoof
Robert Sabourin	Richard Swenson

(South Acton Station)

David Soar	Doug Stone
Kendall Hicks	David Hillman
Robert W. Puffer, III	Allen Nelson
Alan J. Waters	Jeff Hillman
Kenneth March	Eric Nelson
James Patton	William Soar
Robert Wilhide	

(West Acton Station)

Keith Robinson	Michael Smith
Charles Nevela	John McGrath
Kevin Lyons	Geoffrey Neagle
Lawrence Nichols	

FOREST WARDEN

Malcolm S. MacGregor	1983
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INSPECTOR OF ANIMALS

Patrick Palmer	1983
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INSPECTOR OF GAS PIPING & GAS APPLIANCES

Charles Malsabenden

INVESTMENT ADVISORY COMMITTEE

David B. Freese	1983
James L. Greenbaum	1983
Howel T. Evans, Jr.	1983
Charles F. Putnam	1983
Nancy C. Howe	1983
Brewster Conant	1983

INSPECTOR OF WIRES

Clarence C. Frost	1983
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KEEPER OF THE LOCKUP

Chauncey R. Fenton, JR.

POLICE DEPARTMENT

(Standing Civil Service Appointment)

Chauncey R. Fenton Jr., Chief

Sergeants

Robert S. Rhodes	George W. Robinson
John T. McNiff	Robert P. Macleod
Robert L. Parisi	

Patrolmen

Bernard Harrison	Stephen McCarthy
William Hayes	Paul McGovern
Dona'd Bresnick	Paul Cogan
Brian Goodman	Robert L. Cowan
Lawrence Dupont	Bruce Nadeau
George Dristilaris*	Frank Widmayer
Calvin O'Coin	Albert Crowley, Jr.
Thomas Rogers	James McPadden
Ronald Johnson	Raymond Grey Jr.
Dennis Thompson	Raymond LaRoche
James Green, Jr.*	Daniel Toomey
John Flagherty	

Dispatchers

Edward F. Powers	John MacLeod
Dean Charter	John McMaster
James Creen	John Dristilaris

Matrons

June Carney	1983
Christine M. Joyce	1983

Special Officers

Edmond Diagnealut - W. R. Crace	1983
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Westford Special Police Officers for Acton
All 1983 expirations

Joseph Connell	Edward A. Cossette
Douglas L. Deware	David W. Hogg
Francis H.Chandonait Jr.	John Caron
William F Duggan	Patrick D. Haran
James Hayes	George E. Higgins
Michael Jelley	Terence J. Kane
George W. MacGregor, Jr.	Paul M. Montminy
Raymond V.Peachey	Timothy L. Pomerleau
Edward P. Rochon,Jr.	Joseph J. Roy
John Tzikopoulos	Robert E. Smith Jr.
Robert M. Welch, Jr.	James Doolin
Hervey Cote	

PUBLIC CEREMONIES & CELEBRATIONS

Richmond P. Miller	1983
Martha Steeves	1983
David H. Donaldson	1984
E. Wilson Bursaw	1984
Robert W. Ingram	1985

PUBLIC WEIGHERS

William J. Durkin	1983
Bernard W. Harrison	1983
Robert S. Rhodes	1983
George w. Robinson	1983
Francis S. Mazza	1983
Phyllis Szidat	1983
James A. Barbato	1983
Robert M. Greenough	1983
Paul J. Mariano	1983

RECREATION DIRECTOR

Thomas Haggerty	1983
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SEALER OF WEIGHTS AND MEASURE

James McPadden

STREET LIGHT COMMITTEE

Booth D. Jackson	1983
H. Stuart MacGregor	1983
Leslie F. Parke	1983

SUPERINTENDENT OF CEMETERIES

T. F. Stewart Kennedy	1983
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SUPERINTENDENT OF STREETS

Allen Nelson	1983
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TOWN BUILDING/LAND ACQUISITION

David Abbt	1983
Richard J. Calandrella	1983
Cerald B. Gallagher	1983
Richmond P. Miller	1983
Michael Rosenbaum	1983

TOWN ENGINEER

Ralph W. Herrick, Jr.	1983
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TOWN FOREST COMMITTEE

Emery D. Nelson	1983
Franklin H. Charter	1983
Charles Landry	1983

TOWN REPORT COMMITTEE

Dennis J. Ahern	1983
Marilyn L. Barstow	1983
J. M. Graetz	1983
Sharon Mittelholzer	1983

VETERANS' AGENT &
DIRECTOR OF VETERANS' SERVICE

Paul Cassidy**	1982
Carol Lake - Interim*	
Thomas Rogers	1983

VETERANS' BURIAL AGENT

T. F. Stewart Kennnedy	1983
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VETERANS' GRAVES OFFICER

T. F. Stewart Kennnedy	1983
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* Resigned
** Deceased

Appointments Made by Selectmen

BOARD OF ASSESSORS

James J. Kotanchik	1985
Edward H. O'Donoghue, Jr	1984
Raymond Bintliff	1983

AUDITING MONITORING COMMITTEE

George S. Annis	1983
James J. McPadden	1983
Cornelius E. Coughlin	1983
William Kingman	1983
Nancy Howe	1983

CABLE TV ADVISORY COMMITTEE

John LeBaron	1983
Ronald H. Rosenthal	1983
John Thorp	1983
Ronald Vavruska	1983
Lawrence Weil	1983
John Covert	1983
Earl Steeves	1983
Jay Howard Frolick	1983
John L. Steele, Jr.	1983

HANSCOM FIELD ADVISORY COMMITTEE

E.V.Tear	1983
Charles Kadison (Alternate)	1983

LOCAL ARTS COUNCIL

Jane Isaacs	1984
Wanda Null	1984
John E. Ormsbee	1984
William F. Ryan	1984
Maurice Sagoff	1984
Nelson Zeigler	1984
Shirish Korde	1984
Marsha Dishman	1984
Dorothy Richter	1984
Linda Barlow	1984
Kit Jorrens	1984
Barbara Bender	1984

Alternates

Marsha Shamel	Ginger Lopez
Nancy Carroll	Jane Gallagher
	Charlotte Sagoff

NORTHEAST SOLID WASTE COMMITTEE

John Loring	1983
Associate	
Alan Merrill	1983

PERSONNEL BOARD

Grant Bowry	1983
Walter E.C. George	1984
Henry J. Hogan, III	1983
Walter L. Levensaler	1984
Henry M. Young	1985

ACTON'S DESIGNEE TO THE MIDDLESEX COUNTY
ADVISORY BOARD

Gregory M. Jarboe	1983
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PLANNING BOARD

Sandy Bayne	1984
Pamela Harting-Barratt	1986
Julie McCarthy*	1983
Norman Weare	1985
Duncan Wood	1983
Neal Grolnic	1987

REGISTRAR OF VOTERS

Elizabeth A. Barbadoro*	1983
David E. Driscoll	1985
George F. Tuttle	1983
Maureen Pasik	1985

TOWN MANAGER

Nancy Banks	1984
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ADVISORY COMMITTEE ON SOLID WASTE

Joan N. Gardner	1983
Steve Lewis	1983
Charlotte Sagoff	1982
Alan Merrill	1983

Staff Members

Eric Durling
Ralph E. Herrick, Jr.

ADVISORY COMMITTEE ON TRANSPORTATION

Frank R. Flood	1983
John S. Hitz	1983
Curtis H. Spenny	1983
Jacqueline M. Shahood	1983
Steven R.J. Brueck	1983
Vincent G. Gavin	1983
Cheryl J. Rand	1983

BOARD OF APPEALS

Harold W. Flood	1983
Kenneth L. Grinnell	1985
Marilyn Peterson	1984

Associate Members

John F. Pasieka
Marion Maxwell
David Freese
William Becklean

ARCHIVES COMMITTEE

Charles M. MacRae	1985
Raymond Shamel	1985
Lawrence T. Story	1983
Lydia R. Lesure	1984
Gilbert S. Osborn	1985
Donald O. Nylander	1983

WASTEWATER MANAGEMENT ADVISORY COMMITTEE

Daniel J. Costello	1982
Allen Oi	1982
Stanley J. Spotkill	1982
Johannes E. Klinkmueller	1982

TOWN CLERK

Lydia R. Lesure	1985
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CONSERVATION COMMISSION

Judith A. Clark	1985
Brewster Conant	1985
Charles B. Freeman*	1985
Saskia Huising*	1984
Dana Sawyer	1983
Cynthia E. Torkelsen	1984
Mary A. Donovan	1984
Thomas Taylor	1985

Associate Member

Rae Kilkenny	1986
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TOWN COUNSEL

Acheson J. Callaghan, Jr.	1983
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HISTORICAL COMMISSION

Anita Dodson	1984
Marian E.H. Houghton	1983
William Klauer	1984
Robert H. Nylander	1985
Betsy Conant	1985

YOUTH COMMISSION

Peter L. Gauthier	1983
Vanetta M. Hunter*	1982
Jean K. Roberts*	1982
Gary Wehr*	1984
Linda Kinash*	1983
Mark Douglas Fowle	1982
George B. Lucas	1983
Patti Sanford	1984
Robert Skillen	1985
Vicki Tabor	1985
Eugene Trainor	1984
Ann F. O'Neill	1984

Associate Member

Paul V. McGovern, Jr.	1984
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Student Member

Kris Bullwinkle
Laurie Reich
Scott Beveridge

Student Coordinators

Kelly Finneran
Sheryl Spratt

AD HOC HOUSING COMMITTEE

Craig Foster	1982
Sandy Harper	1982
Pamela Harting-Barratt*	1982
Ralph Peek	1982
Father Shawn Sheehan	1982
Robert Werner	1982
Gregory M. Jarboe*	1982
Edward J. Federman	1982

TOWN ACCOUNTANT

W. Roy Wetherby	1984
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ASSISTANT TOWN ACCOUNTANT

Mary E. Larson	1984
----------------	------

COMMUNITY RESIDENCE MONITORING COMMITTEE

Nancy Carroll	1982
Louise G. Malcolm	1982
Lorens A.A. Persson	1982
Louis Beauregard	1982

TREASURER/COLLECTOR

Daniel Brosnan	1983
----------------	------

TECHNICAL ADVISORY COMMITTEE TO MONITOR

Richard Cadwgan	1982
Haluk Ozkaynak	1982
John Swallow	1982
Stanley E. Halle	1982
Members appointed by Town of Concord	
Michael Schnitzer	
William Walker	

PRISON ADVISORY COMMITTEE

Pamela Booma	1983
Dore' Hunter	1983
Arnold Rosenfeld	1983

COUNCIL ON AGING

Barbara Willson	1983
Ann Murdock	1983
Anna Riep	1983
Margaret Rennie	1983
Barbara Smith	1983
Henry Young	1983
R. Donald Biron	1983
Constance McNulty*	1983
Alfred Steinhauer	1983
Bernadette Keegan	1983
Norman MacDonald	1983

BOARD OF HEALTH

Daniel Costello	1985
Richard Stephens	1985
Charlotte Sagoff	1984
Sandra S. Nawrocki	1983
Louis Beauregard	1984

CEMETERY COMMISSIONERS

Howard Jones	1985
Charles Putnam	1983
Harlan E. Tuttle	1984

METROPOLITAN AREA PLANNING COUNCIL
REPRESENTATIVE

William C. Sawyer	1983
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COMMITTEE TO REVIEW POLICE AND FIRE
EXPENDITURES

William McCarthy	1983
Frederick Harris	1983
Charles Morehouse	1983
Stanton J. Collins, Jr.	1983
Chauncey R. Fenton	1983
Malcolm MacGregor	1983
Harvey Schmidt	1983
Hugh J. Talbot	1983

COMMITTEE TO REVIEW LEGAL EXPENSES

Mark Scheier	1983
Dore' Hunter	1983
Stephen Lewis	1983
James McPadden	1983
John Gmeiner	1983
Jon Benson	1983
Royce Ginn	1983

ROUTE 2A COMMITTEE

David Deloury	1983
Vincent G. Gavin	1983
Jacqueline M. Shahood	1983
Roy C. Smith	1983
Stephen Steinberg	1983
Duncan W. Wood	1983
Lillian Braden	1983

Associate Members

Louis T. Brock	1983
Wilson Bursaw	1983
Richard Gallatin	1983
Mona Bornhorst	1983

SOUTH ACTON REVITALIZATION COMMITTEE

Bart Wendell	1983
Prudence Spencer	1983
Charles Freeman	1983
Ann Simeone	1983
Debra Alesbury	1983

RECREATION COMMISSION

Beatrice Perkins	1983
Carol Mahoney*	1986
Jean Roberts	1985
Vanetta Hunter	1986
Charles Morehouse	1983
Warren Orcutt	1985

Appointments Made by Moderator

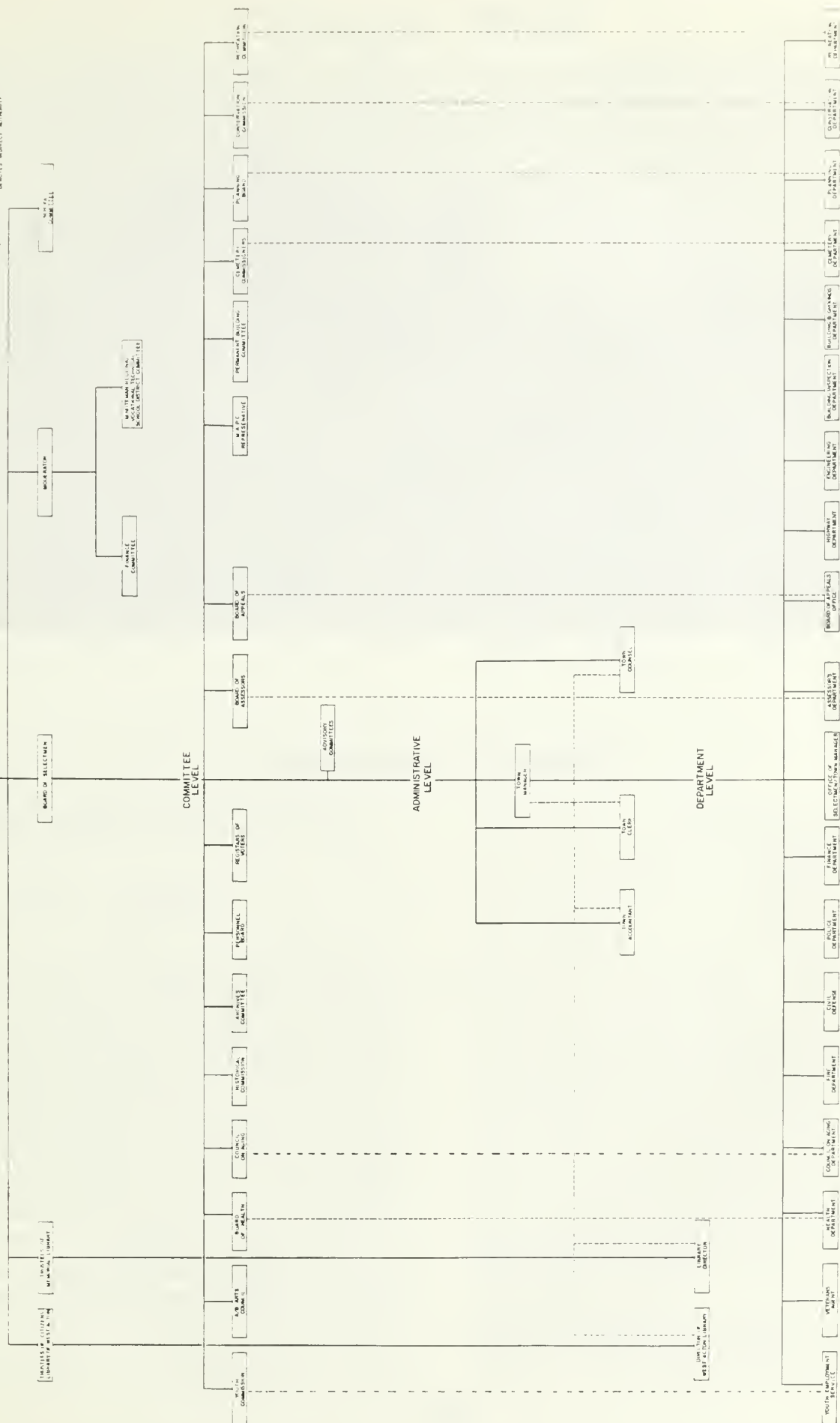
FINANCE COMMITTEE

Robert Brandon	1985
Wilson Bursaw*	1982
Cornelius Coughlin	1983
David Freese*	1982
Nancy Gerhardt	1983
Royce Ginn	1984
Gena Manalan	1985
John Murray	1983
H. Clay Moore	1984
Jon Benson	1985
Tom Downing	1985

MINUTEMAN REGIONAL VOCATIONAL
TECHNICAL SCHOOL DISTRICT COMMITTEE

John W. Putnam	1983
Palo A. Peirce	1983

ACTON TOWN GOVERNMENT

ELECTED
LEVEL
$$\begin{aligned} \Delta_{\text{H}}^{\circ}(\text{H}_2\text{O}) &= -285.8 \text{ kJ mol}^{-1} \\ \Delta_{\text{H}}^{\circ}(\text{CO}_2) &= -393.5 \text{ kJ mol}^{-1} \\ \Delta_{\text{H}}^{\circ}(\text{H}_2\text{O}) &= -285.8 \text{ kJ mol}^{-1} \end{aligned}$$


Town Services



Davis Farm, c. 1901

Highway Department

GENERAL

Street sweeping this year started in South Acton. All streets were swept. In the Spring of 1983 we will start in West Acton.

The septic systems at Town Hall and the Center Library were reconstructed. The septic system at the Police Station was completed. A new dry well was added to the garage floor drain system.

The culvert on River Street was completed and the street was repaved.

Phone system trenches were dug at different locations in the school complex.

Passage gates were installed for the Conservation Department at the Jenks land on Central Street and the turnaround on Robbins Street.

On Strawberry Hill Road, 200 feet of granite curbing was installed.

About 3,200 yards of gravel was processed at the Honey Pot area, and 4,500 yards of loam was blended at the landfill.

Roadsides were mowed where needed. Mowing of the Town Common and Town lands were moved to a newly formed Building and Grounds Department.

Signs, barricades, and horses were made and painted during bad weather for use during construction and road emergencies.

Painting of center lines, fog lines, crosswalks, and various parking lots was done.

All potholes were filled where and when needed.

DRAINAGE

Catchbasins were cleaned and repaired where needed.

A new 36 inch culvert with headwalls was installed on Central Street. On Lothrop Road; 500 feet of 6 inch perforated pipe and one catchbasin. On Cherry Ridge Road; 120 feet of 6 inch perforated pipe. On Redwood Road; 460 feet of 6 inch perforated pipe. On Alcott Street; 250 feet of 6 inch perforated pipe and one catchbasin. On Black Horse Drive; 100 feet of 6 inch perforated pipe. On Trask Road; 150 feet of 6 inch perforated pipe. On Flintlock Drive; 200 feet of 6 inch perforated pipe. On Harris Street; 120 feet of 12 inch and one catchbasin. On School Street; 200 feet of 12 inch and two catchbasins. At Town Hall; 120 feet of 6 inch perforated pipe. On Ester Brook Road; a catchbasin was installed.

Several large willow trees were removed on Spencer Road because their roots kept plugging a drain pipe.

PRIMARY & SECONDARY ROADS

Large stones which were coming through street surfaces were dug out and the holes filled and compacted. The roads were swept then leveled with hot top. The manholes were checked, repaired and raised to grade on the streets that were hot topped.

After stone sealing, all surplus stone was swept up and driveway approaches were adjusted.

The following streets were stone sealed:

Betsy Ross Circle	Laurel Court
Elm Street	Lilac Court
Haynes Court	Phalen Road
Henley Road	

The following streets were hot topped:

Agawam Road 1,000'	Hayward Road 3,000'
Beverly Road	Minot Avenue 1,300'
Black Horse Drive 1,300'	Nadine Road
Doris Road	Powder Horn Road
Durkee Road	Flintlock Drive
Ticonderoga Road 1,200'	Flint Road 700'
Tuttle Drive 1,200'	

LANDFILL

256 feet of 8 foot stockade fence was erected along Route 2 and the abutting property on the east side. 3,700 feet of chicken wire was installed to control blown papers. A bucket truck was hired to attach the wire to the trees because of the height.

The area is almost out of room with a few thousand yards of gravel left on the site. Next year we will start to close the site.

HONEY POT

Six million five hundred thousand gallons of septage was received. The beds were cleaned when needed. #1 and #2 leaching fields were repiped to #1 lagoon, trying to stay clear of the proposed Water District land. The Winter holding tank was rebuilt, regraded and hot topped. It will be seeded in the spring.

SNOW

Snow fence was placed at several drifting spots. Snow markers were placed in sub-

Regular Highway Work.

Paid Charles Wheeler,	\$662 20
“ by order County Commissioners,	169 44
A. H. Jones,	631 52
“ by order County Commissioners,	122 67
	<hr/> \$1,585 83

divisions where berm is a problem for plowing. Sand barrels were placed at trouble spots.

The first sanding came on December 5th with one inch of snow. The last sanding came on April 6th with 15 1/2 inches of snow. The total amount of snow for the season was 78 1/2 inches. The Department was called on 45 times, for 27 full sandings, 15 ice sandings, and 3 spot sandings. There were 8 plowable snow storms, of which 3 had to be picked up.

Sand and salt were made available to all Towns people in the salt shed at the rear of the Highway Building on Forest Road.

The Ice House Pond was plowed for skating.

EQUIPMENT

The Department received a new Mack tractor and 30 yard Hill dump trailer from the town. The garage received a new transmission jack and a 5 ton portable air jack.

I would like to thank the Department for their cooperation and the many jobs well done. I would like to thank all Departments for the help they have rendered.

Allen Wilson
Highway Superintendent

Transportation Advisory Committee

During the past year we conducted a sidewalk planning study. Repair of existing sidewalks and planning for new sidewalks are included. Criteria established for new construction include demand, safety and geography. The committee received advice in this planning effort from many people and wishes to thank the School Committee, Planning Board, Recreation Commission and Conservation Commission and the Board of Selectmen for their guidance. We benefited from informative meetings with the Town Manager and the Engineering and Highway Departments. We view the planning effort as an on going project and seek input from concerned citizens.

Two areas that would benefit from the construction of new sidewalks are the section of Rt. 111 from the Rt. 2 intersection to Kelly's

Corner, across from the Finast shopping center, and the section of Rt. 111 in West Acton from Wright Terrace to Juniper Ridge Road.

An ongoing program of maintenance is necessary for existing sidewalks. This has been lacking in the last several years.

The committee was asked to review the report of the Concord Balanced Transportation Committee on Route 62. The study's recommendations had potential major effects on Acton. The review focused on Rt. 62 relocation and its impact on Acton's water supply and traffic patterns. Negative aspects without offsetting benefits, were found.

Members provide transportation expertise to other boards. Rand is Actons representative to the Lowell Regional Transit Authority. Flood is on the South Acton Revitalization

Committee. Gavin and Shahood are members of the newly formed Ad Hoc Committee on Rt. 2A.

Steven Brueck, chairman	Cheryl Rand
Francis Flood	Jacqueline Shahood
Vincent Gavin	Curtis Spenney
John Hitz	

Lowell Regional Transit Authority

The LRTA finances both special transportation services for the Senior Citizens of Acton (Acton Road Runner) and commuter rail service between Acton and Boston.

Acton Road Runner is a curb-to-curb service available on an advance reservation basis to Acton residents who are 60 years of age or older. We can accommodate both ambulatory and wheelchair bound persons. This service is provided by Leasing Systems Development Corp. under a contract to the LRTA and can be used for shopping, medical, recreation, visiting friends and relatives, the Nutrition Program and other special reasons. The schedule is:

Mon., Tue., Wed., Fri. - 9:30-3:30

Thursday - 9:30-4:00

Cost per family is 25¢ per one-way trip within Acton; 50¢ per one-way trip to Concord or Maynard; and 10¢ for the Nutrition Program. To arrange a trip call 263-4691 the day before.

Road Runner ridership was 8,219 for 1982.

Commuter rail service to Boston is operated by the B&M Railroad with 16 round trips per day. In 1982 fares were increased and a weekend family fare was initiated. Over 200,000 passengers used the commuter rail service, the costs of which are borne by the Federal government and the Commonwealth.

Cheryl Rand, LRTA Rep.

Town Engineer

The Engineering Department provides the Town boards, committees and departments with Civil Engineering and Land Surveying expertise; to design, obtain approvals for, and supervise the construction of public works projects; to monitor the sanitary landfill and septage disposal area; to evaluate the engineering aspects of reports and plans for Town boards and commissions; to inspect subdivision construction within the Town to insure conformance with plans and specifications; and to maintain and update Town maps, atlases, and associated files.

The Department staff consists of Ralph W. Herrick, Jr. P.E. & R.L.S., Town Engineer; David F. Abbt R.L.S., Assistant Town Engineer; Eric K. Durling P.E., Assistant Town Engineer; Douglas K. Halley, Junior Civil Engineer; and Elaine Ciccone, Secretary. Dennis P. Ring was hired as an Aide for the summer. Dennis is a student at Roger Williams College studying Architecture and Civil Engineering.

A significant amount of our time this year was occupied by solid waste disposal problems.

In February, this department requested the Board of Health assign two parcels of land where the DPW Building and landfill are located for a transfer station. This was granted in September. Several conditions were placed on this assignment and we hope to resolve them in the coming year.

This Department also did the background work which led to the selection of SEA Consultants from Boston to design the transfer station building. We were active in the negotiations which lead to a contract providing that SEA will design the building while this Department will do the site design work and

obtain all necessary approvals. Work has begun under this contract and will continue through the next two years.

We continued our monitoring of the Forest Road Sanitary Landfill by semi-annual topographic surveys. Our reports to the Mass. Dept. of Environmental Quality Engineering indicate that at our present rate of filling, this site should last until the spring of 1985.

Last year (1981), this department provided location and elevations of test wells and provided other technical data on the Septage Disposal Area for a report being drafted by Goldberg-Zoino. This report, presented in January, determined what impact the Septage Disposal Area had on a potential municipal water supply. Three conclusions were reached: the Septage Disposal Area was hydraulically linked to the potential wellfield; the Septage Disposal Area has created low level contamination of the aquifer but the water quality is still good; the existence of these two facilities "as is" represents an "unacceptable risk". Several recommendations were made and further site investigation indicated an acceptable solution. Confirmation by geohydrological experts needs to be done prior to further engineering and design. In the interim we have provided construction layout and supervision for upgrading in accordance with presently approved plans.

The Department provided field survey and engineering design work for projects by the Highway Department, including the replacement of a culvert on Central Street; minor drainage projects on River Street, Harris Street and School Street; repair of the Town Hall septic system; and replacement of the septic system

at the Memorial Library. The cooperation of Highway Department personnel on these projects was excellent.

The Department surveyed and prepared a plan of the Parker Street/High Street intersection, which will serve as the basis for redesign and reconstruction.

Work for the Cemetery Commissioners consisted principally of grave lot stakeout in Woodlawn Cemetery and Mount Hope Cemetery. We also assisted with marking the edges of roads to be paved at both cemeteries.

Subdivisions are reviewed and inspected by the Engineering Department from initial submission to completion of the roads. This year the "Authentic Homes I" on School Street was the only subdivision reviewed. This plan was eventually withdrawn. We also reviewed the preliminary plan of Bellows Farm Estate off the end of Davis Road.

This Department assisted the Planning Board with a parking study for West Acton Center and with review of the flood plain section of the Zoning Bylaw rewrite.

Subdivision roads under construction that were inspected were: Nagog Park, Wampanoag Drive, Kingman Road, Castle Drive, Freedom Farm Road, and Olde Barn Way. Bond estimates were prepared as requested by the Planning Board to cover the cost of uncompleted work on subdivision roads prior to the lots being released for building.

Setting and maintaining granite road bounds at curves is a continuing project. Road bounds were set on Brabrook Road and Flagg Road to replace bounds destroyed by construction activities during past years.

At Town Manager's request we undertook several projects, including preparation of a capital budget program, review of the cable television provisional license, drafting of the Town organization chart, a comprehensive

street inventory, preparation of a street light reduction program, review of the unacceptable proposal to reroute traffic on Route 62 in Concord through Acton and a visual graph of the significant events in the Grace Chemical case.

The Town Engineer coordinated between Digital and the Massachusetts D.P.W. for the project of installing traffic lights on Great Road at Nagog Square. These lights should be operational next spring.

Staff assistance was provided to the Conservation Commission when Douglas K. Halley "filled in" as Conservation Assistant for ten weeks. We also prepared a small scale wetlands map and reviewed numerous private wetlands projects at their request.

The Department updated a plan for rebuilding sidewalks in Acton Center, and assisted the Sidewalk Study Committee.

The Department critically reviewed the proposed Board of Health Hazardous Waste Regulations.

On a daily basis, the Department handles the tasks of inspecting street cuts related to the installation of utilities and driveways, responding to requests concerning drainage problems, reviewing site plans, preparing street acceptances documents, updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps, providing the general public with information, and assisting the various Town boards and agencies.

We appreciate the cooperation received from the other Town Departments, Boards and Committees. We thank Robert J. Canning for his assistance as well as his diligent and expert efforts towards protecting the health and welfare of the Town's inhabitants.

Ralph W. Herrick, Jr.
Town Engineer

Conservation Commission

The primary function of the Conservation Commission is the implementation of the State Wetland Protection Act (M.G.L. Chapter 131, Section 40) and the Town Wetland Bylaw. The Act and Bylaw are designed to protect the groundwater supply, control flooding, prevent storm damage, prevent pollution and protect fisheries. In accordance with these laws, the Commission issued 13 Order of Conditions, 13 Extension Permits and 17 Requests for Determination of Applicability. There were numerous instances calling for the monitoring of illegal filling activity.

The final draft of Rules and Regulations governing the Wetland Protection Bylaw is near completion. This will create a uniformity of process and define the provisions of the bylaw.

The Commission has been involved in the implementation stage of the groundwater protection program. Commission member Mary Donovan, a civil engineer with the Army Corps of Engineers, was selected as representative to the Groundwater Coordination Committee.

The Commission plays an active role in the site plan review process, contributing not only to aspects related to wetlands, but also to engineering principals, drainage, erosion and sedimentation control devices, water pollution and landscaping.

With the Self-Help Program, the Commission has acquired approximately 1000 acres of Conservation Land. This year a Maintenance and Management Program was begun. Commission members were assigned a conservation parcel and completed detailed inventory forms. The forms were designed to pin-point specific needs including poison ivy control, directional signs and improvement of the trail system. The Commission coordinated the efforts of volunteers and the Engineering Department in the production of six detailed and improved conservation trail maps, which will be contained in educational pamphlets and serve as a basis for the planning of future maintenance and management projects.

The Massachusetts Fruition Program enacted

into law in 1980, has provided the Commission with fruit trees and shrubs for eventual planting on Conservation Land. Blueberry bushes, apple, maple and dogwood trees are being tended in selected nursery locations prior to being planted on conservation land.

The Commission also leased two parcels of land for agricultural uses, the Quinn Land for horse grazing, and the Rt. 2 Land for crops.

After the resignation of Charles B. Freeman and Saskia Huising each of whom served as Chairman, Cynthia E. Torkelsen was elected Chairman. Two new members, Thomas Taylor and Michael D. Graesser were appointed to the Commission. The Commission thanks Douglas K.

Halley and the Engineering Department for their assistance to the Commission.

Julie M. Lipton was appointed as Conservation Assistant to work 30 hours per week. She brings to Acton her experience in wetlands, conservation, land development and planning.

Cynthia E. Torkelsen, Chmn.
Judith A. Clark
Brewster Conant
Mary A. Donovan
Michael D. Graesser
Dana D. Sawyer
Thomas Wm. Taylor

Cable Television Advisory Committee

After studying cable television technology and the way it could be used in the Town for entertainment, education, and business the Cable Television Advisory Committee recommended that the Board of Selectmen initiate the franchising process. In November, 1981, the selectmen advertised their intention to accept applications for a cable franchise in the Town.

The Town received initial applications from six interested companies. These were studied by the Committee during the first phase of the franchising process. The Committee drafted the "Issuing Authority Report on Proposed System Characteristics" which defined the system the Town expected the successful applicant to install.

The report addressed the entertainment, public access, educational and institutional features of the system. It requested the applicants to provide us with information about their plans for future expansion and additional services as new technology becomes available in this rapidly changing field. It required the applicant to serve the entire town, to complete construction within a year, and to extend the system to new developments in a timely fashion.

Plans for local supervision were developed which include a continuing role for the Cable Advisory Committee in the oversight of the operation with respect to the terms of the license and applicable state and federal laws. In addition, a Program and Access Advisory Committee will be formed which will deal with local use of the cable system to insure that the interests of the town are properly served.

The system will interconnect town buildings for educational use, energy and financial management, information storage and retrieval, and tele-conferencing. Public Access will be provided for use by Town Government, educational groups, and individual citizens to bring out public issues, announcements, and programs of local interest. Local businesses will be able to lease access to the system.

The system will also provide for interchange with systems in other towns to bring a wide range of regional issues to the citizens of Acton.

The Selectmen adopted the Issuing Authority report in June, 1982. The report was sent to the companies who had applied for the franchise. Three companies responded and were considered in the final decision making process.

In October the Selectmen approved the recommendation of the Advisory Committee to grant Adams-Russell a fifteen year non-exclusive franchise to operate a cable system in the Town. Adams-Russell was chosen because of their excellent proposal substantially meeting the requirements for technical quality of the proposed system, the adequacy of their proposed service, plans to keep abreast of technical developments, programming and service responsive to the subscribers and the Town, and the excellent specifications for an institutional network, the location of the production facility (the Acton-Boxboro Regional High School), and the local programming budget. Adams-Russell also demonstrated the most thorough preparation in applying for the license, had good records in other communities, a strong financial condition, an experienced management team, and an operational site in an adjacent town.

Subsequent to the decision to award the franchise to Adams-Russell, the Committee, the Town Manager, Town Counsel, and the Selectmen drafted and approved a license for operation in the Town which addresses these issues and also defines the business relationship between the Town and Adams-Russell, providing assurances that Town Ways will be protected, that tree cutting will proceed under local guidelines, and that subscriber privacy will be maintained.

During 1983 Adams-Russell will be constructing the system. Homes will begin to be connected during the summer, and a training program for use of the local origination facilities will be established. By the end of the year, cable will have become a standard feature of life in the Town of Acton.

John Thorpe, Chairman	John LeBaron
Ron Rosenthal, Vice-Chairman	Jack Steele
Jay Frolick, Clerk	Earl Steeves
Larry Weil	John Covert
Ron Vavruska	

Cemetery Commission

The Cemetery Commission oversees the operation and care of three Town-owned cemeteries, maintaining the equipment and grounds on a year-round basis, assists in lot selection and interments, and helps visitors locate gravesites. The Commission also cares for the Memorial Chapel in Woodlawn Cemetery.

Woodlawn Cemetery

This year we used a high-powered mist blower to spray for gypsy moths. This was considerably cheaper than hydrolic spraying.

The entire cemetery was limed and fertilized, and we continue to level areas so that we can make better use of the larger mowers.

Flowers were planted on lots that have been provided with funds for this purpose and flower beds were placed in various locations through funds left for beautification.

A post and rail fence was installed between the chapel and the cemetery. Overgrown shrubbery was removed and two shrubs were replaced behind the fence.

The main entrance, part of another road, and other small areas have been repaved at a cost from Funds of \$2,106.83.

Another portion of the office-garage has been insulated and approximately 300 feet of water pipe has been installed in Section 9.

The Chapel

This year, the chapel was used for three weddings and one funeral.

All of the roads at the chapel were paved, at a cost of \$10,254.15. The granite steps at the rear entrance were rebuilt and a granite curbing was installed. An area to the side of the chapel was expanded and graded, and the areas by the new pavement were graded, loamed and seeded. This work was made possible with money from Trust Funds. There is still some landscaping to be done in the spring.

Mount Hope Cemetery

For more efficient maintenance, three unnecessary oiled roads were torn up and the areas were loamed, fertilized and seeded. One oiled avenue was torn up, graveled, regraded and paved, another road was narrowed from 20 feet to 14 feet, paved and the shoulders graded and seeded. Two other roads in poor condition were repaved, making a total of four roads paved at a cost from Funds of \$4,395.44.

The whole cemetery was limed and fertilized, and many flush markers were edged and raised to grade.

A small area in the rear of the cemetery was bulldozed and graded. Section 8 was graded, fertilized and seeded and in midsummer one-half of this area was laid out into lots. This portion will be landscaped in 1983.

North Acton Cemetery

This year's Veteran's Day Flag Retirement Ceremony was held at the North Acton Cemetery.

Cemetery Department

The Superintendent attended the New England Cemetery Association Conference and Meeting in Whitefield, NH, where he gave a talk on the budget process, and was reelected to a three year term as a director. He also attended the N.E.C.A. Seminar in Durham, NH, where he gave a talk on cemetery management. One of the Commissioners has attended several of the Massachusetts cemetery Association meetings with the superintendent and foreman. These meetings are held to keep members informed of new legislation pertaining to cemeteries, as well as to give them the opportunity to share ideas.

The Cemetery Commissioners wish to remind lot owners that the following items will not be allowed: artificial flowers, vigil lights, crushed stone or bark around a monument or marker, glass or tin cans as flower containers and cement urns. Shrubs are not allowed on lots smaller than 4 grave spaces. Permission for plantings and further information on rules and regulations may be obtained at the cemetery office.

The Cemetery Commissioners wish to express their appreciation to Edward R. Bailey for 15 years of service to this department, the last seven years as foreman, and wish to announce the promotion of David A. Lee to foreman.

Once again, we wish to express our thanks to the Engineering Department and the Highway Department for their cooperative assistance.

Stewart Kennedy,
Superintendent
Charles F. Putnam
Howard F. Jones
Harlan E. Tuttle

Cemetery Commissioners

Veteran's Graves

There have been thirteen interments of United States War Veterans in the Acton Cemeteries during the year 1982. The names of these veterans, their date of death and place of burial are as follows:

Donald L. Files	Korea	U.S. Air Force	Jan. 2, 1982	Woodlawn
William Link	WWII	U.S. Navy	Nov. 28, 1979	Woodlawn
Clyde Paul Andrews	Korea	U.S. Marines	March 15, 1982	Woodlawn
Charles A. Nelke	WWII	U.S. Army	May 30, 1982	Woodlawn
Robert T. Hoyt	WWII	U.S. Army	July 3, 1982	Mount Hope

Richard V. Haley	WWII	U.S. Marines	July 9, 1982	Woodlawn
Hobart T. King	WWII	U.S. Army	July 14, 1982	Mount Hope
Royal M. Bailey	WWII	U.S. Air Force	Nov. 30, 1981	Woodlawn
		Korea		
Alfred V. Jules	WWI	U.S. Army	Aug. 19, 1982	Mount Hope
Jesse A. Briggs	WWI	U.S. Army	Sept. 8, 1982	Mount Hope
Paul J. Tetreault	WWII	U.S. Navy	Sept. 10, 1982	Woodlawn
Milton Hart	Korea	U.S. Army	Dec. 27, 1982	Mount Hope
Roger L. Haven	WWII	U.S. Air Force	Dec. 27, 1982	Woodlawn

Inadvertantly omitted in 1981:

Richard M. Daley	Viet.	U.S. Army	Aug. 24, 1981	Mount Hope
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Veteran's Flag Standards and grave markers have been placed on most of the above Veteran's graves. To receive a Veteran's Grave Marker, it is necessary to fill out an application, available from all Funeral Directors and from the Veteran's Agent, and forward it to the Government.

Stewart Kennedy
Veteran's Grave Registration Officer

Council on Aging

The Acton Council on Aging provides information and services to the town's older citizens. Carol Lake was employed by the Town as a coordinator for 35 hours per week. The Council met monthly at the Acton Center Congregational Church. COA activities include programs, counselling, education, and services.

Programs include twice-weekly classes, the Senior Center at the Baptist Church in West Acton, and numerous bus trips. Social events were sponsored by Acton Rotary, Theater III, the Friends of the Acton Council on Aging, and the Confirmation Classes of St. Elizabeth's.

Counseling was provided for all types of problems by the coordinator who assisted people in applying for fuel assistance and state and federal aid. Time spent with adult children of the aged has increased. The coordinator has also worked closely with the Acton Housing Authority, FISH, Minuteman Homecare, Acton Public Health Nursing Service, Emerson Hospital, and neighboring COA's staff.

The educational goals were two-fold; to educate the public about aging and available services, and to inform the elderly of pertinent health, legal and legislative issues. The bi-monthly newsletter has a circulation of 950.

Direct services include delivery of meals to house-bound elderly by volunteers, 5 days per week with special diets available. Other services were transportation via Acton Road

Runner or volunteers, blood pressure screening and flu immunization by Acton Public Health nurses, and a Friendly Visitor program. A Discount Program was initiated with local businesses. The Acton Lions Club provided home weatherization, the Explorer Scouts Post 7 shoveled walks and driveways, and the Girl Scouts made decorations and food for the Christmas party.

A grant recieved from the Dept. of Elder Affairs was used for staff support at the Senior Center. The friends of the COA gave money towards the bus trip schedule and to help furnish the office and Senior Center.

The Council sees the interests and needs of the elderly broadening as their numbers increase. Through the efforts of Anna Riep a branch of the American Association of Retired People was formed.

Carol Lake, Coordinator
Barbara Willson, Chairman
Ann Murdock
Barbara Smith
Margaret Rennie
R. Donald Biron
Alfred Steinhauer
Henry Young
Anna Riep
Norman MacDonald, Assoc.
Ethel Smith, Assoc.

Elizabeth White Fund

The trustees of the Elizabeth White Fund have signed requisitions to the town treasurer totaling \$765.00 for the entire year.

Trustees,
Hazel P. Vose
Helen B. Allen
Eleanor P. Wilson

Acton Memorial Library

The lighting problem in the library has been resolved. In September the new ceiling and lighting fixtures were installed. At Town Meeting last spring a warrant article was approved for repairs to the original library building. New gutters and repairs to the outside brickwork are needed. This work needs to be done soon in order to prevent permanent damage to the structure. The removal of the

old juniper bushes marks the beginning of a long term landscaping project. As funds allow, work will be done to improve the grounds.

Mr. James L. Parker resigned his position as corporate trustee in September. The newest corporate trustee is Mrs. Marion Sargent. Mr. Dennis Ahern and Miss Helen Murphy are the newest elected members of the board.

We extend special thanks to the Friends of the Acton Libraries, the Volunteers, and the many individuals who contribute to the library.

Last year the library added 2,900 items.

The complete collection includes 50,000 books and 2,300 records. Circulation was 178,300.

Vincent Parrella, Chairman
Joseph Grandine
Raymond A. Shamel
Brewster Conant
Hayward S. Houghton
Adriaan Walther
Helen E. Murphy
Dennis J. Ahern
Marion Sargent

Citizens Library Association of West Acton

The Library at 21 Windsor Ave. has completed its 99th year and is looking forward to its centennial in the fall of 1983. A small library dedicated to the reading enjoyment of its patrons, Mrs. Hermes has acquired an excellent children's section and many "romance", "mystery" and "best-seller" books. The library is especially happy to be of service to the elderly, who can walk up from their housing project. The collection of Large-Print books is a definite asset. The Eastern Mass. Bookmobile continues to supply us with additional books every other month.

The Board of Trustees welcomed two new members this year: Joan Hansen resigned and was replaced by Frances Bissell; Dianne Wehr replaced out-going trustee Priscilla Kilian. Our thanks to these former trustees for their faithful service. We are grateful that they and numerous others continue to support the library with volunteer service. We wish to thank the Friends of the Acton Libraries and the Resale Shoppe of the Church of the Good Shepherd for gifts of Large-Print books; the

Garden Club for their Christmas wreath; the lunch hour substitutes and the many towns-people who donate books and periodicals.

The Auxiliary of the Library held another successful fair. With the money raised they supplied a moveable book cart, Large-Print books, refinished furniture and helped with cost of exterior painting.

The rent for the tenant was increased \$15.00 a month to defray expenses to the attached apartment. Half of the exterior has been painted and we hope to finish this year.

The Board of Trustees conducted a survey to determine who our patrons are, the hours most desired, and what changes they would recommend. We thank all who participated and report that we are pleased with the results.

Library Hours: Monday 7pm - 9pm
Tues. thru Fri. 10am - 5pm

Frances Bissell
Dianne Wehr
Jane Gallagher
Thelma Hermes, Librarian

Buildings and Grounds

At the Annual Town Meeting in April 1982, the Town voted to establish a Department of Buildings and Grounds to assume the responsibilities of Tree Warden, Insect Pest Control, care of the Town Common and playgrounds, Mosquito Control, and custodial care and maintenance of all Town buildings except schools and cemeteries. It also performs work in Town Forests and Conservation Lands.

This was achieved by transferring existing personnel and budgets. The only new position established was Groundskeeper. It was funded by eliminating several part time positions.

Our major drawback is a crew too small to work safely or efficiently. I will soon be asking to hire two new full-time employees.

I intend to ask for a Tree Climber who would run the mosquito control crew in the summer and work on trees and conservation projects in the winter. The mosquito control project is now staffed by seasonal help.

I also plan to ask for a custodian for Town Hall. At present its maintenance is split among the staff. The result is that many jobs

do not get done. By having one full-time person assigned to each major Town building, we will keep the buildings cleaner, and can undertake minor repairs as they occur. Morale and productiveness are improved by having a clean, well-maintained workplace and a sense of "stewardship" is developed by custodians.

Following is a list of some of the work performed in 1982:

Grounds Maintenance

Turf areas were mowed weekly in season. Fertilizing, aerating, raking, reseeding, and ballfield grooming were provided as needed.

I would like to acknowledge the assistance given by the late Milt Hart. He frequently put in 10-20 hours of volunteer labor per week on our soccer fields. His contributions to the Town's athletic programs will be missed.

Street Tree Work

In 1982, 134 trees were removed, 98 were pruned. The majority removed were oaks which were repeatedly defoliated by gypsy moths. I expect removals will continue as weakened

trees succumb to attacks from secondary organisms. The gypsy moth population is low following the population collapse in 1981.

Conservation Lands

172 man hours were spent in cutting and marking trails, and clearing brush.

Mosquito Control

On July 1, 1982, the Town withdrew from the Central Massachusetts Mosquito Control Project, saving us \$17,000 per year. This eliminates having two agencies perform the job, and tightens control of pesticides.

The mosquito fogger had repeated mechanical failures. We are asking for a new unit at Annual Town Meeting. Water management and larvaciding, using "Altosid" growth hormone, were performed in the summer. Our pest management program is approved by the Acton Board of Health. All persons applying pesticides are licensed by the State Pesticide Board.

Building Maintenance

A survey of needs of Town buildings will list capital maintenance projects for the next five years, and smaller repairs that can be performed through the operating budget.

As the physical plant ages, maintenance expenditures must increase in order to prevent further deterioration. The Town Hall is 120 years old, Fire Station 1 is 30 years old, Fire Stations 2 and 3 are both about 25 years old, the Police Station is 20 years old and the Public Works Facility is 12 years old.

The insulation and weatherization program is largely complete, resulting in a steady decline in energy consumption.

I would like to acknowledge the cooperation I have received in implementing this department, and the energy and dedication of the members of my staff, and clerical support.

Dean Charter

Department Supervisor

Planning Board

The Planning Board has two roles in town government, "land use regulatory" and "land use planning". These roles are derived from state and local laws, local tradition and custom. In periods of heavy building activity the Board fulfills this regulatory function through its review and approval or disapproval of subdivision development plans and provides support to other Boards by analyzing building plans and formulating recommendations. When building activity is relatively slow, such as the last few years, the Board places greater emphasis on land use planning. Last year's permitting and review work consisted of the following:

Preliminary Subdivision plans reviewed: 0

Definitive Subdivision plans reviewed 0

Subdivision Approval Not Required (A.N.R.) plans reviewed: 14

For the Selectmen -

Site Plans reviewed: 14

For the Board of Appeals -

Variances reviewed: 16

Special Permits reviewed: 13

Flood Plain Special Permits reviewed: 2

However, last year's major planning work consisted of the following projects:

1. The Town Hydrogeological Study: In July 1982 the final report of the town-wide hydrogeological study was completed through the cooperative efforts of the consultant, Lycott Environmental Research, Inc., and numerous public officials and residents. The final report, "Acton Ground-Water Protection Program" is a major policy document with a variety of programs which the town will need to consider. These programs are aimed at short

and long-term water quality and quantity protection. Since the programs outlined affect many property owners, the Board recommends that residents familiarize themselves with the Ground-Water Protection program. It is available for review at the Town Library, Town Hall, and Planning Board office.

2. Zoning Bylaw Rewrite: This project is near completion and it is expected that a Special Town Meeting will debate the merits of the new Bylaw sometime in May 1983. The Zoning Advisory Committee held public meetings in the fall of 1982 to allow residents and officials to comment on the draft bylaw. Many comments were received, and we intend to incorporate as many as possible into the draft. This has been a team effort including Sandra Bayne (Planning Board), Joan Gardner (Board of Selectmen), Marion Maxwell and Kenneth Grinnell (Board of Appeals).

3. South Acton Revitalization Plan: This was completed in August 1982 and outlines several areas of concern in South Acton center, and the many opportunities for a strong and sustaining revitalization of the area. Copies are available at the Planning Board office or through the South Acton Revitalization Committee (Bart Wendell, chairman 263-2761).

4. Fair Housing Plan: The Planning Board submitted a draft to the Selectmen in February 1982 for review and comment. A final draft is expected in the spring of 1983. We are required to have a "Fair Housing Plan" for many state and federal grant programs.

The Board regrettably received the resignation of member Julie McCarthy, who assumes a teaching position in Germany. The Board thanks her for her fine work and dedication. We also received the resignation of member Leonard Phillips who was elected as a Commissioner to the Acton Water District, Leonard



Davis House, Acton Center, c. 1901

worked with the Board in drafting the "Acton Ground-Water Protection Program" and was a valuable asset to the Board. His election as Water District Commissioner is sure to further benefit all Acton residents. We wish both Julie and Leonard much good fortune in their future endeavors.

The Planning Board also wishes to recognize the fine volunteer work by Mr. Charles Nelke, who unselfishly dedicated up to twenty hours per week to help the Board draft new land use maps. Sadly, Charley died of a heart attack in the late spring of 1982. The Board and Planning staff will sorely miss him.

Finally, we wish to thank all town boards and committee's for their cooperation. In particular the Board would like to recognize the valuable assistance provided by the following staff personnel: David Abbt, Ralph

Herrick, Eric Durling, Doug Halley, Don Johnson, Steve Calichman, Walter O'Connell, Roy Wetherby, Nancy Banks, and of course Armand Dufresne and Rachel Courtney, our secretary, mapper, and stabilizing influence.

The Planning Board and staff welcomes comments and suggestions for carrying out our jobs and encourage citizen involvement in all of our issues and projects. We meet each Monday night at 8:00 p.m. at the D.P.W. Building on Forest Road. Our telephone number is 263-8200 ext. 2062.

Norm Weare, Chairman
Sandy Bayne
Pamela Harting-Barrat
Duncan Wood
Neal Grolnic

Acton Recreation Commission

In 1982, the Commission's twenty-fifth year, 3,000 residents participated in activities offered. The net cost to taxpayers for 1982 was \$35,786.00. In addition to regular programs, other events include:

1. Use of three new soccer fields on School Street. This meets the needs of the Youth Soccer Program and allows the Town to rotate use of fields for maintenance.
2. Purchase and installation of a backstop and outfield fence by the Colonial Little League at the second Conant School field.
3. Discussion with South Acton Neighborhood Improvement Association concerning the Great Hill Recreation Area and future recreational development in South Acton.
4. Installation of an outfield fence and rewiring lights at the Elm Street Softball Field by the Men's Softball League.
5. Establishment of a five year capital improvement program.
6. A proposal to clarify and upgrade part-time and seasonal job positions.
7. Establishment of a Building and Grounds Department. All maintenance will be under the jurisdiction of this department. We will work closely with the Superintendent to insure adequate maintenance. We will also work together on future capital improvement projects.
8. Improvement and planning for hiking and cross-country ski trails with the assistance of the Conservation Commission and the Building and Grounds Department.
9. Edging and filling of infield areas and seeding of outfield areas at Goward Field by the Building and Grounds Department.

Mr. Morehouse was reappointed Chairman and Mrs. Perkins was reappointed Vice-Chairman. Fred Nohmer resigned in May, and Carol Mahoney in October. Jean Roberts was appointed in October to fill Mr. Nohmer's position. The Commission expresses appreciation to Fred and Carol for the time they served.

We were saddened by the death of Milton Hart in December. Although he never served on the Commission, "Miltie" was very active in promoting and working with youth in the town. He was a one-man maintenance crew and put in many hours working on the fields.

The Commission would like to extend its appreciation to the schools, other town departments, and the Beacon and Middlesex News for their support throughout the year.

Charles Morehouse, Chairman
Beatrice Perkins, Vice Chmn
Warren Orcutt, Commissioner
Jean Roberts, Commissioner
Thomas Haggerty, Director
Barbara Woodward, Secretary

1982 PROGRAM REGISTRATION

	<u>WINTER</u>	<u>SPRING</u>	<u>SUMMER</u>	<u>FALL</u>
Youth Basketball	250		60	
Children's Gymnastics K-12	55	57	91	63
Pre-School Gymnastics	38	38	45	28
Children's Swim Lessons	84	85	397	80
Swim Team	51		35	
Women's Tennis Lessons		30		21
Adult Swim Lessons		9	4	12
Adult Golf Lessons		29		22
Playgrounds			275	
Arts and Crafts			125	
Children's Diving Lessons			20	
Aquatic Leadership Course			9	
Basic Rescue and Water Safety			34	
Advanced Lifesaving			14	
Children's Tennis Lessons			333	
Youth Tennis Tournament			55	
Youth Soccer Clinic			47	
Swimming Olympics			35	
Pepsi-Cola NBA Hotshot			30	
Recreational Swim and Gym				
Total year-round participants - 12,961				

Youth Commission

The Acton Youth Commission is appointed by the Town Manager to benefit the youth of Acton. We sponsor the Youth Employment Service, babysitting and CPR classes and co-sponsor drug and alcohol awareness programs. We also co-sponsor with the National Honors Society an evening for newcomers to A.B.R.H.S.

Our newest program is the Summer Opportunities Workshop with information on camps and travel as well as listings of paid and volunteer positions. Future plans include support

groups for children of step-families, bus trips to N.E. colleges for juniors and seniors, and a haunted house at Halloween.

For information call Ann O'Neill, 263-0167.

Ann O'Neill, Chairperson
Patti Sanford
George Lucas
Gene Trainor
Bob Skillen
Vicki Tabor

Arts Council

The year has been an active with a wide range of programs and support for the arts and humanities in our community.

A Major activity was the Cavalcade of Arts, a series of events for townspeople and the artists and cultural groups in the community. These presentations, free to the public, started in May with a lively performance at Acton Memorial Library by Sandy Davis, traditional folksinger and instrumentalist. Another program featured readings of original poetry and other works by local writers.

In July the Council sponsored a tour of the studios of artists and craftspersons. The public was also invited to an exhibit in Town Hall of the work of students in the Community Education program. Our council provided funds for awards in visual arts and literature at the A-B Jamboree. Later in the year a reception was held at Memorial Library for the winners who read their stories and poems to an appreciative audience.

Funds were voted to the A-B Jamboree for the children's art show and judging. A sum was

disbursed from the Jenks Fund in the form of a scholarship award, to Denise Meyer, a musician and a student at the high school.

In October, at the International Fair of the League of Women Voters, the Council provided several entertaining events including a pumpkin sculpture contest, puppet workshop, and performances by Don Perkins, bagpiper; Diane Jepson, dancer; the Friday Night Fun Club, and Judy Donald, cornetist.

Crown Resistance Day included a reading of historic speeches of Revolutionary patriots impersonated in colonial costume by Maurice Sagoff and high school student Amy Cole, the latter representing the ladies of 1775. Also enlivening the Muster was a performance by the Pinewoods Morris Men (dancers).

The Fall included a wine and cheese reception at Memorial Library for the artists who participated in the Open House tour, and a reading at the Boxborough Library of works by local writers.

An important aspect of the Arts Council's work has been the furthering of the Arts Lottery. Jack Ormsbee, as vice-chairman of the eight-member board of the State Advisory Committee on the Arts Lottery, attended meetings of that group regularly throughout the year, working on methods of fundraising and support for Arts Councils throughout Massachusetts.

In advancing the cause of the graphic and performing arts, our council lent its support to many groups, including the Middlesex

Writers Guild, The Groton Center for the Arts, the Children's Discovery Museum in Acton, and arranged for the Carillon concerts played on Wednesday afternoons from the Acton Congregational Church by Elizabeth Carley.

Wanda Null, Chairman
Jack Ormsbee, Vice Chairman
Maurice Sagoff, Secretary
Terry LaFleur, Treasurer
Barbara Bender
Dorothy Richter
Marsha Dishman
Kit Jorrens
Shirish Korde
Nelson Zeigler
Jane Gallagher
Nancy Carroll
Charlotte Sagoff

Acton-Boxborough Jamboree

The hot air balloonists were there again, along with sidewalk jugglers and steamed clam sellers. There were arts and crafts, concerts and plays plus new activities, including The Kids Corner and Dunking For Dollars.

It was A-B Jamboree '82, and the loveliest



Town Fair, c. 1926

ever. Approximately 15,000 came to see, enjoy and participate in what has become an annual summertime tradition.

Jamboree's activities, from the giant sandbox in The Kids Corner, cosponsored by Acton's Children's Discovery Museum, to the art show and crafts fair, are a unique example of how a community can utilize a school complex during a summer weekend.

The 1982 festival began Friday night with

ceremonies dedicating Jamboree '82 to Acton resident Jack Ormsbee, founding father and director for the festival's first three years.

The festival was a successful happening for the fourth straight year which brought about a sense of community pride and spirit, in large measure due to the over 350 volunteers who worked throughout the year and the weekend to help make Jamboree happen.

Board of Appeals

In 1982, thirty-two public hearings were scheduled. This is just two less than 1981 and very close to the average over the past ten years. This year about two-thirds of the petitions that were heard by the Board were

approved--at least in part. Activity on reviews of the Building Commissioner's decisions was up this year, while special permit petitions were somewhat fewer in number.

Petitions for:	Granted	Denied	Withdrawn	Pending	Total
Review	0	4	0	0	4
Special Permit	9	2	0	0	11
Flood Plain	2*	0	0	0	2
Variance	10	3	1	0	14
Earth Removal	0	1	0	0	1
Comprehensive Permit	0	0	0	0	0
TOTALS	21	10	1	0	32

*Part of one petition was denied.

H.W.Flood, Chairman
 Marion Maxwell, Clerk
 Kenneth Grinnell, Member
 John Pasioka, Associate
 Marilyn Peterson, Associate
 William Becklean, Associate

Building Department

Last year I reported that the emphasis on residential construction had slowed and was being replaced by commercial/industrial development. This shift has continued with the start of numerous commercial buildings along Great Road.

Certainly one of the highlights of the year was the completion of Digital Corporation's new office building at Nagog Park. The completed facility is a credit to Digital Corporation and an asset to the town. The construction activities at the intersection of Nagog Park and Great Road are in preparation for a set of traffic control lights which were necessitated by the new development.

The Building Department has been pleased to receive the assistance of Charles Clough, a volunteer. His aid in filing departmental records has been of great value to our staff and we look forward to working with Charles in the future.

Looking forward to 1983, we expect continued growth in the commercial areas of town and with some apparent relaxation of interest rates, we are already seeing increased activity in the residential market.

Don P. Johnson
 Building Commissioner

Town Report Committee

For this year's report and warrant we budgeted \$5,000, which was \$3,000 less than the voted line item and reflects savings from use of the Town's word processing system for typesetting. Despite reductions in the bid speci-

fications -- quantity, number of pages, and deletion of the citizen's resource card and posting warrants -- we were unable to attract a bid low enough. Through negotiation with the printer, we arrived at a \$5,000 figure on

condition that we further reduce the number of pages. This was accomplished through extensive editing of submitted manuscripts.

The heavy editing required many sharpened pencils and willing hands to pare the reports down to size. While as chairman I take final responsibility for their printed form, I thank all those who helped in the process. The following people assisted the committee with typing and/or editing: John Feely, Veronica Hald, Lydia Lesure, Eileen Lucey, Maureen Pasik, Andrew Peterson, and Joyce Reetz. We

also welcome and appreciate the patience and assistance of the employees at Town Hall, especially Christine Joyce and Ann Simeone.

We thank Elizabeth Conant and the Acton Historical Society for the use of their photographs, which, along with a copy of the 1882 Town Report, provided our illustrations.

Dennis J. Ahern, Chairman
Marilyn Barstow
J. M. Graetz
Sharon Mittelholzer

Goodnow Fund

INVESTMENTS	
Concord Cooperative Bank	\$3,000.00
RECEIPTS	
Concord Cooperative Bank	\$ 261.84
DISBURSEMENTS	
Treasurer of the Acton Congregational Church.	\$ 241.84
Prepetual Care of the Goodnow Lot in Woodlawn Cemetery.	\$ 20.00
	<u>\$ 261.84</u>

Thelma L. Boatman
Nancy Gilberti
James M. Gates
Trustees

Fence Viewer

The committee on fence viewing for the Town of Acton reports activity in partition fences for the year 1982.

David Abbt
Fence Viewer



Protection of Persons and Property



West Acton Fire, 1913 (16 places burning at once)

Police Department

CRIMES OR COMPLAINTS REPORTED

Type of Crime	1981	1982	Type of Crime	1981	1982
Breaking and Entering	158	157	M/V Violations	185	248
Miscellaneous	212	233	Sex Related Crimes	15	14
Larceny	783	730	Narcotics	41	29
Malicious Damage	153	156	Suicide and/or Attempts	2	7
Stolen Motor Vehicles	96	84	Forging & Uttering	4	6
Assault and Battery	49	62	Missing Persons	21	23
Stolen Bikes	84	77	Arson or Arson Related	8	5
Armed Robbery	2	1			

MISCELLANEOUS STATISTICS

M/V Accidents Covered by Dept.	554	533
Fire Alarms Responed to	1,574	693
Escorts (Banks and Businesses)	451	661
Protective Custody Dententions	195	206
Physical Arrests	408	454
Emergency Runs	666	617
Traffic Citations Issued	1,429	2,210

PERSONNEL CHANGES

On April 2, 1982 Ptl. George Dristilaris officially retired from the Acton Police Dept. on a disability due to a back injury.

On August 1, 1982 Ptl. John Flaherty was appointed to fill this vacancy.

On September 25, 1982 Ptl. James Green, Jr. resigned to accept a position with the Framingham Police Department.

On January 2, 1983 Jeffrey Dudley will be appointed to fill this vacancy.

RECOMMENDATIONS

In 1965, when we moved into the new station the full complement for the department consisted of eleven (11) full-time members and two marked vehicles. As of April 1980 we were

authorized by the Town a full complement of twenty eight (28) members, four marked vehicles, three unmarked vehicles and one motorcycle. This indicates an addition of seventeen personnel and six vehicles in the last fifteen years.

If the current growth trend continues, I would anticipate the need for at least five (5) additional personnel during the next five years, plus an additional marked cruiser.

At this time the present building is being utilized to its full capacity, so it goes without saying that building expansion should take top priority in any capital improvement program.

I would strongly urge that we look ahead at least fifteen or twenty years, in the area of building expansion, which would indicate a doubling of our existing square footage.

In closing I would like to take this opportunity to thank all Police Department Personnel, Town Administrators, Department Heads and all Town Boards and Committees who have worked with us and assisted us in numerous and various ways this past year.

A special thanks to the Auxilillary Police Personnel who have donated their time and efforts to assist us in our continuing efforts to provide first class police protection to the citizens of Acton.

Chauncey R. Fenton, Jr.
Chief of Police

Auxiliary Police Department

The Department is comprised of a Captain, a Lieutenant, a Sergeant, a Corporal, and twelve Patrolmen who work on a volunteer basis. A new member has an initial investment of \$350.00.

The department provided 2606 man hours. Along with the regular duties, which included 1100 school checks, 576 house and business checks, and 163 assists to the Police Department, the department provided security and traffic control for numerous activities.

This year we will be looking to replace our 1979 cruiser with a newer cruiser. Special thanks to Bob Kendall and his crew at the Town Garage, and John Oman at Acton Gulf for keeping our present vehicle running.

This year we lost two founding members. Ken Sundberg has been promoted to Deputy Director of Civil Defense, and Dean Charter has become a special officer in Acton.

We thank Chief Fenton, Sergeant Rhodes, and the members of the Acton Police Department for their time and patience.

Charlie Day

Fire Department

In 1982 the Town was fortunate in that we had relatively few fire calls. Our total number of responses (both fire and medical) were down, and property loss for the year was very low. We are pleased to report that there were no fire-related deaths or serious injuries, either to firefighters or civilians.

The current budget constraints continue to curtail what we feel are necessary programs and activities. We are nevertheless trying to maintain a high level of efficiency.

MAINTENANCE AND EQUIPMENT

The 1982 Annual Town Meeting approved an appropriation to replace the ambulance that was put in service in 1976. The bid was awarded to Wheel Coach, Inc., of Natick, and the new ambulance delivered in December. We hope that it will be in service in January, 1983.

Maintenance of apparatus has changed slightly: all repairs are now being handled by mechanics at the Highway Department. This change has taken enough strain off our budget to reinstate our preventive maintenance program at the departmental level, in hopes of minimizing repairs.

The only apparatus purchase to be considered at the 1983 Annual Town Meeting is a replacement chassis for the Rescue truck.

The fire stations are still in good condition, largely because of the excellent house-keeping by the permanent firefighters.

PERSONNEL

There were several personnel changes during the year. The Department and the Town were shocked by the untimely deaths of firefighters Clifford Hicks and Milton Hart. Dispatcher Robert Sabourin and temporary firefighter Geoffrey Neagle were appointed firefighters to fill the two vacancies. Dispatcher David Hillman resigned to accept a position as a firefighter in Maynard. Bruce Blanchard and Marianne Blackburn were appointed to fill the two dispatcher vacancies.

Several active call firefighters and retired permanent and call personnel died during 1982.

FIRE PREVENTION

The Fire Prevention program, which we consider to be essential to the department and the community, has been severely curtailed by budget constraints. We continue to handle all mandatory inspections, plan reviews, and complaints, and we hope to reinstate part-time assistance to handle the demands for increased services in these areas.

In addition to all regular duties, the Fire Prevention Officer has been designated the Hazardous Waste coordinator for the Town, and has been extensively involved with several specific problems during the past year.

TRAINING

Our training program remains on the back burner because of budget cuts. We have made a request to re-establish funding for this most important program in the FY/84 budget.

FIRE ALARM

Captain Frost, who has served for many years as the Fire Alarm Superintendent, retired to accept the position of Wiring Inspector for the Town. Captain Frost deserves a great deal of credit for his dedication and years of service. His former assistant, firefighter Robert Wetherbee, has been appointed as the new Fire Alarm Superintendent.

As in other divisions, budget cuts have curtailed some services. Most seriously, we do not have sufficient funds for preventive maintenance, so that we can only make emergency repairs and necessary box connections and utility changes.

EMERGENCY MEDICAL SERVICES

E. M. S. continues to provide excellent service to the community. Our in-service training programs continue to maintain the certifications required by law.

The capabilities of E. M. S. have increased through the purchase and use of some new equipment and also through the co-operative efforts now available from the Emerson Hospital paramedics.

SUMMARY

I would like to thank the permanent and call personnel of the Fire Department for their excellent performance and cooperation during the year. I would also like to thank the other Town departments, officials, and committees for their assistance. And again I especially thank the Civil Defense Auxiliary Fire Department for their support and assistance.

PERMITS ISSUED

	12/1/80- 11/30/81	12/1/81- 12/31/82
Fuel Oil Burner and Storage	86	112
Blasting	24	15
Flammable Gas/Liquid	14	26
Smoke Detector Certificates*	0	294
Miscellaneous	39	41
Total	163	488

*Law went into effect Jan. 1, 1982

STATISTICS

Total number of responses were as follows:

	12/01/80- 11/30/81	12/01/81- 12/31/82
Residential Fires	12	8
Multiple Dwelling Fires	5	4
Non Residential Assembly Fires	0	2
Mercantile Fires	1	1
Manufacturing Fires	2	5
Storage Fires	1	0
Grass/Brush Fires	113	48
Miscellaneous	91	101
Motor Vehicle Fires	26	31
False Alarms	34	35
Accidental Alarms	72	102
Emergencies/Non Medical	48	11
Accidents	38	49
Medical Emergencies	665	670
Investigations	206	198
Special Services	112	103
Mutual Aid Dispatched	26	17
Medical Mutual Aid	20	25
Totals	1472	1410

	12/1/80- 11/30/81	12/1/81- 12/31/82
Buildings & Contents \$	162,000.00	\$105,045.00
Vehicles	25,208.00	71,300.00
Totals	\$187,208.00	\$176,345.00

Assessed Value of Property Involved (Excluding Vehicles)	\$7,339,600.00
Estimated Property Damage (Excluding Contents)	83,300.00
Property Value Undamaged	\$7,256,300.00
Therefore:	
Percent of Property Damage	1.13%
Percent of Property Undamaged	98.87%

Note: All figures and percentages represent a 13-month total. Moreover, some of the affected properties were industrial complexes with high property values and minimal fire loss.

MONIES COLLECTED

Permits	\$3,148.00
Ambulance Receipts	7,772.00
Miscellaneous Receipts	1,010.00

Malcolm S. MacGregor
Chief of Department

Board of Health

The Board underwent significant changes this past year due to the newly adopted Town Charter, expanding from three members to five

Longtime member and chairman, Don Gilberti, declined reappointment and was elected to the Board of Selectmen.

Three new members were appointed;

Charlotte Sagoff, Sandra Nawrocki and Richard Stephens, who joined Daniel Costello and Louis Beauregard to form the first five member board. Costello was elected Chairman.

Robert Canning, Sanitarian for the past two years, left to take a position at the Yarmouth, MA Health Department. He was

replaced by Edward Wirtanen, formerly of the Hopkinton Health Department.

The reluctance of the town to hire additional staff has hurt our environmental inspection program. We are in the position of responding to emergency situations and then lack the appropriate staff for proper follow up to insure continued compliance. It is hoped that in the next budget we will be voted the funds to address some of these deficiencies.

I would like to thank Board of Health members and staff for their help and guidance in dealing with the multiple issues and problems that occur weekly.

I would like to thank Don Gilberti for his long hours of work. Don, in conducting the bi-monthly Board of Health meetings, set a high professional standard with a personal warmth which put petitioners and staff at ease. I thoroughly enjoyed our close working relationship over the last eleven years.

The following is a report of Board of Health activities for 1982.

Rabies Clinic

A Rabies Immunization Clinic is held in late March or early April for all dogs six months of age or over. Under Massachusetts law, every dog must be immunized once every three years. In 1982 133 dogs were immunized.

Mosquito Control

After July 1982 the Board of Health, under an internal reorganization, no longer provides direct services for the Mosquito Control Program, which is now part of the Building and Grounds Department.

Septic Tank Care

All residents in the Town of Acton are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will serve a home satisfactorily only if it is properly located, designed, constructed and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance and a burdensome expense.

Neglect of the septic tank is the most frequent cause of damage to the leaching system. When the tank is not cleaned, solids build up until they are carried into the underground leaching system where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated -- a costly undertaking. The precautions of periodic inspection and cleaning of the septic tank can prevent this. The frequency of cleaning depends on the size of the tank and the number of people it serves. A garbage grinder shall not be used unless approved by the Board of Health. With ordinary use and care, a residential septic tank requires cleaning every two years. The accumulated solids are to be pumped out by a Board of Health licensed company. The solids

removed are to be disposed of in a manner approved by your local Health Department to avoid obnoxious odors and health hazards. There are no chemicals, yeasts, bacteria, enzymes, or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning by the homeowner is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching portion of the system.

DO NOT USE CHLORINATED DEGREASERS
ON SEPTIC SYSTEMS
THIS MAY CONTAMINATE GROUNDWATER

Sanitary Landfill

The Town maintains a landfill for rubbish and garbage. It is located on Route 2 just West of Hosmer Street and is open five days a week from 8:00 A.M. to 3:45 P.M. and closed Sundays, Thursdays, and holidays. (Check schedule posted at entrance for summer hours.)

Day Care Services

The Acton Board of Health has again become the licensing agency for these services. If you have any questions regarding Day Care, call 264-4489.

Communicable Diseases Reported for 1982

Animal Bites	21
Chicken Pox	3
German Measles	0
Gonorrhea	4
Mumps	0
Strep	2
Shigella	0
Measles	0
Salmonella	9
Syphillis	0
Ameobic Dysentery	0
Meningitis	0
Hepatitis	0
Tuberculosis	1

Chapter 111, Section 111 of the General Laws, Commonwealth of Massachusetts requires that all communicable diseases must be reported to the Board of Health, 263-8200.

Permits and Licenses Issued

Installers Permits	25
Sewage Disposal Permits	65
Food Establishments	37
Temporary Food Establishments	24
Frozen Dessert	3
Retail Food Establishments	25
Sundries	1
Milk and Cream Licenses	27
Mobile Food Server Permits	8
Offal Transport	8
Commercial Haulers Permit	10
Public and Semi-Public	
Swimming Facilities	20
Sewage Transporter Permits	11

Burial or Removal Permits	25
Plumbing Permits	83
Gas Permits	51
Privie Permits	3
Motel	1

Total Collected Miscellaneous Items

Plumbing Permits (Jan.1 - June 30, 1982)	\$ 1457.00*
Gas Permits (Jan. 1 - June 30, 1982)	553.50*
Sewerage Permits - New - 37	7110.00
Repair - 44	

Septage Coupons(Jan. 1 - Dec. 31, 1982) 45,889.00

Miscellaneous	4941.50
Sewer Connections - 3	150.00
	60,101.00

* Plumbing & Gas permit fees are collected by the Building Dept. as of 7/1/82

The Board of Health contracts with Eliot Community Mental Health Center (EMHC), to provide mental health services to the Town through the Eliot Clinic and Eliot Day Center.

Eliot Clinic

The Eliot Clinic is the out-patient facility of the Concord Area Comprehensive Mental Health Center, which serves ten area communities, serving residents in the area regardless of their ability to pay, their age or sex.

Services provided by the Eliot Clinic include:

1. Intake, referral, and information.
2. Evaluation and treatment services for individuals, groups, and families.
3. Consultation and education services to schools, legal and community organizations.
4. A Therapeutic Preschool Program.
5. The Children's Day Treatment Service.
6. Mental Retardation Services.
7. Volunteer Services.

The Clinic is open Monday - Thursday from 8:30 A.M. - 9:00 P.M., Friday from 8:00 A.M. - 5:00 P.M. and Saturday from 9:00 A.M. - 12:00. Fees are based on a sliding scale, depending on a families' ability to pay, and the Clinic is eligible for third party payments, including CHAMPUS and Medicaid. There are no specific "pre-admission" requirements, nor is there generally a formal waiting list.

Eliot Day Center

The Eliot Day Center, the partial hospitalization unit of the EMHC, provides full daytime comprehensive services for a wide range of mental health problems. Located in the Community Agencies building of Emerson Hospital, it is a psychiatric "day treatment" facility, staffed by professionals in psychiatry, psychology, social work, medicine, pastoral counseling and other human services.

If anyone is interested in these services or wants to obtain further information, please call Eliot Community Mental Health Center at 369-1113.

Public Health Nursing Service

The Acton Public Health Nursing Service provides home care services to the community and is available to all Acton residents, with physicians orders.

We have one part-time Administrator/Supervisor, one full-time, two part-time and two on-call nurses, a part-time Physical Therapist, part-time Medical Social Worker and two Home Health Aides who work under the supervision of the nurses. There is also a part-time secretary and bookkeeper/statistical clerk.

The Service also carries out the nursing responsibilities of the Board of Health, including: flu immunization, lead poisoning screening, well child clinics, well seniors clinic, day care center inspections, and office visits for health supervision such as blood pressure screening, diabetic screening.

From July 1, 1981 through June 30, 1982 there were:

4152	Nursing Visits (includes clinics, office & home visits)
185	Physical Therapy Visits
212	Medical Social Work Visits
1943	Home Health Aide Visits
737	Occupational Health Visits

The Service is now operating on an enterprise fund, eighty-two percent of which is reimbursed by Medicaid, Medicare, Blue Cross/Blue Shield and other third parties. Three percent is reimbursable through fee paid services such as occupation health clinics, the remaining 15% is paid by the Town.

Revenue for This Period:

Welfare	\$5,879.14
Medicare	85,669.26
Blue Cross	4126.20
Private Fees	3473.65
Other	2245.00
Direct Payment MDPH	690.80
Total Revenue	102,084.05
	(\$ 95,553.05*)
Expenditures	98,000.00
	(\$108,000.00+)

* Actual Revenue after Medicare post audit adjustment for F.Y. 80-81 which was debited from our 81-82 revenues.

+ Expenses as submitted on our 1981-1982 Cost Report which include expenses not budgeted to APHNS but for which we seek reimbursement from

third party payors because we actually incur these expenses, i.e. insurance on rental space in Merriam School, printing and office expenses, Administrative salary for Health Director's time, secretary (from Town Manager's budget for secretarial staff.)

New Activities and Updates:

1. Moved to the Merriam School, Rm.#1, November 1981, our new telephone number is 264-4489.
2. Certified our Social Work and Speech Therapy Services to enable third-party reimbursement.
3. Established working relationships with the Acton Adult Day Care Center through provision of Physical Therapy Services.
4. Served as clinical site for two Fitchburg

State University nursing students, one Worcester State Nursing student. Also provided home visiting experience to two Tufts Medical Students.

We would like to thank the physicians, service organizations and individual volunteers who have supported us.

Daniel J. Costello, Chairman
Louis Beauregard
Charlotte Sagoff
Richard Stephens
Sandra Nawrocki
Steven Calichman, R.S., C.H.O.
Director
Priscilla Greene, R.N., M.S.N.
Administrator/Supervisor

Acton Civil Defense Agency

Town Government is responsible for the safety of citizens and the protection of property. One aspect is preparedness programs implemented by the Acton Civil Defense Agency which include contingency planning for natural and man-made disasters.

The Town of Acton has a very active Civil Defense Agency comprised of volunteers who are trained to support the Fire and Police Departments. A continuous training program in fire and police functions, first aid, and communications assures personnel competency.

Our communications team checks in once a month with state and federal agencies. Twenty ham operators are available to the agency.

The staff attended a three day training session at the Topsfield Training Academy on the operation of a local Emergency Operating Center.

Many members of the auxilliary police and fire departments have qualified for full time positions in Acton and other towns.

The cooperation and assistance from town departments is greatly appreciated and we will continue to do our best to assist the town in any way possible through Civil Defense.

Donald Macaulay
Civil Defense Director

Explorers

The Explorer Post is sponsored by the Acton Lions Club, and is a vital part of the Acton Civil Defense Agency.

Throughout the spring, members of the post went on patrol with Auxiliary Police in the cruiser. In May, during the excessive rain which caused major flooding, the post pitched in and helped fill and pile sandbags.

July ended with the A-B Jamboree and our contribution of handling roadblocks and communications. For our own profit, we sold snow cones and juice.

We were invited to partake in the first annual Quad-Council Camporee held in Southboro in October. The post helped in the first-aid headquarters and contributed our first-aid skills in the field.

Because we are members of the Acton Civil Defense Agency, the post was invited to an Emergency Operations Simulation in Topsfield. We learned how a workable Emergency Operations Center can be set up during an emergency.

To benefit the handicapped children of the

C.A.S.E. School in Concord, the post organized and held a Christmas party at the Acton Corp. We were able to hand out gifts to the children thanks to the contributions from local businesses. We hope to make this an annual event.

One of the post's main purposes in the winter is to shovel out the elderly of Acton. With the large amount of snowfall this year, we were called out more than once.

Explorer Post 7 always has openings for new members. Young men and women between the ages of 14 and 21 are welcome to join us at the Acton Civil Defense Building every Wednesday evening at 7:30 p.m.

We'd like to thank our sponsors, the Acton Lions Club, and our advisors, Donald Macaulay and Connie Ingram, for their continuing effort

Meg Stokinger, President
Linda Macaulay,
2nd Vice President
Heather Harriman, Secretary
Connie Ingram, Advisor

Office of the Town Clerk



Lake Nagog Inn

Report of the Town Clerk

Births recorded.193
Deaths recorded.112
Marriages recorded. . . . 157

IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following list of Births. Errors can be corrected only by sworn affidavit, as prescribed in the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

TOWN CLERK'S REPORT FOR 1881.

BIRTHS IN ACTON IN 1881.

No.	Date of birth.	Name of child.	Names of parents.
1.	Jan. 6,	Walter B., son of	Edwin C. and Hannah H. Parker.
2.	Jan. 19,	Jennie Parner, daughter of	Aaron J. and Mary Eliza Fletcher.
3.	Feb. 25,	Ethel Louise, daughter of	Chas. H. and Fannie A. Taylor.
4.	Mar. 4,	Daniel, son of	Michael and Sarah McCarthy
5.	Mar. 6,	Annie Louise, daughter of	Jeremiah and Louise Lucius.

Births Registered

Date	Place	Name of Child	Names of Parents
Jan. 5	Concord	Lakin, Christopher James	John Richard and Linnea Gale Maurer
Jan. 9	Boston	Munroe, Erik Scott	Scott Charles and Judith Marion Mael
Jan.13	Concord	Amsler, Joshua Clifford	Clifford George and Mary Elizabeth Landolt
Jan.14	Concord	Berry-Skillen, Charles Kermit	Robert Maxwell and Rosalie Kay Berry
Jan.14	Concord	Hom, Jennifer Cheung	Jim Poy and Mildred C. Cheung
Jan.15	Cambridge	Ryan, Nancy Karla	Enda John and Christine Monica Rice
Jan.19	Worcester	Altan, Derya Hanife	Mubeyyin Batu and Lemis Sare Ortalan
Jan.19	Concord	Bray, Kimberly Nicole	James Clifton and Katrina Vera Brown
Jan.26	Concord	Mac Adie, Jessica Elizabeth	John Geoffrey and Kathleen Ann Foley
Jan.27	Weymouth	Kaminski, Kristen Leigh	Michael Joseph and Joan Mary Pagnano
Jan.28	Concord	Dovydaitis, Tiffany Louise	Vincent and Cheryl Louise Mark
Jan.29	Concord	Tripp, Zachary Eastman	Ray William III and Caroline Elizabeth Ernst
Jan.31	Concord	Hansen, Jamie Nicole	Jonathan Dana and Phyllis Jean Dunnington
Feb. 1	Concord	Richey, Elizabeth Mary	James Lawrence, Jr. and Frances Louise Bryniarski
Feb. 3	Concord	Shipley, Nathaniel Aulton	Gregory Lewis and Nancy Susan Kopit
Feb. 6	Boston	Wood, Elizabeth Eddington	Harold George, Jr. and Bonnie Ann Mahlstedt
Feb. 9	Concord	Clements, Diana Nichol	Stephen Richard and Margaret Anna Olson
Feb.10	Concord	Abatsis, Elisa Beth	David Charles and Suzanne Beth Craig
Feb.11	Concord	Wood, Gavin Sean	Jeffrey Dale and Patricia Johnston
Feb.15	Newton	Gruber, Allison Hibbert	Benjamin Aaron and Jane Anne Hibbert
Feb.20	Concord	Miskin, Matthew David	Michael Jay and Lucy Newport
Feb.20	Concord	Phillips, Sarah Elizabeth	Leonard Arthur and Susan Adelaide Dixon
Feb.21	Concord	Hoar, Brian Weston	Bruce Wane and Carolyn Marie Cullinane
Feb.26	Concord	Manter, Darren Colby	Frank Duncan and Lynda Cecile Prairie
Feb.27	Concord	Phillips, Andrew Charles	David Paul and Mary Fulton Herlihy
Mar. 1	Concord	Potter, James Wayne	Terry Wayne and Linda Lee Stringfellow
Mar. 3	Boston	Boyd, Benjamin Thomas	Thomas James, Jr. and Catherine Mary Jeffery
Mar. 3	Concord	Di Mase, Michelle Diane	John Frederick William and Donna Jean Teabo
Mar. 5	Waltham	Das, Sangeeta	Shyam Chandra and Wilima Ghosh
Mar. 8	Concord	Rubin, Sara Elizabeth	Chester Stephen and Martha Chickering
Mar.10	Boston	Davis, Susannah Caitilin	Alexander McDonald and Mary Elizabeth Kreider
Mar.11	Concord	Nordstrom, Mark Thomas	Carl Harold and Melissa Marie Lyttle
Mar.11	Waltham	Williams, Andrea Regina Natallia	Anthony Rodney and Brenda Joyce Houston
Mar.16	Concord	Moore, Darnell James III	Darnell James, Jr. and Jean Michele Nadeau
Mar.17	Concord	Dennington, Leigh Kathryn	Roy Everett and Carol Ann Samoluk
Mar.17	Concord	Dennington, Stephanie Marie	Roy Everett and Carol Ann Samoluk
Mar.18	Concord	Cowen, Jacqueline Victoria	George Frederick William and Ann Catherine Roberts
Mar.19	Boston	Millerick, Sarah Elizabeth	John Joseph and Margaret Sandra Connearney
Mar.23	Concord	Harrington, Melissa Leigh	Stephen Paul and Glenda Susan Yancey
Mar.26	Boston	Benotti, Elizabeth Laura	Raymond Joseph, Jr. and Nancy McMullin
Apr. 1	Boston	Colman, Jesse Manley	James Crayder and Jacqueline Colman Manley
Apr. 1	Concord	Fawe, Kathryn Elizabeth	Robert Stephen, Jr. and Karena Marie Kotila
Apr. 2	Boston	Nephew, Luke Robert	Robert Michael and Nancy Joan Dore
Apr. 3	Winchester	O'Brien, Patrick James	Richard Paul and Ann Louise McNiff
Apr. 4	Concord	Hairston, Joshua William	Willie Thomas and Nancy Ellen Blanchard
Apr. 4	Concord	Smith, Edward Emory	Daniel Gunter and Glynda Kathleen Warren
Apr. 4	Concord	Usko, Nataile Louise	Douglas Paul and Deborah Anna Webber
Apr. 5	Concord	Nichols, Amanda Jean	Lane Stafford and Sheri Jean Gregory
Apr. 6	Concord	Moore, Erica Brown	Bruce Russell and Pamela Brown
Apr. 9	Concord	Locke, Douglas Allen III	Douglas Allen, Jr. and Mary Patricia Hartigan
Apr.12	Concord	O'Connor, Kenneth Patrick	Leo Shannon and Theresa Anne Martin
Apr.16	Concord	Bakerman, Alison Michelle	Thomas Jay and Judith Diana Friedrich
Apr.17	Acton	Rosen, Emily Joy	Martin Gary and Nancy Jean Watson
Apr.18	Concord	Duhigg, Sean Michael	Michael Francis and Phyllis Antoinette Toth
Apr.18	Winchester	Piantedosi, Anthony Lewis	Gary Gennaro and Diana Marie Twombly
Apr.20	Concord	Lombardo, Jennifer Marie	David Michele and Alice Anita Clough
Apr.21	Natick	Guttery, Caroline Hamilton	George Patrick and Rebecca Caroline Berger
Apr.21	Boston	Perry, George Sylva III	George Sylva, Jr. and Laurie Porcella
Apr.22	Concord	Daley, Jacquelyn Mae	Robert John and Nancy Beth Kinney
Apr.24	Concord	Story, Noelle Velta Martha	Ralph Randolph and Janice May Hock
Apr.26	Concord	Polselli, Kendra Lynne	Bernard Francis III and Linda Jane Wolfenden
Apr.26	Boston	Sullivan, Gregory James	James Francis and Mary Diane Perry

Apr.27	Concord	Martin,Jeffrey David	James Leonard and Linda Lee Bothwell
Apr.27	Boston	Meade,Christopher Andrew	Jeffrey Louis and Phyllis Anne Malatesta
Apr.28	Concord	Kozenko,Jonathan Nicholas	Michael William and Barbara Ann Baird
Apr.28	Concord	Kozenko,Sarah Natalie	Michael William and Barbara Ann Baird
Apr.29	Concord	Dowds,Julie Anne	Murdo MacRea, Jr. and Barbara Noel
May 1	Concord	Williams,Jonathan Ryan	George Brooks III and Kerry Lynn Hechler
May 1	Concord	Williams,Megan Rebecca	George Brooks III and Kerry Lynn Hechler
May 9	Concord	Mc Connon,Thomas Bostwick Jr.	Thomas Bostwick and Rita-Marie DeYoung
May 10	Concord	Hadden,Kenneth Carlyle	Stephen Clow and Rebecca Lee Saylor
May 13	Concord	MacDonald,Travis Bruce	David Alan and Roberta Marie McKelvie
May 14	Concord	Texidor,Alexander Rolando	Francisco Rolando and Nancy Margaret Beekman
May 17	Concord	Gardner,Adam Charles	Clifford Charles and Julie Anne Puskarenko
May 20	Boston	O'Connell,Ryan Patrick	Kevin Lawrence and Barbara Ann Kravetz
May 25	Winchester	Feeney,Kelly Kathryn	James Henry III and Susan Marie Buentello
May 26	Boston	Shurtleff,Paul Sterling	David George and Jane Ellen Emmerich
May 27	Boston	Vanderpoel,Aaron William	John Arent, Jr. and Lynn Anne Rawson
May 29	Concord	James,Timothy Mark	William Norman and Judith Carol Gardner
May 30	Concord	Knapp,Ellen Catherine	Donald Lowell, Jr. and Wendy Ellen Meehan
May 31	Stoneham	Saltus,Brian Luke	Brian Richard and Jeannie Long
Jun. 3	Melrose	Brown,Amy Marie	Michael Glenn and Sheila Toy Yoder
Jun. 4	Concord	Quilling,Mark Lewis	Richard Leroy and Stephanie Rose Foss
Jun. 8	Concord	Olenberger,Charles William	Carl Frederic and Gretchen Viereg
Jun.10	Boston	Doucette,Michael Thomas	Paul Leo and Betsy Green
Jun.15	Concord	O'Toole,Anne Kinsley	Richard Kinsley and Christine Cay Locke
Jun.16	Concord	Standish,Jillian Erica	Theodore Clifford, Jr. and Susan Carol Beust
Jun.17	Lowell	Carney,Nathaniel Adam	Daniel Maurice and Sandra Joyce Hill
Jun.17	Acton	Roberts,Theresa Claire	William Henry, Jr. and Debra Marie McLatchy
Jun.24	Concord	Fitzgerald,Brian William	Dennis Gerard and Patricia Ann Schumaecker
Jun.24	Concord	Hodgson,Matthew Robert	Robert Munro and Karen Ruth Penkala
Jun.25	Concord	Barrows,Kathleen Lynn	James Alan and Mary Ellen Peterson
Jun.25	Natick	Preo,Lauren Renee	Paul Michael and Margaret Anne Brown
Jun.25	Concord	Richardson,Stephen Charles	Harold and Mary Carol Hoppe
Jun.26	Worcester	Bottos,Vasiliki Spiridoula Nicholas	Nicholas Athanasios and Cassiani Nichola Mitsis
Jun.29	Concord	Pereira,Stacey Lee	Edward and Suzanne Arsenian
Jul. 4	Waltham	Kodzis,Matthew Paul	Richard Edward and Judith Lorraine Hutchins
Jul. 5	Boston	Chertok,Evan Benjamin Garnet	Dean Mitchell and Michele Avis Garnet
Jul. 6	Boston	Mc Harg,Tenley Dors	Jeffrey Clay and Elaine Agnes Dors
Jul. 6	Concord	Sun,Weifang	Shao-Tang and Jean-Hsien Ho
Jul. 7	Concord	Languirand,Andrea Mae	Michael Thomas and Cynthia Mae Sauve
Jul. 8	Concord	Englander,Aaron Carl	Theodore Roy and Laura Miriam Strickler
Jul.12	Boston	Brooks,Sarah Elizabeth	Samuel Sumner and Linda Helene Feig
Jul.14	Boston	Chase,Julia Isabel	Mark Clifford and Judith Ann Niederman
Jul.14	Concord	Nichols,Lee Sheldon	Lon Steven and Susan Elizabeth Kennedy
Jul.20	Concord	Christmas,Heather Anne	Robert Dana and Susan Marie Pennington
Jul.22	Concord	Charter,Andrew Eric	Dean Alan and Marcia Ann Urolatis
Jul.23	Cambridge	Graham,David Anthony	David Wayne and Linda Marie Greco
Jul.24	Natick	Murphy,Jennifer Lee	Leonard Francis and Theresa Diane Colbath
Jul.27	Concord	Danforth,Alysha Ray	Richard Alton and Kerry Francis Ray
Jul.29	Concord	Houle,Jason Thomas	Thomas Michael and Barbara LeBaron Taylor
Jul.30	Newton	DeGeorge,Michael Arthur	Thomas Francis and Michele Therese Allard
Aug. 3	Concord	Campbell,Thomas Robert Jr.	Thomas Robert and Deborah Louise Sheffo
Aug. 3	Waltham	McCarthy,Patrick Michael	James Joseph and Eileen Agnes O'Reilly
Aug. 5	Concord	Meyer,Stephanie Jayne	Everett Ronald and Elaine Marilyn Snyder
Aug. 8	Concord	Di Benedetto,Yvonne Latham	William Joseph and Christine Anne-Marie Latham
Aug. 8	Newton	Hoffman,Robyn Dana	Peter Kim and Joan Glaser Glaser
Aug.10	Concord	Parretti,Christopher Andrew	Lawerence Nicholas and Victoria Louise Livingston
Aug.12	Concord	Holcomb,Matthew Lowndes	William Lowndes and Susan Barbara Adler
Aug.12	Concord	Osterhoudt,Jesse Robert	Phillip Robert and Mary Katherine Plitt
Aug.15	Concord	Warner,Julia Rebecca	Robert Evan and Kathleen Patricia Touhey
Aug.18	Boston	Kozik,Sarah Francis	Kenneth Francis and Mary Loretta O'Connell
Aug.18	Concord	Palano,Chelsea Rossi	Gerald Mario and Cheryl Marie Rossi
Aug.19	Boston	Pemberton,Sarah	Gary Philip and Hannah Gregory
Aug.21	Boston	Christian,Brooke Tovah	Edward Paul, Jr. and Deborah Ruth Solomon
Aug.22	Boston	Papa,Elizabeth Anne	Edward Joseph and Patricia Jean Nick
Aug.22	Concord	Sayles,Leila Aminah	Duwayne Reuben and Helen Elizabeth Russell Shepherd
Aug.24	Boston	Murphy,Matthew George	George Harold and Linda Ann DiMatteo
Aug.25	Waltham	Basile,Emma Rose	Francis Peter and Joyce Lynn Spires

Aug.26	Concord	Fromer, Justin Stephen	Peter Robert and Pamela Marie Rubino
Aug.30	Concord	Powers, Larissa Nicole	John Joseph, Jr. and Lois Ava Douglass
Aug.31	Concord	Buscemi, Pamela Marie	Joseph David and Christine Ann Peschke
Sep. 5	Boston	Mathieu, Kiersten Anne	Jeffrey Richard and Karen Anderson
Sep. 7	Concord	O'Leary, Timothy Joseph	Kevin Timothy and Deborah Anne Johnson
Sep. 8	Concord	Tassinari, Anne Storrs	Paul Michael and Sandra Bowersock
Sep. 8	Concord	Vazquez, Douglas Theall	Cruz and Deborah Louise Theall
Sep. 9	Concord	Harris, Edward Charles II	Edward Charles and Marie Lorene Gaines
Sep.10	Stoneham	LeBlanc, Matthew Thomas	Daniel Timothy and Maryellen Murphy
Sep.15	Concord	Lareau, Elizabeth Anne	Mark Norman and Deborah Lynn Martin
Sep.16	Concord	Jodka, Aaron Harnedy	Robert Alan and Sarah Tinker
Sep.17	Concord	Glenn, Tyson Andrew	Ronald James and Ann Marie Cobleigh
Sep.22	Waltham	Chadwick, Michael Almon	Charles Robert and Nancy Jean Mathiasen
Sep.23	Boston	Archambault, Corinne Elizabeth	Philip Louis and Laura Jenne Bowers
Sep.24	Lynn	Habbick, Patricia Jeanne	Stephen Campbell and Loretta Jeanne Young
Sep.25	Concord	Le Van, Laura Beth	David Brown and Deborah Millington Ridabock
Sep.26	Concord	Merriam, Michael Timothy	Kenneth Drew and Linda Marie Morton
Sep.29	Boston	Buck, Jeffery Bryant	Richard Manson and Rosanne Kelley
Sep.30	Concord	Tajima, Michael Ken	Yusuke and Mary Eleanor Totman
Oct. 1	Concord	Kirwin, James Patrick	William Charles and Janet Lee Fisher
Oct. 1	Concord	Mc Garry, John James III	John James, Jr. and Linda Leader Lewis
Oct. 1	Concord	Sarantakis, John Nikolai	Anthony John and Vera Natalie Efremow
Oct. 3	Concord	Carroll, Christopher Jay	Kenneth Alan and Julie Anne La Rosa
Oct. 4	Newton	Abramson, Lauren Elizabeth	David Joseph and Ellenmarie Hermine Rahn
Oct. 4	Cambridge	Barfield, Dillon Morris III	Dillon Morris II and Donna Susan Brinkman
Oct. 4	Concord	Ciampi, Lawrence Anthony Jr.	Lawrence Anthony and Paula Jean Gianetti
Oct. 5	Concord	Bigley, Jessica Lynn	Michael Joseph and Maureen Monica Mc Hugh
Oct. 5	Concord	Romano, Bryan David	Ronald Peter and Dianne Marie Balicki
Oct. 6	Concord	Papadopoulos, Leto Dione	Constantine and Efimia Pavloudis
Oct. 9	Concord	Young, Gillian Turner	Rodney Lee and Elizabeth Kempton Turner
Oct.10	Concord	Merrill, Brian Christopher	John Edward III and Gretchen Lea Hombach
Oct.11	Newton	Diminico, Lauren Elizabeth	Louis James and Sharon Joy Smith
Oct.12	Natick	Cobb, Brian Hardy	Michael Hardy and Deborah Marie Landy
Oct.13	Lowell	Bodzioch, Christopher Ryan	Leon Joseph and Sharon Jane O'Connor
Oct.16	Concord	De Francesco, Matthew	David Ralph and Ann Marie Mary Mc Intyre
Oct.17	Concord	Pekins, Candace Megan	Ronald Eugene and Teresa Imelda Morse
Oct.19	Concord	Spann, Jillian Lucille Marie	David Carlton and Louise Alice Marie Joyal
Oct.22	Concord	Conley, Erin Louise	James Edward and Kathleen Marie Sousa
Oct.23	Framingham	Gallagher, Stacey Lynn	David Daniel and Maureen Elizabeth Rice
Oct.28	Concord	Jeanson, Aaron Brent	Michael Joseph and Debra Grace Rimbach
Oct.28	Concord	Swartz, Elizabeth Miles	Gene Paul and Mary Lee Miles
Oct.29	Concord	Lombard, Michael Andrew	Dennis Anthony and Clair Ann DiCicco
Oct.29	Concord	Meininger, Marion	Lothar and Sonja Enami Kroehle
Oct.30	Acton	Behr, Casmira Alicia	Frederic Howell and Nancy Ellen Nitzman
Oct.30	Concord	Cortes-Colon, Enid Milagros	Eladio Rafael and Haydee Enid Colon
Nov. 4	Concord	Haigh, Cassandra Jean	Robert George and Celilia Lee Mc Phee
Nov. 5	Newton	Pitcher, Joshua David	David Lester and Karen Larsen Larsen
Nov. 7	Concord	Ryan, Bernadette Christine	William Lawrence and Christine Marie McLaughlin
Nov. 9	Concord	Guenther, Jessica Margaret	Arthur Alan and Patricia Margaret Young
Nov.13	Concord	Van Emburgh, Alyson Leigh	Robert William and Linda Jeanne Wilt
Nov.17	Concord	Jackson, Liam Stewart	James Leo and Sharon Dianne Maluske
Nov.18	Malden	Brake, Mary Jeannette	Norman Edward, Jr. and Joan Elizabeth Siegrist
Nov.21	Concord	Kastelein, Eric Andrew	Daniel Robert and Judy Ruth Englund
Nov.23	Concord	Campbell, Emily Juliet	Steven Douglas and Wendy Marie Higgins
Nov.24	Concord	Sawyer, Ronald Charles, Jr.	Ronald Charles and Eleanor Florence Brown
Nov.24	Newton	Matesanz, James David	James and Nancy Elise Frye
Nov.25	Boston	Scheibel, Jessica Marie	Kenneth Aldrich and Jacqueline Marie Beard
Dec. 2	Concord	Posmoga, Matthew David	David Stephen and Cynthia Jean Otis
Dec.14	Framingham	Kelley, Christopher Robert	Harold Gunnar and Carol Marie Shea
Dec.15	Concord	Duncan, Michael Andrew	Kevin Michael and Eileen Ann Rodgers
Dec.17	Concord	Grady, Maura Marie	Thomas William and Virginia Ann Sherman
Dec.29	Concord	Furey, Katherine Loonam	Edward Joseph, Jr. and Barbara Jean Loonam
Dec.31	Concord	Hancock, Emily Jane	Adrian Nicholas and Anne Katherine Doherty

Elections

RECORD OF TOWN ELECTION HELD APRIL 5, 1982

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
Whole Number of ballots cast	197	497	452	375	442	239	2202

MODERATOR, One Year

Donald MacKenzie	148	409	379	332	352	167	1787
Blanks	49	88	73	43	89	72	415

SELECTMEN, Three Years (1)

Donald R. Gilberti	69	217	161	140	151	93	831
Norman D Lake	68	186	188	144	181	61	828
Alice L McCarthy	17	18	17	20	28	22	122
Sandra Lee McKenney	12	25	34	11	24	11	117
Blanks	31	51	52	60	58	52	304

SCHOOL COMMITTEE, Three Years (2)

Linda B. Graesser	86	206	168	167	158	108	893
Frederick J. Nohmer	84	223	188	145	181	77	898
Jacqueline Watkins	112	297	290	247	255	127	1328
Blanks	112	268	258	191	290	166	1285

TRUSTEE OF THE MEMORIAL LIBRARY, Two Years (1) (to fill vacancy)

Helen E. Murphy	151	408	383	302	369	187	1800
Blanks	46	89	69	73	73	52	402

TRUSTEE OF MEMORIAL LIBRARY, Three years (1)

Dennis J. Ahern	104	243	220	169	235	120	1091
Stanley E. Bielski	49	119	111	109	109	47	544
Blanks	44	135	121	97	98	72	567

ACTON HOUSING AUTHORITY, Five years (1)

Linda J. Kinash	58	77	98	80	102	57	472
Marianne W. Maguire	98	319	248	204	236	117	1222
Blanks	41	101	106	91	104	65	508

QUESTION ONE

Shall this town approve the new charter recommended by the Charter Commission?

YES	147	379	314	303	305	176	1624
NO	24	56	79	44	70	29	302
Blanks	26	62	59	28	67	34	276

QUESTION TWO

This question is non-binding

Shall the Board of Selectmen recommend and support the article on the warrant at the annual town meeting to request home rule legislation empowering the Town of Acton to enact by-laws which:

1. regulate the license to carry handguns
2. regulates the sale and possession of so called Saturday night Specials.

YES	87	264	194	198	188	124	1055
NO	100	194	236	154	212	95	991
Blanks	10	39	22	23	42	20	156

Recount for the position of School Committee was held upon petition by Linda B. Graesser on April 24, 1982.

Linda B. Graesser	87	206	168	167	161	111	900
Frederick Nohmer	83	224	188	147	182	77	1001
Jacqueline Watkins	112	297	290	248	255	126	1328
Blanks	112	267	258	188	286	164	1275

RECORD OF STATE PRIMARY SEPTEMBER 14, 1982

Vote of the Democratic Party

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
Whole Number of Ballots Cast	532	652	593	575	603	443	3398
<u>Senator in Congress</u>							
Edward M. Kennedy	403	418	422	402	441	325	2411
Mildred Jackson	1	0	0	0	0	0	1
Ray Shamie	0	0	1	0	0	0	1
Blanks	128	234	170	173	162	118	985
<u>Governor</u>							
Edward J. King	131	243	176	215	192	138	1095
Michael S. Dukakis	383	394	409	340	396	294	2216
Blanks	18	15	8	20	15	11	87
<u>Lieutenant Governor</u>							
John F. Kerry	144	182	176	160	187	127	976
Evelyn Murphy	169	187	174	149	162	137	978
Lou Nickinello	33	52	40	39	54	47	265
Lois G. Pines	108	114	100	99	111	51	583
Samuel Rotondi	46	87	75	106	68	56	438
Blanks	32	30	28	22	21	25	158
<u>Attorney General</u>							
Francis X. Bellotti	390	493	440	440	465	337	2565
Blanks	142	159	153	135	138	106	833
<u>Secretary</u>							
Michael Joseph Connolly	332	440	389	392	415	283	2251
Blanks	200	212	204	183	188	160	1147
<u>Treasurer</u>							
Robert Q. Crane	344	454	403	398	421	298	2318
Blanks	188	198	190	177	182	145	1080
<u>Auditor</u>							
John J. Finnegan	340	431	391	386	413	286	2247
Blanks	192	221	202	189	190	157	1151
<u>Representative in Congress</u>							
James M. Shannon	401	482	453	428	448	342	2554
Blanks	131	170	140	147	155	101	844
<u>Councillor</u>							
Herbert L. Connolly	322	406	357	373	380	275	2113
Blanks	210	246	236	202	223	168	1285
<u>Senator in General Court</u>							
Chester G. Atkins	389	503	473	445	462	347	2619
Blanks	143	149	120	130	141	96	779
<u>Representative in General Court</u>							
Hayden A. Duggan	353	437	415	407	420	303	2335
Blanks	179	215	178	168	183	140	1003

<u>District Attorney</u>							
John J. Droney	53	71	66	69	67	41	367
Paul J. Cavanaugh	48	56	58	45	62	46	315
Edward R. Gargiulo	58	98	66	75	65	60	422
L. Scott Harshbarger	297	367	333	336	334	235	1902
Blanks	76	60	70	50	75	61	392
<u>Register of Deeds</u>							
John F. Zamparelli	314	375	359	360	367	262	2037
Blanks	218	277	234	215	236	181	1361
<u>County Commissioner</u>							
Albert Joseph Onessimo	72	90	66	74	73	64	439
Bill Schmidt	287	342	316	322	321	221	1809
Blanks	173	220	211	179	209	158	1150

RECORD OF STATE PRIMARY SEPTEMBER 14, 1982

Vote of the Republican Party

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
<u>Whole Number of Ballots Cast</u>							
	107	171	176	137	220	90	901
<u>Senator in Congress</u>							
Ray Shamie	86	133	139	115	171	66	710
Blanks	21	38	37	22	49	24	191
<u>Governor</u>							
Andrew H. Card, Jr.	27	53	51	46	69	34	280
John R. Lakian	18	29	22	13	35	8	125
John W. Sears	59	73	96	71	103	44	446
Blanks	3	16	7	7	13	4	50
<u>Lieutenant Governor</u>							
Leon J. Lombardi	96	135	138	107	181	69	726
Blanks	11	36	38	30	39	21	175
<u>Attorney General</u>							
Richard L. Wainwright	89	136	131	111	175	66	708
Blanks	18	35	45	26	45	24	193
<u>Secretary</u>							
Jody DeRoma Dow	83	130	130	108	166	61	678
Blanks	24	41	46	29	54	29	223
<u>Treasurer</u>							
Mary J. LeClair	85	125	131	108	162	61	672
Blanks	22	46	45	29	58	29	229
<u>Auditor</u>							
Michael S. Robertson	84	128	132	108	167	65	684
Blanks	23	43	44	29	53	25	217
<u>Representative in Congress</u>							
Louise Hart	7	23	12	6	0	0	48
James Shannon	0	0	1	0	0	0	1
Diane Pekin	1	0	0	0	0	0	1
Blanks	99	148	163	131	220	90	851
<u>Councillor</u>							
Diane Pekin	1	0	0	0	0	0	1
Blanks	106	171	176	137	220	90	900
<u>Senator in General Court</u>							
Frank J. Valianti	82	131	125	106	162	59	665
Blanks	25	40	51	31	58	31	236

<u>Representative in General Court</u>							
John H. Loring	93	150	151	127	192	75	788
Hayden Duggan	0	0	1	0	0	0	1
Blanks	14	21	24	10	28	15	112
<u>District Attorney</u>							
Guy A. Carbone	83	131	127	106	166	59	672
L. Scott Harshberger	0	0	1	0	0	0	1
Blanks	24	40	48	31	54	31	228
<u>Clerk of Courts</u>							
Diane Pekin	1	0	0	0	0	0	1
Blanks	106	171	176	137	220	90	900
<u>Register of Deeds</u>							
John F. Zamparelli	0	0	1	0	0	0	1
Tarik Pekin	1	0	0	0	0	0	1
Blanks	106	171	175	137	220	90	899
<u>County Commissioners</u>							
Diane Pekin	1	0	0	0	0	0	1
Blanks	106	171	176	137	220	90	900

RECORD OF STATE ELECTION HELD NOVEMBER 2, 1982

	PRT1	PRT2	PRT3	PRT4	PRT5	PRT6	TOTAL
Whole Number of Ballots Cast	1024	1290	1268	1234	1287	961	7064
<u>Senator in Congress</u>							
Edward M. Kennedy	545	535	600	569	598	469	2216
Ray Shamie	438	692	627	623	629	455	3464
Howard S. Katz	15	14	11	10	11	8	69
Blanks	26	49	30	32	49	29	215
<u>Governor/Lt. Governor</u>							
Dukakis & Kerry	558	595	621	599	628	519	3520
Sears & Lombardi	407	622	592	568	580	391	3160
Rich & Davies	18	16	19	17	19	15	104
Shipman & MacConnell	14	8	10	18	21	12	83
Blanks	27	49	26	32	39	24	197
<u>Attorney General</u>							
Francis X. Bellotti	689	822	815	831	813	647	4617
Richard L. Wainwright	248	370	381	323	349	243	1914
Michael Reilly	25	11	17	21	31	16	121
Blanks	62	87	55	59	94	55	412
<u>Secretary</u>							
Michael Joseph Connolly	565	630	692	691	674	519	3771
Jody DeRoma Dow	303	486	451	408	452	304	2404
Robin D. Zazula	38	26	19	22	29	17	151
Blanks	118	148	106	113	132	121	738
<u>Treasurer</u>							
Robert Q. Crane	573	650	664	678	664	528	3757
Mary J. LeClair	304	485	466	434	467	308	2464
Freda L. Nason	38	13	28	24	35	19	157
Blanks	109	142	110	98	121	106	686
<u>Auditor</u>							
John J. Finnegan	481	512	570	548	562	422	3095
Michael S. Robertson	351	545	510	499	506	361	2772
Donald E. Washburn	41	32	34	42	45	32	226
Blanks	151	201	154	145	174	146	971

<u>Rep. in Congress</u>							
James M. Shannon	766	933	976	935	944	709	5263
Angelo Louis Laudani	142	188	169	161	183	130	973
Louise Hart			1				1
Blanks	116	169	122	138	160	122	827
<u>Councillor</u>							
Herbert L. Connolly	672	834	831	853	845	617	4652
Blanks	352	456	437	381	442	344	2412
<u>Senator in General Court</u>							
Chester G. Atkins	646	793	840	830	829	657	4595
Frank J. Valianti	284	388	371	346	384	248	2021
Blanks	94	109	57	58	74	56	448
<u>Rep. in General Court</u>							
John H. Loring	525	874	798	773	798	583	4351
Hayden A. Duggan	407	360	416	404	427	328	2342
Blanks	92	56	54	57	62	50	372
<u>District Attorney</u>							
Guy A. Carbone	320	483	461	423	458	299	2444
L. Scott Harshbarger	602	683	719	738	725	581	4048
Blanks	102	124	88	73	104	81	572
<u>Clerk of Courts</u>							
Edward J. Sullivan	675	842	851	868	862	639	4737
Blanks	350	448	417	366	425	323	2329
<u>Register of Deeds</u>							
John F. Zamparelli	663	812	803	844	806	600	4528
Blanks	361	478	465	390	481	361	2537
<u>County Commissioner</u>							
Bill Schmidt	648	802	798	850	810	596	4504
Blanks	376	488	470	384	477	365	2561
<u>Question # 1</u>							
Yes	283	314	296	360	308	226	1787
No	701	921	924	829	900	699	4974
Blanks	40	55	48	45	79	36	303
<u>Question # 2</u>							
Yes	513	710	658	657	655	499	3692
No	471	524	551	521	562	418	3047
Blanks	40	56	59	56	70	44	325
<u>Question # 3</u>							
Yes	614	717	735	721	765	578	4130
No	363	516	487	471	453	347	2637
Blanks	47	57	46	42	69	36	297
<u>Question # 4</u>							
Yes	725	858	916	865	872	658	4894
No	279	396	328	339	375	280	1997
Blanks	20	36	24	30	40	23	173
<u>Questions # 5</u>							
Yes	740	883	923	863	929	703	5041
No	245	354	301	313	290	216	1719
Blanks	39	53	44	58	68	42	304

Dog Licenses

All dog licenses expire March 31, 1983. Dogs must be licensed on or before April 1st or the owner or keepers thereof are liable to a fine. The law applies to all dogs three months old or over, regardless of time of year acquired. No tax bills are sent to owners.

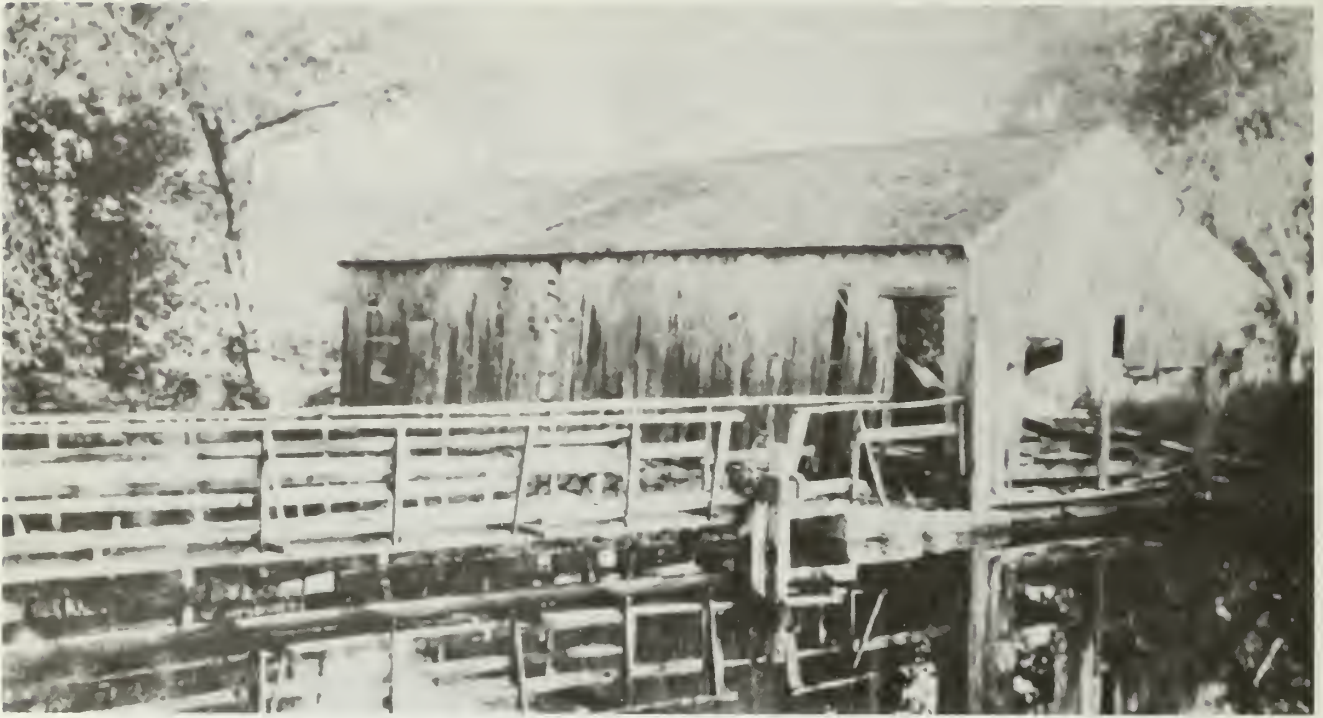
Report of Dog Licenses Issued Through February 7, 1983

1260 Licenses	@	\$ 4.00	\$ 5,040.00
77 Licenses	@	7.00	539.00
7 Licenses	@	11.00	77.00
4 Licenses	@	26.00	104.00
3 Licenses	@	51.00	153.00
16 Duplicate Tags	@	.25	4.00
1 Transfer License	@	.25	.25
			<u>\$ 5,917.25</u>



Mead Block, West Acton (Built by George Mead, 1922)

Our Heritage



Old Robbins Saw Mill

Acton Historical Commission

Two long term projects were completed this year. The Massachusetts Historical Commission voted the Acton Centre Historic District eligible for nomination to the National Register of Historic Places. The district includes 36 buildings in an area bounded by Main Street between Newtown Rd. and Nagog Hill Rd. and the "Line of March" of 1775. Historic District status will protect the area from adverse effect caused by publicly funded, licensed, or assisted projects.

Another project was on early Acton industry. Records were reviewed, and long-time residents were interviewed about Acton's contributions to industry. This material will be in a book being published by the Mass. Historical Comm. A listing of old stone bridges was also compiled for this book.

While most of our time is spent on research and writing, we also answer inquiries about Acton's history and properties. We welcome any contributions, maps, photos, etc. for our files.

Our plans for 1983 include continuing our inventory of architecturally or historically important structures. We shall concentrate on buildings in South Acton, which could become an historic district.

Marian E. Houghton, Clerk
Elizabeth Conant
William A. Klauer
Robert H. Nylander
Anita E. Dodson, Chairman

Town Meeting



Town Hall, c. 1901

Town Moderator

After six years as Moderator the job continues to be challenging, interesting and highly instructive. The annual Town Meeting began April 6 and adjourned April 28 after seven sessions and forty-five articles.

The meetings were highlighted by spirited debate throughout but especially on the clean indoor air bylaw which passed; the nuclear arms control resolution which passed; and the "gun control" article which was defeated. Thanks to the alertness of John McLaughlin,

who spotted a potential voting irregularity we have adopted a new procedure to ensure that only registered voters can cast ballots.

Two special Town Meetings were held on May 17 which dealt with nine articles and on October 5, which voted on five articles.

All in all, 1982 was a good year for Acton's Town Meeting process. Business was conducted effectively and I believe the "will" of the voters was appropriately represented.

Don MacKenzie, Moderator

Town Meeting

ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING HELD APRIL 6, 1982 AND ADJOURNED SESSIONS APRIL 12, 13, 14, APRIL 15, APRIL 26 AND APRIL 28, 1982

APRIL 6, 1982

Moderator called the meeting to order at 7:35 P.M.

Stanton Collins, Jr. moved to adjourn Town Meeting until April 12, 1982 at 7:30 P.M. at the High School Auditorium. Present at the meeting was Donald MacKenzie, Moderator, Lydia R. Lesure, Town Clerk, Stanton Collins, Jr., Chairman of the Board of Selectmen, Nancy Banks, Town Manager, Nancy Howe, Selectman, and Elsa Collins and Thomas J. Rogers.

Voted unanimously: To adjourn Town Meeting until April 12, 1982 at 7:30 P.M.

April 12, 1982

Moderator called the meeting to order at 7:35 P.M.

Invocation by Rev. Roswell Cummings.

Article 1. To choose all necessary Town Officers and Committees and fix the salaries and compensation of all the elective officers of the Town.

Voted unanimously: To elect:

Helen Allen as Trustee of the Elizabeth White Fund, term to expire in 1985.

Hazel Vose term to expire in 1983

James Wilson and Malcolm S. MacGregor as Trustees of the West Acton

Firemen's Relief Fund, term to expire in 1985, and 1984 respectively

Richard A. Lowden as a Trustee of the Acton Firemen's Relief Fund, term to expire in 1985.

Thelma Boatman as a Trustee of the Goodnow Fund, term to expire in 1985.

Dianne Wehr and Frances Bissell as Trustees of the Citizen's Library

Association of West Acton, terms to expire respectively in 1985 and 1983.

Voted unanimously: To fix the salaries and compensation for elected officers as follows:

Moderator	\$20.00 per each night per session
Board of Selectmen	Chairman.....\$750.00
	Clerk..... 650.00
	Member..... 650.00

Article 2. To see if the Town will accept the several reports of the Town Officers and boards or take any other action relative thereto.

Voted: To postpone action until Article 45 is completed.

Article 3. To hear and act upon the report of any Committee chosen at any previous Town Meeting that has not already been reported.

There were no reports, therefore there was no need for a vote.

Article 4. Voted: To amend the Personnel Bylaw by making the following changes in Schedule A:

This was done in five stages:

Voted:

1. Add: Financial Administrator Schedule B-1, Grade E-12.

1. Add: Superintendent (Buildings and Grounds) Schedule B-1, Grade E-7.

Voted:

2. Add: Assistant Town Clerk Schedule B-1, Grade E-1.

TOTAL VOTE - 396 YES - 207 NO - 189

Voted unanimously:

3. <u>Delete:</u>	<u>Schedule</u>	<u>Grade</u>
Superintendent of Insect		
Pest Control	E-1	C-7
Town Treasurer & Collector	B-1	E-8
Tree Warden	E-1	C-7

Voted:

4. <u>Change</u>	<u>Schedule</u>	<u>to</u>	<u>From Grade</u>	<u>To Grade</u>
Assistant Library Director	B-1		E-2	E-4
Children's Librarian	B-1		E-1	E-2
Custodian	E	E-1	H-1	C-1
Circulation Librarian	B		S-7	S-9

Voted:

5. <u>Change</u>				
Librarian (West Acton) PT	B	F		
Library Assistant (Jr.)	B		S-1	S-3
Library Assistant (Sr.)	B		S-3	S-5
Library Assistant (Principal)	B		S-7	S-9
Library Cataloger	B-1		E-1	E-2
Library Director	B-1		E-7	E-9
Reference Librarian	B-1		E-1	E-2

Stanton Collins, Jr. made a motion to adjourn after disposing of Article under consideration at 11:00 P.M. Motion passes.

Ron Meyer of 2 Juniper Ridge Road motioned to take up Article 29 now

Vote was 299 Yes and 284 No. Discrepancy found in numbers voting vs. number checked in.

N. Grolnic motioned to postpone Article 29 until Tuesday evening at 7:30 P.M. Charlotte Sagoff amended to postpone until Wednesday evening at 8:30 P.M. Vote was 232 Yes and 313 No - Amendment lost.

John Putnam moved to amend to take up Article 29 at 7:30 P.M. Thursday. This motion was lost.

N. Grolnic motioned to take up Article 29 on Tuesday at 7:30 p.m. This motion passes.

Article 5. Motion: To see what action the Town will take on the recommendations of the Personnel Board with respect to change in the salary, wage and compensation schedules of the Personnel Bylaw.

Voted unanimously: To delete Schedules A, B, B-1, C, D, E, E-1, F and G of the Personnel By-law and substitute therefore the following new schedules:

SCHEDULE A

ALPHABETICAL LIST OF POSITION CLASSES AND ALLOCATION TO SCHEDULE AND COMPENSATION GRADE OR DESIGNATED RATE OR RANGE

<u>TITLE</u>	<u>SCHEDULE</u>	<u>GRADE</u>
Accounting Clerk	B	S-6
Administrative Clerk	B-1	E-5
Assessor, Board Chairman	F	
Assessor, Board Member	F	
Assistant Assessor	B-1	E-10
Assistant Civil Engineer	B-1	E-7
Assistant to Conservation Comm. (PT)	B	S-11
Assistant Library Director	E-2	E-4
Assistant Town Accountant	B-1	E-1
Assistant Town Clerk	B-1	E-1

Article 5. (Continued)

Assistant Town Engineer	B-1	E-9
Board of Health Chairman	F	
Board of Health Member	F	
Building Commissioner	B-1	E-12
Chief (Fire)	D	F-4
Chief (Police)	C	C-4
Children's Librarian	E-1	E-2
Council on Aging Coordinator	B-1	E-1
Custodian	E-1	C-1
Deputy Elections Clerk (PT)	F	
Deputy Inspector (elections) (PT)	F	
Deputy Warden (elections) (PT)	F	
Director of Public Health	B-1	E-11
Disposal Area Operator	E-1	H-4
Dog Officer	E	H-2
Elections Clerk (PT)	F	
Engineering Assistant	B-1	E-3
Executive Clerk	B	S-9
Financial Administrator	B-1	E-12
Fire Alarm Maintenance Man (PT)	B	S-7
Fire Alarm Superintendent (PT)	F	
Fire Captain	D	F-3
Firefighter	D	F-1*
Firefighter (call) (PT)	F	
Fire Lieutenant	D	F-2
Fire Lieutenant (call) (PT)	F	
Head Clerk	B	S-7
Heavy Motor Equipment Operator	E	H-4
Inspector of Animals (PT)	E	H-2
Inspector (Elections) (PT)	F	
Inspector of Wires (PT)	F	
Junior Clerk	B	S-1
Laborer Cemeteries	E-1	C-1
Laborer Highways	E	H-1
Laborer, General	F	
Librarian (West Acton) (PT)	F	
Library Assistant (Jr)	B	S-3
Library Assistant (Principal)	B	S-5
Library Assistant (Sr.)	B	S-9
Library Cataloger	B-1	E-2
Circulation Librarian	B	S-7
Library Director	B-1	E-9
Library Page (PT)	F	
Life Guard	F	
Local Inspector	B-1	E-6
Maintenance Man (Cemeteries)	E-1	C-3
Maintenance Man (Highways)	E	H-3
Motor Equipment Operator	E	H-3
Motor Equipment Repairman	E	H-7*****
Motor Equipment Maintenance Man	E	H-4
Patrolman	P-1***	
Patrolman (special) (PT)	C	P-1
Playground Director	F	
Plumbing Inspector (PT)	F	
Police Lieutenant	C	P-3****
Police Matron (PT)	F	
Police Sergeant	C	P-2****
Principal Clerk	B	S-6
Recreation Director	B-1	E-8
Recreation Leader	F	
Recreational Pool Manager	F	
Recreational Specialist	F	
Recreational Supervisor	F	
Reference Librarian	B-1	E-1
Registrar of Voters (PT)	F	
Rodman B	S-7	
Sanitarian	B-1	E-4
School Crossing Guard (PT)	F	
Sealer of Weights and Measure (PT)	B	S-9
Semi-Skilled Laborer, Cemeteries	E-1	C-2
Semi-Skilled Laborer, Highways	E	H-2

Article 5. (Continued)

Senior Engineering Aid	B	S-10
Senior Clerk	B	S-3
Staff Nurse	B-1	E-4
Superintendent (Bldgs. & Grounds)	B-1	E-7
Superintendent (Cemeteries)	B-1	E-7
Superintendent (Highways)	B-1	E-11*
Teller (PT)	F	
Town Accountant/Data Processing Agent	B-1	E-10*****
Town Clerk	B-1	E-5
Town Engineer	B-1	E-13
Town Manager	G	
Town Planner	B-1	E-9
Tree Climber	E-1	C-7
Veterans' Agent & Director of		
Veterans's Service (PT)	F	
Warden (Elections) (PT)	F	
Working Foreman (Cemeteries)	E-1	C-6
Working Foreman (Highway)	E	H-7

* Additional \$7.00 per week when assigned to and performing duties relating to the maintenance of fire apparatus.

** An additional \$125.00 per month during the months of December, January, February and March.

*** Additional \$50.00 per month when assigned to and performing the duties of official police photographer or prosecuting officer.

**** Additional \$50.00 per month when assigned to and performing the duties of prosecuting officer.

***** 15¢ additional for Lead Mechanic.

***** Additional \$2,500.00 per year for performing the duties of a Data Processing Agent.

SCHEDULE B

GENERAL WEEKLY SALARY SCHEDULE

ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM		INTERMEDIATE		MAXIMUM
	A	B	C	D	E	
S-1	W	178.59	181.75	189.01	196.27	205.97
	A	9,286.68	9,451.00	9,828.52	10,206.04	10,710.44
S-2	W	181.75	189.01	196.27	205.97	215.67
	A	9,451.00	9,828.52	10,206.04	10,710.44	11,214.84
S-3	W	189.01	196.27	205.97	215.67	225.37
	A	9,828.52	10,206.04	10,710.44	11,214.84	11,719.24
S-4	W	196.27	205.97	215.67	225.37	235.09
	A	10,206.04	10,710.44	11,214.84	11,719.24	12,224.68
S-5	W	205.97	215.67	225.37	235.09	244.77
	A	10,710.44	11,214.84	11,719.24	12,224.68	12,728.04
S-6	W	215.67	225.37	235.09	244.77	254.49
	A	11,214.84	11,719.24	12,224.68	12,728.04	13,233.48
S-7	W	225.37	235.09	244.77	254.49	266.58
	A	11,719.24	12,224.68	12,728.04	13,233.48	13,862.16
S-8	W	235.09	244.77	254.49	266.58	278.66
	A	12,224.68	12,728.04	13,233.48	13,862.16	14,490.32
S-9	W	244.77	254.49	266.58	278.66	290.76
	A	12,728.04	13,233.48	13,862.16	14,490.32	15,119.52
S-10	W	254.49	266.58	278.66	290.76	305.37
	A	13,233.48	13,862.16	14,490.32	15,119.52	15,879.24

Article 5. (Continued)

S-11	W	266.58	278.66	290.76	305.37	319.90
	A	13,862.16	14,490.32	15,119.52	15,879.24	16,634.80
S-12	W	278.66	290.76	305.37	319.90	336.88
	A	14,490.32	15,119.52	15,879.24	16,634.80	17,517.76
S-13	W	290.76	305.37	319.90	336.88	353.84
	A	15,119.52	15,879.24	16,634.80	17,517.76	18,399.68

SCHEDULE B-1
TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM		INTERMEDIATE		MAXIMUM	
		A		B	C	D	E
E-1	W	266.58	278.66	290.76	305.37	319.90	
	A	13,862.16	14,490.32	15,119.52	15,879.24	16,634.80	
E-2	W	278.66	290.76	305.37	319.90	336.88	
	A	14,490.32	15,119.52	15,879.24	16,634.80	17,517.76	
E-3	W	290.76	305.37	319.90	336.88	353.84	
	A	15,119.52	15,879.24	16,634.80	17,517.76	18,399.68	
E-4	W	305.37	319.90	336.88	353.84	370.78	
	A	15,879.24	16,634.80	17,517.76	18,399.68	19,280.56	
E-5	W	319.90	336.88	353.84	370.78	390.19	
	A	16,634.80	17,517.76	18,399.68	19,280.56	20,289.88	
E-6	W	336.88	353.84	370.78	390.19	412.00	
	A	17,517.76	18,399.68	19,280.56	20,289.88	21,424.00	
E-7	W	353.84	370.78	390.19	412.00	436.21	
	A	18,399.68	19,280.56	20,289.88	21,424.00	22,682.92	
E-8	W	370.78	390.19	412.00	436.21	460.46	
	A	19,280.56	20,289.88	21,424.00	22,682.92	23,943.92	
E-9	W	390.19	412.00	436.21	460.46	487.12	
	A	20,289.88	21,424.00	22,682.92	23,943.92	25,330.24	
E-10	W	412.00	436.21	460.46	487.12	516.21	
	A	21,424.00	22,682.92	23,943.92	25,330.24	26,842.92	
E-11	W	436.21	460.46	487.12	516.21	550.14	
	A	22,682.92	23,943.92	25,330.24	26,842.92	28,607.28	
E-12	W	460.46	487.12	516.21	550.14	584.06	
	A	23,943.92	25,330.24	26,842.92	28,607.28	30,271.12	
E-13	W	487.12	516.21	550.14	584.06	617.98	
	A	25,330.24	26,842.92	28,607.28	30,271.12	32,134.96	

SCHEDULE C
POLICE ANNUAL SALARY SCHEDULE
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52
NEGOTIATIONS HAVE NOT BEEN MADE AS YET. SCHEDULE WILL FOLLOW LATER

SCHEDULE D
FIRE ANNUAL SALARY SCHEDULE
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

	MINIMUM A	INTERMEDIATE B	MAXIMUM C
F-1	303.38 15,775.76	318.43 16,558.36	336.23 17,483.96
F-2	335.93 17,468.56	351.00 18,252.00	364.84 18,971.68
F-3	366.58 19,062.16	384.15 19,975.80	406.82 21,154.64
F-4			602.82 31,346.64

SCHEDULE E
HIGHWAY HOURLY WAGE SCHEDULE
WEEKLY RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 40 HOURS
ANNUAL RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 2080 HOURS

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
H-1	H	5.17	5.42	5.69
	W	206.80	216.80	227.60
	A	10,753.60	11,273.60	11,835.20
H-2	H	5.42	5.69	5.97
	W	216.80	227.60	238.80
	A	11,273.60	11,835.20	12,417.60
H-3	H	5.69	5.97	6.28
	W	227.60	238.80	251.20
	A	11,835.20	12,417.60	13,062.40
H-4	H	5.97	6.28	6.55
	W	238.80	251.20	262.00
	A	12,417.60	13,062.40	13,624.00
H-5	H	6.28	6.55	6.84
	W	251.20	262.00	273.60
	A	13,062.40	13,624.00	14,227.20
H-6	H	6.55	6.84	7.13
	W	262.00	273.60	285.20
	A	13,624.00	14,227.20	14,830.40
H-7	H	6.84	7.13	7.49
	W	273.60	285.20	299.60
	A	14,227.20	14,830.40	15,579.20

SCHEDULE E-1
CEMETERY HOURLY WAGE SCHEDULE
WEEKLY RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 40 HOURS
ANNUAL RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 2080 HOURS

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
C-1	H	6.03	6.33	6.66
	W	241.20	253.20	266.40
	A	12,542.40	13,166.40	13,852.80

C-2	H	6.33	6.66	6.97
	W	253.20	266.40	278.80
	A	11,356.80	13,852.80	14,497.60
C-3	H	6.66	6.97	7.33
	W	266.40	278.80	293.20
	A	13,852.80	14,497.60	15,246.40
C-4	H	6.97	7.33	7.64
	W	278.80	293.20	305.60
	A	14,497.60	15,246.40	15,891.20
C-5	H	7.33	7.64	8.00
	W	293.20	305.60	320.00
	A	15,246.40	15,891.20	16,640.00
C-6	H	7.64	8.00	8.34
	W	305.60	320.00	333.60
	A	15,891.20	16,640.00	17,347.20
C-7	H	8.00	8.34	8.75
	W	320.00	333.60	350.00
	A	16,640.00	17,347.20	18,200.00

SCHEDULE F

Assessor, Board Chairman	N/C	600.00*
Assessor, Board Member	N/C	500.00*
Board of Health, Chairman	N/C	150.00*
Board of Health, Member	N/C	100.00*
Deputy Building Inspector (p.t.)	N/C	Fee Basis
Deputy Elections Clerk (p.t.)	N/C	4.70
Deputy Inspector (Elections)	N/C	4.29
Deputy Warden (Elections)	N/C	4.50
Elections Clerk	N/C	4.50
Fire Fighter (Call) - Step A**	N/C	5.64
	B	5.91
	C	6.18
Fire Lieutenant (Call)	N/C	6.45
Inspector (Elections) (p.t.)	N/C	4.29
Inspector of Wires (p.t.)	N/C	Fee Basis
Laborer - Step A	3.49	3.75
	B	3.75
	C	4.00
		4.25
Library Page	N/C	3.12
Lifeguard	N/C	3.56
Playground Director - Step A	N/C	3.56
	B	3.74
	C	3.95
	D	4.15
	E	4.40
Plumbing Inspector	N/C	Fee Basis
Police Matron	N/C	5.24
Pool Manager - Step A	N/C	6.00
	B	6.30
	C	6.60
Recreation Leader - Step A	N/C	3.15
	B	3.36
Recreation Specialist - Step A	N/C	3.56
	B	3.76
	C	3.95
	D	4.15
	E	4.40
Recreation Supervisor - Step A	N/C	4.60
	B	4.79
	C	5.02
	D	5.21
	E	5.44

Registrar of voters	N/C	4.69
Teller	N/C	4.29
Warden (Elections)	N/C	4.72
Veterans' Agent	N/C	1,500.00*

*Annual Rates

**Annual Base \$150.00

SCHEDULE G
ADMINISTRATION ANNUAL SALARY DETERMINATION

Position

Town Manager All step rates determined by Board of Selectmen subject to the appropriation of necessary funds.

Article 6. Voted unanimously: To amend the Personnel By-law as set forth in Article 6.

To amend Sections 5, 6, 8, 12, and 13 of the Personnel Bylaw set forth below:

Section 5 Implementation of the Compensation Plan

Add Schedule E-1 to the list of Schedules so that the second line paragraph 2 shall read:

"a compensation grade in Schedules B, B-1, C, D, E or E-1 shall be eligible to receive the.."

Amend Paragraph 9 (c) in line 2 by deleting "Schedule E" and substituting "Schedules E or E-1."

and add to Para 9 (c) "...The employee's regular rate for positions allocated to Schedule E and E-1."

Section 6. Work Week

Amend paragraph (c) 2 by deleting "Schedule E" and substituting "Schedules E or E-1."

Section 8. Vacations with Pay

Deleting paragraph (i) and substitute the following:

Absences on account of sickness in excess of that authorized under the rules therefor or for personal reasons not provided for under sick leave, may, at the request of the employee, and the approval of the department head, be charged to vacation leave."

Section 12. Group Life Insurance

Delete and substitute the following:

"In accordance with Chapter 32B of the General Laws, as amended, and the terms of the insurance contract, all permanent full-time employees and all permanent part-time employees whose regularly established work week is 20 hours or more, shall be provided with Group Life Insurance coverage not to exceed \$10,000.00 or which the Town will pay 50% of the premium and the employee the other 50%."

Section 13. Hospitalization and Surgical Insurance

Adding the following second paragraph:

In accordance with Chapter 32B of the General Laws, as amended, the Town will offer a Health Maintenance Organization option for hospitalization and surgical coverage. The Town's share of the premium costs shall not exceed the equivalent rate under the Group Health Insurance program."

Article 7. To see if the Town will vote to accept 9E of chapter 32B of the General Laws, which authorizes the Town to make contributions in excess of 50% of the premium for group health and life insurance policies for retired employees, and to raise and appropriate or appropriate from available funds a sum of money for funding such contribution, or take any other action relative thereto.

Motion lost.

Article 8. Voted unanimously: To raise and appropriate \$50,000.00 under G.L. c. 40, s 5D to be held as a special fund to offset the anticipated costs of funding the contributory retirement system.

Article 9. Voted: To accept the provisions of G.L. c. 44, S. 53E, which authorizes the Town to offset the appropriation for any town

agency, board, department or office by the estimated receipts for fees charged to users of services provided by such agency, board of department or office.

The meeting adjourned at 11:00 P.M.

Tuesday April 13, 1982 at 7:45 P.M.

- Article 29. To see if the Town will vote to petition the General Court to enact home rule legislation in substantially the following form:
1. Notwithstanding any provision set forth in the General Laws, the Town of Acton is hereby empowered to enact bylaws which (1) further regulate the license to carry hand guns and (2) regulate the sale and possession of so-called "Saturday Night Specials."
 2. This act shall take effect on its passage.
- or take any other action relative thereto.

TOTAL VOTE - 853 YES - 306 NO - 547

- Article 10. Voted: To appropriate \$100,824.00 for the puprose of providing public health nursing services, and that the receipts from such nursing services be set aside as a separate fund under G.L. c. 44, s 53E to meet such appropriation.

- Article 11. Voted unanimously: To appropriate the sum of \$85,000.00 for the purpose of maintaining the Merriam School, and the receipts from the rental space in the school be set aside as a separate fund under G.L. c. 44, s. 53E to meet such appropriation.

- Article 12. Motion: To petition the General Court for legislation to create a nursing service revolving fund as set forth in Article 12

"Section 1. The Town of Acton is hereby authorized to establish, by majority vote of its town meeting, a revolving fund to be known as: The Acton Public Health Nursing Service Revolving Fund. Such fund shall be maintained as a separate account by the Town Accountant.

Section 2. All fees, payments for services and other monies received by the Acton Public Health Nursing Service shall be deposited in such fund and shall be used exclusively for the payment of salaries and expenses of the Acton Public Health Nursing Service. The Town may make additional appropriations from time to time to the fund to be used for the purposes described herein.

Section 3. The Town, by majority vote of its town meeting, may terminate the fund at any time, and any monies then in the fund shall become part of the general funds of the Town.

Section 4. This act shall take effect upon its passage.

or take any other action relative thereto.

Motion lost.

- Article 13. To see if the Town will raise and appropriate, or appropriate from available funds, \$2,000.00 or any other sum for an unemployment compensation fund as provided in G.L. Chapter 40, Section 5E, or take any other action relative thereto.

Voted unanimously: To take no action.

Mr. Collins moves to adjourn at 10:20 P.M. Until April 14, 1982 at 7:30 P.M.

April 14, 1982 7:35 P.M.

- Article 14. Voted unanimously: That the Town budget for the period July 1, 1982 to June 30, 1983, as printed in the handout, be raised and appropriated in its entirety, except that \$8,772.39 be appropriated from library receipts reserved for appropriation for library use, \$2,686.62 be appropriated from receipts from

the county dog fund reserved for appropriation for library use,
and \$300,000.00 be appropriated from federal revenue sharing
receipts for Police Department use.

GENERAL GOVERNMENT

Moderator:

1.	Salary	160.00
2.	Expenses	20.00

Finance Committee:

3.	Expenses	200.00
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Selectmen:

4.	Salaries	54,914.00	
5.	Expenses	79,760.00	
6.	Capital Outlay		8,500.00
7.	Legal Services		47,000.00
8.	Legal Serv. Expense		10,000.00
9.	Appraisal & Surveys		1,000.00
10.	Out of State Travel		1,000.00
	\$ 202,174.00		

Town Office Clerical:

11.	Salaries	222,038.00
		222,038.00

Engineering Department:

12.	Salaries	104,996.00	
13.	Expenses	4,150.00	
14.	Capital Outlay		-0-
	109,146.00		

Town Accountant:

15.	Salaries	45,980.00
16.	Expenses	14,467.00
		60,447.00

Town Treasurer:

17.	Salaries	26,843.00
18.	Expenses	13,700.00
		40,543.00

Town Assessor:

19.	Salaries	25,544.00
20.	Expenses	27,625.00
		53,169.00

Town Clerk:

21.	Salaries	14,958.00
22.	Expenses	945.00
		15,903.00

Elections & Registrations:

23.	Salaries	9,572.00
24.	Expenses	8,420.00
		17,992.00

Planning Board:

25.	Salaries	23,945.00
26.	Expenses	5,550.00
		29,495.00

Personnel Board:

27.	Expenses	-0-
		-0-

Board of Appeals:

28.	Expenses	1,100.00
		1,100.00

Conservation Commission:
 29. Salaries 11,144.00
 30. Expenses 3,210.00
 14,354.00

Archives Committee:
 31. Expenses 55.00
 55.00

Public Ceremonies:
 32. Expenses 2,385.00
 2,385.00

Buildings & Grounds:
 33. Salaries 92,502.00
 34. Utilities 73,200.00
 35. Expenses 64,170.00
 36. Capital Outlay 229,872.00

-0-

Town Report Committee:
 37. Expenses 5,000.00
 5,000.00

Youth Commission:
 38. Code 12,000.00
 39. Expenses 3,650.00
 15,650.00

Historical Commission:
 40. Expenses 200.00
 200.00

Council on Aging:
 41a. Salary 14,566.00
 41b. Expenses 8,694.00
 23,260.00

TOTAL GENERAL GOVERNMENT

\$ 1,043,163.00

PROTECTION OF PERSONS AND PROPERTY

Police Department:
 42. Reg. Salaries 546,464.00
 43. Other Salaries 161,345.00
 44. Expenses 30,525.00
 45. Capital Outlay 1,000.00
 739,334.00

Fire Department:
 46. Reg. Salaries 743,974.00
 47. Other Salaries 184,111.00
 48. Expenses 37,590.00
 49. Capital Outlay 8,392.00

974,067.00

Sealer of Weights & Measures:
 50. Salaries -0-
 51. Expenses -0-

Pest & Insect Control:
 52. Salary -0-
 53. Expenses -0-

Town Forest Committee:
 54. Expenses -0-

Tree Department:
 55. Salaries -0-
 56. Expenses -0-

Inspector of Wires:

57. Expenses -0-

Inspector of Gas & Piping:

58. Expenses -0-

Building Inspector:

59. Salaries 51,797.00

60. Expenses 15,400.00
67,197.00Dog Officer:

61. Salaries 1,200.00

62. Expenses 700.00
1,900.00Building Committee:

63. Expenses -0-

Civil Defense:

64. Expenses 4,000.00

Town Utilities:

65. Hydrant Rental 47,630.00

66. Street Lighting 77,000.00
124,630.00

TOTAL PROTECTION OF PERSONS AND PROPERTY

\$1,911,128.00

HIGHWAY DEPARTMENTHighway Department:

67. Salaries 278,408.00

68. Overtime-Snow 33,797.00

69. Gen. Expenses 81,545.00

70. Drainage 16,005.00

71. Snow/Ice 100,000.00

72. Mach. Expenses 67,180.00

73. Gas & Fuel 109,000.00

74. Secondary Road Maint. 72,777.00

75. Primary Road Maint. -0-

76. Capital Outlay 7,000.00

765,712.00

HEALTH AND SANITATIONHealth & Sanitation

77. Salaries 47,765.00

78. Expenses 23,955.00

79. Garbage Collection -0-

71,720.00

Inspector of Animals:

80. Salaries -0-

81. Expenses -0-

Plumbing Inspector:

82. Expenses -0-

CEMETERIESCemeteries:

83. Salaries 51,767.00

84. Expenses 12,095.00

85. Capital Outlay 500.00

\$ 64,362.00

RECREATION

Recreation:

86.	Salaries	76,554.00	
87.	Expenses	4,848.00	
88.	Capital Outlay		-0-
	\$	81,402.00	

VETERAN'S AID

Veteran's Aid:

89.	Salaries	1,500.00
90.	Expenses	150.00
91.	Aid	22,000.00

TOTAL VETERAN'S AID \$ 23,650.00

PENSIONS

Pensions:

92.	Pensions	320,000.00
	\$	320,000.00

INSURANCE

Insurance:

93.	Group Health	176,865.00
94.	Other Insurance	117,150.00
95.	Advisor	-0-
	\$	294,015.00

MATURING DEBT
AND INTEREST/TOWN GOVERNMENT

Highway Dept. Building:

96.	Maturing Debt	-0-
97.	Interest	-0-

Highway Dept. Equipment:

98.	Maturing Debt	-0-
99.	Interest	-0-

Conservation Commission:

100.	Maturing Debt	46,000.00
101.	Interest	13,750.00

Sanitary Landfill:

102.	Maturing Debt	5,000.00
103.	Interest	945.00

Land (Fire Truck 8/79):

104.	Maturing Debt	-0-
105.	Interest	-0-

Anticipation of Revenue Notes:

106.	Interest	30,000.00
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TOTAL MATURING DEBT AND INTEREST
TOWN GOVERNMENT 95,695.00

LIBRARIES

Memorial Library:

107.	Salaries	160,069.00
108.	Expenses	30,000.00
109.	Books	36,105.00
110.	Capital Outlay	800.00

TOTAL MEMORIAL LIBRARY 226,974.00

West Acton Library:

111. Salary	10,700.00
112. Expenses	<u>4,180.00</u>

TOTAL WEST ACTON LIBRARY

14,880.00

MATURING DEBT AND INTEREST LIBRARIES

113. Maturing Debt	-0-
114. Interest	-0-

GRAND TOTAL

\$4,912,701.00

Article 15 Voted unanimously: That the following budget schedule for local schools, for the period from July 1, 1982 to June 30, 1983, as printed in the warrant, be raised and appropriated in its entirety.

LOCAL SCHOOLS

Local Schools:

115A Operating Expenses	4,743,735.00
115B Out of State Travel	1,740.00
116 Blanchard Auditorium	<u>57,460.00</u>
TOTAL LOCAL SCHOOLS	\$4,802,935.00

MATURING DEBT AND INTEREST - LOCAL SCHOOLS

McCarthy-Towne School:

117 Note Interest	70,000.00
118 Interest	13,230.00

Merriam School:

119 Maturing Debt	-0--
120 Interest	-0--

Douglas School:

121 Maturing Debt	35,000.00
122 Interest	4,288.00

Gates School:

123 Maturing Debt	55,000.00
124 Interest	12,402.00

Conant School:

125 Maturing Debt	80,000.00
126 Interest	38,760.00

Teachers Summer Pay:

127 Maturing Debt	--0-
128 Interest	----0

MATURING DEBT & INTEREST \$308,680.00

TOTAL LOCAL SCHOOLS

\$5,111,615.00REGIONAL SCHOOLS

Regional Schools:

129A Operating Expenses	\$4,473,479.00
129B Out of State Travel	1,140.00
130 Maturing Debt & Interest	37,975.00
131 Teachers Summer Pay	-0-
TOTAL REGIONAL SCHOOLS	<u>\$4,512,594.00</u>

TOTAL BUDGET - ARTICLE 15

\$ 9,624,209.00

TOTAL BUDGETS - ARTICLES 14 & 15

\$14,536,910.00

Voted to adjourn 11:00 P.M.

Monday April 26, 1982 at 7:36 P.M.

Moderator asked Town Meeting for recognition for John Putnam for his contribution to the Minuteman Regional Vocational School Committee

- Article 16. Voted unanimously: That the budget for the Minuteman Regional Vocational School for the period July 1, 1982 to June 30, 1983, as printed in the warrant, be raised and appropriated in its entirety:

VOCATIONAL SCHOOLS

Minuteman Vocational School:

132 Operating Expense \$ 242,553.00

133 Maturing Debt & Interest 12,017.00

Other Vocational Schools:

134 Tuition & Transportation 3,700.00

TOTAL VOCATIONAL SCHOOLS \$ 258,270.00

TOTAL BUDGETS - ARTICLES 14, 15, AND 16

\$14,795,180.00

- Article 17. To see if the Town will raise and appropriate or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow \$24,000.00 or any other sum, and transfer the balance of \$6,019.00 appropriated under Article 17 of the April 1980 Town Meeting, to be expended by the Town Manager for the purchase and equipping of four cruisers for the Police Department, and authorize the Town Manager to trade in four of the present town vehicles, or take any other action relative thereto.

Voted unanimously: To Raise and appropriate \$34,000.00 and transfer the balance of \$6,019.00, appropriated under Article 17 of the April 1980 Town Meeting, to be expended by the Town Manager for the purchase of equipping of four cruisers for the Police Department.

- Article 18. Motion: To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the Approval of the Selectmen to borrow \$120,000.00 or any other sum, to be expended by the Town Manager for the purchase of highway equipment or take any other action relative thereto.

Voted unanimously: To raise and appropriate \$76,000.00 to be expended by the Town Manager for the purchase of equipment for the Highway Department

- Article 19. Motion: To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow \$40,000.00 or any other sum and transfer the balance of \$4,000.00 appropriated under Article 16 of the May 1975 Town Meeting to be expended by the Town Manager to replace the present Fire Department Ambulance and to purchase other fire department equipment, or take any other action relative thereto.

Voted: To raise and appropriate \$40,000.00 and transfer \$4,000.00 appropriated under Article 16 of the May 1975 Town Meeting to be expended by the Town Manager for the purchase and equipping of an ambulance for the Fire Department.

- Article 20. To see if the Town will accept as public ways the following streets or portions thereof as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets by eminent domain or otherwise, including easements for drainage, utility, or other purposes where shown on said plans or described in order of layout:

Mrs. Gardner moves that the town accept the public ways as described in Article 20.

Voted unanimously: To accept as public ways the following streets thereof as laid out by the Board of Selectmen according to the plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets by eminent domain or otherwise, including easements for drainage, utility, or other purposes where shown on said plans or described in order of layout:

IN CEDAR MEADOWS ESTATES SUBDIVISION

A. KNOWLTON DRIVE from the northerly sideline of Massachusetts Avenue (Route 111) a distance of 1899 feet, more or less, in a generally northerly direction to the westerly sideline of Joseph Reed Lane, this being the entire road.

IN RIDGEWOOD ESTATES SUBDIVISION

B. SILVER HILL ROAD from the easterly sideline of Broadview Road a distance of 2286 feet, more or less, in a generally easterly direction to the westerly sideline of Parker Street, this being the entire road.

IN FAIRWAY HEIGHTS II SUBDIVISION

C. PURITAN ROAD from the northwesterly sideline of Parker Street a distance of 1064 feet, more or less, in a generally northwesterly direction to the easterly sideline of Robert Road, this being the entire road.

D. GERALD CIRCLE from the northerly sideline of Puritan Road a distance of 440 feet, more or less, in a generally northerly direction to the northerly sideline of a 62.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

IN WILDWOOD HILLS SUBDIVISION

E. SANDY DRIVE from the northerly sideline of School Street a distance of 942 feet, more or less, in a generally northwesterly direction to the westerly sideline of a 64.50 foot radius, cul-de-sac, including the cul-de-sac, this being the entire road.

F. CANDIDA LANE from the easterly sideline of Sandy Drive a distance of 366 feet, more or less, in a generally easterly direction to the easterly sideline of a 64.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

Article 22. To see if the Town will vote to raise and appropriate, appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow a sum of money for the purpose of remodeling, reconstructing and making extraordinary repairs to the roofs of the Local Schools, or take any other action relative thereto.

Voted: To appropriate \$708,000.00 for the purpose of reconstructing and make extraordinary repairs to the roofs of the local school buildings, and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$708,000.00 under G.L. c. 44, S. 7, and raise and appropriate \$39,000.00 for the payment of principal and interest on such borrowing in the fiscal year beginning July 1, 1982.

Voted: 100 YES 9 NO

Article 23. To see if the Town will vote to approve debt authorized by a vote of the Acton Boxboro Regional District School Committee, for the purpose of remodeling, reconstructing and making extraordinary repairs to the roofs of the Regional Junior High School and the Regional High School, or take any other action relative thereto.

Voted : To approve the borrowing of \$1,025,000.00 authorized by the vote of the Acton-Boxborough Regional District School Committee, for the purpose of reconstructing and making extraordinary repairs to the roofs of the Regional Junior High School and the Regional High School.

- Article 21. To see if the Town will raise and appropriate or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow \$50,000.00 or any other sum, to be expended by the Town Manager to remodel, reconstruct or make extraordinary repairs to the roofs of the DPW building and Police Station, or take any other action relative thereto.

Voted: To raise and appropriate \$52,000.00 to be expended by the Town Manager to reconstruct and make extraordinary repairs to the roofs of the Department of Public Works building and the Police Station, and to raise such appropriation authorize the Treasurer with the approval of the Selectmen to borrow \$52,000.00 under G.L. c. 44 S. 7, and raise and appropriate \$14,000.00 for the payment of principal and interest and underwriting costs on such borrowing in the fiscal year beginning July 1, 1982.

TOTAL VOTE - 144 YES - 103 NO - 31

- Article 24. To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow \$10,000.00 or any other sum to be expended by the Town Manager for repairs to the Memorial Library, or take any other action relative thereto.

Voted unanimously: To raise and appropriate \$10,000.00 to be expended by the Town Manager for repairs and waterproofing of the Memorial Library.

- Article 25 To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow \$10,000.00 or any other sum to be expended by the Town Manager for the preparation of plans and studies and expenses incidental thereto for the development of a refuse disposal transfer station to be located at the present sanitary landfill, or take any other action relative thereto.

Voted unanimously: To raise and appropriate \$10,000.00 to be expended by the Town Manager for the preparation of plans and studies, and expenses incidental thereto, for the development of a refuse disposal transfer station.

Meeting adjourned at 11:10 P.M. until April 28, 1982.

April 28, 1982. Moderator called the meeting to order at 7:39 P.M.

- Article 26. To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow \$6,700.00, or any other sum, to be expended by the Town Manager for the renovation of a portion of the Town Common, or take any other action relative thereto.

Motion: Mrs. Resor moves that the Town transfer and appropriate \$6,700.00 from Article 11 of 1978 Town Meeting to be expended by the Town Manager for the renovation of a portion of the Town Common.

Motion lost.

- Article 27. To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow \$5,000.00, or any other sum,

to be expended by the Town Manager to upgrade the septage disposal site, or take any other action relative thereto.

Voted unanimously: To raise and appropriate \$5,000.00 to be expended by the Town Manager to make improvements to the Town's septage disposal site.

- Article 28. To see if the Town will authorize the Board of Selectmen to receive the Facility Plan as prepared by Anderson - Nichols, Inc., Consulting Engineers, Boston, Massachusetts; to make final payment therefore; and to submit an application to the Commonwealth of Massachusetts and the U.S. Environmental Protection Agency for reimbursement in accord with the Town's present Grant Agreement with the State and Federal Governments, or to take any other action relative thereto.

Mrs. Resor moves that the Town accept the waste water facility plan prepared by Anderson -Nichols.

Voted unanimously: To take no action.

- Article 30. To see if the Town will vote to accept section 20A-1/2 of Chapter 90 of the General Laws relating to parking fines, or take any other action relative thereto.

Voted unanimously: To accept section 20A-1/2 of Chapter 90 of the General Laws relating to parking fines.

- Article 31. To see if the Town will vote to amend the Bylaws of the Town of Acton by adding a new Section under Article 16, Miscellaneous Prohibitions as follows:

Section 8. No person shall be allowed to discharge in any manner from pipes or hoses from sump pumps, or subdrains from private property onto the public way, or onto public drains, without the written permission of the Board of Selectment and Engineering Department, not including a temporary discharge which does not exceed 24 hours during any six month period.

Voted: To adopt the by-law set forth in Article 31 as follows:
Section 8. No person shall be allowed to discharge in any manner from pipes or hoses from sump pumps, or subdrains from private property onto the public way, or onto public drains, without the written permission of the Board of Selectment and Engineering Department, not including a temporary discharge which does not exceed 24 hours during any six month period.

- Article 32. Mr. Weil moves that the Town adopt the by-law set forth in Article 32.

Voted: To adopt the following by-law:

Acton Clean Indoor Air By-law

1. Definitions

As used in this bylaw, "smoking" means the lighting of or the having in one's possession of any lighted cigar, cigarette, pipe or other tobacco product.

As used in this bylaw, "restaurant" means a restaurant with a seating capacity of twenty-five (25) or more persons.

2. No person shall smoke in any restaurant except in specifically designated smoking areas. This prohibition does not apply in cases in which an entire room or hall is used for a private social function and not by the proprietor or person in charge of the restaurant.

3. Smoking areas may be designated by the proprietors or other person in charge of a restaurant, except in places in which smoking is prohibited by the fire marshal or by other law or regulation. Smoking areas designated so shall comprise no more than seventy-five (75) per cent of the seating capacity of the restaurant. Where smoking areas are designated, existing physical barriers and ventilation systems shall be used to minimize the toxic effect of

smoke on persons in adjacent no-smoking areas. In the case of restaurants consisting of a single room, the provisions of this bylaw shall be considered met if one side of the room is reserved and posted as a no-smoking area, provided that the no-smoking area comprises no less than twenty-five (25) per cent of the seating capacity of the restaurant.

4. The proprietor or other person in charge of a restaurant shall make reasonable efforts to prevent smoking in the no-smoking areas of the restaurant by

- (a) posting appropriate signs;
- (b) arranging seating to provide a smoke-free area;
- (c) asking smokers to refrain from smoking upon request of a client or employee suffering discomfort from the smoke; or
- (d) any other means which may be appropriate.

5. The Board of Health may adopt rules and regulations necessary and reasonable to implement the provisions of this bylaw.

6. Any person who smokes in a no-smoking area shall be subject to a fine of not less than ten (10) nor more than thirty (30) dollars for each offense.

7. The Board of Health or any persons aggrieved by the willful failure of the proprietor or other person in charge of a restaurant to comply with any provision of the bylaw may apply for injunctive relief to enforce the provisions of this by-law in any court of competent jurisdiction.

8. Nothing in this by-law shall make lawful smoking in any area in which smoking is or may hereafter be prohibited by law or

9. If any provision of this bylaw is declared invalid or unenforceable, the other provisions shall not be affected thereby.

TOTAL VOTE - 226 YES - 138 NO - 88

Article 33. To see if the Town will petition the General Court for special legislation authorizing the Town to use a portion of land acquired from the Commonwealth under St. 1980, c. 576 for action recreation uses, or take any other action relative thereto.

Voted unanimously: To take no action.

Gregory Jarboe gave recognition to Stanton Collins, Jr. for his term on the Board of Selectmen.

Article 34. To see if the Town will petition the General Court for special legislation to allow the Town of Acton and the Acton-Boxborough Regional School District to lease telephone equipment, in substantially the following form:

Section 1. The Town of Acton, by vote of its Board of Selectmen and the Acton Boxborough Regional School District by vote of its Regional School Committee, may enter into an agreement for the lease of telephone equipment to be used jointly by said town and said district. Such agreement may be made for a period not exceeding ten years and shall not be subject to the provisions of section 4B of Chapter 40 of the General Laws;

Section 2. This act shall take effect upon its passage. or take any other action relative thereto.

Voted unanimously: To take no action under Article 34.

Article 35. Lynn Courtney-Knights moves that the Town adopt the resolution set forth in Article 35.

Voted: To adopt the resolution set forth in Article 35 as follows:

Whereas: There is no effective civil or military defense in the event of nuclear war; and

Whereas: The continuation of the nuclear arms race increases the risk of a nuclear war in which Acton would be destroyed;

Be it resolved: That we, the Town Meeting of Acton, call upon the President of the United States to propose to the U.S.S.R. that the two nations adopt an immediate, mutual verifiable

moratorium on all further production, testing and deployment of nuclear weapons, and of missiles and aircraft designed primarily to deliver those weapons.

TOTAL VOTE: 216 YES - 144 NO - 72

26 Pamela Kelley moves that the Town adopt the resolution set forth in Article 36.

Nuclear Arms Control

Whereas; The State and Acton's Civil Defense Authorities have developed plans to respond to the threat of nuclear attack by evacuating residents to Keene, N.H.; and

Whereas: No locality in New England is guaranteed to be safe from the immediate or delayed effects of such an attack, which could obliterate our town in a flash, with no time for evacuation; and

Whereas: Protection from a nuclear attack is possible only if all nations halt the production of nuclear weapons and renounce their use,

Be it resolved: That we, the Town Meeting of Acton, recognize that the Civil Defense evacuation plan is unworkable and futile, and we recommend its rejection. We call upon our elected officials and Civil Defense authorities to promote our protection, instead, by working for nuclear disarmament among nations.

Motion carries.

37 To see if the Town will vote to withdraw from the Central Massachusetts Mosquito Control district in accordance with the provisions of Chapter 583 of the Acts of 1973, or take any other action relative thereto.

Voted: To withdraw from the Central Massachusetts Control District in accordance with the provisions of Chapter 583 of the Acts of 1973, effective July 1, 1982.

38 Joan Gardner moves that the Town vote to authorize the Selectmen to convey to Prescott Paint Company, Inc. a parcel of land described in the warrant, for the consideration not less than \$_____.

To see if the Town will vote to authorize, for the consideration of \$1.00, for the Board of Selectmen to convey to Prescott Paint Co., Inc., its successors and assigns a certain parcel of land together with all building and structures thereon located on High Street, and being a portion of the land adjacent to the northeasterly corner of Lot B on a "Plan of Land in Acton, Massachusetts owned by Prescott Paint Co., Inc." by Nelson Engineering Company dated December 4, 1981, and bounded and described as follows:

Starting in the middle of High Street at the northeasterly corner of said of 70.00 feet, thence running S 84 41' 5" for a distance of 70.00 feet, thence running n 15 16' 18" W for a distance of 27.95 feet, thence running n 80 41' 5" E for a distance of 98.87 feet to the center of said High Street, and thence running along a curve with a radius of 492.03 feet to the point of beginning, containing approximately 2948 square feet.

This easement is to be made subject to any and all easements of record in favor of the Town of Acton to use said High Street for highway purposes.

Voted to pass over Article 38.

To see if the Town will vote to authorize, for consider of \$1.00 the Board of Selectmen to convey and release to Prescott Paint Co., Inc., its successors and assigns all of its rights, title and interest in and to a certain penstock located on High Street northwesterly of the dam across the Assabet River

presently owned by "Prescott Paint Co., Inc., together with a perpetual easement in facor of Prescott Paint Co. Inc., it successors and assigns to maintain, construct, reconstruct, operate, repair, add to or remove said penstock or any portion thereof, and determine the amount to be paid thereof.

Voted: To pass over Article 39.

Article 40. To see if the Town will raise and appropriate, or appropriate from available funds the sum of \$25,000.00, or any sum for a Conservation Fund to be used for the purpose of land acquisition and related costs under General Laws Chapter 40, section 38c, or take any other action relative thereto.

Voted: To raise and appropriate \$10,000.00 for a conservation fund under G.L. c. 40, s. 8C for the purpose of land acquisitions and related costs.

Article 41. To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money for the Reserve Fund, pursuant to the provisions of General Laws, Chapter 40, Section 6, or take any other action relative thereto.

Voted unanimously: To raise and appropriate \$100,000.00 for a reserve fund pursuant to G.L. c. 40, s. 6.

Resolution from William Flood:

Resolved: That this Town Meeting respectfully request the Finance Committee to adhere more regorously to the requirement that expenditures from the Reserve fund to be used only for extraordinary, unforeseen expenses that cannot be brought to the Town Meeting for discussion and approval because emergency conditions do not allow sufficient time for this normal and correct procedure.

TOTAL VOTE - 91 YES - 46 NO - 35

Article 42. To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to pay unpaid bills of previous fiscal years, or take any other action relative thereto.

Voted unanimously: To raise and appropriate \$8,985.46 to pay the following unpaid bills for previous fiscal years:

\$5,816.73 for legal bills incurred between January 1, 1981 and July 30, 1981.

\$2,145.86 for Wang Service contract on the Word Processor for Fiscal Year 1981.

\$1,000.00 for Charles Evans Associates for personnel consulting work performed in Fiscal Year 1980.

\$22.87 for Building Commissioners expenses incurred in Fiscal Year 1981.

Article 43. To see if the Town will vote to extend, transfer, or otherwise take action to prevent the lapse of appropriations previously authorized, pursuant to section 6-5 of the proposed charter of the Town of Acton, or take any other action relative thereto.

Voted: Pursuant to section 6-5 of the new Town Charter, to extend the period for expenditure of the following appropriations made in prior years until June 30, 1983:

ARTICLES BEING CONTINUED

Date of Town Meeting	Article #	Description	Amount Remaining
3/12/73	34	Development Town Land for Recreation	2,694.62
5/13/74	32	Great Hill Recreation	11,111.34
12/3/74	13	Plans/studies Refuse Disposal	10,733.33
10/20/75	6	Preliminary Plans for New Town Hall	707.27
4/12/76	17	Waste Water Study	5,611.55
11/15/76	1	Parking Lot - South Acton	2,374.64
4/11/77	22	Micro-film Town Records	1,000.00
4/12/78	11	Sidewalk Construction	6,997.73
4/12/78	17	Septage Disposal Facility	894.81
4/12/78	29	Tennis Courts	2,004.39
4/12/78	32	Library Lighting	1,370.79
4/9/79	32	West Acton Square	1,949.20
4/9/79	34	Concord Ice House	2,019.60
4/9/79	35	Wetland Mapping	2,212.12
10/9/79	3	Hydro Study	5,300.00

Article 44. To see if the Town will determine an amount of free cash which shall be used for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1982, or take any other action relative thereto.

Voted: To take no action on Article 44.

Mr. Kadlec asks for recognition for Don MacKenzie for his efforts during Town Meeting.

Article 45. To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1982, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or take any other action relative thereto.

Voted unanimously: To take affirmative action under Article 45.

Article 2. To see if the Town will accept the several reports of the Town Officers and Boards, or take any other action relative thereto.

Voted unanimously: To accept the reports of the various Town officers and Boards.

The following persons served as tellers at this meeting:

Elsa Collins, Regina Poppert, Charles Kadlec, Sandra Masson, Louise Malcolm, David Malcolm, Theron Lowden, John McLaughlin, William Smith, Deborah Mas, Vanetta Hunter, Norman Lake, Richmond Miller, Ann Chang, Ann Fanton, John Ormsbee, Patricia Pierson, Kathleen Cataldo, Carolyn Gray, Beatrice Perkins.

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING HELD MAY 17, 1982

Moderator called the meeting to order at 7:35 p.m.

Article 1. Motion: by Mr. Kotanchik to see if the Town will raise and appropriate, or appropriate from available funds a sum of money to be expended by the Town Manager to complete the town-wide revaluation, or take any other action relative thereto.

Article 1. Voted unanimously: that the Town appropriate \$37,500.00 from the reserve fund to be expended by the Town Manager to complete the town-wide revaluation.

Article 2. Motion: To see if the Town will vote to raise and appropriate or appropriate from available funds, a sum of money to be expended by the Town Manager to fund additional legal service or take any other action relative thereto.

Mrs. Gardner moves that the Town appropriate \$19,000.00 from the reserve fund to be expended by the Board of Selectmen for Legal Services by December 31, 1982.

Voted unanimously

Article 3. Motion: To see if the Town will vote to raise and appropriate, or appropriate from available funds a sum of money to be expended by the Town Manager to fund additional legal services expenses, or take any other action relative thereto.

Mrs. Gardner moves that the Town appropriate from the reserve fund \$7,000.00 to be expended by the Board of Selectmen for Legal Service Expenses by December 31, 1982.

Motion carries

Article 4. Motion: To see if the Town will raise and appropriate, or appropriate from available funds \$10,000.00 or any other sum for Fire Department Overtime, or take any other action relative thereto.

Mr. Jarboe moves that the Town take no action on this article.

Motion carries

Article 5. Motion: To see if the Town will raise and appropriate or appropriate from available funds, \$1,000.00 or any other sum, to be expended by the Town Manager to conduct a sodium study at the Conant Wells, or take any other action relative thereto.

Mrs. Resor moves that the Town appropriate from the reserve fund \$750.00 to be expended by the Town Manager to conduct a sodium study on the Conant Well in conjunction with the Water District.

Motion carries

Article 6. Motion: To see if the Town will vote to purchase or otherwise acquire for municipal purposes, the fee, or any other interest, in all or part of a parcel of land located at 498 Main Street, and 498 Main Street rear now or formerly owned by Norman G. Collins, shown as Parcel 51 on Plate E-4 of the Town Atlas, containing 5 acres more or less; and shown as Parcel 15 on Plate F3-A of the Town Atlas containing .35 acres more or less; incidental thereto; to determine whether such appropriation shall be raised by borrowing or otherwise; or take any other action relative thereto.

Mrs. Resor moves that the Town take no action on this article.

Voted unanimously

Article 7. Motion: To see if the Town will vote to amend the Zoning By-Law, Town of Acton, Massachusetts as follows:

Add a new Section IV.C, "C. Residential District (R-4)", to read as follows:

C. Residential District (R-4)

1. Permitted Uses and Dimensional Controls in the Absence of a Special Permit for a Planned Conservation Residential Community

Except where a special permit for a Planned Conservation Residential Community for detached and attached single-family dwellings and accessory structures has been granted by the Planning Board pursuant to the procedure set forth in Section IV.L. of this by-law, uses permitted in the R-4 District shall be the same as those prescribed in Section IV.B, Residential Districts (R-1, R-2, R-3), of this by-law, and the dimensional and other development controls in the R-4 District shall be the same as those prescribed in this by-law for the R-3 District.

Add a new Section IV.L, "Planned Conservation Residential Community", to read as follows:

L. Planned Conservation Residential Community

1. Purpose:

The purpose of a Planned Conservation Residential Community is to allow residential development which encourages:

- the preservation of significant land and water resources and natural areas in the Town;
- the preservation of significant historic and archeological resources and areas;
- the maintenance of the town's single-family residential character, while encouraging a greater mixture of housing types, more energy efficient and cost effective residential development; and
- the development of land in harmony with its natural features, the existing and probable future use of adjacent land, the general intent of the Zoning By-Laws.

2. Planned Conservation Residential Community Standards:

- a) Lot Area, Frontage, Width and Yard Requirements - Except as provided herein, there shall be no minimum lot area, frontage, lot width or setback requirements within a Planned Conservation Residential Community; provided, however, the Planning Board may impose appropriate conditions on the location of buildings and structures, pursuant to sections IV.L.5 and IX.C of the Zoning By-law; and provided further, that no residential building shall be located within 30 feet of a public way, private way, or common drive, or within 30 feet of the boundary line of the Planned Conservation Residential Community, and the distance between residential buildings within the Planned Conservation Residential Community shall not be less than 30 feet.
- b) Maximum Permitted Dwelling Unit Density For a Planned Conservation Residential Community - Where the Planned Conservation Residential Community is in compliance with subsection 2 (f) herein, the maximum permitted dwelling unit density in a Planned Conservation Residential Community for which an applicant seeks a special permit as prescribed hereinafter shall not be more than one dwelling unit per acre of the total area of the Planned Conservation Residential Community including the required open space.
- c) Building Requirements - There shall be no more than four dwelling units, plus one garage space per unit, in any residential

building, and no more than four enclosed parking spaces in a detached garage. The overall length of any residential building, including garage spaces, shall not exceed 160 feet. The overall length of any detached garage shall not exceed 65 feet. Each dwelling unit shall have a separate exterior entrance at ground level. The maximum height of any structure shall not exceed two and one-half stories. No dwelling unit shall be located over any other dwelling unit.

- d) Parking Requirements - A minimum of 2 parking spaces per dwelling unit shall be provided.
- e) Streets and Utilities - All proposed public and private ways, all sewage and drainage facilities and all utilities shall be designed and constructed in compliance with the applicable requirements of the Subdivision Rules and Regulations of the Town of Acton and the Acton Engineering Department, whether or not the Planned Conservation Residential Community parcel constitutes a subdivision; provided that the Planning Board, on granting any special permit hereunder, may waive or modify any such requirements, if it finds that such action is in the public interest and not inconsistent with the intent and purpose of this by-law.
- f) Minimum Open Space - The minimum open space shall be not less than 60 percent of the total area of the Planned Conservation Residential Community. For purposes of this section of the by-law, "open space" shall include all land devoted to conservation, recreation or park purposes, in accordance with subsections 2(g) and (h), but shall not include land devoted to roads, central sewage or drainage facilities, and land appurtenant to and devoted to the exclusive use of individual residential units.
- g) Use, Location and Area of Open Space - The open space required herein shall be used for conservation, recreation or park purposes, as shown on the Overall Land Use Plan described in subsection 3; and shall be in one or more parcels, the size, shape and location of which shall be appropriate for its intended use, as approved by the Town Meeting. The open space shall remain unbuilt, provided that a maximum of five percent of such land may be devoted to paved areas or structures accessory to active or passive recreation, and provided further that the open space may be subject to easements for the construction, maintenance, and repair of utility and drainage facilities serving the Planned Conservation Residential Community or adjacent parcels.
- h) Ownership of Open Space - The open space shall be conveyed in whole or in part to the Town of Acton, or to a nonprofit organization, the principal purpose of which is the conservation of open space, or to a corporation or trust owned or to be owned by the owners of the dwelling units within the development, for conservation, recreation or park purposes. If any portion of the open space is not conveyed to the Town of Acton, a restriction, approved by the Planning Board, shall be imposed on the use of such land, enforceable by the Town of Acton, providing in substance that the land be kept in its open or natural state and not built upon or developed except in accordance with provisions of subsection 2 (g). The proposed ownership of all open space shall be shown on the Overall Land Use Plan described in subsection 3, as approved by the Town Meeting. At the time of its conveyance, the open space shall be free of all encumbrances, mortgages or other claims, except as to easements, restrictions and encumbrances required or permitted by this by-law.
- i) Access to Open Space - Access from a way, suitable, in the opinion of the Planning Board, shall be provided to every parcel of open space.
- j) Subdivision of Land - No land for which a special permit has been granted hereunder shall be further subdivided, unless such special permit lapses or is rescinded.

3. Presentation To Town Meeting - Any person who desires to have a tract of land rezoned to an R-4 District shall submit no less than twelve (12) copies of the plans described below to the Planning Board for review prior to submission to the Town Meeting.
 - a) An "Overall Land Use Plan" (at a scale of not less than 1" = 200') for the entire Planned Conservation Residential Community, showing the location, ownership, and uses of the proposed open space; the areas of single-family attached or detached residential use; the maximum number of residential units proposed, and the maximum number of bedrooms (in the case of single-family attached dwellings, dens shall be counted as bedrooms for the purpose of this enumeration); any amenity or recreation areas serving the residential uses; and the general layout of all roads and access ways.
 - b) "Concept Plans" for the proposed Planned Conservation Residential Community, (at a scale of not less than 1" = 100') showing the intended location of each residential building, accessory structure, and facility; the intended location of all roads and access ways, and approximate finished grades; the intended location of all recreational areas, proposed improvements and structures on the open space and methods for providing water and sewerage facilities.
 - c) "Typical Architectural Plans and Elevations" (at a scale of not less than 1/8" = 1'0") including elevations of the proposed residential buildings and accessory structures.
 - d) "Typical Landscaping Plans" - for the disturbed areas (at a scale of not less than 1" = 100') including typical planting plans for at least one group of three or more residential buildings and buffer areas.
 - e) A "Zoning Plan" - in recordable form, sufficient to identify the parcel or parcels to be rezoned.

Said plans shall be incorporated by reference into any motion presented to the Town Meeting for its approval to rezone a parcel or parcels to an R-4 District in accordance with this section. The ownership and minimum amount of open space, (whether public or private), the maximum number of dwelling units, and the maximum number of bedrooms/dens as shown on the above plans and which shall be incorporated by reference into said motion, shall not be changed in any way after the Town Meeting has acted favorably on said motion.

4. Planning Board Report to the Town Meeting - The Planning Board shall prepare a written report recommending approval or disapproval of the proposed rezoning to the Town Meeting.
 - a) In making its determination whether to recommend approval or disapproval the Planning Board shall consider:
 - 1) the plans required to be submitted under subsection 3;
 - 2) such further information as it may reasonably request from the applicant;and shall determine whether the proposed Planned Conservation Residential Community is consistent with the purposes of this by-law, as set forth in subsection 1.
5. Special Permit By Planning Board.
 - a) An application for a special permit hereunder shall cover the entire Planned Conservation Residential Community. The application shall include ten (10) copies of each of the plans listed below (hereafter called the development plans). Said plan or plans shall be accompanied by all supporting materials.

- i) The Overall Land Use Plan, Concept Plan(s), Typical Architectural Plans and Elevations and Typical Landscaping Plans, submitted to the Town Meeting.
 - ii) If the Planned Conservation Residential Community requires approval under the Subdivision Control Law, the applicant shall submit a definitive plan no later than the date of its application for a special permit hereunder. To the extent permitted by law, the Planning Board shall consider the definitive subdivision plan and the application for a special permit hereunder at the same time.
 - iii) If the Planned Conservation Residential Community does not require approval under the Subdivision Control Law, the applicant shall nevertheless submit a plan or plans in the form and containing the information required to be shown of a definitive subdivision plan by the Acton Subdivision Rules and Regulations.
 - iv) A plan of the tract showing topography, soil types, existing streets; and structures within and contiguous to the tract;
 - v) A plan or plans showing the proposed grading of the tract and the proposed locations, dimensions, materials and types of construction of streets, common drives, parking areas, walks, paved areas, utilities, emergency access ways, and the locations and outlines of all proposed buildings and structures including, but not limited to dwellings, garages, and any accessory structures thereto;
 - vi) A plan or plans showing the proposed use of the open space (whether public or private), including all structures intended to be constructed thereon;
 - vii) Typical floor plans and architectural elevations (at a scale not less than 1/8" = 1'-0") of the proposed dwelling units and all other proposed buildings;
 - viii) A plan or plans showing in a general way existing vegetation (at a scale of 1" = 40') and detailed landscaping and planting plans (at a scale of 1" = 40') for all areas to be disturbed and buffer areas;
 - ix) A tabulation of proposed buildings by type, number of bedrooms, number of dens, and floor area, and a ground coverage summary showing the percentages of the tract to be occupied by buildings, parking, other paved vehicular areas, and the amount of open space;
 - x) If the development for which the applicant seeks a special permit is to be constructed in separate phases, the plan or plans required under subsection (v) above shall clearly indicate the construction phases proposed;
 - xi) Copies of all instruments to be recorded with the Planned Conservation Residential Community special permit, including the proposed deed(s) for the open space, the articles of organization and by-laws of any corporation or trust to be organized to own the land and the language of all restrictions to be imposed on the land.
- b) Submission to Other Town Boards - The Planning Board, upon receipt of the plans described in section 5(a) shall send a copy thereof to the Board of Health, Town Engineer, Fire and Building Departments, the Conservation and Recreation Commissions, the Tree Warden and the Acton Water District, and shall request from each written comments which may include a recommendation of approval or disapproval. Where the Planning Board's decision differs from said recommendations, the Planning Board shall state the reasons therefor in writing. The failure of such Boards, Departments, Commissions, and Agencies to make such comments and recommendation

within 35 days shall be deemed a lack of opposition to the application.

- c) Public Hearing - The Planning Board shall hold a public hearing within 65 days after the filing of the application.
- d) Decision of the Board - The Planning Board may grant a special permit hereunder only if it finds that:
 - i) the development plans for the Planned Conservation Residential Community are consistent with the concept plans submitted to the Town Meeting under section 3; and
 - ii) the development plans comply with the requirements of subsection 2 and, where applicable, the construction and design standards of the Acton Subdivision Rules and Regulations; and
 - iii) the Planned Conservation Residential Community, as shown on the development plans, is consistent with the purposes of this by-law, as set forth in subsection 1.
- e) As a condition of approval hereunder, the Planning Board may require such changes in the proposed development plans and may impose such additional conditions and safeguards as it deems necessary to secure the objectives of this by-law, and to protect the health, safety and welfare of the inhabitants of the neighborhood and of the Town of Acton.

6. Change in Plans After Grant of A Special Permit.

- a) No change in the location or use of the open space shall be permitted.
- b) No change in any aspect of the approved plans shall be permitted unless approved in writing by the Planning Board. A new or amended Special Permit shall be required if the Planning Board determines any such change to be substantial.
- c) No building permit for any structure shall be issued without the written approval of the Planning Board.

And to change the existing Sections IV.C, D, E, F, G, H, and J to Sections IV.D, E, F, G, H, J, and K respectively, or take any other action relative thereto.

Article 7. Mrs Bayne moves that the Town vote to amend the Zoning Bylaws as printed in the handout entitled "May 1982 Special Town Meeting Zoning Article Handout" and shown as EXHIBIT 1 in the handout.

Voted unanimously: As amended by Mr. Swenson in section IV.L.2.c) to read "...Each dwelling unit shall have two exterior entrances..."

Article 8 Mr. Donald O'Grady moves To see of the Town will vote to rezone as an R-4 District a certain area of land containing 237 acres and located on Davis Road and on Wheeler Lane, Acton, as shown on a plan entitled, "Bellow Farm Estates in Acton, Mass.", dated April 23, 1982 and drawn by Nolan Engineering Service, 21 Davis Road, Acton, Mass., or take any other action relative thereto.

Voted Unanimously: That the town amend its zoning map to rezone two certain parcels of land located on Main Street and Wheeler Lane, containing together 237 acres and shown as Lot 2 and Lot 2B on a plan entitled, "Bellows Farm Estates in Acton, Mass., Zoning Plan" by Nolan Engineering Service, dated April 23, 1982 from R-2 and R-3 Districts as applicable to an R-4 District; and to authorize the Acton Planning Board to hear an application for a special permit pursuant to Section IV.L., "Planned Conservation

Residential Community" for the purpose of determining, among other things, that the proposed development of said site is consistent with the concept plans submitted with this motion and presented to the Town Meeting which are incorporated herein by reference, to wit:

a. Overall Land Use Plan entitled, "Bellows Farm Estates, Overall Land Use Plan" by Sasaki Associates, dated March 13, 1982, revised May 8, 1982.

b. Concept plan entitled, "Concept Plan, Bellows Farm Estates" by Sasaki Associates, dated March 13, 1982, revised May 8, 1982.

c. Typical Architectural Plans and Elevations, entitled, "Typical Architectural Plans and Elevations", by Sasaki Associates, dated March 13, 1982.

d. Typical Landscaping Plans entitled, "Bellows Farm Estates, Typical Landscaping Plans" by Sasaki Associates dated March 13, 1982.

e. Zoning Plan entitled "Bellows Farm Estates in Acton, Mass., Zoning Plan" by Nolan Engineering Service dated April 23, 1982, which are presently on file with the Town Clerk.

Article 9 Mr. McLaughlin moves that the town vote to authorize the Board of Selectmen to convey to Prescott Paint Co., Inc., Powdermill Road, Maynard, under the authority of Massachusetts General Law Ch. 40 Sec. 15 for a sum not less than \$80.00 and all legal costs related to the sale, a certain parcel of land containing 2347 square feet, together with the buildings and structures thereon, located on High Street, being shown as Lot D on a plan entitled "Plan of Land in Acton, Massachusetts owned by the Town of Acton" by Nelson Engineering, Inc. and dated May 17, 1982, said land is bounded and described as follows:

Starting at a point on High Street at the southeasterly corner of said lot D at land of Prescott Paint Co., Inc., thence,

S 80-41-05W by land of Prescott Paint Co., Inc., a distance of 50.00 feet; thence,

S 84-43-42W by the thread of the Assabet River a distance of 30.0 feet; thence,

N 05-16-18W by land of the Town of Acton a distance of 27.95 feet; thence,

N 80-41-05E again by land of the Town of Acton a distance of 78.83 feet; thence,

Southerly by a curve to the left of 512.03 foot radius by High Street a length of 30.02 feet to the point of beginning or take any other action relative thereto.

TOTAL VOTE: 42 YES: 40 NO: 2

Voted: To adjourn at 11:45 p.m.

ABSTRACT OF SPECIAL TOWN MEETING HELD
OCTOBER 6, 1982

Article 1. - Amendment to Compensation Schedule

Motion: Mr. George moves that the Town delete Schedules C & D of the Personnel Bylaw and substitute the Schedules as set forth in the Warrant dated Sept. 14th.

Voted unanimously: To take on the recommendations of the Personnel Board with respect to changes in the salary, wage and compensation schedules of the Personnel bylaw as shown below:

SCHEDULE C
POLICE ANNUAL SALARY SCHEDULE
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52
(effective July 1, 1982)

	A	B	MINIMUM C	INTERMEDIATE	MAXIMUM
371.34	P-1	W	331.91	352.63	
		A	17363.32	18336.76	19309.68
441.16	P-2	W	397.09	416.62	
		A	20648.16	21664.24	22940.32
454.02	P-3	W	408.67	432.77	
		A	21250.84	22504.04	23609.04

SCHEDULE D
FIRE ANNUAL SALARY SCHEDULE
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

			MINIMUM A	INTERMEDIATE B	MAXIMUM C
363.13	F-1	W	327.65	343.91	
		A	17038.32	17883.32	18882.76
394.03	F-2	W	362.81	379.08	
		A	18866.12	19712.16	20849.56
439.37	F-3	W	395.91	414.88	
		A	20587.32	21574.28	22847.24

Article 2. - Police Contract

To see if the Town will vote to raise and appropriate or appropriate from available funds \$55,000.00 or any other sum of money for Police Regular Salaries and Police Other Salaries, or take any other action relative thereto.

Voted unanimously: To raise and appropriate or appropriate \$39,960.00 to Police Department Regular Salaries, Budget Line Item 42 and \$11,562.00 to Police Department Other Salaries, Budget Line Item 43.

Article 3 - Free Cash

To see if the Town will determine an amount of free cash which shall be used for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1982 or take any other action relative thereto.

Voted: To take no action under this article.

Article 4. - Wastewater Management Study

To see if the Town will raise and appropriate from available funds, including transfer of the balance of \$5,611.55 appropriated under Article 17 of the Warrant for the 1976 Annual Town Meeting, for a study of the septage lagoons in North Acton and Septage disposal systems in South Acton and to authorize the Town Manager to apply for and accept Federal and State Grants that may be available for this project, or take any other action relative thereto.

Voted: To authorize the Town Manager to apply for and accept Federal and State grants that may be available for a study of the septage lagoons in North Acton and septage disposal systems in South Acton.

Article 5 - Acceptance of Regulations

To see if the Town will vote to accept Chapter 148 Section 26C of the G.L., which would require apartment houses containing six or more dwelling units, hotels, boarding or lodging houses, or family hotels not otherwise regulated by Sections 26A and 26B to be equipped with an automatic smoke or heat detector in each dwelling unit and each hallway floor, or take any other action relative thereto.

Voted: To accept Chapter 148 Section 26C of the General Laws relating to smoke detectors in apartment houses containing six (6) or more dwelling units.

A true copy, Attest:

Lydia R. Lesure
Town Clerk



House originally at corner of Brook St. and 2A

Educational Reports



Center One Room School

Acton-Boxborough Regional School District Report of the Superintendent of Schools

ROBERT E. KESSLER

Though we have felt the effects of Mass. Law Chapter 580 (Proposition 2 1/2), we have been able to retain most of our programs through such measures as:

- consolidating the elementary grades into four school buildings;
- reducing Regional Level staff by the equivalent of 9.7 full-time positions (5.7 professional and 4.0 classified);
- creating the Acton and Boxborough Student Activity Fund, through which over \$25,000 has been raised;
- renting Merriam School to groups oriented towards education and human service.
- consolidating the Town, Local school, and Regional school telephones into one centralized system;
- taking over the transportation system, thereby saving over \$200,000.

The local budget (K-6) is currently \$4,802,935, up \$182,674 (3.95%) over fiscal 1982. The Regional budget (7-12) is \$6,844,974, down \$106,163 (1.5%) from fiscal 1982.

This year the retirement of approximately \$450,000 of debt service at the Regional level helped to soften the impact of Proposition 2 1/2. However, this has been somewhat offset by the debt incurred for much needed roof repairs/replacement at the Senior High School, Junior High School, Douglas School, McCarthy-Towne School and the Merriam Building.

Factors which influenced the 1982-83 budget decisions were:

- a projected decline of 125 students in elementary (K-6) enrollment;
- projected stable secondary (7-12) enrollment;
- reduction of 6 professional and 1 classified staff at the Acton Public School level;
- salary increases of 8.5%;

- increase in cost of mandated services for special education owing to elimination of federal funds;
- increase in the number of severely handicapped adults to be transported to facilities approved by the Department of Mental Health;
- funding at 1981-82 level of program expenses (textbooks, instructional supplies, etc.);
- significant decrease in debt service at the Regional level;
- need for bond issue to fund roof repair/replacement;
- increase in Regional School Aid (Chapter 71, sec. 16D).

Among our goals for 1983 are the following:

- to complete and put in service the new telephone system;
- to complete the reroofing projects;
- to develop and implement policy and/or administrative procedures in the following areas:
 - approval of private schools
 - student rights and responsibilities (including modifications to the student handbook)
 - student records
 - budgets for student activities programs
 - transportation policy
 - student behavior on buses
 - personnel records and benefit procedures
- to review and revise the manual for non-teaching staff;
- to maintain a primarily self-sufficient lunch program with continued recognition of Federal cutbacks, and to make recommendations for next school year.
- to develop and implement a management system for effective maintenance of school plant and grounds;

- to add the following records to those maintained on the PDP11/34A and Commodore computers:

- personnel records
- special education student register
- private school student register
- budgetary and financial records
- computerized inventory

- to add the following data to the student information management system on the PDP11/34-A:

1. elementary and high school attendance
2. student scheduling at the high school
3. student grade reporting at the junior high school and senior high school

- to establish a systematic cash management method.

- to develop and recommend a 5-year plan for prudent use of capital improvement funds, to include:

1. physical plant and site needs including energy audit and requirements for the handicapped
2. building diagrams
3. priority listings
4. projected costs and timeline
5. equipment inventory and replacement

The business functions of the Central Office have been reorganized under Director of Business and Community Education Bill Ryan. Elaine Hinckley is now our Coordinator of Business, Dana Cotto is our Coordinator of Buildings and Grounds and Transportation, and Bette Thompson is our Food Services Assistant.

Our elementary school enrollment continues to decline, from 1885 on October 1, 1981 to 1782 on October 1, 1982, a drop of 103 students. However, this decline may be leveling off. There were 24 more students in the elementary schools in October than we projected; most significantly, 14 of these were in the kindergarten. Moreover, between October 1 and December 1, 1982, an additional 20 students enrolled in the elementary schools.

Our Junior High enrollment has increased from 764 on October 1, 1981, to 784 on October 1, 1982, while the Senior High enrollment is down from 1489 on October 1, 1981, to 1445 on October 1, 1982.

Report of the Assistant Superintendent for Curriculum and Instruction

GARY G. BAKER

As do all good school systems, the Acton and Acton-Boxborough Regional Schools continually strive to improve. For example:

- (1) We are improving our maintenance of buildings and grounds.
- (2) We are using a program called "Identifying Effective Teaching in the Class-

room," to help administrators improve their supervisory skills, and are making arrangements for an in-service course with a recognized expert on supervisory practices. As part of this program, we are planning a time study of the learning tasks defined in our curriculum guides. We are also using an improved administrative evaluation form this year.

(3) We continue to improve programs in reading and listening, computer education, and for the academically talented.

(4) Reports on results of our comprehensive student testing are given to the School Committee and public regularly.

(5) Parental involvement in our schools has been increased by participation on committees such as Alternative Funding, Report Card Advisory Committee, and the Whitney Fund Advisory Committee.

(6) Forty-six in-service staff development programs, five of which have been funded by the state, are in process during the 1982-1983 school year. A Staff Development Council has been formed to improve the coordination and effectiveness of these offerings.

Research and Development projects were completed last summer in pre-school speech,

vocabulary development, health education for grades 4-6, grade 8 mathematics, and high school foreign language. These programs are being implemented in the 1982-83 school year.

Last spring was a difficult time for those concerned with the Acton schools, because declining enrollments and Proposition 2-1/2 forced us to lay off several valued staff members. We do not anticipate such a traumatic disruption during the 1982-83 school year, and the morale of the staff is good. We are greatly concerned, however, that the long-term effect of Proposition 2 1/2 is bound to cut into the instructional budget much more deeply, and that as it does the quality of our schools will decline accordingly. We hope, however, that the schools in Acton will continue to be outstanding, with the energetic dedication of our staff and the vigorous support of our School Committees and communities.

Report of the Coordinator of Pupil Personnel Services

William J. Petkewich

During 1982 the responsibility for all personnel services was assigned to one

administrator for the first time. An initial emphasis of this department has been to unify

WHAT ARE THE MOST EFFECTIVE METHODS OF EDUCATION?

Space does not permit us, in attempting to answer this question, to enter into details. Briefly stated, we would say that the best methods are those which promote in a systematic and symmetrical way all the ends of education. There are in the minds of children natural and easy avenues of access, by which, stores of most useful information may be conveyed so that they will rest where they are placed. Knowledge, thus imparted, will be retained, not simply by a sheer strain of the memory, until the examination is over and then be gone, leaving in the minds only some shreds of information and a feeling of disgust for everything that pertains to the school, but it will be a permanent acquisition. The natural agents, for the communication of ideas to the minds of children, are the five senses. It is the province of these, from the very commencement of human life, to test the qualities of objects and to carry the impressions of them to the seat of reason, where they are duly considered and passed upon, by the mind's highest power, and these decisions, are the facts which are the first possessions of the human soul. The natural method of infancy and childhood, in the acquisition of knowledge, furnishes us the clue to the best methods of education. A school conducted upon these principles may not be so brilliant in its seeming, immediate results, but, in the end, it will prove to be the best school even as regards the communication of facts and, in relation to the grand scope of education, it will be the only truly successful school.

the services provided to nearly 500 full and part-time employees of the School Districts. The administrator has been supported in these activities by two secretaries who are also responsible for some aspects of student enrollment, attendance, and Pupil Services.

The major personnel services include: recruitment, selection, and assignment of new staff; transfer or reassignment of current staff; development and maintenance of personnel records; administration of salary schedules and employee benefits; development of personnel budgets; development of staffing proposals based on identification of School District needs and student enrollment projections; development of budgets for salaries and fringe benefits; direction of staff evaluation activities; provision of support to staff related to personal or professional needs; and implementation of termination procedures including retirement and reduction in staff.

In addition, emphasis during this first year has been on centralizing personnel records and functions, revising position descriptions, establishing computer-based

personnel information, involvement in implementing and modifying Reduction-In-Force and transfer procedures for professional staff, and participating in collective-bargaining activities between the School Committees and the custodial and maintenance employees.

The Pupil Services Departments -- Counseling, ESL (English as a Second Language) Instruction, Health Services, Reading, Special Education and Speech and Language -- continue to provide high-quality support services at approximately the same level as in previous years. While there was a slight decline in the number of students enrolled in special education programs at the beginning of the 1981-82 school year, a large number of evaluations and movement of students into the district resulted in a sharp increase in special education enrollment by September of 1982. A decrease in federal funds available for special education services and the rapid escalation of tuition costs for out-of-district special education programs has presented some financial problems in this area. A renewal of commitment to more cost-efficient local programs during the coming year will help in providing a solution.

REPORTS FROM THE ELEMENTARY SCHOOLS

REPORT OF THE CONANT SCHOOL PRINCIPAL Joan M. Little

The following is a list of Conant School highlights in 1982:

The Academically-Talented Program (Mrs. Claire Kostro, teacher), formerly housed at the Douglas School, is now in Room 12 at Conant. The federally-funded program, "Teaching and Learning about Aging", directed by Mr. Fran Pratt, is now located in Room 11.

Students who qualify for assistance under the federally-funded Title I Program continue to receive tutoring in reading, writing, and math at Conant.

At present, eleven children are enrolled in the "English as a Second Language" program. These students are from China, Greece, South America, the Phillipines, Israel, Korea, India and Holland.

The Conant Ice Cream Carnival held in the Spring provided entertainment for all. With the funds raised by this PTO event and by an auction held earlier, the PTO purchased an Apple II computer for the school. Every teacher in Conant has been trained in the use of the computer, with an emphasis on the Apple II Logo Program. The children are now reaping the benefits of an additional computer available for their use in the classroom.

The Conant PTO cookbook sale raised funds for the purchase of a 10-panel gym to be installed on the playground in the spring.

Parent volunteers in the office, the school library, and the classroom continue to provide much needed assistance.

Student field trips to Sturbridge Village, the Museum of Science, the Whaling Museum and

other interesting places help students to develop a better understanding of their world. The new Discovery Museum in Acton has been explored by many Conant classes, with more scheduled for a visit later in the year.

Parents joined their children for lunch at the Get-Acquainted Picnic, Parent Visitation Day, and Field Day, all enjoyable occasions which provided them with an opportunity to get to know their child's teacher, become familiar with their child's program and cheer all on to victory during field day activities.

REPORT OF THE DOUGLAS SCHOOL PRINCIPAL WILLIAM V. SPARKS

The following are some of the highlights of the Douglas School in 1982:

This year's enrollment in grades K-6 is 501. Note that this figure includes the 6th grade classes, which were housed at the Conant School last year. With the merger of the Merriam and Douglas Schools in June, 1981, the students and faculty have made an excellent adjustment and are working together harmoniously.

A Parent Teacher Council has been established, and has organized a number of activities over the past months. The Council raised \$3,000 by having an Ice Cream Social, a Book Fair, and a Snack-Selling Program.

With the raising of funds the school has been able to provide many outstanding programs for the students. Among these were the New England Theatre Guild, a Drumlin Farm visit, the storyteller Willy Claflin, a Puppet Theatre production, an author of childrens' books and the folk-singing group

Warren/Davis. In addition, two pieces of playground equipment were purchased for the school.

Other activities included a school newspaper, the Douglas Eagle, a Great Pumpkin Sing, a Teacher Recognition Banquet, an all School Barbeque, a Beautification Day, a Bicycle Safety Program and an Author's Tea.

There have been class plays, holiday programs, a faculty-student baseball game, musicals, a field day, a 6th grade Spelling Bee, a 6th grade graduation program, numerous field trips, a Holiday food basket program, an annual "Open House" and a Children's Book Award contest.

Plans are being made to hold a Family Auction and an Ice Cream Social in the Spring.

There is a strong parent-volunteer program at the school. Approximately 30 parents assist in the library and school office each week. In addition a number of parents assist teachers in the lamination, typing, and running off of educational work weekly.

The library has expanded to 9,000 volumes.

Some of the schoolrooms now have new rugs and drapes, an anteroom has been constructed to allow more space for special needs students, shelving has been increased, painting of corridors and of the cafetorium have been completed, a new roof has been added, and the gymnasium floor has been refinished.

Several outstanding courses have been offered to the professional staff during the year. Among these were Basic Challenge, the Computer Language Logo, a course in aging and numerous workshops in improving basic skills.

The faculty has been working on standards for oral and written language, methods to improve math, a faculty school handbook and ways to improve story writing in the intermediate grades.

REPORT OF THE GATES SCHOOL PRINCIPAL James Palavras

The following are the highlights at the Gates School in 1982:

1. The fifth annual Ice Cream Social and Cake Walk sponsored by the Parent-Teacher Advisory Committee, was held.
2. As usual, we had a Parents' Night and Kindergarten and Grade 1 Mini Open House in September.
3. The seventh annual Balloon Launch was carried out with the releasing of 550 helium-filled balloons with self-addressed postcards.
4. Chapter I, a federally subsidized program providing for extra help (total of 40 hours a week) for children who need it, was continued.
5. We had numerous school-wide activities sponsored by the Student Council.

6. Four issues of the Great Gates Times, a student newspaper, were published.
7. The after-school intramural program for grades 2 - 6 students continued.
8. A week long (in May) environmental education program at Sargent Camp, Peterborough, N.H., attended by the fifth grade, was enjoyed by the participants.
9. A flea market conducted by fifth grade parents helped us to raise money for Sargent Camp.
10. We had our Book Week in November, a week-long series of activities highlighting the enjoyment of reading.
11. Numerous school-wide activities such as clubs, mini-marathon, holiday programs, etc., were prevalent throughout the year.
12. Gates School ranked third in New England and first in Middlesex County in an Elementary Math League contest.
13. With the assistance of Acton-Boxborough's Concerned About Drugs we had a week-long series of activities, featuring guest speakers, for grades 5 and 6 as part of our Drug Awareness Week in April.

REPORT OF THE MCCARTHY-TOWNE SCHOOL PRINCIPAL J. Parker Damon

Our school continues to change in many significant ways. Despite declining enrollment system-wide, our enrollment has remained constant. One teacher returned from a Leave of Absence, four teachers were transferred to McT, and two teachers and three aides were hired. The effects of Proposition 2 1/2 are still present. The amount of money the school has available for maintenance and replacement of materials and equipment is deficient. Despite this, McT is proud of the following accomplishments.

Accomplishments

1. Continuation of two shared teaching assignments - a concept encouraged and implemented first at McT.
2. Continuation of team teaching in the sixth grade, particularly between two classrooms.
3. Continuation of the sixth grade week long Sargent Camp experience, MACOS curriculum, and the Gilbert and Sullivan Operetta - HMS Pinafore - last spring.
4. Successful completion of the in-service orientation program for teachers and staff either transferred to, or new to, McT.
5. Implementation of the annual December school-wide Festival of Sharing.

6. Development and implementation of the Tufts-CASE-McCarthy-Towne Project wherein sixth graders assist special ed. students.
7. Extended Day Program for all students so that kindergarteners as well as first through sixth graders could be included.
8. Continuation of the special Adaptive Physical Education Program for students in grades kindergarten through grade two.
9. Many McT students won awards in the Acton Jamboree Writing Contest.
10. The upper grade spring gym show was a tremendous success.
11. The after school Connection Program for students in grades seven and eight.
12. The 81-82 Assembly Program was tremendously successful with: Davis & Warner, Jay O'Callahan, and Willy Claflin.
13. The Third Annual Student Writing Booklet was produced and received with acclaim.
14. The PTSO was particularly helpful in:
 - The Annual February Ice Cream Social
 - Improving the grounds with plantings
 - Assisting with the Annual June Field Day
 - Overseeing the fall book fair.
 - Assisting with the Assembly Program.
 - Maintaining parent involvement.
15. Continued involvement curriculum implementation and R&D projects such as:
 - Basic Challenge
 - Human Body Study
 - Junior Great Books
 - Basic Skills
 - Vocabulary
 - MACOS
 - Teaching & Learning about aging
16. Successful and important work done by a crew from M.C.I. Concord who painted the exterior wood trim of the building plus some interior areas of the Towne wing.
17. Roof repair work completed for the cafeteria and for over four classrooms.
18. Expanded integration of woodshop projects as props for plays, giant chess set, and a Samoan hut for social studies.

REPORT OF THE JUNIOR HIGH SCHOOL PRINCIPAL Clifford A. Card

787 seventh and eighth grade students reported to the Junior High--recently renamed the Raymond J. Grey Junior High in memory of the late Superintendent of Schools. Soon after the opening, work started on a much needed new roof which was completed in late November with a minimum of disruption to the students. Future plans include renovation of those areas that had suffered water damage over the past few years.

This past year, we began to use a new computer program, the School Information Management System (SIMS), which allows us to maintain at the school records of student attendance, grades, and scheduling. The system was put in on an experimental basis and has thus far been a great success in that it has improved administrative processes and saved money as well.

This past fall, one third of our staff members attended a Computer Literacy course. Tuition was paid by the Commonwealth In-service Institute of the State Department of Education. The course was taught by two members of the Junior High math department,

and gave staff members exposure to the components and functions of the computer, a brief history of computer development, hardware and software evaluation techniques, information on what other school systems across the country are doing, and hands-on experience in writing simple programs in BASIC.

Also in the area of computer education, the junior high offered a new series of mini-courses to acquaint students with the basics of computer programming. These mini-courses, together with an afternoon Computer Club, demonstrate the increasing interest in computers that continues to have impact on education in the 80's.

The students have had a successful year both in the classroom and on the playing field. A larger number than usual made the honor roll, and students are becoming more involved in after-school activities. The intramural sports program has been expanded to include cross-country, and after-school basketball tournaments augment the regular varsity programs so that all those who have an interest in sports can participate.

REPORT OF THE SENIOR HIGH SCHOOL PRINCIPAL Dr. Lawrence E. McNulty

Although student population has shrunk nationwide in recent years, the A.B.R.H.S. population remains relatively stable despite elementary school population declines. The student population of A.B.R.H.S., as of January 3, 1983 was 1449.

Out of 354 graduating seniors, 82% went on to college or university in September, 1982. Nearly one fourth of the senior class qualified for the National Honor Society. Nineteen students won commendation by the National Merit Scholarship Corporation (NMSC);

five were semi-finalists in National Merit Scholarship competition, and one student, Mitzi G. Miller, won an NMSC scholarship. She is now a student at Rice University in Texas.

The 1981-82 curriculum consisted of 201 course offerings.

The extracurricular program at the high school has expanded over the years and now comprises interscholastic athletics (38 teams), intramural sports, student government, fine arts activities, and a variety of special interest clubs. In 1982, approximately 1300 students participated in one or more extracurricular activities. A.B.R.H.S. sports teams won thirteen league championships; while 119 student-athletes were named "All-League," "All-Scholastic" or "All-State." In October, 1982, Acton-Boxborough won the Boston Globe's highly-coveted Dalton Trophy, which is awarded annually to the Massachusetts high school with the most successful athletic record (based on won-lost totals).

In academic competition, the school's Mathematics team won both individual and team honors. The Fine Arts program included twelve drama productions, a Fine Arts Weekend, an art exhibit and an art show, thirty concerts, and a musical review. Sixteen students were selected for the Northeast District Festival Band, Chorus, Concert Choir, and Orchestra, and ten students received all-state honors. The A.B.R.H.S. entry in the state play competition reached the semi-finals, and five students received all-star cast recognition in regional competition.

In 1981, A.B.R.H.S. was formally evaluated by the New England Association of Schools and Colleges and received full ten-year accreditation through 1990. This comprehensive evaluation, which covers all phases of the school, e.g., philosophy, objectives, curriculum, student activities, school facilities, staff and administration, et. al., is further demonstration that A.B.R.H.S. continues to be a highly respected secondary school.

REPORT OF THE COORDINATOR OF FINE ARTS

Henry Wegiel

Children in the Acton Elementary Schools were once again involved in many creative Fine Arts activities that ranged from Art Shows and Exhibits to a classroom project recreating the Indian songs, dances, and ceremonies of "The First Thanksgiving." A Spring Instrumental Music Concert almost filled the ABRHS auditorium to capacity, and individual elementary-school musicals continued to be the programs enjoyed most by both students and parents.

Junior High School art work was visible throughout Acton this past year, especially in

the form of a poster designed for the first ABSAF (Acton-Boxborough Student Activities Fund) Drive last September. Music students from both the Junior and Senior High Schools played prominent parts in the Northeast District and All-State Music Festivals as members of the District and State Chorus, Band, and Orchestra. Two ABRHS students, Davoren Chick and David Chick, represented Massachusetts at the All-Eastern Music Festival held in New York state last spring. A very successful Junior-Senior High School program entitled "The Magic of Musicals" filled the ABRHS auditorium last May.



Elementary School

Report from the Coordinator of the Acton-Boxborough Community Education Program

Mr. William Ryan

The Acton-Boxborough Community Education Program serves as a link between the residents of Acton and Boxborough and the Public Schools; all residents are urged to partake of its wide variety of educational programs and activities. Many programs and activities are determined by your neighbors serving on the Community Education Advisory Committee.

Residents are welcome to attend the Advisory Committee meetings, which are held on the first Wednesday of each month from 7:30 to 9:30 p.m. in the Faculty Room at the Acton-Boxborough Regional High School. New residents are encouraged to visit the Community Education office located in the central office of the Junior High School for information on the educational, recreational, cultural and community opportunities that are available. These activities are also described in the Community Education newspaper "INTERACTION" which is mailed four times a year to all Acton and Boxborough residents.

During the past seven years, the Acton-Boxborough Community Education Advisory Committee has played an important role in developing the following programs:

1. THE COMMUNITY EDUCATION EVENING PROGRAM (Initiated in January, 1976):

Over 360 evening courses for children and adults during the fall, winter, spring, and summer terms. Courses are offered in music, art, drama, crafts, literature, practical skills, business, foreign languages, recreation, etc.

2. THE COMMUNITY EDUCATION DAY PROGRAM (Initiated in January, 1976):

Over 150 day courses offered throughout the year on the same subjects as in the evening courses. Classes are held in churches, social service agencies and instructors' homes in Acton and Boxborough.

3. THE COLLEGE PROGRAM (Initiated in January, 1976):

Approximately 140 undergraduate and graduate level college courses offered during the fall, spring and summer terms by Boston University, Middlesex Community College and Worcester Polytechnic Institute.

4. THE COMMUNITY EDUCATION PRE-SCHOOL AND CHILD DEVELOPMENT PROGRAM (Initiated in September, 1976):

More than sixty pre-school children were enrolled during the academic year in two

pre-school programs. Approximately twenty high school students participate in the program as teacher aides for the full academic year. The pre-school teacher conducts a fully-accredited course in child development for those high school students who participate in the programs.

5. THE COMMUNITY EDUCATION EXTENDED DAY PROGRAM (Initiated in September, 1978):

The Extended Day Program offers the children of working parents and single parents the opportunity to participate in a variety of before- and after-school activities, including arts and crafts, games, recreation, and cooking. The program is housed at McCarthy-Towne Elementary School.

6. THE COMMUNITY EDUCATION SUMMER DAY CAMP (Initiated in July, 1977):

An opportunity for 300 children to enjoy a six-week summer day camp at the McCarthy-Towne Elementary School. Children participate in a variety of activities daily, including swimming, games and recreation, arts and crafts, music and drama, science and nature and field trips.

7. THE ACTON COMMUNITY GARDENS PROGRAM (Initiated in May, 1976):

One hundred garden plots are available to local residents at two garden sites in North and South Acton.

8. A-B JAMBOREE:

A-B JAMBOREE is a three-day festival of arts and entertainment presented in the buildings and on the grounds of the Regional Schools during the first weekend in August. The festival is a continuum of arts, crafts, music, dance, theater, athletics, games, aviation, food and special events. During A-B JAMBOREE 1982 more than 200 residents volunteered their time and talents under the leadership of JAMBOREE Director Kathy Tatum to make the festival a success. Approximately 20,000 persons attended.

9. THE CONNECTION (Initiated in September, 1982):

The Connection is an after-school program for seventh and eighth graders; it is housed at the McCarthy-Towne School.

The Connection comprises four groups of related activities and programs.

Membership in The Connection entitles the student to participate in any or all of these "sub-connections.":

The BUSINESS CONNECTION offers an Apprenticeship program for developing good work habits and job skills. The students work as unpaid apprentices in local businesses and professional offices.

The SPORTS CONNECTION offers Karate lessons and an Open Gym program where participants play team sports of their own choosing under the supervision of experienced adults.

The CREATIVE CONNECTION offers programs in film-making, television production, and starting a rock band.

The PERSONAL CONNECTION is centrally located and supervised by a trained, experienced professional. Here, participants may use computers, play board games, socialize with friends, enjoy a snack bar, and meet with staff to discuss issues of interest.

10. THE COMMUNITY EDUCATION PERFORMING ARTS PROGRAM (Initiated in October, 1980):

An opportunity for Acton-Boxborough residents to attend professional performing arts events here in Acton. During the past few years, such groups as the Boston Ballet Ensemble, the Mandala Folk Dance Ensemble, The Puppet Workshop, The Poobley Greegy Puppet Theater, the Loon and Heron Theater and the Pocket Mime Theater have performed in Acton.

11. SCHEDULING OF SCHOOL FACILITIES (Transferred to Community Education Office in May, 1979):

The scheduling of all school facilities for after-school use is handled by the Community Education Office. School or community groups interested in using school facilities should call the office at 264-4700, x5014.

12. LOCAL COMMUNITY SERVICE PROJECTS:

A. Social Club for Handicapped Young Adults (Initiated in January, 1976):

Meets Friday evenings at the High School throughout the school year. Initial funding came from the Acton Rotary Club and the Acton Center Congregational Church.

B. Conference of Local Community Agencies (Initiated in February 1976):

Meets twice a year in an attempt to improve communication and cooperation among local organizations and agencies.

C. Slide-Tape Show "THIS IS ACTON" (Initiated in January, 1978):

A thirty-minute audio-visual presentation covering Acton's past and present. (Available for use by any Acton-Boxborough groups, agencies or organizations.) Made available by the Acton Business and Professional Association, the Middlesex Institution for Savings, Digital Equipment Corporation and the Acton Rotary.

For the sixth consecutive year, the Community Education Program will not be requesting an appropriation for the 1983-84 fiscal year.

ACTON-BOXBOROUGH COMMUNITY EDUCATION
ADVISORY COMMITTEE

Mrs. Mimi Moran, Chairperson
Mr. Earl Steeves, Vice Chairperson
Mrs. Rebecca Jacoby, Secretary

Mrs. Marsha Dishman	Mr. Dennis Kuipers
Mrs. Lenore Farrell	Mrs. Carol Lake
Mrs. Selma Garber	Mrs. Marie Little
Mrs. Marsha Gratz	Mr. Jerry Maguire
Miss Amy Huber	Mrs. Jane Poole
Mr. John Hurd	

School Committee Representative

Mrs. Sandi Pitcher

Minuteman Regional Vocational Technical School District

During 1982 Minuteman Tech received national recognition for its success in enlisting the help of industry to provide the most up-to-date training possible for Minuteman Tech students. A first-of-its-kind cooperative agreement between Minuteman Tech and McDonald's Corporation resulted in the opening of a McDonald's Restaurant in the Minuteman Tech cafeteria.

Purpose of the program is to provide fast food management training curriculum to Minute-

man Tech culinary arts students. These students will then receive preferential consideration in hiring by other McDonald's restaurants. Side benefits include fast food service to supplement the regular Minuteman Tech school lunch program and to provide meals and snacks for the thousands of people who attend late afternoon, evening and summer programs at Minuteman Tech.

McDonald's also provides part-time employment for a number of Minuteman Tech students

and full-time jobs for others from the community. The entire cost of the equipment, installations, and renovations required to implement the program has been paid by the McDonald's Corporation which also pays Minuteman Tech an annual rental fee for the facility.

The year 1982 also marked the start of construction on Minuteman Tech's energy house. This project is designed to help Minuteman Tech's building trades students, who are doing all the construction work, learn the very latest techniques in the construction and retrofitting of superinsulated houses.

The technology being used in the Minuteman Tech energy house was developed in Saskatoon, Saskatchewan, Canada, where superinsulated houses are currently being built without standard furnaces and heated for less than \$200 per year. Minuteman Tech plumbing, electrical, heating/ventilation/air conditioning, and painting and decorating students will also be involved in the project. When it is completed, the energy house will serve as a demonstration center for the latest energy saving devices and construction techniques.

Minuteman Tech is also in the process of working with local industries and the Bay State Skills Corporation to develop funding for equipment and training programs in CAD (Computer Assisted Design) and CAM (Computer Assisted Manufacturing, otherwise known as robotics).

Microcomputers are now used throughout Minuteman Tech in academic classes as well as in vocational/technical programs and in programs for students with special needs. It is safe to say that no student will graduate from Minuteman Tech without being "computer literate". During the summer of 1982 Minuteman Tech's Colonial Educational Foundation operated an extremely successful self-supporting Computer Camp for 10 to 14-year-old students.

Minuteman Tech's community education programs continued to expand during the 1982-82 school year with an overall increase in enrollment of 14%. They served almost 5000 people from 89 cities and towns in Adult Education courses, the After School Program, Summer School and the Regional Occupational Program job training course. During 1982 the Adult Education program became totally self-supporting.

Enrollment in the Minuteman Tech high school program remains stable with a slight increase in enrollment occurring in 1982 as a result of more in-district and out-of-district students making the decision to attend.

Again, in 1982, Minuteman Tech students and staff received an impressive list of honors and awards. For the second year in a row a Minuteman Tech student brought home a first place gold medal from the national Vocational Industrial Clubs of America (VICA) Skill Olympics. David Healy of Dover won the national championship in the post-graduate division of the commercial art skills competition. Two other Minuteman students won Certificates of Achievement (honorable mention) awards in the national competition -- Edward Moberg of Wayland in the post-graduate plumbing competition

and Christopher Leonardi of Lancaster in the post-graduate electrical competition.

In the national Distributive Education Clubs of America (DECA) competition another Minuteman Tech student, Dan Lewis of Sudbury, won a Certificate of Achievement in service station retailing. In the state DECA competition, Minuteman Tech students won one first place and three second place awards. In the state VICA Skill Olympics, Minuteman Tech students won eight gold medals, four silver medals and three bronze medals.

For the second year in a row, Minuteman Tech landscaping, forestry and floriculture students won honors for their exhibits at the New England Flower Show. Minuteman Tech's Air Force Junior ROTC coed drill team also gained distinction by winning third place in the New England Regional Junior ROTC High School Drill Association finals. In 1982 Minuteman Tech Superintendent-Director Ron Fitzgerald served as President of the Massachusetts Association of Vocational Administrators and President of the Massachusetts Executive Committee for Educational Television; Senior School Nurse Jacquelyn Mawhinney was President of the Massachusetts School Nurse Organization, Inc., and Food Services Director Peter Crafts was elected to the Board of Directors of the Council on Hotel, Restaurant and Institutional Education, Inc.

In 1982 Minuteman Tech guidance counselor Carol Chapman became the first recipient of the Paul W. Couture Vocational Guidance Award for outstanding contributions to the field of vocational guidance; Minuteman's Developmental Reading Lab teachers Roberta Wolman and Vance Garry received Individual Recognition Awards from MIND, Inc., for "creating an outstanding developmental reading support program", and printing teacher Al Somers was one of 21 graphic arts instructors from throughout the United States selected to attend a Graphic Arts Technical Foundation Teacher Institute.

At a ceremony in the State House during 1982 Minuteman Tech was presented with an award by the Governor in recognition of its continuing efforts and success in providing equal educational opportunities for all students regardless of their sex. The ceremony marked the tenth anniversary of the passage of Title IX, a federal law which prohibits discrimination in educational programs on the basis of sex.

There were several changes in the Minuteman Tech School Committee during 1982. After 13 years of faithful service on the Committee, as well as on the Planning Board which established the Minuteman School District, Kenneth L. Bilodeau of Carlisle retired from the Committee and was replaced by William Churchill. Committee Vice-Chairman John Shinkus, who had served as the Boxborough member for six and a half years also left the Committee and was replaced by Dennis Kuipers. Another change involved the Stow seat which was vacated by Paul Christopher and filled by Janice Ogden.

John W. Putnam

MINUTEMAN TECH CLASS OF 1982

ACTON GRADUATES

Arthur H. Anderson	Timothy Hopkins	Brenda S. Chambers	Catherine Patrick
David Cochran	William O'Neill	Robert Conquest	Stephen Royle
Arthur S. Drop	Kim Pratti	Peter J. Forbes	Barbara B. White
Pamela Graves	Antonio Tonelli	Jenniver Hardin	Debbie J. Zayka
	James Winroth	Debra Kendall	

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL

Assessed Apportionments for operating and capital costs for 7/1/82 to 6/30/83 based on the number of students from each member town attending Minuteman on 10/1/81 as a percentage of the total number of students, per section V (c) of agreement. Apportionments for special operating costs based on section IV (f) of agreement.

TOWN	PER CENT	OPERATING +	CAPITAL (DEBT) +	SPECIAL OPERATING =	APPORTION- MENT
Acton	8.20	\$ 239,280	\$ 12,017	\$ 2,973	\$ 254,270
Arlington	30.34	885,904	44,492	7,041	937,437
Belmont	7.21	210,782	10,586	2,224	223,592
Bolton	2.24	65,521	9,200*	1,878	76,599
Boxborough	2.54	74,047	3,720	569	78,336
Carlisle	0.97	28,497	1,431	429	30,357
Concord	5.76	168,065	8,440	1,397	177,902
Dover	0.29	8,555	2,000*	---	10,555
Lancaster	5.17	150,984	21,200*	717	172,901
Lexington	10.34	301,939	15,164	4,588	321,691
Lincoln	1.17	34,191	1,716	977	36,884
Needham	6.24	182,314	25,600*	1,613	209,527
Stow	6.44	188,008	9,442	1,246	198,696
Sudbury	8.98	262,083	13,162	1,295	276,540
Wayland	3.61	105,406	5,293	1,073	111,772
Weston	0.48	14,249	715	857	15,821
TOTALS:	100.000%	\$2,919,825	\$184,178	\$ 28,877	\$3,132,880

* Based on a \$400 per pupil charge.
MINIMUM 5 PUPILS

NOTE: The total 16 town assessed apportionment is only \$148,883 more than that for the previous school year even though the operating and capital budget total rose 3.46% from \$7,500,537 in 1981-82 to \$7,759,900 in 1982-83. This rise is being partially offset by some tuition, surplus, increased state aid and other available revenue.

The town of Dover is included as a new member town this year for assessment purposes.

STATE AID RECEIVED AND ANTICIPATED BETWEEN JULY 1 of 1981 AND JUNE 30 of 1982

CATEGORY	
Transportation	\$ 375,935.00
Chapter 70 (includes Special Ed.)	1,637,766.00
Construction Grant Chapter 645	1,175,522.00
Regional Aid Chapter 71, 16d	229,953.00
TOTAL:	\$3,419,176.00

NOTE: Aid and district revenue are used to reduce assessed apportionments of costs to member towns.

ENROLLMENT

Enrollment October 1, 1980										Enrollment October 1, 1981										Enrollment October 1, 1982									
Town	84	83	82	81	PG	Total	Town	85	84	83	82	PG	Total	Town	86	85	84	83	PG	TOTAL									
Acton	16	25	21	28	6	96	Acton	16	19	24	21	4	84	Acton	16	17	15	21	6	75									
Arlington	78	89	62	59	9	297	Arlington	91	78	83	50	10	312	Arlington	81	91	67	70	25	334									
Belmont	16	13	19	20	6	74	Belmont	20	16	11	20	7	74	Belmont	26	18	16	10	5	75									
Bolton	6	5	2	3	2	18	Bolton	8	7	4	2	2	23	Bolton	3	8	7	4	0	22									
Boxborough	4	4	14	7	0	29	Boxborough	5	4	4	13	0	26	Boxborough	5	5	4	4	0	18									
Carlisle	6	2	2	4	1	15	Carlisle	2	5	2	1	0	10	Carlisle	0	3	4	2	0	9									
Concord	8	12	19	12	3	54	Concord	20	11	10	15	3	59	Concord	15	18	7	10	6	56									
Lancaster	19	11	4	2	2	38	Dover	2	0	0	0	1	3	Dover	1	2	0	0	3	6									
Lexington	32	32	31	25	3	123	Lancaster	16	17	11	4	5	53	Lancaster	10	14	17	9	3	53									
Lincoln	2	3	7	3	0	15	Lexington	12	31	29	27	7	106	Lexington	27	11	32	30	15	115									
Needham	26	16	10	5	6	63	Lincoln	2	2	3	5	0	12	Lincoln	7	2	2	2	0	13									
Stow	14	17	18	14	1	64	Needham	12	24	14	8	6	64	Needham	15	11	22	14	4	66									
Sudbury	21	19	30	17	3	90	Stow	17	15	16	16	2	66	Stow	22	15	14	15	3	69									
Wayland	12	16	8	13	3	52	Sudbury	20	22	17	30	3	92	Sudbury	17	20	22	16	4	79									
Weston	5	3	0	3	0	11	Wayland	4	8	14	7	4	37	Wayland	11	5	6	16	5	43									
Tuition	34	59	34	24	23	174	Weston	0	3	2	0	0	5	Weston	5	1	5	2	1	14									
							Tuition	31	49	55	32	16	183	Tuition	43	61	43	48	10	205									
TOTAL	299	326	281	239	68	1213	TOTAL	278	311	299	251	54	1209	TOTAL	304	302	283	273	90	1252									

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
EXPENDITURES July 1, 1981 June 30, 1982

		SALARIES	CONTRACTED SERVICES	SUPPLIES	OTHER	TOTAL
1100	School Committee	\$ 25,950	\$ 28,634	\$ 275	\$ 1,487	\$ 56,346
1200	Administration	150,989	7,099	4,303	10,907	173,298
2100	Supervision	46,683	6,415	7,256	2,615	62,969
2200	Principal's Office	167,055	15,637	24,573	10,285	217,550
2300	Teaching					
	Building Trades	221,220	---	43,440	18	264,678
	Commercial Services	182,967	---	11,295	874	195,136
	Electronics	130,456	7,468	20,755	83	158,762
	Graphics	200,696	3,295	70,262	103	274,356
	Metal Fabrication	151,670	1,569	49,992	1,147	204,378
	Power Mechanics	167,709	117	46,484	445	214,755
	Technology	82,558	---	12,809	2,415	97,782
	Distributive Education	35,284	---	2,515	304	38,103
	Horticulture	73,888	764	40,606	115	115,373
	Allied Health	33,210	4,097	7,626	---	44,933
	Child Care	36,465	---	1,746	42	38,253
	Communications/Human Relations	261,415	---	5,063	750	267,228
	Mathematics	175,611	---	4,376	208	180,195
	Science	119,066	---	16,635	54	135,755
	Physical Education	103,183	3,890	7,450	965	115,488
	Foreign Language	13,293	---	197	---	13,490
	Art/Music	22,670	---	9,417	30	32,117
	Driver Education	21,448	---	706	---	22,154
	Special Education	226,388	---	8,510	351	235,249
	Pupil Support (SPED)	51,886	---	---	---	51,886
	ROTC	47,422	107	515	312	48,356
	Business Instruction	59,154	---	3,605	---	62,759
	Undistributed Vocational Coordinator	---	---	1,574	---	1,574
	Occupational Competency	---	---	---	---	---
	Faculty--Aides	---	5,778	---	---	5,778
	Substitutes	345	7,330	---	---	7,675
	Total Teaching	\$2,418,004	\$34,415	\$365,578	\$8,216	\$2,826,213
2400	Text Books	---	---	19,021	---	19,021
2500	Library	87,248	1,634	29,373	---	118,255
2600	Audiovisual	---	427	11,678	148	12,253
2700	Guidance	218,155	4,382	4,811	2,520	229,868
2800	Psychologist	25,563	2,510	---	142	28,215
3200	Health Services	43,955	4,013	2,644	92	50,704
3300	Transportation	30,056	451,154	5,111	---	486,321
3400	Food Services	32,440	---	---	---	32,440
3510	Athletics	43,006	18,312	12,439	3,752	77,509
4000	Operations/Custodial	168,898	17,377	15,797	300	202,372
4120	Heating	---	99,147	---	---	99,147
4130	Utilities	---	265,979	---	---	265,979
4220	Maintenance of Building	36,000	73,973	12,804	---	122,777
4230	Maintenance of Equipment	---	109,136	---	876	110,012
5100	Employee Retirement	---	---	---	94,530	94,530
5200	Insurance	---	---	---	268,582	268,582
5300	Rental: Land, Bldg., Equipment	---	---	---	43,203	43,203
7000	Fixed Assets	---	---	---	260,720	260,720
8000	Debt Retirement	---	---	---	1,419,400	1,419,400
	Afternoon Program	50,343	2,687	13,669	3,779	70,478
	Regular--Evening	---	---	---	---	---
	ROP	36,997	48,040	5,854	1,681	92,572
	Vacation--Summer	46,958	---	---	---	46,958
	Adult Education	75,038	6,495	10,838	286	92,657
	TOTALS	\$3,703,338	\$1,197,466	\$546,024	\$2,133,521	\$7,580,349

1981.82 Accounts Payable / Encumbrance

1200	Administration	\$ 338	2700	Guidance	\$ 100	4130	Utility Services	\$ 9,060
2200	Principal's Office	1,459	3200	Health Services	-0-	4220	Maint. of Building	614
2300	Teaching	272,621	3300	Transportation	31,811	4230	Maint. of Equipment	-0-
2400	Text Books	600	3400	Food Services	-0-	5200	Contingency	5,000
2500	Library	4,000	3510	Athletic Services	269	5300	Rental	-0-
2600	Audio	584	4000	Operations & Maint.	225	7000	Assets	80,319
							TOTALS	\$407,000

Financial Reports



Davis House, Greenhouse, and Pencil Factory, c. 1901

Board of Assessors

During the year, the Board held regular meetings on the first Wednesday of each month at 5:30 PM.

There was a change of Assistant Assessor following the resignation of Victor E. Stewart. Victor has returned to working in the revaluation field. Many thanks to Victor for his assistance in establishing equitable assessments in Town. David Bolton has joined the staff as Assistant Assessor.

1982 was a busy year due to State-required revaluation of all taxable property to reflect fair market value. As of the printing deadline, a tax rate has not been certified by the State Department of Revenue. The total town valuation by class is preliminarily set as follows:

Fiscal Year 1983 Valuation Summary

Residential.....	479,968,400.
Open Space.....	3,447,200.
Commercial.....	71,268,000.
Industrial.....	35,734,000.
Personal Property...	14,155,707.

TOTAL.....\$604,573,307.

Board of Assessors

James J. Kotanchik, Chairman
Edward O'Donoghue, Jr., Clerk
Raymond P. Bintliff, Member

Assistant Assessor

David W. Bolton, CA-S, CRA

Financial Administrator

1982 was a year of change for the Treasurer/Collector's Office. Walter O'Connell resigned to accept a job with the Town of Groton. At that time, the Town retained the Massachusetts Municipal Association to conduct

a management audit of the Treasurer/Collector's Office. The result was a reorganization, and the position was changed to that of Financial Administrator. I was hired to fill this position effective July 6, 1982.

In 1982, the Town began an aggressive cash management policy. The objective is to keep funds invested at the highest rate for as long a period of time as possible. Interest rates are monitored and cash flow projections made which will maximize interest income.

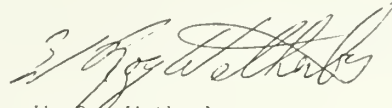
I would like to thank the many citizens

and Town employees who have been so helpful and have made me feel welcome during my first few months in Acton.

Dan Brosnan
Financial Administrator

TOWN ACCOUNTANT

This report covers the financial transactions of the Town for the year ended June 30, 1982. Included is a detailed statement of the expenditures of each department and tabulated record showing appropriations and balances, also balance sheet as of June 30, 1982. We have verified the accounts of the Collector of Taxes and the Treasurer and have checked the various trust accounts in the custody of the Treasurer.


W. Roy Wetherby,
Town Accountant

STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS

JULY 1, 1981 TO JUNE 30, 1982

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
General Government:			
Moderator			
1. Salary	\$ 200.00	\$ 180.00	\$ 20.00
2. Expenses	20.00	0.00	20.00
Finance Committee			
3. Expenses	200.00	168.00	32.00
Selectmen:			
4. Salaries	52,358.00	39,991.75	12,366.25
5. Expenses	59,975.00	59,778.91	196.09
6. Capital Outlay	1,500.00	1,461.35	38.65
7. Legal Services	39,000.00	39,000.00	0.00
8. Legal Service Expenses	1,000.00	1,000.00	0.00
9. Appraisals & Surveys	1,000.00	500.00	500.00
10. Out of State Travel	0.00	0.00	0.00
Town Office Clerical Staff:			
11. Expenses	214,286.00	214,286.00	0.00
Engineering Department:			
12. Salaries	104,886.00	93,563.09	11,322.91
13. Expenses	4,251.00	3,651.45	599.55
Town Accountant:			
15. Salary	42,759.00	42,757.52	1.48
16. Expenses	18,785.00	17,054.69	230.31
Encumbered		1,500.00	
Town Treasurer & Collector:			
17. Salary	22,171.00	15,230.03	6,940.97
18. Expenses	14,290.00	11,418.84	1,168.64
Encumbered		1,702.52	
Town Assessors:			
19. Salaries	27,954.00	27,746.32	207.68
20. Expenses	27,720.00	24,859.47	2,860.53

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Town Clerk:			
21. Salary	13,390.00	13,162.80	227.20
22. Expenses	820.00	698.41	121.59
Election & Registrations:			
23. Salaries	6,343.00	5,257.76	1,085.24
24. Expenses	10,174.00	7,603.74	770.26
Encumbered		1,800.00	
Planning Board:			
25. Salaries	21,003.70	21,002.80	.90
26. Expenses	19,050.00	18,297.63	752.37
Personnel Board:			
27. Expenses	\$ 100.00	\$ 71.00	\$ 29.00
Board of Appeals:			
28. Expenses	1,050.00	596.11	423.33
Encumbered		30.56	
Conservation:			
29. Salaries	10,318.00	9,772.08	545.92
30. Expenses	3,095.00	2,959.41	135.59
Archives Committee:			
31. Expenses	500.00	454.00	146.00
Public Ceremonies & Celest:			
32. Expenses	2,385.00	1,943.86	441.14
Building & Grounds:			
33. Salaries	28,300.00	27,297.42	1,002.58
34. Utilities	85,000.00	70,560.40	14,439.60
35. Expenses	26,565.00	23,640.56	2,924.44
36. Capital Outlay	6,000.00	3,717.29	2,282.71
Town Report Committee:			
37. Expenses	8,000.00	5,055.15	2,944.85
Youth Commission:			
38. Code	8,000.00	8,000.00	0.00
39. Expenses	4,000.00	2,561.28	1,323.35
Encumbered		115.37	
Historical Commission:			
40. Expenses	200.00	193.35	6.65
Council on Aging:			
41A. Salaries	12,867.00	12,867.00	0.00
41B. Expenses	7,335.00	7,334.88	.12
Total General Government	906,950.70	835,694.35	66,107.90
Total General Government Encumbered		5,148.45	
Protection of Persons & Property:			
Police Department:			
42. Salaries	523,081.00	517,542.21	5,538.79
43. Other Salaries	166,920.00	143,892.86	23,027.14
44. Expenses	32,703.00	32,684.98	18.02
45. Capital Outlay	0.00	0.00	0.00
Fire Department:			
46. Salaries	669,620.00	667,209.54	2,410.46
47. Other Salaries	175,283.00	175,210.59	72.41
48. Expenses	44,440.00	44,134.38	305.62
49. Capital Outlay	0.00	0.00	0.00

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Sealer of Weights:			
50. Salary	\$ 600.00	\$ 200.00	\$ 400.00
51. Expenses	150.00	0.00	150.00
Insect Pest Control:			
52. Wages	8,768.00	8,316.80	451.20
53. Expenses	3,748.00	3,719.76	28.24
Town Forest:			
54. Expenses	100.00	0.00	100.00
Tree Department:			
55. Salaries	12,848.00	11,855.75	992.25
56. Expenses	5,803.00	5,739.50	63.50
Inspector of Wires:			
57. Expenses	10,500.00	8,809.47	1,690.53
Inspector of Gas & Piping:			
58. Expenses	2,500.00	1,328.50	1,171.50
Building Commission:			
59. Salaries	47,958.72	47,958.72	0.00
60. Expenses	2,375.00	1,937.52	437.48
Dog Officer:			
61. Wages	1,200.00	1,200.00	0.00
62. Expenses	700.00	0.00	0.00
Encumbered		700.00	
Building Committee:			
63. Expenses	50.00	0.00	50.00
Civil Defense:			
64. Expenses	4,000.00	3,998.35	1.65
Town Utilities:			
65. Hydrant Rental	47,500.00	45,565.00	1,935.00
66. Street Lights	<u>77,850.00</u>	<u>76,232.29</u>	<u>1,617.71</u>
Total Protection of Persons & Property	1,838,697.72	1,797,536.22	40,461.50
Total Protection of Persons & Property Encumbered		700.00	
Highways:			
Highway Department:			
67. Salaries & Wages	\$ 259,718.00	\$ 258,978.08	\$ 739.92
68. Overtime and Snow	32,885.00	32,882.54	2.46
69. Expenses	60,850.00	60,847.72	2.28
70. Drainage	11,670.00	11,662.62	7.38
71. Snow and Ice Removal	113,900.00	113,900.00	0.00
72. Machinery Expenses	93,880.00	93,877.95	2.05
73. Gasoline & Diesel Fuel	103,890.00	102,429.36	1,460.64
74. Secondary Road Maintenance	1,118.00	1,118.00	0.00
75. Primary Road Maintenance	36,382.00	36,381.96	.04
76. Capital Outlay	<u>6,250.00</u>	<u>6,226.50</u>	<u>23.50</u>
Total Highways	720,543.00	718,304.73	2,238.27
Health and Sanitations:			
Board of Health:			
77. Salaries	47,064.00	46,579.93	484.07
78. Expenses	25,250.00	25,235.84	14.16
78B. Nursing Salaries	43,349.00	41,366.16	1,982.84
78C. Nursing Expenses	45,885.00	45,885.00	0.00
79. Garbage Collection	0.00	0.00	0.00

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Inspector of Animals:			
80. Wages	200.00	200.00	0.00
81. Expenses	70.00	0.00	0.00
Encumbered		70.00	
Plumbing Inspector:			
82. Expenses	<u>4,500.00</u>	<u>3,792.05</u>	<u>707.95</u>
Total Health & Sanitation	166,318.00	163,058.98	3,189.02
Total Health & Sanitation Encumbered		70.00	
Cemeteries:			
Cemetery Department:			
83. Salaries	60,965.00	60,954.50	10.50
84. Expenses	12,975.00	12,970.48	4.52
85. Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Cemeteries	73,940.00	73,924.98	15.02
Recreation:			
Recreation Department:			
86. Salaries	79,690.00	64,631.22	15,058.78
87. Expenses	10,341.00	7,554.81	2,786.19
88. Capital Outlay	<u>660.00</u>	<u>653.45</u>	<u>6.55</u>
Total Recreation	90,691.00	72,839.48	17,851.52
Veterans Aid:			
Veteran Services:			
89. Salary	\$ 1,500.00	\$ 1,471.35	\$ 28.65
90. Expenses	150.00	0.00	150.00
91. Aid	<u>22,000.00</u>	<u>16,406.50</u>	<u>5,593.50</u>
Total Veterans Aid	23,650.00	17,877.85	5,772.15
Pensions:			
92. Pension	<u>291,000.00</u>	<u>286,047.24</u>	<u>4,952.76</u>
Total Pensions	291,000.00	286,047.24	4,952.76
Insurance:			
93. Group Health	155,060.00	150,512.98	4,547.02
94. Other Insurance	130,974.00	124,177.19	6,796.81
95. Insurance Advisor	<u>1,500.00</u>	<u>1,500.00</u>	<u>0.00</u>
Total Insurance	287,534.00	276,190.17	11,343.83
Maturing Debt and Interest Town Government:			
Conservation:			
100. Maturing Debt	129,727.00	129,727.00	0.00
101. Interest	10,605.00	8,870.51	1,734.49
Sanitary Landfill:			
102. Maturing Debt	5,000.00	5,000.00	0.00
103. Interest	1,155.00	1,155.00	0.00
Police Land:			
104. Debt	0.00	0.00	0.00
105. Interest	0.00	0.00	0.00
106. Interest in Anticipation of Revenue	<u>30,000.00</u>	<u>17,950.98</u>	<u>12,049.02</u>
Total Maturing Debt & Interest	176,487.00	162,703.49	13,783.51

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Libraries:			
Memorial Library:			
107. Salaries	155,410.00	155,407.50	2.50
108. Expenses	36,373.00	36,372.84	.16
109. Books	33,500.00	33,498.45	1.55
110. Capital Outlay	674.00	674.00	0.00
West Acton Library:			
111. Salaries	10,400.00	10,365.44	34.56
112. Expenses	<u>4,256.00</u>	<u>4,241.98</u>	<u>14.02</u>
Total Libraries	240,613.00	240,560.21	52.79
Local Schools:			
115A. Operating Expenses	\$ 4,569,546.00	\$ 4,433,460.78	\$ 71,012.51
Encumbered		65,072.71	
115B. Out of State Travel	1,740.00	897.18	842.82
116. Blanchard Auditorium Expenses	<u>48,975.00</u>	<u>48,975.00</u>	<u>0.00</u>
Total Local Schools	4,620,261.00	4,483,332.96	71,855.33
Total Local Schools Encumbered		65,072.71	
Maturing Debt and Interest Local Schools:			
McCarthy Town School:			
117. Maturing Debt	70,000.00	70,000.00	0.00
118. Interest	16,170.00	16,170.00	0.00
Douglas School:			
121. Maturing Debt	35,000.00	35,000.00	0.00
122. Interest	5,512.50	5,512.50	0.00
Gates School:			
123. Maturing Debt	55,000.00	55,000.00	0.00
124. Interest	14,657.50	14,657.50	0.00
Conant School:			
125. Maturing Debt	80,000.00	80,000.00	0.00
126. Interest	<u>43,320.00</u>	<u>43,320.00</u>	<u>0.00</u>
Total Maturing Debt and Interest	319,660.00	319,660.00	0.00
Regional Schools:			
129A. Operating Budget	4,275,905.00	4,275,905.00	0.00
129B. Out of State Travel	1,140.00	1,022.00	118.00
130. Maturing Debt and Interest	<u>147,945.00</u>	<u>147,945.00</u>	<u>0.00</u>
Total Regional School	4,424,990.00	4,424,872.00	118.00
Minuteman Vocational School:			
132. Operating Budget	253,185.00	253,185.00	0.00
133. Maturing Debt and Interest	20,482.00	20,482.00	0.00
Other Vocational Schools:			
134. Tuition and Transportation	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>
Total Vocational Schools	283,667.00	273,667.00	10,000.00
Total Appropriation Disbursed	14,465,002.42	14,146,269.66	247,741.60
Total Appropriation Encumbered		70,991.16	

<u>OTHER DISBURSEMENTS:</u>	<u>DISBURSED</u>	<u>AMOUNT</u>
Revenue Sharing Transfers	\$	\$ 348,159.49
Certificate of Deposit		144,395.89
Refunds:		
1982 Personal Property Tax	955.37	
1978 Real Estate Tax	100.00	

	<u>DISBURSED</u>	<u>AMOUNT</u>
1979 Real Estate Tax	2,196.79	
1980 Real Estate Tax	10,541.95	
1981 Real Estate Tax	13,112.85	
1982 Real Estate Tax	20,344.42	
1978 Motor Vehicle Excise Tax	330.96	
1980 Motor Vehicle Excise Tax	1,153.24	
1981 Motor Vehicle Excise Tax	3,664.78	
1982 Motor Vehicle Excise Tax	<u>199.00</u>	52,599.36
Averett Conservation Land Debt		79,273.11
Insurance Recovery		1,146.39
Vendor Refund Recovery		(3,090.19)
Interest and Other Refunds		1,532.52
Court Judgement		9,730.20
Debt and Interest on Tax Levy		19.60
Trust Fund Transfers:		
Arts Council	715.00	
Youth Prog. Jenks Fund	1,000.00	
Conservation	8,312.46	
George Ames	38.29	
Arlette Appleyard	70.00	
Perpetual Care	21,502.83	
A. B. Conant Family	25.00	
Dr. Davis	30.50	
M. Desmond	43.50	
Robbins & Family	9.00	
E. Robbins	65.00	
Elizabeth White Charity	500.00	
Georgia Whitney Charity	800.00	
Georgia Whitney Cemetery	171.37	
Frank Hayward	102.32	
Hoitt & Scott	71.74	
Mrs. Harry O'Neil	17.50	
Frank Knowlton	80.24	
Luke Blanchard	153.82	
Henry Raymond	105.49	
Hosmer Fund	5,882.02	
J. Roland Wetherbee	427.60	
Sarah Watson	270.86	
Carrie Wells	204.98	
Jenks Family	5,776.59	
Mary & Charles Smith	58.00	
Ernest Jones	29.50	
Conant H. S. Library	447.51	
Mildred P Moore	336.94	
Newell B Tainter	550.00	
William A Wilde	492.11	
Trust Fund Transfers Continued:	\$	\$
Mark Clapp	209.51	
Katherine Kinsley	27.27	
Charlotte Conant	42.63	
Planter Fund	<u>67.48</u>	48,637.06
Temporary Loans:		
Anticipation of Revenue	1,000,000.00	
Highway Revenue	85,717.00	
Conservation, Route 2 Land	<u>108,000.00</u>	1,193,717.00
Payroll Withholdings:		
Federal Tax	1,074,305.08	
State Tax	322,457.33	
County Retirement	150,072.88	
Teacher Retirement	147,901.79	
Teacher School Insurance	1,134.14	

	<u>DISBURSED</u>	<u>AMOUNT</u>
Group Life Insurance	7,245.60	
Blue Cross & Shield	28,311.87	
Health Insurance Retirees	20,050.74	
School Maintenance Dues	838.00	
Middlesex Institute for Saving	114,895.80	
M.T.A. Credit Union	36,565.00	
Fire Department Dues	3,474.00	
Highway Department Dues	1,296.00	
Teachers Dues	19,086.29	
Teachers Annunities	90,388.94	
Deferred Compensation	29,159.74	
Disability Insurance	1,971.17	
Multi-Group Health Insurance	1,964.02	
Police Dues	<u>2,486.00</u>	2,053,674.39
Agency:		
Performance Bond, Plan. Bd.	592,799.00	
Performance Bond, Deposit Eng.	14,850.00	
Performance Bond, Selectmen	18,855.72	
Cafeteria Revolving Fund	118,702.82	
Police Off Duty Details	43,066.09	
Dog License to Middlesex County	4,016.15	
Division of Fish & Game Licenses	7,693.75	
Sales Tax, Commonwealth of Mass	1.20	
Tax Collection Deputy Fees	12,264.11	
Perpetual Care Bequests	22,521.00	
Recreation Revolving Funds	14,552.86	
Filing Fees - Authentic Homes	543.14	
Merriam School Secuirty Deposit	64.88	
Eminent Domain Katz	<u>95,269.80</u>	945,200.52
Federal Funds:		
Title 1 Pro 80-002-155 1981	\$ 1,437.38	\$
Title 1 Pro 81-002-155 1982	24,073.04	
Title 6B Project Mainstream	114.48	
Title 4C Basic Challenge	37,309.20	
Title 4B Educ. Library & Learning	5,028.00	
School Transition for Refugee Children	<u>945.12</u>	68,907.22
Public Law 874		25,317.00
Gifts and Bequest:		
Memorial Library	607.03	
Health - W. Jones Gift	249.95	
School - Instrumental Music Gift	<u>8,179.50</u>	9,036.48
Grants:		
Elderly Grant	2,893.00	
A/B Jamboree Arts & Humanities	400.00	
Volunteer Program Grant	<u>3,068.85</u>	6,361.85
State and County Assessments:		
County Tax	391,306.92	
Air Polution Control	2,919.92	
Mosquito Control	17,686.60	
State Recreation Area	107,285.42	
Audit Municipal Accounts	675.00	
Metropolitan Area Planning Council	2,840.60	
Motor Vehicle Excise Tax Bills	2,628.15	
Group Insurance, Elderly	1,122.36	
Regional Transit Authority	<u>7,509.00</u>	533,973.97
Articles:		
34 3/73 Div, Town Owned Land	2,579.26	
1 11/76 Parking Facilities S. Acton	444.14	
29 4/78 Tennis Courts	200.00	
32 4/78 Lighting at Library	344.00	

		DISBURSED	AMOUNT
8	4/79	Secondary Road Maintenance	2,727.35
29	4/79	Back Hoe	157.62
38	4/79	Averett Conservation Land Purchase	1,734.25
20	4/80	Juvenile Officer Position	16,624.00
30	4/80	Engineering Study Solid Waste	8,970.47
14	4/81	Election Voting Equipment	33,204.50
16	4/81	Contributory Retirement Library	53,000.00
21	4/81	Police Cruiser Purchase	31,032.00
26	4/81	Charter Commission Reports	3,838.65
28	4/81	Com of Mass Rte 2 Purchase	108,000.00
31	4/81	Indemnify Employees	5,000.00
2	9/81	Election Voting Equipment Note	33,205.00
3	9/81	River Street Culvert	39,889.19
Articles Continued:			
12	9/81	Merriam School Bldg. Operating \$	70,000.00 \$
2	5/82	Selectmen Legal Services	18,000.00
3	5/82	Selectmen Legal Services Expenses	<u>6,059.75</u>
Total Articles			435,010.18
Encumbered Funds:			
		Archives Committee	810.30
		Memorial Library	<u>380.00</u>
			1,190.30
Highway Construction Contracts			<u>85,715.90</u>
Total Disbursed			\$ <u><u>20,186,707.90</u></u>

TREASURER'S REPORT.

DR.

Paid State Treasurer, State Tax,	\$ 1,080 00
County " County Tax,	542 70
Selectmen's orders,	12,738 38
Outstanding orders,	3,079 07
Balance due the Town Feb. 26, 1882,	39 08
	<u>\$ 17,479 23</u>

CR.

Balance in Treasury Feb. 26, 1881,	\$ 1 470 42
Received of J. E. Cutter, taxes, 1880,	2,209 68
" State Treas., Corporation tax,	857 60
" " " State Aid,	304 00
" " " Indigent Soldiers,	96 00
" " " School Fund,	180 21
" " " National Bank	
tax,	673 90
" John Fletcher, stone step,	1 00
" " " lots sold in	
Woodlawn Cemetery,	33 00
" J. E. Cutter, oxen sold at	
Town Farm,	173 55
" A. C. Handley, rebate on	
council fees,	25 00
" Chas. Wheeler, stone sold,	1 00
" County Treas., dog fund,	173 95
" Julian Tuttle, use Town Hall,	68 78
" J. E. Cutter, error discount	
on taxes, 1880,	15 00
" J. E. Cutter, Collector,	11,144 41
Interest on Money in bank,	71 73
	<u>\$ 17,479 23</u>

J. K. W. WETHERSEE, Treasurer.

TOWN OF ACTON
BALANCE SHEET
JUNE 30, 1982

ASSETS

Cash: \$ 270.00
 Petty 2,895,067.22
 General 402,521.20
 Federal Revenue Sharing Invested 236,077.11
 Certificate of Deposits

Accounts Receivable:
 Levy of 1969: 36.26
 Real Estate 116.36
 Levy of 1973: 38.48
 Real Estate (163.00)
 Levy of 1975: 44.15
 Personal Property 1,131.06
 Real Estate 1,397.79
 Levy of 1976: 2,251.65
 Personal Property 162.30
 Real Estate 3,809.35
 Levy of 1978: (12,094.77)
 Personal Property 8,577.45
 Real Estate (27,590.36)
 Levy of 1980: 10,429.58
 Personal Property (12,227.07)
 Real Estate 16,723.29
 Levy of 1981: 85,657.02
 Personal Property 18,559.04
 Real Estate 613,108.26

Street Betterment:
 Levy of 1979 480.26
 Levy of 1980 935.47
 Levy of 1981 935.47
 Levy of 1982 935.47

LIABILITIES AND RESERVE

Temporary Loans: \$ 108,000.00
 BAN Conservation Land
 Payroll Deductions: \$ 4,971.26
 Insurance, Health 1,248.00
 Insurance, Life 303.67
 Insurance, Other 6,522.93

Guarantee Deposits:
 Performance Bonds - Engineer 11,681.13
 Performance Bonds - School 3,033.78
 Performance Bonds - Forfeited 7,626.91
 Performance Bonds - Planning Board 222,147.83
 Performance Bonds - Selectmen 89,618.66
 334,108.31

Agency:
 County Dog Licences 388.50
 State Fund, Due Acton/Boxbrough Sch Dist. 298.00
 Fish & Gam Licenses 525.50
 1,212.00

Eminint Domain:
 William Livingston 781.19
 Harriet Davis 5,536.88
 Eveline White 19,344.03
 Amasa Davis 19,754.36
 45,416.46

Tailings: 1,679.50
 Unclaimed Checks
 Revolving Funds:
 School Lunch 10,376.00
 Recreation 5,000.00
 Filing Fees 451.78
 15,827.78
 Premium on Loans 176.59
 709,966.84

Federal Grants:
 School:
 Public Law 874 29,727.86
 Public Law 815 819.68
 Title 1 160.96
 Title 2 36.80
 Title 4 1,507.14
 3,286.67
 32,252.44

ASSETS

Committed Interest on Street

Betterments:

Levy of 1979 \$ 197.96
Levy of 1980 302.15
Levy of 1981 264.70
Levy of 1982 227.29

1979 Special Real Estate Taxes

\$ 992.10

Motor Vehicle Excise:

Levy of 1971 (-.97)
Levy of 1972 (203.93)
Levy of 1973 1,131.82
Levy of 1974 79.38
Levy of 1975 4,356.59
Levy of 1976 15,181.43
Levy of 1977 18,435.67
Levy of 1978 39,625.72
Levy of 1979 45,136.31
Levy of 1980 46,694.84
Levy of 1981 25,262.35
Levy of 1982 86,234.63

Tax Title and Possessions:

Tax Title 645,428.36
Tax Possessions 793.72

Farm Animal Levy of 1981

234.00

Tax in Litigation

425.01

Aid to Highways:

State

80,890.95

Departmental:

Selectmen 2,080.00
Cemetery 1,236.00
Veterans Aid 10,142.88
Perpetual Care 3,950.00
Others .18

Unprovided for or Overdrawn Accounts:

Underestimates:

State:

Regional Transit 9.00
Special Education 87.00
Recreation Areas 8,231.21
Court Judgement 9,730.20

LIABILITIES AND RESERVE

Public Law 94-512 Revenue Sharing

\$ 402,521.20

State Grants:

Bicentennial Development, Ch 686 of 1974 \$ 772.00
Elder Affairs, Grant Equipment 200.00

Gifts:

Cemetery, Perpetual Care Bequests 449.00
Memorial Library Gift 361.02
Memorial Library Endowment FD 500.18
Bicentennial Grants Local Growth 265.00
Knowlton Hosmer Memorial 100.00
W. R. Grace Gift Hydrogeological Study 233.24
Bd of Health William Jones 214.05
N. E. Volunteer Program 1,931.15

4,053.64

Appropriation:

Un-encumbered Funds (See Schedule A) 140,805.92
Encumbered Funds 70,991.16

211,797.08

Overestimates 1980:

County: 41,082.76
County Tax 237.40
Mosquito Control 63.90
Air Pollution Control

41,384.06

Cemetery Land Fund

15,714.35

Receipts Reserved for Appropriation:

Road Machinery Fund 1,167.02
Retirement Funds 236,077.11

237,244.13

Appropriations, 1982

15,388,008.46

Tax Title Foreclosures

35.00

Overlay Reserve for Abatements:

Levy of 1973-1974 38.48
Levy of 1975 207.15
Levy of 1979 33,045.21
Levy of 1980 39,241.94
Levy of 1981 68,498.61
Levy of 1982 26,948.11

167,979.50

Surplus

3,052.47

ASSETS

1982:		
Trust Fund Transfers	(516.40)	
Public Law 92-512, Transfer Authorized, 1983	300,000.00	
Revenue 1982/1983		
Revenue	\$ 14,880,706.45	
Enterprise Funds	<u>185,824.00</u>	
	15,066,530.45	
Loans Authorized:		
Conservation Purchase	<u>108,000.00</u>	
Total Assets	<u>\$ 20,771,976.71</u>	

DEFERRED REVENUE ACCOUNTS

Appropriated Street Assessment Not Due \$ 4,436.83 \$

Appropriated Street Assessment Revenue:

Due in 1982	583.58
Due in 1983	583.58
Due in 1984	583.58
Due in 1985	506.17
Due in 1986	363.32
Due in 1987	363.32
Due in 1988	363.32
Due in 1989	363.32
Due in 1990	363.32
Due in 1991	<u>363.32</u>
	<u>\$ 4,436.83</u>
	<u>\$ 4,436.82</u>

LOANS AUTHORIZED - NOT ISSUED

Authorized:			
Art. 1	5/15/74	Conservation Ch 40	\$
		Sec. 8C	56,000.00
Art. 29	4/13/81	Commuter Parking Lot Land	29,500.00
Art. 22	4/ /82	School Roofs	708,000.00
Art. 21	4/ /82	D P W Roofs	52,000.00

Not Issued:

Art. 1	5/15/74	Conser. Ch 40 Sec. 8C	
Art. 29	4/13/81	Commuter Parking Lot Land	56,000.00
Art. 22	4/ /82	School Roofs	708,000.00
Art. 21	4/ /82	D P W Roofs	<u>52,000.00</u>
			<u>\$ 845,500.00</u>
			<u>\$ 845,500.00</u>

LIABILITIES AND RESERVE

Revenue Reserved Until Collected:		
Special Assessment: Street Betterments	8,887.94	
Farm Animal Excise	234.00	
Motor Vehicle Excise	281,933.84	
Tax Title and Tax Possession	646,222.08	
Taxes in Litigation	425.01	
Aid to Highway	80,890.95	
Departmental	<u>17,408.88</u>	\$ 1,036,002.88
Reserve of Petty Cash		270.00
Surplus Revenue		<u>2,717,745.93</u>

Total Liabilities and Reserves

\$ 20,771,976.71

DEBT ACCOUNTS

Net Funded or Fixed Debt	\$ 1,565,000.00	\$
Outside the Debt Limit:		
Elm St.. Douglas Elem. Sch.	140,000.00	
Gates Spruce St. School	330,000.00	
Minot Ave Conant Elem. Sch.	720,000.00	
McCarthy Town School Renovation	<u>350,000.00</u>	1,540,000.00
Inside the Debt Limits:		
Land Acquisition	<u>25,000.00</u>	
		1,565,000.00

TRUST ACCOUNTS

Trust Funds-Cash & Securities in Custody of Treasurer	\$ 1,175,047.37
Custody of Trustee	3,000.00
In Custody of Town Treasurer (See Schedule B)	1,175,047.37
In Custody of Trustees-Charlotte Goodnow Fund	<u>3,000.00</u>

\$ 1,178,047.37

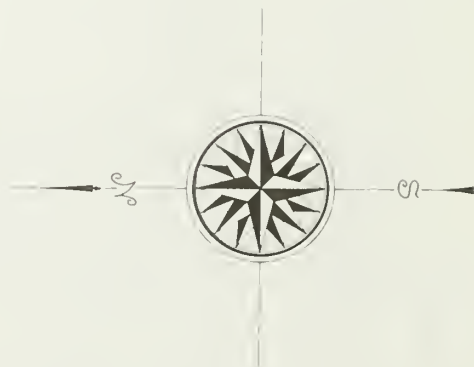
\$ 1,178,047.37

SCHEDULE A

<u>DATE:</u>	<u>ARTICLE NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>DATE:</u>	<u>ARTICLE NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3/12/73	34	Development Town Land for Recreation	\$ 115.36	10/ 9/79	3	Hydrogeological Study	\$ 5,300.00
5/13/74	32	Great Hill Recreation	11,111.34	4/ 8/80	16	Microfilm Town Records	579.85
12/ 3/74	13	Plans Studies Refuse Disposal	10,733.33	4/ 8/80	26	Town Wide Hydrogeological Study	7,057.03
10/20/75	6	Preliminary Plans New Town Hall	707.27	4/ 8/80	30	Engineeeng Study Solid Wastes	8,138.65
4/12/76	17	Waste Water Study	5,611.55	11/24/80	10	Purchase Main Street Land	3,354.70
11/15/76	1	Parking Lot South Acton	1,947.79	11/24/80	12	Purchase Central Street Land	182.00
4/11/77	22	Town Records	1,000.00	4/ 7/81	26	Charter Commission Report	2,761.35
4/12/78	11	Sidewalk Construction	6,997.73	9/ 9/81	3	River Street Culvert	110.81
4/12/78	17	Septage Disposal Facility	894.81	9/ 9/81	4	Memorial Library Lighting	25,000.00
4/12/78	29	Tennis Courts	1,804.39	5/17/82	2	Selectmen Legal Services	1,000.00
4/12/78	32	Memorial Library Lighting	1,026.79	5/17/82	3	Selectmen Legal Expenses	940.25
4/ 9/79	32	West Acton Square	1,949.20	5/17/82	5	Sodium Study	750.00
4/ 9/79	34	Concord Ice Co Land	2,019.60	5/17/82	1	Town Wide Revaluation	37,500.00
4/ 9/79	35	Wetland Maping	2,212.12	Total Outstanding Articles		\$ 140,805.92	

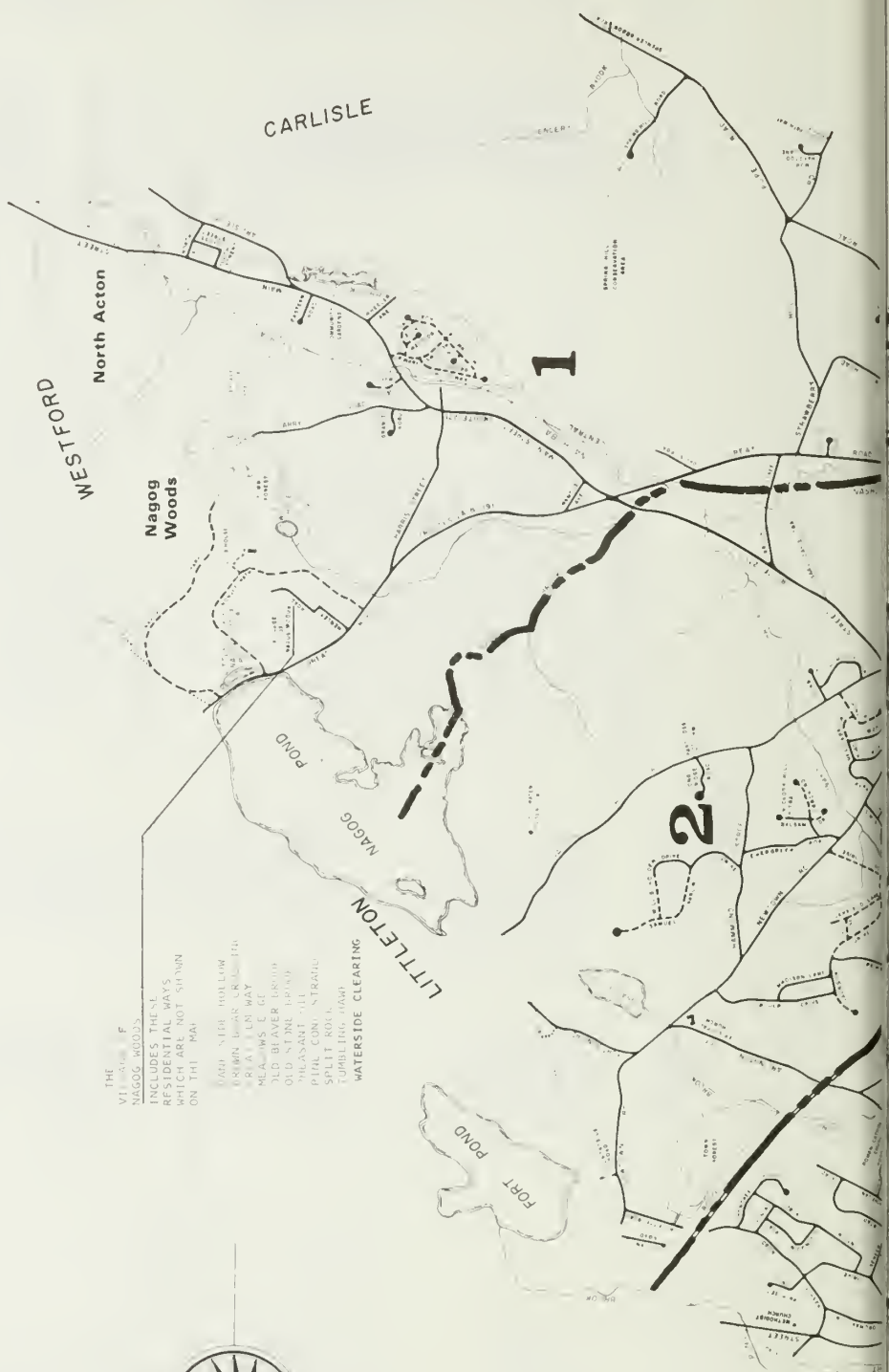
SCHEDULE B

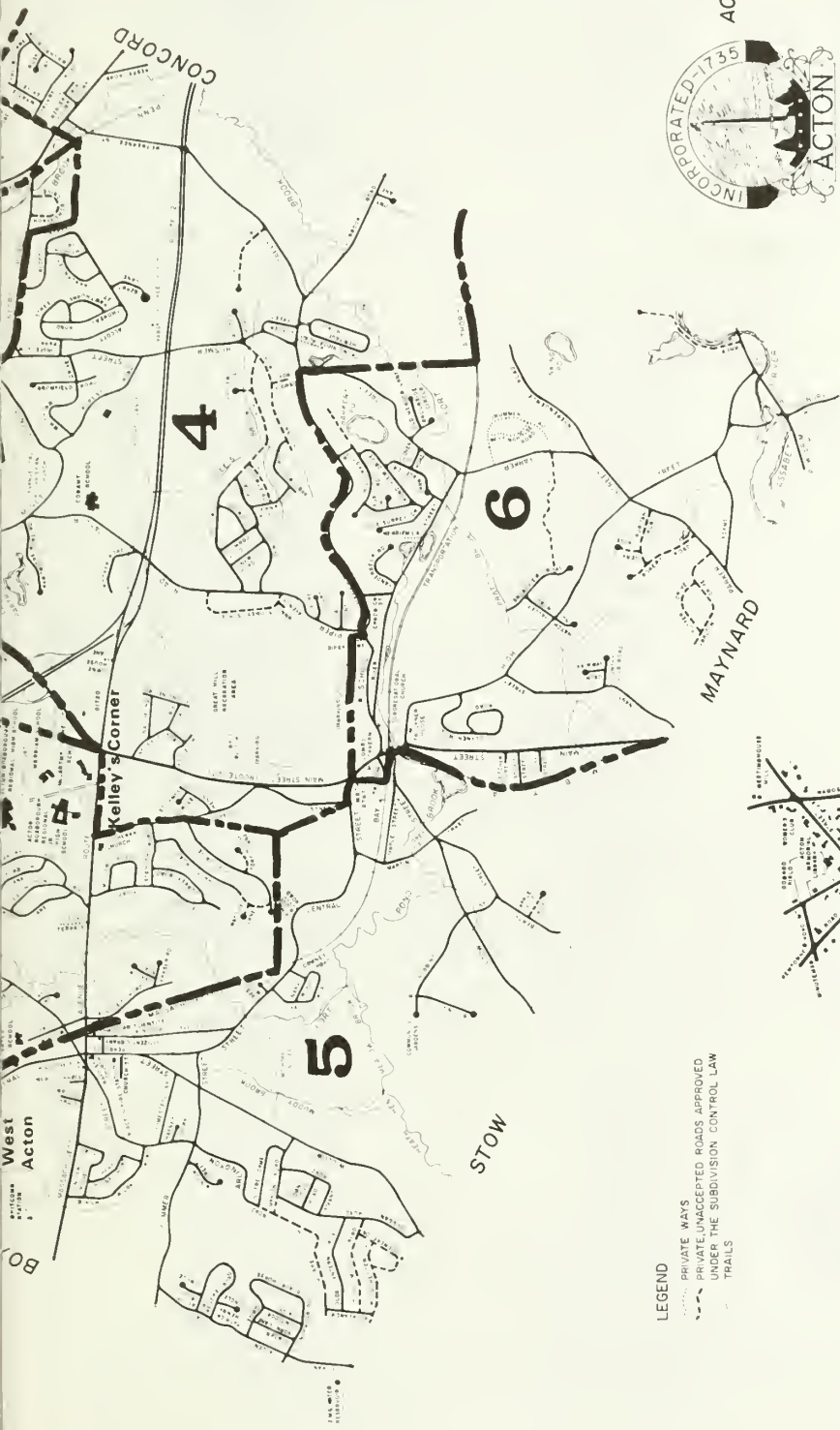
	PRINCIPAL	AVAILABLE		PRINCIPAL	AVAILABLE
Charity Funds:					
T---5 Betsey M Ball	\$ 10,095.26	\$ 36,746.88		\$ 4,000.00	\$ 438.97
T--16 Elizabeth M White	25,000.00	28,995.60		15,000.00	13,674.32
T--18 Georgia E Whitney	14,073.70	4,982.58		1,142.00	165.94
T--28 Varnum Tuttle Memorial	10,000.00	24,842.29		1,500.00	1,445.41
				336.50	335.02
	59,168.96	95,567.35		200.00	204.46
Cemetery Funds:					
T---3 George T Ames	465.49	472.36		1,000.00	1,017.21
T---4 Arlette Appleyard	2,000.00	1,943.44		2,000.00	1,255.73
T---6 Perpetual Care	247,975.92	118,670.62		1,000.00	896.31
T---7 A. B. Conant Family	1,000.00	1,531.94		11,606.54	1,223.14
T--10 Dr. Robert I Davis	1,000.00	1,348.44		200.00	204.45
T--11 Martha L Desmond	3,000.00	2,405.73		9,000.00	7,393.86
T--12 Elbridge Jones Robbins & Desc.	1,000.00	833.95		9,461.75	1,115.53
T--13 Elbridge J Robbins Lot Woodlawn	1,500.00	1,402.90		56,446.79	29,370.35
T--14 Captain Robbins Lot Woodlawn	2,500.00	3,387.79			
T--15 Ethel R Robbins, Fred Robbins and George T Ames	21,210.08	27,029.57			
T--19 Georgia E Whitney	1,500.00	1,000.31		9,570.00	28,472.85
T--20 Frank C Hayward	1,000.00	2,488.13			2,000.72
T--21 Hoit & Scott	500.00	709.83			3,293.62
T--22 Mrs Harry O'Neil	372.39	410.61		21,074.00	3,536.69
T--23 Frank R Knowlton	1,000.00	1,053.86		1,000.00	560.15
T--24 Luke Blanchard	2,419.24	2,237.96			178.71
T--25 Henry S Raymond Monument	700.00	2,221.45			
T--26 Henry S Raymond Care	2,000.00	2,664.41		31,644.00	38,042.75
T--27 Susan Noyes Hosmer	102,238.95	64,841.40			
T--29 J. Roland Wetherbee	10,000.00	20,864.10		701,318.08	473,729.29
T--31 Sarah A Watson	2,500.00	2,324.36			
T--33 Carrie F Wells	3,000.00	5,041.50			
T--34 Jenks Family	142,176.26	44,153.81			
T--35 Mary E Smith	2,000.00	1,197.24			
T--36 Ernest C Jones	1,000.00	513.13			
	\$ 554,058.33	\$ 310,748.84			
Total Trust Accounts in Custody of Town Treasurer \$1,175,047.37					
Library and Educational Funds:					
T--1 Acton High School Conant Funds	\$ 4,000.00	\$ 438.97			
T-17 Georgia E Whitney Memorial	15,000.00	13,674.32			
T-70 Mark Clapp Memorial	1,142.00	165.94			
T-72 Charlotte Conant	1,500.00	1,445.41			
T-74 Minnie Davis	336.50	335.02			
T-76 Hiram J Hapgood	200.00	204.46			
T-78 John W Heald	1,000.00	1,017.21			
T-80 Mildred P Moore	2,000.00	1,255.73			
T-82 Memorial Library Planters	1,000.00	896.31			
T-84 Newell B Tainter	11,606.54	1,223.14			
T-86 Luke Tuttle	200.00	204.45			
T-88 William A Wilde	9,000.00	7,393.86			
T-90 Katherine M Kinsley	9,461.75	1,115.53			
	56,446.79	29,370.35			
Miscellaneous:					
T--2 Acton Firemen's Relief	9,570.00	28,472.85			
T--9 Conservation Fund		2,000.72			
T-32 West Acton Firemen's Relief		3,293.62			
T-37 Acton Youth Programs	21,074.00	3,536.69			
T-40 James E Kinsley	1,000.00	560.15			
T-71 Drum Tricentennial		178.71			
	31,644.00	38,042.75			
Total All Funds	701,318.08	473,729.29			



THE
VILLAGE OF
NAGOG WOODS
INCLUDES THESE
RESIDENTIAL WAYS
WHICH ARE NOT SHOWN
ON THE PLAN

OLD NIER HOLLOW
BURN DEAR CREEK
RIAT LUN WAY
MEADOWS C E
OLD BEAVER CREEK
OLD STINE CREEK
OLD MASSACHUSETTS
PITTSBURGH STRAITS
SPLIT ROCK
TUMBLING HAMP
WATERSIDE CLEARING





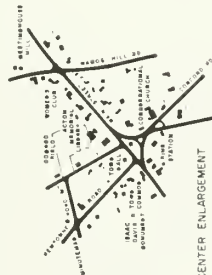
STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT LAYOUT



LEGEND

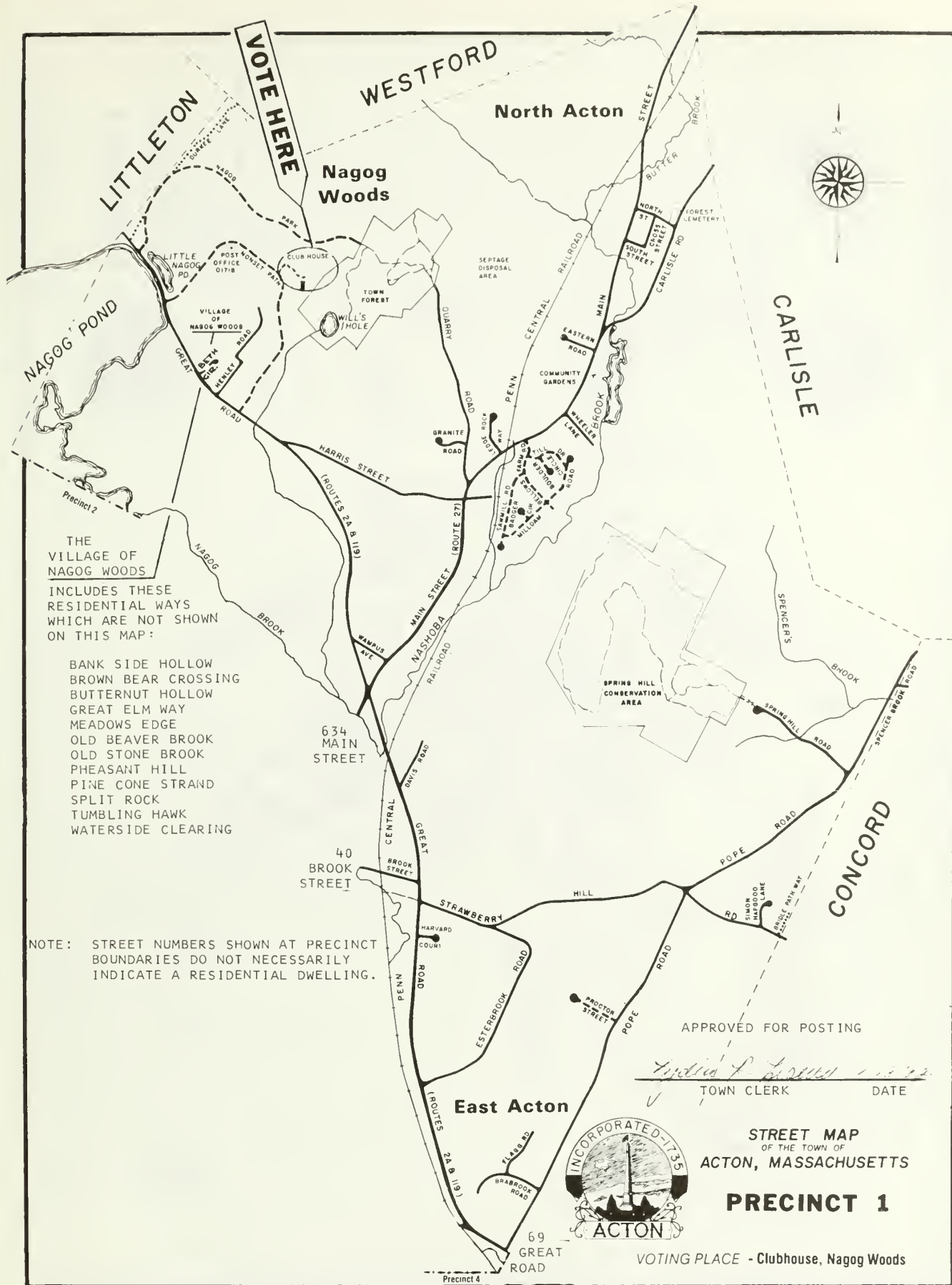
- PRIVATE WAYS
- PRIVATE, UNACCEPTED ROADS APPROVED UNDER THE SUBDIVISION CONTROL LAW
- - - - - TRAILS

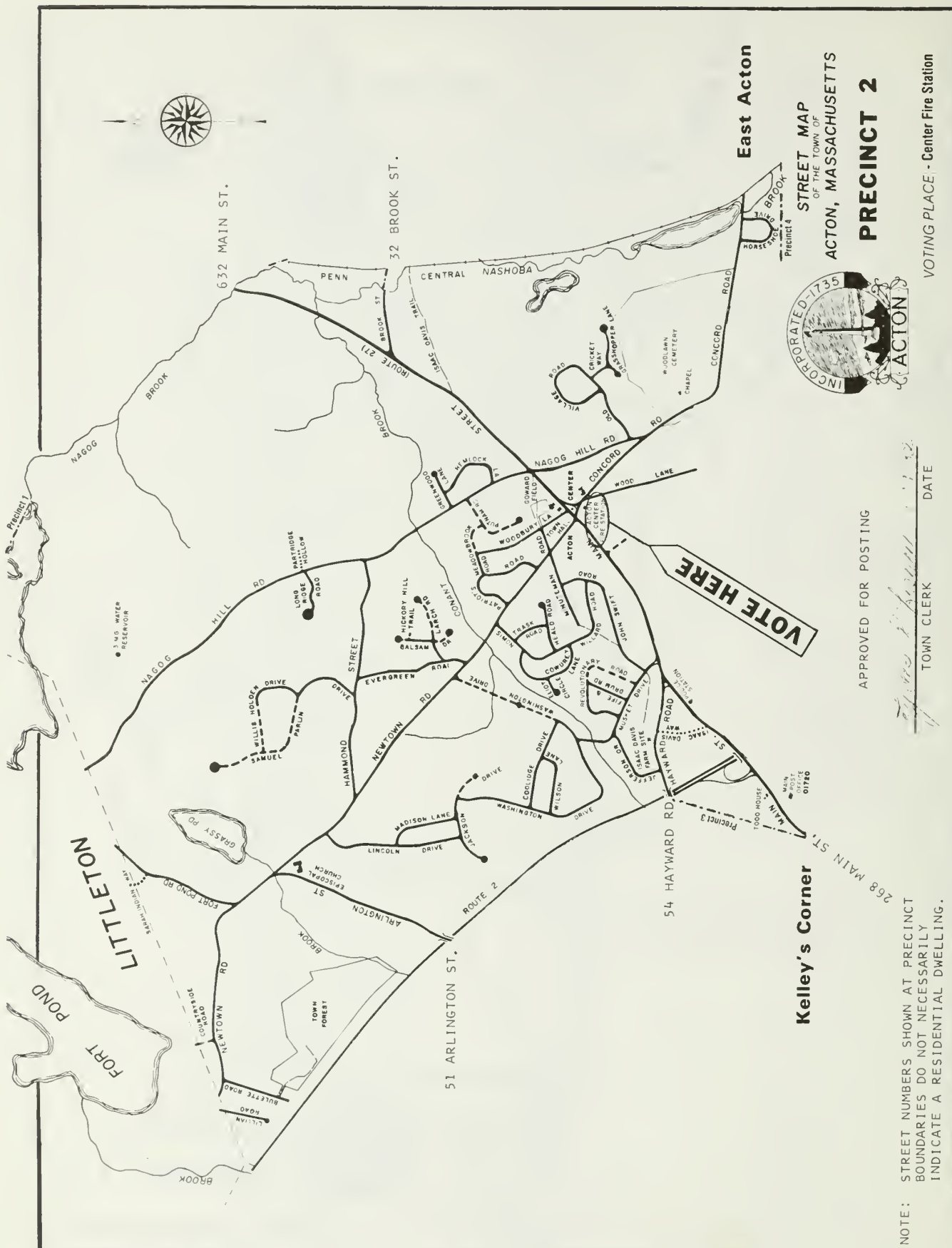


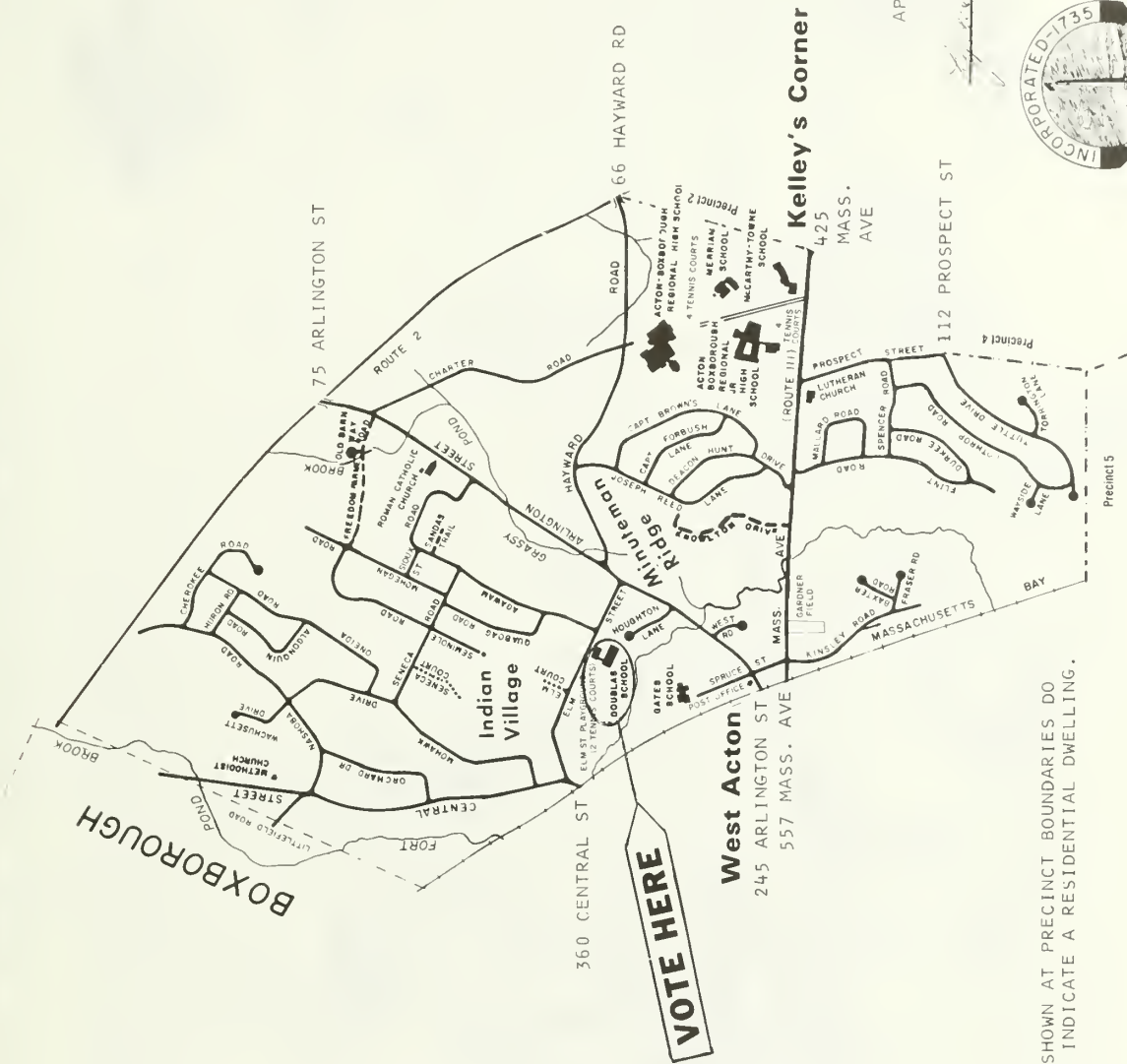
ACTON CENTER ENLARGEMENT

Street Index List

Street Name	Precinct	Street Name	Precinct	Street Name	Precinct	Street Name	Precinct
Adams Street	6	Emerson Drive	4	Lillian Road	2	Quarry Road	1
Agawam Road	3	Esterbrook Road	1	Lincoln Drive	2	Railroad Street	6
Alcott Street	4	Ethan Allen Drive	5	Littlefield Road	3	Redwood Road	4
Algonquin Road	3	Evergreen Road	2	Long Ridge Road	2	Revolutionary Road	2
Apple Valley Road	5	Fairway Road	6	Lothrop Road	3	River Street	6
Arborwood Road	4	Faulkner Hill Road	6	Madison Lane	2	Robbins Street	5
Arlington Street	2	Fernwood Road	4	Magnolia Drive	4	Robert Road	6
Arlington Street	3	Fife & Drum Road	2	Main Street	1	Robinwood Road	4
Arlington Street	5	Flagg Road	1	Main Street	2	Rose Court	4
Ashwood Road	4	Fletcher Court	6	Main Street	4	Russell Road	4
Azalea Court	4	Flint Road	3	Main Street	6	Samuel Parlin Drive	2
Balsam Drive	2	Flintlock Drive	5	Mallard Road	3	Sandalwood Road	4
Bank Side Hollow	01718 1	Forest Road	4	Maple Street	5	Sandas Trail	3
Barker Road	4	Fort Pond Road	2	Marian Road	5	School Street	4
Baxter Road	3	Foster Street	4	Martin Street	5	School Street	6
Bayberry Road	4	Fox Hill Road	6	Massachusetts Avenue	3	Seminole Road	3
Berry Lane	4	Francine Road	4	Massachusetts Avenue	4	Seneca Court	3
Beth Circle	1	Fraser Drive	3	Massachusetts Avenue	5	Seneca Road	3
Betsy Ross Circle	5	Freedom Farms Road	3	Mead Terrace	5	Silver Hill Road	6
Beverly Road	4	Gioconda Avenue	6	Meadow Brook Road	2	Simon Hapgood Lane	1
Billings Street	5	Grasshopper Lane	2	Meadows Edge	01718 1	Simon Willard Road	2
Birch Ridge Road	5	Great Elm Way	01718 1	Meeting House Road	6	Sioux Street	3
Black Horse Drive	5	Great Road	1	Merriam Lane	6	Smart Road	5
Brabrook Road	1	Great Road	4	Minot Avenue	4	South Street	1
Broadview Street	6	Green Wood Lane	2	Minuteman Road	2	Spencer Road	3
Bromfield Road	4	Grist Mill Road	5	Mohawk Drive	3	Split Rock	01718 1
Brook Street	1	Hammond Street	2	Mohegan Road	3	Spring Hill Road	1
Brook Street	2	Harris Street	1	Musket Drive	2	Spruce Street	3
Brookside Circle	6	Harvard Court	1	Myrtle Drive	4	Squirrel Hill Road	5
Brown Bear Crossing	01718 1	Hatch Road	6	Madine Road	4	St. James Circle	4
Brucewood Road	4	Hawthorne Street	4	Nagog Hill Road	2	Stow Street	5
Bulette Road	2	Haynes Court	5	Nash Road	5	Strawberry Hill Road	1
Butternut Hollow	1	Hayward Road	2	Nashoba Road	3	Summer Street	5
Capt. Brown's Lane	3	Hayward Road	3	Newton Road	2	Sylvia Street	6
Capt. Forbush Lane	3	Heald Road	2	North Street	1	Taylor Road	4
Carlisle Road	1	Hemlock Lane	2	Notre Dame Road	5	Thoreau Road	4
Carlton Drive	6	Henley Road	1	Oakwood Road	4	Ticonderoga Road	5
Carriage Drive	6	Hennessey Drive	4	Old Beaver Brook	01718 1	Torrington Lane	3
Cedar Terrace	3	Heritage Road	4	Old Colony Lane	4	Town House Lane	4
Central Street	3	Hickory Hill Trail	2	Old Meadow Lane	6	Townsend Road	5
Central Street	5	High Street	6	Old Stone Brook	01718 1	Trask Road	2
Chadwick Street	6	Highland Road	5	Old Village Road	2	Tumbling Hawk	01718 1
Charter Road	3	Hillcrest Drive	6	Olde Lantern Road	5	Tuttle Drive	3
Cherokee Road	3	Hillside Terrace	5	Olde Surrey Drive	6	Valley Road	6
Cherry Ridge Road	5	Homestead Street	5	Oneida Road	3	Vanderbelt Road	6
Church Street	5	Horseshoe Drive	2	Orchard Drive	3	Wachusett Drive	3
Clover Hill Rd.	6	Hosmer Street	4	Parker Street	6	Wampus Avenue	1
Conant Street	6	Houghton Lane	3	Partridge Pond Road	4	Washington Drive	2
Concord Road	2	Huckleberry Lane	4	Patrick Henry Circle	5	Waterside Clearing	01718 1
Coolidge Drive	2	Huron Road	3	Patriots Road	2	Wayside Lane	3
Coughlin Street	4	Independence Road	6	Paul Revere Road	5	West Road	3
Country Club Road	6	Iris Court	4	Phalen Street	4	Wetherbee Street	4
Cowdrey Lane	2	Isaac Davis Way	2	Pheasant Hill	01718 1	Wheeler Lane	1
Crescent Street	2	Jackson Drive	2	Phlox Lane	4	Whittier Drive	4
Crestwood Lane	5	Jefferson Drive	2	Pine Cone Strand	01718 1	Willis Holden Drive	2
Cricket Way	2	John Swift Road	2	Pine Street	6	Willow Street	5
Cross Street	1	Joseph Reed Lane	3	Pinewood Road	4	Wilson Lane	2
Davis Road	1	Juniper Ridge Road	5	Piper Lane	4	Windemere Drive	5
Deacon Hunt Drive	3	Countryside Road	2	Piper Road	4	Windsor Avenue	5
Doris Road	4	Keefe Road	4	Pond View Drive	6	Winter Street	5
Downey Road	5	Kelley Road	4	Pope Road	1	Wood Lane	2
Driftwood Road	4	Kinsley Road	3	Powder Horn Lane	5	Woodbury Lane	2
Drummer Road	6	Knowlton Drive	3	Powder Mill Road	6	Woodchester Road	5
Duggan Road	5	Larch Road	2	Proctor Street	1	Wright Terrace	5
Durkee Road	3	Laurel Court	4	Prospect Street	3		
Eliot Circle	2	Laws Brook Road	4	Prospect Street	4		
Elm Court	3	Liberty Street	5	Putter Drive	6		
Elm Street	3	Lilac Court	4	Quaboag Road	3		







APPROVED FOR POSTING

112 PROSPECT ST

TOWN CLERK

DATE

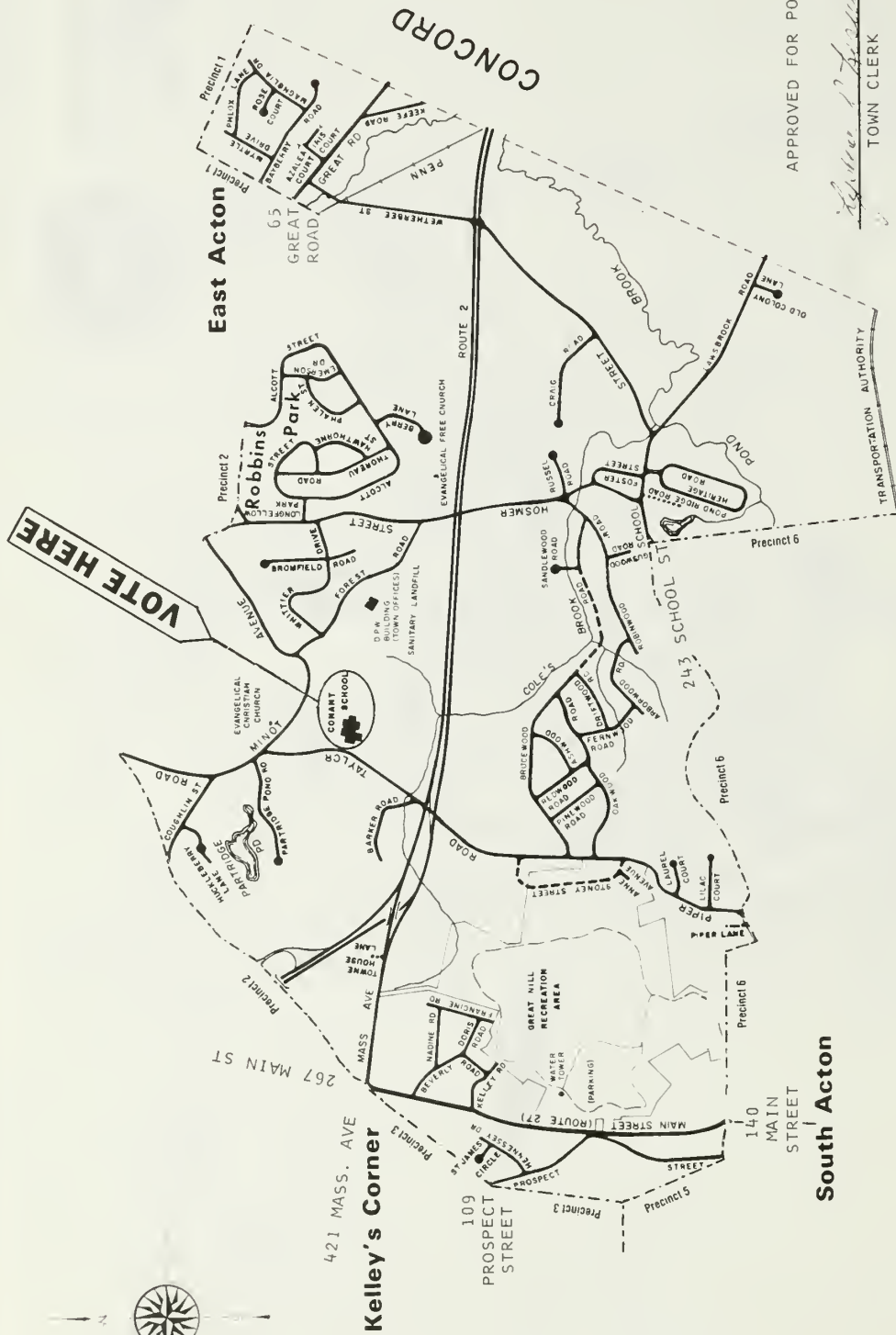


STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 3

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO
NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

VOTING PLACE - Douglas School Elm Street



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS
PRECINCT 4

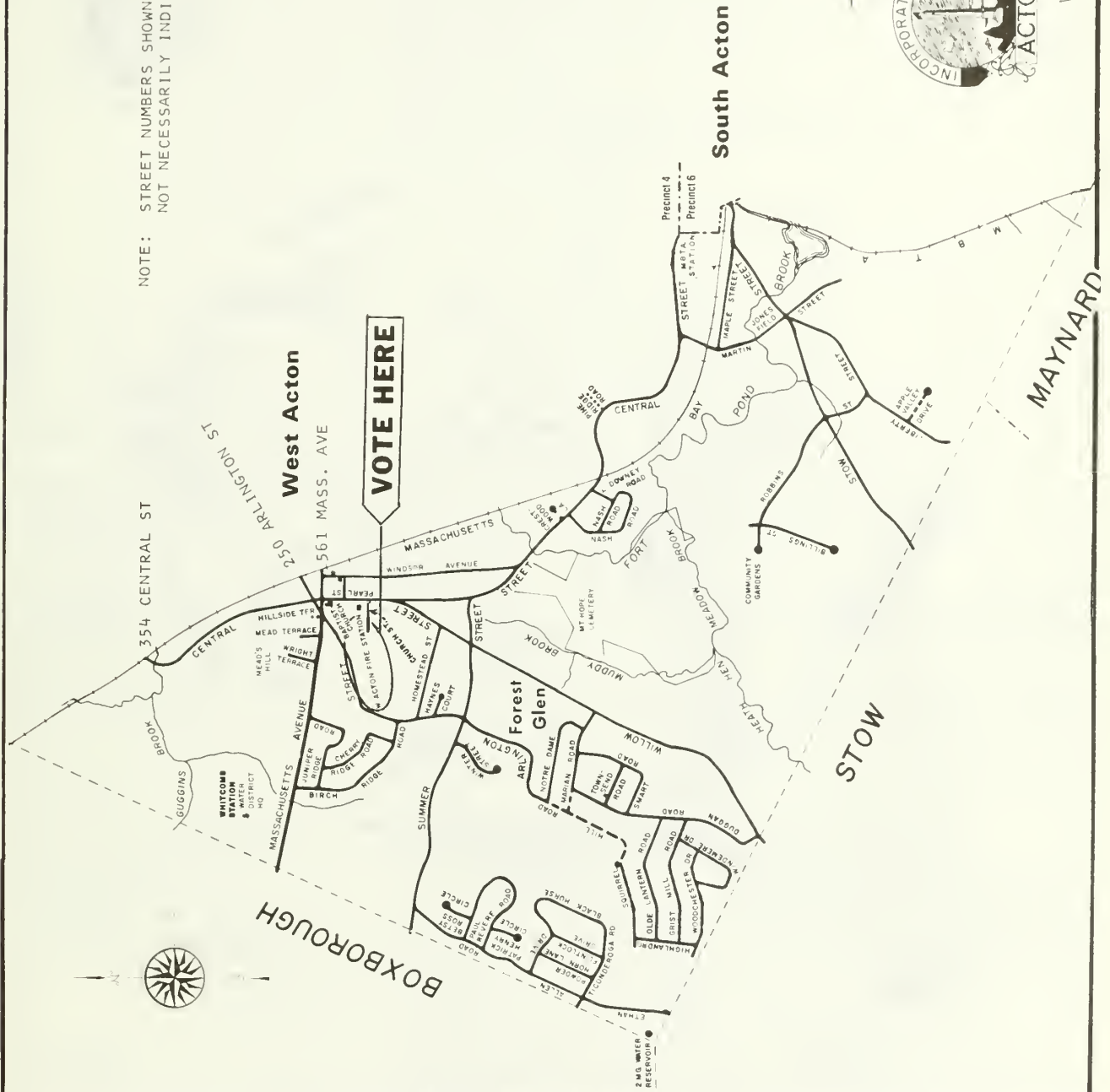
VOTING PLACE

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

APPROVED FOR POSTING

TOWN CLERK DATE

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.



APPROVED FOR POSTING

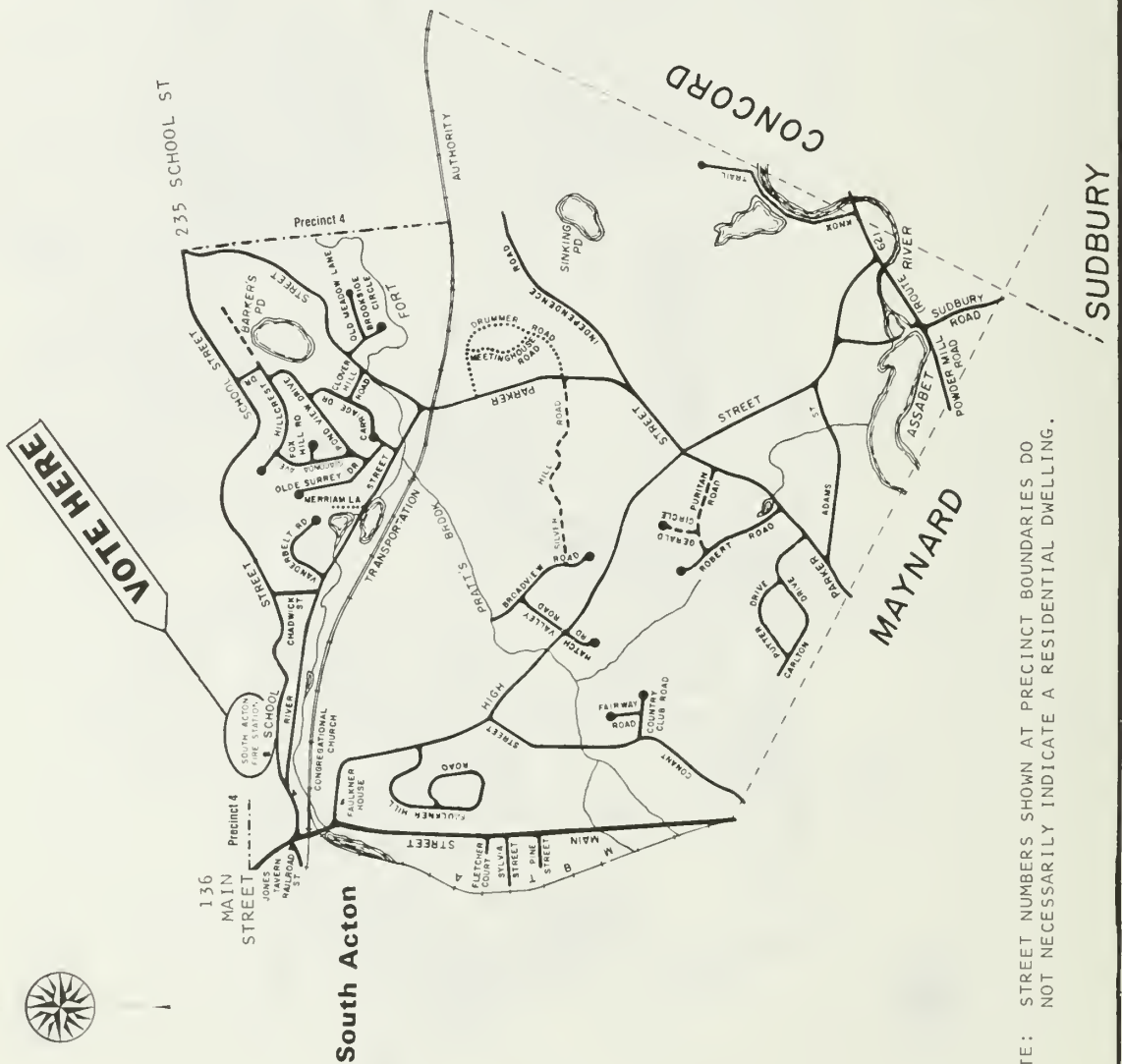
TOWN CLERK DATE



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 5

VOTING PLACE - Fire Station - West Acton



APPROVED FOR POSTING

TOWN CLERK

DATE

STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS



PRECINCT 6

VOTING PLACE - Fire Station - South Acton

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

OFFICE HOURS

Town Office (Selectmen, Town Manager)	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2761
Town Clerk	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2761
Treasurer and Collector	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-7018
Assessors	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2966
School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Asst. School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Board of Health	8-4:30	Forest Road	263-4736
Veterans' Agent	8-4:30	Town Hall	263-2761
Library Hours:			
Memorial Library	Mon.-Fri., 9 a.m.-9 p.m. Saturday, 9-5 p.m. Sunday, 2-5 p.m. (in Winter Months)		263-2232
Citizens, West Acton	Mon., 7-9 p.m. Tues.-Fri., 10-5 p.m. Mon.-Sat., 8-3:45 Except: Wed., 11-6:45 during Daylight Saving Time (Closed Thursdays)		263-9222
Town Dump			

MEETINGS

Annual Town Election
Annual Town Meeting
Appeals Board

Assessors
Building Committee
Conservation Commission

Finance Committee
Board of Health

Historical Commission

Library Trustees-Memorial
Library Trustees-Citizens
Planning Board
Recreation Commission
School Committee: Regional
Local

Selectmen
Youth Commission

DAY & TIME

1st Monday in April
Tues. after Town Election
2nd Monday of each month
As necessary
1st Tuesday of each month 4:30 p.m.
As necessary
1st and 3rd Wednesdays of each month, 8:00 p.m.
Thursdays as needed, 7:30 p.m.
2nd and 4th Tuesday of each month, 7:30 p.m.
2nd Wednesday of each month, 8:00 p.m.
1st Thursday of each month, 8:00 p.m.
4th Tuesday of each month, 7:00 p.m.
Every Monday, 8:00 p.m.
1st Tuesday each month, 8:00 p.m.
2nd and 4th Thursday of each month, 7:30 p.m.
1st and 3rd Thursday of each month, 7:30 p.m.
Every Tuesday at 7:30 p.m.
1st and 3rd Tuesday of each month, 8:00 p.m.

PLACE

As designated
Blanchard Auditorium
Town Hall

Town Hall
Guidance Library at High School
Hearing Room-Forest Road

High School Library
Hearing Room-Forest Road

Hearing Room-Forest Road

Memorial Library
Citizens Library
Hearing Room-Forest Road
Hearing Room-Forest Road
Sr. High School Music Room

Sr. High School Music Room

Town Hall
Jr. High School-Room 310

At Your Service

EMERGENCY NUMBERS - POLICE: 263-2911

FIRE: 263-9191

AMBULANCE: 263-9191

Be sure to give your name and address as well as the nature of your emergency. Do not hang up until you are sure your message has been understood.

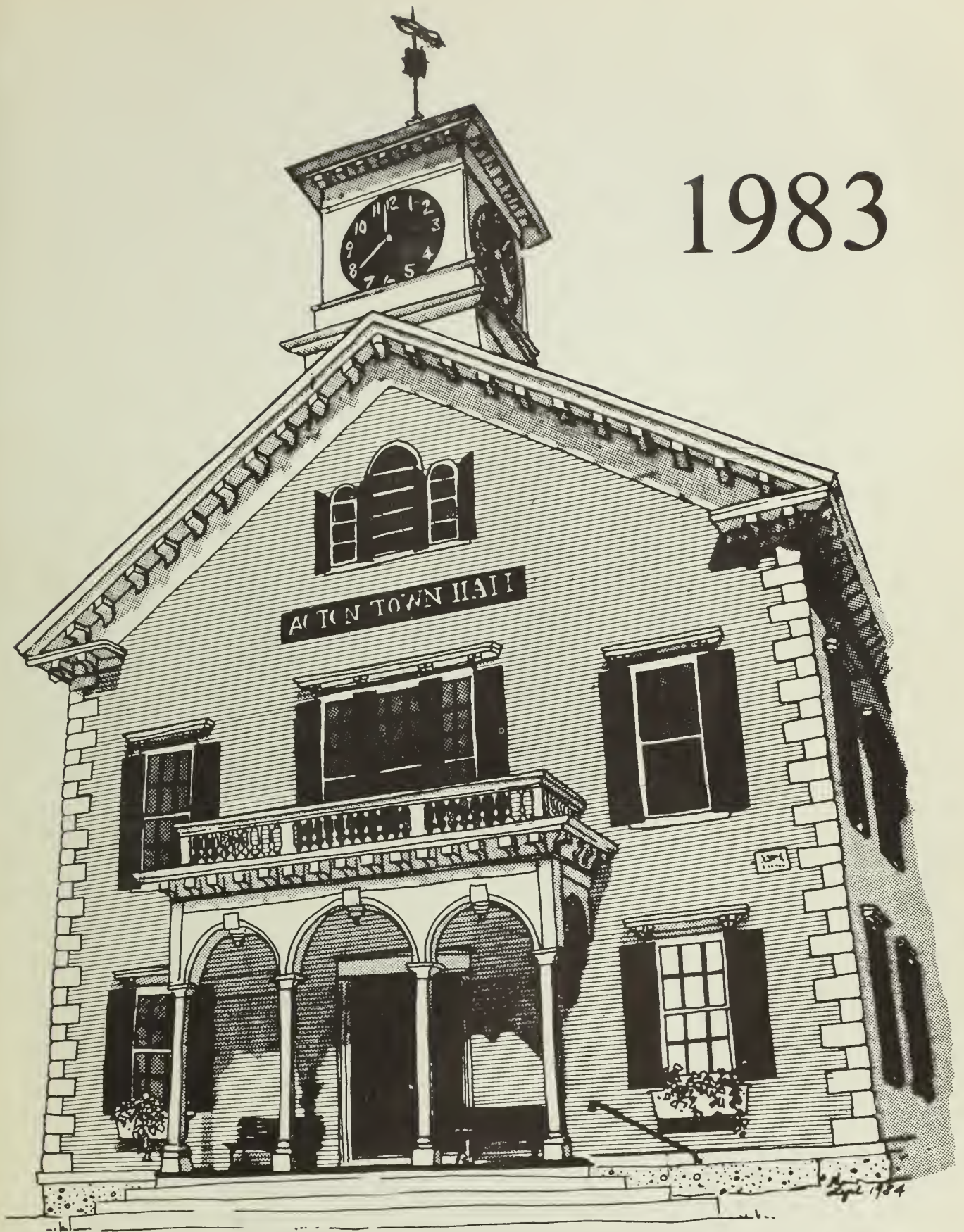
FOR ANSWERS ON:

CALL THE:

TELEPHONE:

Assessments	Board of Assessors	263-2966
Bills and Accounts	Town Treasurer and Tax Collector	263-7018
Birth, Death, Marriage Certificates	Town Clerk's Office	263-2761
Building	Building Inspector	263-2709
Cemeteries	Cemetery Superintendent	263-2240
Civil Defense	Director	263-2793
Conservation Commission	Forest Road	263-4448
Dog License	Town Clerk's Office	263-2761
Dog Problems	Dog Officer	263-4979
Education Information	School Superintendent	263-9503
Elections, Voting and Registration	Town Clerk's Office	263-2761
Engineering	Town Engineer's Office	263-2709
Finance	Chairman of Finance Committee	263-3179
Fire (Routine and Permits)	Fire Department	263-4366
Garbage and Refuse	Board of Health	263-4736
Health and Sanitation	Board of Health	263-4736
Highways and Streets	Highway Department	263-5332
Home Nursing	Board of Health: Visiting Nurse	263-4736
Hunting and Fishing Licenses	Town Clerk's Office	263-2761
Library	Librarian, Memorial Library	263-2232
	Librarian, Citizens Library of West Acton	263-9222
Licenses	Selectmen-Town Manager	263-2761
	Board of Health	263-4736
Mosquito Control	Board of Health	263-4736
Nurses (School)	School Nurse, Junior & High	263-7738
Nurses (School)	Elementary Schools	263-4982
Nurses (Town)	Town Nurse	263-4736
Oil Burner Permits	Fire Chief	263-4366
Planning	Chairman of Planning Board	263-4448
Plumbing Permits	Board of Health	263-4736
Recreation	Forest Road	263-9244
Schools	Carolyn T. Douglas School	263-2753
	Julia L. McCarthy-Marion L. Towne School	263-4982
	Florence A. Merriam School	263-2581
	Paul P. Gates School	263-9162
	Luther B. Conant School	263-7407
	Acton-Boxborough Regional Junior High School	263-7716
	Acton-Boxborough Regional High School	263-7738
	Superintendent of Schools	263-9058
Selectmen	Town Office	263-2761
Snow Removal	Highway Department	263-5532
Tax Collections	Treasurer and Collector	263-7018
Veterans' Services	Veterans' Agent	263-2761
Water Problems	Water District (Not part of the Town of Acton)	263-9107
Welfare Questions	Welfare Board	263-6610
Wiring	Wire Inspector	263-5555
Wiring Permits	Forest Road	263-2709
Zoning	Zoning Enforcement Office	263-2709

1983



Acton Town Report



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1983

1983 Annual Reports

Town of
Acton, Massachusetts

For Reference

Not to be taken from this room

Two Hundred and Forty-Eighth
Municipal Year

For the year ending December 31st

REFERENCE BOOK
ACTON MEMORIAL LIBRARY
ACTON, MASSACHUSETTS 01720

National, State, and County Officials

President
RONALD W. REAGAN

Vice-President
GEORGE H.W. BUSH

Senators in Congress

Edward M. Kennedy
Paul E. Tsongas

Representative in Congress
5th Congressional District

James M. Shannon

Governor
of the
Commonwealth of Massachusetts

MICHAEL S. DUKAKIS

Lieutenant Governor

John F. Kerry

Secretary of the Commonwealth

Michael Joseph Connelly

Treasurer and Receiver General

Robert Q. Crane

Auditor of the Commonwealth

John J. Finnegan

Attorney General

Francis X. Bellotti

Councillor, 3rd Councillor District

Herbert L. Connolly

Senator, Middlesex/Worcester District

Chester G. Atkins

Representatives in General Court
14th Middlesex Representative District

John H. Loring

MIDDLESEX COUNTY

County Commissioners

S. Lester Ralph
Michael E. McLaughlin
Bill Schmidt

Clerk of Superior Courts,
Middlesex County

Edward J. Sullivan

Register of Deeds, Middlesex South District

John F. Zamparelli

County Treasurer

Rocco J. Antonelli

Register of Probate and Insolvency

Paul J. Cavanaugh

District Attorney

L. Scott Harshbarger

County Sheriff

John J. Buckley

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NATIONAL, STATE AND COUNTY OFFICIALS	2
ADMINISTRATION	
Board of Selectmen	4
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Town Officials and Appointments	7
TOWN GOVERNMENT ORGANIZATION CHART	13
TOWN SERVICES	
Highway Department	14
Transportation Advisory Committee	15
Town Engineer	16
Planning Board	17
Conservation Commission	18
Groundwater Protection Committee	18
South Acton Revitalization Committee	19
Buildings and Grounds	19
Recreation Commission	20
Youth Commission	21
Volunteer Coordinating Committee	21
Arts Council	21
Housing Authority	22
Building Department	22
Council on Aging	23
Fence Viewer	23
Board of Appeals	23
Cemetery Commission	24
Veteran's Graves	24
Goodnow Fund	25
Elizabeth White Fund	25
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8/84

Administration



Board of Selectmen

Environmental protection, financial and personnel administration, planning and goal setting have been top areas of concern for the Selectmen during 1983.

In February the Board held a Public Hearing to determine if there was cause to revoke, or impose additional conditions, on the underground storage license held by W. R. Grace for storage of oil and hexane at its Daramic facility. For seven nights in February and March the Board heard evidence concerning Grace's keeping, storage, transportation and handling of chemicals pursuant to this license, with particular concern for the details of two major spills in the preceeding year.

The Board determined that there was cause to revoke the license. In action taken on April 14, 1983 the Board voted to stay the decision for closure of the W. R. Grace storage facility to enable Grace to submit plans for the construction of a vaulted tank facility. Grace was required to fund an independent consultant to review the plans and assist the Board in evaluating the new proposal. Four nights of hearings were held in September to review the plans submitted. Additional meetings were held to develop conditions for the new license to satisfy concerns of the Town.

Steve Anderson of Palmer and Dodge was of invaluable assistance throughout this process.

Under a consent decree, the EPA, Massachusetts DEQE and the Town continued to review proposals and information prepared by W. R. Grace and their consultants. Three major areas were pursued: (1) reviewing the aquifer restoration proposals submitted by Grace; (2) investigation of the landfill on the Grace site and (3) efforts to complete Phase IV Study of the three lagoons in order to begin cleanup as early in 1984 as possible.

The Technical Advisory Committee has continued to provide much assistance and expertise to the Town. We want to express our gratitude to Dick Cadwgan, who resigned at the end of this year, for his generous contributions over the past few years.

Annual Town Meeting passed the recommended budget with little change, and with the usual high level of debate. Voters chose to override only the regional portion of the debt for the new school roofing. The constraints of Proposition 2 1/2 continue to impose rigid limits on services offered by the Town. However, the Town clearly voiced a preference for maintaining the present level of services.

Two new members were elected to the Board of Selectmen, Jack Ormsbee and Gena Manalan. Both brought valuable expertise and experience to the Board. For the first time in recent history, the entire Board has been first term members. We appreciate the value of the nine years of experience that retired member Joan Gardner brought to the Board and the three years that Greg Jarboe served. The Board reorganized with Pam Resor serving as Chairman, Don Gilberti as Vice Chairman and Gena Manalan as Clerk.

The new members were quickly initiated with a Special Town Meeting. A major article was a leash law submitted by residents. The law was passed and then, in another Special Meeting, was rescinded by an article submitted by opposing residents. An Animal Control Bylaw, proposed by the Board to alleviate some of the concerns of both sides, was passed.

During the summer members prepared their individual goals and objectives for the Board for the coming year. A composite list was prepared and we began to hold work sessions to deal with some of the areas represented in those goals.

Updating the Five-Year Plan and the Capital Budget Plan and Property Tax Classification Hearings were areas taken up under Financial Administration. In March and again in September the Board voted to maintain a single classification for all property classes within the Town of Acton.

In November we met with the Finance Committee and the School Committee to review the updated Five-Year Plan and the Budget Guidelines. A task force sub-committee was established to plan our approach to the budget in order to avoid the financial crisis predicted for approximately two years.

Personnel issues included the clerical staff's decision to form a union affiliation and a request from one of the clerical staff for a classification review by the Board of Selectmen. The decision to hear that grievance resulted in the resignation of three

members of the Personnel Board. The Board appreciates their service to the Town.

A major event of the year was the retirement of Police Chief Chauncey Fenton after 32 years of service. We thank you, Bucky.

The Board conducted public hearings on twelve site plans and eight free standing signs. Two major site plans required careful consideration due to potential impact on traffic and water resources.

Planning and preparation for the transfer station to be constructed at the landfill involved several meetings with the area residents as well as a public hearing.

Final license was granted in May to Adams Russell for cable TV in Acton. They began laying cable in summer and parts of town have begun to receive cable service.

Acton Center was approved for listing in the National Register of Historic Places, thanks to the hard work of the Historical Commission.

The Lycott Groundwater Study received recognition from the American Planning Association. The members and staff of the Planning Board contributed greatly to this project.

In May, the entire Town was saddened by the drowning of two local youths in a canoeing accident on Grassy Pond. In November we mourned the death of ex-Fire Chief H.S. Stuart MacGregor.

Funding for the 201 Supplemental Study of the North Acton septic lagoons and South Acton septic programs was approved by the State.

The Board of Selectmen extend a special "Thank You" to all the volunteers who serve the Town. Local government cannot function without the generous contributions of time and expertise that many citizens give. This year the Board established advisory committees on route 2A traffic, implementation of the animal control bylaw, volunteer coordinating, planning for Acton's 250th celebration and the newly created Planning Council.

Thank you to a long list of retiring volunteers, some of whom served the Town for many years!

The Board thanks each and every employee of the Town. Their level of professionalism is essential to the continuing quality of service to the residents. We especially wish to express our appreciation to Nancy Banks for her hard work and enthusiasm.

Pamela P. Resor, Chairman
Donald R. Gilberti, V. Chmn.
Gena G. Manalan, Clerk
Nancy C. Howe
John E. Ormsbee

Town Manager

Environmental issues continue to be a major focus of the Town. Active concerns include monitoring of the W. R. Grace consent decree, obtaining a supplemental wastewater grant and seeking final approval for the long-term solid waste disposal plan. Dogs and

babies (see Births) were also given much attention.

The Town, at the Annual Town Meeting and in one Special Town Meeting approved FY84 appropriations for town government totaling \$5,383,557.00, an 8.4 percent over FY83. Total expenditures equaled \$17,594,663.00 including schools, state and county assessments and overlay, 6.9% over FY83. In the fourth year of proposition 2 1/2 the Town has maintained its service level and increased expenditures by 1.2 million dollars. This was made possible largely by 13 million dollars in new growth. This unusually high level of growth was a direct result of three major office buildings, Digital in Nagog, Strawberry Hill Office Building and Patriots Square on 2A, which resulted in \$325,000 in new revenues. The voters decision to override the regional school debt, additional state aid and the use of \$382,000 in free cash in addition to the levy allowed under proposition 2 1/2 provided other new revenues. This resulted in a tax rate of \$21.68, up from \$20.80 the prior year or an increase of 4.2%.

The final phases of the Town's long-term plan for solid waste disposal were approved.

After almost 10 years of study the Town Meeting in 1981 voted a long-term plan for disposal of Acton's solid waste including a contract with Northeast Solid Waste Committee to dispose of trash, and construction of a transfer station at the present landfill site to transport solid waste to the NESWC plant.

Plans for the transfer station were finalized by working closely with the engineering department, Town boards and committees and residents. The Engineering Department, working with the Permanent Building Committee began the process of completing final design and by the end of the year had put the project out to bid. Construction is expected to begin in mid-1984 and be completed in early 1986. In addition, financing for the NESWC Project, now known as the Northeast Resource Recovery Project, was finalized. Construction on the plant began in mid 1983 and is expected to be complete by 1986. This will be the second resource recovery plant in Massachusetts and the only one which is financed and operated under the direction of the communities. The completion of the long-term plan, however, leaves a period of about a year and one half in which the current landfill will be filled to capacity but the construction of the NESWC will not be complete. The Engineering Department prepared a plan for disposal during this interim period, including construction of an extension area at the landfill, assignment of a checker to assure that no illegal dumping is occurring and implementing a user fee to offset the additional cost of a checker. The Selectmen approved this plan and will review options for disposal outside of Acton when the extension area is complete.

The Town continued to monitor the Consent Decree at W. R. Grace. There were two major activities at W. R. Grace this year, continued monitoring of the consent decree and the Board of Selectmen's hearing to determine whether there was sufficient cause to revoke the per-

mit for the underground storage tank at the Dramic Plant as a result of a 6,800 gallon oil spill and a 1,200 gallons hexane leak. The Board of Selectmen report further describes the license hearing.

The Consent Decree is divided into two major work areas. The first is a program to identify and analyze all waste disposal areas on-site with requirements for clean up and monitoring. The second part requires Grace to restore the aquifer to a usable condition. Grace has completed the identification and analysis of all disposal sites. The Town, DEQE and EPA are responsible for overseeing the Consent Decree and had serious questions about the level of analysis. Additional testing has been completed on the large sites including the landfill and the town is awaiting final analysis. Based on these analyses W. R. Grace has begun to prepare clean-up options on the three lagoons on site. It is anticipated that in 1984 the sampling and analysis will be completed for all sites and clean up options will be presented for the landfill and three major lagoons. On the aquifer restoration program Grace submitted an interim phase II report which outlined the extent of contamination within the aquifer and recommended remedial action. EPA and DEQE reviewed the report. All agreed additional testing was necessary. Grace has proposed additional testing of wells throughout the site. These are still under review by DEQE and EPA and expected to be installed in 1984. The final report is expected in 1984.

For several years the Water District has been trying to purchase land in North Acton for a well site to insure an adequate water supply for future growth. At the same time the Town has been developing its septage lagoons in that area. As part of the development process the Water District is required to seek DEQE approval. DEQE has ordered that any water flows between these two sites be separated. The Town has obtained a supplemental wastewater management grant for approximately \$100,000 to study the available technology to separate these flows. Plans are expected to be complete by the summer of 1984 for presentation at the fall Town Meeting. The Town is optimistic that the two sites can be separated and we can continue to maintain the septage lagoons. By having the septage lagoons located in town we are able to assist homeowners retain a low cost maintenance for their septic systems.

Chief Chauncey "Bucky" Fenton retired as Police Chief after 32 years of service. Sgt. George Robinson was appointed acting chief in July. The civil service test will be given in February, 1984 and a final appointment will be made from the list during the summer.

Work on these and all Town projects continues to be the result of the tremendous volunteer effort from our boards and committees and the excellent work of Town staff. I would like to thank them for their support and assistance.

Nancy H. Banks
Town Manager

Elected Town Officers

MODERATOR

Donald MacKenzie

1983

Marlin M. Murdock

Joseph Mercurio

James Sargent

1985

1988

1988

SELECTMEN

Donald R. Gilberti

1985

Nancy C. Howe

1984

Pamela P. Resor

1984

Gena Manalan

1986

John E. Ormsbee

1986

TRUSTEES OF WEST ACTON FIREMAN'S RELIEF FUND

James B. Wilson

1985

Malcolm S. MacGregor

1984

Frederick A. Harris

1986

LOCAL AND REGIONAL SCHOOL COMMITTEES

Jaqueline Watkins

1985

F. Dore' Hunter

1984

Sally K. Campbell

1986

Ellen Holway

1984

Patrick A. Cataldo

1986

Linda B. Graesser

1985

ACTON'S FIREMAN'S RELIEF FUND

Richard A. Lowden

1985

John F. McLaughlin

1984

Walter W. Sprague

1986

TRUSTEES OF CHARLOTTE GOODNOW FUND

Thelma L. Boatman

1985

Nancy Anne Gilberti

1984

James N. Gates

1986

TRUSTEES OF MEMORIAL LIBRARY

Dennis J. Ahern

1985

Helen Murphy

1984

Joseph D. Grandine II

1986

TRUSTEES OF ELIZABETH WHITE FUND

Cornelia O. Nuber

1986

Helen Allen

1985

Eleanor P. Wilson

1984

ACTON HOUSING AUTHORITY

Marianne Maguire

1987*

Ralph B. Peek

1986*

Leah Nazarian

1984

Barbara Yates

1984

TRUSTEES OF CITIZEN'S LIBRARY ASSOCIATION OF WEST ACTON

Dianne Wehr

1985

Jane Gallagher

1984

Frances Bissell

1986

Appointments Made by Town Manager

ADMINISTRATIVE ASSISTANT

Allen Rothermel

1984

ASSISTANT ASSESSOR

David Bolton

5/31/84

BUILDING COMMISSIONER

Don P. Johnson

1984

LOCAL BUILDING INSPECTOR

Maithias Mulvey

1984

CONSTABLES

David Allen

1984

Frederick J. Hryniewicz

1984

Charles A. Morehouse

1984

Robert S. Rhodes

1984

Christine M. Joyce

1984

James Fenton

1984

DEPUTY BUILDING INSPECTOR

David F. Abbt

1984

DEPUTY FOREST WARDEN

Donald F. Copeland

1984

Clarence G. Frost

1984

DEPUTY INSPECTOR OF GAS PIPING AND APPLIANCES

Warren E. Bemis

1984

DEPUTY INSPECTOR OF WIRES

DIRECTOR OF CIVIL DEFENSE

Donald W. Macaulay

1984

DEPUTY DIRECTOR

Robert Ingram

1984

CIVIL DEFENSE FIRE DEPARTMENTFIRE CHIEFAdvisor

Malcolm S. MacGregor

1984

Peter Robinson 1984

Firefighters - Auxiliary

David Bullard 1984
 Mark Seidel 1984
 John Hawkes 1984
 David Pizzano 1984
 Bruce Vinal, Jr. 1984
 Clifford Clark 1984

Auxiliary Police Officers

Charles Day, Captain Jack Batchelder, Cpt
 Donald Day Walter Pizzano
 Dean Charter, Sgt. Sgt. David Posmgoa
 Ptl. Janet Morino Seth Campbell
 Ptl. James Goodemote Cpl. William Harrington
 Sgt. Jack Howes Mark Smith
 Pamela Lynn Derie John Dristilaris
 Keith Batchelder
 Kimberly Doughty

All 1984

Advisor to Auxiliary Police

Sgt. Robert Rhodes

Explorer Post 7

John Andrews Karen Hill
 Joyce Campbell Mike Coughlin
 Donny Cullinane Debbie Day
 Chris Dudley Linda Macaulay
 Sally Donaldson Mike March
 Chris Gauthier Ann Marino
 Darring Sinclair Chris Soar
 Meg Stokinger Steve Viviano
 Jon Watson Randy Watson

Adult Leaders

Glenn Campbell Seth Campbell
 Charles Day John Hawkes
 Mark Hickox Richard A. Hickox
 Larry Hill Connie Sue Ingram
 Robert Ingram William Klauer
 Norman Lake Ellen Lambert
 Carole Lee Landry Donald Macaulay
 Eleanor Macaulay Thomas Wetherbee

DIRECTOR OF PUBLIC HEALTH

Steven Calichman 1984

DOG OFFICERFENCE VIEWER

David F. Abbt 1984

FIELD DRIVER

William J. Durkin 1984

FIREMEN
(standing appointments)Captain in Charge of Fire Preventions Bureau

Robert C. Craig

Captains

Clarence Frost Donald Copeland
 Bernard Caouette Edward Bennett

Firefighters

Forrest E. bean III David Calkins
 Joseph Conquest Wayne A. Decker
 James S. Kessler William Klauer
 David G. Nichols Carl Robinson
 William H. Soar, Jr. Malcolm Perkins
 Paul Simeone Charles Sweet
 Bruce L. Vinal Robert Wetherbee
 George B. Williams III James Young
 Peter A. Robinson Brent Wheeler
 Richard O'Leary William M. Priminao
 Brian Richter Robert A. Vanderhoof

Firefighter/EMT

James D. Fenton Daniel Morse
 Russell Salamone Dana C. Flint
 Robert Sabourin Geoffrey Neagle

Fire Department Dispatchers

William Soar* Keith Robinson
 Bruce Blanchard Mari Ann Blackburn
 David Harris

Call Firefighters
(Standing Appointments)LIEUTENANTS

Richard Gallant Carl Simeone

Firefighters
(Acton Center Station)

Larry Nichols Mark Deloury
 Gary Finneault William Hartman
 Fisher Hills, Jr. Scott Vanderhoof
 Richard Swenson

(South Acton Station)

David Soar Kendall Hicks
 Robert W. Puffer, III Allen Nelson
 Jeff Hillman Eric Nelson
 Kenneth March
 James Patton William Soar
 Robert Wilhide

(West Acton Station)

Keith Robinson Michael Smith
 Kevin Lyons

FOREST WARDEN

Malcolm S. MacGregor 1984

INSPECTOR OF ANIMALS

Patrick Palmer 1984

INSPECTOR OF GAS PIPING AND GAS APPLIANCES

John Malsbenden

INSPECTOR OF WIRES

Clarence G. Frost 1984

KEEPER OF THE LOCKUP

George Robinson 1984

POLICE DEPARTMENT

(Standing Civil Service Appointment)

Chief

Chauncey R. Fenton Jr.*

George Robinson, Acting Chief

Sergeants

Robert S. Rhodes George W. Robinson

John T. McNiff Robert P. Macleod

Robert L. Parisi

Patrolmen

Bernard Harrison	Stephen McCarthy
William Hayes	Paul McGovern
Donald Bresnick	Paul Cogan
Brian Goodman	Robert L. Cowan
Lawrence Dupont	Bruce Nadeau
Jeffrey Dudley	Frank Widmayer
Calvin O'Coin	Albert Crowley, Jr.
Thomas Rogers	James McPadden
Ronald Johnson	Raymond Grey Jr.
Dennis Thompson*	Raymond LaRoche
Daniel Toomey*	John Flaherty
	James Goodemote
	Jeffrey Dudley

Dispatchers

James Goodemote	John MacLeod
Dean Charter	John McMaster
	John Dristilaris

Matrons

June Carney	1984
Christine M. Joyce	1984
Marcia Charter	1984

WESTFORD Special Police Officers for Acton

All 1983 expirations

Joseph Connell	Edward A. Cossette
Douglas L. Deware	David W. Hogg
John Caron	William F Duggan
James Hayes	George E. Higgins
Michael Jelley	Terence J. Kane
Paul M. Montminy	Hervey Cote
Raymond V. Peachey	Timothy L. Pomerleau
Edward P. Kochon, Jr.	Joseph J. Roy
John Tzikopoulos	Robert E. Smith Jr.
Robert M. Welch, Jr.	James Doolin
George W. MacGregor, Jr.	
Francis H. Chandonait, Jr.	
Patrick D. Haran	

PUBLIC WEIGHERS

Bernard W. Harrison	1984
Robert S. Rhodes	1984
James A. Barbato	1984
Robert M. Greenough	1984

RECREATION DIRECTOR

Thomas Haggerty	1984
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SEALER OF WEIGHTS AND MEASURE

James V. McPadden*	1984
Mark Fitzpatrick	

SUPERINTENDENT OF CEMETERIES

T. F. Steward Kennedy	1984
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SUPERINTENDENT OF STREETS

Allen Nelson	1984
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TOWN ENGINEER

Ralph W. Herrick, Jr.	1984
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VETERANS' AGENT &
DIRECTOR OF VETERANS' SERVICES

Thomas Rogers*	1984
Malcolm S. MacGregor	

VETERANS' BURIAL AGENT

T. F. Stewart Kennnedey	1984
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VETERANS' GRAVES OFFICER

T. F. Stewart Kennnedey	1984
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Appointments Made by Selectmen

BOARD OF ASSESSORS

Edward H. O'Donoghue, Jr	1984
James J. Kotanchik	1985
Raymond Bintliff	1986

AUDITING MONITORING COMMITTEE

George S. Annis	1984
Cornelius E. Coughlin	1984
Nancy Howe	1984
William Kingman	1984
James J. McPadden	1984

CABLE TV ADVISORY COMMITTEE

John Covert	1984
Jay Howard Frolick	1984
John LeBaron	1984
Ronald H. Rosenthal	1984
Earl Steeves	1984
John L. Steele, Jr.	1984
John Thorp	1984
Ronald Vavruska	1984
Lawrence Weil	1984

HANSCOM FIELD ADVISORY COMMITTEE

Anthony J. Mandile	1984
E.V.Tear (alternate)	1984
Charles Kadison (Alternate)	1984

ACTON-BOXBOROUGH ARTS COUNCIL

JoAnn Bortle	1986
Jane Gallagher	1986
Kit Jorrens	1986
Wanda Null	1986
Dorothy Richter	1986
Maurice Sagoff	1986
Joel Searcy	1986

PERSONNEL BOARD

Walter E.C. George*	1984
Walter L. Levensaler*	1984
Linda Rogers*	1986
Henry M. Young*	1985
Louis Beauregard	1984
Rodney Maxwell	1984
Rubin Williams	1985
Barbara Powers	1986
Louise Weatherbee (associate)	1987

*Resigned

ACTON'S DESIGNEE TO THE MIDDLESEX COUNTY
ADVISORY BOARD

John E Ormsbee	1984
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PLANNING BOARD

Irene Heroux	1984
Norman Weare	1985
Pamela Harting-Barratt	1986
Neal Grolnic	1987
Duncan Wood	1988

REGISTRAR OF VOTERS

David E. Driscoll	1985
Maureen Pasik	1985
George F. Tuttle	1986

TOWN MANAGER

Nancy Banks	1984
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ADVISORY COMMITTEE ON TRANSPORTATION

Frank R. Flood	1984
John S. Hitz	1984
Nancy Kalikow	1984
Donna McCarthy	1984

Curtis H. Spenny	1984
Jacqueline M. Shahood	1984
Steven R.J. Brueck	1984
Vincent G. Gavin	1984
Cheryl J. Rand	1984

BOARD OF APPEALS

Harold W. Flood	1986
Marilyn Peterson	1986
Kenneth L. Grinnell	1985
John F. Pasioka (associate)	
Marion Maxwell (associate)	
David Freese (associate)	

ARCHIVES COMMITTEE

Lvdia R. Lesure	1984
Charles M. MacRae	1985
Raymond Shamel	1985
Lawrence T. Story	1983
Gilbert S. Oshorn	1985
Donald O. Nylander	1983

TOWN CLERK

Lvdia R. Lesure	1985
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CONSERVATION COMMISSION

Carol Place	1984
Cynthia E. Torkelsen	1984
Judith A. Clark	1985
Brewster Conant	1985
Michael Graesser	1985
Thomas W. Taylor	1985
Dana Sawyer *	1986
Kenneth Dow	1986

Associate Members

Rae Kilkenny	1986
George Charter	1987
Robena Reid	1987
Robert Young	1987

TOWN COUNSEL

Palmer and Dodge	1984
------------------	------

HISTORICAL COMMISSION

Anita Dodson	1984
William Klauer	1984
Robert H. Nylander	1985
Betsy Conant	1985
Sonja Bursaw	1986

YOUTH COMMISSION

Ann F. O'Neill	1984
Patti Sanford	1984
Eugene Trainor	1984
Robert Skillen	1985
Vicki Tabor	1985
Peter L. Gauthier	1986
George B. Lucas	1986
Paul V. McGovern, Jr. (associate)	1984

TOWN ACCOUNTANT

W. Roy Wetherby 1984

ASSISTANT TOWN ACCOUNTANT

Mary E. Larson 1984

TREASURER/COLLECTOR

Daniel Brosnan

TECHNICAL ADVISORY COMMITTEE TO MONITORW. R. GRACE

Richard Cadogan 1984
Haluk Ozkaynak 1984
John Swallow 1984
Jonathan Spencer Kelly 1984
Joan N. Gardner 1984
Samuel Rice 1984

Members appointed by Town of Concord

Michael Schnitzer
William Walker

PRISON ADVISORY COMMITTEE

Pamela Booma 1984
Dore' Hunter 1984
Arnold Rosenfeld 1984

COUNCIL ON AGING

Barbara Willson 1984
Ann Murdock 1984
Anna Riep 1984
Margaret Rennie 1984
Barbara Smith 1984
Henry Young 1984
Alfred Steinhauer 1984
Bernadette Keegan 1984
Norman MacDonald 1984
Ethel Smith (associate) 1984

BOARD OF HEALTH

Louis Beauregard * 1984
Charlotte Sagoff 1984
Eleanor Voorhies 1984
Daniel Costello 1985
Sandra S. Nawrocki 1985
Richard Stephens 1985

CEMETERY COMMISSIONERS

Harlan E. Tuttle 1984
Howard Jones 1985
Charles Putnam 1986

METROPOLITAN AREA PLANNING COUNCILREPRESENTATIVE

William C. Sawyer 1985

ROUTE 2A COMMITTEE

David Deloury 1984
Vincent G. Gavin 1984
Jacqueline M. Shahood 1984
Roy C. Smith 1984

Stephen Steinberg 1984
Lillian Braden 1984

Associate Members

Louis T. Brock 1984
Wilson Bursaw 1984
Richard Gallant 1984
Mona Bornhorst 1984

SOUTH ACTON REVITALIZATION COMMITTEE

Bart Wendell 1984
Prudence Spencer 1984
Charles Freeman 1984
Ann Simeone 1984
Debra Alesbury 1984

RECREATION COMMISSION

Warren Orcutt 1985
Jean Roberts 1985
Vanetta Hunter 1986
Beatrice Perkins 1986
Charles Morehouse 1987

ANIMAL CONTROL COMMITTEE

Barry Harsip 1983
Margaret Hittner 1983
Dore' Hunter 1983
Jack Ormsbee 1983
Margaret Pieper 1983
Paul Richardson 1983
Betsy Wilson 1983

GROUNDWATER PROTECTION COMMITTEE

Stanley Halle 1984
Joseph Lauzon 1984
Duncan Wood 1984
Marv Donavan 1984
Charlotte Sagoff 1984
Pamela P. Resor 1984
Thomas W. Taylor 1984

PUBLIC CEREMONIES AND CELEBRATIONS

Richmond Miller 1986
David H. Donaldson 1984
Robert W. Ingram 1985
Wilson Bursaw 1984
Rodney Maxwell 1987
Nancy Kalikow 1987
Sue Christmas 1984

PERMANENT BUILDING AND LAND

Peter Morbeck 1987
John R. Folsom 1987
Thomas J. Regan, Jr. 1987
Gerald Gallagher 1987
Richard J. Calandrella 1987
Donald Perkins 1987

SWIMMING HOLE COMMITTEE

Frances Hearn 1983
Ruth Hall 1983
Jack Ormsbee 1983
Vanetta Hunter 1983

TOWN REPORT COMMITTEE

Sharon Mittelholzer	1984
Dennis J. Ahern	1984
J. M. Graetz	1984

Norman Lake	1984
Beatrice Perkins	1984
Nancy Tavernier	1984
Dorothy Karwin	1984

VOLUNTEER COORDINATING COMMITTEE

Marsha Gratz	1984
Vanetta Hunter	1984

ZONING RE-WRITE COMMITTEE

Joan Gardner	open ended
Sandy Bayne	open ended

Appointments Made by ModeratorFINANCE COMMITTEE

Royce Ginn	1984
Margaret Korde	1984
Robert Brandon	1985
Jon Benson	1985
Garv Wear	1985
Joan Sackman	1985
Nancy Gerhardt	1986
Charles Kadlec	1986
John Murray	1986

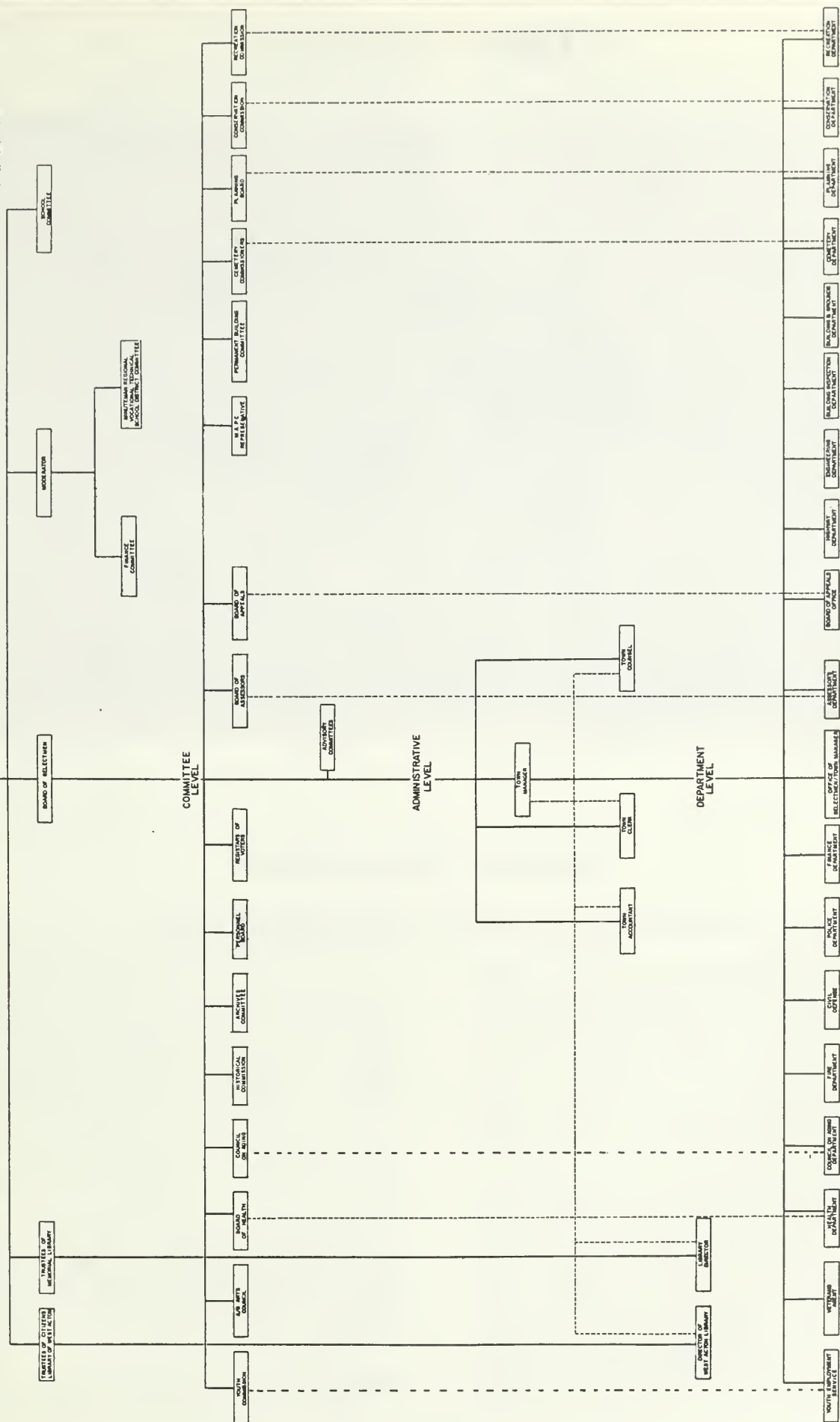
MINUTEMAN REGIONAL VOCATIONAL
TECHNICAL SCHOOL DISTRICT COMMITTEE

John W. Putnam

* Resigned
** Deceased

ACTION TOWN GOVERNMENT

ELECTED		LEVEL	
1	2	3	4
5	6	7	8
9	10	11	12
13	14	15	16
17	18	19	20
21	22	23	24
25	26	27	28
29	30	31	32
33	34	35	36
37	38	39	40
41	42	43	44
45	46	47	48
49	50	51	52
53	54	55	56
57	58	59	60
61	62	63	64
65	66	67	68
69	70	71	72
73	74	75	76
77	78	79	80
81	82	83	84
85	86	87	88
89	90	91	92
93	94	95	96
97	98	99	100

DE NOTEL APPORTING AUTOMATIC
DE NOTEL IMPORT AUTOMATIC

1000

Town Services



Highway Department

GENERAL

The Department swept all the Town Ways, and filled potholes.

February through March are the worst with the frost and rain coming in and out. The Department receives calls that catchbasins are in need of repair, most of which are from the frost raising the pavement around the structure.

Berms were replaced where they were damaged by snow plowing. A few feet of new berm was installed on Pope Road, along School Street, and on a section of Strawberry Hill Road.

A section of sidewalk was reconstructed on the north side of Massachusetts Avenue between Central Street and the railroad tracks. Old driveway entrances were replaced with granite curbing and the whole walkway was replaced with concrete. On the east side of Main Street, between Concord Road and Nagog Hill Road, a new sidewalk is in the making; a subdrain and a new catchbasin have been installed. The intersection at Nagog Hill Road was widened on the south side for easier turning. Come Spring the granite curb and

sidewalk will be installed. A much-needed walkway was installed on Mass. Ave. between Juniper Ridge Road and Wright Terrace.

A section of walkway was installed on Massachusetts Avenue near the Charter Road intersection. A new walkway is being built along Mass. Ave. from Rte. 27 east to Rte. 2. Trees and subsoil have been, a head wall has been installed and the walkway has been graveled. Come Spring the walkway will receive hot top and be loamed and seeded.

Roadsides were mowed. Center lines and fog lines were painted, as were lines in parking lots, crosswalks, stop bars, and no-parking areas. Signs were replaced where needed.

The Department constructed a new walkway along the B & M Railroad at So. Acton, with a new drainage system to tie in the drainage on Railroad Street and the new parking lot annex, which will hold 29 cars. Come Spring the Department will have to loam, seed and woodchip the area.

DRAINAGE

There are not many large drainage

problems. 42 Alcott had one; the Department installed 3 manholes and 350 feet of 6" pipe. Pope Road at Spring Hill Road had two small projects, 2 basins. The Department had to install a temporary culvert on Spencer Road. Come Spring a new system will be installed to control flooding in the area.

All the catchbasins were cleaned.

LANDFILL

The area has started to close; all the gravel has been taken out and the holes are being filled. Two sections of the sides have had their final cover and have been loamed and seeded, and a large section of the top has had its final cover applied. The roadways and the dumping face kept on changing; the area had to have a little more care because of the face moving to different heights.

The transfer station should be started this coming year; sure will be glad when that day comes.

HONEY POT

6,700,000 gallons of septage were received. The beds were dried and cleaned. Gravel was added to the roadway, and it was reggraded.

ROADS

The following streets received an application of Type I concrete; all structures were raised to meet the new grades.

Joseph Reed*	2,375'
Captain Forbush Lane	300'
Captain Brown's Lane	2,375'
Hayward Road	1,800'
Duggan Road	1,200'
Myrtle Drive*	635'
Bayberry Lane	600'
Emerson Drive*	800'
Alcott Street	3,600'

Agawam Road	2,400'
Seneca Road*	1,850'
Arlington Street	1,600'

*FULL DISTANCE

This year we started to use a crack filler to fill most of the large cracks in the following streets; seems to have worked very well.

Simon Hapgood Lane	Pope Road
Spring Hill Road	Wampus Avenue
Strawberry Hill Road	Sylvia Street
Fort Pond Road	River Street
Hammond Street	Nashoba Road
Wachusett Drive	
Arlington, from Newtown to Charter Road	

SNOW

The first sanding came on December 1st with a 1/4-inch snowfall. The last sanding came during the February 18th ice storm. Total snowfall for the season was 55-1/4 inches. The Department was called out 25 times, for 11 full sandings, 11 ice sandings and 3 plowable storms, of which all three had to be picked up.

Sand and salt were made available at the Highway Department to all townspeople. Sand barrels were placed at troublesome spots.

EQUIPMENT

The Department received a new 3-yard Fiat-Allis loader, a new 11' Craig snow plow, and a new center mount snow plow. They are excellent.

I would like to thank all the Departments for their support in making the year so productive.

Allen Wilson
Highway Superintendent

Transportation Advisory Committee

The Transportation Advisory Committee is an ad hoc committee established to serve in an advisory capacity to the Board of Selectmen.

The main focus of TAC has been an ongoing Sidewalk Planning Study which began in 1981. This study was developed to pinpoint those streets in town most in need of sidewalk repair or construction, in terms of demand, safety, and geography.

Last year the study resulted in the passage of a warrant article at Town Meeting for sidewalk construction and repair of four areas of town. One sidewalk is now complete and runs from Wright Terrace to Juniper Ridge Road, connecting the Birch Ridge subdivision to West Acton and the Gates/Douglas school area. Preliminary work has been done for the construction of a new sidewalk on Route 111, from the Route 2 intersection to Kelley's Corner, and also for the reconstruction of the badly deteriorated sidewalk on Main Street between Concord and Nagog Hill Roads. Side-

walks on both sides of Windsor Avenue are also slated for repair. All four projects should be complete by mid-year 1984.

This year, TAC plans to introduce a warrant for repair and construction of sidewalks on four streets: Central Street, Concord Road, Arlington Street and Main Street. Because these are long streets and many factors must be taken into account (such as wetlands, bridges, lay-out, etc.) the committee will recommend a five year plan, with action to be taken each year on segments of each street. Citizen input will be a vital part of this process and we plan once again to hold public information hearings before Town Meeting begins. Because Route 2A has been the subject of a special committee, TAC has not included this road in the preent sidewalk study. However, as a result of the Route 2A Study, TAC has now been asked by Selectmen to include Route 2A in the sidewalk study, as well as restudying state requirements and funding along 2A.

The Board of Selectmen has also requested TAC to establish a Dangerous Intersection Study, in much the same way as the sidewalk study was done, with the goal of pinpointing one or two intersections per year that would benefit from planned improvement.

The Transportation Advisory Committee also oversees funding from the LRTA (Lowell Regional Transportation Authority), for the Acton Road Runner, a transportation service for Acton's senior citizens. This has been a very successful venture over the past several years and ridership is now at peak capacity. As a result, TAC is presently investigating the

possible extension of this service in view of present and future demands.

TAC has also been involved with the traffic signal study in West Acton and has been in contact with the South Acton Revitalization Committee in regard to the possibility of bike paths in the area.

Cheryl J. Rand, Chairman
Francis Flood
Vincent Gavin
John Hitz
Steven Brueck
Jacqueline Shahood

Town Engineer

The Engineering Department's function is to provide the Town boards, committees and departments with Civil Engineering and Land Surveying expertise; to design, obtain approvals for, and supervise the construction of public works projects; to monitor the sanitary landfill and septage disposal area; to evaluate the engineering aspects of reports and plans for Town boards and commissions; to inspect subdivision construction within the Town to insure conformance with plans and specifications; and to maintain and update Town maps, atlases, and associated files.

The Engineering Department staff consists of Ralph W. Herrick, Jr. P.E. & R.L.S., Town Engineer; David Abbt R.L.S., Assistant Town Engineer; Eric K. Durling P.E., Assistant Town Engineer; Douglas K. Halley, Junior Civil Engineer; and Elaine Ciccone, Secretary. This year the Engineering Department again hired Dennis P. King as an Engineering Aide for the summer. Dennis, an Acton resident, is studying Architecture and Civil Engineering at Roger Williams College.

A significant portion of our time this year was occupied by Acton's solid waste disposal problems. The Department completed the transfer station site design and operating procedures, and administered the contract with SEA Consultants Inc. of Boston to provide the transfer station building design. All local approvals were obtained including a bond authorization from Town Meeting. The plans were submitted to the Mass. Department of Environmental Quality Engineering (DEQE) in November; we are currently waiting for their approval. In December we began the process of obtaining bids from contractors to construct the transfer station. We intend to build this facility in 1984 so that it will be available for use in 1985.

Toward the end of the year the Department researched and presented alternative solid waste disposal options for the period between existing landfill closure and the startup of the NESWC facility in North Andover. After several meetings and much discussion a landfill extension was approved; the Department will prepare a design and obtain approvals for this extension in the coming year.

We continued our monitoring of the Forest Road Sanitary Landfill by means of semi-annual

topographic surveys. Our reports to the DEQE indicate that with our present rate of filling, the landfill should last until the spring of 1985.

The Department provided staff support to the Groundwater Protection Coordination Committee for the first step of the Wastewater Management Study. The "Anderson-Nichols Report" pointed out two areas where further study is needed. These two areas, South Acton Center and the Septage Disposal Area, were the subject of a request for proposals (RFP) that the Department prepared in the spring. After reviewing proposals, and interviewing and evaluating consultants, we selected SEA Consultants, Inc. to perform a supplemental Wastewater Management Study for these two areas. A contract was negotiated and a grant application to the Mass. Division of Water Pollution Control (DWPC) was prepared and submitted. In late December we received a grant offer which has been accepted by the Town. We expect to bring this study to a conclusion next year and to work on the implementation of selected alternatives.

The Department provides field survey and engineering design work for projects constructed by the Acton Highway Department. Projects this year included extension of the drainage system on Thoreau Road and Alcott Street, the new commuter parking lot on Railroad Street, sidewalks on Mass. Ave. in two locations and in Acton Center, and repaving the intersection of Taylor Road and Main Street. The cooperation of the Highway Department personnel on all these projects was excellent.

Among the projects undertaken at the Town Manager's request were a written description of the Engineering Department's duties and procedures; liaison with the Route 2A study committee; and overview of certain aspects of the construction of the Cable T.V. system.

The Department continued the redesign of the Parker Street/High Street intersection. We also prepared a detailed plan of South Acton in order to redesign the intersection of School Street and Main Street; this plan will also be used to redesign a portion of the storm drainage system in South Acton.

Subdivisions are reviewed and inspected by the Engineering Department from initial submission to completion of the roads. When the

plan is submitted, a comprehensive engineering evaluation of all aspects of a proposed subdivision is made, based upon current Planning Board Rules and Regulations. This year Parlin Park III (cluster), Sutton Place, Squirrel Hill Road Extension, and Acton Technology Park were the subdivisions reviewed.

The Department inspected the following subdivision roads under construction this year: Nonset Path, Willis Holden Drive, and Larch Road. Bond estimates were also prepared as requested by the Planning Board to cover the cost of uncompleted work on subdivision roads prior to the lots being released for building.

Setting and maintaining granite road bounds at the beginning and ends of curves on the exterior sidelines of streets with layouts is a continuing project. These bounds are set and maintained according to the Massachusetts General Laws Chapter 86, Section 1, on laid-out roads, to delineate the right-of-way and thereby aid abutting property owners and private surveyors in establishing property lines. This year two road bounds at the intersection of Alcott Street and Thoreau Road and one road bound on Minot Avenue were reset. We also spent considerable time locating and protecting road bounds from disturbance by Cable T.V. installation on roads with underground utilities.

Work for the Conservation Commission this year consisted of compiling new trail maps for

Grassy Pond, Nagog Hill, Spring Hill, Acton Center Park, and Great Hill Conservation areas. Again this year we provided staff assistance to the Conservation Commission when Douglas K. Halley filled in as Conservation Assistant for approximately four months while the position was vacant. We prepared plans for replacement of an access road culvert on the Bullette Road Conservation land, and a plan of the new walkway for the Grassy Pond area.

The Department prepared a preliminary proposal for an outdoor swim area in North Acton and helped the swim area task force in developing this idea, including assistance with obtaining technical consultant services.

The Engineering Department handles the daily routine tasks of inspecting street cuts related to the installation of utilities and driveways, responding to requests concerning drainage problems, reviewing site plans, preparing street acceptance documents, updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps, providing the general public with information, and assisting the various Town boards and agencies.

We appreciate the cooperation received from the other Town Departments, Boards and Committees, and look forward to further productive efforts in the coming year.

Ralph W. Herrick, Jr.
Town Engineer

Planning Board

The Planning Board performs two essential roles in town government: it regulates the use of land and it plans for the use of land. Both roles are derived in part from state and local law, and local tradition and custom. During periods when building activity is heavy, the Board spends a large part of its time regulating land use, primarily of subdivision and cluster-type developments. The Board reviews plans for developments and either approves or disapproves them.

During the period from January 1, 1983 to December 31, 1983, the Planning Board reviewed the following plans and permits:

Preliminary Subdivision Plans	0
Definitive Subdivision Plans	4
Subdivision Approval Not Required (ANR Plans)	30
Site Plans, for Board of Selectmen	12
Variances, for Board of Appeals	18
Special Permits, for Board of Appeals	6
Flood Plain Special Permits, for Board of Appeals	3

The Board continued its review of a newly rewritten zoning bylaw, scheduled for action at a Special Town Meeting in April 1984. This bylaw is being rewritten by the Zoning Advisory Committee of the Planning Board. This Committee was organized in 1982; it consists of Sandy Bayne (former Planning Board member),

Joan Gardner (former member of the Board of Selectmen) and Irene Heroux (current member of the Planning Board). The entire rewritten bylaw has been extensively reviewed by Acheson Callaghan, Jr., Acton Town Counsel, and by Don Johnson, Acton Building Commissioner. In addition to these technical reviews, the Zoning Advisory Committee held a series of public meetings during the fall of 1982 to receive public input on its work. Many comments were received and the Committee is presently working to incorporate these comments into its draft. This is a major project which, if adopted by the Town Meeting, will have far-reaching effects on how the town regulates the use of its land.

The Planning Board postponed the writing of Aquifer Protection measures until the town has the opportunity to act upon the newly revised zoning bylaw. Should this bylaw be adopted substantially as written, the Planning Board intends immediately to draft Aquifer Protection regulations to be included in the new bylaw sometime in the fall of 1984.

The Board thanks all town boards and committees for their cooperation and help, and recognizes the valuable assistance it has received from: David Abbt, Ralph Herrick, Eric Durling and Doug Halley of the Engineering Dept.; Don Johnson, Building Commissioner; Steve Calichman, Director of Public Health; Lynn "Sam" Abbott, Conservation Assistant;

Armand Dufresne, Town Planner; and Rachel Courtney, Planning Board Secretary. The Board also extends its appreciation to Peggy Snook, who has patiently and conscientiously observed the Board during the past year for the League of Women Voters.

The Planning Board and its staff welcome comments and suggestions, and encourages citizen involvement and participation in the issues facing the town. The Board meets every

other Monday evening at 8:00 p.m. at the DPW Building on Forest Road. The Board can be reached during normal business hours at 263-8200, ext. 2062 .

Pamela Harting-Barrat, Chairwoman
Duncan Wood
Neal Grolnic
Irene Heroux
Norm Weare

Conservation Commission

The Conservation Commission has two major functions: sponsorship of the conservation lands and protection of wetlands.

This year the focus of attention was on land management. No new lands were acquired, although several parcels are now under consideration. The maintenance plan was completed, and a 6-year land management plan was begun.

In cooperation with Buildings and Grounds, a trail was realigned on the Young Land, and several bridges were reconstructed to facilitate cross-country skiing and hiking. A new boardwalk on Grassy Pond was designed by the Engineering department, and its construction will begin in the spring. David McClure marked trails on several lands as part of his Eagle Scout Project. Leases were renewed on the Quin Land for horse grazing and on the Route 2 land for crops.

The State issued new Rules and Regulations for the Wetlands Protection Act, which we began to implement immediately. Under the new Rules and Regulations, 21 Orders of Condition and 39 Certificates of Compliance were issued. We made 29 determinations of the applicability of the Act.

There was active involvement in the groundwater protection program. Thomas Taylor, our representative to the committee, drafted an aquifer protection bylaw which is now under consideration.

Cynthia Torkelsen served as chairman throughout the year. We would like to thank Mary Donovan, Dana Sawyer, and Thomas Taylor for their service. Carol Place was appointed in July to replace Mary Donovan; the other positions have not been filled.

The assistant's position was increased to full-time professional status, and Lynn Abbott was appointed. We thank Doug Halley of the Engineering Department for serving as temporary Conservation Assistant and the Town Boards for their assistance and cooperation.

Cynthia E. Torkelsen,
Chairman
Brewster Conant
Judy Clark
Michael Graesser
Carol Place
Rae Kilkenny, Associate member
Doug Halley, Associate member

Groundwater Protection

The Groundwater Protection Coordination Committee was established by the Board of Selectmen as proposed in the Lycott Groundwater Study. The Committee is composed of representatives from the established Town Boards and Committees that are involved in groundwater protection in Acton. It is responsible for coordinating the efforts of these committees in formulating a comprehensive groundwater protection program for the Town. We have been meeting for just one year. Our first undertaking was to seek funds from the State to complete the 201 wastewater management evaluation of existing septic facilities in Acton. Detailed studies of the North Acton Septage Disposal facility and of South Acton's septic systems are necessary to complete the "Step 1" phase of study before we are eligible for "Step 2" design and "Step 3" construction grants.

Members also worked on drafts for a Hazardous Materials Control Bylaw and an Aquifer Protection Bylaw. In addition, we completed a

survey of the lands within the Well Buffer Zone, the area in need of the greatest protection as defined in the Lycott Groundwater Protection Program. The intent of this survey is to begin to develop a priority list for land acquisition for the Town based on groundwater protection needs.

During 1984, we are planning to bring to the Town our proposals for bylaws to protect our essential groundwater resources.

The Committee wishes to thank staff members, Steve Bright, Eric Durling and Allen Rothermel for their assistance during the year.

Joseph Lauzon, Rep. to the Water District
Mary Donovan, Conservation Commission
Tom Taylor, Conservation Commission
Charlotte Sagoff, Board of Health
Dan Costello, Board of Health
Duncan Wood, Planning Board
Pam Resor, Board of Selectmen
Stan Halle, Technical Advisory Committee

South Acton Revitalization Committee

In 1983 the original 17 member South Acton Revitalization Committee was replaced with a five member implementation committee which has focused on the following areas:

1. WASTEWATER DISPOSAL STUDY - This study will provide a plan for the septic problems which continue to limit revitalization.
2. STATE AND FEDERAL FUNDING - Property owners and tenants have been alerted to monies available for rehabilitation.
3. RAILROAD SPUR PATHWAY - Steps have been taken to acquire the surplus MBTA spur for recreational use and to insure public access to the Mill Pond, a popular fishing spot.
4. REVIEW BOARD - We serve as a source of information for business people interested in South Acton, and also provide opinions to town boards on issues relevant to South Acton, including cluster housing development and establishment of new retail establishments.
5. SCHOOL STREET INTERSECTION - DPW work will begin shortly on reconstruction of the School Street intersection with Main Street.
6. RAILROAD BRIDGE - We continue to explore reconstruction of the Main Street bridge.

We provide a forum for residents, town employees and officials in matters concerning South Acton. Meetings are held on selected Monday evenings in the DPW Building. The committee appreciates the active support of many individuals throughout Acton. We are confident that changes are taking place and that South Acton will regain the vitality it once had.

Bart Wendell, PhD., Chairman

Debra Alesbury

Ann Simeone

Charles Freeman

Prudence Spencer



Buildings and Grounds

The Department discharges the following duties;

1. Maintenance of all Town Buildings except those controlled by the School Department and the Cemetery Department
2. Maintenance of the Town Common, Parks, Playgrounds, Conservation Lands and Town Forests.
3. Management of street trees as provided in Mass. General Laws, Chapter 87, and management of public nuisances related to shade trees as provided for in M.G.L. Ch. 132.
4. Mosquito Control as provided for in M.G.L. Chs. 40 and 252.
5. Management of the Utilities Budget.
6. The Superintendent also provides technical expertise as needed for site plan and subdivision reviews and inspections.

To achieve these objectives, the Depart-

ment had five full-time employees and funding for four summer laborers.

Grounds Maintenance

All turf areas were mowed once weekly during the growing season. Additional care, such as fertilizing, aerating, raking, reseeding, and ballfield grooming, was provided as needed.

Improvements were made to the Great Hill Recreation area, including permanent picnic tables, jungle gym, and basketball court. The Elm Street Tennis Courts were repainted and a hedge was added. A small picnic area was developed at Ice House Pond.

Street Tree Work

One hundred forty dead or dangerous street trees were removed and 28 street trees were safety pruned. Most of the trees removed were oaks that had been repeatedly defoliated by Gypsy Moth. I expect that the number of removals will remain high for the next few years, as other trees weakened by Gypsy Moth

injury succumb to attacks from secondary organisms. We sprayed considerable amounts of poison ivy along the roadsides.

Fifty new street trees were planted. Most of these were planted under a new program whereby the abutting land owner reimburses the Town for the wholesale value of the tree.

Work On Conservation Land

One Hundred seventy hours were spent working on the Conservation Lands, primarily in developing trails, mowing open areas, and spraying poison ivy.

Mosquito Control

The Mosquito Control Program ran from June 1 through October 15. This extra-long season was due to the late summer outbreak of Eastern Equine Encephalitis. The entire Town was fogged six times using Malathion in our new ULV Fogger. All catch-basins were treated at least twice with the larvicide "Altosid". All streams were cleared of debris that created stagnant pools.

Building Maintenance

The Town Hall and Public Works Building exteriors were painted, as were many of the office areas. New roofs were installed on the Public Works Building and the Police Station Garage. New front doors were installed at Town Hall, and rear doors were installed at the West Acton Fire Station. A new heating system was installed at the Acton center Fire Station.

A building maintenance inventory and a five-year capital outlay plan was developed.

I offer my thanks for the co-operation I have received from my Departmental staff, and from all the other Town departments and boards. Their energy and receptiveness to new ideas has been instrumental in making this new Department a success.

Dean A. Charter,
Supervisor

Acton Recreation Commission

Much of the Commission's time this year was devoted to a project which has been a major goal for many years: the development of a town outdoor swim area. (Outdoor swimming has been rated the most popular summer activity.) In response to the last survey, a committee was appointed by the Selectmen to investigate possible locations for such a facility. After careful consideration and study of a dozen possible sites, the Committee recommended a site in North Acton. We submitted an article for the 1984 Annual Town Meeting requesting money for purchase and development. Part of these costs will be offset by the sale of gravel from the site. The Commission applauds the efforts of the Swim Area Committee and Vanetta Hunter in particular, for the many hours they have given to this project.

Registration for, and participation in, Commission programs leveled off, with approximately the same number of people participating as in 1982 (see figures below). The recreational swim and gym program continued to be the most popular, with a daily average of 50 people. One of the major reasons for the continued success of this program is an increase in non-resident participation which helped keep the price of residential memberships the same as in 1982. Due to a continued decline in attendance, the Commission voted to discontinue the programs at the Goward and Jones Field playgrounds.

Expanded use of the revolving fund has allowed the Commission to offer high-quality programs at a nominal cost. The net program cost to the taxpayers in 1983 was \$25,293.45.

Other activities during 1983 include:

1. Establishing a new wage and salary schedule for part-time and seasonal employees.
2. Painting the Elm Street tennis courts.
3. Clearing new hiking and cross country ski trails and upgrading existing trails (this work was done by the Building and Grounds Department.)
4. Scheduling a Regional Commission meeting hosted by Acton and attended by representatives from the Bedford, Buxborough, Littleton, and Stow Recreation Commissions.

The Selectmen reappointed Charles Morehouse and Beatrice Perkins to the Commission. Vanetta Hunter was appointed in February to fill a vacancy.

We express our appreciation to: Dean Charter, Building and Grounds Superintendent, for his continued cooperation providing high-quality maintenance of recreation areas; the Engineering Department for their technical assistance in planning and designing new facilities; the school, other town departments, the Beacon and the Middlesex News for their cooperation throughout the year.

Charles Morehouse, Chairman
Beatrice Perkins, Vice-Chairman
Warren Orcutt, Commissioner
Jean Roberts, Commissioner
Vanetta Hunter, Commissioner
Thomas Haggerty, Director
Barbara Woodward, Secretary

ACTON RECREATION COMMISSION
1983 PROGRAM REGISTRATION

	<u>WINTER</u>	<u>SPRING</u>	<u>SUMMER</u>	<u>FALL</u>
Youth Basketball	299		55	
Children's Gymnastics K-12	55	49	52	49
Pre-School Gymnastics	19	34	58	31
Children's Swim Lessons	67	109	429	103
Swim Team	60		38	
Advanced Lifesaving	10		6	
Women's Tennis Lessons		21		13
Adult Swim Lessons		11		15
Adult Golf Lessons		26		
Pre-School Swim Lessons		50		
Playgrounds			326	
Aquatic Leadership Course			11	
Basic Rescue and Water Safety		31		
Children's Tennis Lessons			295	
Youth Baseball			35	
Youth Tennis Tournament			50	
Swimming Olympics			35	
Pepsi-Cola NBA Hotshot			10	
Field Trip to Whalom Park			55	

Recreational Swim and Gym---12,650 year-round participants

Youth Commission

During 1983 much effort was dedicated to the Youth Employment Service. It was closed in October due to operational difficulties. In February we submitted alternative implementation plans to the Selectmen.

We sponsored two babysitting courses for Jr. High School students, an orientation evening for new students at the High School, an ice cream social and a summer opportunities workshop. We also participated in the A-B

Jamboree and worked closely with the new Acton Youth Officer.

Ann O'Neill Chairperson
George Lucas
Patti Sanford Vice-chair
Vicky Tabor Secretary
Bob Skillen Treasurer
Scott Beverdge Student Rep

Volunteer Coordinating Committee

The Volunteer Coordinating Committee was established by the Selectmen in June 1983 to oversee the recruitment, selection, management, and reorganization of volunteers to serve on committees, commissions, and boards.

We have met regularly since August 1983 to develop procedures to recruit, interview, and recommend candidates. A new Citizen Information Sheet was prepared and is available at the Town Hall, DPW Building, and the Memorial Library.

Future plans include the development of standard guidelines in such areas as personnel

management, attendance, election of officers, and evaluations. We also intend to recognize, each year, those volunteers who are retiring from their position.

Bea Perkins, Chairman
Nancy Tavernier, Secretary
Marsha Gratz, Publicity
Gary Chicoine
Vanetta Hunter
Dorothy Karwin
Norman Lake

Arts Council

The Acton/Boxborough Arts Council provides financial help to individuals and organizations for cultural activities and sponsors programs that give townspeople and artists an opportunity to know each other better. Funds,

derived from the Mass. Arts Lottery, are allocated by local Arts Councils to aid activities in graphic arts, theatre, music, dance, literature and other qualified programs in the Arts and Humanities. Among the recipients in 1983

were the Open Door Theatre, the A/B Jamboree, Wednesday Morning Handbell Ringers, Children's Discovery Museum and Chrysalis, a publication by area writers and artists. Applications for grants are evaluated on the basis of community benefit, quality, community involvement, financial need and accomplishment.

A harpsichord recorder concert was jointly sponsored with the Friends of Acton Memorial Library. A program of readings of original material by local writers; participation in the A/B Jamboree, with a reception for the winners of the Young Writer's Contest and an Arts Open House Tour were also sponsored. On Crown Resistance Day we distributed reproductions of a 1770 Boston newspaper carrying an account of the opposition of Acton citizens to tax imposts of the British Crown.

Jack Ormsbee announced his resignation to assume duties as a newly elected Selectman. Jack was a founder of the Arts Council and a leading force in its activities over the years.

We appreciate the warm support received for our efforts in nurturing the arts, especially with the adverse effects of Proposition 2 1/2 and cutbacks in federal funding.

Wanda Null, Co-Chair
Terri La Fleur, Co-Chair
Jane Gallagher, Treasurer
Maurice Sagoff, Secretary

Housing Authority

In a year which has found local housing authorities facing either level funding or possible program cutbacks, the Acton Housing Authority, through the aggressive efforts of Board Members and staff, has continued to secure funds for the housing needs of Acton's elderly and families. An additional five Certificates, awarded by the Department of Housing and Urban Development under the Section 8 Rental Program, enabled the Authority to house five of Acton's homeless.

Three more condominiums were purchased. These, added to the previously owned six units, have housed nine Acton families. The Annual Contributions Contract between the State (Executive Office of Communities and Development) and the authority has been increased, enabling a full lease-up under the Chapter 707 Rental Assistance Program. Awarding of an additional twelve elderly units under the Chapter 667-2/705-1 Grant will allow 20 elderly and 12 family housing units upon the completion of construction of the complex.

We are actively striving to reduce energy



consumption, water consumption, and expenses in sixty-eight elderly/handicapped apartments and the nine condominiums. Mass Save conducted an energy audit of Windsor Green and made recommendations which will be implemented and it is our hope that complex and single-family owners will follow this lead to be more efficient in their uses of energy and water.

With a current waiting list of 50 elderly and 79 families, we have applied to the Department of Housing and Urban Development for additional certificates.

With the cooperation of a dedicated staff and a conscientious Board, I expect to continue to meet the challenges and demands to provide housing for Acton's elderly and families.

Naomi E. McManus
Executive Director

Building Department

Over the past two years I reported that single-family housing starts were lower than normal. Beginning in the Spring of 1983, and continuing throughout the year, this trend was

reversed. The year ended with a total number of permits for single family dwellings that was double the average for the two preceding years and it appears that this trend will

continue. The most obvious reason for this shift was the availability of mortgage money and a stabilized lower interest rate.

Although we hear less of the "energy crisis" than we did several years ago, the high cost of home heating remains a major concern to New Englanders. This concern is evidenced in the continuing increase in the number of woodstoves and other alternative energy systems installed throughout town. Insurance companies are showing a greater interest in these appliances; homeowners are urged to comply with the Building Code and have these potentially dangerous installations inspected and approved. The expense of a proper installation cannot be compared with the horror and devastation of a late night fire.

Statistically, 1983 was average. Actually, it was the busiest year that this department has seen in more than a decade. In mid-season the load was further increased when the Town of Littleton found itself without a Building Inspector and Acton was called upon to help them out. We provided six hours of inspection services per work week for a couple of months. I am pleased to report that this apparently helped Littleton through their difficulty and they now have made permanent arrangements to fill the vacancy. We feel strongly that this type of mutual assistance is healthy for both towns and we were happy to provide it.

Don P. Johnson
Building Commissioner

Council on Aging

The Council provides direct services, programming, education, and counselling to older citizens. Primary responsibility for activities is assumed by Coordinator Carol Lake, a Town employee, supported by the Council Board who meet monthly in the COA office/resource center in the Acton Congregational Church.

Direct services include a home-delivered meal program, filing for federal/state fuel assistance, intervention and advocacy for individuals involved with agencies, completion of forms, a friendly visitor program, monitoring of door-to-door van transportation, and distribution of federal surplus food. Those seeking contact with our older population call the COA office as a focal point.

The Senior Citizen Newsletter has information on legislation, local activities and services and is mailed nine times a year to those over sixty. Information and referral is the first function of the COA office. Counseling is provided for both senior citizens and adult children. Programming at the West Acton Baptist Church Senior Center includes weekly line dancing, crafts, sketching, choral singing, watercolor, and exercise classes. Drop-In afternoons are held twice weekly.

The COA receives support from many groups within the community. Hosting group social

events have been the Acton Rotary Club, Theatre III, Friends of the Acton COA, the confirmation classes of St. Elizabeth's Church, Junior Women's Club, and Sounds of Concord. Direct services have come from Explorer Post 7, FISH, Acton Housing Authority, Lions Club, and Girl Scouts. The Coordinator interacts with area agencies dealing with elderly clientele such as Minuteman Home Care Corp., Acton Public Health Nursing Service, and Emerson Hospital Social Service Dept.

The Council saw the interests and needs of the older population and their families broaden as their actual number increased. Expansion of programming has been possible by supplemental funding from the Friends, Inc. and volunteer hours. If you would like to give assistance, please call the COA office.

Barbara Willson, Chairman
Ann Murdock, Vice-Chairman
Barbara Smith, Secretary
Margaret Rennie, Treasurer
Bernadette Keegan
Norman MacDonald
Anna Riep
Alfred Steinhauer
Henry Young
Ethel Smith, Associate

Fence Viewer

The committee on fence viewing for the Town of Acton reports no activity in partition fences for the year 1983. The duties of the fence viewer are contained in Massachusetts General Laws Chapter 49 Section 1-20 inclusive.

David Abbt,
Fence Viewer

Board of Appeals

In 1983, 28 public hearings were scheduled. This is four less than 1982 and a bit below the average over the past ten years. This year about 90% of the petitions that were heard by the Board were approved--at least in part. Activity on variances was up this year, while special permit activity was lower.

<u>Petitions</u>	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>	<u>Pending</u>	<u>Total</u>
Review	0	0	1	0	1
Special Permit	5	0	0	0	5
Flood Plain	3	0	0	1	4
Variance	13**	2	1	1	17
Earth Removal	1	0	0	0	1
Comprehensive Permit	0	0	0	0	0
TOTALS	22	2	2	2	28

**Part of one petition denied.

H. W. Flood, Chairman
Kenneth Grinnell, Clerk
Marion Maxwell, Associate
Marilyn Peterson, Member

John Pasieka, Associate
David Freese, Associate
William Becklean, Associate*

*Resigned

Cemetery Commission

The Cemetery Department operates and cares for the three Town-owned cemeteries: maintains the equipment and grounds on a year round basis, assists in lot selections and interments, helps visitors locate gravesites, and answers questions about regulations. The department also cares for the Memorial Chapel in Woodlawn Cemetery.

The Chapel

The Chapel was used for one memorial service and for eight wedding ceremonies. The number of requests for use of the Chapel for weddings is steadily increasing.

The granite walk in front of the Chapel had settled. It has been lifted and reset.

The Cemeteries

Both Woodlawn and Mount Hope Cemeteries were sprayed for weeds, fertilized and limed.

The gates at Woodlawn were repainted, as were the cast iron fences around two lots at Woodlawn. We are continuing to level areas in both cemeteries to facilitate the use of the larger mowers.

It is unfortunate that we must again report vandalism in our cemeteries. On January 12, 71 monuments were pushed over in Mount Hope Cemetery and had to be reset. In November, the tool shed and tomb at Woodlawn were decorated with graffiti. In December,

the windows were broken out of the shed at Mount Hope.

This year's Veteran's Day Flag Retirement Ceremony was held at Mount Hope Cemetery.

The Cemetery Department

The Superintendent was elected to a three year term as a Director of the Mass. Cemetery Association. He attended the N.E.C.A. Seminar in Durham, N. H., and he and the foreman attended several M.C.A. meetings.

In 1983, the Cemetery Department collected the sum of \$40,139.00, which was paid to the Town Treasurer in the following manner:

General Fund	-	\$16,992.00
Cemetery Land Fund	-	4,380.00
Perpetual Care Fund	-	18,767.00
		<u>\$40,139.00</u>

The Commissioners and Superintendent wish to thank the Engineering Department and the Highway Department for their cooperative assistance, and to acknowledge the outstanding job done by the foreman and the cemetery department staff, especially during the 19 weeks the Superintendent was absent due to a back injury and related surgery.

Stewart Kennedy, Superintendent
Howard F. Jones
Charles F. Putnam
Harlan E. Tuttle, Cemetery Commissioner

Veteran's Graves

There have been eight interments of United States War Veterans in the Acton Cemeteries during the year 1983. The names of these veterans, their date of death and place of burial are as follows:

Philip A. Manson	WWII	U.S. Army	Jan. 18, 1983	Woodlawn
Charles D. Larkin	WWII	U.S. Army	Mar. 1, 1983	Mount Hope
Anthony J. LaRosa	WWII	not given	Jun. 21, 1983	Woodlawn

Howard Wesley Hall	WWI	U.S. Army	Jul. 1, 1983	Mount Hope
John S. Young	WWII	U.S. Air Force	Aug. 20, 1983	Woodlawn
Alfred W. Young	WWI	U.S. Army	Oct. 23, 1983	Woodlawn
John P. McLean	Vietnam	U.S. Navy	Nov. 12, 1983	Mount Hope
Joseph E. Morriello	Korea	U.S. Air Force	Nov. 21, 1983	Woodlawn

Veteran's Flag Standards and grave markers have been placed on most of the above Veteran's graves. To receive a Veteran's Grave Marker, it is necessary to fill out an application, available from all Funeral Directors and from the Veteran's Agent, and forward it to the Government.

Stewart Kennedy
Veteran's Grave Registration Officer

Goodnow Fund

INVESTMENTS

Middlesex Savings Bank \$3,000.00

RECEIPTS

Middlesex Savings Bank \$ 269.12

DISBURSEMENTS

Treasurer of the Acton \$ 249.12
 Congregational Church
 Town of Acton for Perpetual Care
 of Goodnow lot in Woodlawn Cemetery \$ 20.00
 \$ 269.12

Elizabeth White Fund

The Trustees of the Elizabeth White Fund have signed requisitions to the Town Treasurer totalling \$2,322.00 for the entire year.

TRUSTEES

Helen B. Allen
 Eleanor P. White
 Cornelia O. Huber

Acton Memorial Library

The Acton Memorial Library continues to offer a variety of services to the citizens of Acton and surrounding communities. During 1983, total circulation was 177,458, approximately equal to the preceding year. This was made up of the following:

Fiction books 56,495
 Non-fiction books. . . . 57,126
 Juvenile books 54,906
 Records & cassettes . . . 8,168
 Framed prints & museum passes 763

During the year, 2,892 books were added and 1,784 were withdrawn, resulting in a book collection of 51,118 volumes. The record & cassette collection contained 2,448 items.

The Friends of the Acton Libraries continued to support the library with volunteer services and donations, from story-hour cookies to a new microfilm reader/printer and passes to the New England Aquarium and the DeCordova Museum. Their active supporting role is a valuable service to the entire town.

Museum passes continue to be among our most popular circulating items. The Boston Museum of Science pass, admitting up to 4 persons at a time, was donated by Digital Equipment Corp. Two family passes to The Children's Discovery Museum in Acton were donated, one by the McCarthy-Towne PTO and one by The Assabet Savings Bank. The Boston Children's Museum

pass was donated by the Acton-Boxborough Newcomers Club and the Acton Women's Club donated the Museum of Fine Arts pass.

The new lighting fixtures and ceiling tiles, installed in 1982, have improved the comfort and reading conditions in the library, at the same time resulting in a significant saving for heating oil and electricity.

In October 1983, an Apple IIe computer was installed for use by patrons on a fee basis, and its usage is steadily increasing. The staff and trustees are investigating options available for automating various library functions, but have not yet seen fit to request the necessary funding for conversion to a computerized circulation system.

The Trustees of the Acton Memorial Library meet at the library on the third monday of each month, at 8:00 P.M., and visitors are welcome at these meetings. Suggestions and requests for further information may be directed to any of the Trustees listed below.

Joseph D. Grandine, Chairman
 Helen E. Murphy, Vice Chairman
 Adrian Walther, Secretary
 Dennis J. Ahern Brewster Conant
 Vincent Parella Ray Shamel
 Hayward Houghton Marion Sargent



Citizens Library Association of West Acton

On October 6, 1983 the Citizens' Library at 21 Windsor Avenue completed its one hundredth year of service to the community. A pamphlet describing the origin of the library as a voluntary organization of neighborhood people and detailing its history was prepared and distributed, and on October 2nd a gala outdoor celebration was held.

Representative John Loring and children's poet David McCord were the featured speakers. The Acton Minutemen provided a flag ceremony and bunting was put in place by volunteers from the Fire Department.

Photographs and memorabilia of the village were on exhibit, many of them provided by families of the founders. So many contributed to the success of the occasion that it is impossible to render individual thanks but special thanks are due to the Albert Jenks Fund, the Friends of the Acton Libraries, The Citizens Memorial Library Auxiliary, the Centennial Committee and Townspeople.

Mrs. Hermes continues to provide for the needs of the library's patrons. The excellent children's section, large-print collection, and best sellers were added to this year, along with the acquisition of two new sets of encyclopedias for reference.

A Memorial Fund was established by Mr. Frank Nicols for large print books in the memory of his wife.

Collection 9,000
Circulation - 17,000

Library Hours: Monday 7PM. - 9PM.
Tues to Friday 10 A.M. - 5 P.M.

Thelma Hermes, Librarian
Frances Bissell
Dianne Wehr
Jane Gallagher

*The Trustees
of the
Citizens Library Association of
West Acton
cordially invite you
to a
Program
commemorating the
100th Anniversary
of the founding of the Library
Sunday, October 2nd, 1983
2:00 P.M.
21 Windsor Avenue
West Acton, Massachusetts*



Photo by Laura Lyons



Photo by Ed Hopfman, Middlesex News

Town Report Committee

We were pleased to learn that the 1982 Report was awarded a second place prize from the Massachusetts Municipal Association. Unfortunately, our efforts to condense the manuscripts submitted failed to contain the Report within the budgeted limit, and a reserve fund transfer of \$800 was needed.

Despite this, we are still spending less money for the Report than as long ago as 1976 when the budget was \$7,000. This continued savings is made possible by the cooperation of all departments, boards, and committees in entering their reports on the Town's Wang word processing system. This has eliminated the cost of having the printer typeset the Report as well as print it.

Providing the printer with camera-ready copy places an increased burden on the volunteers of the Town Report Committee. Over the last few years there has been a steady decline in the size of the committee, and unless this trend is reversed we must

consider doubling the budget and giving the printer unedited manuscript to be typeset.

Due to late receipt of some reports, and the short-handedness of the committee this year, we were unable to meet the printing deadline for Town Meeting.

We dedicate the Report this year to the Citizens Library of West Acton, in celebration of their one-hundredth year of service to the Town.

We thank Louise Weatherbee for selecting photographs from the files of The Beacon. The illustration for the front cover was contributed by Lyril Ahern. Thanks to Anne Nichols, who helped with some of the editing and to all the Town employees for their assistance and patience.

Dennis J. Ahern
J. Martin Graetz
Sharon Mittelholzer

Dog Officer

This year of 1983 has been a very busy year for the Dog Officer. Between finding the owners of 251 lost dogs, and placing the 87 dogs, which had been reported found, back to the original owners was a major task in itself, because very few dog owners took the time to call when their dog returned home. This year the dog officer picked up 46 unidentifiable dogs, which were never claimed. There were very few formal complaints this year. Most complaints were solved easily to the satisfaction of all concerned.

Animal Inspector

This year nineteen premises were inspected and all were found to be in order.

The animals in town this year consist of:

Heifers	= 52
Bulls	= 1
Horses	= 43
Ponies	= 10
Goats	= 6
Sheep	= 10
Swine	= 11
Chickens	= 1 large flock

Twenty four dog bites were reported this year. Fifty percent of these complaints were owners bitten by their own dogs. All dogs were quarantined as required by law. No other problems were reported.

Protection of Persons and Property



Police Department

Crimes or Complaints Formally Recorded In 1983

Breaking and Entering.....	121
Miscellaneous Reports.....	298
Larceny.....	245
Malicious Damage.....	154
Stolen Motor Vehicles.....	70
Armed Robbery.....	1
Stolen Bikes.....	55
Motor Vehicle Violations (Arrests).....	214
Sex Related Crimes.....	23

Narcotics.....	23
Suicides or Attempts.....	5
Missing Persons.....	23
Arson.....	4
Motor Vehicle Accidents Covered by Dept..	503

In addition to the above formal complaints the department received over 13,000 calls for service.

PERSONNEL CHANGES

On July 1, 1983 Chief Chauncey R. Fenton, Jr. retired from the Acton Police Department after thirty-two years service.

Sergt. George Robinson was appointed Acting Chief of Police pending permanent appointment of the position sometime in 1984 after Civil Service exams are completed and eligible list is available.

Ptl. Toomey resigned November 12, 1983 to

take a position with the Massachusetts Bay Transportation Authority.

Ptl. Dennis Thompson resigned December 10, 1983 for personal reasons.

Ptl. Jeffrey Dudley and Ptl. James Goodemote were appointed full time officers.

SUMMARY

In November, the Department received a \$7,500 Federal grant for conducting sobriety

checkpoints and to run selective enforcement patrols through June of 1984. As a result, we can concentrate on the drunk driving problem.

Handicapped parking violations are now strictly enforced. Local handicapped parking permits are in effect and may be obtained from the Police Department.

To more accurately reflect community needs, our Youth Officer is meeting with local boards and committees to benefit from their advice and experience. We hope this policy change will encourage more community input.

Studies on cruiser leasing and computer needs were performed.

In an effort to assist the business community, we conducted a shoplifting seminar

prior to the Christmas rush.

General department training has been supplemented by Judge Robert Barton of the Superior Court, Attorney William Dailey, District Attorney Scott Harshbarger, agents of the F.B.I. and Ms. Betsy Fontes of CODE.

In closing I would like to thank all officials, boards and committees for their cooperation with the department.

A personal thanks is in order for the members and employees of the Police Department for their professionalism and support.

George W. Robinson
Acting Chief of Police

Fire Department

During 1983, the total number of responses, both fire and medical, remained almost identical to the previous year. However, the property-loss figures were much higher, due to several large loss fires towards the end of the year. Fortunately, there were no deaths or serious injuries to firefighters or civilians. Following is a brief synopsis of notable items or changes occurring during 1983.

Maintenance And Equipment

Apparatus continues to be maintained by mechanics at the Highway Department, with preventive maintenance being handled by this Department.

The car assigned to the Fire Prevention Officer was replaced in 1983 with the best police cruiser from the previous year, which was refurbished for use by the Fire Department.

A new chassis for the rescue truck was sought last year, but was pushed back instead until the 1984 Town Meeting.

The fire stations are still in good condition, due largely to the excellent housekeeping of the firefighters.

Personnel

Personnel changes during the year were limited to changes in dispatchers. Senior Dispatcher Edward Power resigned to accept a position in private industry, and William Soar III was hired to fill the position. Dispatcher Soar resigned later in the year to accept a position as a firefighter in the Town of Maynard, and his position was filled by David Harris, who previously served as a part-time dispatcher.

Fire Prevention

Activities in this area increased by reinstating the in-service inspection program, and by increasing residential smoke-detector inspections.

Training

Training activities have increased under the direction of the Training Officer, Captain Bernard Caouette, and the Assistant Training Officer, Firefighter Richard O'Leary.

We have also appointed many new call fire-

fighters in an attempt to bring the call force up to the authorized strength.

Fire Alarm

The fire alarm system continues to be maintained in satisfactory condition, with several new master fire alarm boxes being put on-line in 1983.

We have recently instituted the fee system for master boxes, as mandated by the Board of Selectmen, and expect to collect about \$14,000.00 in revenue.

Firefighter Robert Wetherbee resigned as Fire Alarm Superintendent; Firefighter George Williams was appointed to the post.

Emergency Medical Services

The Emergency Medical Services Division continues to provide excellent service to the community. Most notable during 1983 was an extrication drill held in the fall, under the direction of E.M.S. Coordinator William Primiano and Assistant E.M.S. Coordinator Dana Flint.

Summary

I would like to thank the permanent and call personnel of the Acton Fire Department for the excellent performance and cooperation during the past year. I would also like to thank the other Town Departments, officials and committees for their assistance. Also, I would once again especially thank the Civil Defense Auxiliary Fire Department for their support and assistance.

STATISTICS

Total number of responses were as follows:

	1 Dec 81-	1 Jan 83
	12 Dec 82-	12 Dec 83
Residential Fires	8	6
Multiple Dwelling Fires	4	3
Non-Residential Assembly	2	0
Mercantile Fires	1	4
Manufacturing Fires	5	2
Storage Fires	0	2
Grass/Brush Fires	48	32
Miscellaneous	101	85
Motor Vehicle Fires	31	25



False Alarms	35	34
Accidental Alarms	102	95
Emergencies/Non Medical	11	12
Accidents	49	22
Medical Emergencies	670	602
Investigations	198	202
Special Services	103	133
Mutual Aid Dispatched	17	16
Medical Mutual Aid	25	34
TOTALS	1410	1309

Fire Loss (Estimated)

	1 Dec 81- 31 Dec 82	1 Jan 83- 31 Dec 83
Bldgs. & Contents	\$105,045.00	\$268,350.00
Vehicles	71,300.00	7,900.00
Total	\$176,345.00	\$286,250.00

Assessed Value at Property
Involved (Excluding Vehicles) \$9,082,250.00

Estimated Property Damage
(Excluding Contents & Vehicle
Damage) 151,800.00

Property Value Undamaged \$8,930,450.00

Therefore:

Percent of Property Damaged	1.67%
Percent of Property Undamaged	98.33%

Permits Issued

	1 Dec 81- 31 Dec 82	1 Jan 83- 31 Dec 83
Fuel Oil Burner & Storage	112	91
Blasting	15	23
Flammable Gas/Liquid	26	18
Smoke Detector Certificates	294	417
Miscellaneous	41	39
TOTAL	488	588

Monies Collected

Permits	\$6,467.00
Miscellaneous Receipts	103.96
TOTAL	\$6,570.96

Malcolm S. MacGregor
Chief of Department

Acton Civil Defense Agency

This has been a very active year with the staff attending an emergency simulation at the Topsfield Training Academy to learn how a workable emergency center can be set up. The exercise spanned the full spectrum of an EOC from instigation to post recovery.

In May, Acton CD personnel were involved in a simulated explosive disaster with victims trapped inside a collapsed building. The rescue operation using a slide for life

procedure, helicopter medical airlift and jaws of life technique culminated an intensive two week rescue instructors course, the only one of its kind in the United States.

In September the unit was involved in an intensive search for a missing person. Staff members and Explorers did a fantastic job.

New members have been added to the staff, including a Hazardous Material Coordinator.

The CD team is involved in all town

functions and as of January, we will respond to a major fire to serve coffee and help the fire department in any way we can.

I would like to thank all department heads for their cooperation and the staff members who took charge during my absence.

Don Macaulay
Director

Acton Auxiliary Police Department

The department is comprised of a Captain, Lieutenant, Sergeant, Corporal and 15 Patrolmen who work on a volunteer basis.

Due to the press of business, Captain Charlie Day stepped down as head of the auxiliary; he will remain as our training officer. Our thanks to a dedicated officer who greatly improved this department.

This year we provided 2651 hours of free service to the Town, including 1468 school checks, 731 business checks, 146 house checks, 732 patrol hours, 176 hours on special details and 165 assists to the police department.

My thanks to Bob Kendall and the town garage crew for all the work on our cruiser. Special thanks to Sergeant Dave Posmoga for rewiring the cruiser and replacing all the lights and radio equipment.

Again my thanks to Chief Fenton, Acting Police Chief Robinson, Sergeant Robert Rhodes and all members of the Acton Police Department for their outstanding support this past year.

Captain Jack H. Batchelder

Acton Auxiliary Fire Department

During 1983 the Auxiliary Fire Department was again active in assisting the towns people and other town departments. We responded to numerous calls by people and businesses to have their flooded cellars pumped. We assisted in searching for a lost person this summer, and responded to fire calls in town, and in neighboring towns with our equipment.

The auxiliary responds to these calls in two vehicles. The first is Rescue 36, a 1980 light duty rescue truck. Besides its ability to transport manpower to the scene, it is also equipped with a generator and lights, and a

cascade system for recharging the breathing apparatus used by the firefighters. This is the only portable system in the area. The second vehicle is Engine 37, a 1967 1 1/4 all wheel drive Jeep pickup, converted to a pumper. It has been quite valuable in getting into the more remote brush fires.

Members have attended drills with regular fire departments this year, and have taken courses at the Mass. Fire Academy, Laconia and Meadowood Fire Schools, and private courses.

We would like to thank the townspeople and agencies who have helped us serve the town for yet another year, especially the Fire Dept. under Chief McGregor and the Highway Dept. under Alan Nelson, for their support and help.

Dean Melanson
Coordinator

Acton Explorer Post 7

The Explorer Post 7 is a vital part to Acton's Civil Defense Agency, sponsored by the Acton Lions Club, without whose help many of our accomplishments would be impossible.

Excessive snowfall in January and February found us helping the Senior citizens of Acton with clearing their driveways and walks. All of them were very appreciative. We had a search training exercise in March and had a lot of fun while learning new skills.

In April, the annual Isaac Davis Camporee was held and the Explorers assisted in patrolling the perimeters of the campground to ensure the safety of the Scouts. We also helped to run the concession stand and the First Aid station.

At the Acton Fourth of July fireworks display, the Explorers sold refreshments and also assisted the Auxiliary Police with patrolling to keep people at a safe distance from the launching area. At the Acton/Boxboro Jamboree members assisted in directing traffic, and worked on trash pick-up detail.

We served free coffee at the Piper Road Digital to motorists traveling on Labor Day weekend and later in September, we helped in the search for a missing Acton resident.

In December we held a Christmas party for the handicapped children of Acton, which was a big success. At two fires in December we served hot coffee to the firefighters.

Board of Health

The Board of Health had a busy year. Mr. Beauregard was a valuable member, especially during the transition from a 3-member to a 5-member Board.

Through a warrant article, we contracted for additional staff for restaurant and retail food inspections. Mrs. Deborah Halko was hired as part-time sanitarian. Full-time sanitarian Edward Wirtanen has been a boost in the area of subsurface sewage disposal.

Currently, we are inspecting installation of a sewage treatment plant at Brookside Apartments on Parker Street.

We issued forty-eight new permits for the installation of septic systems along with fifty-four alteration and repair permits for septic systems.

Residents and businesses that obtain potable water from private wells are reminded to submit to the Board bacterial analysis of the water once a year and inorganic chemical analysis once every three years.

Rabies Clinic

A Rabies Immunization Clinic is held in late March or early April for all dogs six

months of age or over. Under Massachusetts law, every dog must be immunized once every three years. This year we will make provisions to immunize cats at the clinic. Details will be announced in the local newspaper.

Mosquito Control Program

Since July 1982 the Board no longer provides direct services for the Mosquito Control Program. This activity is now part of the Building and Grounds Department.

Septic Tank Care

All residents are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will serve a home satisfactorily only if it is properly located, designed, constructed, and maintained. Even a good system may become a nuisance and burdensome expense if not properly cared for.

Neglect of the septic tank is the most frequent cause of damage to the leaching system. When the tank is not cleaned, solids build up until they are carried into the underground leaching system, where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated -- a costly undertaking. The precautions of periodic inspection and cleaning of the septic tank can prevent this. The frequency of cleaning depends on the size of the tank and the number of people it serves. A garbage grinder shall not be used unless approved by the Board of Health. With ordinary use and care, a residential septic tank requires cleaning every two years. The accumulated solids are to be pumped out by a Board of Health licensed company. The solids removed are to be disposed of in a manner approved by your local Health Department to avoid obnoxious odors and health hazards. There are no chemicals, yeasts, bacteria, enzymes, or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning by the homeowner is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching portion of the system.

DO NOT USE CHLORINATED DEGREASERS
ON SEPTIC SYSTEMS
THIS MAY CONTAMINATE GROUNDWATER

Sanitary Landfill

The Town maintains a landfill for rubbish and garbage. It is located on Route 2 just West of Hosmer Street and is open five days a week from 8:00 a.m. to 3:45 p.m. and closed Sundays, Thursdays and holidays. (Check schedule posted at entrance for summer hours.)

Day Care Services

The Board of Health is the licensing agency for these services. If you have any questions call 263-8200x1202.

Communicable Diseases Reported for 1983

Animal Bites	17
Chicken Pox	39
German Measles	0
Gonorrhea	0
Mumps	0
Strep	1
Shigella	0
Measles	0
Salmonella	12
Syphilis	0
Amoebic Dysentery	0
Meningitis	0
Hepatitis	0
Tuberculosis	1

Chap. 111, Section 111 of the General laws, Commonwealth of Massachusetts requires that all communicable diseases be reported to the Board of Health at 263-8200x2022.

Permits and Licenses Issued

Installers licenses	28
Sewage Disposal permits	48
Septic Repair permits	45
Food Establishments	16
Frozen Dessert	5
Retail Food Establishments	24
Sundries	7
Milk and Cream licenses	46
Mobile Food Server permits	5
Commercial Haulers permits	11
Public and Semi-public	
Swimming Pool permits	20
Sewage Transporter permits	11
Burial and Removal permits	49
Privie permits	3
Motel	1

Total Collected Miscellaneous Items

Sewerage permits - New -	48	
Repair -	54	\$11742.00
Septage coupons		
(Jan. 1 - Dec. 31, 1983		\$42700.00
Miscellaneous		\$ 9346.00
Sewer connections -	9	\$ 450.00
		<u>\$71348.00</u>

The Board of Health contracts with Eliot Community Mental Health Center (EMHC) to provide mental health services to the Town through the Eliot Clinic and Eliot Day Center.

Eliot Clinic

The Eliot Clinic is the out-patient facility of the Concord Area Comprehensive Mental Health Center, serving residents regardless of their ability to pay, their age or sex. Services provided by the Eliot Clinic include:

1. Intake, referral and information.
2. Evaluation and treatment services for individuals, groups, and families.
3. Consultation and education services to schools, legal and community organizations.
4. A Therapeutic Preschool Program.
5. The Children's Day Treatment Service.
6. Mental Retardation Services.
7. Volunteer Services.

The clinic is open Monday - Thursday from 8:30 a.m. - 9:00 p.m., Friday from 8:00 a.m. - 5:00 p.m. and Saturday from 9:00 a.m. - 12:00 noon. Fees are based on a sliding scale, depending on a families ability to pay, and the Clinic is eligible for third party payments, including CHAMPUS and Medicaid. There are no specific "pre-admission" requirements, nor is there generally a formal waiting list.

Eliot Day Center

The Eliot Day Center, the partial hospitalization unit of EHMC, provides full daytime comprehensive services for a wide range of mental health problems. Located in the Commu-

ity Agencies Building at Emerson Hospital, it is a psychiatric "day treatment" facility, staffed by professionals, in psychiatry, psychology, social work, medicine, pastoral counseling and other human services.

If anyone is interested in these services or wants to obtain further information, please call Eliot Community Mental Health Center at 369-1113.

Daniel Costello
Richard Stephens
Charlotte Sagoff
Sandra S. Nawrocki
Eleanor Voorhies

Public Health Nursing Service

The Acton Public Health Nursing Service provides home care services to the community and is available to all Acton residents with physician's orders.

We have one part-time Administrator/Supervisor, one full-time, two part-time and two on-call nurses, a part-time physical therapist, a speech therapist, an occupational therapist, a social worker, and two home health aides who work under the supervision of the nurses. There is also a part-time secretary and a bookkeeper/statistical clerk.

The Service carries out the nursing responsibilities of the Board of Health, including flu immunization, screening for lead poisoning, well-child clinics, well-seniors clinic, day-care center inspections, and office visits for health supervision such as blood pressure screening and diabetic screening.

Due to changes in reimbursements for hospital and community care the number of physical therapy visits has more than doubled in the past year.

The Service operates on an enterprise fund, which is partially reimbursed by Medicaid, Medicare, Blue Cross/Blue Shield and other third parties, from private fees, and from funds provided by the Town for Board of Health activities.

STATISTICS

For the period July 1, 1982 to June 30, 1983

<u>Type of Visit</u>	<u>Number</u>
Nursing (includes clinics, office, and home visits)	3671
Physical Therapy	302
Medical Social Work	199
Home Health Aide	1890
Occupational Therapy	681

Revenue:

Welfare	\$11780.00
Medicare	56069.00
Blue Cross	2587.00
Private Fees	8435.00
Other	184.00
Industry	1950.00
CASE	262.00
Total	\$81267.00

Expenditures \$117850.00

Accounts Receivable, June 30, 1982
(1982 post-audit) \$11228.00

Accounts Receivable, June 30, 1983
(1983 post-audit) \$6545.00

TOTAL REVENUE, FY 1983 \$94464.00

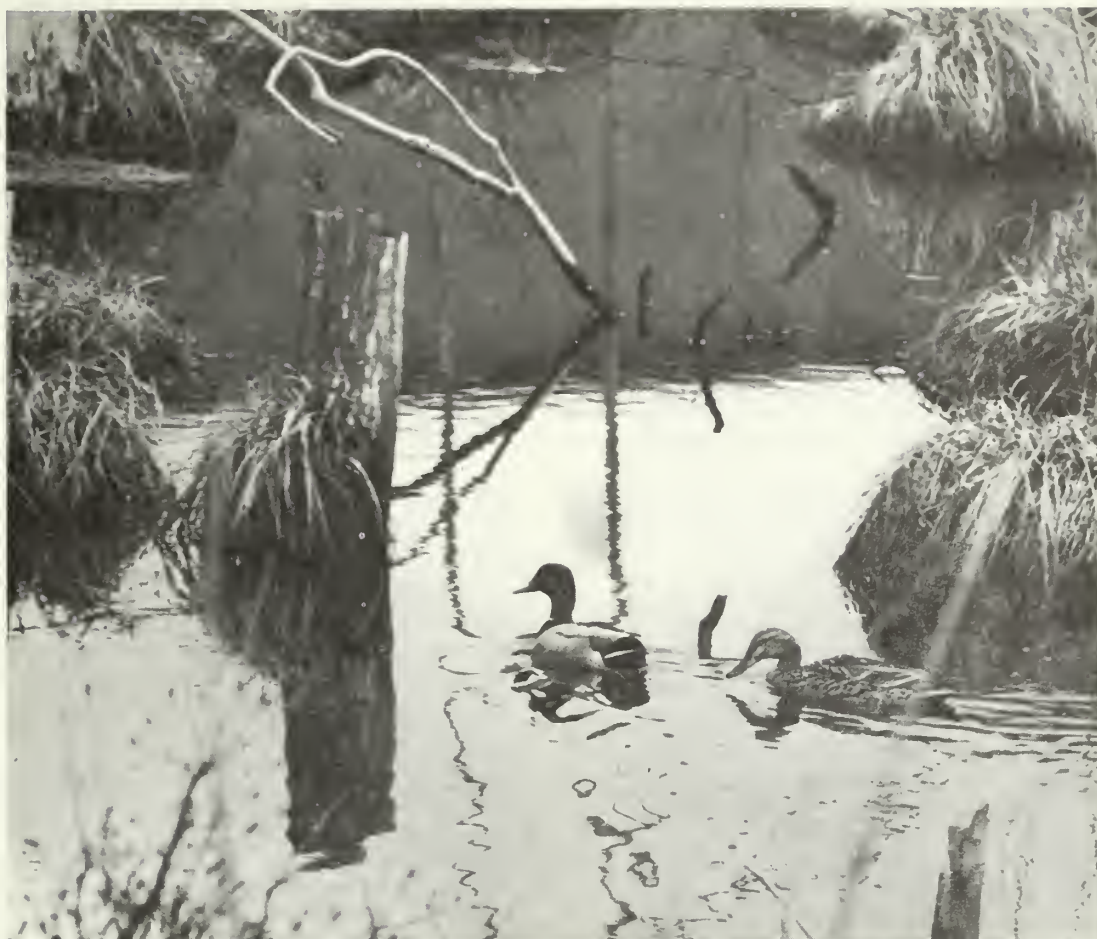
New Activities and Updates:

1. Instituted Occupational Therapist
2. Established contract with HMO Multi-Group Health Plan to service Maternity Home-Care Program patients.

We would like to thank the physicians, service organizations and individual volunteers who have supported us.

Daniel Costello, Chairman
Eleanor Voorhies
Charlotte Sagoff
Richard Stephens
Sandra Nawrocki
Steven Calichman, R.S.
C.H.O. Director
Priscilla Greene, R.N.
M.S.N.
Administrator/Supervisor

Office of the Town Clerk



Report of the Town Clerk

Births recorded	182
Deaths recorded	101
Marriages recorded	151

Births Registered

IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following list of births. Errors can be corrected only by sworn affidavit, as prescribed in the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

<u>Date</u>	<u>Place</u>	<u>Name of Child</u>	<u>Name of Parents</u>
Jan. 9	Concord	Zaccari Kathleen Ellen	Joseph Salvatore Jr. and Mary Kathleen Farley
Jan. 9	Concord	Ortolf Jessica May	James Michael and Cheryl Lynn Markovitz
Jan.11	Concord	Downey Kara Ann	Richard Joseph and Cecelia Bates Rogers
Jan.14	Concord	Rizzelli Vanessa Lynn	John Michael and Diane Marie Spellman
Jan.21	Concord	Kaplan Adam Lee	David Alan and Tina Susan Burack
Jan.21	Concord	Feldhusen Elizabeth Jane	Scott and Charlotte Carole Moore

Jan.27 Concord Lee Kathy Young
 Jan.29 Boston Braun John Ira
 Jan.31 Concord Zukauskas Emily Elizabeth

Won Bong and Sun Hee You
 William Lee and Jill Danneker
 Bruce Edward and Jolene Marie Peterson

Feb. 1 Concord Metcalf Richard Frederick
 Feb. 2 Concord Metzger Stacey Mason
 Feb. 2 Concord Alesbury Julia Moore
 Feb. 3 Concord Cleary Rachel Elizabeth
 Feb. 5 Concord Peabody Meredith Carol
 Feb. 7 Boston Morgan Wayne Christopher
 Feb. 7 Concord Gargas Justin John
 Feb.11 Concord Sears Lindsay Ellen
 Feb.15 Concord Dionne Robert Peter Jr.
 Feb.15 Lowell Reynolds Ellen Frances
 Feb.16 Concord Wichter Jennifer Lynn
 Feb.17 Concord Leduc Michelle Claire
 Feb.20 Boston Haberman Ariela Jaclyn
 Feb.20 Concord Nicholas Kathryn Elizabeth
 Feb.24 Concord Ballard Vicki Lee Ann
 Feb.26 Concord Brooks Lee Raymond
 Feb.26 Concord Gallant Julie Michelle
 Feb.27 Concord Leger Richard Michael

Richard Allen and Patricia Elaine Weimann
 Bruce Paul and Susan Lea Mason
 Alfred William and Debra Ann Schultheiss
 Paul William and Cynthia Ann Joachim
 Bayard Walter Jr. and Carol Frances Fabrizio
 Richard Kneale and Kristina Grace Mante
 John Joseph and Maureen Susan Trimarco
 Christopher John and Scarlett Inga Stewart
 Robert Peter and Debra Marie Flannery
 Jeffrey Paul and Frances Ann Woods
 Ronald Fred and Carol Ruth Simon
 John Francis and Suzanne Teresa Strom
 Mark Leon and Jessica Joyce Kort
 Stephen Paul and Debra Lynn Amoroso
 Carl Henry III and Patricia Marie Shea
 Charles Ray and Risa Sandra Pogoda
 Raymond Douglas and Cathryn Ruth Harrington
 Richard Thomas and Mary Virginia Rizzitano

Mar. 1 Concord Jarboe Andrew Tait
 Mar. 2 Boston Shanahan Meghan Elizabeth
 Mar. 4 Concord Kapstad Kaarin Anna
 Mar. 5 Concord Cutler Emily Jane
 Mar. 8 Boston Wing Matthew Moy
 Mar. 8 Boston Blizard Ian Matthew
 Mar.11 Concord Grachan Zacharias Edward
 Mar.11 Concord Crouse Kellie Ann
 Mar.12 Concord Braley Matthew James
 Mar.12 Boston Wong Eric Christopher
 Mar.15 Concord Irwin Jessica Mae
 Mar.16 Concord Heath Leigh Ann
 Mar.17 Concord Wissner Michael Lee
 Mar.18 Concord Inman Jessica Anh
 Mar.25 Waltham Mosher Jonathan Kimball
 Mar.29 Concord Agha Nisha Marie
 Mar.29 Concord Cormier Anthony Joseph
 Mar.30 Concord Carlisle Rebecca Bodner

Gregory Michael and Nancy Jean Tait
 Peter and Suzanne Margaret Smith
 Jan and Kimberly Eileen Reidy
 David Jerome and Jane Anne Mulhall
 Kenneth Phillip Moy and Hellen Moy
 Robert Risque and Gail Audrey Gross
 Allan Francis and Melanie Cordelia Schwartz
 William Everet and Lynn Mary Driscoll
 Richard Roy and Susan Marie Wagner
 Thomas W. and Wendy Jung Jung
 Robert John and Patricia Mary Rounds
 Bradley Clark and Diana Margaret Phillips
 Andrew Frank and Maria Estrella Queipo
 Franklin Herbert Jr. and Be Thi Tran
 Michael Kimball and Diane Marie Hill
 Zahid Abdul and Mary Zarina McGarry
 John Guy and Karen Frances White
 David Patrick and Morene Risa Rodner

Apr. 1 Concord Halpert Richard Lee
 Apr. 3 Worcester Collier Melissa Sue
 Apr. 4 Concord Kemp Michael Andrew
 Apr. 7 Concord Olson Carolyn Ayer
 Apr.11 Winchester Hunkins Michael Loftus
 Apr.11 Cambridge Stein Jarett Daniel
 Apr.13 Concord Harrington Jennifer Brook
 Apr.13 Beverly Teller Casey Cope
 Apr.15 Concord Wilson Tessa Leigh
 Apr.21 Concord Washburn Jonathan Robert
 Apr.24 Concord Duffy Kevin Michael
 Apr.27 Concord Kelly Joseph Anthony IV
 Apr.28 Boston Chase Aaron Goldman

Harris and Elizabeth Jeanne Slotta
 Jeffrey Neal and Allison Reachal McGowan
 Steven Paul and Barbara Ann Gotschall
 Leslie Eugene and Dorothy Ann Ayer
 Christopher Robert and Deborah Loftus
 Stephen Zachary and Idell Glaser
 Stephen Paul and Glenda Susan Yancey
 Thomas Lee and Emily Dasher Cope
 Leslie Scott and Michele Marie Barry
 Robert Buchanan Jr. and Laura Elizabeth Gustafson
 Lawrence Kevin and Geraldine Antoinette Sheridan
 Joseph Anthony III and Mara Magna Edwards
 Richard Alexander and Rebecca Goldman

May 4 Concord Wilder Jason Charles
 May 5 Concord Simpson Christina Margaret
 May 6 Concord Peastrel Gail Anne
 May 6 Boston Siegel Alan Joel
 May 6 Worcester Sheth Nathan Niranjana
 May 9 Framingham Noonan Patrick Joseph
 May 10 Concord Welch Jonathan Robert
 May 11 Concord Poulin Eric Stephen
 May 16 Concord Gottschalk Elaine
 May 19 Concord Pitts Stephanie Marie
 May 21 Boston Rosenbaum Benjamin Seth
 May 25 Boston Faccenda Anthony Clifford
 May 26 Boston Adams Meghan Anne
 May 28 Boston Bang Brittany Lee
 May 31 Acton Smith-Powsner Jonah Louis

Charles Richard and Charlyne Sonia Roy
 Richard Thomas and Susan Linda Alexander
 Mark and Carol Barbara Cornell
 Stuart Burton and Debra Lynn Swartz
 Niranjana Jannadas and Helen Louise Miller
 Joseph Francis and Mary Bridget Coleman
 Robert Arthur Jr. and Karen Elaine McBreen
 Lawrence Stephen and Beth Ann Wakeman
 Gary Paul and Judith Louise Hoisington
 George Edward and Maria Ellen Celi
 Robert Henry and Cheryl Ann Steinberg
 Walter John and Joan Nash Burvill
 Geoffrey Clarkson and Kathy Anne Kowal
 Jens Ericksen and Karen Lee Briggs
 Schlomo Gary and Laurie Susan Smith

Jun. 3 Concord Britton Adam Michael
 Jun. 5 Concord Campbell Lindsay Anne
 Jun. 7 Concord Nichols Robert Stanley III
 Jun. 9 Concord Sawyer Andrew Michael
 Jun.10 Concord Jerinic Alexandra
 Jun.13 Concord Kolasinski Codey Yelle
 Jun.14 Concord Hearn Brendan Henderson
 Jun.14 Boston Stuntz Niles Katherine
 Jun.16 Concord Rudomin Emily Lynn
 Jun.17 Concord Berry-Skillen Laura Leona
 Jun.20 Concord Cunningham Jason T
 Jun.26 Concord Jones Aaron Lewis
 Jun.27 Acton DiDuca Vincent Salvatore Jr.
 Jun.28 Concord Bernier Heather Erin
 Jun.29 Boston Hallow Robyn Michelle

Jul. 1 Worcester Coss Gregory Michael
 Jul. 6 Concord Giorgio Emily Ann
 Jul. 8 Cambridge Driscoll Ashley Anne
 Jul.15 Boston Mucci Christina Maria
 Jul.15 Concord Banks Katherine Georgina
 Jul.16 Concord Warner Carolyn Davis
 Jul.19 Boston Perry Jeffrey Theodore
 Jul.20 Concord MacAdie Patrick Andrew
 Jul.20 Boston Li Kevin Hung-Yip
 Jul.26 Concord Brommelhoff Andrew Theodore
 Jul.27 Concord Girondel Sarah Willard
 Jul.28 Framingham Casalinuova Tiffany Ann

Aug. 1 Concord White Carolyn Lucy
 Aug. 2 Concord Kinicki Daniel Carl
 Aug. 2 Concord Bruccoleri Rebecca Elaine
 Aug. 4 Concord Coyle Lisa Marie
 Aug. 5 Concord Portante Theresa Anne
 Aug. 6 Concord Gardner Matthew Thomas
 Aug. 6 Cambridge Bowes Kristen
 Aug.17 Concord Rubow Angela Sharon
 Aug.17 Concord Lee Aaron Eugene
 Aug.17 Boston Jaross Jessica Lynne
 Aug.18 Concord Franklin Jeremy Jacob
 Aug.19 Concord Whelihan Catherine Lee
 Aug.20 Concord Hughes Robert James III
 Aug.22 Boston Maguire Frank Gregory IV
 Aug.23 Concord Haberl Collin James
 Aug.23 Framingham Kallas Avery Elizabeth
 Aug.24 Concord Wiegele Tessa Joanne
 Aug.25 Concord Crane Patrick Edward
 Aug.27 Concord Bourgeois Marc Christopher
 Aug.28 Concord Satow Gary Norman
 Aug.28 Concord Fowle Krystal Dawn
 Aug.30 Concord Ashman Ganiene Marie
 Aug.30 Concord Munroe Shawn Patrick

Sep. 3 Boston Harvey Susannah Warren
 Sep. 5 Boston Sundberg Jessica Ann
 Sep. 7 Concord Boyle Rachel Elizabeth
 Sep. 7 Concord Thurber Stephen Andrew
 Sep.10 Concord Gates Brandy Lynn
 Sep.14 Concord Nazzaro Christopher Stearns
 Sep.17 Boston Mancuso Tessa Luisa
 Sep.17 Concord Adams Meaghan Montemagni
 Sep.25 Concord Gallagher Erin Melita
 Sep.25 Concord Melia Sean Richard
 Sep.27 Concord Scott Jeffrey Raymond
 Sep.29 Concord Hollister Zoe Kroll

Oct. 3 Newton King Justin Dainel
 Oct. 4 Concord Morrisson Haley Shaw
 Oct. 8 Concord Perez Angela Christine
 Oct.11 Concord DeCamp Laura Withers
 Oct.13 Concord Hausknecht Jeffrey Keith

Richard Lindsay and Christina Anne Halloran
 Dale Frederick and Sheila Anne Downen
 Robert Stanley Jr. and Kimberly Susan Anthony
 Walter Scott and Patrice Marie McCluskey
 George and Margaret Lee Wilson
 Mark David and Elizabeth Anne Gorey
 Patrick Lawrence and Frances Mary White
 Stephen Conrad and Frances Lees Newton
 Michael Lewis and Christine Jane Beebe
 Robert Maxwell and Rosalie Kay Berry
 Jeffrey Leo and Susan Marguerite Desjardins
 Thomas Langan and Sharon Alice Grekula
 Vincent Salvatore and Debra Lorene Jackson
 Kevin Mark and Kim Nancy O'Bert
 Edward Thomas and Debra Carol Kashdan

Neil Peter and Robbin Marie McGowan
 John William and Mary Lee O'Brien
 Arthur Bede and Diane Sunday DePari
 Richard Louis and Rosalie Montuori
 Gary Platt and Nancy Cora Haight
 Allen Bruce and Nancy Louise DeMartini
 George Silva and Laura Porcella
 John Geoffrey and Kathleen Ann Foley
 Fat-Ping and Shuk Ying Young Young
 Jurden Rudi and Gretchen Heley Ekberg
 Denis Charles and Karen Morse Day
 Thomas Joseph and Judith Ann MacKay

Timothy Edward and Kathryn Ann Spates
 Robert Edward and Rachel Patricia Messina
 Robert Edward and Gloria Ann Leone
 Daniel Joseph and Janice Marie Howes
 Gerald Francis and Frances Patricia Rubino
 Thomas Francis and Debra Jean Paradis
 Leo Jerome and Judi Emelie Nigg
 Walter Steven and Sharon Jean Matheson
 Robert Ray and Christine Antoinette Anderson
 Richard H. and Maryan Elizabeth Kaplan
 Meyer Phillip and Cynthia Anne Szydlowski
 John Naylor and Jane Alice Fruge
 Robert James Jr. and Gail Catherine Comeau
 F. Gregory III and Abby Sue Joffe
 Karl Robert and Catherine Hitt
 Nicholas George and Susanne Priscilla Avery
 George Louis and Joanne Rose Guaraldi
 David John and Carol Ann Gallagher
 Stephen Charles and Leslie Christine McKenney
 Clayton Lee and Norma Jean Jenne
 Douglas Charles and Annette Dawn Larson
 David Michael and Carole Lyne Dushanek
 John Patrick and Nancy Ellen Nelson

Charles William and Martha Williams
 Kenneth Allen and Elizabeth Michelle Desautels
 Stephen Vincent and Patricia Lee Jackson
 Harlod Douglas and Karen Linda Horn
 Russell and Peggy Elizabeth Braman
 Richard Anthony and Margaret Mary Stearns
 Steven Thomas and Susan Diane Phoenix
 Theodore Monahan and Mary Angela Montemagni
 Patrick Alan and Alison Elizabeth Clark
 Kevin Christopher and Ann Marie Lally
 James Mercer and Susan Bubbers
 Kevin James and Jennie Sue Kroll

Stephen and Gail Marie Schroeder
 David Bruce and Jane Henry Elliott
 Jose Aurelio and Maria Teresa Mendez
 James Clare and Natalie Suzanne Bungard
 Keith Alan and Gail Lynn Beal

Oct.18	Concord	Raju Sheila Akila	Shivaprasad and Sandhya Raju
Oct.21	Newton	Dickinson Caitlyn Elizabeth	Michael Francis and Lisa Ann Nawn
Oct.21	Concord	Bertolami Leo Francis III	Leo Francis Jr. and Jane Ann Stefanelli
Oct.24	Concord	Lyons Jonathan Charles	Daniel Edward and Susan Gail Oliva
Oct.27	Concord	Hauwert Suzanne Maria	Nicolaas Jacobus and Elisabeth Geertruida Hoogendyk
Oct.29	Concord	Gaspari Michael David	David Mark and Jean Ann Bernier
Oct.29	Boston	Siggia Katherine Grace	Alan Dale and Virginia Susan Powell
Oct.31	Concord	Foust Stephanie Leeanne	George Walter and Bonnie Lee Blake
Nov. 1	Concord	Mozeleski Andrew Peter	Robert Stanley and Loretta Frances Russo
Nov. 4	Concord	Tornstrom Jakob Kristian	Eric and Barbara Ann Hess
Nov. 7	Concord	Geoffroy Anna Elizabeth	David Joseph and Barbara Ann O'Connor
Nov.10	Winchester	Burvill Cara Delta	Peter Frederick and Carol Ann Bonugli
Nov.14	Newton	DiMinico Michael Louis	Louis James and Sharon Joy Smith
Nov.14	Concord	Farrell Jessie Amanda	Donald Leo II and Michelle Elizabeth Schwartz
Nov.14	Concord	Duryea Charles William III	Charles William Jr. and Jean Louise Mercer
Nov.16	Concord	Fox Krysta Mei-Lin	Keith Thomas and Eileen W. Jung
Nov.17	Concord	Scheier Alison Leigh	Mark Lewis and Rebecca Jean Luck
Nov.18	Concord	Christiansen Elizabeth Frances	} Robert John and Lorraine Frances Lavery
Nov.18	Concord	Christiansen Natalie Jean	
Nov.22	Concord	King Michael James	Phillip James and Laurie Ann Fleming
Nov.24	Boston	Valade Rachel Elizabeth	Albert Eugene and Ellen Sue Smallberg
Nov.29	Concord	Pereira Jessica Lynn	Edward and Suzanne Arsenian
Nov.30	Concord	Scott Heather Adair	} Marc J. and Anne Steinhilper
Nov.30	Concord	Scott Lesley Gwendolyn	
Nov.30	Boston	Dearborn Eric Kincaid	Frank Kincaid and Susan Marie Bergin
Dec. 2	Concord	Gammell Kyle Warfield	Jonathan Clifford and Maureen Elizabeth Frontiero
Dec. 2	Concord	Gallagher Mark Phillip	Mark Michael and Patrice Marie Allegrone
Dec. 2	Boston	Fogg Jacob Charles Douglas	Douglas A. and Mary Elizabeth O'Sullivan
Dec. 2	Malden	Faieta Jason Christopher	Diego Elario and Elizabeth Ann Bricker
Dec. 4	Concord	Walker Tracy Anne	James Joseph and Peggy Dargie
Dec. 9	Concord	Taveras-Koranda Olivia Ann	Thomas Francis and Louisa Helen Taveras
Dec.12	Concord	Weiss David Lee Bailey	Gary Alan and Betty Sue Bailey
Dec.12	Concord	Cato Jennifer Margaret	William Francis and Anita Louise Fernandes
Dec.13	Concord	Quilling Lindsey Anne	Richard Leroy and Stephanie Rose Foss
Dec.13	Boston	Blake Jesse Noel	Michael Wesley and Patricia Hall
Dec.14	Concord	Gyorgak Bryan Collin	Robert Charles and Patricia Mae Affleck
Dec.19	Concord	Belcher Kevin Joseph	James Kevin and Linda Marie Vaughn
Dec.19	Concord	Nordstrom Kristen Elizabeth	Carl Harold and Melissa Marie Lyttle
Dec.27	Concord	Mink Margaret Rose	Harry Albert and Molly Jean Probst
Dec.27	Boston	Searle Jason Nicholas	Vincent Raymond and Elizabeth Susan Dunn
Dec.28	Concord	Shea Alexa Loring	David Michael and Linda Anne Loring
Dec.30	Concord	Montgomery Andrew William	John Michael and Ruth Ann Griffiths

Deaths

DATE	NAME	AGE			
			Feb.23	Dorothy Agnes Kershaw	89
			Feb.26	Edward Havlik	89
Jan. 6	Lucille (Kennedy) Edwardsen	75			
Jan. 6	Alice (Welsh) Wilson	65	Mar.30	Frances E. Shirley	75
Jan.20	William W. McLaren	83			
Jan.27	Doris Mary Dixon	92	Apr.13	Robert J. Bond	93
Jan.28	Dorothy W. Chase	74	Apr.14	Ernest K. Anderson	67
Jan.29	Jill D. Braun	26	Apr.19	Jennifer Brook Harrington	7 days
Jan.29	Claire S. Batchelder	79	Apr.20	John Bastian McCaig	67
Jan.30	Charles Clark Shattuck	59	Apr.20	Henry Jeremiah Halloran	83
Jan.30	Edith Fay Sellors	87	Apr.21	Margaret (Place) Laire	92
			Apr.22	Louise (Hamblen) Owen	86
Feb. 1	Anna Frances Carr	87	Apr.26	William J. Tobin	94
Feb. 4	Gertrude M. Hartley	89			
Feb. 9	Barbara Neff	57	May 4	J. Theodore Jensen	98
Feb.13	Hazel Priscilla Vose	85	May 6	Robert B. Larson	75
Feb.16	Soon I. Hong	47	May 7	Genevieve E. Roulston	87
Feb.16	Dorothy M. Nagle	72	May 9	Robert Irving Miller	71
Feb.16	Ann T. Cobleigh	60	May 10	Henrietta D. Johnson	81
Feb.18	Doris K. Cameron	74	May 13	Yana Kadlec	79
Feb.21	Francis W. Seller	70	May 20	Sally Ann Kane	48
Feb.21	Mary Elizabeth Adams	67	May 21	James L. Hryniewich	18

May 21	Matthew G. Benjamin	16	Sep.18	Tessa Benjamin	93
May 24	Theodore Williams Bowers	52	Sep.21	Charles E. McCall	77
May 26	Reginald Bodley Miner	83	Sep.22	Dorothy M. Nicotra	74
May 27	Mabelle H. Allingham	88	Sep.23	Helen Lee Aikman Aikman	80
May 30	John Charles Pratt	22	Sep.29	Rosamond Davey Brown	65
Jun. 1	Marilyn P. Donaldson	53	Oct. 6	Mary E. King	90
Jun. 3	Mary Terese Smith	85	Oct.16	Joyce Jannette Ryan	64
Jun. 5	Louise Call Stewart	90	Oct.16	Mary Muriel McMahon	85
Jun. 7	Ethel M. Nichols	68	Oct.19	Raymond O. Davies	86
Jun. 8	Melville A. Thompson	78	Oct.22	Pauline Bursaw	88
Jun.10	Ruth Helen Vettrus	64	Oct.23	Alfred W. Young	87
Jun.15	Andrew Joseph Fitzmaurice	83	Oct.29	Verna Mae Farquhar	73
Jun.23	James Michael Kelly	80			
Jun.24	Norman Frederick Plank	76	Nov. 2	Hazel Volpe	81
Jun.28	Ruth Ellen Breen	35	Nov. 3	Reginald Fulton Johnston	81
Jun.29	Ruth Gertrude Mills	89	Nov. 5	Grant Douglas Hayes	25
			Nov. 6	Marion L. Scherer	88
Jul. 9	Ruth Killian	85	Nov.11	Richard Chetwood Hopkins	50
Jul.14	Daniel L. Duboff	28	Nov.12	John P. McLean	52
Jul.17	Patrick L. Bouley	66	Nov.16	Gertrude A. Lindahl	70
Jul.18	William Robert Haney	56	Nov.16	Mary H. Allen	64
Jul.27	Catherine Agnes Martell	91	Nov.23	Loreta Frances McIntyre	74
			Nov.26	Gertrude Weston Dyer	91
Aug. 2	Beatrice Mona Clark	90	Nov.29	Winifred Edith Denniston	77
Aug. 7	Torsten E. Lindahl	81			
Aug.11	Margaret Colburn	85	Dec. 8	Ruth (Jenkins) Hurlburt	81
Aug.14	Kathleen Thornton	88	Dec.11	Cora (Argue) Magnus	85
Aug.17	Pauline M. Polselli	56	Dec.13	Ingolf O. Hope	79
Aug.20	John S. Young	68	Dec.14	Emily Margaret Newth	85
Aug 23	Clara Holbrook	87	Dec.14	Ethel M. Harrington	79
Aug.31	Emma L. Mix	93			
Sep. 4	Andrea L. Doran	20	Oct.31	Eva Thomas	
Sep. 4	Gwyneth H. Lyon	54	Nov.21	Joseph E. Morriello	
Sep. 7	Albert H. Hitchens Sr.	91	Dec. 4	Burgess C. Taylor	
Sep.11	David A. Hart	17	Dec.11	Olga Emerson	
			Dec.16	Harriet Vanderhoof	
			Dec.30	Vernon L. Smith	

Elections

RECORD OF TOWN ELECTION HELD APRIL 4, 1983

	<u>Pct.1</u>	<u>Pct.2</u>	<u>Pct.3</u>	<u>Pct.4</u>	<u>Pct.5</u>	<u>Pct.6</u>	<u>Total</u>
Whole Number of ballots cast	146	444	379	348	344	212	1873

MODERATOR, One Year

Donald MacKenzie	117	375	307	291	274	168	1532
Blanks	29	69	72	57	70	44	341

SELECTMEN, Three Years (2)

E. Wilson Bursaw	70	204	183	146	142	70	815
Neal Grolnic	31	102	91	70	96	59	449
Gena G. Manalan	78	211	145	165	126	100	825
John E. Ormsbee	88	268	228	224	225	139	1171
Blanks	25	103	111	91	99	56	485

SCHOOL COMMITTEE, Three Years (2)

Sally Campbell	95	309	255	248	227	147	1281
Patrick A. Cataldo	90	291	238	245	197	120	1181
Blanks	107	288	265	203	264	157	1284

SCHOOL COMMITTEE, Two Years (1)

Linda B. Graesser	99	314	259	254	235	143	1304
Blanks	47	121	128	85	108	65	554

TRUSTEE OF MEMORIAL LIBRARY, Three Years (1)

Joseph Grandine	108	342	278	264	239	155	1386
Blanks	38	102	101	84	105	57	487

ACTON HOUSING AUTHORITY, Five Years

Joseph S. Mercurio	102	324	265	252	220	153	1316
Blanks	44	120	114	76	124	59	557

QUESTION ONE:

Shall the Town of Acton be allowed to exempt the amounts required to pay for the bonds issued in 1982 in order to remodel, reconstruct, and make extraordinary repairs to the roofs of the DPW Building and Police Station to remodel, reconstruct and make extraordinary repairs to the roofs of the local school buildings, to acquire land on Route 2 for conservation purposes and to construct a commuter parking lot?

YES	71	195	181	168	141	104	860
NO	67	224	172	156	169	92	980
Blanks	8	25	26	24	34	16	133

QUESTION TWO:

Shall the Town of Acton be allowed to exempt the amounts required to pay for the town's share of the bonds issued by the Acton-Boxborough Regional School District in order to remodel, reconstruct and make extraordinary repairs to the roofs of the Regional Junior High School and the Regional High School?

YES	73	207	132	175	153	117	907
NO	70	217	176	154	165	81	863
Blanks	3	20	21	19	26	14	103

Our Heritage



Acton Historical Commission

The commission continues to fulfill its long term objective to inventory historically or architecturally interesting structures. We are applying for two more structures to be included in the National Registry of Historic Places and plan to continue the documentation of buildings and archeological sites.

Several meetings were devoted to examining and sorting early town documents and taking measures to preserve them for future use and we are requesting extra funding to be applied to the development of historical material to commemorate the Town's 250th anniversary.

Besides taking an interest in the past, we occasionally become involved in our changing community. We were strongly against the proposed rezoning of the "Center Store" and Collins' properties, feeling that this would erode the historical integrity of the area besides being totally out of place in a residential area. We were pleased that the Board of Appeals apparently felt the same way.

We accepted, with deep regret, the resignation of Mrs. Marion E. Houghton, a charter member of this commission. Mrs. Houghton served on the Advisory Committee for Historical Preservation during the 1960's and was appointed to this commission upon its inception. Her contributions include numerous terms as Chairperson, Vice-Chairperson and Clerk along with the constant research that she was always willing to participate in.

In closing, we would like to thank all the individuals and Town Boards who assisted us during the past and supported this Board in its endeavors.

Sonya Bursaw
Elizabeth Conant, Clerk
Anita Dodson, Vice Chairman
Robert Nylander
William Klauer, Chairman

Town Meeting

ABSTRACT OF THE PROCEEDINGS OF THE
ANNUAL TOWN MEETING HELD APRIL 5, 1983 AND
ADJOURNED SESSIONS APRIL 6, 11, AND 12, 1983

Moderator called the meeting to order at 7:36 P.M.

Article 1. To choose all necessary Town Officers and Committees and fix the salaries and compensation of all the elective officers of the Town.

Officers Voted unanimously: To elect:
Cornelia O. Huber as Trustee of the Elizabeth White Fund, term to expire in 1986.
Fred Harris as a Trustee of the West Acton Firemen's Relief Fund, term to expire in 1986.
Walter Sprague as a Trustee of the Acton Firemen's Relief Fund, term to expire in 1986.
James M. Gates as a Trustee of the Goodnow Fund, term to expire in 1986.
Frances Bissell a Trustee of the Citizen's Library Association of West Acton, term to expire in 1984.

Voted unanimously: To fix the compensation for elected officers as follows:

Moderator \$20.00 per each
night per session

Board of Selectmen
Chairman..... \$.750.00
Clerk..... 650.00
Member..... 650.00

Article 2. To see if the Town will accept the several reports of the Town Officers and Boards, or take any other action relative thereto.

Article 2. Voted unanimously: To accept the reports of the various Town Officers and boards as set forth in the Town Report.

Article 3. To hear and act upon the report of any Committee chosen at any previous Town Meeting that has not already been reported.

Article 3. Moderator calls for any other reports. No Vote required.

Pamela Resor recognition for Gregory Jarboe and Joan Gardner retiring from the Board of Selectmen.

Article 4. Motion: Mr. George moves that the Town adopt the changes to the classification schedules of the Personnel Bylaw, shown on the handout distributed at this meeting.

Article 4. Voted: To adopt the changes to the classification schedules of the Personnel Board with respect to changes or additions to the classification schedules of the Personnel Bylaw.

Summary of Personnel Board Recommendations for Amendments to Classification Plan

RECLASSIFICATIONS:

Professional:

Position	From	To
Town Clerk	Schedule B-1 E-5	Schedule B-1 E-7
Council on Aging Coordinator	B-1 E-1	B-1 E-3
Asst. to Conservation Comm.	B S-11	B-1 E-3
Health Director	B-1 E-11	B-1 E-12

Clerical:

Postition	From	To
Head Clerk (TM)	Schedule B S-7	Administrative Clerk S-8
Head Clerk (Police)	Schedule B S-7	Administrative Clerk S-8
Head Clerk (Fire)	Schedule B S-6	Administrative Clerk S-8
Head Clerk (Treas.)	Schedule B S-7	Administrative Clerk S-8
Head Clerk (Acct.)	Schedule B S-7	Administrative Clerk S-8
Head Clerk (Assr.)	Schedule B S-7	Administrative Clerk S-8
Head Clerk (High)	Schedule B S-7	Administrative Clerk S-8
Head Clerk (Build)	Schedule B S-7	Administrative Clerk S-8
Principal Ck.(Health)	Schedule B S-6	Head Clerk S-7
Principal Ck.(Plan)	Schedule B S-6	Head Clerk S-7
Senior Clerk	Schedule B S-3	Senior Clerk S-5
Add Clerk		Clerk S-3

Other:

Lister	Schedule B-1	E-3
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Recreation:

1. Delete Recreation Leader and Recreation Specialists and add Junior Recreation Specialists and Senior Recreation Specialist.
2. Pool Manager Schedule F Schedule B S-11

Health:

Sealer of Weights	Schedule B S-9	Schedule F
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Fire:

Add Dispatchers	Schedule B S-11
Eliminate Fire Alarm Maintenance Man	
Fire Alarm Operator	

Health:

Establish Sealer of Weights and Measure Salary at \$1,500.00.

Recreation:

Amend Schedule F as follows:

Junior Recreation Specialist	A 3.15	A 3.25
	B 3.36	B 3.50
		C 3.75
		D 4.00
Senior Recreation Specialist	A 3.56	A 4.00
	B 3.76	B 4.25
	C 3.95	C 4.50
	D 4.15	D 4.75
	E 4.40	E 5.00
Life Guard	3.56	A 3.75
		B 4.00
		C 4.25
		D 4.50
		E 4.75

Playground Leader	A	3.56	A	3.75
	B	3.74	B	4.00
	C	3.95	C	4.25
	D	4.15	D	4.50
	E	4.40	E	4.75

Recreation Super.:

A	4.60	A	5.50
B	4.79	B	6.00
C	5.02	C	6.50
D	5.21	D	7.00
E	5.44	E	7.50

Libraries:

Librarian West Acton (PT)	7.23	A	6.93
		B	7.26
		C	7.59
		D	7.94
		E	8.30
Library Page	3.12		3.28

Elections and Registrations:

Deputy Elections Clerk (PT)	4.50	5.04
Deputy Inspector Elections (PT)	4.29	4.80
Deputy Warden Elections (PT)	4.50	5.04
Elections Clerk	4.70	5.19
Inspector Elections (PT)	4.29	4.80
Registrar of Voters	4.69	Stipend depending upon appropriation of funds
Teller	4.29	4.80
Warden (Elections)	4.72	5.29

Fire Department:

Fire Fighter (Call)	A	5.64**	A	6.32
	B	5.91	B	6.62
	C	6.18	C	6.92
Fire Lieutenant (Call)		6.45		7.22

Police:

Police Matron	5.24	5.87
---------------	------	------

** Annual Base \$150.00

Article 5

To see what action the Town will take on the recommendations of the Personnel Board with respect to changes in the salary, wage and compensation schedules of the Personnel Bylaw.

Article 5

Voted: That the Town delete Schedules A, B, B-1, C, D, E, E-1, F and G of the Personnel Bylaw and substitute therefor the new schedules as set forth in the handout distributed at this meeting.

SCHEDULE A

ALPHABETICAL LIST OF POSITION CLASSES AND ALLOCATION TO SCHEDULE AND COMPENSATION GRADE OR DESIGNATED RATE OR RANGE

TITLE	SCHEDULE	GRADE
Accounting Clerk	B	S-6
Administrative Assistant	B-1	E-5
Administrative Clerk	B	S-8
Assessor, Board Chairman	F	
Assessor, Board Member	F	
Assistant Assessor	B-1	E-10
Assistant Civil Engineer	B-1	E-7
Assistant to Conservation Comm. (PT)	B-1	E-3
Assistant Library Director	B-1	E-4
Assistant Town Accountant	B-1	E-1
Assistant Town Clerk	B-1	E-1
Assistant Town Engineer	B-1	E-9
Board of Health Chairman	F	
Board of Health Member	F	
Building Commissioner	B-1	E-12
Chief (Fire)	D	F-4
Chief (Police)	C	C-4
Children's Librarian	B-1	E-2
Circulation Librarian	B	S-9
Clerk	B	S-3
Council on Aging Coordinator	B-1	E-3
Custodian	E 1	C-1
Deputy Elections Clerk (PT)	F	
Deputy Inspector (elections) (PT)	F	
Deputy Warden (elections) (PT)	F	
Director of Public Health	B-1	E-11
Dispatcher	B	S-11
Disposal Area Operator	E	H-4
Dog Officer	E	H-2
Elections Clerk (PT)	F	
Engineering Assistant	B-1	E-3
Executive Clerk	B	S-9
Financial Administrator	B-1	E-12
Fire Alarm Superintendent (PT)	F	
Fire Captain	D	F-3
Firefighter	D	F-1*
Firefighter (call) (PT)	F	
Fire Lieutenant	D	F-2
Fire Lieutenant (call) (PT)	F	
Head Clerk	B	S-7
Heavy Motor Equipment Operator	E	H-4
Inspector of Animals (PT)	E	H-2
Inspector (Elections) (PT)	F	
Inspector of Wires (PT)	F	
Junior Clerk	B	S-1
Junior Recreation Specialist	F	
Laborer Cemeteries	E-1	C-1
Laborer Highways	E	H-1
Laborer, General	F	
Librarian (West Acton) (PT)	F	
Library Assistant (Jr.)	B	S-3
Library Assistant (Principal)	B	S-9
Library Assistant (Sr.)	B	S-5
Library Cataloger	B-1	E-2
Library Director	B-1	E-9
Library Page (PT)	F	
Life Guard	F	
Local Inspector	B-1	E-6
Maintenance Man (Cemeteries)	E-1	C-3
Maintenance Man (Highways)	E	H-3
Motor Equipment Operator	E	H-3
Motor Equipment Repairman	E	H-7*****
Motor Equipment Maintenance Man	E	H-4

Patrolman	C	P-1***
Patrolman (special) (PT)	C	P-1
Planning Administrator	B-1	E-9
Playground Director	F	
Plumbing Inspector (PT)	F	
Police Lieutenant	C	P-3****
Police Matron (PT)	F	
Police Sergeant	C	P-2****
Principal Clerk	B	S-6
Recreation Director	B-1	E-8
Recreational Pool Manager	B	S-11
Recreational Supervisor	F	
Reference Librarian	B-1	E-2
Registrar of Voters (PT)	F	
Rodman	B	S-7
Sanitarian	B-1	E-4
School Crossing Guard (PT)	F	
Sealer of Weights and Measure(PT)	F	
Semi-Skilled Laborer, Cemeteries	E-1	C-2
Semi-Skilled Laborer, Highways	E	H-2
Senior Engineering Aid	B	S-10
Senior Clerk	B	S-5
Senior Recreational Specialist	F	
Staff Nurse	B-1	E-4
Superintendent (Bldgs. & Grds.)	B-1	E-7
Superintendent (Cemeteries)	B-1	E-7
Superintendent (Highways)	B-1	E-11**
Teller(PT)	F	
Town Accountant/Data Processing Agent	B-1	E-10*****
Town Clerk	B-1	E-7
Town Engineer	B-1	E-13
Town Manager	G	
Tree Climber	E-1	C-5
Veterans' Agent & Director of Veterans' Service (PT)	F	
Warden (Elections) (PT)	F	
Working Foreman (Cemeteries)	E-1	C-6
Working Foreman (Highway)	E	H-7

- * Additional \$7.00 per week when assigned to and performing duties relating to the maintenance of fire apparatus.
- ** An additional \$125.00 per month during the months of December, January, February and March
- *** Additional \$50.00 per month when assigned to and performing the duties of official police photographer or prosecuting officer
- **** Additional \$50.00 per month when assigned to and performing the duties of prosecuting officer
- ***** 15¢ additional for Lead Mechanic
- ***** Additional \$2,500 per year for performing the duties a of Data Processing Agent.

SCHEDULE B
GENERAL WEEKLY SALARY SCHEDULE
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM	INTERMEDIATE		MAXIMUM	
		A	B	C	D	E
S-1	W	188.41	191.75	199.41	207.06	217.30
	A	9797.32	9971.00	10369.32	10767.12	11299.60
S-2	W	191.75	199.41	207.06	217.30	227.53
	A	9971.00	10369.32	10767.12	11299.60	11831.56
S-3	W	199.41	207.06	217.30	227.53	237.77
	A	10369.32	10767.12	11299.60	11831.56	12364.04

S-4	W	207.06	217.30	227.53	237.77	248.02
	A	10767.12	11299.60	11831.56	12364.04	12897.04
S-5	W	217.30	227.53	237.77	248.02	258.23
	A	11299.60	11831.56	12364.04	12897.04	13427.96
S-6	W	227.53	237.77	248.02	258.23	268.48
	A	11831.56	12364.04	12897.04	13427.96	13960.96
S-7	W	237.77	248.02	258.23	268.48	281.24
	A	12364.04	12897.04	13427.96	13960.96	14624.48
S-8	W	248.02	258.23	268.48	281.24	293.99
	A	12897.04	13427.96	13960.96	14624.48	15287.48
S-9	W	258.23	268.48	281.24	293.99	306.75
	A	13427.96	13960.96	14624.48	15287.48	15951.00
S-10	W	268.48	281.24	293.99	306.75	322.17
	A	13960.96	14624.48	15287.48	15951.00	16752.84
S-11	W	281.24	293.99	306.75	322.17	337.49
	A	14624.48	15287.48	15951.00	16752.84	17549.48
S-12	W	293.99	306.75	322.17	337.49	355.40
	A	15287.48	15951.00	16752.84	17549.48	18480.80
S-13	W	306.75	322.17	337.49	355.40	373.30
	A	15951.00	16752.84	17549.48	18480.80	19411.60

SCHEDULE B-1
TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM		INTERMEDIATE		MAXIMUM
		A	B	C	D	E
E-1	W	281.24	293.99	306.75	322.17	337.49
	A	14624.48	15287.48	15951.00	16752.84	17549.48
E-2	W	293.99	306.75	322.17	337.49	355.41
	A	15287.48	15951.00	16752.84	17549.48	18481.32
E-3	W	306.75	322.17	337.49	355.41	373.30
	A	15951.00	16752.84	17549.48	18481.32	19411.60
E-4	W	322.17	337.49	355.41	373.30	391.17
	A	16752.84	17549.48	18481.32	19411.60	20340.84
E-5	W	337.49	355.41	373.30	391.17	411.65
	A	17549.48	18481.32	19411.60	20340.84	21405.80
E-6	W	355.41	373.30	391.17	411.65	434.66
	A	18481.32	19411.60	20340.84	21405.80	22602.32
E-7	W	373.30	391.17	411.65	434.66	460.21
	A	19411.60	20340.84	21405.80	22602.32	23930.92
E-8	W	391.17	411.65	434.66	460.21	485.79
	A	20340.84	21405.80	22602.32	23930.92	25261.08
E-9	W	411.65	434.66	460.21	485.79	513.91
	A	21405.80	22602.32	23930.92	25261.08	26723.32
E-10	W	434.66	460.21	485.79	513.91	544.60
	A	22602.32	23930.92	25261.08	26723.32	28319.20
E-11	W	460.21	485.79	513.91	544.60	580.40
	A	23930.92	25261.08	26723.32	28319.20	30180.80
E-12	W	485.79	513.91	544.60	580.40	616.18
	A	25261.08	26723.32	28319.20	30180.80	32041.36
E-13	W	513.91	544.60	580.40	616.18	651.97
	A	26732.32	28319.20	30180.80	32041.36	33902.44

SCHEDULE C
POLICE ANNUAL SALARY SCHEDULE
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

A	B	MINIMUM C	INTERMEDIATE	MAXIMUM
P-1	W A			
P-2	W A			
P-3	W A			
P-4	W A			686.86 35,716.72

SCHEDULE D
FIRE ANNUAL SALARY SCHEDULE
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

A	B	MINIMUM C	INTERMEDIATE	MAXIMUM
F-1	W A			
F-2	W A			
F-3	W A			
F-4	W A			686.86 35716.72

SCHEDULE E
HIGHWAY
Year two of the two year contract for Schedule E Highway Dept.

		MINIMUM	July 1, 1983 INTERMEDIATE	MAXIMUM
		A	B	C
H-1	H W A	6.78 271.20 14102.40	7.05 282.00 14664.00	7.34 293.60 15267.20
H-2	H W A	7.05 282.00 14664.00	7.34 293.60 15267.20	7.64 305.60 15891.20
H-3	H W A	7.34 293.60 15267.20	7.64 305.60 15891.20	7.98 319.20 16598.40
H-4	H W A	7.64 305.60 15891.20	7.98 319.20 16598.40	8.27 330.80 17201.60

H-5	H	7.98	8.27	8.58
	W	319.20	330.80	343.20
	A	16598.40	17201.60	17846.40
H-6	H	8.27	8.58	8.90
	W	330.80	343.20	356.00
	A	17201.60	17846.40	18512.00
H-7	H	8.58	8.90	9.28
	W	343.20	356.00	371.20
	A	17846.40	18512.00	19302.40

SCHEDULE E-1
CEMETERY HOURLY WAGE SCHEDULE
WEEKLY RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 40 HOURS
ANNUAL RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 2080 HOURS

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
C-1	H	6.36	6.68	7.03
	W	254.40	267.20	281.20
	A	13228.80	13894.40	14622.40
C-2	H	6.68	7.03	7.35
	W	267.20	281.20	294.00
	A	13894.40	14622.40	15288.00
C-3	H	7.03	7.35	7.73
	W	281.20	294.00	309.20
	A	14622.40	15288.00	16078.40
C-4	H	7.35	7.73	8.06
	W	294.00	309.20	322.40
	A	15288.00	16078.40	16764.80
C-5	H	7.73	8.06	8.44
	W	309.20	322.40	337.60
	A	16078.40	16764.80	17555.20
C-6	H	8.06	8.44	8.80
	W	322.40	337.60	352.00
	A	16764.80	17555.20	18304.00
C-7	H	8.44	8.80	9.23
	W	337.60	352.00	369.20
	A	17555.20	18304.00	19198.40

SCHEDULE G
ADMINISTRATION ANNUAL SALARY DETERMINATION

POSITION

Town Manager	All step rates determined by Board of Selectmen subject to the appropriation of necessary funds
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Article 6. To see if the Town will vote to amend Section 8, Vacations with Pay, Section 9, Holidays, Section 10, Payment due to Absence on Account of Illness and Section 11, Payment for Excused absences of the Personnel Bylaw, or take any other action relative thereto.

Article 6. Voted: To approve the amendments to sections 10 and Addition to Section 11 of the Personnel Bylaw shown on the handout distributed at this meeting.

AMENDMENTS TO THE PERSONNEL BYLAW:

Section 10 PAYMENT DUE TO ABSENCE ON ACCOUNT OF ILLNESS

Revise (a) Non-occupational Sick Leave to Read:

All regular full time employees who work 40 hours a week shall be credited with one and one quarter (1 1/4) days of sick leave upon the completion of each month of service. Sick leave credited to the employee but not used will accumulate up to a maximum of one hundred and forty (140) days. Part-time employees working a schedule of 20 or more hours a week but less than 40 hours, will receive the percentage of sick leave accumulation equivalent of their scheduled hours.

At the start of a single, continuous, prolonged illness, a regular full-time employee or regular part-time employee working 20 hours or more a week may be given three (3) days of sick leave for each day of regular sick leave accumulated, if necessary, up to a maximum of one hundred and forty (140) days, on the recommendation of the Department Head with the approval of the Town Manager. A written statement from the employee's doctor on the nature and probable duration of the illness shall be required. If extended sick leave is given, the employee will have an accumulation of zero (0) sick days on his/hers return to work.

Sick leave may be used only for illness or injury to the employee, and only while in the employment of the Town. No sick leave accumulations may be considered as a basis for payment upon termination of employment. In order to be eligible to be granted sick leave, the employee must notify his/her supervisor of his/her sickness or injury, time expected to be incapacitated and when he/she expects to return to work. The supervisor is expected to check on such absences and to check with the doctor and to obtain the doctor's certification if, in his/her judgment, the situation demands such certification.

SECTION 11 PAYMENT FOR EXCUSED ABSENCES:

Add New section:

(e) Leave Without Pay: A general leave without pay may be granted to an employee who is regularly scheduled to work twenty (20) hours a week or more for up to one (1) year.

An employee requesting a general leave must submit to his/her Department Head the request stating the reason and exact duration of leave.

During general leaves without pay no fringe benefits will accrue or be granted. Employees on leave will be allowed to maintain health and insurance coverage, provided the employee pays the entire cost of these benefits.

All such leaves shall be granted at the discretion and approval of the Department Head and Town Manager.

Article 7. To see if the Town will raise and appropriate, or appropriate from available funds, \$60,000.00 or any other sum of money to offset the anticipated costs of funding the contributory retirement system, or take any other action relative thereto.

Article 7. Voted unanimously: To raise and appropriate \$60,000.00 under G.L. C. 40, Section 5D to be held as a special fund to offset the anticipated costs of funding the contributory retirement system.

Article 8. To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the several departments, offices and Boards of the Town, exclusive of the necessary expenses relative to schools.

Article 8. Voted: That the Town budget for the period July 1, 1983 to June 30, 1984, as printed in the last column of the warrant article, be raised and appropriated in its entirety, except that \$8,772.00 be appropriated from library receipts reserved for appropriation for library use, \$1,547.00 be appropriated from receipts from the county dog fund reserved for appropriation for library use, and \$200,000.00 be appropriated from federal revenue sharing receipts for Police Department use.

GENERAL GOVERNMENT

Moderator:

1

Salary 160.00

2

Expenses 20.00

180. 00

Finance Committee:

3

Expenses 200.00

200.00

Selectmen:

4

Salaries 60,295.00

5

Expenses 47,260.00

6

Capital Outlay

2,450.00

7

Legal Services

49,350.00

8

Legal Services Expenses

10,000.00

9

Appraisals & Surveys

1,000.00

10

Out-of-State Travel

1,000.00

171,355.00

Town Office Clerical Staff:

11

Salaries 232,257.00

232,257.00

Engineering Department:

12

Salaries 113,816.00

13

Expenses 4,830.00

14

Capital Outlay

-0--

118,646.00

Town Accountant:

15

Salary 49,252.00

16

Expenses 14,396.00

63,648.00

Town Treasurer:

17

Salary 30,762.00

18

Expenses 16,050.00

46,812.00

Town Assessors:

19

Salary 45,098.00

20

Expenses 11,700.00

56,798.00

Town Clerk:

21

Salary 33,874.00

22

Expenses 1,060.00

34,934.00

Elections & Registrations:

23

Salaries 8,820.00

24

Expenses 10,755.00

19,575.00

Planning Board:

25 Salaries

27,238.00

26 Expenses

4,815.00

32,053.00

Personnel Board:

27 Expenses

---0--

Board of Appeals:

28 Expenses

1,000.00

1,000.00

Conservation Commission:

29 Salaries

17,075.00

30 Expenses

3,105.00

20,180.00

Archives Committee:

31 Expenses

---0--

---0--

Public Ceremonies & Celebrations:

32 Expenses

2,385.00

2,385.00

Buildings & Grounds Maintenance:

33 Salaries

103,244.00

34 Utilities

131,093.00

35 Expenses

54,000.00

36 Capital Outlay

1,200.00

289,537.00

Town Report Committee:

37 Expenses

5,000.00

5,000.00

Youth Commission:

38 CODE

12,600.00

39 Expenses

3,650.00

16,250.00

Historical Commission:

40 Expenses

200.00

200.00

Council on Aging:

41A. Salaries
41B. Expenses

17,312.00
8,772.00
26,084.00

TOTAL GENERAL GOVERNMENT

\$ 1,137,094.00

Voted: To adjourn at 10:48 P.M. until April 6, 1983.

April 6, 1983. Moderator called the meeting to order at 7:39 P.M.

PROTECTION OF PERSONS AND PROPERTY

Police Department:

42 Regular Salaries 599,063.00
43 Other Salaries 176,293.00
44 Expenses 30,095.00
45 Capital Outlay -0-
805,451.00

Fire Department:

46 Regular Salaries 742,667.00
47 Other Salaries 222,911.00
48 Expenses 43,940.00
49 Capital Outlay 2,000.00
1,011,518.00

Sealer of Weights and Measures:

50 Salary ---0--
51 Expenses ---0--

Insect Pest Control:

52 Wages ---0--
53 Expenses ---0--

Town Forest Committee:

54 Expenses ---0--

Tree Department:

55 Wages ---0--
56 Expenses ---0--

Inspector of Wires:

57 Expenses ---0--

Inspector of Gas Piping & Appliances:

58 Expenses ---0--

Building Inspector:

59 Salaries 55,697.00
60 Expenses 15,500.00
71,197.00

Dog Officer:

61 Wages 1,200.00
62 Expenses 700.00
1,900.00

Building Committee:

63 Expenses --0--

Civil Defense:

64 Expenses 4,000.00
4,000.00

Town Utilities:

65 Hydrant Rental 47,630.00
66 Street Lighting 81,500.00
129,130.00

TOTAL PROTECTION OF PERSONS
AND PROPERTY

\$2,023,196.00

HIGHWAYS

Highway Department:

67 Salaries & Wages 313,460.00
68 Overtime for Snow 33,797.00
69 General Expenses 91,908.00
70 Drainage 16,000.00
71 Snow & Ice Removal 85,000.00
72 Machinery & Expenses 68,358.00
73 Gasoline & Diesel Fuel 107,803.00
74 Secondary Roads Main-
tenance 73,000.00
75 Primary Roads Main-
tenance -----
76 Capital Outlay 9,300.00

TOTAL HIGHWAYS

\$ 798,626.00

HEALTH AND SANITATION

Board of Health:

77 Salaries 53,300.00
78 Expenses 8,240.00
79 Eliot Clinic 19,300.00
80,840.00

Inspector of Animals:

80 Wages 000.00
81 Expenses 00.00

Plumbing Inspector:

82 Expenses 0

TOTAL HEALTH

\$ 80,840.00

CEMETERIES

Cemeteries:

83 Salaries & Wages 47,449.00
84 Expenses 11,602.00
85 Capital Outlay -0-

TOTAL CEMETERIES\$

\$59,051.00

RECREATION

Recreation Department:

86 Salaries & Wages 79,741.00
87 Expenses 5,182.00
88 Capital Outlay 0

TOTAL RECREATION

\$84,923.00

VETERAN'S AID

Veteran's Services:		
89	Salary	1,500.00
90	Expenses	150.00
91	Aid	17,000.00
TOTAL VETERAN'S AID		\$18,650.00

PENSIONS

Pension Fund:		
92	Pensions	382,000.00
TOTAL PENSIONS		382,000.00

Insurance:		
93	Group Health	215,000.00
94	Other Insurance	131,418.00
95	Insurance Advisor	0
TOTAL INSURANCE		346,418.00

MATURING DEBT AND INTEREST
TOWN GOVERNMENT

Town Share of 1982 Bond Issue		
96	Maturing Debt	20,600.00
97	Interest	16,972.00

Highway Department Equipment:		
98	Maturing Debt	0
99	Interest	0

Conservation Commission:		
100	Maturing Debt	0
101	Interest	0

Sanitary Landfill:

102	Maturing Debt	5,000.00
103	Interest	735.00

Land (Fire Truck 78/79, Parking Lot 76/77):

104	Maturing Debt	0
105	Interest	0

Anticipation of Revenue Notes:

106	Interest	30,000.00
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TOTAL MATURING DEBT AND INTEREST		
TOWN GOVERNMENT		73,307.00

LIBRARIESMemorial Library:

107	Salaries	179,032.00
108	Expenses	5,380.00
109	Books	40,000.00
110	Capital Outlay	420.00

TOTAL MEMORIAL LIBRARY		\$224,832.00
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West Acton Library:

111	Salaries	12,264.00
112	Expenses	4,585.00

TOTAL LIBRARIES		16,849.00
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MATURING DEBT & INTEREST - LIBRARIESMaturing Debt & Interest - Libraries:

113	Maturing Debt	----
114	Interest	-----
		\$ -----

TOTAL BUDGET -ARTICLE 8.		\$5,245,786.00
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Article 9. To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Local Schools and the Acton-Boxborough Regional Schools.

Article 9. Voted That the total budget for the local schools, including operating expenses and debt service, for the period July 1, 1983 to June 30, 1984, as pringed in the warrant, be raised and appropriated in its entirety:

LOCAL SCHOOLS

Local Schools:		116 Blanchard Auditorium
115A	Operating Expenses	48,510.00
		5,035,424.00
115B	Out of State Travel	
		1,740.00

TOTAL LOCAL SCHOOLS		5,085,674.00
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MATURING DEBT AND INTEREST - LOCAL SCHOOLSMcCarthy-Towne School:

117	Note Interest	70,000.00
118	Interest	10,290.00

Merriam School:

119	Maturing Debt	----
120	Interest	-----

Article 11. Voted: To adopt the following resolution,
WHEREAS the Town of Acton has supported the strong home rule authority of Town Meeting to determine local spending levels and priorities, now therefore, we oppose any initiatives by the State to earmark local revenues for specific purposes.

Motion to adjourn. Meeting adjourned until Monday, April 11, 1983 at 7:30 P.M.

April 11, 1983. Moderator called the meeting to order at 7:34 P.M.

Article 12. To see if the Town will raise and appropriate or appropriate from available funds, or appropriate a sum of money and set aside the estimated receipts from nursing services to meet such appropriation, for the purposes of providing nursing services, or take any other action relative thereto.

Article 12. Voted: To appropriate \$137,945.00 for the purpose of providing public health nursing services, that \$57,945.00 be raised and appropriated, and that the receipts for providing such services be set aside as a separate fund under G.L. c. 44, section 53E to meet the balance of this appropriation.

Article 13. To see if the Town will raise and appropriate or appropriate from available funds, or appropriate a sum of money and set aside the estimated receipts from the Merriam School rentals to meet such appropriation, for the purpose of maintaining the Merriam School, or take any other action relative thereto.

Article 13. Voted: To appropriate \$93,504.00 for the purpose of maintaining the Merriam School, and that the receipts from the rental of space in the school be set aside as a separate fund under G.L. c. 44, s. 53E to meet this appropriation.

Article 14. To see if the Town will raise and appropriate, or appropriate from available funds \$100,000.00 or any other sum of money for a stablization fund for the Town, or take any other action relative thereto.

Article 14. Voted: To raise and appropriate \$100,000.00 to be held as a stablization fund under G.L. c. 40, s. 5B.

Article 15. To see if the Town will adopt a by-law pursuant to G.L. c. 140, sec. 177A establishing a fee for licenses for video games not to exceed \$100.00 per year, or take any other action relative thereto.

Article 15. Voted: To adopt the following bylaw:
The annual fee for a license for any automatic amusement device issued by the Selectmen under G.L. c. 140, s. 177A shall be \$100.00.

Article 16. To see if the Town will raise and appropriate, or appropriate from available funds a sum of money to be expended by the Town Manager, for the purpose of hiring legal and consulting services in connection with the W.R. Grace Consent Decree and other actions with respect to W.R. Grace, or take any other actions relative thereto.

Article 16. Voted unanimously: To raise and appropriate \$25,000.00 for legal services and expert consultants in connection with the implementation and enforcement of the consent decree and other actions with respect to the W.R. Grace Property.

Article 17. To see if the Town will authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for municipal purposes the fee or any other interest in all or part of parcel of vacant land owned by Sam Buchalter, trustee of Sam Acton Trust located at the northwesterly intersection of Great Road (Route 2A) and Concord Road and shown as "Parcel B" on a plan entitled "plan of land in Acton, MA owned by Penn Central Corporation" dated July 11, 1980 and recorded with the Middlesex South District Registry of Deeds, Cambridge, MA in Book 14339 Page 105 as Plan Number 701 of 1981, said parcel contains 29,392 square feet of land, and further to appropriate a sum of money therefor and determine whether such appropriation shall be raised by borrowing or otherwise, or take any other action relative thereto.

Article 17. Voted: To authorize the Board of Selectmen to purchase, take by eminent domain, or acquire by gift for municipal purposes the fee in a certain parcel of land containing about (29,392) square feet, located at the intersection of Great Road and Concord Road and (shown as "Parcel B") on a plan entitled "Plan of land in Acton, MA., owned by Penn Central Corporation" dated July 11, 1980 and recorded with the

Middlesex South District Registry of Deeds, Cambridge, MA in Book 14339, page 105, as Plan No. 701 of 1981,) and raise and appropriate \$8,000.00 for such acquisition and expenses related thereto.

TOTAL VOTE - 69 YES - 60 NO - 9

Article 18. Motion: To see if the Town will raise and appropriate \$20,000.00 to be expended by the Town Manager to hire data processing consultants to review the purchase of a new computer for the Town.

MOTION LOST.

Article 19. To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow \$60,000.00, or any other sum, to be expended by the Town Manager for professional services to conduct a Town-wide revaluation, or take any other action relative thereto.

Article 19. Voted: To raise and appropriate \$60,000.00 for professional services to conduct a revaluation of property in Town.

Article 20. To see if the Town will vote to accept Section 5, Clause 17C of Chapter 59 of the General Laws relating to real estate tax exemptions for the elderly, surviving spouses and minors whose parents are deceased, or take any other action relative thereto.

Article 20. Voted: To accept Section 5, Clause 17C of Chapter 59 of the General Laws relating to real estate tax exemptions for the elderly, surviving spouses and minors whose parents are deceased.

Article 21. To see if the Town will vote to accept as gifts two pieces of land in the Wildwood Hills Subdivision from Ernest DeVincent, or take any other action thereto.

Article 21. Voted unanimously: To accept, with Thanks as gifts for conservation purposes, two parcels of vacant land on Wildwood Hills Subdivision owned by Northeast Structures Development, Inc. and shown as Parcel "A" and "B" on a plan entitled "Wildwood Hills and Subdivision in Acton, Mass., November 2, 1979" and recorded with the Middlesex South District Registry of Deeds, Cambridge, Ma. in Book 13911, Page 201 as Plan Number 229 of 1980, Parcel "A" contains 313,968 plus or minus square feet and Parcel "B" contains 68,544 plus or minus square feet and further to direct the Conservation Commission, on behalf of the Town of Acton, to formally thank in writing, Mr. Ernest DeVincent, President and Treasurer of Northeast Structures and Development, Inc. for this generous gift.

Article 22. To see if the Town will appropriate from available funds, \$7,500.00 or any other sum, to be expended by the Town Manager, for the purchase of a U.L.V. Mosquito fogging machine.

Article 22. Voted: To appropriate \$6,947.00 from available funds to be expended by the Town Manager for the purchase of a mosquito fogger.

Article 23. To see if the Town will raise and appropriate, or appropriate from available funds \$4,400.00 or any other sum, to be expended by the Town Manager to conduct a street tree planting program, or take any other action relative thereto.

Article 23. Voted: To raise and appropriate \$4,400.00 to be expended by the Town Manager to conduct a street tree planting program.

Article 24. To see if the Town will raise and appropriate, or appropriate from available funds, \$2,000.00 or any other sum, to be expended for the celebration of the Town's 250th Birthday, or take any other action relative thereto.

Article 24. Voted unanimously: To raise and appropriate \$2,000.00 to be expended for the celebration of the Town's 250th anniversary.

Article 25. To see if the Town will raise and appropriate or appropriate from available funds \$50,000.00 or any other sum to be expended by the Town Manager for the purchase and equipping of five cruisers for the Police Department, and authorize the Town Manager to trade in three of the present town vehicles, or take any other action relative thereto.

Article 25. Voted unanimously: To raise and appropriate \$50,000.00 for the purchase and equipping of five cruisers of the Police Department and authorize the Town Manager to trade in five (5) of the present town vehicles.

Article 26. Motion: That the Town accept section 26G of chapter 148 of the General Laws, which requires automatic sprinklers in certain new construction.

MOTION LOST.

Voted: To adjourn at 10:48 P.M. until 7:30 P.M on April 12, 1983.

April 12, 1983. Moderator called the meeting to order at 7:32 P.M.

Article 27. To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow \$6,500.00 or any other sum, to be expended by the Town Manager for the purchase of a "Jaws of Life" tool, or take any other action relative thereto.

Article 27. Voted unanimously: To raise and appropriate \$11,025.00 to be expended by the Town Manager for the Purchase of so-called "Jaws of Life" equipment.

Article 28. To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow \$121,000.00 or any other sum, to be expended by the Town Manager for the purchase of highway equipment or take any other action relative thereto.

Article 28. Voted unanimously: To raise and appropriate \$75,807.00 to be expended by the Town Manager for the purchase and reconditioning of highway equipment.

Article 29. To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer, with the approval of the Selectmen to borrow the sum of \$440,000.00, or any other sum, to be expended by the Town Manager for the construction of a refuse disposal transfer station and related costs, and \$190,000.00 or any other sum to be expended by the Town Manager to purchase equipment to operate the transfer station, or take any other action relative thereto.

Article 29. Voted unanimously: To appropriate \$445,000.00 for the construction of a refuse disposal transfer station, and \$190,000.00 for equipment to operate the station, and to meet these appropriations authorize the Town Treasurer, with the approval of the Selectmen, to borrow such sums under Chapter 44 of the General Laws.

Article 30. Voted unanimously: To accept as public ways the following streets or portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets by eminent domain or otherwise, including easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

IN COLONIAL ACRES II SUBDIVISION

A. KINGMAN ROAD from the southeasterly sideline of Arlington Street a distance of 918 feet, more or less, in a generally southeasterly direction to the northwesterly sideline of Willow Street, this being the entire road.

B. CASTLE DRIVE from the northeasterly sideline of Kingman Road a distance of 475 feet, more or less, in a generally northeasterly direction to the northeasterly sideline of a 64.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

IN WAMPANOAG HILL SUBDIVISION

C. WAMPANOAG DRIVE from the westerly sideline of Nashoba Road, a distance of 702 feet, more or less, in a generally westerly direction to the westerly sideline of a 64.50 foot radius cul-de-sac including the cul-de-sac, this being the entire road.

IN FREEDOM FARME SUBDIVISION

D. FREEDOM FARME ROAD from the westerly sideline of Arlington Street, a distance of 1631 feet, more or less, in a generally westerly direction to the easterly sideline of Mohegan Road, this being the entire road.

E. OLDE BARN WAY from the northerly sideline of Freedom Farme Road a distance of 264.50 feet, more or less, in a generally northerly direction to the northerly sideline of a 64.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

IN ACTON HEIGHTS SUBDIVISION

F. BRABPOOK ROAD from the northwesterly sideline of Pope Road a distance of 902 feet, more or less, in a generally northwesterly direction to the westerly sideline of a 50 foot radius temporary turnaround.

G. FLAGG ROAD from the northerly sideline of Brabrook Road a distance of 805 feet, more or less, in a generally northeasterly direction to the northeasterly sideline of a 50 foot radius temporary turnaround.

Article 31. To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow \$20,000.00, or any other sum to be expended by the Town Manager for the construction of sidewalks on Massachusetts Avenue between Main Street and Route 2 and Wright Terrace and Juniper Ridge Road, and repair of town sidewalks, or take any other action relative thereto.

Article 31. Voted: To raise and appropriate \$20,000.00 to be expended by the Town Manager for the construction and repair of town sidewalks.

Article 32. To see if the Town will raise and appropriate or appropriate from available funds, \$20,000.00 or any other sum to be expended by the Town Manager to conduct a traffic study and engineering design for a traffic signal to be installed at the corner of Massachusetts Avenue and Central Street, or take any other action relative thereto.

Article 32. Voted: To raise and appropriate \$5,000.00 to be expended by the Town Manager for a traffic study and engineering design of a traffic signal at Massachusetts Avenue and Central Street.

Article 33. To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow a sum of money to be expended by the Town Manager to conduct engineering studies to bring the septage disposal site into compliance with State requirements and upgrade the septage disposal site, or take any other action relative thereto.

Article 33. Voted unanimously: To take no action under Article 33.

Article 34. To see if the Town will vote to authorize the Acton Board of Selectmen to grant an easement to the Acton Riverview Realty Trust for the construction of an on-site sewage disposal system in the front of the property located at 494 Main St., Acton, MA known as "The Center Store" on land now owned by the Town of Acton and situated between the travelled way of Route 27 and the northerly sideline of Route 27 or, alternatively, westerly of The Center store on land now owned by the Town and occupied by the Memorial Library; provided, however, that percolation tests demonstrate to the satisfaction of the Director of Health that a suitable and appropriate system can be constructed on such land and that the Acton Riverview Realty Trust will agree to additional covenants of the Board of Selectmen and the Board of Health including, but not limited to, programmed maintenance, installation of low flow sanitary fixtures, provisions for the Town to maintain and collect for such maintenance should the Acton Riverview Realty Trust fail to perform and the the Acton Riverview Trust pay all costs related to the easement and to the on-site sewage system, includig reasonable fees for the Town's attorney, or take any other action relative thereto.

Article 34. Voted unanimously: To take no action under Article 34.

Article 35. Voted unanimously: To adopt a bylaw pursuant to G.L. Chapter 98 Section 56 establishing the following schedule of fees for sealing weights and measures in the Town of Acton.

<u>Device</u>	<u>Legal Sealing Fees</u>
Over 10,000 lbs.	\$50.00
5,000-10,000 lbs.	30.00
100-5,000 lbs.	20.00
Less than 100 lbs.	10.00

Avoirdupois (each)	.50
Metric	.50
Apothecary	.50
Troy	.50
Vehicle Tanks	5.00
Each Indicator	
Each 100 gallons or fraction thereof	2.00
Liquid	
1 gallon or less	.50
More than 1 gallon	1.00
Inlet 1/2" or less	
Oil or Grease	4.00
Inlet more than 1/2" to 1"	
Gasoline	15.00
Inlet more than 1"	
Vehicle tank pump	15.00
Vehicle tank gravity	20.00
Bulk Storage	40.00
Company supplies prover	20.00
Each Stop on pump	2.00
Taxi motors	6.00
Odometer-Hubodometer	6.00
Leather Meas. (Semi-Ann.)	4.00
Fabric Measuring	4.00
Wire-Rope-Cordage	4.00
Yard sticks	.50
Tapes	.50
Milk Jars (per gross)	8.00
Dry Measures	.50

Article 36. To see if the Town will raise and appropriate, or appropriate from available funds, \$7,000.00, or any other sum to be expended by the Town Manager for additional sanitarian services, or to take any other action relative thereto.

Article 36. Voted: To raise and appropriate \$7,000.00 for additional services by a sanitarian.

Article 37. To see if the Town will raise and appropriate, or appropriate from available funds \$2,700.00, or any other sum of money to pay unpaid bills of previous fiscal years, or take any other action relative thereto.

Article 37. Voted unanimously: To raise and appropriate \$2,700.00 to pay two bills to the Town of Concord for hydrant rental in fiscal years ending June 30, 1981 and June 30, 1982.

Article 38. To see if the Town will vote to extend, transfer, or otherwise take action to prevent the lapse of appropriations previously authorized, pursuant to section 6-5 of the Charter of the Town of Acton, or to transfer or close out any such appropriations which are no longer needed, or take any other action relative thereto.

Article 38. Voted: That the appropriations under the various articles listed below not lapse pursuant to section 6-5 of the Town Charter but remain open until the appropriation is expended or the Town Meeting otherwise votes.

Voted unanimously: That the balance remaining under the appropriation voted under Article 26 of the 1981 Annual Town Meeting for the Charter Commission be transferred to the general fund.

Article	Town Meeting	Title	Balances
32	1974	Great Hill Recreation	11,111.34
13	1974	Plan/Studies Refuse Disposal	4,013.33
6	1975	Preliminary plans for new Town Hall.	707.27
17	1976	Wastewater Study	5,611.55
1	1976	South Acton Parking	1,674.16

22	1977	Micro-filming Town Records	1,000.00
11	1978	Sidewalks	6,997.73
17	1978	Septage Disposal Facility	656.67
32	1979	West Acton Square	1,949.20
35	1979	Wetland Mapping	2,212.12
30	1980	W. R. Grace Article	7,613.29

Article 39. To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money for a Reserve Fund, pursuant to the provisions of the General Laws, Chapter 40, Section 6, or take any other action relative thereto.

Article 39. Voted unanimously: To raise and appropriate \$130,000.00 for a reserve fund under section 6 of chapter 40 of the General Laws.

Article 40. To see if the Town will determine an amount of free cash which shall be used for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1983, or take any other action relative thereto.

Article 40. Voted unanimously: To take no action under Article 40.

Article 41. To see if the town will authorize the Town Treasurer, with the approval of the Selectmen to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1983, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with the General Laws Chapter 44, Section 17, or take any other action relative thereto.

Article 41 Voted unanimously to authorize the Town Treasurer, with the approval of the Selectmen to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1983, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the General Laws Chapter 44, Section 17.

Annual Town Meeting adjourned at 9:43 p.m.

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING HELD JUNE 20, 1983 WITH
ADJOURNED SESSION HELD JUNE 21, 1983

ARTICLE 1 Leash Bylaw

To see if the Town will adopt a bylaw establishing a dog leash law and fines, in the following form:

1. No person owning or keeping any dog in the Town of Acton shall permit the dog to roam beyond the confines of the property of the owner or keeper unless restrained by a leash.
2. Violations of Section 1 shall be subject to the following penalties and fines:
 - First offense: Fine of \$5.00
 - Second offense: Fine of \$10.00
 - Third offense: Fine of \$15.00
 - Fourth offense: Fine of \$20.00
 - Fifth and subsequent offenses: Fine of \$25.00.

or take any other action relative thereto.

ARTICLE 1.

Voted: To adopt a bylaw establishing a dog leash law and fines, in the following form:

1. No person owning or keeping any dog in the Town of Acton shall permit the dog to roam beyond the confines of the property of the owner of keeper unless restrained by a leash.
2. Violations of Section 1 shall be subject to the following penalties and fines:
 - First offense: Fine of \$5.00
 - Second offense: Fine of \$10.00

Third offense: Fine of \$15.00
Fourth offense: Fine of \$20.00
Fifth and subsequent offenses: Fine of \$25.00.

TOTAL VOTE: 655 YES 382 NO 273.

ARTICLE 2 - Funding for Leash Law Enforcement

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to be expended by the Town Manager for the dog control program, or take any other action relative thereto.

ARTICLE 2.

Voted: To raise and appropriate \$38,400.00 for a dog control program, including salaries and other expenses in enforcing the dog leash bylaw and kennel charges.

ARTICLE 3 - Library Grant

To see if the Town will authorize the use of \$10,000 voted under Article 24 of the 1982 Annual Town Meeting for the purposes of repairing and waterproofing the Memorial Library to match grant funds available from the Massachusetts Historical Commission and further authorize the Library Trustees to file a grant application for additional repairs to the library, or take any other action relative thereto.

ARTICLE 3.

Voted: To authorize the Memorial Library Trustees to apply for and expend a grant from the Massachusetts Historical Commission for repairs to the Memorial Library and to use the fund of \$10,000.00 voted under Article 24 of the 1982 Annual Town Meeting for the purposes authorized therein as a matching local share for any such grant.

ARTICLE 4 Wastewater Grant

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money and transfer the balance of \$3,170.05 appropriated under Article 17 of the 1976 Annual Town Meeting, to complete the Wastewater Management Study authorized under Article 17 of the 1976 Town Meeting, to study the Septage Disposal Area in North Acton and the Sewerage Disposal Systems in South Acton; and to further authorize the Town Manager to apply for accept and expend Federal and State Grants available for these purposes, or take any other action relative thereto.

ARTICLE 4. Voted unanimously: To raise and appropriate \$25,000.00 and transfer the balance of \$3,170.05 appropriated under Article 17 of the 1976 Annual Town Meeting, to be expended for professional services and other expenses to complete and supplement the Wastewater Management Study, to study the septage disposal area in North Acton and the sewerage disposal systems in South acton, and authorize the Town Manager to apply for, accept and expend any federal or state grants for such purposes, and to authorize the Town Treasurer to borrow in anticipation of the receipt of such grants.

ARTICLE 5 - Classification

To see what action the Town will take on the recommendation of the Personnel Board with respect to changes, additions or corrections to the Classification Schedule of the Personnel Bylaw.

ARTICLE 5.

Motion: To amend Schedule A of the personnel by-law, as amended at the annual town meeting, to classify the position of Fire Dispatcher as S-7 instead of S-11.

MOTION LOST. Total vote - 89 Yes - 33 No - 56

ARTICLE 6 - Fire Contract

To see if the Town will vote to raise and appropriate, or appropriate from available funds \$75,144.00 or any other sum for Fire Regular Salaries, Fire Other Salaries, and Fire Expenses, or take any other action relative thereto.

ARTICLE 6.

Voted: To raise and appropriate:

\$57,459.83 to line item 46 of the budget for Fire Department Regular Salaries.

\$17,337.04 to line item 47 of the budget for Fire Department Other Salaries, and

\$ 346.50 to line item 48 of the budge for Fire Department Expenses in order to fund the Fire Department collective bargaining contract.

ARTICLE 7 - Police Contract

To see if the Town will vote to raise and appropriate, or appropriate from available funds \$46,889.00 or any other sum of money for Police Regular Salaries, Police Other Salaries, and Police Expenses, or take any other Action relative thereto.

ARTICLE 7.

Voted: To raise and appropriate:

\$37,338.03 to line item 42 of the budget for Police Department Regular Salaries.

\$ 8,150.00 to line item 43 of the budget for Police Department Other Salaries, and

\$ 1,400.00 to line item 44 of the budget for Police Department Expenses in order to fund the Police Department collective bargaining contract.

ARTICLE 8 - Police Revolving Fund

To see if the Town will vote to raise and appropriate, or appropriate from available funds \$5,000.00 to fund the Police Revolving Fund authorized by Article 13 of the 1973 Annual Town Meeting, or take any other action relative thereto.

ARTICLE 8.

Voted: To raise and appropriate \$5,000.00 to the Police Department Revolving Fund established under G.L. c. 44, s. 53C to be used for the purposes for such fund.

ARTICLE 9 - Legal Fees Services

To see if the Town will vote to raise and appropriate, or appropriate from available funds, or transfer from other appropriations a sum of money to be expended to fund additional legal service, or take any other action relative thereto.

ARTICLE 9.

Voted: To transfer \$45,000.00 from the Reserve Fund to budget line item 7 for legal services.

ARTICLE 10 - Sealer's Equipment

To see if the Town will raise and appropriate, or appropriate from available funds \$1,200.00 or any other sum to be expended by the Town Manager for the purpose of purchasing equipment for the Sealer of Weights and Measures, or take any other action relative thereto.

ARTICLE 10.

Voted: To raise and appropriate \$1,200.00 for the purchase of equipment for the Sealer of Weights and Measures.

ARTICLE 11 - Supplemental Appropriation for Town Roofs

To see if the Town will raise and appropriate, or appropriate from available funds \$20,000. or any other sum to supplement the \$52,000 voted under Article 21 of the 1982 Town Meeting for the purposes of remodeling, reconstructing and making extraordinary repairs to the roofs of the DPW and Police Station, or take any other action relative thereto.

ARTICLE 11.

Voted unanimously: To raise and appropriate \$20,000.00 for the purpose of remodeling, reconstructing or making extraordinary repairs to the roofs of the DPW Building and Police Station.

ARTICLE 12 - Land Purchase

To see if the Town will authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for conservation, aquifer protection or other municipal purposes, a parcel of land presently owned by Homecorp, Inc. and located on Main Street in North Acton and further described as all the land conveyed in a deed from Keystone Associates to Homecorp, Inc. recorded in the Middlesex South District Registry of Deeds, Cambridge, MA in Book 13119 Page 375 and shown on a plan entitled "Briarbrook Village North" dated October 3, 1975 recorded in said registry in Book 12967 Page 608 as plan 382 of 1976, containing 47.26 acres, including the areas of lots and streets as defined on the aforementioned plan, and to appropriate from available funds, or authorize the Town Treasurer with the approval of the Board of Selectmen to borrow, a sum of money for such acquisition and expenses related thereto, or take any other action relative thereto.

ARTICLE 12.

Motion: To authorize the Board of Selectment to purchase, take by eminent domain or otherwise acquire for conservation and aquifer protection purposes a parcels of land presently owned by Homecorp, Inc. and located on Main Street in North Acton, and shown on a plan entitled "Briarbrook Village North" dated October 3, 1975, recorded in Middlesex South Registry of Deeds, Book 12967, Page 608, as plan 382 of 1976, containing approximately 47.26 acres, and to authorize the Town Treasurer with the approval of the Board of Selectmen to borrow \$505,000.00 for such acquisition and expenses related thereto.

MOTION LOST.

ABSTRACT OF THE SPECIAL TOWN MEETING
HELD SEPTEMBER 21, 1983

Meeting called to order at 7:35 P.M. Rev. Richard Olmstead gave the invocation.

Article 1. REAL ESTATE EXEMPTION FOR THE BLIND

Motion: To accept the provisions of General Laws, Chapter 59, Section 5, Clause 37A.

Voted unanimously: To accept Section 3, Clause 37A of Chapter 59 of the General Laws relating to real estate tax exemption for the blind.

Article 2. REAL ESTATE EXEMPTION FOR THE ELDERLY

Motion: To accept the provision of General Laws, Chapter 59, Section 5, Clause 41B.

Voted unanimously: To accept Section 4, Clause 41B of Chapter 59, of the General Laws relating to real estate tax exemption for the elderly.

Article 3. MOTOR VEHICLE EXCISE TAX FOR PRISONERS OF WAR

Motion: To accept the provision of General Laws, Chapter 60A, Section 1 as amended by Chapter 597 of the Acts of 1982.

Voted: To accept Chapter 60A Section 1 as amended by Chapter 597 of the Acts of 1982 relating to motor vehicl excise tax for Prisoners of War.

Article 4. FREE CASH

Motion: To transfer \$329,929.00 from Free Cash to be used by the Board of Assessors for the purpose for reducing the tax rate for fiscal year endin June 30, 1984.

Voted: To transfer \$329,929.00 from Free Cash to be used by the Board of Assessors for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1983.

Article 5. LEASH BY-LAW

Motion: To repeal the Leash By-Law adopted under Article 1 of the June 20, 1983 Special Town Meeting.

Voted: To rescind the leash by-law as written in article 1 of the June 20 1983 Special Town Meeting.

Article 6. ANIMAL CONTROL OR NUISANCE LAW

Motion: To adopt the By-Law as printed in the warrant.

Voted: To adopt a bylaw establishing an animal control or nuisance law and fines in the following form:

1) No person owning or keeping an animal in the Town of Acton shall permit the animal to go at large to the injury or nuisance of others.

2) Owners or keepers of animals in violation of the foregoing section shall be subject to fines which shall be determined by the Board of Selectmen.

A true copy, ATTEST:

Lydia R. Lesure
Town Clerk

Educational Reports



Acton-Boxborough Regional School District

Report of the Superintendent of Schools

Robert E. Kessler

We reported to the School Committee in October that we had completed 22 objectives in the 1982-1983 school year among which were the following:

Complete and implement new telephone communication service

Monitor completion of the re-roofing projects at the local and regional levels

and make recommendations to the School Committees concerning the use of any unexpended funds

Develop and implement policy and/or administrative procedures in the following areas:

- Approval of Private Schools
- Students' Rights and Responsibilities (includes modifications of student handbook)
- Student Records
- Student Activities Program Budgets
- Transportation Policy

Monitor existing lunch program, implement procedures necessary to maintain a primarily self-sufficient unit with continued recognition of Federal cutbacks, and make recommendations for next school year

Expand use of PDP 11/34-A and Commodore computers for both administrative and instructional purposes

Expand Student Information Management System on the PDP 11/34-A

Implement a systematic, planned approach to cash management including 1) a cash flow procedure utilizing revenue and expenditure data, and 2) effective management of an investment program to maximize earnings

Develop and recommend a 5-year plan for prudent use of capital improvement funds

Participate in the Math/Science Technology Project with the University of Massachusetts and area industries to prepare and contract with outstanding math and science teachers at no additional cost to the school system

The completion of these objectives suggests that the School Committees, administration, faculty and staff have continued to meet the demanding challenge of responding creatively to the mandates of Proposition 2-1/2 and inflationary factors, through increased efficiency, reallocation of resources and the development of alternative means for financing several programs, without curtailing our students' opportunities for learning through academic and extracurricular pursuits. This effort is consistent with the historic performance of our communities and personnel in building and maintaining outstanding public school systems.

The 1983-1984 budgets respected the guidelines set by the Finance Committees as well as the need to retain the outstanding reputation of our schools. Among the significant factors which influenced the 1983-84 budgetary decisions were:

Principal and interest payments on roof debt

Increase in the number of Special Education students and the cost of related mandated programs

Projected decline of 103 students in K-6 enrollment (this in fact turned out to be

a decline of only 53 students, primarily because of the dramatic increase in students enrolled in grades 1 and 2 which led to the need for an additional grade one at Douglas School)

Projected stable student population in grades 7-12 (this also was a low estimate because of the unexpected increase of 64 students at the Senior High)

Reduction of 4-1/2 professional staff K-6 due to declining enrollment which was altered to 3-1/2 with the addition of the first grade

Negotiated salary increases of six percent for professional staff

Decrease in cost of transportation (due primarily to our direct takeover of the transportation system for our schools)

Contribution of the Acton and Boxborough Student Activity Fund, a unique fund-raising program designed to support our extra-curricular program

Decrease in revenue from Federal sources

Decrease in State Regional School aid

The budget reality of the future is that one of the best school systems in the state is faced on the one side with lower dollar returns from the state, and on the other, with a cap on spending via 2-1/2. No doubt, the shortfalls in state aid to the Actons of the Commonwealth reflect genuine needs of poorer communities but, while we support efforts to equalize state aid, equalization should not be accomplished by destroying good schools in the process.

Nevertheless, our major concern now is to be able to maintain our programs and services while the state decides what its funding pattern will be. For our part, we intend to continue to advocate accountability and openness and to maintain the communication process with you, the community residents, concerning the way in which Acton and Acton-Boxborough schools are financed. Also, it is in our towns' best interests to continue to encourage a cooperative effort among school committees, finance committees and selectmen for addressing the problems of financing public education in the Commonwealth in an accountable and positive manner.

Finally, it is my observation that one of the chief reasons education in Acton and Acton-Boxborough is outstanding is the fact that our citizens have never permitted school funding to become an on-again, off-again proposition in these communities. That citizens' commitment to strong and solid financial support for education, along with an accomplished professional staff and a tradition of sound fiscal management by school committees, has enabled us to be among the nation's top school systems. I am confident these will continue to be the cornerstones of the future.

Report of the Assistant Superintendent for Curriculum and Instruction

Gary G. Baker

The evidence of the growing excellence of our schools has been accumulating over the past ten years. We have presented that evidence in a publication called "Evidence of Excellence" which is available to the public. It shows that we generally score significantly better on the Scholastic Aptitude Tests, the College Board Achievement Tests and other standardized achievement tests than the average scores of surrounding communities, Massachusetts and the nation. Our students are able to attain such scores despite the fact that our per pupil expenditures are lower and our pupil-teacher ratios higher than many of the school districts to which we're compared.

Furthermore, contrary to national trends, we have evidence that our students' achievement has been continually improving over the past ten years. Acton sixth-graders in 1975 were attaining standardized test scores at the 77th percentile, scored in the mid 80's in percentile rank in the late 1970's and steadily improved from 84 to 88 to 89 to 92 in the past four years. Eighth and ninth graders who were scoring in the low to mid-80's in percentile ranks have also steadily improved in the past few years to highs of 87 in grade 8 and 89 in grade 9. When College Board achievement test scores in the 1971-1973 period are compared to the 1981-1983 period it is found that the scores are considerably higher in the early 80's than they were in the early 70's.

Curriculum accomplishments in 1983 include development of the following:

A coordinated computer literacy scope and sequence for grades 3-12

A new curriculum with new personnel for

the Academically-Talented Program for grades 4-6

A listening-assessment program as part of the state's Basic Skills Improvement Policy

A new Report Card for the elementary grades by a parent-teacher-administrator committee

The continuance of the following federally funded projects:

Basic Learning Centers (Ch. I) for grades K-6;

Junior High Intensive Reading Project (Ch. I);

Basic Challenge (Title IV-C);

Teaching and Learning About Aging (Title IV-C).

The last two projects are in the process of seeking alternative funding in light of the federal government's elimination of Title IV-C.

The professional development program this year was initiated with a full professional day on October 27 for all staff members. The theme of the Conference was "Planning Our Future in Education: Meeting the Challenge of Excellence" and involved 31 different sessions many of which are being followed up with related workshops and courses. Administrators, Department Heads and Curriculum Specialists are taking a half-year course, "Observing and Analyzing Teaching," which will help them to help teachers analyze and improve their teaching. We expect the course to continue in future years as an offering for all teachers.

The overriding aim of our schools continues to be the same: to provide an excellent education for our students while constantly searching for ways to improve.

Report of the Coordinator of Pupil Personnel Services

William J. Petkewich

The Pupil Services Department of the School Districts includes Counseling and Career Education, English-as-a-Second Language Health Services, Psychological and Evaluation Services, Developmental and Remedial Reading, Speech and Language, and Special Education Services.

An increased awareness of computers as an instructional tool has been noted in the Special Education Programs. An expanded knowledge of the use of micro-computers and the availability of appropriate software is anticipated during 1984. The Speech and

Language Department is currently preparing for an accreditation site visit by a team from the American Speech and Hearing Association.

In November 1983 the School Committees received evaluation reports prepared for the Special Education and ESL programs. During 1984 the emphasis for development will be in response to the needs that were identified through these evaluation reports. These needs include a program of staff-development and training, more flexible programs which can adjust to student needs - with a special emphasis on occupational training at the

secondary level, and more efficient administrative procedures through the use of computers. The rapid increase in cost of programs and transportation for students educated outside the School Districts is a matter of continuing concern. There is an immediate need to develop programs which will provide services in a cost-efficient manner.

During the past five years the English-as-a-Second-Language Program (ESL) has served a total of one-hundred and fifty

students representing thirty-four countries and twenty-two different native languages. As of November 1983 the population served by the program consisted of twenty-nine students from fourteen different countries who speak eleven languages.

The major emphasis for continued development in 1984 will be on preparation of written program objectives at each level and the application of program "entry and exit criteria" which have been established.

Director of Personnel

William J. Petkewich

The Personnel Department, currently in its third year as a department of the School Districts, is staffed by a Director and two secretaries who all have personnel matters as part of their responsibilities. These responsibilities include projections regarding staffing needs and budget implications; the recruitment, employment, evaluation and termination of staff; maintenance of employee records and application of benefits available to staff.

The emphasis during 1983 has been on

continued consolidation of personnel activities into departmental functions including the development of a computerized personnel data-base. A total of twenty new professional staff members were employed during 1983 as replacements for staff who resigned, retired or had a leave of absence.

During 1984 the emphasis of the departmental activities will focus on continued development of personnel policies and related administrative procedure

Coordinator of Fine Arts Department

Henry Wegiel

There were many highlights in the 1982-83 school programs of the Fine Arts Department in both the Elementary and Regional Schools. Art students from all levels had posters, signs, ceramics, photographs, paintings and other art work displayed in a number of areas both in the schools and outside the school community. The ABRHS commercial art exhibit at the Fine Arts Weekend last May was very attractive and drew a large audience.

Drama activities, which are most popular at the Senior High School, were extended into the Elementary Schools this year as the newly formed ABRHS Children's Theatre Ensemble

presented a series of plays at the Douglas and Gates Schools. These were enthusiastically received by the young audiences.

Student musicians performed in a variety of activities that included vocal and instrumental concerts, recitals, plays and musicals. Many extra-curricular performances were made in conjunction with Acton civic groups such as the Lions Club, the Rotary Club, the Junior Women's Club, and the Women's Club. Over forty performances were given by school musicians in the Acton Schools and in the local community during the year.

Elementary Schools

CONANT SCHOOL

Joan M. Little

In October, the PTO sponsored a "hands-on" demonstration of the DMP math program at Conant. The overwhelming turnout of parents and students (who so ably demonstrated the "how-to's" of the program) made the evening extremely successful, educational, and informative. Informal parent coffees were

held in the morning and evening to provide parents with an opportunity to learn more about school programs and discuss educational issues.

Parent volunteers, in the office, the school library and the classroom continue to provide much needed assistance.

Student field trips to Sturbridge Village, the Museum of Science, the Discovery Museum, the Whaling Museum and other important areas

of interest helped students to develop a better understanding of their world. The entire student body attended the opera, "Alice in Wonderland" thanks to the generosity of the Conant PTO.

Parents and children enjoyed themselves at the Get Acquainted Picnic, Halloween Parade, Annual Ice Cream Social and Cake Walk, Art Show, Crafts Fair, Balloon Launch and Field Day, all occasions for just plain fun!

DOUGLAS SCHOOL
William V. Sparks

In September, a third section of grade one was added to accomodate an increase in enrollment. A Resource Room was also added.

The Parent-Teacher Council organized and conducted a "Great Pumpkin Sing" at Halloween, a Newcomer's Coffee, a Book Fair, a School Newspaper, a Faculty Recognition Banquet, a Holiday Basket Program, an Ice Cream Social, an all School Barbeque, a Bicycle Safety Program, a Snack Selling Program and an Author's Tea.

Activities conducted by the parents raised \$3,000. As a result a number of outstanding programs have been presented to the students: a story teller (Jay O'Callahan), the New England Theatre Guild, a folk singing group (Warner/Davis), an author (Marc Brown), a Puppet Theatre production, and a visit of Drumlin Farm animals.

A strong parent volunteer program provides assistance, helping in the school office, library and classrooms. TAP (Teachers' Aide Program) parents continue to be of outstanding benefit to faculty members, duplicating, collating, laminating, and mastermaking. Snacks baked by the parents are sold by a parent committee on Thursdays.

Lighting has been increased in the gymnasium and the cafetorium, ceiling tile has been installed, the parking lot was increased and a combination Resource and Speech/Language room was renovated. A Project Adventure Course has been installed in the gymnasium to complement the physical education program. This program was high-lighted in a recent issue of the school system newsletter, The Lamplighter.

GATES SCHOOL
James Palavras

Among the major activities of the year were: the sixth annual Ice Cream Social and Cake Walk sponsored by the Parent Teacher Advisory Committee, the eighth annual Balloon Launch with the Douglas School, publication of four issues of the Great Gates Times, a student newspaper, a one week environmental education program at Sargent Camp,

Peterborough, N.H. for the fifth grade, a flea market conducted by Parent Advisory, Book Week with activities highlighting the enjoyment of reading, as well as clubs, mini-marathon, holiday programs, etc.

Drug Awareness Week was held with the assistance of A.B.C.D. (Acton-Boxborough's Concerned About Drugs), a week-long series of activities featuring guest speakers, for grades 5 and 6.

We had an evening of math fun and games for the entire Gates community and a "Grade 6 Sendoff" as an end of year recognition ceremony for graduating grade 6 students.

MCCARTHY-TOWNE
Parker Damon

Among the highlights of how our school continues to change were:

Completion of the roof repair project with the least possible disruption to educational programs; the introduction of several new reading units; completion of several PTSO initiated projects to improve pedestrian and traffic safety around the school; implementation of the annual December school-wide Festival of Sharing; continuation of the Tufts-CASE-McCarthy-Towne Project wherein sixth graders assist special education students; promotion and support of the Extended Day Program for all students so that kindergartners as well as first through sixth graders could be included; successful implementation of an upper grade spring gym show; publishing of the Fourth Annual Student Writing Booklet.

We continued to encourage and support the use of our school facilities in such ways as:

Extended Day Program: K - 6; after-school Community Education classes; night-time activities; daytime Community Education Programs; summer camp.

The PTSO participated in the following activities:

Operating the Annual February Ice Cream Social; improving the grounds with plantings and other maintenance; assisting with the Annual June Field Day; overseeing the fall Book Fair; assisting with the Assembly Program; maintaining parent involvement.

Parent volunteers continued to help us in the school library, office, lunch-recess supervision program, classroom assistance, new family support; as field trip drivers and chaperones, curriculum resource people, clerical assistants, P.T.S.O. subcommittee members, home typists, school Bulletin editors, visitor's program, and ad hoc parent-staff committees.

Junior High School

Clifford A. Card

In the fall 765 students arrived at the Grey Junior High, to find major building renovations underway. The completion of the new roof, repairs to those areas that had sustained water damage were slated for repairs. The 500 wing was repaired and tiles installed completing a major phase of the renovation. Following this, the auditorium was completely refurbished with the 440 seat facility now having upholstered seats and new carpeting. Certainly citizens of the town, as well as the students, will benefit from this improved facility.

Also new to the Junior High this year has been the introduction of a school newspaper, R. J. GREY TODAY, that has involved over fifty students in the production of each issue thus giving them an opportunity to work on a publication complete with reporters, writers, artists, editors and sales personnel. This effort, along with the publication of the school yearbook, THE LOOKING GLASS, gives a large number of students a chance to use many of the talents that they have learned in the classroom.

In the fall, another activity was added with cross country being offered for the first time at the Junior High level. This makes a total of eight interscholastic sports now offered along with an extensive intramural

program that is designed to meet the broad interests of the student body. For instance, over 150 seventh and eighth graders are involved in the intramural basketball program this winter.

In addition to the sports program, the Fine Arts Department has had some outstanding events involving large numbers of students. Along with the evening performances by the eighty member chorus, the hundred member band and the string orchestra of twenty-three members, a musical variety show was produced that demonstrated considerable talent, school spirit and hard work on the part of many staff members and over one hundred students. Related activities are planned for the current school year.

A major development in a curriculum area was the introduction of a computer literacy course for seventh and eighth graders. For the first time, Junior High students could elect this introductory course of eighteen sessions designed to familiarize them with the micro-computers and to introduce them to the potential and impact of the computer in our modern society. A new computer lab was built with 24 micro-computers installed to accommodate these new classes and the classes of those subjects utilizing the computer as a part of their curriculum.

Senior High School

Lawrence E. McNulty

The A.B.R.H.S. school population, which remained relatively stable for several years, increased significantly this past year (from 1449 on 1/3/83 to 1500 on 1/3/84).

The high school facility underwent some major roofing renovation this past year.

Academically, A.B.R.H.S. continues to warrant the respect and admiration of college admission officers. A total of 87% of the 1983 graduating class pursued further education in September, 1983, in over thirty different states around the country. Of the 338 graduating seniors, 81 qualified for the National Honor Society, and 24 won commendation by the National Merit Scholarship Corporation (NMSC)---one student was both a semi-finalist and a finalist. (In 1979, A.B.R.H.S. was the only high school in the nation with five NMSC winners.)

In terms of curriculum, A.B.R.H.S. continues to be a comprehensive secondary school. The curriculum consisted of more than 200 different course offerings during the 1983-1984 school year. Constant evaluation and appraisal take place in order to insure relevant course offerings and the proper

utilization of staff, buildings, equipment, and instructional materials. We feel that our current curriculum is comprehensive, relevant, challenging, and one that insures academic standards of the highest caliber. Our most recent changes have occurred in the technological fields: our Digital PDP 11/34 computer has been updated to a PDP 11/44 with 15 terminals, and 5 DEC Rainbows were added to the mathematics department. The Business Department has acquired 6 Apple IIE microcomputers, in addition to 12 DECIMATE I Word Processors, 2 Wang Word Processors, and 1 TRS 80 Microcomputer.

The extracurricular program at the high school has expanded over the years and now consists of interscholastic athletics (38 teams), intramurals, student government activities, fine arts activities, and a variety of special interest clubs. In 1983, approximately 1300 students participated in one or more extracurricular activities. Highlighting the 1982-1983 extracurricular activities was the athletic program, which resulted in nine (9) league championships and one hundred and ten (110) student athletes

being named "All-League," "All-Scholastic" or "All-State." The Acton-Boxborough Regional High School was also notified in October, 1983 by the Boston Globe that they again ranked among the top ten schools competing for the Globe's highly coveted "Dalton Trophy" which is awarded to the most successful high school in Massachusetts (A.B.R.H.S. did have the best won/loss record in Massachusetts).

Other individual and team honors were gained by the A.B.R.H.S. Mathematics Team. Still further highlights were provided by the Fine Arts Program which included a Fine Arts Weekend, twelve drama productions, an art

exhibit and an art show, thirty concerts, a Broadway Musical, seventeen students selected for the Northeast District Festival Band, Chorus, Concert Choir, and Orchestra (seven A.B.R.H.S. students were awarded all-state honors), three students awarded All-Eastern United States Honors, and the A.B.R.H.S. state play entry reached semi-finalist status in state play competition, with four students receiving all-star cast recognition in regional competition. A new Proscenium Circus Children's Theatre Group played in all elementary schools.

Acton-Boxborough Community Education Program

William L. Ryan

The Acton-Boxborough Community Education Program serves as a link between the residents of Acton and Boxborough and the Public Schools, and all residents are urged to partake in the wide variety of educational programs and activities that are offered to the community. Many programs and activities are determined by your neighbors serving on Community Education Advisory Committee.

Residents are welcome to attend the Advisory Committee meetings which are held on the first Wednesday of each month from 7:30 to 9:30 pm at the Acton-Boxborough Regional High School Faculty room. New residents are encouraged to visit the Community Education office located in the central office of the Junior High School to learn of the different educational, recreational, cultural and community opportunities that are available in Acton-Boxborough. These activities are also described in the Community Education newspaper "INTERACTION" which is mailed four times yearly to all Acton-Boxborough residents.

During the past eight years, the Acton-Boxborough Community Education Advisory Committee has played an important role in the development of the following twelve programming areas:

- 1) THE COMMUNITY EDUCATION EVENING PROGRAM (Initiated in January, 1976)
Over three hundred and sixty (360) evening courses for children and adults offered during the fall, winter, spring and summer terms.
- 2) THE COMMUNITY EDUCATION DAY PROGRAM (Initiated in January 1976)
Over one hundred and fifty (150) day courses offered throughout the year. A new addition in the summer of 1983 was the SUMMER COMPUTER CAMP for children entering grades 5, 6, 7.
- 3) THE COLLEGE PROGRAM (Initiated in January, 1976)
Approximately one hundred and forty under-graduate and graduate level

college courses offered during the fall, spring and summer terms from Boston University, Middlesex Community College and Worcester Polytech Institute.

- 4) THE COMMUNITY EDUCATION PRE-SCHOOL & CHILD DEVELOPMENT PROGRAM
(Initiated September, 1976)
Over sixty (60) pre-school children enrolled during the academic year in two separate pre-school programs. Approximately twenty high school students also participate as teacher aides in the program for the full academic year.
- 5) THE COMMUNITY EDUCATION EXTENDED DAY PROGRAM (initiated in Septebmer, 1978)
The Extended Day Program offers the K-6 children of working parents and single parents the opportunity to participate in a variety of before and after-school activities including arts and crafts, games and recreation and cooking.
- 6) THE COMMUNITY EDUCATION SUMMER DAY CAMP (Initiated in July 1977)
An opportunity for up to three hundred (300) K-6 children to participate in a six-week summer day camp at the McCarthy-Towne Elementary School.
- 7) THE ACTON COMMUNITY GARDENS PROGRAM (Initiated in May 1976)
One hundred garden plots are available to local residents at two garden sites located in North and South Acton.
- 8) A-B JAMBOREE (Initiated in August 1979)
A-B JAMBOREE is a three day festival of arts and entertainment presented in the buildings and on the grounds of the Regional Schools during the last week end in July. During A-B Jamboree '83 over four hundred (400) residents volunteered their time and talents under the leadership of co-directors Toby Greim and Ralph Herbst to make the festival a success.

9) THE CONNECTION (Initiated in September 1983)

The Connection is an after school program for sixth, seventh and eighth graders and is housed in the Raymond J. Grey Junior High School and McCarthy-Towne School.

10) THE COMMUNITY EDUCATION PERFORMING ARTS PROGRAM (Initiated in October 1980)

An opportunity for Acton-Boxborough residents to attend professional performing arts events here in Acton.

11) SCHEDULING OF SCHOOL FACILITIES (Transferred to Community Education Office in May 1979)

The scheduling of all school facilities for after-school use is handled by the Community Education office. School or community groups interested in using the school facilities should call the office at 264-4700 x 5014.

12) LOCAL COMMUNITY SERVICE PROJECTS

A. Social Club for Handicapped Young Adults (Initiated January 1976) - meets Friday evenings at the High School throughout the school year.

B. Conference of Local Community Agencies (Initiated in February 1976) - meets twice a year in an attempt to facilitate better communication and cooperation among local organizations and agencies.

C. Slide-Tape Show THIS IS ACTON (Initiated in January 1978)
A thirty-minute audio-visual presentation covering Acton's past and present. Available for use by any Acton-Boxborough groups, agencies or organizations. Conversion to Cable TV is in progress.

D. TO CARE-AMERICA'S VOLUNTARY SPIRIT - A 25 min. 16mm film on

loan to community organizations, fund raising groups, schools, clubs, churches, etc. serving the Acton-Boxborough area for viewing for a modest projectionist's fee. It was commissioned by the organization "Independent Sector" and funded for Acton by the Acton-Boxborough Community Chest, Inc. For information call 264-4700 x 5013.

Community Education programs have made an important contribution to the lives of many of the residents of the Acton-Boxborough community. But community education is a two way street - an INTERACTION. It does not just involve people taking courses or participating in programs for their own benefit. It also offers people the opportunity to serve their community. The hope is that many people will see fit to take advantage of the chances to help improve the community and the life of those within.

For the seventh year in a row, the Community Education Program will not be requesting an appropriation for the 1984-85 year.

ACTON-BOXBOROUGH COMMUNITY EDUCATION
ADVISORY COMMITTEE
1983-84

Mrs. Rebecca Jacoby, Chairperson
Mr. Dennis Kuipers, Vice-Chairman
Mrs. Lenore Farrell, Secretary
Mrs. Jacqueline Watkins, School Committee Representative

Mrs. Marsha Dishman
Mrs. Selma Garber
Mrs. Marsha Gratz
Mrs. Carolyn Griffin
Miss Maura Harrigan
Mr. John Hurd
Ms. Betty Jack

Ms. Ruth Janssen
Miss Maria Kulsick
Mrs. Carol Lake
Mr. Reed Lewis
Mrs. Mimi Moran
Mrs. Jane Poole
Mr. Earl Steeves

Minuteman Regional Vocational Technical School District

During 1983 Minuteman Tech provided job training, academic classes, career exploration and recreational activities to more than 5,000 adults and young people in its evening, after school and summer programs. In addition, there were 1201 high school and post-graduates enrolled in the regular day program. Thousands of residents of the district and the surrounding communities also took advantage of the school's many student-operated services for the public which include a bake shop, restaurant, retail department store, beauty salon, flower shop, automotive service station, auto body repair shop, landscaping/forestry service, catering service and printing shop.

Developing creative partnerships with industry continued to be a top priority at Minuteman Tech during 1983. The goal of these partnerships is to improve the educational programs offered at the school and ensure high placement rates in industry.

With the aid and support of 27 local businesses Minuteman Tech completed work on a student-constructed super-insulated house which was opened to the public during the summer of 1983. The Minuteman Tech Energy House is serving as a teaching and demonstration center for some of the latest technology in the area of energy conservation. Tours and classes are being held there for adults and for students

from Minuteman Tech and other high schools. Careful monitoring of the efficiency of the various energy saving components in the design, construction and furnishing of the house is taking place. This information will be shared with the local businesses which are participating in the project.

Now under consideration as possible future cooperative projects with industry are the opening of a full-service commercial banks and a national computer sales/repair electronics retail store open to the public in the Minuteman Tech shopping mall. Also under consideration is the construction of a hotel/conference center on the Minuteman Tech campus. Representatives from the Boards of Selectmen and Planning Boards of Concord, Lincoln and Lexington have been asked to serve on the committee which is investigating the feasibility of the hotel project. Every effort is being made to assure that town officials are kept informed on the progress of the project. Input from these officials is being actively sought and is considered a vital part of the planning process.

During 1983 Minuteman Tech became the first high school in Massachusetts to establish an instructional program in Computer Aided Drafting (CAD) for its students. Beginning in January, 1984, CAD instruction will also be available for adults in the evening. Support from a number of local industries helped Minuteman Tech receive a grant from the state Department of Education to purchase additional CAD equipment and establish the adult training program.

Aided by endorsements from industry Minuteman Tech also received grants for adult training programs in Mold Making and Machine Shop Computer Numerical Control. These programs are scheduled to start in January 1984.

This year also marked the opening of Minuteman Tech's Day Care Center which now operates year round providing care for children ages 15 months to 4.9 years old. Located in the Child Development Center at the school, it

is staffed by day care professionals and Minuteman Tech students who are being trained for jobs in the child care field.

Cutting down the school's energy costs continues to be of prime importance to the Minuteman Tech staff. During the past several years with the help of \$197,000 in grants from the state Energy Office the school has carried out energy conservation projects within the building which have cut energy costs by one third. These grants have also made possible the installation of 48 solar panels and 3 geothermal wells.

Minuteman Tech Assistant Superintendent Renzo Ricciuti has designed an automated system which enables the solar and geothermal units to operate together providing all of the school's hot water at a saving of 30 to 35% of what it would cost to heat the hot water with oil. The U.S. Office of Energy has become so interested in this project that it has given Minuteman Tech another grant of \$128,700 for further expansion of the geothermal system for heating and cooling of the building. The ultimate goal is to eliminate the direct use of fuel oil entirely.

Yearly placement figures show that approximately 60% of Minuteman graduates enter the work for which they trained or work related to it; 20% of the graduates go on to 2 or 4 year colleges; 5% enter the military service and 15% enter occupations not related to their studies at Minuteman.

Graduates of Minuteman Tech are being accepted at a growing number of top colleges and universities, including Cornell, Dartmouth, M.I.T., Georgia Tech, Texas A & M and Southern Methodist.

In June, 1983, almost half of the Class of 1978 (Minuteman Tech's first graduating class) attended a five-year reunion dinner. This marked the first reunion of a Minuteman Tech graduating class and the beginning of the Minuteman Tech Alumni Association.

John W. Putnam

STATE AID RECEIVED AND ANTICIPATED BETWEEN JULY 1 of 1982 and JUNE of 1983

<u>CATEGORY</u>	
Transportation	\$ 351,453
Chapter 70 (includes Special Ed.)	1,641,553
Construction Grant Chapter 645	1,175,522
Regional Aid Chapter 71, 16d	263,221
	<u>\$3,431,749</u>

NOTE: STATE aid and District revenue are used to reduce assessed apportionments of costs to member towns.

Assessed Apportionments for operating and capital costs for 7/1/83 to 6/30/84 based on the number of students from each member town attending Minuteman on 10/1/82 as a percentage of the total number of students, per section V (c) of agreement. Apportionments for special operating costs based on section IV (f) of agreement.

TOWN	PER CENT	OPERATING +	CAPITAL +	SPECIAL OPERATING =	APPORTIONMENT
ACTON	7.16	\$ 245,350	\$- 4,900	\$ 2,612	\$ 243,062
ARLINGTON	31.90	1,092,686	-21,821	6,111	1,076,976
BELMONT	7.16	245,350	- 4,900	2,308	242,758
BOLTON	2.10	71,964	+ 8,800 *	903	81,667
BOXBOROUGH	1.72	58,880	- 1,176	-----	57,704
CARLISLE	0.86	29,457	- 588	653	29,522
CONCORD	5.35	183,216	- 3,660	903	180,459
DOVER	0.57	19,627	+ 2,400 *	351	22,378
LANCASTER	5.06	173,386	+21,200 *	1,924	196,510
LEXINGTON	10.98	376,228	- 7,513	5,191	373,906
LINCOLN	1.24	42,542	- 849	753	42,446
NEEDHAM	6.30	215,927	+26,400 *	719	243,046
STOW	6.60	225,723	- 4,508	1,706	222,921
SUDBURY	7.55	258,434	- 5,161	1,655	254,928
WAYLAND	4.11	140,675	- 2,809	703	138,569
WESTON	1.34	45,796	- 915	738	45,619
TOTALS	100.00	\$ 3,425,241	none	\$ 27,230	\$3,452,471

*Based on a \$400 per pupil surcharge (MINIMUM 5 PUPILS) for 10 years to compensate 12 original member towns for debt service.

ENROLLMENT

Enrollment October 1, 1981							Enrollment October 1, 1982							Enrollment October 1, 1983						
Town	85	84	83	82	PG	Total	Town	86	85	84	83	PG	Total	Town	87	86	85	84	PG	Total
Acton	16	19	24	21	4	84	Acton	16	17	15	21	6	75	Acton	15	16	18	9	1	59
Arlington	91	78	83	50	10	312	Arlington	81	91	67	70	25	334	Arlington	72	71	92	59	29	323
Belmont	20	16	11	20	7	74	Belmont	26	18	16	10	5	75	Belmont	23	26	14	14	6	83
Bolton	8	7	4	2	2	23	Bolton	3	8	7	4	0	22	Bolton	10	3	6	7	2	28
Boxborough	5	4	4	13	0	26	Boxborough	5	5	4	4	0	18	Boxborough	2	4	5	3	2	16
Carlisle	2	5	2	1	0	10	Carlisle	0	3	4	2	0	9	Carlisle	3	3	3	3	0	12
Concord	20	11	10	15	3	59	Concord	15	18	7	10	6	56	Concord	7	9	15	8	6	45
Dover	2	0	0	0	1	3	Dover	1	2	0	0	3	6	Dover	0	1	1	1	0	3
Lancaster	16	17	11	4	5	53	Lancaster	10	14	17	9	3	53	Lancaster	25	8	14	12	5	64
Lexington	12	31	29	27	7	106	Lexington	27	11	32	30	15	115	Lexington	17	24	9	30	13	93
Lincoln	2	2	3	5	0	12	Lincoln	7	2	2	2	0	13	Lincoln	6	6	2	2	0	16
Needham	12	24	14	8	6	64	Needham	15	11	22	14	4	66	Needham	16	15	15	16	3	65
Stow	17	15	16	16	2	66	Stow	22	15	14	15	3	69	Stow	18	17	16	13	4	68
Sudbury	20	22	17	30	3	92	Sudbury	17	20	22	16	4	79	Sudbury	31	16	14	20	3	84
Wayland	4	8	14	7	4	37	Wayland	11	5	6	16	5	43	Wayland	4	8	4	4	3	23
Weston	0	3	2	0	0	5	Weston	5	1	5	2	1	14	Weston	0	5	1	5	2	13
Tuition	31	49	55	32	16	183	Tuition	43	61	43	48	10	205	Tuition	37	68	53	32	16	206
TOTAL	278	311	299	251	70	1209	TOTAL	304	302	283	273	90	1252	TOTAL	286	300	282	238	95	1201

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
EXPENDITURES July 1, 1982 - June 30, 1983

		<u>SALARIES</u>	<u>CONTRACTED SERVICES</u>	<u>SUPPLIES</u>	<u>OTHER</u>	<u>TOTAL</u>
1100	School Committee	\$ 28,466	\$ 71,756	\$ 50	\$ 1,214	\$ 101,486
1200	Administration	161,447	3,164	3,809	6,720	175,140
2100	Supervision	96,655	3,774	5,425	2,611	108,465
2200	Principal's Office	180,627	22,365	27,382	12,080	242,454
2300	Teaching					
	Building Trades	246,245	1,394	50,012	-0-	297,651
	Commercial Services	202,929	3,463	11,454	1,455	219,301
	Electronics	146,784	4,393	25,429	118	176,724
	Graphics	198,501	6,487	67,114	392	272,494
	Metal Fabrication	172,382	7,678	44,512	739	225,311
	Power Mechanics	188,513	2,047	65,809	355	256,724
	Technology	94,160	2,972	10,617	2,238	109,987
	Distributive Education	32,240	1,960	3,435	231	37,866
	Horticulture	79,540	3,322	46,218	1,190	130,270
	Allied Health	40,247	6,091	6,586	-0-	52,924
	Child Care	42,728	663	2,516	87	45,994
	Communications/Human Relations	280,975	1,575	6,010	500	289,060
	Mathematics	183,623	767	3,740	99	188,229
	Science	136,374	900	13,006	-0-	150,280
	Physical Education	113,113	3,726	6,844	1,292	124,975
	Foreign Language	12,753	-0-	74	-0-	12,827
	Art/Music	27,207	-0-	7,092	5	34,304
	Driver Education	27,595	593	409	-0-	28,597
	Special Education	228,125	-0-	10,114	941	239,180
	Pupil Support (SPED)	18,902	-0-	-0-	-0-	18,902
	ROTC	25,658	1,178	457	2,607	29,900
	Business Instruction	53,640	-0-	1,134	-0-	54,774
	Undistributed Vocational Coordinator	-0-	-0-	970	-0-	970
	Occupational Competency	-0-	-0-	-0-	-0-	-0-
	Faculty - Aides	2,153	-0-	-0-	-0-	2,153
	Substitutes	-0-	22,714	-0-	-0-	22,714
	Micellaneous - Contracted Services	-0-	17,809	-0-	-0-	17,809
	Total Teaching	\$2,554,387	\$89,732	\$383,552	\$12,249	\$3,039,920
2400	Text Books	-0-	-0-	19,938	-0-	19,938
2500	Library	91,869	40	22,308	35	114,252
2600	Audiovisual	-0-	-0-	13,624	821	14,445
2700	Guidance	254,301	778	5,275	1,960	262,314
2800	Psychologist	27,970	2,414	-0-	217	30,601
3200	Health Services	43,895	4,290	2,751	113	51,049
3300	Transportation	7,386	451,315	-0-	3,870	462,571
3400	Food Services	28,808	-0-	-0-	-0-	28,808
3510	Athletics	43,028	29,357	23,002	4,650	100,037
4000	Operations/Custodial	201,962	18,827	15,806	434	237,029
4120	Heating	-0-	124,270	-0-	-0-	124,270
4130	Utilities	-0-	262,635	-0-	-0-	262,635
4220	Maintenance of Building	39,201	58,127	13,224	-0-	110,552
4230	Maintenance of Equipment	-0-	113,729	-0-	2,412	116,141
5100	Employee Retirement	-0-	-0-	-0-	148,737	148,737
5200	Insurance	-0-	-0-	-0-	297,505	297,505
5300	Rental	-0-	52,305	-0-	-0-	52,305
7000	Fixed Assets: Land, Bldg., Equipment	-0-	-0-	-0-	401,068	401,068
8000	Debt Retirement	-0-	-0-	-0-	1,359,700	1,359,700
	Afternoon Program	68,628	2,082	12,414	4,267	87,391
	Regular - Evening	-0-	-0-	-0-	-0-	-0-
	ROP	26,867	27,681	3,746	1,429	59,723
	Vacation - Summer	-0-	-0-	-0-	-0-	-0-
	Adult Education	-0-	-0-	-0-	-0-	-0-
	TOTALS	<u>\$3,855,497</u>	<u>\$1,338,641</u>	<u>\$552,306</u>	<u>\$2,262,092</u>	<u>\$8,008,536</u>

1982-1983 Accounts Payable/Encumbrance

1200	Administration	\$ 1,907	2700	Guidance	\$ 1,492	4130	Utility Services	\$ 37,712
2100	Supervision	5,218	3200	Health Services	4,584	4270	Maintenance of Bldg.	2,345
2200	Principal's Office	3,856	3300	Transportation	35,149	4230	Maintenance of Equip.	5,250
2300	Teaching	263,924	3400	Food Service	584	5300	Rental	350
2400	Text Books	232	3510	Athletic Service	4,041	7000	Assets	4,602
2500	Library	2,627	4000	Operations & Main.	12,483			
2600	Audio	584						

TOTALS \$387,000

Financial Reports

Board of Assessors

During the year the Board held regular meetings on the first Wednesday of each month at 5:30 p.m.

The position that was vacant due to the death of Paul Cassidy has been filled by Lela Sorenson.

Recent legislation has changed the time frame for State required revaluation from two years to every three years. Therefore, Acton will be required to raise assessments to full and fair cash value as of January 1, 1985 for the Fiscal Year 1986.

Fiscal Year 1984 Valuation Summary

Residential	482,955,450
Open Space	3,099,000
Commercial	80,173,300
Industrial	36,329,950
Personal Property	14,066,630
Total	\$616,624,330

James J. Kotanchik, Chairman
Edward O'Donoghue, Clerk
Raymond P. Bintliff, Member
David W. Bolton, Assistant Assessor

Financial Administrator Treasurer/Collector's Office

In fiscal 1983, the Treasurer/Collector's Office had to deal with a number of changes in personnel, estimated tax bills, and the economy. All of these changes resulted in an interesting and challenging year.

Because 1983 was a revaluation year, the Town issued estimated tax bills in October 1982 to meet cash requirements and avoid extensive borrowing. For most taxpayers, the fall tax bill was for a different amount than the spring bill. This created problems for some taxpayers as well as for the Collector's Office. However, the problems were overcome with a minimum of difficulty. Because of the revaluation, spring tax bills were mailed two weeks late causing some confusion regarding the due date.

Interest income dropped during 1983 due to a significant drop in interest rates. Interest earned at the M.M.D.T., a municipal management fund, fell from 13.91% on July 1, 1982 to 8.44 on June 30, 1983. Certificates of deposit and other investments also fell during the year. Because the rates fluctuate, the Town monitors rates and bases investment decisions on the relative interest rates plus other factors such as cash-flow needs.

To increase collection of back taxes, the Town filed several foreclosure petitions in the land court last June. The Town last year

voted to increase the legal budget for the Treasurer/Collector's office so that additional petitions could be filed this year. In this way we hope to significantly reduce the amount of back taxes owed the Town.

Tax collections for fiscal 1983:

Real Estate	1983	\$11,589,205.17
	1982	454,020.30
	1981	33,809.58
	Prior	6,455.71
Personal Property	1983	285,668.11
	1982	8,476.31
	1981	9.54
Motor Vehicle Excise	1983	367,415.10
	1982	183,648.33
	1981	3,971.85
	Prior	2,747.19
Misc. Taxes		707.66
Tax Title		198,918.24

Daniel B. Brosnan, Jr.
Financial Administrator
Treasurer/Collector

Town Accountant

This report covers the financial transactions of the Town for the year Ended June 30, 1983. Included is a detailed statement of the expenditures of each department and tabulated record showing appropriations and balances, also

balance sheet as of June 30, 1983. We have verified the accounts of the Treasurers and have checked the various trust accounts in the custody of the Treasurer.

W. Roy Wetherby,
Town Accountant

STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS

JULY 1, 1982 TO JUNE 30, 1983

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
General Government:			
Moderator	\$	\$	\$
1. Salary	160.00	140.00	20.00
2. Expenses	20.00	0.00	20.00
Finance Committee			
3. Expenses	200.00	134.00	66.00
Selectmen:			
4. Salaries	54,914.00	53,302.07	1,611.93
5. Expenses	81,560.00	81,560.00	0.00
6. Capital Outlay	8,500.00	8,500.00	0.00
7. Legal Services	95,100.00	95,100.00	0.00
8. Legal Services Expenses	10,000.00	8,568.80	1,431.20
9. Appraisals & Surveys	1,000.00	0.00	1,000.00
10. Out of State Travel	1,000.00	1,000.00	0.00
Town Office Clerical Staff:			
11. Expenses	222,038.00	221,209.17	828.83
Engineering Department:			
12. Salaries	104,996.00	104,846.13	149.87
13. Expenses	4,150.00	4,140.90	9.10
Town Accountant:			
15. Salary	45,980.00	45,977.72	2.28
16. Expenses	14,467.00	10,877.00	
Encumbered		3,590.00	0.00
Town Treasurer & Collector:			
17. Salary	26,843.00	26,326.71	516.29
18. Expenses	13,700.00	11,625.09	2,074.91
Town Assessors:			
19. Salaries	25,544.00	25,543.92	.08
20. Expenses	32,532.00	29,935.33	2,596.67
Town Clerk:			
21. Salary	14,958.00	14,952.48	5.52
22. Expenses	945.00	880.99	64.01
Election & Registrations:			
23. Salaries	9,572.00	9,103.40	468.60
24. Expenses	8,420.00	6,748.24	1,671.76
Encumbered			
Planning Board:			
25. Salaries	23,945.00	23,943.92	1.08
26. Expenses	5,550.00	4,834.01	715.99
Board of Appeals:			
28. Expenses	1,100.00	721.30	378.70

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Conservation:			
29. Salaries	11,144.00	11,144.00	0.00
30. Expenses	3,210.00	1,339.89	1,870.11
Archives Committee:			
31. Expenses	55.00	55.00	0.00
Public Ceremonies & Celeb:			
32. Expenses	2,385.00	2,339.74	45.26
Building & Grounds:			
33. Salaries	92,502.00	88,933.94	3,568.06
34. Utilities	73,200.00	62,147.95	11,052.05
35. Expenses	69,048.00	68,750.31	
Encumbered		213.51	84.18
Town Report Committee:			
37. Expenses	6,074.75	6,074.75	0.00
Youth Commission:			
38. Code	12,000.00	12,000.00	0.00
39. Expenses	3,650.00	3,317.28	332.72
Historical Commission:			
40. Expenses	200.00	194.51	5.49
Council on Aging:			
41A. Salaries	14,566.00	14,555.84	10.16
41B. Expenses	8,694.00	8,558.94	135.06
Total General Government	1,103,922.75	1,069,383.33	30,735.91
Total General Government Encumbered		3,803.51	
Protection of Persons & Property:			
Police Department:			
42. Salaries	286,424.00	276,019.85	10,404.15
42A. Police Federal Revenue	300,000.00	300,000.00	0.00
43. Other Salaries	172,907.00	165,018.61	7,888.39
44. Expenses	30,525.00	30,460.48	64.52
45. Capital Outlay	1,000.00	1,000.00	0.00
Fire Department:			
46. Salaries	743,974.00	720,604.74	23,369.26
47. Other Salaries	184,111.00	173,734.52	10,376.48
48. Expenses	37,590.00	37,564.44	25.56
49. Capital Outlay	8,392.00	8,261.10	130.90
Building Commission:			
59. Salaries	51,797.00	51,795.12	1.88
60. Expenses	15,400.00	14,347.98	1,052.02
Dog Officer:			
61. Wages	1,200.00	1,200.00	0.00
62. Expenses	700.00	700.00	0.00
Civil Defense:			
64. Expenses	4,000.00	4,000.00	0.00
Town Utilities:			
65. Hydrant Rental	47,630.00	47,500.00	130.00
66. Street Lights	77,000.00	73,213.74	3,786.26
Total Protection of Persons and Property	1,962,650.00	1,905,420.58	57,229.42

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Highways:			
Highway Department:			
67. Salaries & Wages	278,408.00	277,692.15	715.85
68. Overtime and Snow	33,797.00	33,464.89	332.11
69. Expenses	81,545.00	81,401.27	143.73
70. Drainage	16,005.00	15,753.62	251.38
71. Snow and Ice Removal	100,000.00	99,885.85	114.15
72. Machinery Expenses	72,180.00	71,820.82	359.18
73. Gasoline & Diesel Fuel	109,000.00	106,922.31	2,077.69
74. Secondary Road Maintenance	72,777.00	72,400.51	376.49
75. Primary Road Maintenance			
76. Capital Outlay	<u>7,000.00</u>	<u>6,996.69</u>	<u>3.31</u>
Total Highways	770,712.00	766,338.11	4,373.89
Health and Sanitations:			
Board of Health:			
77. Salaries	47,765.00	46,476.24	1,288.76
78. Expenses	<u>23,955.00</u>	<u>23,805.27</u>	<u>149.73</u>
Total Health & Sanitation	71,720.00	70,281.51	1,438.49
Cemeteries:			
Cemetery Department:			
83. Salaries	51,767.00	51,741.18	25.82
84. Expenses	12,095.00	9,221.56	973.44
Encumbered		1,900.00	
85. Capital Outlay	<u>500.00</u>	<u>484.92</u>	<u>15.08</u>
Total Cemeteries	64,362.00	61,447.66	1,014.34
Encumbered		1,900.00	
Recreation:			
Recreation Department:			
86. Salaries	76,554.00	59,583.05	16,970.95
87. Expenses	4,848.00	4,575.53	272.47
88. Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Recreation	81,402.00	64,158.58	17,243.42
Veterans Aid:			
Veteran Services:			
89. Salary	1,500.00	1,500.00	0.00
90. Expenses	150.00	150.00	0.00
91. Aid	<u>22,000.00</u>	<u>6,349.50</u>	<u>15,650.50</u>
Total Veterans Aid	23,650.00	7,999.50	15,650.50
Pensions:			
92. Pension	<u>320,000.00</u>	<u>307,167.33</u>	<u>12,832.67</u>
Insurance:			
93. Group Health	176,865.00	171,135.00	5,730.00
94. Other Insurance	117,150.00	108,112.42	9,037.58
95. Insurance Advisor	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Insurance	294,015.00	279,247.42	14,767.58
Maturing Debt and Interest			
Town Government:			
Conservation:			
100. Maturing Debt	46,000.00	0.00	46,000.00
101. Interest	13,750.00	0.00	13,750.00
Sanitary Landfill:			
102. Maturing Debt	5,000.00	5,000.00	0.00
103. Interest	945.00	945.00	0.00

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
106. Interest in Anticipation of Revenue	<u>30,000.00</u>	<u>15,698.62</u>	<u>14,301.38</u>
Total Maturing Debt & Interest	95,695.00	21,643.62	74,051.38
Libraries:			
Memorial Library:			
107. Salaries	160,069.00	160,067.66	1.34
108. Expenses	30,000.00	28,257.33	1,742.67
109. Books	36,105.00	36,101.48	3.52
110. Capital Outlay	800.00	800.00	0.00
West Acton Library:			
111. Salaries	10,700.00	10,661.43	38.57
112. Expenses	<u>4,180.00</u>	<u>4,180.00</u>	<u>0.00</u>
Total Libraries	<u>241,854.00</u>	<u>240,067.90</u>	<u>1,786.10</u>
	5,029,982.75	4,798,859.05	231,123.70
Local Schools:			
115A. Operating Expenses	4,743,735.00	4,655,521.01	
Encumbered		87,313.20	900.79
115B. Out of State Travel	1,740.00	1,534.95	205.05
116. Blanchard Auditorium Expenses	<u>57,460.00</u>	<u>56,026.23</u>	<u>1,433.77</u>
Total Local Schools	4,802,935.00	4,713,082.19	
Total Local Schools Encumbered		87,313.20	2,539.61
Maturing Debt and Interest Local Schools:			
McCarthy Town School:			
117. Maturing Debt	70,000.00	70,000.00	0.00
118. Interest	13,230.00	13,230.00	0.00
Douglas School:			
121. Maturing Debt	35,000.00	35,000.00	0.00
122. Interest	4,288.00	4,288.00	0.00
Gates School:			
123. Maturing Debt	55,000.00	55,000.00	0.00
124. Interest	12,402.00	12,402.00	0.00
Conant School:			
125. Maturing Debt	80,000.00	80,000.00	0.00
126. Interest	<u>38,760.00</u>	<u>38,760.00</u>	<u>0.00</u>
Total Maturing Debt and Interest	308,680.00	308,680.00	0.00
Regional Schools:			
129A. Operating Budget	4,473,479.00	4,473,479.00	0.00
129B. Out of State Travel	1,140.00	1,140.00	0.00
130. Maturing Debt and Interest	<u>37,975.00</u>	<u>37,975.00</u>	<u>0.00</u>
Total Regional School	4,512,594.00	4,512,594.00	0.00
Minuteman Vocational School:			
132. Operating Budget	242,553.00	242,253.00	300.00
133. Maturing Debt and Interest	12,017.00	12,017.00	0.00
Other Vocational Schools:			
134. Tuition and Transportation	<u>3,700.00</u>	<u>0.00</u>	<u>3,700.00</u>
Total Vocational Schools	<u>258,270.00</u>	<u>254,270.00</u>	<u>4,000.00</u>
Total Appropriation Disbursed	14,912,461.75	14,581,781.73	237,663.01
Total Appropriation Encumbered		93,016.71	

OTHER DISBURSEMENTS:	DISBURSED	AMOUNT
Petty Cash Transfer	250.00	
Revenue Sharing Transfers	281,944.09	
Certificate of Deposit	<u>104,395.91</u>	386,590.00
Refunds:		
1979 Real Estate Tax	7,033.95	
1980 Real Estate Tax	2,653.96	
1981 Real Estate Tax	491.31	
1982 Real Estate Tax	21,610.67	
1983 Real Estate Tax	<u>20,766.58</u>	
1980 Motor Vehicle Excise Tax	115.15	
1981 Motor Vehicle Excise Tax	534.46	
1982 Motor Vehicle Excise Tax	4,038.61	
1983 Motor Vehicle Excise Tax	<u>458.49</u>	57,703.18
Insurance Recovery		2,856.25
Interest and Other Refunds		1,922.58
Court Judgement		4,500.00
Trust Fund Transfers:		
T-37 Jenks Fund	819.00	
T- 3 George Ames	26.25	
T- 4 Arlette Appleyard	114.88	
T- 6 Perpetual Care	31,114.99	
T- 7 A. B. Conant Family	36.25	
T-10 Dr. Davis	68.00	
T-11 M. Desmond	71.63	
T-12 Robbins & Family	54.00	
T-13 E. Robbins	101.00	
T-16 Elizabeth White Charity	1,398.00	
T-17 Georgia Whitney Memorial	9,274.39	
T-19 Georgia Whitney Cemetery	155.75	
T-20 Frank Hayward	76.00	
T-21 Hoitt & Scott	61.00	
T-22 Mrs. Harry O'Neil	20.25	
T-23 Frank Knowlton	93.00	
T-24 Luke Blanchard	142.50	
T-26 Henry Raymond	114.78	
T-27 Hosmer Fund	6,966.50	
T-29 J Roland Wetherbee	263.75	
T-31 Sarah Watson	150.00	
T-33 Carrie Wells	142.50	
T-34 Jenks Family	10,330.75	
T-35 Mary & Charles Smith	91.00	
T-36 Ernest Jones	57.50	
T-01 Conant H. S. Library	436.19	
T-80 Mildred P Moore	198.60	
T-84 Newell B Tainter	284.70	
T-88 William A Wilde	1,553.75	
T-18 Georgia Whitney Charity	1,000.00	
T-90 Katherine Kinsley	151.98	
T-72 Charlotte Conant	514.67	
T-82 Planter Fund	<u>94.43</u>	65,977.99
Temporary Loans:		
Anticipation of Revenue	2,600,000.00	
Highway Revenue	158,245.95	
Conservation, Route 2 Land	<u>108,000.00</u>	2,866,245.95
Payroll Withholdings:		
Federal Tax	1,096,473.04	
State Tax	345,863.54	
County Retirement	170,604.68	
Teacher Retirement	155,387.40	
Teacher School Insurance	1,209.41	
Group Life Insurance	7,703.80	

<u>OTHER DISBURSEMENTS:</u>		<u>DISBURSED</u>	<u>AMOUNT</u>
Blue Cross & Shield		30,078.67	
Health Insurance Retirees		24,078.57	
School Maintenance Dues		1,032.00	
Middlesex Institute for Savings		139,509.67	
M.T.A. Credit Union		42,860.08	
Fire Department Dues		3,402.00	
Highway Department Dues		1,754.00	
Teachers Dues		19,074.08	
Teachers Annunities		112,552.24	
Deferred Compensation		18,698.50	
Disability Insurance		2,005.12	
Multi-Group Health Insurance		3,463.41	
Police Dues		<u>3,028.68</u>	2,178,778.89
Agency:			
Performance Bond, Plan. Bd.		134,679.54	
Performance Bond, Deposit Eng.		6,250.00	
Performance Bond, Selectmen		105,311.05	
Cafeteria Revolving Fund		112,817.55	
Police Off Duty Details		35,921.33	
Dog License to Middlesex County		8,633.75	
Division of Fish & Game Licenses		3,225.25	
Tax Collection Deputy Fees		4,686.85	
Perpetual Care Bequests		15,914.00	
Recreation Revolving Funds		<u>16,650.68</u>	444,090.00
Federal Funds:			
Title I		20,539.35	
Title 2		4,479.98	
Title 4C Basic Challenge		32,839.46	
Perspective on Alcohol		2,253.00	
Assertive Discipline		<u>1,109.00</u>	61,220.79
Public Law 874			
			19,812.94
Gifts and Bequest:			
Memorial Library		945.07	
W. R. Grace Co.		<u>1,500.00</u>	2,445.07
Grants:			
Elderly Grant		514.00	
Arts Lottery		<u>490.83</u>	1,004.83
State and County Assessments:			
County Tax		315,111.75	
Air Pollution Control		2,778.00	
State Recreation Area		106,679.99	
Metropolitan Area Planning Council		2,895.23	
Motor Vehicle Excise Tax Bills		2,551.80	
Group Insurance, Elderly		989.32	
Regional Transit Authority		<u>8,744.00</u>	439,750.09
Articles:			
1	5/82 Town Wide Revaluation	37,500.00	
1	11/76 Park Facilities, South Acton	452.63	
2	5/82 Selectmen Legal Services	1,000.00	
3	5/82 Selectmen Legal Services Expenses	354.94	
3	10/79 Hydrogeological Study	4,285.37	
4	9/81 Memorial Library Lighting	25,000.00	
5	5/82 Sodium Study	622.00	
8	4/82 Retirement Fund Reserve	50,000.00	
10	4/82 Nursing Service Enterprise Funds	102,810.31	
11	4/82 Merriam School Rental		
	Enterprise Fund	80,199.00	
13	12/74 Plans Refuse Disposal Area	8,773.33	
16	4/80 Microfilm Town Records	5.00	

<u>OTHER DISBURSEMENTS:</u>			<u>DISBURSED</u>	<u>AMOUNT</u>
17	4/76	Waste Water Study	2,441.50	
17	4/78	Septage Disposal Facility	238.14	
17	4/82	Purchase Police Cruisers	40,000.00	
18	4/82	Purchase Highway Equipment	76,000.00	
19	4/82	Purchase Fire Ambulance	44,000.00	
21	4/82	Maintenance Town Building Roofs	14,000.00	
21	**4/82	Maintenance Town Building Roofs	9.84	
22	4/77	Microfilm Town Record	41.13	
22	4/82	Maintenance Local School Roofs	39,000.00	
22	**4/82	Maintenance Local School Roofs	366,202.05	
22	4/83	Purchase Mosquito Spray	6,859.00	
25	4/82	Plans Transfer Station	2,426.67	
26	4/80	Hydrogeological Study	7,057.03	
27	4/82	Septage Disposal Facility	4,216.28	
29	4/78	Tennis Courts	1,804.39	
30	4/80	Engineering Study Solid Waste	8,138.65	
32	4/78	Library Lighting	1,026.00	
32	5/74	Great Hill Recreation Area	4,927.80	
40	4/82	Payment to Conservation Funds	10,000.00	
42	4/82	Unpaid Bills	7,985.46	
		** Bonded Funds		947,376.52
Encumbered Funds:				
		Town Accountant	1,500.00	
		Animal Inspector	70.00	
		Town Treasurer	1,661.61	
		Election and Registration	1,755.00	
		Board of Appeals	30.56	
		Dog Officer	700.00	
		Youth Commission	115.37	
		School Department	64,978.08	70,810.62
Highway Construction Contracts				70,000.00
Total Disbused				\$ <u>22,202,867.43</u>

TOWN OF ACTON
BALANCE SHEET
JUNE 30, 1983

ASSETS

Cash: \$
Petty 520.00
General 3,797,998.38
Federal Revenue Sharing Invested 323,056.29
Certificate of Deposits 340,473.02

Accounts Receivable:

Levy of 1969:	36.26
Real Estate	
Levy of 1973:	116.36
Real Estate	
Levy of 1974:	38.48
Real Estate	
Levy of 1975:	(163.00)
Personal Property	44.15
Real Estate	
Levy of 1976:	1,131.06
Personal Property	1,397.79
Real Estate	
Levy of 1977:	2,251.65
Personal Property	162.30
Real Estate	
Levy of 1978:	3,809.35
Personal Property	(13,900.17)
Real Estate	
Levy of 1979:	8,577.45
Personal Property	(22,340.99)
Real Estate	
Levy of 1980:	10,429.58
Personal Property	(27,080.28)
Real Estate	
Levy of 1981:	16,710.57
Personal Property	(26,175.11)
Real Estate	
Levy of 1982:	10,082.73
Personal Property	180,256.91
Real Estate	
Levy of 1983:	7,435.54
Personal Property	583,573.19
Real Estate	

\$ 4,464,047.69

LIABILITIES AND RESERVE

Payroll Deductions:
Insurance, Health
Insurance, Life
Insurance, Other
Teachers Annuities

\$ 6,108.94
1,215.12
243.16
2,214.36

\$ 9,781.58

Garrantee Deposits:

Performance Bonds - Engineer 32,925.38
Performance Bonds - School 3,033.78
Performance Bonds - Forfeited 7,626.91
Performance Bonds - Planning Board 91,071.60
Performance Bonds - Selectmen 41,032.38
Performance Bonds - Conservation 5,257.86

180,947.91

Agency:

Sales Tax on Medallions .60
County Dog Licences 1,260.50
Insurance Recovery 563.17

1,824.27

Eminent Domain:

William Livingston 858.86
Harriet Davis 6,098.76
Eveline White 21,285.44
Amasa Davis 21,741.39

49,984.45

Tailings:

Unclaimed Checks 1,679.50
Revolving Funds:
School Lunch 19,342.17
Recreation 5,000.00
Police: Off Duty 1,219.45
Parlin Pond 486.00

26,047.62

736,393.82 Premium on Loans

2,140.97

LIABILITIES AND RESERVE

84

ASSETS

Departmental:

Selectmen 2,000.00
 Cemetery 1,266.00
 Veterans Aid 4,563.75
 Perpetual Care 3,500.00
 Others 194.49
 Fire Department 17,829.64
 School Department 1,617.00

Unprovided for or Overdrawn Accounts:

Underestimates:

State:
 Special Education

1983:

Trust Fund Transfers

Public Law 92-512, Transfer Authorized, 1984
 Off Set Receipts

Revenue 1984

Revenue 16,511,971.40
 Enterprise Funds Deficit 19,737.43

Total Assets

\$ 23,234,789.38

LIABILITIES AND RESERVE

Overlay Reserve for Abatements:

Levy of 1973-1974 38.48
 Levy of 1975 44.15
 Levy of 1979 8,577.45
 Levy of 1980 10,429.58
 Levy of 1981 68,498.61
 Levy of 1982 26,506.39
 Levy of 1983 269,751.88

383,846.54

56,495.59

Surplus

Revenue Reserved Until Collected:

Forest Product Tax 164.77
 Special Assessment: Street Betterments 10,050.70
 Farm Animal Excise 234.00
 Motor Vehicle Excise 373,907.06
 Tax Title And Tax Possession 565,024.83
 Taxes in Litigation 425.01
 Aid to Highway 148,996.95
 Departmental 30,970.88

1,129,774.20

Reserve of Petty Cash

Surplus Revenue

520.00

3,185,828.88

Total Liabilities and Reserves

\$ 23,234,789.38

SCHEDULE A

<u>DATE:</u>	<u>ARTICLE NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
5/13/74	32	Great Hill Recreation	\$ 6,183.54
12/ 3/74	13	Plans Studies Refuse Disposal	1,960.00
10/20/75	6	Preliminary Plans New Town Hall	707.27
11/15/76	1	Parking Lot South Acton	1,495.16
4/11/77	22	Town Records	958.87
4/12/78	11	Sidewalk Construction	6,997.73
4/12/78	17	Septage Disposal Facility	656.67
4/ 9/79	32	West Acton Square	1,949.20
4/ 9/79	35	Wetland Maping	2,212.12
5/17/82	5	Sodium Study	128.00
4/10/82	21	Maintenance Town Roofs	1,990.16
4/10/82	22	Maintenance Local School Roofs	341,797.95
4/10/82	24	Memorial Library Water Proofing	10,000.00
4/10/82	25	Transfer Station	7,573.33
4/10/82	27	Improve Septage Disposal Site	783.72
4/10/81	29	Commuter Parking Lot	27,000.00
4/10/82	42	Unpaid Bills	1,000.00
4/11/83	22	Purchase Mosquito Fogger	88.00
Total Outstanding Articles			\$ <u>463,481.72</u>

SCHEDULE B

	<u>PRINCIPAL</u>	<u>AVAILABLE</u>
<u>Charity Funds:</u>		
T---5 Betsey M Ball	\$ 10,095.26	\$ 42,412.54
T---16 Elizabeth M White	25,000.00	36,413.22
T---18 Georgia E Whitney	14,073.70	3,982.58
T---28 Varnum Tuttle Memorial	<u>10,000.00</u>	<u>29,056.57</u>
	59,168.96	111,864.91
<u>Cemetery Funds:</u>		
T----3 George T Ames	465.49	584.65
T----4 Arlette Appleyard	2,000.00	2,303.99
T----5 Perpetual Care New Cemetery Fund	85,030.00	18,055.19
T----6 Perpetual Care	178,859.92	114,339.13
T----7 A. B. Conant Family	1,000.00	1,800.30
T---10 Dr. Robert I Davis	1,000.00	1,563.54
T---11 Martha L Desmond	3,000.00	2,986.31
T---12 Elbridge Jones Robbins & Desc.	1,000.00	1,000.93

	<u>PRINCIPAL</u>	<u>AVAILABLE</u>
<u>Cemetery Funds Continued:</u>		
T---13 Elbridge J Robbins Lot Woodlawn	1,500.00	1,651.90
T---14 Captain Robbins Lot Woodlawn	2,500.00	4,098.53
T---15 Ethel R Robbins, Fred Robbins And George T Ames	21,210.08	32,864.83
T---19 Georgia E Whitney	1,500.00	1,144.39
T---20 Frank C Hayward	1,000.00	2,832.61
T---21 Hoit & Scott	500.00	793.36
T---22 Mrs Harry O'Neil	372.39	483.54
T---23 Frank R Knowlton	1,000.00	1,208.13
T---24 Luke Blanchard	2,419.24	2,654.49
T---25 Henry S Raymond Monument	700.00	2,573.84
T---26 Henry S Raymond Care	2,000.00	3,112.26
T---27 Susan Noyes Hosmer	102,238.95	78,006.28
T---29 J. Roland Wetherbee	10,000.00	24,327.28
T---31 Sarah A Watson	2,500.00	2,753.71
T---33 Carrie F Wells	3,000.00	5,842.70
T---34 Jenks Family	142,176.26	56,294.52
T---35 Mary E Smith	\$ 2,000.00	\$ 1,492.07
T---36 Ernest C Jones	<u>1,000.00</u>	<u>637.20</u>
	569,972.33	365,405.68
<u>Library and Educational Funds:</u>		
T---1 Acton High School Conant Funds	4,000.00	536.31
T---17 Georgia E Whitney Memorial	15,000.00	12,606.43
T---70 Mark Clapp Memorial	1,142.00	607.81
T---72 Charlotte Conant	1,500.00	1,011.91
T---74 Minnie Davis	336.50	415.06
T---76 Hiram J Hapgood	200.00	252.24
T---78 John W Heald	1,000.00	1,260.89
T---80 Mildred P Moore	2,000.00	1,448.94
T---82 Memorial Library Planters	1,000.00	1,030.03
T---84 Newell B Tainter	11,606.54	2,479.37
T---86 Luke Tuttle	200.00	252.23
T---88 William A Wilde	9,000.00	7,818.25
T---90 Katherine M Kinsley	<u>9,727.23</u>	<u>2,059.82</u>
	56,712.27	31,779.29
<u>Miscellaneous:</u>		
T---2 Acton Firemen's Relief	9,570.00	33,074.17
T---9 Conservation Fund	10,000.00	2,690.84
T---32 West Acton Firemen's Relief		3,691.41
T---37 Acton Youth Programs	21,074.00	5,325.78
T---40 James E Kinsley	1,000.00	748.89
T---71 Drum Tricentennial		<u>200.21</u>
	41,644.00	45,731.30
Total All Funds	727,497.56	554,781.18
Total Trust Accounts in Custody of Town Treasurer		<u>\$1,282,278.74</u>

DEFERRED REVENUE ACCOUNTS

Appropriated Street Assessment Not Due	\$	3,853.25	\$
Appropriated Street Assessment Revenue:			
Due in 1983			583.58
Due in 1984			583.58
Due in 1985			506.17
Due in 1986			363.32
Due in 1987			363.32
Due in 1988			363.32
Due in 1989			363.32
Due in 1990			363.32
Due in 1991			<u>363.32</u>
	\$	<u>3,853.25</u>	\$ <u>3,853.25</u>

LOANS AUTHORIZED - NOT ISSUED

Authorized:			
Art. 1	5/15/74	Conservation Ch 40	\$
		Sec. 8C	56,000.00
Art. 9	4/13/81	Commuter Parking Lot Land	2,500.00
Art. 29	4/12/83	Transfer Station	635,000.00
Not Issued:			
Art. 1	5/15/74	Conser. Ch 40 Sec. 8C	56,000.00
Art. 29	4/13/81	Commuter Parking Lot Land	2,500.00
Art. 29	4/12/83	Transfer Station	<u>635,000.00</u>
		\$	<u>693,500.00</u>
		\$	<u>693,500.00</u>

DEBT ACCOUNTS

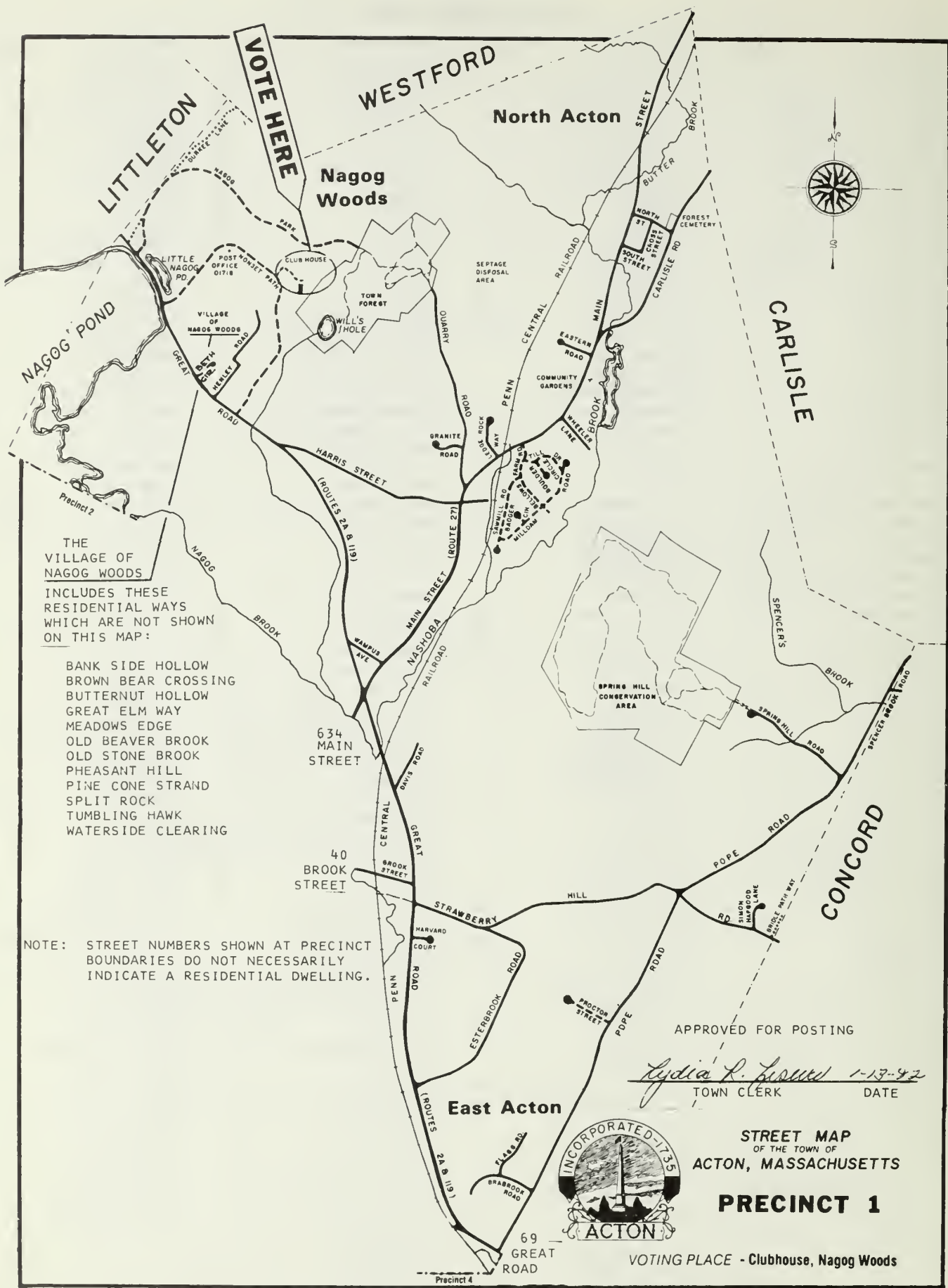
Net Funded or Fixed Debt	2,215,000.00	\$	\$
Outside the Debt Limit:			
Elm St. Douglas Elem. Sch	105,000.00		
Gates Spruce St. School	275,000.00		
Minot Ave Conant Elem. School	640,000.00		
McCarthy Town School Renovation	<u>280,000.00</u>		1,300,000.00
Inside the Deb Limits:			
Land Acquisition			20,000.00
General Obligations Bonds			<u>895,000.00</u>
		\$	2,215,000.00

TRUST ACCOUNTS

Trust Funds-Cash & Securities in	
Custody of Treasurer	\$ 1,282,278.74
Custody of Trustee	3,000.00
In Custody of Town Treasurer (See Schedule B)	1,282,278.74
In Custody of Trustees-Charlotte Goodnow Fund	3,000.00
	<u>1,285,278.74</u>
\$	<u>1,285,278.74</u>
\$	<u>1,285,278.74</u>

Street Index List

Street Name	Precinct	Street Name	Precinct	Street Name	Precinct	Street Name	Precinct
Adams Street	6	Emerson Drive	4	Lillian Road	2	Quarry Road	1
Agawam Road	3	Esterbrook Road	1	Lincoln Drive	2	Railroad Street	6
Alcott Street	4	Ethan Allen Drive	5	Littlefield Road	3	Redwood Road	4
Algonquin Road	3	Evergreen Road	2	Long Ridge Road	2	Revolutionary Road	2
Apple Valley Road	5	Fairway Road	6	Lothrop Road	3	River Street	6
Arborwood Road	4	Faulkner Hill Road	6	Madison Lane	2	Robbins Street	5
Arlington Street	2	Fernwood Road	4	Magnolia Drive	4	Robert Road	6
Arlington Street	3	Fife & Drum Road	2	Main Street	1	Robinwood Road	4
Arlington Street	5	Flagg Road	1	Main Street	2	Rose Court	4
Ashwood Road	4	Fletcher Court	6	Main Street	4	Russell Road	4
Azalea Court	4	Flint Road	3	Main Street	6	Samuel Parlin Drive	2
Balsam Drive	2	Flintlock Drive	5	Mallard Road	3	Sandalwood Road	4
Bank Side Hollow	01718 1	Forest Road	4	Maple Street	5	Sandas Trail	3
Barker Road	4	Fort Pond Road	2	Marian Road	5	School Street	4
Baxter Road	3	Foster Street	4	Martin Street	5	School Street	6
Bayberry Road	4	Fox Hill Road	6	Massachusetts Avenue	3	Seminole Road	3
Berry Lane	4	Francine Road	4	Massachusetts Avenue	4	Seneca Court	3
Beth Circle	1	Fraser Drive	3	Massachusetts Avenue	5	Seneca Road	3
Betsy Ross Circle	5	Freedom Farms Road	3	Mead Terrace	5	Silver Hill Road	6
Beverly Road	4	Gioconda Avenue	6	Meadow Brook Road	2	Simon Hapgood Lane	1
Billings Street	5	Grasshopper Lane	2	Meadows Edge	01718 1	Simon Willard Road	2
Birch Ridge Road	5	Great Elm Way	01718 1	Meeting House Road	6	Sioux Street	3
Black Horse Drive	5	Great Road	1	Merriam Lane	6	Smart Road	5
Brabrook Road	1	Great Road	4	Minot Avenue	4	South Street	1
Broadview Street	6	Green Wood Lane	2	Minuteman Road	2	Spencer Road	3
Bromfield Road	4	Grist Mill Road	5	Mohawk Drive	3	Split Rock	01718 1
Brook Street	1	Hammond Street	2	Mohegan Road	3	Spring Hill Road	1
Brook Street	2	Harris Street	1	Musket Drive	2	Spruce Street	3
Brookside Circle	6	Harvard Court	1	Myrtle Drive	4	Squirrel Hill Road	5
Brown Bear Crossing	01718 1	Hatch Road	6	Madine Road	4	St. James Circle	4
Brucewood Road	4	Hawthorne Street	4	Nagog Hill Road	2	Stow Street	5
Bulette Road	2	Haynes Court	5	Nash Road	5	Strawberry Hill Road	1
Butternut Hollow	1	Hayward Road	2	Nashoba Road	3	Summer Street	5
Capt. Brown's Lane	3	Hayward Road	3	Newton Road	2	Sylvia Street	6
Capt. Forbush Lane	3	Heald Road	2	North Street	1	Taylor Road	4
Carlisle Road	1	Hemlock Lane	2	Notre Dame Road	5	Thoreau Road	4
Carlton Drive	6	Henley Road	1	Oakwood Road	4	Ticonderoga Road	5
Carriage Drive	6	Hennessey Drive	4	Old Beaver Brook	01718 1	Torrington Lane	3
Cedar Terrace	3	Heritage Road	4	Old Colony Lane	4	Town House Lane	4
Central Street	3	Hickory Hill Trail	2	Old Meadow Lane	6	Townsend Road	5
Central Street	5	High Street	6	Old Stone Brook	01718 1	Trask Road	2
Chadwick Street	6	Highland Road	5	Old Village Road	2	Tumbling Hawk	01718 1
Charter Road	3	Hillcrest Drive	6	Olde Lantern Road	5	Tuttle Drive	3
Cherokee Road	3	Hillside Terrace	5	Olde Surrey Drive	6	Valley Road	6
Cherry Ridge Road	5	Homestead Street	5	Oneida Road	3	Vanderbelt Road	6
Church Street	5	Horseshoe Drive	2	Orchard Drive	3	Wachusett Drive	3
Clover Hill Rd.	6	Hosmer Street	4	Parker Street	6	Wampus Avenue	1
Conant Street	6	Houghton Lane	3	Partridge Pond Road	4	Washington Drive	2
Concord Road	2	Huckleberry Lane	4	Patrick Henry Circle	5	Waterside Clearing	01718 1
Coolidge Drive	2	Huron Road	3	Patriots Road	2	Wayside Lane	3
Coughlin Street	4	Independence Road	6	Paul Revere Road	5	West Road	3
Country Club Road	6	Iris Court	4	Phalen Street	4	Wetherbee Street	4
Cowdrey Lane	2	Isaac Davis Way	2	Pheasant Hill	01718 1	Wheeler Lane	1
Crescent Street	2	Jackson Drive	2	Phlox Lane	4	Whittier Drive	4
Crestwood Lane	5	Jefferson Drive	2	Pine Cone Strand	01718 1	Willis Holden Drive	2
Cricket Way	2	John Swift Road	2	Pine Street	6	Willow Street	5
Cross Street	1	Joseph Reed Lane	3	Pinewood Road	4	Wilson Lane	2
Davis Road	1	Juniper Ridge Road	5	Piper Lane	4	Windemere Drive	5
Deacon Hunt Drive	3	Countryside Road	2	Piper Road	4	Windsor Avenue	5
Doris Road	4	Keefe Road	4	Pond View Drive	6	Winter Street	5
Downey Road	5	Kelley Road	4	Pope Road	1	Wood Lane	2
Driftwood Road	4	Kinsley Road	3	Powder Horn Lane	5	Woodbury Lane	2
Drummer Road	6	Knowlton Drive	3	Powder Mill Road	6	Woodchester Road	5
Duggan Road	5	Larch Road	2	Proctor Street	1	Wright Terrace	5
Durkee Road	3	Laurel Court	4	Prospect Street	3		
Eliot Circle	2	Laws Brook Road	4	Prospect Street	4		
Elm Court	3	Liberty Street	5	Putter Drive	6		
Elm Street	3	Lilac Court	4	Quaboag Road	3		



NOTE HERE

THE VILLAGE OF NAGOG WOODS INCLUDES THESE RESIDENTIAL WAYS WHICH ARE NOT SHOWN ON THIS MAP:

- BANK SIDE HOLLOW
- BROWN BEAR CROSSING
- BUTTERNUT HOLLOW
- GREAT ELM WAY
- MEADOWS EDGE
- OLD BEAVER BROOK
- OLD STONE BROOK
- PHEASANT HILL
- PINE CONE STRAND
- SPLIT ROCK
- TUMBLING HAWK
- WATERSIDE CLEARING

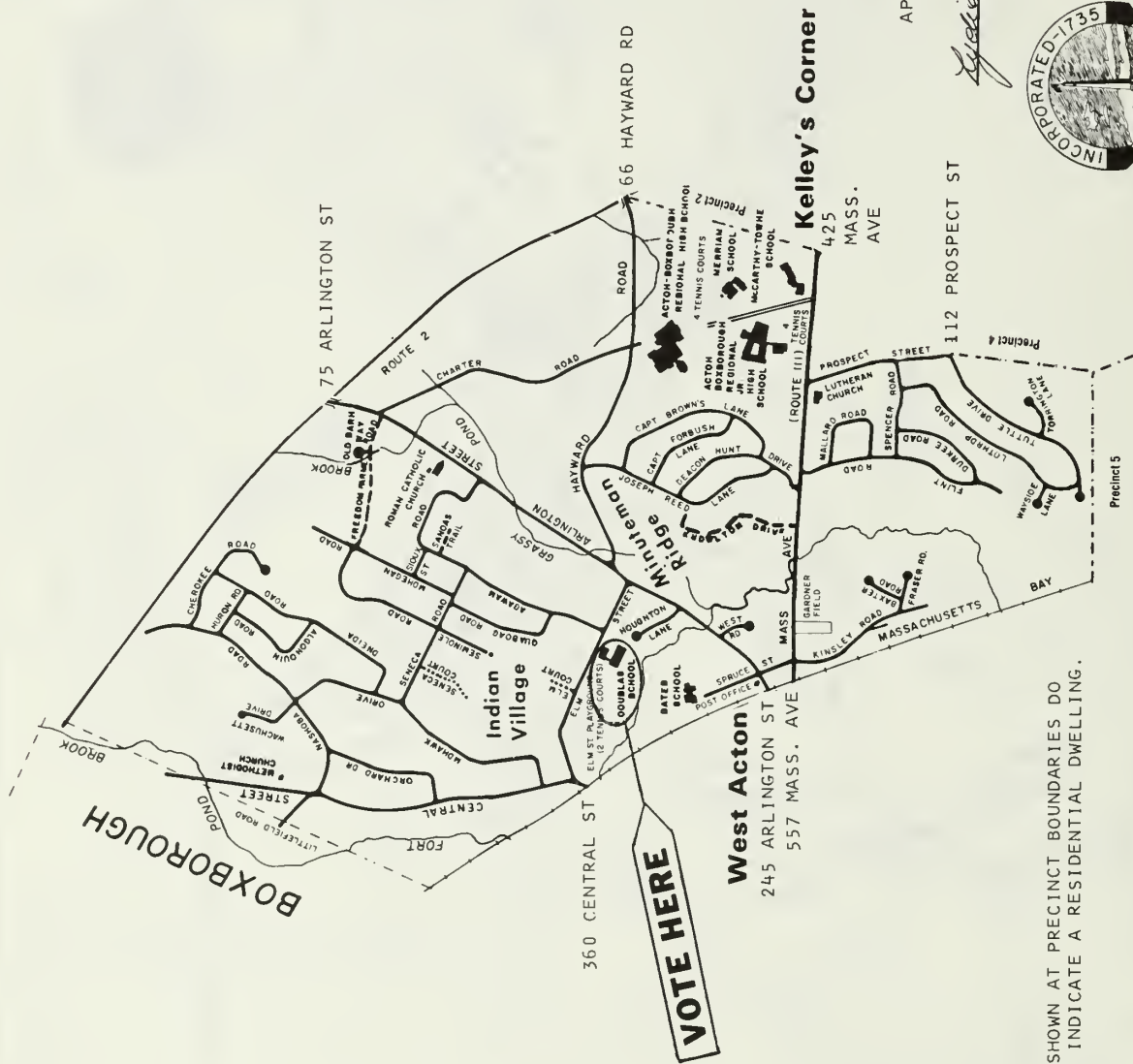
NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

APPROVED FOR POSTING
Lydia R. Linn 1-17-92
TOWN CLERK DATE



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS
PRECINCT 1

VOTING PLACE - Clubhouse, Nagog Woods



VOTE HERE

West Acton
245 ARLINGTON ST
557 MASS. AVE

Kelley's Corner

APPROVED FOR POSTING

John L. Shaver 1-17-82
TOWN CLERK DATE

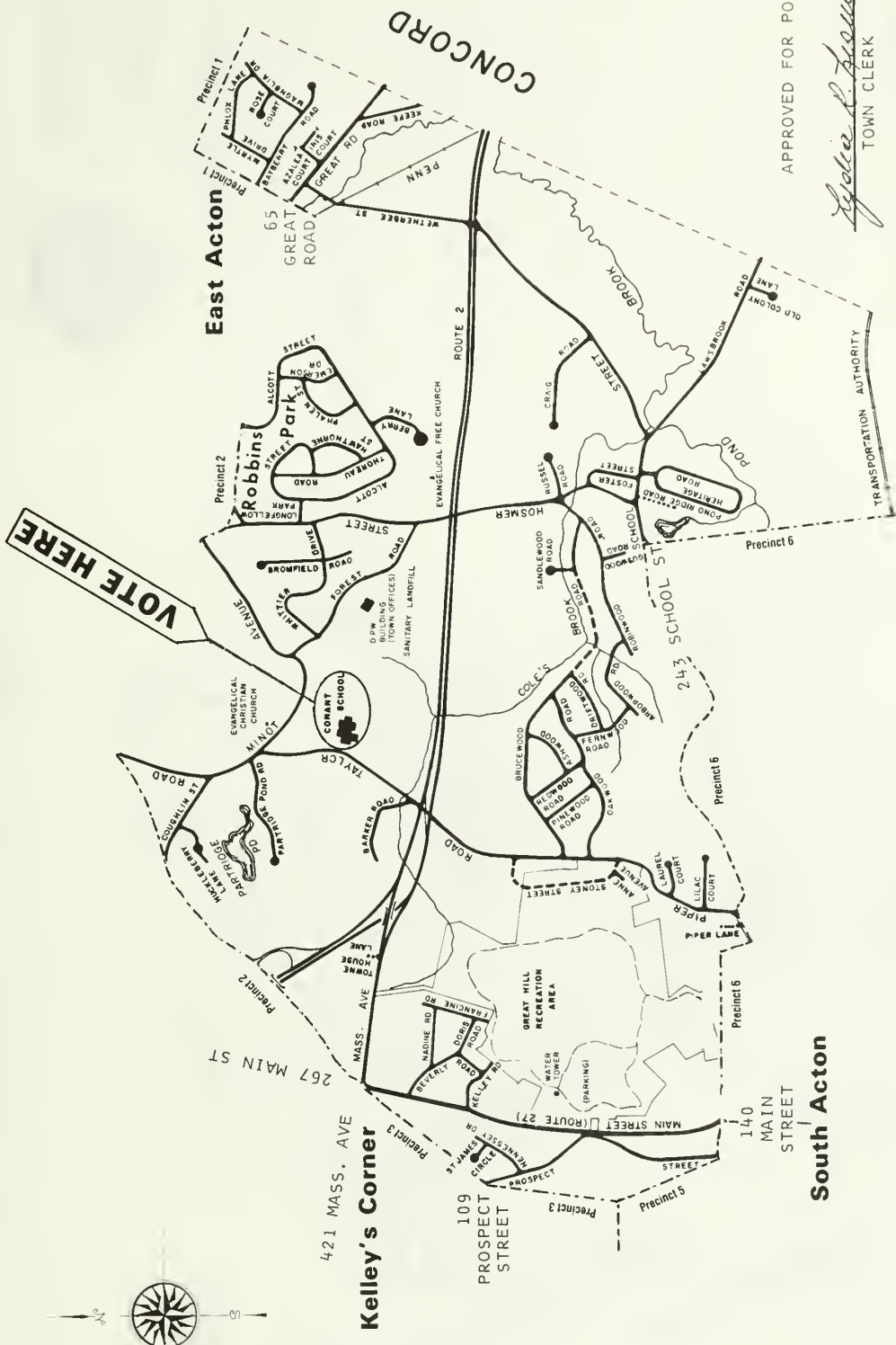
NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 3

VOTING PLACE: Douglas School Elm Street



APPROVED FOR POSTING

John P. Brown 1-13-82
TOWN CLERK DATE

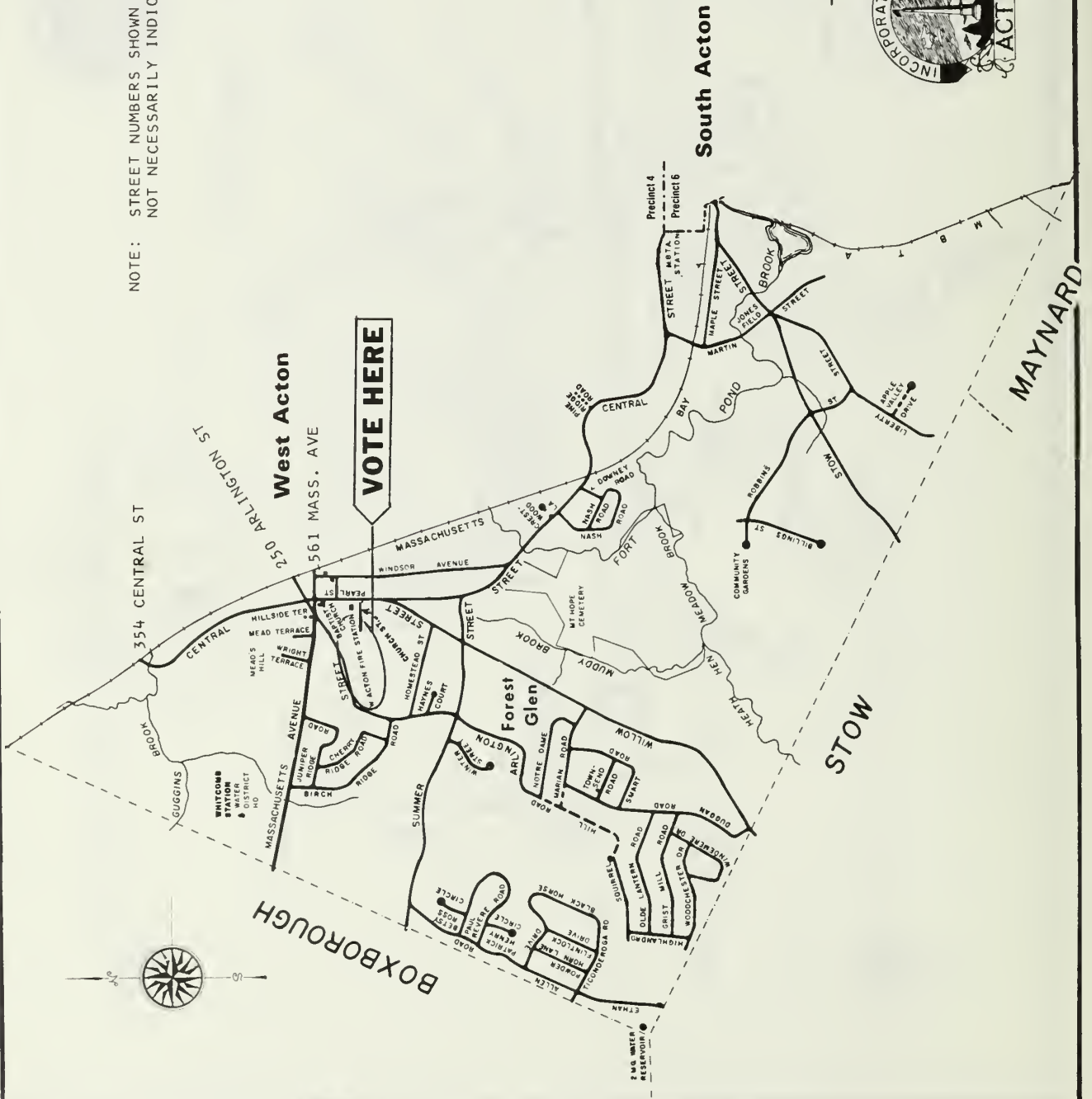


STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS
PRECINCT 4

VOTING PLACE

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.



APPROVED FOR POSTING

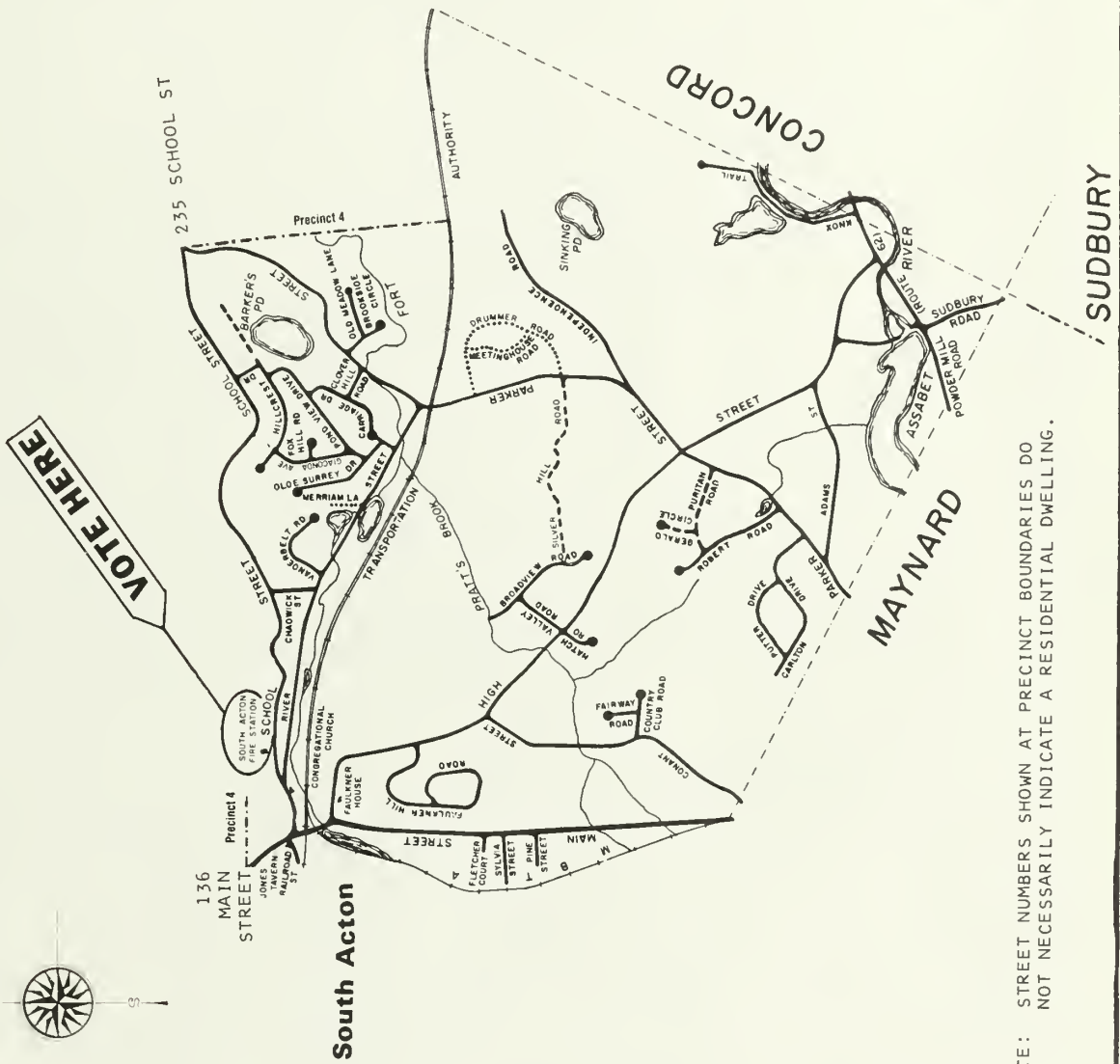
Theresa L. Deane 1-17-82
TOWN CLERK DATE



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 5

VOTING PLACE - Fire Station - West Acton



APPROVED FOR POSTING

Gloria P. Brown 1-13-82
TOWN CLERK DATE

STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS



PRECINCT 6

VOTING PLACE - Fire Station - South Acton

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

REFERENCE BOOK

ACTON MEMORIAL LIBRARY
ACTON, MASSACHUSETTS 01720

At Your Service

EMERGENCY NUMBERS - POLICE: 263-2911

FIRE: 263-9191

AMBULANCE: 263-9191

Be sure to give your name and address as well as the nature of your emergency. Do not hang up until you are sure your message has been understood.

FOR ANSWERS ON:

CALL THE:

TELEPHONE: 263-8200

Assessments	Board of Assessors	EXTENSION: 1062
Bills and Accounts	Town Treasurer and Tax Collector	1042
Birth, Death, Marriage Certificates	Town Clerk's Office	1092
Building	Building Inspector	2012
Cemeteries	Cemetery Superintendent	1301
Civil Defense	Director	263-2973
Conservation Commission	Forest Road	2062
Dog License	Town Clerk's Office	1092
Dog Problems	Dog Officer	263-2911
Education Information	School Superintendent	5008
Elections, Voting and Registration	Town Clerk's Office	1092
Engineering	Town Engineer's Office	2032
Fire (Routine and Permits)	Fire Department	1500
Garbage and Refuse	Board of Health	2022
Health and Sanitation	Board of Health	2022
Highways and Streets	Highway Department	2032
Home Nursing	Board of Health: Visiting Nurse	2022
Hunting and Fishing Licenses	Town Clerk's Office	1092
Library	Librarian, Memorial Library	1103
	Librarian, Citizens Library of West Acton	263-9222
Licenses	Selectmen-Town Manager	1004
	Board of Health	2022
Mosquito Control	Board of Health	2022
Nurses (School)	School Nurse, Junior & High	5872, 5972
Nurses (School)	Elementary Schools	5224
Nurses (Town)	Town Nurse	2022
Oil Burner Permits	Fire Chief	1500
Planning	Chairman of Planning Board	2062
Plumbing Permits	Board of Health	2022
Recreation	Forest Road	2072
Schools	Carolyn T. Douglas School	5423
	Julia L. McCarthy-Marion L. Towne School	5224
	Florence A. Merriam School	5335
	Paul P. Gates School	5523
	Luther B. Conant School	5623
	Acton-Boxborough Regional Junior High School	5823
	Acton-Boxborough Regional High School	5923
	Superintendent of Schools	5008
Selectmen	Town Office	1003
Snow Removal	Highway Department	2032
Tax Collections	Treasurer and Collector	1042
Veterans' Services	Veterans' Agent	263-8200
Water Problems	Water District (Not part of the Town of Acton)	263-9107
Welfare Questions	Welfare Board	263-6610
Wiring	Wire Inspector	263-5964
Wiring Permits	Forest Road	2032
Zoning	Zoning Enforcement Office	2032

Office Hours

		Extensions
Town Office	8:00-4:30 (Tues. 7:30-8:30)	1004
Town Clerk		1091
Treasurer and Collector		1041
Assessors		1062
School Superintendent	8:00-4:30 A-B Junior High School	5008
Asst. Superintendent		
Board of Health	8:00-4:30	2022
Veteran's Agent	Malcom MacGregor West Acton Fire Station	
Library Hours		
Memorial	Mon. - Thurs. 9:00-9:00	1103
	Fri. - Sat. 9:00-5:00 (Closed Sat. in summer)	
	Sun. 2:00-5:00 in winter	
Citizen's	Mon. 7:00-9:00 PM	263-9222
	Tues. - Fri. 10:00-5:00 PM	

Meetings

Annual Town Election	1st Monday in April
Annual Town Meeting	Tuesday after Town election. Blanchard Auditorium
Appeals Board	2nd Monday each month Town Hall
Assessors	1st Wednesday each month, 5 PM
Building Commission	As necessary
Conservation Commission	1st and 3rd Wednesday of month Forest Road
Finance Commission	Tuesday, 7:30 PM Faculty Dining Room HS
Board of Health	2nd and 4th Tuesday of month, 7:30 PM Forest Road
Historical Commission	2nd Wednesday each month, 8:00 PM Town Hall
Library Trustees, Memorial	3rd Monday each month, 8:00 PM Library
Library Trustees, Citizens	3rd Thursday each month Library
Planning Board	1st and 3rd Monday of month, 8:00 PM Forest Road
Recreation Commission	2nd Wednesday, 7:30 PM Forest Road
School Commission, Regional	2nd and 4th Thursday of month, 7:30 PM Sr. High Music Room
School Commission, Local	1st and 3rd Thursday of month, 7:30 PM Sr. High Music Room
Selectmen	Every Tuesday, 7:30 PM Town Hall
Youth Commission	1st Monday each month, 7:00 PM Jr. High Library

Acton Town Report



1984

Dedication

VOLUNTEERS IN PUBLIC SERVICE

To the dedicated men and women volunteers,
both young and adult,
the tireless, capable, enthusiastic life-blood
of Acton,
who generously contribute their time and talent
year after year
in support of TOWN GOVERNMENT AND ACTIVITIES,
giving ACTON
it's unique, vital, spirited character.

I'm one of Acton, Massachusetts'

V.I.P.S.

Volunteers in Public Service

For Reference

Not to be taken from this room.



1984 Annual Reports

Town of
Acton, Massachusetts

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ACTON, MASSACHUSETTS 01720

**Two Hundred and Forty-Ninth
Municipal Year**

For the year ending December 31st

National, State, and County Officials

President
RONALD W. REAGAN

Vice-President
GEORGE H.W. BUSH

Senators in Congress

Edward M. Kennedy
John F. Kerry

Representative in Congress
5th Congressional District

Chester G. Atkins

Governor
of the
Commonwealth of Massachusetts

MICHAEL S. DUKAKIS

Lieutenant Governor

Secretary of the Commonwealth

Michael Joseph Connelly

Treasurer and Receiver General

Robert Q. Crane

Auditor of the Commonwealth

John J. Finnegan

Attorney General

Francis X. Bellotti

Councillor, 3rd Councillor District

Herbert L. Connolly

Senator, Middlesex/Worcester District

A. Paul Cellucci

Representatives in General Court
14th Middlesex Representative District

John H. Loring

MIDDLESEX COUNTY

County Commissioners

S. Lester Ralph
Michael E. McLaughlin
Bill Schmidt

Clerk of Superior Courts,
Middlesex County

Edward J. Sullivan

Register of Deeds, Middlesex South District

John F. Zamparelli

County Treasurer

Rocco J. Antonelli

Register of Probate and Insolvency

Paul J. Cavanaugh

District Attorney

L. Scott Harshbarger

County Sheriff

John J. Buckley

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Administration

Board of Selectmen

"The executive powers of the Town shall be vested in the Board of Selectmen, who shall have the powers given to boards of selectmen by general laws or otherwise. The Board shall serve as the chief goal-setting, planning and policy-making agency of the Town and as such shall not normally administer the day-to-day affairs of the Town."* The Board's duties are many, varied, and frequently complex, including guiding the day-to-day decisions of the Town Manager, communicating with county, state and federal government, holding site plan hearings, participating in public events and ceremonies, preparing the budget and warrant for presentation at Town Meeting, to name just a few.

For many reasons, 1984 was a year of transition and change. Nancy Banks, who had served for three years as Acton's third town Manager, chose not to seek re-appointment. She left in May to take a position with the New England Telephone Company. After an extensive search by the Board of Selectmen, Bernard J. Murphy, Jr., the City Manager of Sanibel, Florida, was selected as Town Manager. He reported for duty on October 1st. In the interim, Administrative Assistant Allen Rothermel served admirably as Acting Town Manager.

The year began with a complete reorganization of the Personnel Board; the development of a process for the selection of a new Police Chief to replace Chief Chauncey "Bucky" Fenton, who retired after 32 years of service; the formation of a 250th Celebration Advisory Committee with Ellen Holway as Chairman; and preparing for the Annual Town Meeting. Just prior to the Town Meeting, Selectmen Pamela P. Resor was re-elected for a second term and F. Dore' Hunter was elected, replacing Nancy C. Howe, who chose not to seek a second term. We all appreciated Nancy's many years of government experience which she brought to the Board and we wish her well in the future.

The Annual Town Meeting passed the recommended 16.3 million dollar budget with the usual spirited debate. Some of the highlights of the five nights of meetings were: funding of an animal control program; funding for the purchase or lease of data processing system equipment and computer services for the town; and the defeat of a proposal for development of a recreational outdoor swimming area in North Acton.

At the first meeting after the Annual Town Meeting, the Board of Selectmen reorganized as follows: Donald R. Gilberti, Chairman; Gena Manalan, Vice-Chairman; John E. (Jack) Ormsbee and Pamela P. Resor, members; and F. Dore' Hunter, Clerk.

On May 7th, the newly reorganized Board presided over a Special Town Meeting which adopted a completely re-written Protective Zoning Bylaw. The Town owes a huge "thank you" to the Zoning Re-write Committee made up of Joan Gardner, Sandy Bayne, Irene Heroux, along with staff support from Town Planner, Armand Dufresne for the many hours they spent developing this extremely important document.

During the summer months, the Selectmen, along with other town officials attended many special meetings in Acton and at the offices of the Massachusetts Department of Transportation in Boston relative to temporary resurfacing and eventual replacement of the two railroad bridges on Route 27 in South Acton and immediate safety improvements which might be made along Route 2 in Acton.

George Robinson was appointed Police Chief on August 21. He had been Acting Chief for a year and has been a member of the Acton Police Department since 1968.

The Board met as a full board over 60 times and reviewed and voted on 12 site plans. Among the site plans were many major developments that required much attention due to their potential environmental impact on this community. A great deal of time was spent working with the Acton Water District, the Massachusetts Department of Environmental Quality Engineering and the United States Environmental Protection Agency on the W. R. Grace Plan for Aquifer Restoration in Acton. Steve Anderson of Palmer and Dodge, John Ayres of Goldberg, Zoino and Associates, Inc., the Acton Board of Health and Technical Advisory Committee were of invaluable assistance throughout this process. The Board also began a process for formalizing its policies. Selectman F. Dore' Hunter provided most of the research and policy writing work involved.

Chairman Donald R. Gilberti was appointed by Governor Michael S. Dukakis as a member of the Massachusetts Hazardous Waste Advisory Council.

Jack Ormsbee was designated as the Board's representative on the Middlesex County Advisory Board. He was also involved in working with a special task force set up to improve security at the Northeastern Correctional Center.

Construction was begun on the new transfer station at the Forest Road Sanitary Landfill. This facility will be used in order to transfer trash to the NESWC Regional Refuse Disposal Site in North Andover. Selectman Pamela P. Resor was selected as a member of the NESWC Advisory Board replacing former Town Manager, Nancy Banks.

The Adams/Russell Company completed wiring the residential network and construction of the local access facilities for our new cable television system and has been busy installing the institutional network. This segment of the system should be completed early in 1985.

Progress at long-range planning was made by the Planning Council under the excellent leadership of Anne Lary. A move is now underway by the Board to form a sub-regional Planning Council to deal with those planning issues which can only be solved at a regional level. The Metropolitan Area Planning Council has given the Town invaluable assistance.

The newly established Volunteer Coordinating Committee also began to function at full steam during the year doing much to improve the Town's policies and procedures for citizen participation in town government.

With the new Town Manager reporting for duty on October 1st, the Board began preparing for a second Special Town Meeting held in November. A series of groundwater protection articles and zoning by-law amendments were presented for approval at that meeting.

December is traditionally budget month and the Board began meeting with boards, committees and department heads to discuss budget requests. This year the budget process has proceeded smoothly because of the efforts of Town Manager, Bernard J. Murphy, Jr., Assistant Town Manager, Allen Rothermel, Town Accountant, Roy Wetherby and Vice-Chairman Gena Manalan who was instrumental in developing our Capital Improvement Plan.

In closing, we want to thank the many dedicated members and employees of our Town boards, committees, commissions, and departments for the excellent job which they have done during 1984.

DONALD R. GILBERTI, Chairman
GENA G. MANALAN, V. Chairman
F. Dore' Hunter, Clerk
John E. Ormsbee, Member
Pamela P. Resor, Member

*The Charter, Town of Acton, as adopted May 5, 1982.

Town Manager

1984 was a year of transition in the Office of the Town Manager. Nancy Banks resigned in May and Bernard J. Murphy arrived from Sanibel Island, Florida in October. For the interim period, I assumed the responsibilities of Acting Town Manager. These responsibilities included: On going W. R. Grace related activities including the building of the W. R. Grace underground storage facility, conducting collective bargaining negotiations, revising the budget process and selecting a permanent Police Chief. I would like to take this opportunity to publicly thank the Town staff and citizens, who supported me through this busy time.

Allen E. Rothermel
Assistant Town Manager

Elected Town Officers

<u>MODERATOR</u>		Marlin M. Murdock	1985
		Joseph Mercurio	1988
Donald MacKenzie	1984	James Sargent	1988
<u>SELECTMEN</u>		<u>TRUSTEE OF WEST ACTON FIREMAN'S RELIEF FUND</u>	
Donald Gilberti	1985	James B. Wilson	1985
F. Dore Hunter	1987	Malcolm S. MacGregor	1987
Pamela P. Resor	1987	Frederick A. Harris	1986
Gena Manalan	1986		
John E. Ormsbee	1986	<u>ACTON'S FIREMAN'S RELIEF FUND</u>	
<u>LOCAL AND REGIONAL SCHOOL COMMITTEES</u>		Richard A. Lowden	1985
Jacqueline Watkins	1985	John F. McLaughlin	1987
Sally K. Campbell	1986	Walter W. Sprague	1986
Ellen Holway	1987	<u>TRUSTEES OF CHARLOTTE GOODNOW FUND</u>	
Patrick A. Cataldo	1986	Thelma L. Boatman	1985
Linda B. Graesser	1985	Nancy Anne Gilberti	1987
Robert Evans, Jr.	1987	Virginia Gates	1986
<u>TRUSTEES OF MEMORIAL LIBRARY</u>		<u>TRUSTEES OF ELIZABETH WHITE FUND</u>	
Dennis J. Ahern	1985	Cornelia O. Huber	1986
Helen Murphy	1987	Helen Allen	1985
Joseph D. Grandine II	1986	Eleanor P. Wilson	1987
<u>ACTON HOUSING AUTHORITY</u>		<u>TRUSTEES OF CITIZEN'S LIBRARY ASSOCIATION OF WEST ACTON</u>	
Marianne Maguire	1987*	Dianne Wehr	1985
Leah Nazarian	1987	Jane Gallagher	1987
Barbara Yates	1986	Frances Bissell	1986

Appointments Made by Selectmen

<u>ACTON'S DESIGNEE TO THE MIDDLESEX COUNTY ADVISORY BOARD</u>		<u>ACTON-BOXBOROUGH ARTS COUNCIL</u>	
John E. Ormsbee	1985	JoAnn Bortle	1986
		Jane Gallagher	1986
		Kit Jorrens	1986
		Wanda Null	1986
		Dorothy Richter	1986
		Maurice Sagoff	1986
		Joel Searcy	1986
<u>PLANNING BOARD</u>		<u>PERSONNEL BOARD</u>	
Irene Heroux	1989	Walter E.C. George*	1984
Norman Weare	1985	Walter L. Levensaler*	1984
Pamela Harting-Barratt	1986	Linda Rogers*	1986
Neal Grolnic	1987	Henry M. Young*	1985
Duncan Wood	1988	Louis Beauregard	1987
		Rodney Maxwell	1987
		Rubin Williams	1985
		Barbara Powers	1986
		Louise Weatherbee (associate)	1987
<u>REGISTRAR OF VOTERS</u>			
David E. Driscoll	1985		
Maureen Pasik	1985		
George F. Tuttle	1986		
<u>TOWN MANAGER</u>			
Nancy Banks	1984		
Bernard J. Murphy	1987	*Resigned	

ADVISORY COMMITTEE ON TRANSPORTATION

Frank R. Flood	1985
John S. Hitz	1985
Nancy Kalikow	1985
Donna McCarthy	1985
Jacqueline M. Shahood	1985
Steven R.J. Brueck	1985
Vincent G. Gavin	1985
Cheryl J. Rand	1985
Albert McAdoo	1985
Joseph Tardo	1985

BOARD OF APPEALS

Harold W. Flood	1986
Marilyn Peterson	1986
Kenneth L. Grinnell	1985
John F. Pasieka (associate)	1987
Marion Maxwell (associate)	1986

ARCHIVES COMMITTEE

Lydia R. Lesure	1984
Charles M. MacRae	1985
Raymond Shamel	1985
Lawrence T. Story	1983
Gilbert S. Osborn	1985
Donald O. Nylander	1983

BOARD OF ASSESSORS

Edward H. O'Donoghue, Jr	1987
James J. Kotanchik	1985
Raymond Bintliff	1986

AUDITING MONITORING COMMITTEE

George S. Annis	1984
Cornelius E. Coughlin	1984
Nancy Howe	1984
William Kingman	1984
James J. McPadden	1984

CABLE TV ADVISORY COMMITTEE

John Covert	1985
Jay Howard Frolick	1985
John LeBaron	1985
Ronald H. Rosenthal	1985
Earl Steeves	1985
John L. Steele, Jr.	1985
John Thorp	1985
Ronald Vavruska	1985
Lawrence Weil	1985

HANSCOM FIELD ADVISORY COMMITTEE

Anthony J. Mandile	1985
E.V. Tear (alternate)	1985
Charles Kadison (Alternate)	1985

TOWN CLERK

Lydia R. Lesure	1985
-----------------	------

CONSERVATION COMMISSION

Carol Place	1987
Cynthia E. Torkelsen	1987
Judith A. Clark	1985
Brewster Conant	1985
Michael Graesser	1985
Thomas W. Taylor	1985
Dana Sawyer (resigned)	1986
Kenneth Dow	1986

Associate Members

Rae Kilkenny	1986
George Charter	1987
Robena Reid	1987
Robert Young	1987
David Pherson, Dr.	1985

TOWN COUNSEL

Palmer and Dodge	1985
------------------	------

HISTORICAL COMMISSION

Anita Dodson	1987
William Klauer	1987
Robert H. Nylander	1985
Betsy Conant	1985
Sonja Bursaw	1986

YOUTH COMMISSION

Sara L. Kamia	1987
Lawrence Duffy	1987
Patti Sanford	1985
Michael Guzzo	1987
Robert Skillen	1985
Vicki Tabor	1985
Peter L. Gauthier	1986
George B. Lucas	1986
Ann F. O'Neill (associate)	1985

TOWN ACCOUNTANT

W. Roy Wetherby	1987
-----------------	------

ASSISTANT TOWN ACCOUNTANT

Mary E. Larson	1987
----------------	------

TREASURER/COLLECTOR

Daniel Brosnan	1985
----------------	------

Volunteer Coordinating Committee

Marsha Gratz	1985
Vanetta Hunter	1987
Norman Lake	1985
Beatrice Perkins	1987
Nancy Tavernier	1986
Dorothy Karwin	1986
Stanton Collins	1987

PRISON ADVISORY COMMITTEE

Pamela Booma	1985
Ralph Abbott	1985
Gerald E. King	1985

COUNCIL ON AGING

Barbara Willson	1985
Ann Murdock	1985
Sandra Hall	1985
Margaret Rennie	1985
Barbara Smith	1985
Henry Young	1985
Alfred Steinhauer	1985
Evelyn Roesher	1985
Norman MacDonald	1985
Ethel Smith (associate)	1985

BOARD OF HEALTH

Louis Beauregard (resigned)	1984
Charlotte Sagoff	1987
Eleanor Voorhies	1987
Daniel Costello	1985
Sandra S. Nawrocki	1985
Richard Stephens	1985

CEMETERY COMMISSIONERS

Harlan E. Tuttle	1987
Howard Jones	1985
Charles Putnam	1986

METROPOLITAN AREA PLANNING COUNCIL
REPRESENTATIVE

William C. Sawyer	1985
-------------------	------

ROUTE 2A COMMITTEE

David Deloury	1984
Vincent G. Gavin	1984
Jacqueline M. Shahood	1984
Roy C. Smith	1984
Stephen Steinberg	1984
Lillian Braden	1984
Associate Members	
Louis T. Brock	1984
Wilson Bursaw	1984
Richard Gallant	1984
Mona Bornhorst	1984

SOUTH ACTON REVITALIZATION COMMITTEE

Bart Wendell	1985
Richard Leonhardt	1985
Charles Freeman	1985
Ann Simeone	1985
Debra Alesbury	1985
J. Martin Graetz (associate)	1985

RECREATION COMMISSION

Warren Orcutt	1985
Jean Roberts	1985
Vanetta Hunter	1986
Beatrice Perkins	1986
Charles Morehouse	1987
Chuck Stires	1985

Minuteman Home Care

Marianne Maguire	1987
------------------	------

Planning Council Selection

William Sawyer	1987
E. V. Tear	1985
Ann Lary	1987
Ann Fanton	1985
Matt Mleziva	1986
Joan Meyer	1985
Allen Merrill	1986
Sandra Whaley	1987
Nancy Silva (resigned)	1987

Selectmen Representatives

John E. Ormsbee
Donald Gilberti

Ground Water Protection

Joseph Lauzon	1985
Duncan Wood	1985
Charlotte Sagoff	1985
Pamela P. Resor	1985
Kenneth Dow	1985

TECHNICAL ADVISORY COMMITTEE TO MONITOR

W. R. GRACE

James O'Bray	1985
John Swallow	1985
Jonathan Spencer Kelly	1985
Joan N. Gardner	1985
Samuel Rice	1985

Staff Members

Dan Monahan
Bernard J. Murphy

Members appointed by Town of Concord

Michael Schnitzer
William Walker

Appointments Made by Moderator

FINANCE COMMITTEE

Royce Ginn	1987
Margaret Korde	1986
Robert Brandon (resigned)	1986
Jon Benson	1985
Gary Wehr	1985
Joan Sackman	1985
Nancy Gerhardt (resigned)	1986
Charles Kadlec	1986
John Murray	1986
Robert Dietrich	1986
Craig Fingerman	1985

MINUTEMAN REGIONAL VOCATIONAL
TECHNICAL SCHOOL DISTRICT COMMITTEE

John W. Putnam	1985
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Appointments Made by Town Manager

ADMINISTRATIVE ASSISTANT

Allen Rothermel 1985

ASSISTANT ASSESSOR

David Bolton 5/31/85

BUILDING COMMISSIONER

Don P. Johnson 1985

LOCAL BUILDING INSPECTOR

Maithias Mulvey 1985

CONSTABLES

David Allen 1985
 Frederick J. Hryniewicz 1985
 Charles A. Morehouse 1985
 Robert S. Rhodes 1985
 Christine M. Joyce 1985
 James Fenton 1985

DEPUTY BUILDING INSPECTOR

David F. Abbt 1985

DEPUTY FOREST WARDEN

Donald F. Copeland 1985
 Clarence G. Frost 1985

DEPUTY INSPECTOR OF GAS PIPING AND GAS APPLIANCES

Warren E. Bemis 1985

DEPUTY INSPECTOR OF WIRES

Donald MacLeod 1985

DIRECTOR OF CIVIL DEFENSE

Donald W. Macaulay 1985

DEPUTY DIRECTOR

Robert Ingram 1985

CIVIL DEFENSE FIRE DEPARTMENT

Advisor

Peter Robinson 1985

Firefighters - Auxiliary

Donald Sandstrom
 John White
 Lt. John Hoenshell
 Peter Morrison
 Mark Flerra
 Jim Davis All 1985

Auxiliary Police Officers

Jack Batchelder	Gorden Cash
John Corrigan	Sgt. David Posmgoa
Todd Fenniman	Seth Campbell
James Penny	William Harrington
Sgt. Jack Howes	Pamela Lynn Derie
Peter Bedford	Keith Batchelder
Kimberly Doughty	James Slattery
Mark Smith	Norman Nicholson

Advisor to Auxiliary Police

Sgt. Robert Rhodes

Explorer Post 7

Bob Campbell	Duncan McIroy
Scott Masson	Richrard Campbell
Lisa Nelson	Meg Stokinger
Ken Morehouse	Canid Shearer
David Dormer	
Donny Cullinane	Wendy Anderson
Cliff Walker	Donald Anderson
Tony Bionda	Kevin Leggat
Mike March	John Landry
Scott Landry	John Hawkes
Richard Hickox	

Adult Leaders

Mark Hickox	Ann Jones
Larry Hill	Connie Sue Ingram
Robert Ingram	William Jones
Norman Lake	Carole Lee Landry

Donald Macaulay
 Eleanor Macaulay Thomas Wetherbee

DIRECTOR OF PUBLIC HEALTH

Steven Calichman 1985

DOG OFFICER

Leslie Boardman 1985

FENCE VIEWER

David F. Abbt 1985

FIELD DRIVER

William J. Durkin 1985

FIRE CHIEF

Malcolm S. MacGregor 1985

FIREMEN

(standing appointments)

Captain Officer in Charge of Fire Preventions Bureau

Robert C. Craig

Captains

Clarence Frost Donald Copeland
 Bernard Caouette
 Robert C. Craig Edward Be...

Firefighters

Forrest Emerson Bean III David Calkins
 Joseph Conquest Wayne A. Decker
 James S. Kessler William Klauer
 David G. Nichols Carl Robinson
 William H. Soar, Jr. Malcolm Perkins
 Paul Simeone Charles Sweet*
 Bruce L. Vinal Robert Wetherbee
 George B. Williams III James Young
 Peter A. Robinson Brent Wheeler
 Richard O'Leary William M. Priminao
 Brian Richter Robert A. Vanderhoof

Firefighter/EMT

James D. Fenton Daniel Morse
 Russell Salamone Dana C. Flint
 Robert Sabourin Geoffrey Neagle
 Kevin M. Lyons

Fire Department Dispatchers

Keith Robinson Bruce Blanchard
 Mari Ann Blackburn David Harris

Call Firefighters
 (Standing Appointments)

LIEUTENANTS

Richard Gallant Carl Simeone

FIREFIGHTERS

Larry Nichols Mark Deloury
 Gary Finneault William Hartman
 Fisher Hills, Jr. Scott Vanderhoof
 Richard Swenson Keith Robinson
 Mari Ann Blackburn Donald Sandstrom
 David Soar Kendall Hicks
 Robert W. Puffer, III Allen Nelson
 Jeff Hillman Eric Nelson
 Kenneth March Michael Smith
 James Patton Timothy Hopkins
 Krist Nelson John Simeone
 Bruce Stone Bruce Blanchard
 Ricky Robinson John Maccone
 David Harris John White
 James Davis Stephen Carter

FOREST WARDEN

Malcolm S. MacGregor 1985

INSPECTOR OF ANIMALS

Patrick Palmer 1985

INSPECTOR OF GAS PIPING AND GAS APPLIANCES

John Malsbenden

INSPECTOR OF WIRES

Clarence G. Frost 1985

KEEPER OF THE LOCKUP

George Robinson 1985

POLICE DEPARTMENT

(Standing Civil Service Appointment)

Chief

George Robinson

Sergeants

Robert S. Rhodes John T. McNiff
 Robert P. Macleod
 Robert L. Parisi

Patrolmen

Bernard Harrison Stephen McCarthy
 William Hayes Paul McGovern
 Donald Bresnick Paul Cogan
 Brian Goodman Robert L. Cowan
 Lawrence Dupont Bruce Nadeau
 Jeffrey Dudley Frank Widmayer
 Calvin O'Coin* Albert Crowley, Jr.
 Thomas Rogers James J. McPadden
 Ronald Johnson Raymond Grey Jr.
 Jeffrey Dudley Raymond LaRoche
 James Cogan John Flaherty*
 James Goodemote

Dispatchers

John MacLeod Dean Charter
 John McMaster John Dristilaris

Matrons

June Carney 1985
 Christine M. Joyce 1985
 Marcia Charter 1985

WESTFORD Special Police Officers for ActonAll 1985 expirations

Joseph Connell Edward A. Cossette
 Douglas L. Deware David W. Hogg
 John Caron Hervey Cote
 William F Duggan Patrick D. Haran
 James Hayes George E. Higgins
 Michael Jelley Terence J. Kane
 George W. MacGregor, Jr. Paul M. Montminy
 Raymond V. Peachey Timothy L. Pomerleau
 Edward P. Rochon, Jr. Joseph J. Roy
 John Tzikopoulos Robert E. Smith Jr.
 Robert M. Welch, Jr. James Doolin
 Francis H. Chandonait Jr.

PUBLIC WEIGHERS

Bernard W. Harrison 1985
 Robert S. Rhodes 1985
 James A. Barbato 1985
 Robert M. Greenough 1985

RECREATION DIRECTOR

Thomas Haggerty 1985

SEALER OF WEIGHTS AND MEASURE

Mark Fitzpatrick
1985

SUPERINTENDENT OF CEMETERIES

T. F. Stewart Kennedy 1985
SUPERINTENDENT OF STREETS

Allen Nelson 1985

TOWN ENGINEER

Ralph W. Herrick, Jr. 1985

VETERANS' AGENT &
DIRECTOR OF VETERANS' SERVICES

Malcolm MacGregor 1985

VETERANS' BURIAL AGENT

T. F. Stewart Kennedy 1985

VETERANS' GRAVES OFFICER

T. F. Stewart Kennedy 1985

* Resigned
** Deceased

COMPUTER ADVISORY COMMITTEE

Joseph Bayne
Richard Meyer
Keith Gregory
R. L. Pitcher 1985

AUDITING MONITORING COMMITTEE
ONE YEAR APPOINTMENT

Annis, George S.
McPadden, James J.
Coughlin, Cornelius E.
Kingman, William
Hunter, Dore'

INVESTMENT ADVISORY COMMITTEE
ONE YEAR APPOINTMENT

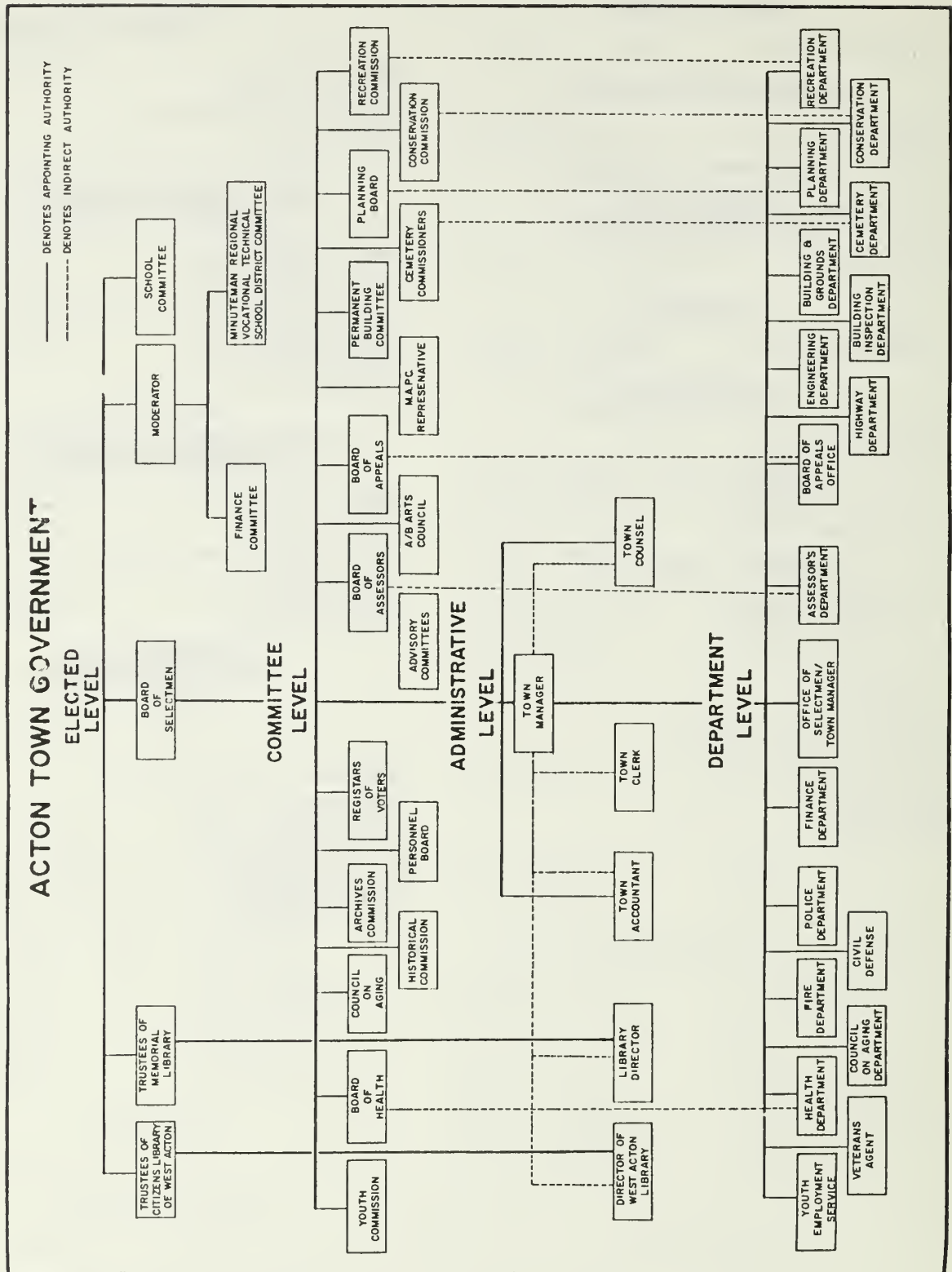
Conant, Brewster
Evans, Jr., Howell T.
Freese, David
Greenbaum, James
Putnam, Charles
Maxwell, Rodney
Gulliver, Allen
Jacobson, Barry

PUBLIC CEREMONIES & CELEBRATIONS
THREE YEAR APPOINTMENT

Miller, Richmond
Donaldson, David H.
Ingram, Robert W.
Bursaw, Wilson
Maxwell, Rodney
Kalikow, Nancy
Christmas, Susan

TOWN REPORT COMMITTEE
ONE YEAR APPOINTMENT

Mittelholzer, Sharon
Ahern, Dennis
Bailey, Ruth
Hadley, Mary, Chairman
Richter, Margaret
Meade, Priscilla
Williams, Dorothy
Graetz, J. Martin



Town Services

Highway Department

The Highway Department finished the sidewalk in Acton Center from Concord Road to Nagog Hill Road. This included placing concrete sidewalk, installing granite slope curbing, and reloaming adjacent lawns.

The sidewalk between Main Street and Route 2 was completed. This section was graded, retaining walls installed, and gravel added. A hot topped walk was then installed, backfilled, loamed, and then seeded.

The new MBTA commuter parking lot was also completed with loaming, seeding, and the planting of trees.

Thanks to the Water District, while installing a new water main from Wampus Avenue to the railroad crossing on North Main Street, approximately 600 feet of old cable guard rail was replaced with steel beam rail. Guard rail was replaced on Wetherbee Street due to an automobile accident at the bridge. Other small sections were repaired.

During the winter construction signs and barricades were made in preparation for the construction season.

There was a lot of tree removal as a result of the March snow storm. Brush was brought into the landfill area until July, and then all was hauled to the Honey Pot and covered.

Construction of the Transfer Station is now underway. The Department cleared the land, installed drainage, and a large holding tank. When Spring arrives, more drainage will be installed, grading will be done around the building, and a roadway will be made.

All roadways were swept, and all sections in need of roadside mowing were mowed. Patching was carried out throughout the year.

The Highway Department construction job this year was the lowering of High Street at the intersection of Parker Street for better sight distance. Four large trees removed and the gas line had to be covered with large steel plates. All of Mr. Davis' front yard was lowered for better sight distance. Then, all was reloamed, seeded, and the parking lot was moved back. The roadway was regaveled, and a hot top binder was installed. Granite slope curbing was installed along the roadway, and the parking lot got old granite edging. The curbing was backfilled, and the top 1 1/2

inches of bituminous concrete was installed. The whole area was loamed and seeded along with some wood chips.

In the late fall the Department started building an ice skating pond at the rear of the South Acton Fire Station. This is done in connection with the Recreation Department. About one acre has been cleared of all the trees, and the Department has started to haul all the material out. This will be a winter job, and hopefully, it will be ready for next winter.

ROADS

This year all the drainage structures were raised to meet the new road grades and about 7,100 tons of hot top was laid on the following streets:

Adams St.	2,200 feet
Arlington St.	1,000 feet
Birch Ridge Rd.	1,000 feet
Evergreen Rd.	1,900 feet
Heritage Rd.	2,900 feet
Lothrop Rd.	1,000 feet
Main St.	1,000 feet
Oneida Rd.	2,700 feet
Orchard Dr.	1,635 feet
Simon Willard Rd.	900 feet
Summer St.	4,900 feet
Willow St.	3,200 feet

The following streets were stone sealed; a process consisting of removing all protruding stones that come to the surface. All large cracks are filled with a crack sealer, and then a leveling course is applied where needed. About 16,000 gallons of asphalt and 520 tons of red stone were used on these streets.

Bullette Rd.	1,200 feet
Esterbrook Rd.	3,900 feet
Forest Rd.	2,500 feet
Liberty St.	2,900 feet
Littlefield Rd.	800 feet
Martin St.	3,000 feet
Prospect St.	1,900 feet
River St.	2,500 feet
Robbins St.	2,700 feet
Stow St.	4,700 feet

LANDFILL

The landfill area is rapidly filling up under the guidance of Frank Towne. The Transfer Station is well on its way, and the landfill will be closing come next fall.

DRAINAGE

During the year all catch basins were cleaned on all town ways.

There were a dozen or so basins that had to be repaired. Subdrains were installed on Ethan Allen Drive and Lothrop Road, and a few more feet of drain will be added to Lothrop Road come spring. On Newtown Road in the vicinity of Patriots Road 140 feet of six inch pipe was installed along with two catch basins. We replaced 140 feet of 12 inch pipe with 21 inch pipe on Spencer Road at Lothrop Road. Hopefully, this will eliminate the flooding of the area. One catch basin was installed on Summer Street between Central and Willow Street. Our big drain project was replacing the old 12 inch trunk line with a 24 inch main line from the Old Depot to the River Street outlet and connecting in the small stream under School Street, a distance of 600 feet.

HONEY POT

This year the pots were all cleaned as needed (great job). There were four drain gates installed between the draining bed and the settling lagoons. These were installed to give greater settling time in the lagoons. These areas will be loamed and seeded come spring. Guy Malson keeps the area at its best.

A considerable amount of loam was made from the remains of the septage mixed with subsoil, street sweepings, and catch basin cleanings.

SNOW

Snow fence was installed at the intersection of Main Street at Hayward Road to protect the shrubbery and at the intersection of Route 2 and Wetherbee Street. Twenty-five sand barrels were placed at trouble spots. The first sanding of the season came on December 4, 1983. There were a total of 31 sandings, six of which were ice storms.

There were seven plowable storms, starting December 4th with a five inch storm. The last storm came on March 16th and left 16 inches of very heavy snow. This storm required a lot of tree removal from the roadway. Snow equipment was repaired and painted during the season as needed.

Salt and sand were made available to all townspeople at the salt shed at the rear of the Highway Building on Forest Road.

EQUIPMENT

The John Deere Backhoe, Model 710, purchased this fall it has a greater reach and lifting capacity, and it sure is a good one. A new Craig snow plow was purchased. Two new chain saws and a brake drum turning machine were purchased for the garage and are much appreciated. Thanks.

This is my last town report. I will be retiring April 1, 1985 with 25 years as Highway Superintendent. I thank all the Departments for helping me make the year go by with great success. Special thanks go to Elaine Ciccone, my secretary, for her great help. She is the backbone of the Department--every phone call, gripe or complaint, bills, reports--she smiles through it all. Thanks, Elaine.

I thank each and everyone of my men for their cooperation without which I could not have done what I have. Thanks!

I wish the best of luck to Bernard Murphy, our new Town Manager.

To the new Superintendent I hope all Department heads will help him as they helped me while I was learning. Best of luck.

Allen Nelson
Highway Superintendent

Town Engineer

The Engineering Department's function is to provide the Town boards, committees and departments with Civil Engineering and Land Surveying expertise; to design, obtain approvals for, and supervise the construction of public works projects; to monitor the sanitary landfill and septage disposal area; to evaluate the engineering aspects of reports and plans for Town boards and commissions; to inspect subdivision construction within the Town to insure conformance with plans and specifications; and to maintain and update Town maps, atlases, and associated files.

The Engineering Department staff consists of Ralph W. Herrick, Jr. P.E. & R.L.S., Town Engineer; David Abbt R.L.S., Assistant Town Engineer; Eric K. Durling P.E., Assistant Town Engineer; Douglas K. Halley, Senior Civil Engineer; and Elaine Ciccone, Secretary; Dennis P. Ring, our part time Engineering aide, worked part of the summer after graduating from college, then accepted a full time position with a private engineering firm on Cape Cod.

Several solid waste related projects were initiated and continue today. The transfer station building was put out to bid and awarded to New England Construction and Management, Inc. of Brighton. Through the better part of the year we acted as the resident engineers on the job to insure the building is constructed according to specification and plans. This continues today. We also provided layout and construction supervision for some of the site work for this facility which is being constructed by the Highway Department.

We designed and prepared plans for a extension to the Forest Road Sanitary Landfill which will give the Town a place to dispose of its solid waste until the startup of the NESWC facility in North Andover (Sept 1985). These plans were submitted to DEQE and approved in May.

A condition of the landfill extension was that the Town had to install a groundwater monitoring system around the Forest Road Sanitary Landfill and begin a long term monitoring program. Accordingly we prepared a request for proposals from qualified geohydrologists, received and evaluated these proposals and with the Groundwater Protection Coordination Committee (GPCC) selected Richard M. Cadogan, Consulting Geohydrologist of Acton to help us develop and implement the program. Subsequent to this, a contract with Mr. Cadogan was negotiated and executed; the scope and nature of the monitoring program was determined jointly by Mr. Cadogan, the GPCC and this Department; and we are presently preparing a submittal of the program to DEQE for approval.

In our last report we mentioned our staff support to the GPCC for the Wastewater Management Study. This year we monitored the work done by SEA Consultants Inc. of Boston and basically administered the contract for this project. The work on this project is approximately 84% complete and all that remains is to complete the writing of the report and have a public meeting to explain the project and receive comments. The selected alternative, as of this writing, is a combined sewerage/septage treatment plant to be located on Town owned land adjacent to the Assabet River in South Acton. This plant will treat sewerage from approximately 160 structures in the older South Acton Center area and all the septage presently being treated at the Septage Disposal Area in North Acton.

The Department provides field survey and engineering design work for projects constructed by the Highway Department. Projects during 1984 included sidewalk reconstruction in Acton Center, replacement of the storm drainage system on School Street at River Street, a similar upgrading of the drainage system on Spencer Road, an addition to the drainage system on Newtown Road, and reconstruction of the intersection of High Street and Parker Street.

Repair and replacement of substandard bridges on Town ways is a continuing concern to the Town. Currently design work is underway for the reconstruction of the Stow Street bridge over Fort Pond Brook and the replacement of the Wetherbee Street bridge over Nashoba Brook. On both of these projects the Town will seek State funding assistance.

Other projects currently in the design phase and which will be scheduled for construction in the future are the traffic lights for West Acton Center and sidewalks on portions of Central Street and Concord Road. The West Acton traffic light is ready to move to the construction design phase and the sidewalks should be built next year, as plans are completed and ready for review by the Transportation Advisory Committee.

We completed several projects for the Recreation Commission, the major one being the design of a small skating pond at the Great Hill Recreation area. We also staked out the practice soccer field on Concord Road and started work on a plan of improvements to the baseball diamond at Jones Field.

Subdivisions are reviewed and inspected by the Engineering Department from initial submission to completion of the roads. When the plan is submitted, a comprehensive engineering evaluation of all aspects of a proposed subdivision is made, based upon current Planning Board Rules and Regulations. Strawberry Hill Farms, Candlewood, Colonial Acres III, Ridgewood Estates IV and Piper Road Technology Center were reviewed in this manner. This Department also inspected the following subdivision roads under construction: Larch Road, Willis Holden Drive, Tenny Circle, Lady Slipper Lane and Technology Drive. Bond estimates were also prepared as requested by the Planning Board to cover the cost of uncompleted work on subdivision roads prior to the lots being released for building.

We assisted the Police Department with developing plans for the new radio tower on Flagg Hill.

Additional grave lots were staked out in Woodlawn Cemetery as well as a new stone wall location along Concord Road.

The Engineering Department handles the daily routine tasks of inspecting street cuts related to the installation of utilities and driveways, responding to requests concerning drainage problems, reviewing site plans, preparing street acceptance documents, updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps, providing the general public with information, and assisting the various Town boards and agencies.

We appreciate the cooperation received from the other Town Departments, Boards and Committees, and look forward to further productive efforts in the coming year.

Ralph W. Herrick, Jr.
Town Engineer

Planning Board

The Planning Board performs many essential functions for town government. It is responsible for planning for the uses to which our land will be put, for reviewing development plans submitted to various town boards for permits, for reviewing and acting upon subdivision plans and certain special permits. In periods when building activity is heavy the Board spends a majority of its time reviewing plans for subdivisions, cluster type developments, site plans for action by the Selectmen and various permit applications submitted for action to the Board of Appeals. The Planning Board is also required by law to hold public hearings on any proposed changes to the zoning bylaw before the town meeting acts on those changes.

During the period from January 1, 1984 to December 31, 1984 the Planning Board acted on the following permit applications:

- Preliminary Subdivision plans (3)
- Definitive Subdivision plans (4)
- Cluster Development Special Permits (1)
- Hammerhead Lot Special Permits (0)
- Other Special Permits (1)
- Subdivision Approval Not Required (45).

From January 1, 1984 to December 31, 1984 the Planning Board reviewed the following permit applications for the Board of Selectmen and for the Board of Appeals under the Zoning Bylaw:

- Site Plan Special Permits for the Board of Selectmen (11)
- Variances for Board of Appeals (16)
- Various Special Permits for Board of Appeals (9)
- Flood Plain Special Permits for Board of Appeals (5).

On May 7, 1984 the Town Meeting voted to adopt a rewritten Zoning Bylaw considered an essential step in Acton's comprehensive water protection plan. This bylaw had been in the preparation stages for over two years. The bylaw was rewritten by a subcommittee of the Planning Board called the Zoning Advisory Committee, organized in 1982 and consisting of Sandy Bayne, Joan Gardner and Irene Heroux. The Planning Board commends Sandy, Joan and Irene for their dedication to the complicated task of rewriting a 68 page legal document. The subcommittee, along with Armand Dufresne Town Planner, met an average of two or three evenings per week over a two year period to rewrite the bylaw. This bylaw has been in effect and operational for over six months and to date it is evident that the work of the Zoning Advisory Committee was worthwhile and will prove itself to be a great benefit to the town.

On November 27, 1984 at a Special Town Meeting several zoning articles were proposed by the Planning Board. Some of these articles were fine tuning adjustments to the new bylaw that was adopted in May of 1984. The remainder of the articles were proposals to adopt an Aquifer Protection District Map and associated zoning regulations, and several zoning district changes throughout the town. Both the Aquifer Protection District and the associated map changes were the result of several years of study and work by town committees, town staff and consultants. Duncan Wood spearheaded the writing of the aquifer protection regulations and worked many hours to coordinate the Board's efforts with the Groundwater Protection Coordination Committee and the Acton Water District. The Board presented these water protection measures as another step in the town's overall comprehensive water protection plan. The combination of the new zoning bylaw with the water protection measures represent a significant beginning to the process of tailoring our development regulations to our environmental needs.

The Planning Board continually reviews the zoning bylaw and other development regulations to be sure that these regulations are keeping pace with development. Because several regulations have not been changed for many years (the Earth Removal Bylaw, Subdivision Rules and Regulations, etc.) the Board has made it a priority to review and revise these regulations as time permits.

The Planning Board thanks the Acton Water District and all town boards and committees for their cooperation and help during 1984. The Board also would like to recognize the valuable assistance it has received from the town's professional and clerical staff, specifically: David Abbt, Ralph Herrick, Eric Durling and Douglas Halley of the Engineering Department; Don Johnson, Building Commissioner; Steve Calichman, Director of Public Health; Lynn Abbott, Conservation Assistant; Maggie Walsh, Planning Board secretary and Armand Dufresne, Town Planner. The Board also extends its appreciation to Peggy Snook who has been a patient and conscientious observer of the Board's activities during the past year for the League of Women Voters.

The Planning Board and its staff always welcomes comments and suggestions and encourages citizen involvement and participation in the issues facing the Board. The Board meets every second and fourth Monday evening at 8:00 p.m. at the Department of Public Works (DPW) Building on Forest Road. The Board may be contacted during normal business hours at 263-8200, ext. 2062.

- Duncan Wood, Chairman
- Neal Grolnic, Vice Chairman
- Irene Heroux, Clerk
- Norman Weare, Member
- Pamela Harting-Barrat, Member



South Acton Revitalization Committee

The South Acton Revitalization Committee was appointed by the Board of Selectmen in 1983 to assist the Town in implementing the recommendations of a study of South Acton Village by the Metropolitan Area Planning Council. The goals of the committee are to promote renewal of existing structures for business and residential use, preserve the historic character of the village center, improve vehicular and pedestrian circulation and promote visual improvement thru repainting, landscaping, repairing, new signs and other amenities.

In 1984 the committee's efforts focused on the following areas:

SCHOOL STREET INTERSECTION - Spring Town Meeting approved funding for reconstruction of the School and Main Street intersection.

RAILROAD BRIDGE - Severe deterioration of the bridge deck surface in the Spring of 1984 focused attention on the need for a long-term solution to the continuing problems of the Main Street bridge. An inspection of the bridge by the Massachusetts DPW led to a lowering of vehicle weight limits and detouring of heavy truck traffic. The present state-sponsored plan to repair the bridge decking is viewed by the committee as an overly expensive short-term solution. We are continuing to work for a suitable long-term solution.

WASTEWATER DISPOSAL STUDY - In 1984 the Town contracted for a septage disposal study. The study has included a detailed analysis of South Acton's particular septage disposal problems. Preliminary recommendations are that a small wastewater treatment facility be constructed in South Acton to serve existing structures in the local area.

STATE AND FEDERAL FUNDING - We continue to assist property owners interested in rehabilitation by providing information on State and Federal financial assistance programs.

PROJECT REVIEW - The committee provided a forum for citizens to review proposals for development in South Acton, including a major cluster housing development for the elderly proposed to be located off High Street.

We would like to thank Prudence Spencer for her service to the committee in the past year and welcome Richard Leonhardt as a new member. In 1985 we will continue to work for the betterment of South Acton Village. The committee welcomes and encourages the continued support and input of Acton citizens.

Bart Wendell, PhD, Chairman
Debra Alesbury
Charles Freeman
Dick Leonhardt
Ann Simeone

Building Department

The Building Department issued over 475 building permits in 1984. This represents a 38% increase over the average number of permits (344) issued in each of the previous two years. In fact it is the largest number of permits in the history of the Town with the exception of 1979 when over 500 permits were issued. (1979 was the first major year for woodstove permits and 221 of the permits issued that year were for woodstoves. This compares with 75-100 woodstove permits issued in a normal year.)

Single family housing starts have rebounded in recent years and more than 70 starts were approved in 1984. This is the largest number in the last decade. On the other side, commercial construction continues to grow, with approximately 25 projects this year.

The total value of new construction for calendar 1984 exceeded \$12,000,000. This represents a significant increase over the last three to four years and is 57% above the average of 1982 and 1983.

Town Meeting adopted a totally rewritten zoning bylaw in the Spring of 1984. I anticipate extensive consultation with Town Counsel in the interpretation of this bylaw over the next three to four years along with numerous "shake down" amendments by the Planning Board over the same period.

The Town's concern for water quality and groundwater protection has manifested itself in a number of ways and impacts the Building Department at this time through the site plan process and the recently adopted aquifer protection section of our zoning bylaw. This is quite obviously an early phase of such protection standards and appears to be only the tip of the iceberg in terms of additional enforcement requirements that are on the horizon.

Respectfully Submitted;

Don P. Johnson
Building Commissioner

Housing Authority

The Acton Housing Authority has received a "Commendable" rating from the Executive Office of Communities and Development for its management systems and overall performance in providing safe, decent and affordable housing for Acton's low income families and elderly/handicapped.

Funds for 16 new rental subsidy units were awarded to Acton under the Massachusetts Chapter 707 Rental Assistance Program, making a total of 34 such units administered by the Authority, at a total subsidy of \$77,496 annually. The Authority received additional Section 8 units bringing the Federal Rental Assistance Program to a total of 65 with an estimated annual federal contribution of \$257,972. These programs along with 68 units of elderly/handicapped on Windsor Avenue, the nine condominium units and ten Section 8 Mobile Certificate units total 186 subsidized units administered by the Acton Housing Authority.

The Board of Appeals granted a Comprehensive Permit for an additional 23 units of elderly and 12 units of family housing to be constructed on Great Road. The cooperation of the Town Manager, Selectmen, the many Town Boards and agencies has been greatly appreciated. The Board Members benefited from the advice and support of the Citizens Advisory Committee on Housing.

The effectiveness of these programs is due to the dedicated staff: Anne Puzella, Assistant to the Executive Director; Ann Hosmer, Clerk; and Charles Landry, Maintenance.

Naomi E. McManus
Executive Director

Investment Advisory

The Investment Advisory Committee of Acton is a volunteer group which was formed several years ago to offer professional advice to Town Officials. The objective was to allow a greater percentage return on Trusted Funds over time. Available investment avenues were investigated and it was decided that the funds would be invested in money market instruments, U.S. Government obligations, and common stock when warranted. The plan set in motion was one to maximize total return with minimal risk, take profit when available, allow obligations to mature to face value, and expand the capital base for future needs of the town.

The program enacted several years ago is a very successful example of what can be accomplished with Acton's wealth of professional knowledge available. The funds continue to be invested with fiscal needs in mind. With a graduated scale of U.S. Government maturities over the next several years, the plan is prepared for future interest rate fluctuations. The original capital invested was approximately \$750,000. That amount has since grown to approximately \$1,500,000.

James L Greenbaum, member

Board of Appeals

Thirty-four (34) hearings were scheduled in 1984. This is six (6) more than in 1983. Eighty percent of the petitions heard by the Board were approved.

<u>Petitions</u>	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>	<u>Pending</u>	<u>Total</u>
Review	0	1	0	0	1
Special Permit	6	1	2	0	9
Flood Plain	5	1	0	0	6
Variance	13	3	1	0	17
Earth Removal	0	0	0	0	0
Comprehensive Permit	1	0	0	0	1
TOTALS	25	6	3	0	34

H. W. Flood, Chairman David Freese, Associate
Kenneth Grinnell, Clerk Marion Maxwell, Associate
Marilyn Peterson, Member John Pasieka, Associate

Council on Aging

The Council (COA) provides direct services, education, programming and counseling to older citizens. Primary responsibility for activities is assumed by Coordinator Carol Lake, a Town employee, supported by the Council Board who meet monthly in the COA office/resource center in the Acton Congregational Church.

Direct services include a home-delivered meal program, filing for federal/state fuel assistance, intervention and advocacy for individuals involved with agencies, completion of forms, a friendly visitor program, monitoring of door-to-door van transportation, and distribution of federal surplus food. Those seeking contact with our older population call the COA office as a focal point.

The Senior Citizen Newsletter has information on legislation, local activities, and services and is mailed nine times a year to those over sixty. Information and referral is the first function of the COA office. Counseling is provided for both senior citizens and adult children. Programming at the West Acton Baptist Church Senior Center includes weekly line dancing, crafts, watercolors, exercise and handcraft classes. Monthly health clinics are scheduled for and conducted by professionals. Drop-in afternoons are held twice weekly.

The COA receives support from many groups within the community. Hosts for group social events were: the Acton Rotary Club, Theatre III, Friends of the Acton COA, Inc., the confirmation classes of St. Elizabeth's Church, and the Sounds of Concord. Direct services come from Explorer Post 7, FISH, Acton Housing Authority, Lions Club, and Girl Scouts. The Coordinator interacts with area agencies dealing with elderly clientele such as Minuteman Home Care Corp., Acton Public Health Nursing Service and Emerson Hospital Social Service Department.

The Council sees the interests and needs of the older population and their families broaden as their actual number increases. Expansion of programming has been possible by supplemental funding from the Friends, Inc. and volunteer hours. If you would like to give assistance, please call the COA office at 263-8200 extension 1068

Ann Murdock, Chairman
Norman MacDonald,
Vice-Chairman
Barbara Smith, Secretary
Margaret Rennie, Treasurer
Sandra Hall
Constance McNulty
Alfred Steinhauer
Barbara Wilson
Henry Young
Evelyn Roesler, Associate
Ethel Smith, Associate

Minuteman Home Care Corp.

The Town of Acton is one of sixteen (16) communities in this region which receives social services from the Minuteman Home Care Corporation (MHCC). Since 1976, Acton has paid an annual "local share" entitling it to be represented on the policy-setting MHCC Board of Members. During 1984, the amount of the local share was \$858, reflecting the total older population of 1278 residents age 60 and over, as determined by the 1980 Federal census. It is the current policy of MHCC to add yearly increments to the local share in accordance with the annual rate of inflation.

The total value of combined services for Acton from MHCC is \$44,553 for fiscal year July 1, 1983 - June 30, 1984. These services include case management, homemaking, day care, transportation, nutrition programs and information and referral. Services under the State Home Care Program total \$18,921; Title IIIb, Community Programs \$413; Title IIIc, Nutrition \$22,442.

Acton is eligible to be represented on the MHCC Board by one Member and one Alternate Member, determined by the size of the town's elder population. Alternate Member Marianne

Maguire became Member in September 1984. The Alternate Member position remains unfilled December 31, 1984. The Council on Aging recommends candidates for Board of Members to the Town, who recommends to MHCC.

Acton's representatives on the MHCC Board provide an important communication link between the local Council on Aging and MHCC, so that the Town and agency are well-informed on topics of mutual concern.

The MHCC office is located at 83 Hartwell Avenue, Lexington. For further information, write or call 263-8720.

Marianne Maguire,
Acton Member

MINUTEMAN HOME CARE CORPORATION Officers:

President	Beverly Eckhardt, Lincoln
Vice President	Malcolm Thompson, Concord
Treasurer	Neville Upson, Littleton
Asst. Treasurer	Stuart Fearon, Bedford
Clerk	Russell Albee, Maynard

Volunteer Coordinating Committee

This committee was very active in overseeing the recruitment, selection and management of volunteers to serve on committees, commissions, and boards. In 17 meetings, the V.C.C. interviewed 45 citizens, recommending 38 of them for appointment as members or associate members of over 17 boards and committees. The balance will be kept in the committee's active file.

When we receive an interest sheet, we acknowledge it; advise and interview candidates for vacancies; make recommendations to Board of Selectmen, Moderator or Town Manager; and inform the committee chairman and candidate after appointment is approved.

Board openings were publicized in the local newspapers by Marsha Gratz, who also helped produce a brochure and interest sheet available at the Library, Town Hall, and Town Meeting. Dorothy Karwin and Gary Chicoine conducted the interviews; Vanetta Hunter and Nancy Tavernier performed the clerical duties; and Norman Lake recorded resignations and provided Certificates of Appreciation. The 27

retiring volunteers were recognized by the Moderator at the Annual Town Meeting. Bea Perkins developed a packet of materials to assist chairmen in the organization of their committees. The packet includes: Minutes form, Posting form, Roberts Rules of Order, Town Charter, and Volunteer Handbook. The packets were sent to 40 committee chairmen.

Over 93 people were called by the committee to request that they be sworn in before legally serving on a committee. We wish to thank Ann Simeone and Christine Joyce for their assistance in keeping committee lists up-to-date. Thanks also to Gary Chicoine, who resigned in June, for his time and effort. His position was filled by Stanton Collins, former Selectman.

Bea Perkins, Chairman
Stanton Collins, Vice.Chrm.
Nancy Tavernier, Secr'y
Marsha Gratz
Vanetta Hunter
Dorothy Karwin
Norman Lake

Cemetery Commission

The Cemetery Department operates and cares for the three Town-owned cemeteries: Woodlawn-1738, Forest-1750 and Mount Hope-1848. We maintain equipment, grounds and buildings on a year-round basis, assist in lot selections and interments, help visitors locate gravesites, and answer questions about regulations. We also care for the Memorial Chapel in Woodlawn Cemetery.

The Woodlawn Chapel

The Chapel was used 21 times this year.
The rear landscaping has been completed.

The Cemeteries

Both Woodlawn and Mount Hope Cemeteries were sprayed for weeds, fertilized, and limed. Two hundred and fifty monuments and markers were high-pressure washed.

At Mount Hope the lower gates have been removed. In 1985, the entrance will be relocated to provide better visibility for cars exiting. Shrub planting continued on section 8, and the chapel has been primed and painted after removal of the extensive bee population in partitions.

As a result of damage caused by the March 84 snowstorm, we had to remove four large

spruce trees at Mount Hope Cemetery and one at Woodlawn. There was also considerable major tree damage requiring pruning and necessitating many hours of debris clean-up.

The Cemetery Department

The Superintendent continues to serve as a Director of both the N.E. Cem. Assoc. and the Mass. Cem. Assoc. He and the foreman attend the M.C.A. meetings.

In 1984, we collected the sum of \$40,810.30, which was paid to the Town Treasurer in the following manner:

General Fund	- \$16,955.30
Cemetery Land Fund	- 3,960.00
Perpetual Care Fund	- 19,895.00

The Commissioners and Superintendent thank the Department employees for a job well done, and the Engineering, Highway, and Buildings and Grounds Departments for their cooperative assistance.

Stewart Kennedy, Superintendent
Howard F. Jones
Charles F. Putnam
Harlan E. Tuttle, Cemetery Commissioners

Veteran's Graves

Following are names and dates of death of the fourteen interments of United States War Veterans in Acton Cemeteries during 1984.

Bernard F. Polsell	WWII	U.S. Army	Jan. 28, 1984	Woodlawn
Joseph C. Mayer	WWII	U.S. Army	Jan. 30, 1984	Woodlawn
John Hoffman	WWI	U.S. Army	Feb. 24, 1984	Mt. Hope
Ernest S. Hagen	WWI	U.S. Navy	Mar. 9, 1984	Woodlawn
John S. Rose	WWII	U.S. Army	Mar. 10, 1984	Woodlawn
Russell D. Hayward	WWII	U.S. Army	Mar. 14, 1984	Mt. Hope
Ella Mason True	WWI	U.S. Army	Apr. 10, 1984	Woodlawn
John C. Raftery	WWII	U.S. Army	Jul. 10, 1982	Woodlawn
John Edward Slavin	Korea	U.S. Navy	Jul. 28, 1984	Woodlawn
Harry H. J. Veins	WWII	U.S. Army	Aug. 3, 1984	Woodlawn
Thomas R. Coleman	WWII	U.S. Army	Sep. 28, 1984	Woodlawn
Raymond V. Christian	WWII	U.S. Army	Oct. 24, 1984	Woodlawn
John D. Ludden	Korea	U.S. Army	Dec. 1, 1984	Woodlawn
William J. Durkin	WWI	U.S. Army	Dec. 11, 1984	Woodlawn

Veterans' Flag Standards and grave markers were placed on most of the above Veterans' graves. To receive a Veteran's Grave Marker, it is necessary to fill out an application, available from all Funeral Directors and from the Veterans' Agent, and forward it to the Government.

Stewart Kennedy
Veteran's Grave Registration Officer

Lowell Regional Transit Auth.

The LRTA finances special transportation services for senior citizens and the handicapped of Acton (Acton Road Runner) and commuter rail service between Acton and Boston.

The Acton Road Runner is a curb-to-curb service available on an advance reservation basis to residents who are age 60 or older or handicapped. Both ambulatory and wheelchair bound persons can be accommodated. Presently the van is leased from Leasing System Development Corp. of Lowell, who also provides the dispatching service. In early 1985, the LRTA will be purchasing the van instead of leasing it. Dispatching, however, will continue to be provided as before. The Road Runner can be used for shopping, medical appointments, recreation, visiting friends and relatives, the Nutrition Program and other special reasons. Cost per family is 25¢ per one-way trip within Acton; 50¢ per one-way trip to Concord or Maynard; and 10¢ for the Nutrition Program. To arrange a trip, call 263-4691 the day before.

Road Runner ridership was 8,784 for 1984, an increase over 1983.

Commuter rail service to Boston is operated by the B&M Railroad with 16 round trips per day. Ridership decreased this year to 194,682 due to the disruption of all service at North Station caused by the fire early in the year. Use of shuttle buses was necessary. Regular service direct to North Station is due to resume in April, 1985. The cost of the rail service is borne by the Federal government and the Commonwealth.

Cheryl Rand
LRTA Representative

Transportation Advisory Committee

The Transportation Advisory Committee (TAC) is an ad hoc committee appointed to oversee the Town's various transportation services and issues.

This year's major areas of concern were the continuation of the sidewalk planning program, the West Acton Stoplight proposal, expansion of the LRTA Road Runner program for the elderly and handicapped, a study of dangerous town intersections, Routes 2 and 2A, and working with the Planning Council on long-term transportation planning for Acton and surrounding areas.

TAC thanks the Engineering and Highway Departments and the Town Planner for invaluable assistance and support throughout the year.

Cheryl Rand, Chairman
Steven Brueck
Nancy Kalikow
Albert McAdoo
Donna McCarthy
Joseph Tardo

Citizens Library Association of West Acton

During it's one-hundred and first year of community service the Citizens' Library continued its centennial celebration by distributing a centennial pamphlet and displaying memorabilia. An exhibit of New England author May Sarton's new book, "At Seventy", including author's unedited copy and publisher's edited draft, drew interest from patrons. Several Actonians were actual characters in the book.

A few minor interior and exterior maintenance projects further enhanced the historical and structural value of the library building at 21 Windsor Avenue. In September the unique qualities of Citizens' Library became the setting for Acton-Boxborough High School's Cable T.V. production of "Englewood Heights", a soap opera.

Generous outside contributions continue to enable Citizens' Library to enlarge its collection of ever-popular large print books. Once again hard work and dedication on the part of The Citizens' Memorial Library Auxiliary and other volunteers resulted in a successful spring fair.

Mrs. Hermes continues to provide for the needs of the library's patrons, this year making room for 684 new children's and large print books as well as best sellers.

The collection numbers 9,280 and the circulation is currently 19,049. The library is open Monday evenings, 7 P.M. to 9 P.M. and Tuesday through Friday 10 A.M. to 5 P.M.

Thelma Hermes, Librarian

Board of Trustees
Frances Bissell
Jane Gallagher
Dianne Wehr

Acton Memorial Library

Wanda S. Null (director) and the staff of Acton Memorial Library maintain the quality of library services offered to the residents of Acton and surrounding towns. Circulation, which dropped with the loss of Sunday hours during the economic squeeze of Proposition 2.5, has increased slowly:

1980	1981	1982	1983	1984
192,772	185,289	176,852	177,178	178,85

An increase in Sunday hours planned for 1985 should accelerate this trend.

The Friends of the Acton Libraries continue their active support of the library with donations of equipment and regular volunteer service at the circulation desk and elsewhere, to increase the service level still further.

Trustees are working to ensure the continuation of the library as a vital source of information and educational materials for the community. A computer was installed for use by patrons, and a second unit is being installed for use by the library staff. A long-range study committee, composed of trustees and library staff, examined future trends, including automation, on-line video, and more library-sponsored group activities. We are preparing a report suggesting the provision of additional space before the year 2000. Policies for facilities use and acquisition of circulating items were adopted to clarify these areas for our patrons and staff.



Photo by Laura Lyons

Luisa Torrielli listens to the reading of Sam Schwartz at the Memorial Library.

We look forward to a productive year of library service in 1985, and invite you to make use of this valuable resource.

Joseph Grandine, Chairman
Brewster Conant
Vincent Parrella
Helen Murphy
Hayward Houghton
Raymond Shamel
Adriaan Walther
Marion Sargent
Dennis Ahern

Arts Council

The Acton/Boxborough Arts Council provided \$3370 in grants for cultural activities in 1984. Among the recipients were: Acton Arts League, Acton "250" Committee, Blanchard Memorial School PTF, Children's Discovery Museum, Adventures in Music, Inc., Lancaster Brass Quintet, Acton Historical Commission, Wednesday Morning Handbell Ringers, Acton Community Chorus, Acton Historical Society and Cynthia Durost, Artist. Grant applications are evaluated on the basis of quality, community benefit and involvement, financial need, and accomplishment. Funds are derived from the Massachusetts Arts Lottery and are disbursed in January and July.

In March, we co-sponsored, with the Friends of the Acton Library, a concert by

John Tyson, recorder, accompanied by bassoon and harpsichord. The program was warmly received by a capacity audience.

Acting on behalf of the Jenks Fund, the Council awarded a \$500 scholarship grant to a High School graduate to further her musical training.

The Council's support is especially valuable now that cutbacks in federal funding have seriously affected programs in the arts and humanities.

Wanda Null, Co-Chair
Terri La Fleur, Co-Chair
Jane Gallagher, Treasurer
Maurice Sagoff, Secretary

Recreation Commission

Recreation is meeting the needs and requests of most residents. All programs, with the exception of the summer playground, continue to be self-supporting. The decision to discontinue playground programs at Goward and Jones Fields enabled the staff to offer more diversified activities and daily arts and crafts at both Elm Street and Gardner Fields.

The town swim team coached by Jeff Johnson had a very successful year, finished second in the March conference championship and continued its success in the town summer swim league.

The high school pool and gym was the most popular recreation facility with approximately 15,000 participants in the various programs.

Because lacrosse is gaining in popularity, the first clinic, conducted by high school coach John O'Brien, was offered this summer.

Approximately 6,000 residents participated in Commission sponsored activities during the year at a net cost to the town of \$27,095.26.

A lease to use the Department of Correction land on School Street was prepared and sent to the Board of Selectmen for their approval and submission to DOC.

An outdoor swim area has been a resident priority request and a long term goal of the Commission and will continue to be part of its long range plan. After a great deal of thought, work and research, a warrant article for funds to determine the feasibility of

constructing such an outdoor pond in North Acton was defeated at the Annual Town Meeting.

Town meeting voters approved \$2,500 to construct a small skating pond in the Great Hill Recreation Area and the Highway Department began work on this project in November.

We are actively working with the Conservation Commission to create an Open Space Five-Year Plan, as mandated by the state. Efforts to expand recreational use of conservation lands are a primary concern.

Mr. Morehouse was reappointed Chairman and Mrs. Perkins reappointed Vice-Chairman. Mr. Charles Stires was appointed in November to fill a vacancy created by the resignation in October of Mrs. Jean Roberts.

The Commission acknowledges continued cooperation of the school administration allowing after school and weekend use of school buildings, and expresses appreciation to all the departments and boards for their assistance during the year. Thanks also to the Beacon and Middlesex News for publishing news releases.

ACTON RECREATION COMMISSION
Charles Morehouse, Chairman
Beatrice Perkins,
Vice-Chairman
Warren Orcutt, Commissioner
Vanetta Hunter, Commissioner
Charles Stires, Commissioner
Thomas Haggerty, Director
Barbara Woodward, Secretary

	WINTER	SPRING	SUMMER	FALL
Youth Basketball	175		15	
Children's Gymnastics K-12	64	22	31	52
Pre-School Gymnastics	29	29	49	36
Children's Swim Lessons	99	108	471	70
Swim Team	63		44	
Advanced Lifesaving	9		13	
Squash		6		
Adult Tennis Lessons		20		21
Adult Swim Lessons		7		12
Adult Golf Lessons		18		6
Pre-School Swim Lessons		48		
Playgrounds			253	
Aquatic Leadership Course			9	
Basic Rescue and Water Safety			21	
Children's Tennis Lessons			224	
Lacrosse Clinic		24		
Youth Tennis Tournament			40	
Pepsi-Cola NBA Hotshot			8	
Boston Harbor Cruise			38	
Recreational Swim and Gym				
Total year-round participants - 15,000				

Conservation Commission

The Conservation Commission continues to focus attention on the land management aspect of its responsibilities. Master plans are completed for the Grassy Pond and Acton Center Conservation Lands with the assistance of the Conway School of Landscape Design. A boardwalk constructed by the Buildings and Grounds Department, at Grassy Pond was dedicated in October to the Commissions of 1968 and 1974, who negotiated the purchase of the land. We applied to the Department of Environmental Management for a grant to implement the Acton Center Plan but were turned down. Alternative means are now being investigated.

We also began updating the Open Space Plan. This plan is required by the state to qualify for Self-Help money and must be updated every 5 years. Working with the Recreation Commission, we developed a questionnaire to determine the open space needs of the town which was distributed to all boards and committees. We wish to thank all those who participated for their invaluable assistance. The plan is due in August 1985.

A number of groups used the Conservation Lands for nature study including Community Ed programs led by Pam Resor and scout groups led by an assistant. John Megan completed his Eagle Scout project on Heath Hen Meadow land with the construction of a Scout camping area, and a pack of about 50 Cub and Webelo Scouts improved a trail section on Nagog Hill according to AMC standards.

New trail maps of Nagog Hill, Great Hill, Acton Center, Spring Hill and Grassy Pond were surveyed and drawn by the Engineering Department. They are now available at the library and the DPW Building.

In addition to land management, the Commission continues to administer the Wetlands Protection Act and Bylaw. The Commission made 20 Determinations of Applicability, issued 26 Orders of Conditions and 20 Certificates of Compliance. New forms were developed to simplify the administration of the Bylaw. The Bylaw was reviewed and recommendations for changes will be presented to the 1985 Annual Town Meeting.

Cynthia Torkelsen again served as Chairman with Michael Graesser as Vice-Chairman. New members appointed are Kenneth Dow in February and Robert Young in November. New associate members are George Charter, Robena Reid and Carol Brown. A special thanks goes to Rae Kilkenny, our first associate member, who has returned to her home in Australia.

Conservation Commission

Cynthia Torkelsen, Chairman

Michael Graesser, Vice-Chairman

Judith Clark

Brewster Conant

Kenneth Dow

Carol Place

Robert Young

Associate Members

Carol Brown

George Charter

Robena Reid

Youth Commission

The Youth Commission is appointed by the Town Manager with the approval of the Selectmen. In addition to the adult members, it has a student from the high school and two Youth Employment Service (YES) students who serve as liasons from the High School.

The administration of the YES has now been turned over to the Work-Study Program at the High School. The Commission will continue to serve in a supporting role. This program, whose function is to match students to appropriate jobs which exist in the community, is thriving. We encourage those who could use some capable help inquire; please call 264-4700 ext. 5959.

Activities of the Commission this year include:

Supporting Acton Police at the Jamboree by running the fingerprint program for children.

Developing Halloween neighborhood guidelines similar to the party code that was developed in a previous year.

Assisting the Parents Support group in arranging high school dances in 1984.

Investigating the feasibility of operating a Big Brother/ Big Sister program in our community. Our Youth Officer, Frank Widmayer, has suggested that such a program might offer a positive alternative to children who need additional support.

We encourage comments, concerns and ideas relating to our goals and program. Please write to Bob Skillen, 405 Central Street or call 263-1787.

Bob Skillen, Chairman

Lawrence Duffy

Sara Lamia

Scott Beveridge

Michael Guzzo

Patty Sanford

Vicky Tabor

Ann O'Neill



Photo by Brooks Williams

The above monument was erected on land in Acton Center in the fall of 1984, with dedication scheduled for 1985. Acquisition resulted from efforts by a three member committee including Chairman Philip Harris, Thomas Rogers and Wilson Bursaw, and sanctioned by the Selectmen. The \$12,500 cost was raised by contributions for the Acton Rotary Club, the Acton Lions Club and private citizens. Excavation work was donated by James Fenton and Michael Jeanson of Authentic Homes, Inc., as was preparation and inscription of the stone by Rock of Ages Monument Company of Barre, Vermont, and installation by Acton Monument Company.

Goodnow Fund

Provisions of this fund call for perpetual care payment from the annual interest earned by \$3,000 principal. Balance of the annual interest must go to Acton Congregational Church towards the ministers' salary.

INVESTMENT

Middlesex Savings Bank \$3,000

RECEIPTS AND DISBURSEMENTS

Interest received	\$324.10	
Town of Acton for perpetual care of the Goodnow Lot in Woodlawn Cemetery		\$20.00
Treasurer of Acton Congregational Church		\$304.10
	<u>\$324.10</u>	<u>\$324.10</u>

Thelma L Boardman, Treasurer
Nancy Gilberti
Virginia Gates

Elizabeth White Fund

A permanent fund was bequeathed to the Town of Acton by George R. White in memory of his mother, Elizabeth. The income from the fund is to be used only in "relieving the necessities of the deserving poor and unfortunate". "It shall be the duty of the Town to anticipate such necessity of aid and assistance by inquiry and investigation in advance of claims as far as possible, in order that sensitive and deserving people may receive assistance, who might because of publicity, refrain from making application for aid."

Trustees have signed requisitions to the Town Treasurer totalling \$2,500 for the entire year.

Trustees
Helen B. Allen
Eleanor P. White
Cornelia O. Huber

Animal Inspector

This year of Nineteen Eighty-Four, fourteen (14) premises were inspected, and all are considered to be adequate for animals.

The animal count this year is considerably lower than last year:

Cows	5
Heifers	2
Goats	8
Sheep	6
Horses	33
Ponies	9
Chickens	37

There were twenty-three (23) dog bites . In all cases, the guilty dog was quarantined for 10 days, as required by law. No other major problems were reported.

Patrick Palmer

Fence Viewer

The committee on fence viewing for the Town of Acton reports no activity in partition fences for the year 1984. The duties of the fence viewer are contained in Massachusetts General Laws Chapter 49 Section 1-20 inclusive. This law pertains to the need for partition fences on property lines of adjoining improved parcels used for agricultural purposes.

David F. Abbt
Fence Viewer

Dog Officer

The following covers the activity of the Dog Control Officer for the time period of June 1, 1984 through December 31, 1984:

Total number of calls	532
Number of Dogs impounded	63
For dog bites	2
Unlicensed	38
Other (licensed)	23
Number of calls received for a lost/found dog notification	268
Number of calls received for a complaint against a dog/situation	166
Number of miscellaneous calls	27
Number of calls for dog bites (Notified Pat Palmer)	8

Most complaints were handled to satisfaction of both parties involved.

Leslie E. Boardman,
Town of Acton Dog Control Officer

Sealer of Weights

The Sealer of Weights & Measures annually checks the accuracy of all weighing and measuring devices used by retail and wholesale businesses in the conduct of the trade. This includes scales, gasoline and oil pumps, yard goods and measuring devices as well as investigating complaints in the sale of cordwood.

Number of Devices sealed	195
Number of Devices adjusted	29
Number of Devices condemned	1

Mark J. FitzPatrick
Sealer of Weights & Measures

Town Report Committee

Five members were recommended by the Volunteer Coordinating Committee May 25 and appointed by Allen Rothermel, Acting Town Manager, June 5. All appointees were sworn in by June 25, 1984.

At the organizational meeting called by past chairman Dennis Ahern, Mary Hadley was elected chairman and Ruth Bailey, clerk. Minutes are sent to the Town Clerk, Town Report Committee and Acton Memorial Library.

Sharon Mittelholzer's resignation was accepted with regret at the October 5 meeting and Priscilla Mead was elected vice-chairman. The first 1984 report was received at this meeting. That's cooperation!

Bid forms were prepared for advertisement by the Town Manager in the November 1 and 8 editions of The Beacon and The Middlesex News. A flow chart of deadlines was sent to all town departments and committees. Notice of deadlines for reporting was carried on Cable TV, Channel 17.

Ann Simeone, supervisor of the word processing system, instructed interested members in use of the equipment. Work sessions occur when any one of the three terminals is free and committee members are available.

Christine Joyce answered our many questions of who, what, where and how.

Once committee operational functions were underway, we turned our attention to a statement of philosophy of report reviewing. Though most of us are familiar with town operations, we try to read reports as though we are not. We look for clarity, specific information, and listen for the personality of the writer. Almost as if we were new residents of Acton, we consider the Town Report to be social history as well as the legal and financial statement of town operation.

The cooperation and good humor of the authors is very satisfying. We gratefully accept Diane Thompson's generous help in preparing our shared work for publication.

We trust readers will find information and helpful access to their community services. We will be listening!

Mary K. Hadley, Chairman
Priscilla Mead, Vice Chrmn.
Ruth Bailey, Clerk
Margaret Richter
Dorothy Williams
Dennis Ahern
J. Martin Graetz

Public Ceremonies

The Committee feels the Celebrations and Ceremonies that are held during the year speak for themselves and don't require an extensive report. The budget is for the fiscal year; we plan on a calendar year and will report thus.

Patriots' Day and Memorial Day were very wet and uncomfortable, which greatly reduced citizen participation. The Minutemen, Scouts of all ages from locations throughout New England and beyond, and the A-B High School Band, were active participants. We were happy that Mr. Lowell Cram, a World War I Veteran, was able to be our Marshal on Memorial Day.

Independance Day was celebrated by a Maynard Band Concert and a gala display of fireworks at the A-B High School football field. Fireworks were funded by townspeople and town business persons, who gave generously to provide the show. "Field Day" for family games and a brief parade, staged in conjunction with the Town Recreation Department has been discontinued because of poor attendance. It may be reinstated in the future.

The Acton Minutemen were blessed with lovely, sunny weather on September 30 for Crown Resistance Day. There were approximately two dozen visiting Minutemen Companies who paraded and played colonial airs

We are looking forward to assisting the 250th Committee for the 1985 Celebration. It is off to an excellent start.

We thank the many local clubs, organizations, and officials who make these happenings possible; the Committee simply facilitates them. Above all, we thank the populace who enjoy the events and energize us.

Wilson Bursaw	Robert Ingram
Susan Christmas	Nancey Kalikow
David Donaldson	Rodney Maxwell
Richmond Miller, Chairman	

Protection of Persons and Property

Police Department

MEMBERS OF THE ACTON POLICE DEPARTMENT

Chief of Police
George W. Robinson

Sergeants
Robert Rhodes
John McNiff
Robert MacLeod
Robert Parisi

Patrolmen
William Hayes
Donald Bresnick
Thomas Rogers
Ronald Johnson
Stephen McCarthy
Paul McGovern
Paul Cogan
Brian Goodman
Lawrence Dupont
Bernard Harrison
Robert Cowan

Bruce Nadeau
James McPadden
Albert Crowley
Frank Widmayer
Raymond LaRoche
Raymond Grey
Jeffrey Dudley
James Goodemote
James Cogan
John McMaster
Christopher Browne

Dispatchers
Dean Charter
John Dristilaris
John MacLeod

Matrons
June Carney
Natacha MacGregor
Marcia Charter
Christine Joyce

Secretary
June Carney

OPERATIONAL ASSIGNMENTS WITHIN DEPARTMENT

Officer In Charge of Patrol.....Sergt. McNiff
Officer In Charge of Detectives...Sergt. Rhodes
Department Prosecutor.....Det. Ptl. Harrison
Safety Officers.....Sergt Rhodes/Ptl. Cowan
Department Investigator..... Det. Ptl. Goodman
Department Investigator.....Det. Ptl. Dupont
Ass't. Firearm Training Officer....Ptl. Nadeau
Crime Prevention Officer.....Ptl. McGovern
Youth Officer.....Det. Ptl. Widmayer

CRIMES OR COMPLAINTS FORMALLY RECORDED

Type of Crime	# Reported
Breaking and Entering	125
Miscellaneous Reports	224
Larceny	240
Malicious Damage	149
Stolen Motor Vehicles	77
Armed Robbery	0
Stolen Bikes	46
Motor Vehicle Violations (Arrests)	202
Sex Related Crimes	20
Narcotics	21
Suicides or Attempts	5
Missing Persons	17
Arson	3
M/V Accidents Covered by Dept.	555

TRAINING

The following officers have completed courses that are presented by the Massachusetts Criminal Justice Training Council, State Police and Federal Bureau of Investigation.

Ptl. McPadden...Crime Scene Search School
Ptl. McCarthy.....Advanced Arson School
Ptl. Grey.....Legal Assistant Program
Ptl. McPadden...Bomb Investigative School
Ptl. McCarthy...Bomb Investigative School
Ptl. Grey.....Bomb Investigative School
Ptl. Grey.....Basic Arson School
Ptl. Grey.....In-Service Training Course
Ptl. J. Cogan..Framingham State Police Academy
Ptl. J. Goodemote..Municipal Police Officers Training Academy

EDUCATION

The following officers of the department have earned degrees or are working toward same.

Chief G. Robinson
Sergt. R. Rhodes
Sergt. J. McNiff
Sergt. R. Parisi
Ptl. T. Rogers
Ptl. J. Dudley
Ptl. W. Hayes
Ptl. R. Johnson
Ptl. R. LaRoche
Ptl. S. McCarthy
Ptl. P. McGovern
Ptl. B. Nadeau
Ptl. F. Widmayer
Ptl. R. Grey
Ptl. J. McMaster

PERSONNEL CHANGES

The Department received the acting Chief's Civil Service test results in June and a permanent appointment was made in August.

Ptl. James Goodemote graduated Basic Training in July.

Ptl. Calvin O'Coin resigned in August to start his own business.

Ptl. John Flaherty resigned in September to take Federal employment.

Rev. James Martin was appointed Department Chaplain in October.

Ptl. James Cogan graduated Basic Training in December.

Ptl. John McMaster and Christopher Browne were appointed new members in December.

SUMMARY

With the help of a Federal Grant the Department successfully ran drunk-driving roadblocks and purchased a computerized breathalyzer. We purchased and put in place telephone/radio recording devices. The new computer went on line in September and is

proving valuable to operations and administration. We conducted Robbery Seminars for personnel employed at ten banks.

The Youth Internship was expanded to all year. Departmental training was reorganized to allow sending each officer to a forty hour refresher course. The Department was restructured to create a Patrol Division and Detective Division with an officer in charge of each. Department members served on the Route 2 Safety Committee and the Northeast Correctional Institution Security Committee

We received a Federal Grant to update the Police/Civil Defense radio system. This project will be completed by June 1985. Video taping of serious crimes, major accidents and arrests began in December.

In closing I would like to thank Local 334 of the I.B.P.O. as well as other Department employees for their continuing support and Town Officials and Boards for their cooperation.

George W. Robinson
Chief of Police

Fire Department

In 1984, it would appear from the response figures that our number of responses doubled. This is due to the fact that we have changed our record keeping practices to more accurately reflect that actual productivity level of the department. Therefore, although the totals have increased, they do not necessarily reflect an increase in true emergencies. There were no deaths or serious injuries to firefighters, however, there was one civilian fire death. Following, is a brief synopsis of activities and changes during 1984.

Maintenance and Equipment

Apparatus continues to be maintained by Highway Department mechanics, with preventative maintenance being handled in-house.

No new apparatus has been purchased, although we are in the process of replacing the chassis on the rescue truck, as authorized at the 1984 Annual Town Meeting.

The fire stations are still in good condition, due largely to the excellent housekeeping of the firefighters.

Personnel

Personnel changes during the year were minimal. Senior Firefighter Charles Sweet retired after 38 years service to the department. Call Firefighter Kevin Lyons, who served briefly as a temporary firefighter, was hired to fill the position created as a result of Firefighter Sweet's retirement.

Fire Prevention

Activities in the area of Fire Prevention continue to increase with greater emphasis on the in-service inspection program, as well as routine and construction related inspections.

In addition, a successful outdoor display program was presented at Gould's shopping center, as well as several school programs.

Training

Training activities also continued to increase with several specialized programs as well as the regular training programs. The re-establishment of funding in this area has allowed us to upgrade our training program, especially for many new call firefighters who have been hired, to bring the call force up to authorized strength.

Fire Alarm

The fire alarm system continues to be maintained in a satisfactory manner, with several new master fire alarm boxes added to the system.

The fee system established by the Board of Selectmen, is now in its second year, and continues to provide revenue which offsets expenditures in this area. This revenue is expected to increase as the fire alarm system is expanded.

Emergency Medical Services

The Emergency Medical Services Division continues to provide an excellent service to the community. This department participated in a multi-casualty drill, which was held in Maynard this year, and provided an opportunity to realistically evaluate mutual-aid and multi-trauma situations.

Our personnel continue to constantly train and maintain certification in this area of expertise.

Summary

I would like to thank the permanent and call personnel of the Acton Fire Department for their excellent performance and cooperation during the past year. I would also like to thank the other Town Departments, officials and committees for their assistance. Also, I would once again especially like to thank the Civil Defense Auxiliary Fire Department for their support and assistance.

Statistics

	01/01/83- 12/31/83	01/01/84- 12/31/84
Residential Fires	6	7
Multiple Dwelling Fires	3	1
Non-Residential Assembly	0	1
Mercantile Fires	4	3
Manufacturing Fires	2	1
Storage Fires	2	3
Grass/Brush Fires	32	55
Miscellaneous	85	44
Motor Vehicle Fires	25	31
False Alarms	34	68
Accidental Alarms	95	142
Emergencies/Non-Medical	12	420
Accidents	22	188
Medical Emergencies	602	659
Investigations	202	230
Special Services	133	110
Mutual Aid Dispatched	16	14
Medical Mutual Aid	34	25
Special Service (Misc.)	-	1208
TOTALS	1309	3210

01/01/83- 12/31/83	01/01/84- 12/31/84
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Fire Loss (estimated)		
Bldgs & Contents	\$268,350	\$270,150
Vehicles	7,900	30,060
TOTALS	\$276,250	\$300,210

01/01/84- 12/31/84

Assessed Value of Property Involved (excluding vehicles)	\$1,454,600
Estimated Property Damage (excluding contents & vehicles)	98,550

Property Value Undamaged	\$1,356,050
Percent of Property Damaged	6.78%
Percent of Property Undamaged	93.22%

Permits Issued:	01/01/83- 12/31/83	01/01/84- 12/31/84
Fuel Oil Burner & Storage	91	77
Blasting	23	30
Flammable Gas/Liquid	18	14
Smoke Detector Certificates	417	361
Miscellaneous	39	36
TOTALS	588	518

Monies Collected:	01/01/84- 12/31/84
Permits	\$5,148
Miscellaneous Receipts	40
Fire Alarm Master Box Fees	13,700
TOTALS	\$18,888

Malcolm S. MacGregor
Chief of Department

Acton Civil Defense Agency

Every year I am amazed at the time and effort devoted by a group of strictly volunteers to various projects required by this agency. The town of Acton has one of the most active Civil Defense teams in the state of Massachusetts.

This year, the governor issued a New Executive order #242, expanding the responsibilities and duties of the Civil Defense Agencies. The New Executive order deals with all types of emergencies, and endorses the concept of Comprehensive Emergency Management (CEM). This new program has been installed with enthusiastic acceptance.

Under consideration, is changing the name of the Acton Civil Defense to the Acton Emergency Management Agency.

The year was a very active one for all departments. The storm of March 30th, required the opening of a shelter at the Conant School, for those left without any power or heat. The countless hours spent pumping cellars, transporting people throughout the town to the shelter, or to the hospital, taking care of the senior citizens, and bringing in wood for heat was visible in the exhausted faces of the volunteers.

The agency gets involved in many community projects, all in volunteer time, and a great savings to the town. In an effort to better serve the town, staff personal and members attend all types of training sessions. In addition, uniforms and equipment are purchased and paid for by members. We will continue to grow, and fulfill our obligation to the town.

The cooperation and assistance extended to me and my staff is greatly appreciated.

We will be very active with Acton's 250th Anniversary Celebration.

Donald W. Macaulay
Director

Auxiliary Police Department

The Auxiliary police department consists of 16 members who work on a volunteer basis. This year over 4,000 free hours were provided to the town. This service includes school checks, business checks and house checks, which amounts to 25 patrol hours each week, also special assists to the regular police department.

Countless hours are spent in training sessions and on the pistol range for qualification.

Thanks to Bob Kendell, car 27, now CD-1 is still in service. This car has over 115,000 miles and will have to be replaced. This vehicle is a vital unit not only to the auxiliary, but is used by the regular police department when one of their cars is out of service.

Thanks to Chief Robinson, Sergeant Rhodes and all the members of the Acton Police Department for their outstanding support this year.

We are looking for new recruits. Contact any member of the Civil Defense Agency.

Jack H. Batchelder,
Captain

MEMBERS

Director	Donald Macaulay
Advisor	Sgt. Robert Rhodes
Captain	Jack H. Batchelder
	Sgt. Dave Posmoga
	Sgt. William L. Harrington
	Ptl. Seth Campbell
	Ptl. Pamela Derie
	Ptl. Kim Doughty
	Ptl. Marc Smith
	Ptl. John Corrigan
	Ptl. Todd Fenniman
	Ptl. Mike Coughlin
	Ptl. Stephen Jones
	Ptl. Curtis Smith
	Ptl. Keith Batchelder

AUXILIARY FIRE DEPARTMENT

The Auxiliary Fire Department is organized as a branch of Acton Civil Defense and is structured and trained to provide backup capabilities in emergencies which tax the resources of the regular and call fire services. All members of the department are volunteers and serve without compensation of any kind.

The department responds to all box alarms and provides a variety of peripheral services which include on-site recharge of breathing apparatus, emergency, lighting and overhaul/salvage assistance under the direction of the Captain in charge at the scene. In addition, the department handles all water emergency calls received through the Acton Fire Alarm Office.

Department apparatus includes a 1980 light duty rescue truck (Rescue 36) which is equipped with a generator and lighting equipment, a portable "Cascade" system for refilling breathing apparatus used by a regular firefighter, submersible pumps and hose for water extraction, and a variety of hand tools for salvage and overhaul operations. The department also operates a 1967 four wheel drive truck (Engine 37)

equipped as a pumper. It carries a water supply, pump, and hose as well as portable gasoline pumps and a chain saw. Primary use for this vehicle is remote brush/forest fires where off-road operation is required, but it is also valuable in a variety of other pumping operations.

During 1984, the department had it's busiest year in recent history. The department responded to 33 Box Alarms, 6 Brush fires, 78 water emergencies, and 13 Special Service calls including police sobriety checkpoints, a severe motor vehicle accident, a search for lost persons, and the controlled burning of a structure. A total of 722 man hours was provided in direct service. An additional 500 man hours was spent by volunteers in department training and 60 man hours in joint training with the Acton Call Fire Department. Many additional hours were spent on station and vehicle maintenance.

Five members of the department were promoted to the call department during the year and several resignations were accepted, resulting in a number of vacancies in the department's authorized strength of seventeen firefighters and three officers. An active recruitment program is planned for early 1985.

The department is grateful for the support and cooperation received from the Fire and Police Departments as well as the Highway Department which maintains the department's vehicles.

We are looking forward to the 250th Anniversary of the town and will be ready to support the variety of special events being planned to commemorate this special year.

John Hoenshell
Captain
Acton Auxiliary
Fire Department

TENTH ANNIVERSARY FOR EXPLORER POST 7

This year brought so many activities and challenges: we managed parking and traffic control at the Bolton Fair and A-B Jamboree; we did First Aid and Traffic Control at several Walk-a-thons and Bike-a-thons.

Northeastern University's Helicopter Evacuation Activity was an outstanding event where Post members were victims for the mock disaster and were air-lifted by helicopter to area hospitals.

In February's ice storm we participated in setting up a shelter at the Conant School, but most of us helped pump cellars all over Acton.

We participated in five fire musters and parades over the summer where we won ribbons and a trophy.

Our wheelchair basketball game was a huge success and Post 7 Cheerleaders were incredible.

When the holidays arrived, we prepared Thanksgiving baskets for two needy families, and we helped line up Maynard's Christmas parade, served cocoa and won a trophy for the most original float. We also sang carols for senior citizens and friends. A rewarding activity was the Christmas party we held for 15 handicapped children from Acton and surrounding towns. We helped the Lions Club with its Ski and Skate sale, Hike and Bike sale and the Acton Town Fair where we did first aid and helped set up and clean the area afterwards. Several post members helped set up Christmas trees for the Lions Club Tree Sale at Donelan's lot.

Officers for 1984 were:

President	Mike Coughlin
1st Vice Pres.	Linda Macaulay
Secretary	Lisa Nelson
Treasurer	Kathy Goller
Food Q.M.	Candi Shearer
First Aid Q.M.	Dean Lambert

LIST OF MEMBERS

Donald Anderson	Joe Landry
Tony Biondo	Scott Landry
Matt Brodeur	Kevin Leggart
Bob Campbell	Kevin Luce
Richard Campbell	Linda Macaulay
Norm Colleton	Mike March
Mike Coughlin	Scott Masson
Donny Cullinane	Duncan McElroy
David Dormer	Ken Morehouse
Denise Hicks	Lisa Nelson
Dean Lambert	Candi Shearer
Jeannie Landry	Meg Stokinger
Kevin Landry	Cliff Walker
John Landry	

A great many people helped us make Explorer Post 7 work, without whom it would be impossible to keep it going. So we thank the following:

Our Sponsors - The Acton Lions Club
Our Advisors - Don Macaulay, Connie Ingram
Our Adult Committee Members:

Eleanor Macaulay
Bob Ingram
Larry Hill
John Hawks
Dick and Betty Hickox
Mark Hickox
Carole and Charlie Landry
Norm Lake
Tom Wetherbee
Bill Klauer

Scott Masson
Secretary

Board of Health

The Board of Health members and staff were involved in a lawsuit initiated by State Properties of New England (SPNE) against the Board and personally against four members when the Board refused to allow over 7000 gallons of sewage to be disposed of in an aquifer within 600 feet of a high production municipal (water district) well. The lawsuit consumed considerable time of Board of Health members and staff, and the suit was dropped by SPNE only after they decided to build a sewage treatment plant, the course of action originally recommended by the Board.

The day-to-day operation of the Board was severely impaired by the departure of secretary Maggie Walsh to the Planning Board and the ensuing three-month period when we operated without a permanent secretary.

A continuous increase in building development in the Town during the last two years has resulted in a forty per cent increase in deep test observation holes and percolation tests over 1983 (752 to 1075). The number of permits for the installation and subsurface sewage disposal systems has also increased over forty percent (40%) over the same period (102 to 151).

This increased workload, coupled with additional regulatory responsibilities, has left the Board of Health severely hampered by the lack of adequate staffing.

The following is a list of our activities and services in 1984.

Rabies Clinic

A Rabies Immunization Clinic is held in late March or early April for all dogs six months of age or over. Under Massachusetts law, every dog must be immunized once every three years. In the spring of 1985 we will make provisions to immunize cats at the clinic. Details will be announced in a local newspaper.

Septic Tank Care

All residents are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will serve a home satisfactorily only if it is properly located, designed, constructed, and maintained. Even a good system may become a nuisance and burdensome expense if not properly cared for.

Neglect of the septic tank is the most frequent cause of damage to the leaching system. When the tank is not cleaned, solids build up until they are carried into the underground leaching system, where they block

the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated -- a costly undertaking. For the homeowner, the precautions of periodic inspection and cleaning of the septic tank can prevent this.

The frequency of cleaning depends on the size of the tank and the number of people it serves. A garbage grinder shall not be used unless approved by the Board of Health. With ordinary use and care, a residential septic tank requires cleaning every two years. There are no chemicals, yeasts, bacteria, enzymes, or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning by the homeowner is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching portion of the system.

The accumulated solids are to be pumped out by a Board of Health licensed company. The solids removed are to be disposed of in a manner approved by the Health Department to avoid obnoxious odors and health hazards.

DO NOT USE CHLORINATED DEGREASERS
ON SEPTIC SYSTEMS.

THIS MAY CONTAMINATE GROUNDWATER.

Sanitary Landfill

The Town maintains a landfill for rubbish and garbage. It is located on Route 2 just West of Hosmer Street and is open five days a week from 8:00 a.m. to 3:30 p.m. and closed Sundays, Thursdays and holidays. (Check schedule posted at entrance for summer hours.)

Day Care Services

The Board of Health is the licensing agency for these services. If you have any questions call 263-8200x1202.

Communicable Diseases Reported for 1984

Animal Bites	15
Chicken Pox	0
German Measles	0
Gonorrhea	1
Mumps	0
Strep	4
Shigella	0
Measles	0
Salmonella	5
Syphilis	0
Amoebic Dysentery	0
Meningitis	1
Hepatitis	0
Tuberculosis	0

Chap. 111, Section 111 of the General laws, Commonwealth of Massachusetts requires that all communicable diseases be reported to the Board of Health at 263-8200x2022.



Photo by Laura Lyons

Selectmen Pam Resor and Don Gilberti purchase their Sanitary Land Fill stickers from Nancy Banks.

Permits and Licenses Issued

Installers licenses	27
Sewage Disposal permits	92
Septic Repair permits	59
Food Establishments	31
Frozen Desserts	2
Retail Food Establishments	20
Sundries	2
Milk and Cream licenses	55
Mobile Food Server permits	7
Commercial Haulers permits	7
Public and Semi-public	
Swimming Pool permits and	
Wading Pools permits	20
Sewage Transporter permits	11
Burial and Removal permits	49
Privie permits	1
Motel	0
Well	15

Total Collected Miscellaneous Items

Sewerage permits - New -	71	
Repair -	59	\$10,950.00
Septage coupons		
(July 1, 1983 - June 30, 1984)		\$57,300.00
Miscellaneous		\$10,307.35
Sewer connections - 21		\$ 300.00
		<u>\$78,857.35</u>

The Board of Health contracts with Eliot Community Health Center (EMHC) to provide mental health services to the Town through the Eliot Clinic and Eliot Day Treatment Program.

Eliot Clinic

The Eliot Clinic is the out-patient facility of the Concord Area Comprehensive Mental Health Center, serving residents regardless of their ability to pay, their age or sex. Services provided by the Eliot Clinic include:

1. Intake, referral and information.
2. Evaluation and treatment services for individuals, groups, and families.
3. Consultation and education services to schools, legal and community organizations.
4. A Therapeutic Preschool Program.
5. The Children's Day Treatment Service.
6. Mental Retardation Services.
7. Volunteer Services.
8. Residence Programs.

The clinic is open Monday to Thursday from 8:00 a.m. to 9:00 p.m., Friday from 8:00 a.m. to 5:00 p.m.. Fees are based on a sliding scale, depending on a family's ability to pay,

and the Clinic is eligible for third party payments, including CHAMPUS and Medicaid, Medicare and other medical insurance. There are no specific "pre-admission" requirements, nor is there generally a formal waiting list.

Eliot Day

The Eliot Day Treatment Program, the partial hospitalization unit of EHMC, provides full daytime comprehensive services for a wide range of mental health problems. Located in the Community Agencies Building at Emerson Hospital, it is a psychiatric "day treatment" facility, staffed by professionals, in

psychiatry, psychology, social work, medicine, pastoral counseling and other human services.

If anyone is interested in these services or wants to obtain further information, please call Eliot Community Mental Health Center at 369-1113.

Daniel Costello, Chairman
Richard Stephens
Charlotte Sagoff
Sandra S. Nawrocki
Eleanor Voorhies
Steven Calichman,
Health Director

Public Health Nursing Service

As a Certified Home Health Agency the Acton Public Health Nursing Service provides home care services, community clinics for prevention of illness (flu, lead screening, well child clinic, well seniors), office visits for health supervision (e.g. blood pressure checks), and nursery school licenses and inspections.

We have a staff of five full or part-time nurses, a part-time physical therapist, social worker, speech and occupational therapist. We also have two home health aides who work under the supervision of the nurses. We provide the home visiting portion of the program with physicians orders.

Visits by service from July 1, 1983 - June 30 1984

Morbidity	
Nursing Home (R)	1892
Office (R)	22
Total	1914

Contracted Service	
Physical Therapy (R)	550
Medical Social Worker (R)	196
Home Health Aide Visits (R)	1805
Speech Therapy (R)	4
Occup. Therapy (R)	34
Total	2589

Health Promotion	
Nursing Home (NR)	93
Office (NR)	81
Clinics WCC (NR)	120
WSC (NR)	595
Mantoux (R)	143
Total	1032

Evaluation Visit (NR)	11
Home Health Aide Sup. Visit (R)	116

Fee Paid	
Occup. Health (R)	474
CASE (R)	86
Other (R)	
Total	560

TOTAL Visits	6222
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New Activities

February 1984 - Initiated Occupational Therapy Services.

March 1984 - Incorporated Friends of Acton Nursing Services - a free standing non-profit corporation to raise funds to provide additional support to A.P.H.N.S patients. Donations may be made to:

Friends Acton Nursing Service
P.O.Box 541
Acton, MA., 01720

For more information contact us at 263-8200 Extension 1201, Merriam Building, Room 1, Charter Road.

Spring 1984 - Provider for Multi-Group Health Plan, Home Health Care coverage.

Fall 1984 - Initiated 24 hour Home IV Therapy Coverage with physicians orders

Future Plans

January - Will begin automated billing and statistics using a DECIMATE II received with a 50 per cent corporate gift from Digital Equipment Corporation and purchased with additional monies appropriated at the Fall Special Town Meeting.

Participate with Council On Aging in providing more in depth health screening services from a grant from Department of Elder Affairs.

I would like to thank the physicians, service organizations and individual volunteers who have supported us.

Priscilla J. Greene, R.N., M.S.N.
Administrator/Supervisor
Acton Public Health Nursing Service

(R) Reimbursable
(NR) Non-Reimbursable

Office of the Town Clerk

Report of the Town Clerk

BIRTHS RECORDED 187
DEATHS RECORDED 91
MARRIAGES RECORDED 141

Births Registered

Please notify the Town Clerk immediately of any error or omission in the following list of births. Errors can be corrected only by sworn affidavit, as prescribed in the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

DATE	PLACE	NAME OF CHILD	NAME OF PARENTS
Jan. 4	Waltham	Dupuis, Danielle Elizabeth	Roger Phillip and Karen Marie Weeks
Jan. 11	Concord	Klein, Lauren Elena	Daniel Simon and Shelley Maxine Kassman
Jan. 11	Boston	Malinowski, Jason William	Robert Michael and Valerie Anne Siomkos
Jan. 12	Waltham	Basile, Lucian Angelo	Francis Peter and Joyce Lynn Spirea
Jan. 12	Concord	Nolan, Kate Lianna	George William and Susan Elizabeth Lawson
Jan. 20	Concord	Sundaramurthy, Anadal Stearns	Malaiperumal and Judith Seabury Stearns
Jan. 24	Concord	Baum, John Ambrose	Dwight Gallagher and Suzanne Smith
Jan. 26	Concord	Olham, Matthew Todd	Leland Thomas and Martha Ellen McAllister
Jan. 28	Concord	Meehan, Andrew Anthony	Robert Edward and Gail Beatrice Constantine
Feb. 2	Concord	Bangert, Kyle Mark	Mark Dale and Shelley Ann Joudrey
Feb. 3	Concord	Vaillancourt, Landon Michael	Maurice Joseph and Corene Morrill
Feb. 6	Concord	Cummings, Kimberly Marie	William Roy and Paul Kristene Merrill
Feb. 7	Concord	Lande, Michelle Diane	Paul Steven and Nancy Idell Waterman
Feb. 13	Concord	Wiley, Justin Copeland	James Reed and Stephanie Ann Vastardis
Feb. 14	Boston	Kohout, Shawna Elynn	Paul Scott and Joy Beatrice Derouchie
Feb. 18	Concord	McCarthy, Shannon Marie	Stephen Bennett and Sharon Marie Donovan
Feb. 22	Newton	Martin, Katherine Reid	Robert Randall and Andrea Abbott Chase
Feb. 23	Stoneham	Dennis, Brian Mitchell	Stephen Mitchell and Liliana Medaglia
Feb. 27	Concord	Berry, Kimberly Allison	Richard Walter and Maria Ellen Covell
Feb. 27	Concord	Elliott, Joshua Ian	Neal Irwin and Debra Lynn Bass
Mar. 1	Concord	Brown, Kyle Hunter	Todd Hunter and Carol Jean Reynolds
Mar. 2	Concord	Siegrist, Tracey Christine	Richard Bolton and Ruth Christine Woodring
Mar. 6	Concord	Eisenberg, Danielle Elyse	John Louis and Robin Lynn Schwartz
Mar. 6	Newton	Huisman, Christin Winship	John Edward and Margaret Esther Spencer
Mar. 7	Concord	Durkin, John Charles	John Denis and Stacey Gallagher
Mar. 12	Concord	Ames, Rachel Yolande	Raymond Stanley and Elaine Maris Jenkins
Mar. 12	Concord	Van Rensselaer Dey, Kaitlyn	Varick and Holly Jean Barrett
Mar. 16	Concord	Herchek, Andrew Robert	Gary Steven and Debra Jane Debinder
Mar. 19	Concord	Logee, Ashley Shannon	Curtis Russell and Joan Agnes Pawloski
Mar. 21	Boston	Hass, Ryan Walpert	Rodney William and Susan Barbara Walpert
Mar. 23	Concord	Rohr, Michael James	James Michael and Diane Evelyn Byrne
Mar. 26	Cambridge	Hagar, Christopher Marshall	Laurence Marshall and Paul Beth Schwartz
Mar. 26	Newton	Walsh, Gary Freeland	Patrick Henry and Nancy Freeland Gross
Mar. 28	Concord	O'Connor, Meghan Mary	Leo Shannon and Theresa Anne Martin
Mar. 28	Concord	Selig, Dana Stephanie	Jonathan Binder and Risa Weiner
Mar. 30	Concord	MacGregor, Paul Stuart	Malcolm Stuart and Sharlene Deborah Jones
Apr. 4	Worcester	Barry, Georgia Brown	Jeffrey Arno and Anne Augusta Kress
Apr. 6	Boston	McHarg, Roderick Lowe	Jeffrey Clay and Elaine Agnes Dors
Apr. 7	Concord	Nichols, Jr., Lane Stafford	Lane Stafford and Sheri Jean Gregory
Apr. 10	Cambridge	Geraghty, Meredith Robin	Edmund Patrick and Patricia Gail Gagnon
Apr. 11	Boston	Denault, Megan Eliot	Charles Adrian and Mary Katharine Carpenter
Apr. 11	Concord	Gostanian, Alexander Robert	Robert James and Linda Marie Cairns
Apr. 13	Concord	Place, Jayne Leigh	Dana Wakefield and Melinda Kay Jenkins
Apr. 13	Concord	Scherer, Elizabeth Anne	Randall Darwin and Estrelette Annette Bennett
Apr. 15	Concord	Nichols, Krista Marie	Leonard Stanley and Ganis Ann Gardner

Apr. 16	Concord	Deveber, Lesley Anne	Jeffrey Leverett and Marjorie Anne Cox
Apr. 18	Concord	Arena, Michael Stephen	Natalie Nathan and Theresa Irene O'Brien
Apr. 19	Concord	Knights, Elizabeth Courtney	Edwin Brooke and Lynn Valare Courtney
Apr. 20	Concord	Kaminski, Matthew Michael	Michael Joseph and Joan Mary Pagnano
Apr. 23	Concord	Wurster, Randall Patrick	Michael Eric and Martha Estelle Robinson
Apr. 26	Concord	Kimball, John Allen	Keith Allen and Deborah Jean Wilkinson
Apr. 28	Concord	Lawson, Kimberly Sara	Terry and Patricia Buckley
Apr. 29	Concord	Bross, Christopher David	David Stewart and Sherry Lee Lawrence
Apr. 29	Waltham	Busa, Jenna Catherine	Daniel Peter and Jody Beth Pollins
Apr. 29	Waltham	Busa, Andrew Charles	Daniel Peter and Jody Beth Pollins
Apr. 29	Newton	Dorrance, Samuel Larned	Thomas William and Brenda Lynn Cooper
Apr. 30	Concord	Wells, Ryan Lee	Kenneth Lee and Sharon Ann Waldron
May 2	Newton	Ward, Brittany Logan	Richard Joseph and Mary Catherine Laboissonniere
May 5	Concord	O'Leary, Michelle Elizabeth	Richard Mark and Julie Ann Larson
May 8	Concord	Donaldson, Brian Michael	Edward Joseph and Elina Emerencia Maruli
May 8	Concord	Ephraim, Jason Christopher	Emmanuel and Paula Marie Butler
May 10	Newton	Bergart, Andrea Beth	Jeffrey Glenn and Marlene Halpern
May 12	Concord	Flanary, Elizabeth Anne	David Michael and Margaret Mary Scanlan
May 12	Concord	Prosnitz, Carissa Lynn	Eric William and Gabrielle Choromanski
May 14	Concord	Prahl, Carl Andrew	Gary Ernest and Suzanna Jean Pineda
May 16	Boston	Bloomstran, Kristin Leigh	Floyd David and Katherine Louise Lynch
May 17	Concord	Austin, Jenna Lynn	Robert Willard and Janet Anne Seale
May 19	Concord	Butler, Katherine Viola	Neal Ralph and Jean Humphrey
May 22	Concord	Tabor, Elizabeth Katharine	Robert Jay and Victoria Nickerson
May 23	Concord	Bliss, Daniel Robertson	David Guy and Linda Robertson
May 25	Concord	Marcewicz, Matthew James	Scott Allen and Adair-Lee Hoyt
May 27	Concord	Shedd, Daniel Timothy	Walter Milo and Eileen Marie Shaffery
June 3	Concord	Sim, Edward Jiwon	Kyae Sig and Hyun Sook Kim
June 4	Concord	Houle, Daniel James	Thomas Michael and Barbara LeBaron Taylor
June 4	Worcester	Ricciardi, Daniel Paul	Paul Anthony and Kathleen Marie Lane
June 4	Waltham	Scesny, Jared Edward	John Edward and Therese Marie McPhee
June 7	Concord	Carsten, Thomas Joseph	Ronald David and Brenda Marie Marshall
June 8	Newton	Malo, Alex Albert Alfred	Rene Bernard and Karin Fenijn
June 8	Fitchburg	Polster, Zachary John	David Joel and Rebecca Mary Nash
June 12	Concord	Bryan, Caroline Ann	Ronald Ellis and Judith Helen Serafine
June 19	Boston	Geehan, Douglas Edward	Wayne Edward and Susan Elizabeth Glendon
June 21	Boston	Sagar, Alastair Barnaby Marc	Harvey James and Shirley Anne Gill
June 24	Concord	Cohen, Natalie Louise	Mark William and Jennifer Susan Daly
June 25	Concord	Buckley, Abigail Lynne	David Edward and Lisa Shevyns Dox
June 26	Boston	Latina, Matthew Brian	Brian Peter and Kathleen Patricia Hanley
June 28	Cambriège	Wilczek, Jessica Magdalena	Joseph Wolfgang and Karen Mary Garvey
June 29	Concord	Burke, III, William Joseph	William Joseph and Hailao-Hua Kuo
June 30	Concord	Peabody, Megan Linn	David Michael and Pamela Linn Ferris
July 1	Concord	Reilley, Matthew James	James Francis and Denise Joy Howard
July 2	Boston	Moase, Alexander Fraser	Kenneth Fraser and Marie Elise Bodensiele

July 5	Concord	Pavlock, Amanda Elizabeth	Dennis Francis and Sherill Lynn Elmer
July 5	Concord	Stout, Christopher William	Robert Anton and Karen Kussin
July 7	Concord	Castonguay, Andrea Lee	Michael Roger and Denise Lauze
July 7	Concord	Sokolowski, Charles Yash	William Paul and Deborah Kay Howard
July 8	Concord	Schule, Jessica Louise	Bailey John and Janet Louise Silva
July 13	Concord	Sarno, Marc Francis	Ralph Michael and Barbara Ann Smith
July 14	Concord	Billingslea, II, James Paul	James Paul and Cynthia Gladys Mowatt
July 15	Concord	Harris, Damien Tremaine	Ricky Alonzo and Debra Jean Burdette
July 15	Concord	Mehta, Rahul Shekhar	Shekhar Ishwarlal and Bharti Shah
July 15	Concord	Merrick, Marion Woodward	Rollie Birdsall and Marion Woodward Atchley
July 16	Concord	Carney, Timothy James	Daniel Maurice and Sandra Joyce Hill
July 19	Concord	Bartlett, Nicholas Shane	John Reed and Pamela Joy Rowland
July 22	Concord	Harris, Abigail Shanley	Michael Cain and Paula Marie Shanley
July 24	Concord	Lombardi, Brad David	David Frank and Lynne Alice Barrasso
July 26	Boston	Fanning, Justin Christopher	Edmund and Frances Ann Frydryk
July 26	Concord	Davis, Jr., Alexander McDonald	Alexander McDonald and Mary Elizabeth Kreider
July 28	Concord	Primiano, Erin Elizabeth	Dana Frank and Karen Lee Sebastynowicz
July 29	Concord	Emerson, Kairlyn Leigh	David Rogers and Catherine Gemma Bulger
July 30	Concord	Gustafson, Derek Millard	Kirk Eric and Sherry Lynn Millard
Aug. 2	Concord	Lawall, Patricia Catherine	Peter Westcott and Jeannine Marie Shelton
Aug. 2	Concord	Ozarowski, Alan Peter	Paul Peter and Beth Ellen Sundstrom
Aug. 2	Concord	Patrick, Justin Kyle	Charles Curtis and Bette Rhea Davis
Aug. 3	Concord	Fund, Ariane Ida	Glenn Harvey and Maida Sue Goldblatt
Aug. 3	Concord	Laroche, Michael Christopher	Raymond Lionel and Carolyn Ann Cosenze
Aug. 5	Concord	Eddy, Brian James	Robert Edward and Lynette Marie Benson
Aug. 7	Concord	Crimmin, Rebecca DeVeer	David Karl and Cynthia Lee Whipple
Aug. 8	Concord	Olivier, Michaela Elizabeth	Richard Alfred and Maria Teresa McCarthy
Aug. 11	Concord	Hamwey, Joshua James	Paul James and Pamela Ann Bergin
Aug. 14	Boston	MacFarlane, Courtney Beth	Ivor Stephen and Diane Nancy Berzin
Aug. 15	Winchester	Wasserboehr, Jennifer Lee	Paul Robert and Shirley Yee
Aug. 15	Concord	D'Ambr, Emily-Anne	Robert Joseph and Leigh-Ann Robinson
Aug. 22	Boston	Skipper, Christian Orin	Carl Vincent and Kelly Maureen McCanham
Aug. 23	Concord	Hemdal, James Robert	Gary Louis and Ann Lucille Marciano
Aug. 23	Concord	Klein, Tyler Noel	Jeffrey Alan and Suzanne Simone Borodine
Aug. 26	Concord	DiBona, Catherine Marguerite	Anthony Paul and Janice Rose Abelli
Aug. 26	Concord	Melon, Wilson Judd	Francisco and Linda Suzanne Bursaw
Aug. 27	Boston	Benotti, Jacqueline Amy	Raymond Joseph and Nancy McMullin
Aug. 27	Cambridge	Digue, Jeffrey Charles	Paul Joseph and Susan Ellen Sweny
Aug. 27	Concord	Hanson, Erin Michelle	Raymond Lester and Kathleen Kae Florence
Aug. 29	Newton	Roessel, Emily Budowsky	Mark Christopher and Dana Helen Budowsky
Aug. 30	Leominster	Swaim, Amanda Tiffany	Loring Tiffany and Rita Marie Mullaumphy
Sept. 2	Concord	Tajima, Laura Emi	Yusuke and Mary Eleanor Totman
Sept. 3	Concord	Bean, Leanne Adora	Forrest Emerson and Sandra Lee Finneault
Sept. 5	Waltham	Wagner, Jr., Scott Billings	Scott Billings and Victoria Franceska Cushera
Sept. 6	Concord	Benson, Wardlow Willis	Jon and Pamela Wardlow Lynn
Sept. 6	Newton	Briand, Elizabeth Claire	James Thomas and Rosalie Elaine Gibson
Sept. 7	Waltham	Marshall, Jennifer Lee	Richard Bernard and Valerie Ann Coxall
Sept. 9	Boston	Schroeder, Eric Mohnkern	Stephen Howard and Mary Elizabeth Shaughnessy
Sept. 14	Boston	Hauptman, Molly Sara	Clifford David and Susan Alice Alterman

Sept.19	Concord	Sifleet, Todd William	William Lund and Jean Drumm
Sept.20	Concord	Adams, Carlissa Montemagni	Theodore Monahan and Mary Angela Montemagni
Sept.20	Concord	Kemp, Sarah Elizabeth	Steven Paul and Barbara Ann Gotschall
Sept.22	Acton	Gregory, Jonathan Alden	Scott Darwin and Carol Ann Sydenstricker
Sept.23	Cambridge	Backe, Alexis Kristen	Bruce Edward and Claudia Ellen Siebel
Sept.23	Concord	Sheldon, Margaret Barlow	Kenneth Fulton and Heather June Barlow
Sept.26	Cambridge	Lowe, Jeffrey Bradford	Jeffrey Burton and Deborah Elizabeth Sallesse
Sept.30	Concord	Kennedy, Bethany Jane	Albert Edward and Elizabeth Frances Kobylnski
Oct. 4	Concord	Milhomme, Amy Elizabeth	Edward Francis and Catherine Joahanna Furtaw
Oct. 4	Concord	Palmer, Justin Emerson	Glenn Emerson and Linda Cathrine Spurling
Oct. 5	Concord	Lefave, Nicole Marie	Richard Thomas Christopher and Linda Jean Greenlaw
Oct. 9	Concord	Kravis, Alexandria Way-Wun	Harvey Lane and Lin-Mei Hsu
Oct. 10	Concord	Fleming, Mary Elizabeth	Edward Thomas and Lana Marie Molica
Oct. 10	Beverly	Nagle, Brendan Joseph	Joseph Norbert and Kathleen MaryLouise Dudziak
Oct. 12	Boston	Knopf, Anne Elisabeth	John Lawrence and Lisa Ann Sultzman
Oct. 19	Concord	Bartlett, Christopher Manning	Ralph Hollis and Priscilla Lee Mueller
Nov. 1	Concord	Harbaugh, Brett Ryan	Jack Eugene and Jana Louise Thayer
Nov. 8	Concord	Warfield, Jennifer Christine	William Anthony and Carol Saxon Williams
Nov. 9	Boston	Sudame, Vineet Prafulla	Prafulla Shankar and Snehlata P. Shandya
Nov. 10	Wal tham	Ci tro, Joseph Anthony	Anthony James and Patricia Anne Ruggiero
Nov. 11	Concord	Cavooto, Joseph Thomas	Thomas William and Donna Yvette Tambling
Nov. 14	Concord	Berger, Cassandra Lee	Ralf Allen and Jessica Michelle Michelson
Nov. 14	Concord	Dorsey, Nicholas Daniel	Daniel Otho and Debra Ann Santosuosso
Nov. 15	Boston	Shanahan, Katherine Eileen	Peter and Suzanne Margaret Smith
Nov. 18	Concord	Towne, Joshua Bradford	Bradford Earle and Kathleen Jean Ahern
Nov. 18	Acton	Vazquez, Elizabeth	Luis Roberto and Emelina Pacheco
Nov. 19	Concord	Dietrich, James Robert Prescott	Robert Eric and Patricia Iris Prescott
Nov. 20	Concord	Katavola, Ann-Marie	Daniel Spiro and Teia Rita Rivers
Nov. 21	Concord	Widrick, Cassandra Lynn	Nathan Paul and Wendy Sue Doerfler
Nov. 23	Concord	Scanlon, Sean Mitchell	Michael Roger and Monica Mitchell
Dec. 3	Concord	Freeman, Linnea Ruth	Charles Farron and Ruth Lucille Stepnowski
Dec. 5	Concord	Carr, Joseph Edward	Brian Michael and Noreen Ann French
Dec. 6	Concord	Derderian, Michael Daniel	Michael Joseph and Catherine Ann Brogna
Dec. 6	Wal tham	Simpson, Christopher Philip	Robert Charles and NancyLee Collins
Dec. 7	Boston	Siegel, Ethan Robert	Stuart Burton and Debra Lynn Swartz
Dec. 11	Concord	Simpson, Bret Michael	Richard Dale and Rachael Anne Tiffany
Dec. 12	Concord	Warren, Margeaux Amelia	Richard Bennett and Valerie Jean Bedford
Dec. 15	Concord	Anselmo, Michael Joseph	Bruce Edward and Nancy Lee Tiano
Dec. 18	Concord	Peterson, Caroline Mary	Richard Charles and Nancy Carol Street
Dec. 18	Concord	Puglisi, Bennett Scott	Paul Felix and Millicent Helen Fiedler
Dec. 18	Concord	Thompson, Caitlin Marie	David Michael and Judith Ann Jesiolowski
Dec. 20	Concord	Horan, Meghan Kathleen	Michael Francis and Kathleen Marie Burke
Dec. 22	Concord	Joy, Cristina Jane	John Philip and Sara Churchville
Dec. 24	Framingham	Moore, Mary Siobhan	Allan Bruce and Kathleen Jo Fisher
Dec. 28	Concord	Hellwig, Thomas Hans	Dirk Kurt and Karla Elisabeth Heincke
Dec. 29	Concord	Niederhauser, Alex James	Orson Alfred and Martha Helen Ure

Deaths

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>DATE</u>	<u>NAME</u>	<u>AGE</u>
Jan. 7	Kelly, Ethel Emily	81	June 16	Kennaugh, Scott Andrew	16
Jan. 9	Gates, James Norman	73	June 18	Stanley, Jennie Annette	100
Jan. 18	DeSouza, Sarah	95	June 21	Michael, Charles C.	83
Jan. 19	Duston, John Henry	64	June 24	Barker, Sigrid F.	91
Jan. 28	PolSELLI, Bernard F.	61	June 29	Orechia, Joseph A.	80
Jan. 29	Steeves, Bertha	70	June 30	Noke, Gary Peter	27
Jan. 30	Honebon, Lucy	88	July 9	Kelly, John Franklin	85
Jan. 30	Mayer, Joseph C.	62	July 12	Hartwell, Russell G.	83
Jan. 31	McCarthy, Charles Snow	93	July 12	Martell, Marion Elizabeth	89
Feb. 11	Beecher, Marion E.	96	July 17	Newth, Paul Henry	87
Feb. 13	Barker, Stella P.	80	July 18	Gardella, Ronald Frederick	56
Feb. 15	Trainor, Helen Marie	65	July 20	Caulfield, Mary Willie	74
Feb. 16	Winter, Katherine B.	85	July 26	Wray, Cecil M.	88
Feb. 19	Thompson, Laura R.	77	July 28	Slavin, John Edward	54
Feb. 25	Smith, Ella	97	July 3	Cram, Lois M.	88
Mar. 4	Manca, Brenda L.	16	Aug. 1	Werner, Walter P.	77
Mar. 4	O'Brien, Raymond R.	37	Aug. 10	Basile, Maria	85
Mar. 10	Rose, John S.	57	Aug. 13	Cotter, Lillian Alice	82
Mar. 14	Cox, Ernest L.	47	Aug. 14	Kendrick, Margaret Mary	79
Mar. 14	Hayward, Russell D.	64	Aug. 17	Beal, Erwin W.	92
Mar. 16	Schlier, Charles Lester	91	Aug. 17	Foster, Frances	97
Mar. 19	Flagg, Edna H.	92	Aug. 22	Putnam, Ervin D.	78
Apr. 2	Irving, Letticia	98	Aug. 27	Comey, Howard W.	61
Apr. 2	Mollica, Virginia Louise	82	Aug. 27	Eisner, Edgar J.	86
Apr. 4	Maguire, Paul Gregory	38	Aug. 28	Wood, Marion I.	96
Apr. 9	Chabinsky, Elizabeth Jane	59	Aug. 29	Ward, Charles Lakeman	88
Apr. 9	Donovan, Lawrence T.	77	Aug. 29	Willis, Mary Elizabeth	64
Apr. 10	True, Ella Mason	84	Sept. 1	Dodge, Carrie Mabel	100
Apr. 14	Bateman, Marion O.	86	Sept. 9	Gaudet, William J.	86
Apr. 18	Buxton, Devena Eileen	65	Sept. 12	Woodward, Elsie L.	86
Apr. 27	Edwards, Helen R.	93	Sept. 28	Westcott, Anne J.	96
Apr. 30	Misievicz, Margaret Louise	74	Oct. 24	Christian, Raymond V.	66
May 2	Condon, Jr., John Henry	94	Nov. 2	Hawes, Anna McKay	89
May 5	Andrew, Sarah	83	Nov. 10	Shea, Anna	88
May 10	True, Charles H.	68	Nov. 11	Leary, Robert E.	59
May 18	Worthley, Milton C.	74	Nov. 13	Clark, Mildred Florence	87
May 21	Burger, Margaret	77	Nov. 15	Christofferson, Mildred	59
May 22	Franklin, Edna L.	88	Nov. 28	Cunningham, Walter William	98
May 22	Fraser, Margaret Mary	88	Nov. 30	Ryan, Addie	95
May 31	Nelson, Gladys D.	72	Dec. 1	Smoltees, Peter M.	70
June 8	Kent, Mary Cecelia	97	Dec. 11	Durkin, William Joseph	85
June 11	Rusling, Edith Helen	89	Dec. 20	Fields, Walter J.	75
June 12	Blake, Margery A.	82	Dec. 25	Priest, Harold A.	91
June 13	Pettitt, Margaret A.	87	Dec. 30	Sweeney, James Wilfrid	58

Elections

RECORD OF DEMOCRATIC PRIMARY HELD ON MARCH 13, 1984

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
Whole Number of ballots cast	314	381	388	375	393	308	2159

PRESIDENTIAL PREFERENCE

Jesse Jackson	13	8	7	10	15	10	63
Gary Hart	121	155	167	153	191	127	914
Reubin Askew	0	0	0	0	2	2	4
George Mc Govern	89	96	113	106	103	86	593
Walter F. Mondale	62	72	61	62	51	58	366
Ernest F. Hollings	0	3	1	0	0	0	4
Alan Cranston	0	1	0	1	3	1	6
John Glenn	25	37	28	39	25	22	176
Ronald Reagan	0	0	0	4	2	0	6
No Preference	1	2	0	1	0	0	4
Blanks	3	7	7	3	1	2	23

STATE COMMITTEE MAN

Chester G. Atkins	228	295	305	297	301	232	1658
Blanks	86	86	83	78	92	76	501

STATE COMMITTEE WOMAN

Barbara H. Rowe	207	249	266	263	279	217	1481
Blanks	107	132	122	112	114	91	678

TOWN COMMITTEE

GROUP 1.

Gregory M. Jarboe	172	225	249	227	229	177	1279
Maureen R. Pasik	172	190	219	209	198	172	1160
Laura F. Pasik	166	190	212	207	196	167	1138
Mary E. Welch	176	204	207	210	194	168	1159
Valerie J. Sipprelle	168	205	205	197	188	168	1131
Dorothy D. Karwin	166	185	199	193	183	165	1091
Marjory Taylor-DeMaster	168	189	205	198	196	166	1122
Dean R. DeMaster	159	183	197	196	198	162	1095
Harry C. King	181	181	197	196	181	163	1099
Arthur R. Osborn, Jr.	162	186	199	203	195	168	1113
Margaret G. Korde	167	197	205	203	203	168	1143
Lawrence M. Weil	165	182	200	195	187	164	1093
Benjamin Rulf	155	188	204	207	184	162	1100
William J. Gately	161	213	216	215	196	175	1176
Dennis G. Agin	162	195	197	209	192	172	1127
Christine Agin	171	208	206	208	197	178	1168
Richard Paul O'Brien	177	224	227	220	205	170	1223
Robert Scherer	161	183	203	206	189	165	1107
Joseph R. Peters	160	184	197	200	182	164	1087
Helen E. Murphy	175	202	206	207	199	173	1162
Henry M. Young	161	193	201	201	193	176	1125
Richard J. Heffernan	161	185	203	195	201	168	1113
John E. Ormsbee	179	229	234	231	234	177	1284
Helen R. Rutledge	166	198	199	198	183	169	1113
Elizabeth A. Barbadoro	169	193	210	208	190	171	1141
Janice C. Brathwaite	169	197	206	203	187	167	1129
Louise S. Ormsbee	179	223	215	220	218	173	1228
Evelyn Olschewski	171	220	217	209	206	169	1192
Paul X. Welch	169	189	200	201	189	167	1115
James M. Bonnar	165	197	212	201	196	169	1140
Blanks	5942	7198	7331	5943	7857	5703	40974

GROUP 2

Pamela Kelly	4	5	1	3	3	2	18
C. Quinton Brathwaite	5	4	1	3	3	1	17
Harriet Mintz	6	5	0	3	3	1	18

RECORD OF REPUBLICAN PRIMARY HELD ON MARCH 13, 1984

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Totals
Whole Number of ballots cast	52	107	75	73	90	47	444

PRESIDENTIAL PREFERENCE

Ronald W. Reagan	44	90	59	64	79	36	372
No Preference	1	7	7	4	4	6	29
George McGovern	1	0	0	0	0	0	1
Blanks	6	10	9	5	7	5	42

STATE COMMITTEE MAN

James H. Stoessel	11	27	16	13	20	9	96
Terry L. Page	1	10	5	2	0	4	22
Samuel J. Phillips	36	64	47	52	65	31	295
Blanks	4	6	7	6	5	3	31

STATE COMMITTEE WOMAN

Karey D. Brown	30	76	56	51	70	34	317
Mary-Lee King	14	23	12	13	16	9	87
Blanks	8	8	7	9	4	4	40

TOWN COMMITTEEGROUP 1

Patience H. MacPherson	36	89	61	55	58	29	328
Rita Leys Dolan	29	82	60	53	49	26	299
John H. Loring	41	95	62	60	74	37	369
Nancy B. Colson	29	82	60	52	54	25	302
William L. Kingman	30	79	61	49	49	25	293
William C. Sawyer	35	80	59	54	55	25	308
E. Wilson Bursaw	26	86	61	54	65	32	324
Richmond P. Miller, Jr.	30	76	60	50	53	25	294
Theron A. Lowden	29	76	58	48	58	27	296
Tatiana F. Loring	33	83	60	51	65	28	320
Karey D. Brown	31	78	58	47	63	28	305
Katherine F. Arnold	29	73	59	47	58	24	290
Constance B. Weare	28	73	57	46	52	27	283
Norman Veenstra	31	80	59	48	53	31	302
Jean B. Haney	28	73	59	46	51	27	284
John G. Sabbey	29	75	61	46	50	22	283
John teDuits	29	76	60	47	53	27	292
Diane B. Horan	28	70	55	45	54	27	279
Norman E. Weare	29	74	56	47	56	27	289
Joseph A. Pinto	30	76	55	46	50	25	282
Janice J. Stanley	28	73	57	47	53	27	285
Charles E. Orcutt, Jr.	30	79	60	54	59	28	310
Mary Jane F. Merrill	34	77	59	50	51	27	298
David S. Lee	28	79	58	46	51	25	287
Howard F. Canning	29	77	58	46	51	24	285
Janet A. Bubier	32	79	61	51	50	29	302
Frederick H. Bubier	31	80	61	52	52	28	304
Blanks	998	1625	1030	1218	1663	886	7447

RECORD OF TOWN ELECTION HELD APRIL 2, 1984

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
Whole Number of ballots cast	69	180	212	179	168	117	925

MODERATOR, One Year

Donald MacKenzie	67	161	187	160	149	103	827
Blanks	2	19	25	19	19	14	98

SELECTMEN, Three Years (2)

Pamela P. Resor	60	142	167	145	125	91	730
F. Dore Hunter	49	117	139	129	113	76	623
Blanks	29	101	118	84	98	67	497

SCHOOL COMMITTEE, Three Years (2)

Ellen Holway	48	123	131	144	107	77	630
Robert Evans, Jr.	38	112	131	117	103	71	572
Margaret Pieper	31	67	107	62	62	47	377
Blanks	21	58	55	35	64	38	271

TRUSTEE OF MEMORIAL LIBRARY, Three years (1)

Helen E. Murphy	61	152	181	150	148	101	793
Blanks	14	46	39	36	30	26	191

ACTON HOUSING AUTHORITY, Three years

Leah Nazarian	55	134	173	143	138	91	734
Blanks	14	46	39	36	30	26	191

ACTON HOUSING AUTHORITY, Two Years

Barbara S. Yates	62	144	172	150	135	88	751
Blanks	7	36	40	29	33	29	174

RECORD OF DEMOCRATIC PRIMARY HELD ON SEPTEMBER 18, 1984

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Total
Whole Number of Ballots Cast	325	440	439	436	456	342	2438

SENATOR IN CONGRESS (1)

David M. Bartley	9	15	12	16	20	11	83
Michael Joseph Connolly	7	16	11	17	16	11	78
John F. Kerry	65	93	98	111	116	85	568
James M. Shannon	238	298	309	282	293	227	1647
Blanks	6	18	9	10	11	8	62

REPRESENTATIVE IN CONGRESS

Chester G. Atkins	279	355	373	366	365	292	2030
Philip L. Shea	34	65	51	56	75	44	325
Blanks	12	20	15	14	16	6	83

COUNCILLOR

Herbert L. Connolly	131	172	184	184	172	123	966
Raymond P. McKeon	111	133	131	139	137	106	757
Blanks	83	135	124	113	147	113	715

SENATOR IN GENERAL COURT

Michael P. Hogan	47	43	53	37	66	32	278
Joseph W. Mullin	160	218	213	253	226	190	1260
Jon E. Zion	86	130	134	105	120	88	663
Blanks	32	49	39	41	44	32	237

REPRESENTATIVE IN GENERAL COURT (1)

Henry J. Dane	47	51	49	75	53	44	319
Jay Hogan	60	115	158	114	139	86	672
John E. Ormsbee	181	244	193	213	223	187	1241
Blanks	37	30	39	34	41	25	206

REGISTER OF PROBATE (1)

Paul J. Cavanaugh	229	272	295	285	285	217	1583
Blanks	96	168	144	151	171	125	855

COUNTY COMMISSIONER (2)

Thomas J. Larkin	174	203	235	250	202	171	1235
Michael E. McLaughlin	124	139	148	154	136	128	829
Robert W. Keough	39	58	59	54	68	40	318
Albert Joseph Onessimo	17	25	19	18	34	21	134
Anthony D. Pini	22	38	24	22	34	22	162
Blanks	274	417	393	374	438	302	2198

TREASURER (1)

William J. Gustus	122	125	131	117	101	76	672
Rocco J. Antonelli	28	41	34	44	36	43	226
Daniel H. Ballou, Jr.	14	21	26	27	24	29	141
Thomas E. Coughlin	25	23	26	40	39	24	177
Leo F. Henebury, Jr.	8	10	11	11	12	7	59
Joseph E. LeBlanc	25	12	29	19	20	17	122
Vincent J. LoPresti	21	38	35	45	54	30	223
Blanks	82	170	147	133	170	116	818

Recount for the position of Representative in General Court was held upon petition of John E. Ormsbee on October 1, 1984.

Henry J. Dane	47	51	49	75	53	44	319
Jay Hogan	59	114	158	114	139	86	670
John E. Ormsbee	182	243	193	212	224	187	1241
Blanks	37	31	39	34	40	25	206

TOTAL VOTE OF THE REPUBLICAN PARTY HELD ON SEPTEMBER 18, 1984

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	TOTAL
WHOLE NUMBER OF BALLOTS CAST	224	368	349	289	324	203	1757

SENATOR IN CONGRESS (1)

Elliott L. Richardson	89	151	116	106	134	72	668
Raymond Shamie	130	203	223	175	177	124	1032
Blanks	5	14	10	8	13	7	57

REPRESENTATIVE IN CONGRESS (1)

Gregory S. Hyatt	86	120	122	96	117	53	594
Thomas P. Tierney	98	171	168	141	150	111	839
Blanks	40	77	59	52	57	39	324

COUNCILLOR (1)

Charles Bradley	0	1	0	0	0	0	1
Blanks	224	367	349	289	324	203	1756

SENATOR IN GENERAL COURT (1)

Argeo Paul Cellucci	150	256	273	220	240	139	1278
Blanks	74	112	76	69	84	64	479

REPRESENTATIVE IN GENERAL COURT (1)

John H. Loring	175	305	304	257	278	168	1487
Blanks	49	63	45	32	46	35	270

REGISTER OF PROBATE (1)

Blanks	224	368	349	289	324	203	1757
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COUNTY COMMISSIONER (2)

Nicholas S. Polio	153	246	257	213	222	142	1233
Blanks	295	490	441	365	426	264	2281

TREASURER (1)

Edward Young	0	2	0	1	0	0	3
Blanks	224	366	349	288	324	203	1754

RECORD OF MASSACHUSETTS STATE ELECTION
HELD NOVEMBER 6, 1984

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Total
Whole Number of Ballots Cast	1481	1543	1558	1601	1652	1308	9143

PRESIDENT & VICE PRESIDENT

Mondale & Ferraro	665	610	660	648	689	551	3823
Reagan & Bush	763	880	878	907	914	723	5065
Serrette & Ross	4	0	1	5	8	4	22
David Bergland & James Lewis	0	0	1	0	0	1	2
Gary Hart	1	0	0	0	0	0	1
Jackson & Ferraro	0	0	0	0	1	0	1
Blanks	48	53	18	41	40	29	229

SENATOR IN CONGRESS

John F. Kerry	767	641	741	726	786	617	4278
Raymond Shamie	650	822	769	803	805	643	4492
Elliot Richardson	0	2	0	0	0	0	2
A. F. Miller	0	0	1	0	0	0	1
Blanks	64	78	47	72	61	48	370

REPRESENTATIVE IN CONGRESS

Chester G. Atkins	889	878	882	904	931	778	5262
Gregory S. Hyatt	530	612	629	634	648	486	3539
Blanks	62	53	47	63	73	44	342

COUNCILLOR

Herbert L. Connolly	883	939	976	980	948	783	5509
Blanks	598	604	582	621	704	525	3634

SENATOR IN GENERAL COURT

Argeo Paul Cellucci	576	745	728	726	755	588	4118
Joseph W. Mullin	729	674	725	725	718	601	4172
Blanks	176	124	105	150	179	119	853

REPRESENTATIVE IN GENERAL COURT

John H. Loring	781	1022	999	990	1086	845	5723
Henry J. Dane	538	437	478	492	444	379	2768
John Ormsbee	0	0	1	0	0	0	1
Blanks	162	84	80	119	122	84	651

REGISTER OF PROBATE

Paul J. Cavanaugh	922	969	991	1004	985	804	5675
Blanks	559	574	567	597	667	504	3468

COUNTY COMMISSIONER

Thomas J. Larkin	692	710	740	737	714	589	4182
Michael E. McLaughlin	556	498	542	523	527	429	3075
Nicholas S. Polio	562	739	757	733	768	618	4177
Blanks	1152	1139	1077	1209	1295	980	6852

TREASURER

William J. Gustus	876	928	965	982	955	779	5485
Blanks	605	615	593	619	697	529	3658

QUESTION ONE

Shall the Representative from this district be instructed to vote in favor of legislation, resolutions, or constitutional amendments to balance the state and federal budgets and to retire the national debt, not by increasing taxes, additional fees, expanded borrowing, or revenue-enhancement measures, but by a reduction in spending.

YES	1012	1040	1084	1112	1136	894	6278
NO	271	306	287	295	282	251	1692
Blanks	198	197	187	194	234	163	1173

Our Heritage

Acton Historical Commission

During the past year we continued research of properties and structures presently standing on them. We are always hopeful of finding an early structure and often a renovation will reveal one. We have also continued to inventory the early records of the town, but our work load has not allowed completion of this.

All of the plans for new roads and developments that come before the Planning Board must also be studied by the Acton Historical Commission for existing historical and archeological artifacts that would be destroyed. In most cases, nothing of significance was found. We must note with regret the demolition of the barn and out-buildings at the Reformatory Farm, corner of Wetherbee Street and Route 2, and the recent loss of the last Railroad Station by fire.

We conducted the research necessary to petition the Massachusetts Historical Commission to place Exchange Hall (1860) and Jones Tavern (1732) on the National Register of Historical Places.

Approximately 15 requests for information were received and answered. Most of the time we are able to obtain the desired information through our members or files but occasionally other organizations or individuals are called upon. We are privileged to have this relationship and thank all who assisted us in this respect.

During the next year we will develop more of the inventory for the State Historical Commission. We plan to produce a booklet with pictures of buildings and other places of historic interest in Acton for the 250th Anniversary Celebration.

William Klauer, Chairman
Sonja Bursaw
Anita Dodson
Elizabeth Conant
Robert Nylander

250 th Celebration Committee

Acton 250th Celebration Committee

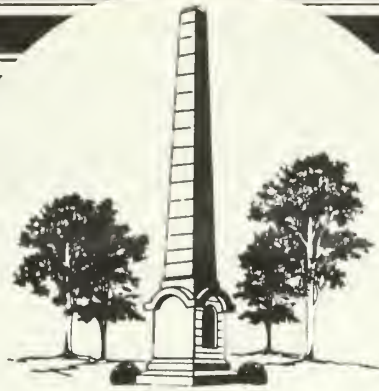
As Acton approaches the two hundred fiftieth year of its incorporation, the Acton 250th Anniversary Celebration Committee seeks representatives from all local service groups and town government to create and chair committees for the proposed 1985 calendar of exciting events and ambitious activities for all ages. This unique opportunity does not occur again until 2035!

Our enthusiastic volunteers meet monthly at general meetings in Town Hall, with sub-committees, and as an executive board to complete a 13 month community calendar of more than 130 offerings.

The goals of the Acton 250th Anniversary Celebration Committee are: to increase community togetherness, to promote meaningful programs, to establish living legacies, and to commemorate our past, present and future.

During this year of preparation and planning, 1984 finds the Board of Selectmen and the Acton Historical Society hosting the Morris Men Dancers of England, the Georgia E. Whitney Fund bringing the Vermont Symphony Orchestra to Acton, and the Acton Junior Women's Club sponsoring a "Vintage Years Fashion Show" to raise money for Town clock tower repair.

The enjoyable and successful Acton 250 December "Festival of Sharing" presents the first Acton Community Chorus "Messiah" Sing, a "Bahama Holiday" kick-off vacation party for high school students and alumni by the new Parent Support group and the Acton 250th Anniversary Celebration Committee, an old fashioned Community Outreach Caroling Party with hayrides by our Church Youth groups, and Town Conservation Lands ready for winter recreational use through the efforts of the Acton Boy Scouts.



Acton's 250th Anniversary

1735-1985

A "Volunteer Appreciation Party" at Acton Corporation in January recognizes the achievements of all Acton 250th volunteers and honors well-known Acton residents: Acton's first lady Selectman, Mary Hadley; George Tuttle and Harlan Tuttle, sons of Acton's 1935 Celebration General Chairman, Horace F. Tuttle; and informed and concerned citizen, John MacKay Whittier.

Mary and Theron Lowden and Dorothy Whipple are presenting as a family gift to the Town at this time their framed panorama of the July 22, 1935 celebration for display at Town Hall.

The "Official Opening Ceremonies of the Acton 250th Celebration - Fund Raising, Dedication, and Public Reception" by the Selectmen, Minutemen, Public Ceremonies Committee, and Acton 250th Celebration Committee follows on February 16, 1985. The Acton 250th Anniversary Flag is being commissioned by the Acton Minutemen with Robert Conquest, logo artist, as consultant.

Future 1985 festivities feature a Graduation Reception for the Class of 1985 and a Thanksgiving Football Game Reception, a Silver Tea for Senior Citizens honoring Acton's Octogenarians, a World War II Reunion for Veterans and their families, the Senior Citizens' Prom, plus numerous performing arts events as the Acton-Boxborough Regional School District observes its thirtieth anniversary, and local schools look back to their beginning in 1735.

The Acton 250th Celebration Committee is committed to complement Acton's annual events with additional Patriot's Day, Memorial Day,

and Independence Day activities, and to extend our Town's celebrations with an array of extraordinary events: the Gala Acton 250th Anniversary Ball in May, the Acton 250th Heritage Festival in June, the Acton 250th Official Incorporation Observance in July. The entire community is invited to join the Acton 250th Parade of Progress ready to roll on September 22nd in conjunction with pre-parade performances on the 21st, the Minutemen's Colonial Fair, a post-parade reception and special Theatre III Musical Production.

Plans are progressing for town benches, historic markers, a commemorative quilt, commemorative rug, a commemorative stamp, and a medallion; a bandstand, textile exhibit, shade trees, oral histories, published historical documents, Girl Scout "Acton" badges, and a time capsule for 2035.

Acton 250 posters designed by Acton artist, Alfred Olschewski, are being distributed to local businesses. Their generosity is greatly appreciated. Adams-Russell is filming major happenings for posterity, and local papers are providing calendar coverage.

We are a Town appointed committee with limited funding. Citizen support is essential, and new members are always welcome.

In anticipation of a memorable year ahead, "HAPPY BIRTHDAY, ACTON!"

Ellen Holway, Chairman
Acton 250th Celebration
Committee

Acton's 250th Anniversary Celebration Calendar
"A 13 Month Calendar of Events for All Ages !"

<u>December 1984</u>	<u>A Festival of Sharing</u>
Friday, 7th 4:00 PM	. Annual Town Tree Lighting Ceremony by Harlan Tuttle. At Town Hall with Reception by Acton Selectmen
Sunday, 9th 4:00 PM	. "Christmas in Acton - A Christmas Party" at Hosmer House Acton Historical Society - Hostesses: E. Holway, S. Schmidt; Carols by ABRHS Choir - Gail Tolman, Director
Monday, 10th 8:00 PM	. First Acton Community Chorus "Messiah" Sing: An invitation to listen or sing-a-long! Susan Kranz and Selma Garber, Chairmen; Paul Johnson, Director. At ABRHS Auditorium.
Wednesday, 12th 7:30 PM	. "Scrooge" by Junior High School Music Department Students At RJGJHS Auditorium - Dale Roberge, Director
Friday, 14th	. As Above
Sunday, 16th 1:30 PM	. Senior Citizens' Holiday Dinner by Acton Girl Scouts At Acton Center Congregational Church
Tuesday, 18th 7:30 PM	. "Bandorama I" by Elementary, JHS and SHS Concert Bands. At RJGJHS Gym. Conductors: Sue Lee, Jon Nicholson, and George Revelas.
Thursday, 20th 7:30 PM	. "Holiday Concert" by JHS Chorus, and SHS Concert Choir, Madrigal Choir; Elementary, JHS and SHS Orchestras at ABRHS Auditorium. Conductors: Howard Bassett, Gail T. Livingston, Jon Nicholson and Dale Roberge
Friday, 21st 6:30 PM	. Acton Community Outreach Caroling Party - Sally Birsinger, Chairman, with Acton Clergy, Lay Interfaith and Youth Groups. Gathering at the Church of the Good Shepard for hayrides, transportation, handbell ringing and old fashioned refreshments. West Acton Baptist Church Junior Handbell Ringers, Sue Lee, director.
Monday, 24th 6:30 PM	. Annual Christmas Eve Carols on the Common at Town Hall with reception - Ray Shamel, Chairman.
Friday, 28th 8:00-11:30 PM	. "Bahama Holiday" Gala Vacation Party for ABRHS Students and Alumni. An Acton 250th Celebration Kick-off Event for youth featuring Caribbean Steel Dance Band, Game Room, disc jockey and Bahama Mama Cafe by Parent Support Group: Carol Emerson and Nyla Witmore, Chairmen. At ABRHS Commons with Door Prizes by local merchants.
<u>JANUARY 1985</u>	<u>Acton Celebration of PAST, PRESENT and FUTURE Commences</u>
Friday, 11th	. Proscenium Circus Competitive Class Plays.
Saturday, 12th 8:00 PM	At ABRHS Auditorium.
Saturday, 26th 8:00 PM	. Senior Talent Show 250 by Class of 1985. At ABRHS Auditorium.
Saturday, 26th	. Boy Scout District Camporee Freezeout in Acton
Sunday, 27th	Hosts: Acton Boy Scouts.
Sunday, 27th 4:00-6:00 PM	. Acton 250 Celebration Committee Kick-off -- A Volunteer Appreciation Party at the Acton Corporation, One Acton Place. Cake cutting by George Tuttle, Harlan Tuttle, John Wittier and Lowell Cram.

- Monday, 28th 6:30-9:30PM . Early New England Wall Stenciling Workshop for Beginners. A five week series by Community Education. Julie A Childs, Instructor.
- Tuesday, 29th 6:30-9:30PM . Wall Stenciling Workshop for Stencilers with Experience A five week series by Community Education. Julie A Childs, Instructor.
- Beginning in January for sixteen weeks . Intergenerational Arts Program at Conant and McCarthy-Towne Schools by teaching and learning about aging and Arts in Progress. Fran Pratt, Coordinator.
- FEBRUARY 1985 Acton 250 Winter Activities for ALL Ages and Abilities
- Sunday, 3rd to Sunday, 10th . Acton Boy Scouts Celebrate Scouting's 75th Birthday with activities, events and displays.
- Wednesday, 6th 7:30 PM . Acton 250th Parade of Progress Planning Meeting. At Town Hall.
- Saturday, 9th 1:00 PM . "Pinocchio" by Puppets Unlimited for Community Education. At RJGJHS Auditorium.
- Saturday, 16th 10:00 AM . Official Acton 250 Anniversary Celebration Opening Ceremonies on the Common around the Monument by Acton Minutemen, Selectmen, and the Acton 250th Committee. Acton 250 Flag Raising and Dedication, Balloon Launch, 250th Memorabilia introduced, fundraisers and projects announced. Reception for ALL at Town Hall.
- Sunday, 17th 6:30 PM . Acton Clocks and Clockmakers: at Acton Center Woman's Club House, by Acton Historical Society with William Klauer, Speaker.
- Saturday, 16th to Sunday, 24th . Town land open for Outdoor Activities by Conservation Commission, Recreation Commission, and Boy Scouts; patrolled by Scouts and Civil Defense. Maps and times available at Saturday Reception at Town Hall.
- Tuesday, 19th 1:00- 2:30PM . Indoor Activities for Senior Citizens and Boy Scouts At Drop-in Center, West Acton Baptist Church.
- . Collection of Games by Local Churches. Rev. William Heuss, Chairman.
- Saturday, 23rd 1:00 PM . Old fashioned Skating Party for ALL ages and abilities with refreshments and games. At Acton Center Congregational Church on Concord Road.
- Saturday, 23rd 11:30 AM . Captain Isaac Davis Birthday Celebration at Davis' birthplace on Arlington Street by Public Ceremonies Committee and Acton Minutemen. Richmond Miller, Chairman.
- Wednesday, 27th 7:00 PM . Proscenium Circus Dinner Theatre. At ABRHS Music Suite.
- Wednesday, 27th 7:30 PM . Acton 250th Celebration General Membership Meeting. At Town Hall.
- MARCH 1985 Spring Planning and Special Programs Time
- Saturday, 2nd 10:00-11:00 AM . "Action on the Acton Map" by Acton Recreation Department. Gymnastics Classes at ABRHS Lower Gym. Lisa Schmidt, Director, with music by the Acton Minutemen
- Sunday, 10th . Concert by the Acton Community Chorus. At the Acton Center Congregational Church

- Friday, 15th 8:00 PM . Concert by SHS Concert Choir and Band. Gail T. Livingston, and George Revelas, Conductors. At ABRHS Auditorium.
- Thursday, 21st 8:00 PM . Concert by JHS Chorus and Band. George Revelas and Dale Roberge, Conductors. At RJGJHS Auditorium.
- TBA . Girl Scout Birthday Week Activities.
- Sunday, 31st 6:30 PM . "Acton's Jesse Livermore - The Boy Wonder of Wall Street" At Acton Center Woman's Club House, by Acton Historical Society with Brewster Conant, Speaker.

APRIL 1985

Acton Patriots Month

- Monday, 1st . 250th Annual Town Election Day
- Tuesday, 2nd . 250th Annual Town Meeting with invitation to Boy Scouts, Girl Scouts and Regional Students to attend. At ABRHS Auditorium, with period dress optional for Town Officials.
- Saturday, 6th to Sun., 14th . Annual Town Clean-up by Student and Adult Services Groups.
- Saturday, 6th . Enormous Egg Hunt with Bunny by Serendipity Child Development Center.
- Wednesday, 10th 8:00 PM . JHS Music and Performing Arts Department Student Musical. Dale Roberge, Director. At RJGJHS Auditorium.
- Saturday, 13th to Monday, 15th . Annual Boy Scout Encampment, Wetherbee Street
 . Arrival of rider; refreshments at the Hosmer House: 7:30 P.M.
 . Annual Pancake Breakfast and Isaac Davis Trail March to Concord; exchange of Parade invitations by Marshals
 . Acton Historical Society Open House for Scrolls, exhibits, memorabilia, demonstrations, & refreshments
 . Commemorative Quilt Dedicated. Ann Guba, Chairman
 . Commemorative Rug Presented. Alice Clough
 . Commemorative Stamp Issued. Ray Shamel
 . Commemorative Medal Introduced for sale
 . Textile History Exhibit, open through May 27th. Anne Forbes, Director
- TBA . Ecumenical Chorus Sing together with Senior Citizens
- TBA . Shade trees planted in South Acton on Arbor Day by SARC. Jeffery Barry, Chairman.
- TBA . Art Show by Acton Public and Acton-Boxborough Regional Schools Art Department. Lidia Scher, Chairman.
- Sunday, 21st TBA . Regional Meeting in Acton of Historical Societies. Hosted by Acton Historical Society. Anita Dodson, President.
- Friday, 26th . ABRHS Musical by ABRHS Music Department
 Saturday, 27th 8:00 PM . At ABRHS Auditorium.
- TBA . Whitney Fund events.

MAY 1985Memories, Music and May Celebrations Month

- Wednesday, 1st to Friday, 3rd . Old fashioned May Day Activities - Students and Senior Citizens
- Friday, 3rd 8:00 PM . Concert by SHS Choirs and Band. Gail T. Livingston and George Revelas, Conductors.
- Friday, 3rd . "Music Man", a Musical for all ages, in celebration of Acton's 250th Anniversary by Theatre III.
Saturday, 4th 8:15 PM At Theatre III on Central Street, West Acton.
- Saturday, 4th 10:00 AM to 4:00 PM . 40th Anniversary Get-together for World War II Veterans and their families & friends. Dorothy & Brooks Williams, Chairmen. At ABRHS Commons "C".
- Saturday, 4th 8:00 PM . Proscenium Circus Student-written plays. At ABRHS Auditorium.
- Sunday, 5th afternoon . Silver Tea for Acton's Senior Citizens. Janet Gagne, Hostess
- Sunday, 5th evening . Musical by Continuing Education (tentative).
- Friday, 10th . "Music Man", a Musical for all ages, in celebration of Acton's 250th Anniversary by Theatre III.
Saturday, 11th 8:15 PM At Theatre III on Central Street, West Acton.
- Saturday, 11th 7:00-1:00 . Gala Acton 250 Celebration Ball. Susan Harrigan, Chairman. At the Sheraton-Boxborough Grand Ball Room.
- Thursday, 16th 2:30- 5:00 PM . Kite making clinic for Kite Festival. By Children's Discovery Museum. At RJGJHS Cafeteria.
- Thursday, 16th to Sat., 18th 8:15 PM . "Music Man", a Musical for all ages, in celebration of Acton's 250th Anniversary by Theatre III. At Theatre III on Central Street, West Acton.
- Friday, 17th 8:00-11:00 PM . Seniors' Prom by Assabet Savings Bank. Brooks and Dorothy Williams, Chairmen. At ABRHS Lower Gym.
- Saturday, 18th TBA . Kite Festival by the Children's Discovery Museum. Nancy Jones, Chairman.
- Saturday, 18th . Boy Scout District Camporee in Acton.
Sunday, 19th
- Sunday, 19th 6:30 PM . "Acton Takes New Orleans" at Acton Center Woman's Club House by Acton Historical Society, with Stanton Collins, Speaker.
- Thursday, 23rd 8:00 PM . Concert by JHS Band, Orchestra and Chorus. Howard Bassett, George Revelas and Dale Roberge, Conductors.
- Sunday, 26th 7:00 PM . ABRHS Class or 1985 Baccalaureate At ABRHS Auditorium.
- Monday, 27th . TOWN-WIDE PARTICIPATION IN MEMORIAL DAY CEREMONIES
Memorial Day Ceremonies by Public Ceremonies Committee.
Dedication of War Memorial, bandstand, benches, historical markers, etc., with local bands, choruses, Scouts, Minutemen, etc.
- Friday, 31st 5:30 PM . Class of 1985 Graduation. Football field, Charter Road. Reception for families and friends in celebration of the Regional School District's 30th Anniversary.
TBA . Dance and Breakfast by Parent Support Group.

JUNE 1985ACTON LOOKS GOOD MONTH

- Sunday, 2nd
8:00 PM . "Americana Concert" by Acton Community Chorus for Acton
250 Celebration. At ABRHS Auditorium.
- Friday, 7th
8:00 PM . Concert by Elementary Band, Orchestra, and Chorus
At ABRHS Auditorium
- Saturday, 8th.
8:00 PM . Concord Band Concert as Fundraiser for Acton
250 Celebration - Edwin Richter, Chairman
At ABRHS Auditorium
- Saturday, 15th . Acton Heritage Tours and Arts Festival - A Celebration for
. All Ages with a Barbecue, Lancaster Brass Quintet, Acton
Handbell Ringers, Puppet Shows, Acton Arts Lottery, Garden
Club, Woman's Club, Rotary Club, Libraries and others
- Friday, 14th . Acton Girl Scout Encampment - Judy Budiansky, Chairman.
Demonstrations by the Acton Minutemen
- Sunday, 16th . "Acton 250 Hoe-down I" for All Ages and Abilities by Acton
Square Wheelers at ABRHS Lower Gymnasium - David Westlake,
Chairman.
- Monday, 17th . Flag Day Ceremonies in Elementary Schools by Minutemen
- Friday, 21st . Annual Lions Club Town Fair as Fundraiser
to At ABRHS Playing Fields.
Sunday, 23rd Battle of the Bands, and Tennis Court Dances

JULY 1985.1735 INCORPORATION CELEBRATION

- Wednesday, 3rd . Incorporation Ceremonies and Town Fireworks, Band Concert by
Public Ceremonies Committee with Food Booth by Acton Lions
Club.
- Thursday, 4th . Firemen's Muster and Field Day - Malcolm MacGregor, Chairman
- Friday, 5th . Police Association Picnic
- Saturday, 6th . Tots and Pets Parade by Recreation Commission
- Friday, 26th . Acton-Boxborough Jamboree 250 by Community Education on
Saturday, 27th Acton-Boxborough Regional School District Grounds -
Sunday, 28th Marsha Gratz, Chairman

AUGUST 1985FALL PLANNING TIME AND COMMUNITY SERVICE PROGRAMS

- Ongoing . Acton 250 Celebration Parade of Progress Preparations by All
Ages - Jack and Rita Dolan, Chairmen.
. Acton Church Youth Community Service Work Camp Projects

SEPTEMBER 1985 . ACTON 250 PARADE OF PROGRESS CELEBRATING OUR PAST, PRESENT
AND FUTURE!

- Sunday, 15th . "Acton 250 Hoe-down II" by Acton Square Wheelers with Live
Music provided by Waltham "Dosidoers" at ABRHS Lower Gym.
- TBA . Church Youth Video Workshops.
- Sunday, 22nd . Acton 250 Celebration Parade Day, Main Street, Acton, USA
Pre-parade Performances by Marching Groups on Saturday, 21st
Post-parade Reception and Performance by Theatre III
by Barbara Lauritzen, Director with music by Sean McCann.
- TBA . Church Youth Video Workshops

OCTOBER 1985OCTOBERFEST HARVEST HOLIDAYS

- TBA . Acton Business and Professional Association Acton 250 Event
Nancy Brandt, Chairman
. Block Dances

Tuesday 8th . Lions Club World Service Day at Suburban Manor Nursing Home

Saturday 26th . League of Women Voters Annual Craft Fair at ABRHS
10 - 3 PM . Haunted House by Proscenium Circus
. Halloween Party for Teens

- TBA . Conservation Tours by Acton Conservation Trust - Lawrence
Wiederholt, Chairman
. Boy Scout - Girl Scout Event

NOVEMBER 1985A TIME FOR THANKSGIVING

Monday, 11th . Veterans' Day and Flag Retirement Ceremonies by Minutemen

Thursday, 28th . Eleventh Annual Acton-Maynard Football Game with Half-time
Show by marching bands.
. Reception following to introduce "Acton 250 in Review"

Friday, 29th . Ongoing displays, exhibits, special events, student
Saturday, 30th activities performances and more...
At Regional Schools.

- TBA. . Fourth Annual ABSAF Campaign

DECEMBER 1985Acton's Second Annual Festival of Sharing

Friday, 6th . Annual Town Tree Lighting Ceremony.
4:00 PM At Town Hall with reception by Acton Selectmen.

- TBA . Holiday Concerts and Performances by Schools
. "Nutcracker" by Berkshire Ballet for Continuing Education
. Holiday Happenings at the Hosmer House.
. Holiday dinner for Senior Citizens by Acton Girls Scouts.
. Halley's Comet Celebration

Friday, 20th . Second Annual Community Outreach Caroling Party!
6:30 PM

Tuesday, 24th . Annual Christmas Eve Carols on the Common
6:30 PM

Sunday, 29th . Acton 250 Time Capsule and Acton 250 Flag Retirement
4:00- 6:00 PM ceremony followed by Gala Reception
At Acton Corporation, One Acton Place.

Town Meeting

ABSTRACT OF THE PROCEEDINGS OF THE
ANNUAL TOWN MEETING HELD APRIL 3, 1984 AND
ADJOURNED SESSIONS APRIL 4, 5, 9, AND APRIL 10, 1984

Moderator called the meeting to order at 7:40 P.M.

- Article 1. To choose all necessary Town Officers and Committees and fix the salaries and compensation of all the elective officers of the Town.

Moderator	\$20.00 per each
night per session.	
Board of Selectmen	Chairman \$750.00
	Clerk 650.00
	Member 650.00

or any other action relative thereto.

- Officers Voted unanimously: To elect:
- Malcolm Mac Gregor as Trustee of the West Acton Firemen's Relief Fund, term to expire in 1987.
- John McLaughlin as a trustee of the Acton Firemen's Relief Fund term to expire in 1987.
- Nancy Gilberti as a Trustee of the Goodnow Fund, term to expire in 1987.
- Virginia Gates as a Trustee of the Goodnow Fund to fill the unexpired term of James L. Gates to expire in 1986.
- Jane Gallagher as a Trustee of the Citizen's Library Association of West Acton, term to expire in 1987.
- Eleanor Wilson as a Trustee of the Elizabeth White Fund, term to expire in 1987.

Voted unanimously: To fix the compensation for elected officers as follows:

Moderator	\$20.00 per each
night per session	
Board of Selectmen	
Chairman.....	\$750.00
Clerk.....	650.00
Member.....	650.00

- Article 2. To see if the Town will accept the several reports of Town Officers and Boards, or take any other action thereto.

- Article 2. Voted unanimously: To take no action.

- Article 3. To hear and act upon the report of any committee chosen at any previous Town meeting that has not already been reported.

- Article 3. Moderator calls for any other reports. No Vote required.

- Article 4. To see what action the Town will take on the recommendations of the Personnel Board with respect to changes or additions to the classification schedules of the Personnel Bylaw.
- Article 4. Voted unanimously: To take this article up after Article 18.
- Article 5. To see what action the Town will take on the recommendations of the Personnel Board with respect to changes in the salary, wage and compensation schedules of the Personnel Bylaw.
- Article 5. voted: That effective July 1, 1984 the Town delete the wage and salary schedules in the personnel bylaw and substitute therefor schedules B, B-1, C, D, E-1, and F set forth in the handout distributed at this meeting. Providing that such schedule shall not apply to employees covered under collective bargaining agreements between the Town and Local #1703 or for unions which have been certified by the Commonwealth of Massachusetts before the Labor Relations Commission prior to July 1, 1984.

SCHEDULE A

ALPHABETICAL LIST OF POSITION CLASSES AND ALLOCATION TO SCHEDULE AND COMPENSATION GRADE OR DESIGNATED RATE OR RANGE

TITLE	SCHEDULE	GRADE
Accounting Clerk	B	S-6
Administrative Assistant	B-1	E-5
Administrative Clerk	B	S-8
Assessor, Board Chairman	F	
Assessor, Board Member	F	
Assistant Assessor	B-1	E-10
Assistant Civil Engineer	B-1	E-7
Assistant to Conservation Comm. (PT)	B	S-11
Assistant Library Director	B-1	E-4
Assistant Town Accountant	B-1	E-1
Assistant Town Clerk	B-1	E-1
Assistant Town Engineer	B-1	E-9
Board of Health Chairman	F	
Board of Health Member	F	
Building Commissioner	B-1	E-12
Chief (Fire)	D	F-4
Chief (Police)	C	C-4
Children's Librarian	B-1	E-2
Circulation Librarian	B	S-9
Clerk	B	S-3
Council on Aging Coordinator	B-1	E-3
Custodian	E -1	C-1
Deputy Elections Clerk (PT)	F	
Deputy Inspector (elections) (PT)	F	
Deputy Warden (elections) (PT)	F	
Director of Public Health	B-1	E-12
Dispatcher	B	S-11
Disposal Area Operator	E	H-4
Dog Officer	E	H-2
Elections Clerk (PT)	F	
Engineering Assistant	B-1	E-3
Executive Clerk	B	S-9
Financial Administrator	B-1	E-12
Fire Alarm Superintendent (PT)	F	
Fire Captain	D	F-3
Firefighter	D	F-1*
Firefighter (call) (PT)	F	

TITLE	SCHEDULE	GRADE
Fire Lieutenant	D	F-2
Fire Lieutenant (call) (PT)	F	
Head Clerk	B	S-7
Heavy Motor Equipment Operator	E	H-4
Inspector of Animals (PT)	E	H-2
Inspector (Elections) (PT)	F	
Inspector of Wires (PT)	F	
Junior Clerk	B	S-1
Junior Recreation Specialist	F	
Laborer Cemeteries	E-1	C-1
Laborer Highways	E	H-1
Laborer, General	F	
Librarian (West Acton) (PT)	F	
Library Assistant (Jr.)	B	S-3
Library Assistant (Principal)	B	S-9
Library Assistant (Sr.)	B	S-5
Library Cataloger	B-1	E-2
Library Director	B-1	E-9
Library Page (PT)	F	
Life Guard	F	
Lister	B-1	E-3
Local Inspector	B-1	E-6
Maintenance Man (Cemeteries)	E-1	C-3
Maintenance Man (Highways)	E	H-3
Motor Equipment Operator	E	H-3
Motor Equipment Repairman	E	H-7*****
Motor Equipment Maintenance Man	E	H-4
Patrolman	C	P-1***
Patrolman (special) (PT)	C	P-1
Planning Administrator	B-1	E-9
Playground Director	F	
Plumbing Inspector (PT)	F	
Police Lieutenant	C	P-3****
Police Matron (PT)	F	
Police Sergeant	C	P-2****
Principal Clerk	B	S-6
Recreation Director	B-1	E-8
Recreational Pool Manager	B	S-11
Recreational Supervisor	F	
Reference Librarian	B-1	E-2
Registrar of Voters (PT)	F	
Rodman	B	S-7
Sanitarian	B-1	E-4
School Crossing Guard (PT)	F	
Sealer of Weights and Measure(PT)	F	
Semi-Skilled Laborer, Cemeteries	E-1	C-2
Semi-Skilled Laborer, Highways	E	H-2
Senior Engineering Aid	B	S-10
Senior Clerk	B	S-5
Senior Recreational Specialist	F	
Staff Nurse	B-1	E-4
Superintendent (Bldgs, & Grnds)	B-1	E-7
Superintendent (Cemeteries)	B-1	E-7
Superintendent (Highways)	B-1	E-11**
Teller(p.t.)	F	
Town Accountant/Data Processing Agent	B-1	E-10*****
Town Clerk	B-1	E-7
Town Engineer	B-1	E-13
Town Manager	G	
Tree Climber	E-1	C-5
Tree Warden	E-1	C-7

Veterans' Agent & Director of		
Veterans' Service (PT)	F	
Warden (Elections) (PT)	F	
Working Foreman (Cemeteries)	E-1	C-6
Working Foreman (Highway)	E	H-7

- * Additional \$7.00 per week when assigned to and performing duties relating to the maintenance of fire apparatus.
- ** An additional \$125.00 per month during the months of December, January, February and March
- *** Additional \$50.00 per month when assigned to and performing the duties of official police photographer or prosecuting officer
- **** Additional \$50.00 per month when assigned to and performing the duties of prosecuting officer
- ***** 15¢ additional for Lead Mechanic
- ***** Additional \$2,500 per year for performing the duties of Data Processing Agent.

SCHEDULE B
GENERAL WEEKLY SALARY SCHEDULE
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM	INTERMEDIATE		MAXIMUM	
		A	B	C	D	E
S-1	W	200.65	204.21	212.37	220.51	231.42
	A	10433.80	10618.92	11043.24	11466.62	12033.84
S-2	W	204.21	212.37	220.51	231.42	242.31
	A	10618.92	11043.24	11466.62	12033.84	12600.12
S-3	W	212.37	220.51	231.42	242.31	253.22
	A	11043.24	11466.62	12033.84	12600.12	13167.44
S-4	W	220.51	231.42	242.31	253.22	264.14
	A	11466.62	12033.84	12600.12	13167.44	13735.28
S-5	W	231.42	242.31	253.22	264.14	275.01
	A	12033.84	12600.12	13167.44	13735.28	14300.52
S-6	W	242.31	253.22	264.14	275.01	285.93
	A	12600.12	13167.44	13735.28	14300.52	14868.36
S-7	W	253.22	264.14	275.01	285.93	299.52
	A	13167.44	13735.28	14300.52	14868.36	15575.04
S-8	W	264.14	275.01	285.93	299.52	313.09
	A	13735.28	14300.52	14868.36	15575.04	16280.68
S-9	W	275.01	285.93	299.52	313.09	326.68
	A	14300.52	14868.36	15575.04	16280.68	16987.36
S-10	W	285.93	299.52	313.09	326.68	343.11
	A	14868.36	15575.04	16280.68	16987.36	17841.72
S-11	W	299.52	313.09	326.68	343.11	359.42
	A	15575.04	16280.68	16987.36	17841.72	18689.84
S-12	W	313.09	326.68	343.11	359.42	378.50
	A	16280.68	16987.36	17841.72	18689.84	19682.00
S-13	W	326.68	343.11	359.42	378.50	397.56
	A	16987.36	17841.72	18689.84	19682.00	20673.12

SCHEDULE B-1
TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM		INTERMEDIATE		MAXIMUM
		A	B	C	D	E
E-1	W	299.52	313.09	326.68	343.11	359.42
	A	15575.04	16280.68	16987.36	17841.72	18689.84
E-2	W	313.09	326.68	343.11	359.42	378.51
	A	16280.68	16987.36	17841.72	18689.84	19682.52
E-3	W	326.68	343.11	359.42	378.51	397.56
	A	16987.36	17841.72	18689.84	19682.52	20673.12
E-4	W	343.11	359.42	378.51	397.56	416.59
	A	17841.72	18689.84	19682.52	20673.12	21662.68
E-5	W	359.42	378.51	397.56	416.59	438.40
	A	18689.84	19682.52	20673.12	21662.68	22796.80
E-6	W	378.51	397.56	416.59	438.40	462.91
	A	19682.52	20673.12	21662.68	22796.80	24071.32
E-7	W	397.56	416.59	438.40	462.91	490.12
	A	20673.12	21662.68	22796.80	24071.32	25486.24
E-8	W	416.59	438.40	462.91	490.12	517.36
	A	21662.68	22796.80	24071.32	25486.24	26902.72
E-9	W	438.40	462.91	490.12	517.36	547.31
	A	22796.80	24071.32	25486.24	26902.72	28460.12
E-10	W	462.91	490.12	517.36	547.31	579.99
	A	24071.32	25486.24	26902.72	28460.12	30159.48
E-11	W	490.12	517.36	547.31	579.99	618.12
	A	25486.24	26902.72	28460.12	30159.48	32142.24
E-12	W	517.36	547.31	579.99	618.12	656.23
	A	26902.72	28460.12	30159.48	32142.24	34123.96
E-13	W	547.31	579.99	618.12	656.23	694.34
	A	28460.12	30159.48	32142.24	34123.96	36105.68

SCHEDULE C
POLICE ANNUAL SALARY SCHEDULE
(Based on Collective Bargaining Contract)
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM	INTERMEDIATE	MAXIMUM
		A	B	C
P-1	W			
	A			
P-2	W			
	A			
P-3	W			
	A			
.....				
P-4	W		731.51	
	A		38038.52	

SCHEDULE D
FIRE ANNUAL SALARY SCHEDULE
(Based on Collective Bargaining Contract)
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
F-1	W A			
F-2	W A			
F-3	W A			
.....				
F-4	W A			731.51 38038.52

SCHEDULE E-1
CEMETERY HOURLY WAGE SCHEDULE
WEEKLY RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 40 HOURS
ANNUAL RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 2080 HOURS

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
C-1	H	6.77	7.11	7.49
	W	270.80	284.40	299.60
	A	14081.60	14788.80	15579.20
C-2	H	7.11	7.49	7.83
	W	284.40	299.60	313.20
	A	14788.80	15579.20	16286.40
C-3	H	7.49	7.83	8.23
	W	299.60	313.20	329.20
	A	15579.20	16286.40	17118.40
C-4	H	7.83	8.23	8.58
	W	313.20	329.20	343.20
	A	16286.40	17118.40	17846.40
C-5	H	8.23	8.58	8.99
	W	329.20	434.20	359.60
	A	17118.40	17846.40	18699.20
C-6	H	8.58	8.99	9.37
	W	434.20	359.60	374.80
	A	17846.40	18699.20	19489.60
C-7	H	8.99	9.37	9.83
	W	359.60	374.80	393.20
	A	18699.20	19489.60	20446.40

SCHEDULE E
HIGHWAY HOURLY WAGE SCHEDULE
WEEKLY RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 40 HOURS
ANNUAL RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 2080 HOURS

		MINIMUM	INTERMEDIATE	MAXIMUM
		A	B	C
H-1	H	6.78	7.05	7.34
	W	271.20	282.00	293.60
	A	14102.40	14664.00	15267.20
H-2	H	7.05	7.34	7.64
	W	282.00	293.60	305.60
	A	14664.00	15267.20	15891.20
H-3	H	7.34	7.64	7.98
	W	293.60	305.60	319.20
	A	15267.20	15891.20	16598.40
H-4	H	7.64	7.98	8.27
	W	305.60	319.20	330.80
	A	15891.20	16598.40	17201.60
H-5	H	7.98	8.27	8.58
	W	319.20	330.80	343.20
	A	16598.40	17201.60	17846.40
H-6	H	8.27	8.58	8.90
	W	330.80	343.20	356.00
	A	17201.60	17846.20	18512.00
H-7	H	8.58	8.90	9.28
	W	343.20	356.00	371.20
	A	17846.20	18512.00	19302.40

SCHEDULE F

Assessor, Board Chairman	600.00*	
Assessor, Board Member	500.00*	
Board of Health, Chairman	150.00*	
Board of Health, Member	100.00*	
Deputy Building Inspector (PT)		Fee Basis
Deputy Elections Clerk (PT)	5.04	
Deputy Inspector (Elections) (PT)	4.80	
Deputy Warden (Elections) (PT)	5.04	
Elections Clerk	5.19	
Firefighter (Call) - Step A**	6.32	
	B	6.62
	C	6.92
Fire Lieutenant (Call)	7.22	
Inspector (Elections) (PT)	4.80	
Inspector of Wires (PT)		Fee Basis
Junior Recreation Specialist - Step A		3.25
	B	3.50
	C	3.75
	D	4.00
Laborer - Step A	4.00	
	B	4.25
	C	4.50
Librarian -West Acton (PT)		
	Step A	7.38
	B	7.73
	C	8.08
	D	8.46
	E	8.84
Library Page (PT).....	3.35	

Life Guard	Step A	3.75	
	B	4.00	
	C	4.25	
	D	4.50	
	E	4.75	
Playground Leader	- Step A	3.75	
	B	4.00	
	C	4.25	
	D	4.50	
	E	4.75	
Plumbing Inspector (PT)			Fee Basis
Police Matron (PT)	5.87		
Recreation Supervisor	- Step A	5.50	
	B	6.00	
	C	6.50	
	D	7.00	
	E	7.50	
Registrar of Voters (PT)			Stipend depending upon appropriation of funds
Sealer of Weights and Measures (PT)		1,500.00	
Senior Recreation Specialist	- Step A		4.00
	B		4.25
	C		4.50
	D		4.75
	E		5.00
Teller(PT)	4.80		
Veterans' Agent & Dir. of Veteran's Services (PT)	1,500.00		
Warden (Elections) (PT)		5.29	

* - Annual Rates

** Annual Base \$150.00

Article 6. To see if the Town will raise and appropriate, or appropriate from available funds, \$70,000.00 or any other sum of money to offset the anticipated costs of funding the contributory retirement system, or take any other action relative thereto.

Article 6. Voted: To raise and appropriate \$70,000.00, under G.L. c. 40 Section 5D to be held as a special fund to offset the anticipated costs of funding the contributory retirement system.

Article 7. To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the several departments, offices and Boards of the Town, exclusive of the necessary expenses relative to schools, or take any other action relative thereto.

Article 7. Voted: That the Town budget for the period July 1, 1984 to June 30, 1985, as printed in the last column of the warrant article, be raised and appropriated in its entirety, except that \$8,727.00 be appropriated from library receipts reserved for appropriation for library use, \$2,195.02 be appropriated from receipts from the county dog fund reserved for appropriation for library use, and \$200,000.00 be appropriated from federal revenue sharing receipts for Police Department use.

GENERAL GOVERNMENT

Moderator:		
1 Salary	140.00	
2 Expenses	<u>20.00</u>	
	160.00	
Finance Committee:		
3 Expenses	<u>200.00</u>	
	200.00	
Selectmen:		
4 Salaries	60,185.00	
5 Expenses	70,800.00	
6 Capital Outlay	1,000.00	
7 Legal Services	50,000.00	
8 Legal & Professional Expense	10,000.00	
9 Appraisals & Surveys	-0-	
10 Out-of-State Travel	<u>1,000.00</u>	
	192,985.00	
Town Office Clerical Staff:		
11 Salaries	<u>233,032.00</u>	
	233,032.00	
Engineering Department:		
12 Salaries	119,202.00	
13 Expenses	6,630.00	
14 Capital Outlay	-0-	
	<u>125,832.00</u>	
Town Accountant:		
15 Salary	51,565.00	
16 Expenses	<u>10,247.00</u>	
	61,812.00	
Town Treasurer:		
17 Salary	34,087.00	
18 Expenses	<u>16,025.00</u>	
	50,112.00	
Town Assessors:		
19 Salary	49,602.00	
20 Expenses	<u>12,360.00</u>	
	61,962.00	
Town Clerk:		
21 Salary	36,111.00	
22 Expenses	<u>1,310.00</u>	
	37,421.00	
Elections & Registrations:		
23 Salaries	11,604.00	
24 Expenses	<u>13,000.00</u>	
	24,604.00	
Planning Board:		
25 Salaries	28,462.00	
26 Expenses	<u>3,264.00</u>	
	31,726.00	
Personnel Board:		
27 Expenses	-0-	
	-0-	
Board of Appeals:		
28 Expenses	<u>1,000.00</u>	
	1,000.00	

Conservation Commission:		
29 Salaries	17,842.00	
30 Expenses	<u>3,815.00</u>	
	21,657.00	
Archives Committee:		
31 Expenses- In Town Clerks	-0-	
	-0-	
Public Ceremonies:		
32 Expenses	<u>2,400.00</u>	
	2,400.00	
Buildings & Grounds Maintenance:		
33 Salaries	111,333.00	
34 Utilities	131,093.00	
35 Expenses	67,820.00	
36 Capital Outlay	<u>5,200.00</u>	
	315,446.00	
Town Report Committee:		
37 Expenses	<u>6,000.00</u>	
	6,000.00	
Youth Commission:		
38 CODE	13,230.00	
39 Expenses	<u>4,000.00</u>	
	17,230.00	
Historical Commission:		
40 Expenses	<u>500.00</u>	
	500.00	
Council on Aging:		
41A. Salaries	20,674.00	
41B. Expenses	<u>10,950.00</u>	
	31,624.00	

TOTAL GENERAL GOVERNMENT \$ 1,215,703.00

PROTECTION OF PERSONS AND PROPERTY

Police Department:		
42 Regular Salaries	626,254.00	
43 Other Salaries	184,432.00	
44 Expenses	31,366.00	
45 Capital Outlay	<u>7,002.00</u>	
	849,054.00	
Fire Department:		
46 Regular Salaries	834,412.00	
47 Other Salaries	255,517.00	
48 Expenses	33,401.00	
49 Capital Outlay	<u>2,000.00</u>	
	1,125,330.00	
Sealer of Weights and Measures:		
50 Salary	-0-	
51 Expenses	-0-	
Insect Pest Control:		
52 Salaries	-0-	
53 Expenses	-0-	
Town Forest Committee:		
54 Expenses	-0-	

Tree Department:
 55 Salaries -0-
 56 Expenses -0-

Inspector of Wires:
 57 Expenses -0-

Inspector of Gas Piping & Appliances:
 58 Expenses -0-

Building Inspector:
 59 Salaries 58,196.00
 60 Expenses 15,300.00
73,496.00

Dog Officer:
 61 Salaries -0-
 62 Expenses -0-

Building Committee:
 63 Expenses -0-

Civil Defense:
 64 Expenses 4,000.00
4,000.00

Town Utilities:
 65 Hydrant Rental 47,825.00
 66 Street Lighting 81,500.00
129,325.00

TOTAL PROTECTION OF PERSONS
 AND PROPERTY \$2,181,205.00

Inspector of Animals:
 80 Wages -0-
 81 Expenses -0-

Plumbing Inspector:
 82 Expenses -0-

TOTAL HEALTH AND SANITATION \$ 91,074.00

CEMETERIES

Cemeteries:
 83 Salaries 47,196.00
 84 Expenses 11,007.00
 85 Capital Outlay -0-
TOTAL CEMETERIES \$ 58,203.00

RECREATION

Recreation Department:
 86 Salaries 78,856.00
 87 Expenses 5,444.00
 88 Capital Outlay -0-
TOTAL RECREATION \$ 84,300.00

VETERAN'S AID

Veteran's Aid:
 89 Salaries 1,500.00
 90 Expenses 150.00
 91 Aid 10,000.00
TOTAL VETERAN'S AID \$ 11,650.00

PENSIONS

Pension Fund:
 92 Pensions 444,000.00
TOTAL PENSIONS \$ 444,000.00

INSURANCE

Insurance:
 93 Group Health 258,450.00
 94 Other Insurance 150,400.00
 95 Insurance Advisor -0-
TOTAL INSURANCE \$ 408,850.00

MATURING DEBT AND INTEREST

TOWN GOVERNMENT

Memorial Library
 107 Salaries 188,719.00
 108 Expenses 6,182.00
 109 Books 41,900.00
 110 Capital Outlay 3,750.00
TOTAL MEMORIAL LIBRARY 240,551.00

West Acton Library
 111 Salary 13,352.00
 112 Expenses 4,650.00
TOTAL WEST ACTON LIBRARY 18,002.00

GRAND TOTAL \$5,599,885.00

Line Items 96 - 106 Now appear in Article 12
 - DEBT SERVICE Article.

Article 8. To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Local schools and the Acton-Boxborough Regional Schools.

Article 8. Voted unanimously: That the total budget for the local schools, for the period July 1, 1984 to June 30, 1985, as printed in the warrant, be raised and appropriated in its entirety:
Voted unanimously: That the Town's share of the budget for the Acton Boxborough Regional School for the period July 1, 1984 to June 30, 1985, as printed in the warrant, be raised and appropriated in its entirety.

LOCAL SCHOOLS

Local Schools:	
115A Operating Expenses	5,313,088.00
115B Out of State Travel	1,740.00
116 Blanchard Auditorium	<u>43,772.00</u>
TOTAL LOCAL SCHOOLS	\$5,358,600.00

REGIONAL SCHOOLS

Regional Schools:	
129A Operating Expenses	\$4,977,225.00
129B Out of State Travel	1,140.00
130 Maturing Debt & Interest	177,365.00
131 Teachers Summer Pay	<u>0</u>
TOTAL REGIONAL SCHOOLS	\$5,155,730.00

TOTAL BUDGET - ARTICLE 8	<u>\$10,514,330.00</u>
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TOTAL BUDGETS - ARTICLES 7 & 8	\$16,114,215.00
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Article 9. To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Minuteman Regional Vocational School.

Article 9. Voted unanimously: That the budget for Vocational Education for the period July 1, 1981 to June 30, 1982, as printed in the warrant, be raised and appropriated in its entirety:

Article 10. To see if the Town will raise and appropriate or appropriate from available funds, or appropriate a sum of money and set aside the estimated receipts from nursing services to meet such appropriation, for the purpose of providing nursing services, or take any other action relative thereto.

Article 10. Voted: To appropriate \$153,098.00 for the purpose of providing public health nursing services, and that the receipts from the fees generated by providing such services be set aside as a separate fund under G.L. c. 44 Section 53E to meet this appropriation,

Article 11. To see if the Town will raise and appropriate or appropriate from available funds; or appropriate a sum of money and set aside the estimated receipts from the Merriam School rentals to meet such appropriation; for the purpose of maintaining the Merriam School, or take any other action relative thereto.

Article 11. Voted: To appropriate \$97,273.00 for the purpose of maintaining the Merriam School, and that the receipts from the rental of space in the school be set aside as a separate fund under G.L. c. 44, Section 53E to meet this appropriation.

CAPITAL BUDGET

Article 12. To see what sums of money the Town will raise and appropriate, or appropriate from available funds for the payment of Town and School debt service, or take any other action relative thereto.

Article 12. Voted unanimously: To raise appropriate funds for the payment of Town and School Debt Services as set forth in the Warrant.

96	Maturing Debt	20,600.00
97	Interest	14,964.00
	Transfer Station	
98	Maturing Debt	-0-
99	Interest	35,224.00
	Conversation Commission	
100	Maturing Debt	-0-
101	Interest	-0-
	Sanitary Landfill	
102	Maturing Debt	5,000.00
103	Interest	525.00
	Land (Fire Truck 8/79	
	Parking Lot 76/77	
104	Maturing Debt	-0-
105	Interest	-0-
	Anticipation of Revenue Notes	
106	Interest	<u>30,000.00</u>

Town Share School Bond Issue

TOTAL MATURING DEBT AND INTEREST	
TOWN GOVERNMENT	106,313.00

MATURING DEBT AND INTEREST - LOCAL SCHOOLS

	McCarthy-Town School	
117	Note Interest	70,000.00
118	Interest	7,350.00
	Merriam School	
119	Maturing Debt	-0-
120	Interest	-0-
	Douglas School	
121	Maturing Debt	35,000.00
122	Interest	1,838.00
	Gates School	
123	Maturing Debt	55,000.00
124	Interest	7,893.00
	Conant School	
125	Maturing Debt	80,000.00
126	Interest	29,640.00
	Roof Bond	
127	Maturing Debt	79,400.00
128	Interest	<u>57,674.00</u>

TOTAL MATURING DEBT AND	
INTEREST LOCAL SCHOOLS	423,795.00

Meeting adjourned at 10:25 p.m. until Thursday, April 5, 1984 at 7:30 p.m.

April 5, 1984 - Moderator called the meeting to order at 7:40 p.m.

Article 13. To see what sums of money the Town will raise and appropriate, or appropriate from available funds or from Federal and State grants, or authorize the Treasurer with the approval of the Selectmen to borrow for the various purposes listed below:

Article 13. Voted: To raise and appropriate \$472,755.00 for Items A through J as set forth in the warrant. Please see below Items that were passed and lost:

A. \$6,000.00 for the purchase of sound equipment for use at Town meeting. Motion Lost.

B. Voted: \$37,500.00 for the purchase or lease of a data processing system equipment and computer services for the Town.

C. Voted: \$16,700.00 to repair the library chimney and replace damaged mortar and to hire a roofing engineer to develop specifications for reroofing.

D. Voted: \$5,000.00 for engineering and architectural services to evaluate options for providing additional town office space.

E. Voted Unanimously: \$40,000.00 for the purchase of cab and chassis to replace current cab and chassis.

F. Voted: \$59,555.00 for the purchase of public works equipment.

G. Voted unanimously: \$7,500.00 for reconstruction, upgrading and replacement of intersections and bridges.

H. Voted unanimously: \$15,000.00 for the construction and repair of sidewalks,

I. Voted: \$15,000.00 for the final engineering and design plans of a traffic light to be installed at the corner of Massachusetts Avenue and Central Street.

Meeting adjourned at 10:45 p.m. until Monday, April 9, 1984.

Monday, April 9, 1984 - Moderator called the Meeting to order at 7:40 p.m.

Article 13. This is continued from April 5, 1984 meeting.

Article 13. J. Voted: \$276,500.00 for local school capital repair and replacement.

Article 14. That the Town authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for municipal purposes the fee or any other interest in a parcel of land with the buildings thereon located at 110 Main street and shown on Town Atlas Plate H-2A as Parcel 65 and further described in a deed from Arthur McKelvie to Alan C. McKelvie recorded with the Middlesex South District Registry of Deeds in Book 14234 Page 286, and to authorize the Board of Selectmen to sell the house and other buildings on this parcel, and further; to appropriate a sum of money therefor and for expenses incidental thereto.

Article 14. Voted: To authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for municipal purposes the fee or any other interest in the parcel of land with the buildings thereon located at 110 Main Street and shown on Town Atlas Plate H-2A as Parcel 65 and further described in a deed from Arthur McKelvie to Alan C. McKelvie recorded with the Middlesex South District Registry of Deeds in Book 14234 Page 286, and to raise and appropriate \$70,000.00 for such acquisition and costs related thereto; and authorize the Selectmen to sell or otherwise dispose of the house and other buildings on the parcel upon such terms as the Selectmen approve.

YES - 60 NO - 13 TOTAL VOTE - 73

- Article 15. To see if the Town will raise and appropriate, or appropriate from available funds \$100,000.00 or any other sum of money for a stabilization fund for the Town, or take any other action relative thereto.
- Article 15. Voted unanimously: To raise and appropriate \$45,000.00 to be held as a stabilization fund under G.L. c 40 Section 5B.
- Article 16. To see if the Town will raise and appropriate, or appropriate from available funds \$20,000.00, or any other sum of money to be expended by the Town Manager, for the purpose of hiring legal and consulting services in connection with the W. R. Grace Consent Decree and other actions with respect to W. R. Grace, or take any other action relative thereto.
- Article 16. Voted unanimously: To raise and appropriate \$20,000.00 for expert consultants and legal services in connection with the implementation and enforcement of the consent decree and other actions relating to W. R. Grace property.
- Article 17. To see if the Town will raise and appropriate or appropriate from available funds a sum of money for the purpose of conducting the 10 year State Census, or take any other action relative thereto.
- Article 17. Voted unanimously: To raise and appropriate \$10,000.00 for the purpose of conducting the State Census in 1985.
- Article 18. To see if the Town will raise and appropriate, or appropriate from available funds \$10,000.00 or any other sum to be expended by the Town Manager for the services of a personnel specialist, or take any other action relative thereto.
- Article 18. MOTION LOST.
- Article 4. To see what action the town will take on the recommendations of the Personnel Board with respect to changes or additions to the classification Schedules of the Personnel Bylaw.
- Article 4. Voted unanimously: To take no action under this article.
- Article 19. To see if the Town will raise and appropriate or appropriate from available funds a sum of money, to be expended for the celebration of the Town's 250th Birthday or take any other action relative thereto.
- Article 19. Voted unanimously: To raise and appropriate \$5,000.00 to be expended for the celebration of the Town's 250th Anniversary.
- Article 20. To see if the Town will raise and appropriate, or appropriate from available funds, \$4,400.00 or any other sum, to be expended by the Town Manager for a street tree planting program, or take any other action relative thereto.
- Article 20. Voted unanimously: To raise and appropriate \$4,400.00 to carry out a tree planting program in the Town.
- Article 21. Motion: Mr. Ormsbee moves that the Town will raise and appropriate \$10,000.00 to be expended by the Recreation Commission to collect data, perform feasibility studies, and do appraisals on a parcel of land located at 968-1008 Main Street. owned by Gail J. Roche, shown in the Town Atlas as Parcel B-6 containing 29 acres more or less, or take any other action relative thereto.
- Article 21. MOTION LOST.
- Meeting adjourned at 10:40 p.m.

April 10, 1984 - Moderator called the meeting to order at 7:30 p.m.

Article 22. To see if the Town will raise and appropriate or appropriate from available funds, or transfer from other appropriations \$12,000.00, or any other sum to be expended for legal fees, or take any other action relative thereto.

Article 22. Voted: To authorize the transfer of \$12,000.00 from the Reserve Fund for review of the proposed new zoning bylaw by Town Counsel.

Article 23. Mr. Stevens moves that the Town raise and appropriate \$5,000.00 for a personal computer for the Nursing service.

Article 23. MOTION LOST.

Article 24. To see if the Town will raise and appropriate or appropriate from available funds, or transfer the balance of \$8,884.24 from the appropriation under Article 25 of the 1983 Annual Town Meeting, \$41,000.00 or any other sum to be expended by the Town Manager for the purchase and equipping of cruisers for the Police Department, and authorize the Town Manager to trade in the present Town vehicles, or take any other action relative thereto.

Article 24. Voted unanimously: To raise and appropriate \$41,000.00 and transfer the balance of \$8,884.24 from the appropriation under Article 22 of the 1983 Annual Town Meeting for the purchase of four new police cruisers and equipment for two cruisers and authorize the Town Manager to trade in one of the present cruisers.

Article 25. To see if the Town will request the legislature to adopt special legislation authorizing the Selectmen to adopt regulations with respect to the control of animals, to delegate certain duties with respect thereto to the dog control officer, to authorize such officer to impose fines for violations of regulations adopted by the Board of Selectmen, and otherwise to implement the report of the Citizen's Committee on the control of animals, or take any other action relative thereto.

Article 25. Voted unanimously: To take no action under Article 25.

Article 26. To see if the Town will raise and appropriate \$20,000.00 or any other sum; or to transfer the funds appropriated under Article 2 of the June 20, 1983 Special Town Meeting, for the expenses of administering the animal control program, including salaries and other expenses related thereto, including kennel charges, and return the balance of Article 2 to the General Fund; or take any other action relative thereto.

Article 26. Voted: To transfer \$20,000.00 from the appropriation under Article 2 of the June 20, 1983 Special Town Meeting for the expenses of administering an animal control program, including salaries, kennel charges and other expenses and return the balance of such appropriation to the general fund.

Article 27. To see if the Town will vote to accept Section 26G of Chapter 148 M.G.L., which provides that every building or addition containing more than 7,500 gross square feet except buildings used for residential purposes and certain other exceptions contained in the statute, must have an automatic sprinkler system, or take any other action relative thereto.

Article 27. Voted: To accept Section 26G of Chapter 148 of the General Laws, which requires automatic sprinklers in certain new construction.

- Article 28. To see if the Town will accept as public ways Proctor Street, as described in the warrant, and Nonset Path, as described in the warrant but with the corrected distance of 2447 feet and a corrected end-point of station 24 + 58.63, all as laid out by Selectmen.
- Article 28. Voted: To accept as public ways the following streets or portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets by eminent domain or otherwise, including easements for drainage, utility, or other purposes where shown on said plans or described in the order of Layout:

IN POPE ROAD ESTATES SUBDIVISION

A. PROCTOR STREET from the northwesterly sideline of Pope Road a distance of 991 feet, more or less, in a generally northwesterly direction to the northwesterly sideline of a 75.00 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

IN MINUTEMAN BUSINESS & INDUSTRIAL PARK

B. NONSET PATH the southerly portion from the northeasterly sideline of Great Road (Route 2A) a distance of 2447 feet, more or less, in a generally northerly direction to station 24 + 58.63 near the driveway to the Nagog Woods Club House.

- Article 29. To see if the Town will vote to adopt the following bylaw:
"No refuse originating from outside the corporate limits of the Town of Acton shall be disposed of in the Town's refuse disposal facility. Violators of this bylaw shall be subject to a fine not to exceed \$200.00. Each action of disposing of refuse shall constitute a separate violation under this bylaw" or take any other action relative thereto.
- Article 29. Voted unanimously: To adopt the following bylaw:
"No refuse originating from outside the corporate limits of the Town of Acton shall be disposed of in the Town's refuse disposal facility. Violators of this bylaw shall be subject to a fine not to exceed \$200.00. Each action of disposing of refuse shall constitute a separate violation under this bylaw."
- Article 30. To see if the Town will vote to raise and appropriate, or appropriate from available funds \$8,500.00 to be expended by the Town Manager for the construction of a recycling center near the new transfer station.
- Article 30. Voted unanimously: To take no action under Article 30.
- Article 31. To see if the Town will raise and appropriate or appropriate from available funds, \$5,000.00 or any other sum to be expended by the Town Manager for the preparation of a groundwater monitoring program for the Forest Road Sanitary Landfill, or take any other action relative thereto.
- Article 31. Voted: To raise and appropriate \$11,000.00 for the preparation of a groundwater monitoring program for the Forest Road Sanitary Landfill.
- Article 32. To see if the Town will raise and appropriate, or appropriate from available funds, \$2,500.00, or any other sum to fund a Hazardous Waste Collection Day for the Spring of 1985, or take any other action relative thereto.

- Article 32: Voted unanimously: To raise and appropriate \$2,500.00 to fund a Hazardous Waste Collection Day for Spring 1985.
- Article 33. To see if the Town will authorize the transfer of \$2,500.00 from the appropriation under Article 32 of the 1974 Annual Town Meeting to construct a one acre more or less, shallow pond in the Great Hill Recreation Area, and return the balance of Article 32 the General Fund, or take any other action relative thereto.
- Article 33. Voted: To transfer \$2,500.00 from the appropriation under Article 32 of the 1974 Annual Town Meeting to construct a shallow pond in the Great Hill Area and return the balance of that appropriation to the General Fund.
- Article 34. To see if the Town will raise and appropriate, or appropriate from available funds a sum of money to pay unpaid bills of previous fiscal years, or take any other action relative thereto.
- Article 34. Voted unanimously: To take no action under Article 34.
- Article 35. To see if the Town will vote to extend, transfer, or otherwise take action to prevent the lapse of appropriations previously authorized, pursuant to section 6-5 of the Charter of the Town of Acton, or to transfer or close out any such appropriations which are no longer needed, or take any other action relative thereto.
- Article 35. Voted unanimously: That the appropriations under various articles listed in the warrant not lapse pursuant to Section 6-5 of the Town Charter but remain open until the appropriation is expended or the Town Meeting otherwise votes.

<u>Article</u>	<u>Town Meeting</u>	<u>Title</u>	<u>Balances</u> as of 1/31/84
1	Nov. 1976	South Acton Parking lot	1,495.16
22	Apr. 1977	Town Records	958.87
11	Apr. 1978	Sidewalks	3,348.08
17	Apr. 1978	Septage Facility	656.67
32	Apr. 1979	West Acton Square	1,758.90
29	Apr. 1981	Commuter Parking Lot	9,265.80

- Article 36. To see if the Town will raise and appropriate, or appropriate from available funds, \$120,000.00, or any other sum of money for a Reserve Fund, pursuant to the provisions of the General Laws, Chapter 40, Section 6, or take any other action relative thereto.
- Article 36. Voted unanimously: To raise and appropriate \$120,000.00 for a reserve fund under Section 6 of Chapter 40 of the General Laws.
- Article 37. To see if the Town will determine an amount of free cash which shall be used for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1984, or take any other action relative thereto.
- Article 37. Voted unanimously: To take no action under Article 37.
- Article 38. To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1984, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws Chapter 44, Section 17, or take any other action relative thereto.

Article 38. Voted unanimously: To authorize the Town Treasurer, with the approval of the Selectmen to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1984, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws Chapter 44, Section 17.

The Annual Town Meeting was dissolved at 9:48 p.m.

ABSTRACT OF SPECIAL TOWN MEETING
HELD MAY 7, 1984

Moderator called the meeting to order at 7:36 p.m.

ARTICLE 1 Police Cruisers

To see if the Town will amend the vote under Article 24 of the 1984 Annual Town Meeting dealing with appropriation for police cruisers, or take any other action relative thereto.

ARTICLE 1.

Voted unanimously: To raise and appropriate \$41,000.00 and transfer the balance of \$8,884.24 from the appropriation under article 25 of the 1983 Annual Town Meeting for the purchase of four new police cruisers and equipment for two cruisers and authorize the Town Manager to trade in one of the present cruisers.

ARTICLE 2 Police Contract

To see if the Town will vote to raise and appropriate or appropriate from available funds a sum of money to be expended for police regular salaries and police other salaries, or take any other action relative thereto.

ARTICLE 2 Police Salaries

Voted unanimously: To take no action under Article 2.

ARTICLE 3 Town Clerical Contract

To see if the Town will vote to raise and appropriate or appropriate from available funds a sum of money to be expended for Town Office Clerical Salaries, or take any other action relative thereto.

ARTICLE 3 Clerical Salaries

Voted unanimously: To take no action under Article 3.

ARTICLE 4 Free Cash

To see if the Town will determine an amount of Free Cash which shall be used for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1984, or take any other action relative thereto.

ARTICLE 4 Free Cash

Voted: To transfer \$617,963.00 from free cash to reduce the tax rate for the fiscal year beginning July 1, 1984.

ARTICLE 5 Transfer

To see if the Town will vote to amend the votes taken under articles 7 and 19 of the Warrant for the 1983 Town Meeting and to authorize appropriation of such amounts from available funds instead of from the tax levy, or take any other action relative thereto.

ARTICLE 5 1983 Town Meeting Appropriations

Voted unanimously: To amend the votes under Articles 7 and 19 of the warrant for the 1983 annual town meeting to authorize the appropriation of \$60,000.00 and \$60,000.00 respectively from free cash instead of from the tax levy for the purpose set forth in the warrant.

ABSTRACT OF THE SPECIAL TOWN MEETING
HELD NOVEMBER 27 AND NOVEMBER 28, 1984

Moderator called the meeting to order at 7:34 p.m.

Article 1. (Personnel Classification)

MOTION: That the town adopt the changes to the classification schedules of the Personnel Bylaw as shown in Article 1 of the warrant.

Article 1. Voted unanimously to amend the Personnel Bylaw as follows:

Professional:

<u>Position</u>	<u>From</u>	<u>To</u>
Admin. Assistant to Town Mgr.	E-5	Assistant Town Mgr. Schedule G.
Supt. of Building and Grounds	E-7	Schedule B-1 E-9
Engineering Assistant	E-3	Schedule B-1 E-5

Clerical:

<u>Position</u>	<u>From</u>	<u>To</u>
Administrative Clerk (TM)	S-8	Secretary to Town Manager S-10
Executive Clerk	S-9	Secretary to Board of Selectmen S-11

Library:

<u>Position</u>	<u>From</u>	<u>To</u>
Page	3.35	A. 3.35 B 3.70 C 4.05 D 4.35

ARTICLE 2. (Personnel Compensation Schedules)

MOTION: That the town delete Schedules A, F and G of the Personnel Bylaw and substitute therefor the new schedules as set forth in Article 2 of the warrant.

ARTICLE 2. Voted unanimously to delete Schedule A, F and G. of the Personnel Bylaw and substitute therefore the following new schedules:

SCHEDULE A
ALPHABETICAL LIST OF POSTION CLASSES AND ALLOCATIONS
TO SCHEDULE AND COMPENSATION GRADE OR DESIGNATED RATE OR RANGE

<u>TITLE</u>	<u>SCHEDULE</u>	<u>GRADE</u>
Accounting Clerk	B	S-6
Administrative Clerk	B	S-8
Assessor, Board Chairman	F	
Assessor, Board Member	F	
Assistant Assessor	B-1	E-10
Assistant Civil Engineer	B-1	E-7
Assistant Town Manager	G	
Assistant to Conservation Comm.	B-1	E-3
Assistant Library Director	L	L-5
Assistant Town Accountant	B-1	E-1
Assistant Town Clerk	B-1	E-1
Assistant Town Engineer	B-1	E-9
Board of Health Chairman	F	
Board of Health Member	F	
Building Commissioner	B-1	E-12
Chief (Fire)	D	F-4
Chief (Police)	C	C-4
Children's Librarian	L	L-4
Circulation Assistant I	L	L-1
Circulation Assistant II	L	L-2
Circulation Librarian	L	L-3
Clerk	B	S-3
Council on Aging Coordinator	B-1	E-3
Custodian	E-1	C-1
Deputy Elections Clerk (PT)	F	
Deputy Inspector (elections)(PT)	F	
Deputy Warden (elections) (PT)	F	
Director of Public Health	B-1	E-12
Dispatcher	B	S-11
Disposal Area Operator	E	H-4
Elections Clerk (PT)	F	
Engineering Assistant	B-1	E-5
Financial Administrator	B-1	E-12
Fire Alarm Superintendent (PT)	F	
Fire Captain	D	F-3
Firefighter	D	F-1*
Firefighter (call) (PT)	F	
Fire Lieutenant	D	F-2
Fire Lieutenant (call) (PT)	F	
Head Clerk	B	S-7
Heavy Motor Equipment Operator	E	H-4
Inspector of Animals (PT)	F	
Inspector (Elections) (PT)	F	
Inspector of Wires (PT)	F	
Junior Clerk	B	S-1
Junior Recreation Specialist	F	
Laborer Cemeteries	E-1	C-1
Laborer Highways	E	H-1
Laborer, General	F	
Librarian (West Acton) (PT)	F	
Library Assistant (Principal)	L	L-3
Library Cataloger	L	L-4
Library Director	L	L-6
Library Page (PT)	F	
Life Guard	F	

<u>TITLE</u>	<u>SCHEDULE</u>	<u>GRADE</u>
Lister	B-1	E-3
Local Inspector	B-1	E-6
Maintenance Man (Cemeteries)	E-1	C-3
Maintenance Man (Highways)	E	H-3
Motor Equipment Operator	E	H-3
Motor Equipment Repairman	E	H-7*****
Motor Equipment Maintenance Man	E	H-4
Patrolman	C	P-1***
Patrolman (special) (PT)	C	P-1
Playground Director	F	
Plumbing Inspector (PT)	F	
Police Lieutenant	C	P-3****
Police Matron	F	
Police Sergeant	C	P-2****
Principal Clerk	B	S-6
Recreation Director	B-1	E-8
Recreational Pool Manager	B	S-11
Recreation Supervisor	F	
Reference Librarian	L	L-4
Registrar of Voters (PT)	F	
Rodman	B	S-7
Sanitarian	B-1	E-4
School Crossing Guard (PT)	F	
Sealer of Weights and Measures(PT)	F	
Secretary to Board of Selectmen	B	S-11
Secretary to Town Manager	B	S-10
Semi-Skilled Laborer, Cemeteries	E-1	C-2
Semi-Skilled Laborer, Highways	E	H-2
Senior Engineering Aid	B	S-10
Senior Clerk	B	S-5
Senior Recreational Specialist	F	
Staff Nurse	B-1	E-4
Superintendent (Bldgs. & Grnds.)	B-1	E-9
Superintendent (Cemeteries)	B-1	E-7
Superintendent (Highways)	B-1	E-11**
Technical Services Assistant	L	L-2
Teller (PT)	F	
Town Accountant/Data Processing Agent	B-1	E-10*****
Town Clerk	B-1	E-7
Town Engineer	B-1	E-13
Town Manager	G	
Town Planner	B-1	E-9
Tree Climber	E-1	C-5
Veterans' Agent & Director of Veterans' Services (PT)	F	
Warden (Elections) (PT)	F	
Working Foreman (Cemeteries)	E-1	C-6
Working Foreman (Highway)	E	H-7

- * Additional \$7.00 per week when assigned to and performing duties relating to the maintenance of fire apparatus.
- ** An additional \$125.00 per month during the months of December, January, February and March.
- *** Additional \$50.00 per month when assigned to and performing the duties of official police photographer or prosecuting officer.
- **** Additional \$50.00 per month when assigned to and performing the duties of prosecuting officer.
- ***** 15¢ additional for Lead Mechanic.
- ***** Additional \$2,500 per year for performing the duties of a Data Processing Agent.

SCHEDULE F

Assessor, Board Chairman		\$600.00*
Assessor, Board Member		500.00*
Board of Health, Chairman		150.00*
Board of Health, Member		100.00*
Deputy Building Inspector (PT)		Fee Basis
Deputy Elections Clerk (PT)		5.04
Deputy Inspector (Elections) (PT)		4.80
Deputy Warden (Elections) (PT)		5.04
Elections Clerk		5.19
Firefighter (Call) - Step A**		6.32
	B	6.62
	C	6.92
Fire Lieutenant (Call)		7.22
Inspector (Elections) (PT)		4.80
Inspector of Wires (PT)		Fee Basis
Junior Recreation Specialist - Step A		3.25
	B	3.50
	C	3.75
	D	4.00
Laborer - Step A		4.00
	B	4.25
	C	4.50
Librarian - West Acton (PT) - Step A		7.38
	B	7.73
	C	8.08
	D	8.46
	E	8.84
Library Page (PT) Step A		3.35
	B	3.70
	C	4.05
	D	4.35
Life Guard Step A		3.75
	B	4.00
	C	4.25
	D	4.50
	E	4.75
Playground Leader Step A		3.75
	B	4.00
	C	4.25
	D	4.50
	E	4.75
Plumbing Inspector (PT)		Fee Basis
Police Matron (PT)		5.87
Recreation Supervisor - Step A		5.50
	B	6.00
	C	6.50
	D	7.00
	E	7.50
Registrars of Voters (PT) Stipend depending upon appropriation of funds		
Sealer of Weights and Measures (PT)		1,500.00
Senior Recreation Specialist - Step A		4.00
	B	4.25
	C	4.50
	D	4.75
	E	5.00
Teller (PT)		4.80
Veterans' Agent & Dir. of Veteran's Services (PT)		1,500.00
Warden (Elections) (PT)		5.29

* Annual Rates

** Annual Base \$150.00

SCHEDULE G
ADMINISTRATION ANNUAL SALARY DETERMINATION

POSITION

Town Manager

All step rates determined by Board of Selectmen subject to the appropriation of necessary funds.

ARTICLE 3. (Salaries)

MOTION: To see if the Town will vote to raise and appropriate or appropriate from available funds a sum of money to fund the re-classifications in Article 1, or take any other action relative thereto.

ARTICLE 3. Voted unanimously: To raise and appropriate or appropriate from available funds a sum of money to fund the re-classifications in Article 1.

----\$4,089.00 to line 4 of the budget for Selectmen's Salaries
----\$2,974.00 to line 33 of the budget for Buildings and Grounds Salaries
----\$2,124.00 to line 12 of the budget for Engineering Salaries
----\$3,265.00 to line 11 of the budget for Town Office Clerical Salaries
----\$ 190.00 to line 107 of the budget for Memorial Library Salaries.

\$12,642.00 Total

ARTICLE 4. (Contract Fund)

MOTION: To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to fund cost items a.) included in collective bargaining agreements reached between the Town and employee organizations and, b.) resulting from such agreements as they bear on the Town Personnel By-Law, or take any other action relative thereto.

ARTICLE 4. Voted unanimously: To appropriate the following amounts from available funds to fund the collective bargaining agreements reached between the town and employee organizations.

----\$12,416.00 to line 11 of the budget for Town Office Clerical Salaries
---- 35,732.00 to line 42 of the budget for Police Regular Salaries
---- 11,852.00 to line 43 of the budget for Police Other Salaries

\$60,000.00 TOTAL AMOUNT

ARTICLE 6. (Insurance Fund)

MOTION: To see if the Town will vote to raise and appropriate or appropriate from available funds, a sum of money to supplement health insurance costs, or take any other action relative thereto.

ARTICLE 6. Voted unanimously: To appropriate from available funds the following amounts in order to fund the increased cost of health insurance:

----\$20,000.00 to line item 93 of the budget Insurance Group Health
----\$52,000.00 to line item 115A of the budget Local School Operating Expense

\$72,000.00 TOTAL AMOUNT

ARTICLE 7. (Police Radio)

MOTION: To see if the Town will vote to raise and appropriate, or appropriate from available funds the sum of \$25,000.00 to be used in upgrading the Civil Defense/Police Department Communications System, or take any other action relative thereto.

ARTICLE 7. Voted unanimously: To raise and appropriate, or appropriate from available funds the sum of \$25,000.00 to be used in upgrading the Civil Defense/Police Department Communications System.

ARTICLE 8. (Police Vehicles)

MOTION: To see if the Town will raise and appropriate or appropriate from available funds or transfer \$49,884.24 from the appropriation under Article 24, of the 1984 Town Meeting, and as amended at the May 7, 1984 Special Town Meeting, or any other sum to be expended by the Town Manager for the purchase and equipping of four Police Cruisers and to equip all Police Department vehicles with new radio equipment.

ARTICLE 8. Voted unanimously: To transfer \$49,884.24 from Article 24 of the 1984 Annual Town Meeting, as amended by the May 7, 1984 Special Town Meeting, to be expended by the Town Manager for the purchase and equipping of four (4) police cruisers and to equip all police vehicles with new radio equipment.

ARTICLE 9. (Single Tax Payment)

MOTION: To see if the Town will vote to accept the provisions of Section 106 of Chapter 60 as added by st. 1984 c.55, which states, "Any property tax due a City or Town in an amount not in excess of twenty-five dollars shall be due and payable in a single payment when so determined by the appropriating body of such city or town.

ARTICLE 9. Voted unanimously: To accept the provisions of Section 106 of chapter 60, as added by St. 1984, c. 55, which states that any property due a city or town in an amount not in excess of \$25.00 shall be due and payable in a single payment, and determine that these provisions shall apply in Acton.

ARTICLE 10. To see if the Town will accept the provisions of Section 71F of Chapter 71 of the General Laws, or take any other action relative thereto.

ARTICLE 10. Voted unanimously: To take no action on Article 10.

ARTICLE 11. (Release of Easement)

MOTION: To see if the Town will authorize the Board of Selectmen, for a sum of not less than \$1,000.00, to release and convey to Edward L. Morrill a portion of the utility easement on Lot 19, Nonset Path, that the Town acquired when this part of Nonset Path was accepted as a private way at the Annual Town Meeting in 1984, the portion of the easement to be released is included in the description of easement #7 in the Order of taking for Nonseth Path recorded in the Middlesex South district Registry of Deeds on May 4, 1984, or take any other action relative thereto.

ARTICLE 11. Voted unanimously: To authorize the Board of Selectmen to release and convey to Edward L. Morrill for a sum of \$1,000.00 a portion of the utility easement described as Easement No. 7 in the order of layout of Nonset Path, beting that portion of the easement which is over Lot 19, Nonset Path, with the exception of a 10-foot-wide portion parallel and adjacent to Nonset Path.

ARTICLE 12. (Nursing Service Computer)

MOTION: To see if the Town will vote to raise and appropriate, or appropriate from availabe funds \$7,000.00 to be expended by the Town Manager for a personal computer for the Nursing Service, or take any other action relative thereto.

ARTICLE 12. Voted: To appropriate \$7,000.00 from available funds to be expended by the Town Manager for a personal computer for Nursing Service.

ARTICLE 5. (Honey-pot Test)

MOTION: To see if the Town will raise and appropriate, or appropriate from available funds \$5,000.00, in cooperation with the Water District for a program for testing of the septage being discharged into and out of the lagoons of the Town septage disposal facility, and also include the testing of monitoring wells, or take any other action relative thereto.

ARTICLE 5. Voted unanimously: To raise and appropriate, or appropriate from available funds \$5,000.00, in cooperation with the Water District for a program for testing of the septage disposal facility, and also include the testing of monitoring wells.

ARTICLE 13. (Landfill Monitoring)

To see if the Town will raise and appropriate or appropriate from available funds \$14,000.00 or any other sum of money, to be expended by the Town Manager to install a series of groundwater monitoring wells at the Forest Road Sanitary Landfill, or take any other action relative thereto.

ARTICLE 13. Voted: To appropriate \$14,000.00 from available funds to be expended by the Town Manager to install a series of groundwater monitoring wells at the Forest Road Sanitary Landfill.

Educational Reports

Acton-Boxborough Regional School District



Photo by Noreen Murphy

The "Flag of Excellence" of the U.S. Office of Education is raised at an October ceremony.

Report of the Superintendent of Schools

Robert E. Kessler

Several organizational changes at no additional administrative costs took place in 1984. With the death of Bill Petkewich, a significant loss for the school system which was felt profoundly by all of us associated with Bill, the pupil services and personnel functions were split and assigned to two new directors, Steve Donovan as Director of Pupil Services and Malcolm Reid as Director of Personnel. Steve has been promoted through our school system; starting as a counselor, then the Counseling Department Chairman, most recently the Coordinator of Secondary Special Education and now the Director of Pupil Services. The respect we hold for his abilities is obvious. Mac Reid comes to us from Groton-Dunstable where he was the Director of Special Education and the Middle School Principal and was the Director of Personnel before that. Mac's reputation as a person with diversified skills and an engaging personality is born out in his new position. This reorganization reflects the fact that this is a school system willing to both promote its outstanding people from within and to seek excellent people from outside the school system.

The Fine Arts Department, also reorganized into two separate departments - music and art - are now being chaired by two new people to our school system: Jon Nicholson, who comes to us from the Belmont Schools where he was Director of Music and Lidia Scher who was an art teacher for The Arts Magnet School in Lowell and an instructor at the University of Lowell. They succeed Henry Weigel who retired after many years of dedicated service to our school as Coordinator of Fine Arts.

Also, with the retirement of Izzy Sterns, a key person in our athletic program, a new position was created - Assistant Administrator for Athletics - which was filled by Jack Schofield who has been a high school social studies teacher and coach in our school system for many years.

Another significant organizational change, brought on with a retirement, is the appointment of Jim Chace to the position of Computer Specialist for the school system, replacing Bob Conroy who retired from that position which he had taken on after serving for many years as Principal of the Douglas School. Jim's computer position is part-time and he also continues as the part-time Assistant Principal of the Junior High. Jack Hughes who was a full-time junior high physical education teacher and high school varsity baseball coach, was appointed as the other part-time Assistant Principal at the Junior High.

Several major maintenance projects are completed, including the removal of all asbestos in the High School, the renovation of the Jr. High School student lockers and the implementation of some of the first year projects of the Five-Year Capital Improvement Plan. Maintenance work is completed in all of our schools and, as has been the case for the third straight year, individuals from the Northeast Correctional Center in Concord, participating in a pre-release program, have helped us tremendously.

Implementation of an online financial management system for the regional schools began in July and a tie-in with town and local schools is hoped for next year.

Last year, 1983, we worked on twenty-six (26) different objectives related to educational program improvement, organizational strengthening and public accountability. In my opening address to the faculty in September I pointed out that organizations such as ours have been able to maintain "the slight edge" over other school systems because we have people who have been doing their jobs so well and are constantly seeking ways for self-renewal as individuals and as an organization. The twenty-six (26) objectives we worked on this past school year and the thirty-nine (39) objectives we are working on this school year are a reflection of our willingness and ability to renew ourselves and our school system.

It is notable that student enrollment is beginning to stabilize in both the elementary grades and senior high school. Although there was a loss of 33 students in grades K-6 from Oct. 1, 1983 to Oct. 1, 1984, the kindergarten enrollment has increased from 220 to 237 in that same period of time. In fact, the enrollments in each of the grade levels from K-2 (237,244,256) is higher than in grades 3-4 (222,220), showing that the decline in kindergarten enrollment we had for a few years seems to have ceased. The Junior High enrollment decline continues (as a reflection of the past enrollment decline of the elementary grades), down from 48 from last year. The Senior High enrollment is slightly higher this year (1519) than last year (1509) and has been helped by the 28 out of town tuition students whose parents choose to pay tuition to have their children go to our high school. We lead all area school systems with a total of 38 tuition students in grades K-12, a sign of the appeal of our school system.

Our innovative ABSAF program, in which thousands of dollars have been raised for our extra-curricular activities through fund raising drives conducted by dedicated volunteers under the leadership of Chairperson Anne Ridley and our new summer school Math/Science/Technology Education Program in conjunction with the University of Massachusetts, in which we will be a center for training new math and science teachers, are examples of how we have continued to maintain a "slight edge" over others.

Finally, we can all take pride in the national recognition of excellence for which our High School has recently been honored as a recipient of The Flag of Excellence from the U.S. Department of Education. In retrospect, the following comments I made in my first letter to the faculty back in August, 1980 before I had moved to Acton, had a prophetic quality and continue to represent my feelings about our school system.

"In the years ahead, I see Acton, Acton-Boxborough enhancing its educational program, growing in stature among the nation's top school system. The foundation of a good educational system is not like the foundation of a building. In fact, it is more like a continuous and subtle process of remodeling - a remodeling that never ends because striving for excellence never ends. In an excellent educational system, the impulse toward change is always in tension with the impulse to conserve. It is the school system's obligation - and the better the school system, the higher the obligation - to conserve, protect and carry forward the best that men and women have achieved through history. The old continuing value for which the new is not a substitute..... A striving toward excellence will continue in Acton, Acton-Boxborough because of our good fortune in having a highly supportive, educated community, an accomplished professional staff, a good and capable student body, and a dedicated School Committee. That's why I am enthusiastic about Acton, Acton-Boxborough and our future together."

Report of the Assistant Superintendent for Curriculum and Instruction

Gary G. Baker

These reports have been written for several years now and every year it seems we emphasize that we have reached new heights in the attainments of the school system, particularly with regard to the performance of our students. It would seem that such rising achievement would level off at some point but, in fact, we have new results from 1984 that are superior to previous years.

Examples:

- Our grade 6 students attained the highest percentile ranking ever - 93rd - on a national achievement test (CAT) and scored significantly higher than other students with the same aptitude (117.2)

- No Acton students -0%- scored in the lowest quartile on that same achievement test while over 83% scored in the upper quartile.

- Fourth graders equalled the average aptitude of last year's fourth graders - 120.6 - the highest average aptitudes ever recorded by students in Acton.

- Ninth graders hit the 90th percentile on an achievement test for the first time and scored significantly better than other students of the same average aptitude (117).

- The verbal scores on the Scholastic Aptitude Test (SAT) were up for the third year in a row and were higher than they were nine years ago even though the percentage taking the SAT in that period of time has increased from 74% of the graduating class to 89%.

- The math SAT scores are also up from 503 to 512, higher than the math score attained in 1971 (506) even though 25% fewer students took the exam in 1971.

- More Acton-Boxborough students took the Advanced Placement Exams than ever before and yet the average score was the highest ever. Furthermore, a higher percentage of A-B students qualified for college credit (89%) and a higher percentage attained the highest score possible (31%) than ever recorded.

- When the averages of the four Major College Board Achievement Tests (English Composition, Math, Level 1, American History, Chemistry) are analyzed it can be shown that on every test A-B students have a higher average in the 1982-1984 period than in the 1972-1974 period - an average overall increase of 18 points.

An article in the December 9, 1984 BOSTON GLOBE summarized average state and national SAT scores and per pupil expenditures. Acton-Boxborough has a per pupil expenditure (\$2655) that is lower than either Massachusetts (\$3378) or the nation (\$2948). Our average SAT score was 970 vs. 896 in Massachusetts and 897 in the U.S.A. despite the fact that 89% of our graduates took the test vs. 62% in Massachusetts and 33% nationally.

Improvements were made in certain curriculum areas this year: spelling in grades K-6, fine arts in grades K-12 (which is continuing this coming year), social studies and health education in grades 7-12. Areas being worked on this year are: music, art, reading and study/thinking skills.

The latter topic was the focus of the Second Annual Professional Day Conference in October in which staff members heard two keynote speakers and were offered 13 different workshops. Over 45 professional development programs are being offered to our staff this year. Two significant committees meeting this year are a "Time and Productivity Committee" being co-chaired by Charlene Twente and a Kindergarten Study Committee chaired by Parker Damon. The first committee is addressing issues involving intrusions into teaching time. The second is focusing on such issues as kindergarten entry age and screening. Both may have recommendations for the administration and school committee in 1985.

Studies done of our Honors Program standards vs. the national Advanced Placement Program standards and our general high school standards vs. the standards cited in the College Board's publication Academic Preparation for College: What Students Need To Know And Be Able To Do reaffirmed the preeminence of our academic standard.

Finally, our high standards were reaffirmed again after we submitted an 18 page application to the Massachusetts Department of Education as part of the National Secondary School Recognition Program. We were not only nominated by the State Department of Education, but were cited by the U.S. Office of Education as one of the two high schools in Massachusetts (114 nationally) to receive the U.S. Office of Education's "Flag of Excellence." The criteria was extensive; nine questions under "School and District Characteristics," thirty-four questions under "Programs, Policies and Practices," as well as questions related to our "Progress Towards Excellence," "Overcoming Obstacles and Impediments" and "Indicators of Success", such as those listed in this report. In the section on "Progress Towards Excellence" the following statement was made in the introductory paragraph to that section:

"Perhaps the key to ABRHS's success is that everyone involved with the school expects excellence and is willing to work to achieve it. This is true of the administration, the teachers, the students and the community." The same can be said for the total school system.

We will continue to strive for "Excellence in Education" since it is not a destination reached but a manner of traveling toward a goal that is being infinitely refined to meet the needs of our changing times.

Pupil Services

REPORT OF THE DIRECTOR OF PUPIL SERVICES Stephen A. Donovan

Former Director of Personnel and Pupil Services, William J. Petkewich, died July 4, 1984. His presence and availability to Pupil Services Staff are sorely missed. Bill's knowledge, leadership ability and experience helped Acton, Acton-Boxborough to develop the superior support services system it has today.

Reorganization of the Central Office resulted in a change of title and responsibility for Louisa Medeiros (Elementary Special Education Chairperson), Nancy Cohen (Secondary Special Education Chairperson), Ruth Proctor (TEAM Evaluation Chairperson) and Steve Donovan (Director of Pupil Services). Other Pupil Services Department Chairpersons have taken on additional responsibilities as well.

Under the new structure, the Pupil Services Departments - Counseling, ESL (English As A Second Language) Instruction, Health Services, Reading, Special Education, and Speech and Language - continue to provide individualized instruction and specialized support services at approximately the same level as in recent years.

The rapid escalation of tuition costs for out-of-district special education programs and rising transportation costs for students educated outside the School District have been a source of growing concern. A renewal of commitment to meet - insofar as possible - the needs of all students within local programs during the past year has helped a great deal in this area. Ten out-of-district students have returned to our schools since September, 1983.

The English As A Second Language (ESL) population has doubled since 1979-1980 and the amount of service has increased in accord with this growth. Entry and exit criteria are established and program objectives written at each level.

Next year major emphasis will be placed on efficiency in the delivery of specialized services. Decentralizing the special education evaluation process through building "teams", further modification of Pupil Service's organizational structure, and the use of computer software for administrative and clerical tasks are anticipated. Creative ways of meeting the needs of the increasing preschool and medically involved populations - through collaboration with other school districts - will also be explored.

Director of Personnel

REPORT OF THE DIRECTOR OF PERSONNEL
Malcolm P. Reid

In August 1984, a separate position, Director of Personnel, was created to accommodate increasing staff-related issues such as; recruitment, selection and assignment of new staff; transfer or reassignment of current staff; development and maintenance of records; administration of salary schedules and employee benefits; development of personnel budgets (e.g. salary, fringe benefits) organization of staff evaluations; implementation of staff termination procedures (e.g. retirees, reductions); and the completion of a variety of state and federal reports.

To facilitate these objectives, greater use will be made of word processing and computerization. Use of a word processor has made many tasks more efficient and information storage and retrieval more practical. A careful analysis is being done of the best computer system to use for personnel records.

Other new tasks include: development of a new employee package and a new staff orientation program; participation in the negotiation process for all professional and "non-instructional" staff; and development of a staff newsletter in conjunction with Central Office Staff. The Personnel Department is working jointly with the Acton Education Association on several staff development ideas. Three evening trips have been scheduled for staff to attend a play, Red Sox game and Boston Pops concert. Another joint project is a series of after-school financial planning workshops to help staff plan for the future.

In summary, the Personnel Department is responsible to help recruit and maintain the best possible staff in order to continue the high standards which have been set within the community and the school systems. Recruiting the best possible staff is very challenging. Helping to maximize the potential of existing staff makes the position even more challenging, also rewarding.

Elementary Schools

CONANT SCHOOL
Joan M. Little, Principal

Conant continues to offer a Chapter 1 program providing special reading, written language and math instruction; the Academically Talented program servicing all Acton students; a primary resource room for special needs students; and English as a Second Language, for non-English speaking children. This year 33 students representing 15 different nationalities and 17 languages are participating in the program. All at Conant benefit from the exposure to so many different cultures, and are eager to assist their new friends in their adjustment to our school, our customs, and our English language.

A process approach to writing was introduced to Conant's K-2 students. Due to it's success in motivating students to write (stories) and to attempt to communicate their thoughts and ideas through writing, this program has become an ongoing part of Conant's primary curriculum.

In the fall the Conant School established an area in its school lobby "especially for parents." Here, in the Parent's Corner, parents visiting the school may pause to browse through a collection of pamphlets, books and other materials which relate to issues of interest to parents.

In addition, artist Stepheny Riemer was commissioned to develop a Logo for the Conant School which depicted the activities, physical landmarks, people and spirit of Conant. The Logo is imprinted on T-shirts, sweatshirts and

tote bags, and these are now popular items of apparel and use for Conant students.

In the spring the PTO and the Citizens for Multicultural Awareness co-sponsored an assembly for Conant students on February 1st with Storyteller Sumner McClain, who introduced Black History Month. In April the Conant Crafts Fair, which is a major PTO event, raised funds to construct a new and exciting indoor ropes course in the Conant gym.

Throughout the year, small informal coffees held in parent's homes provided parents with an opportunity to learn more about school programs, discuss educational issues, and make new friends from within the Conant community. Parent volunteers, in the office, the school library and the classroom continued to provide much needed assistance.

Parents and children alike enjoyed themselves at the Get Acquainted Picnic; Halloween Parade; Annual Ice Cream Social and Cake Walk; Balloon Launch and Field Day, all occasions were planned to be just plain fun and they were.

DOUGLAS SCHOOL
William V. Sparks, Principal

The total enrollment for Kindergarten through Grade 6 is 453. In September, a Kindergarten and First Grade Class were added to the school. Students in these classes have adjusted quite nicely to the school environment

The Parent-Teacher Council (PTC) raised funds by holding a Snack Program, Book Fair

and Ice Cream Social which made it possible for a number of programs to be invited to perform at the school. These programs were presented by Drumlin Farms (animal/bird refuge), the Learning Guild, a Puppet Theatre production, Jay O'Callahan (a story teller), Paul Cousins (meteorologist), Dick Flavin (journalist), and author Marc Brown. Among the many programs sponsored by the PTC were a Newcomer's Coffee, a "Great Pumpkin Sing" at Halloween, a School Newspaper, a Book Fair, a Faculty Recognition Banquet, a Holiday Basket program, an All-School Barbecue, a Bicycle Safety program, an Author's tea. There were individual classroom plays, a Christmas Play, an All-School Field Day, a Children's Book Award Contest, a Sixth Grade Spelling Bee and Mathematics Run-Off, a Sixth Grade Graduation, a Student/Faculty Baseball Game and many classroom field trips.

"Open House" held in October brought close to 1,000 parents to the school.

The Parents' Volunteer program continues to thrive. At least 40 parents assist in the school office and library each week. In addition, a large number of parents, Teachers and Parents Group (TAP), meet weekly to laminate, type and run-off instructional lessons for faculty members.

A donation of \$1,000 was given to the school for the purchase of playground equipment to be added to both primary and intermediate playgrounds.

The school library has reached the magnificent number of 10,000 volumes and a number of educational workshops have been organized by the administration for the staff.

In addition it is noteworthy that the painting of classroom and hall ceilings and planting of trees in outside areas were completed.

The Chapter 1 Program, a Federal Grant which allows students deficient in language and reading the opportunity to receive special teaching assistance, is again providing individual help to children.

The operation of the Douglas School continues to be effective due to the cooperation and support of the administration, teaching staff, pupils of the school and their parents.

GATES SCHOOL
James Palavras, Principal

Some highlights at the Gates School were: the seventh annual Ice Cream Social and Cake Walk sponsored by the Parent Teacher Advisory Committee, the Parents' Night and Kindergarten and Grade 1 Mini Open House in September, the ninth annual Balloon Launch in combination with the Douglas School, a releasing of 1000 helium-filled balloons with self-addressed

postcards, and the continuation of Chapter 1, a federally subsidized program providing extra help for qualifying children.

There were numerous school-wide activities sponsored by the Student Council, as well as publication of four issues of the Great Gates Times, a student newspaper and the publication of a monthly parent newsletter, "Panther Pages."

Students also enjoyed book week in November - highlighting the enjoyment of reading, the implementation of the Adaptive Physical Education program under the direction of physical education teacher, John Duclos, and participated in WBZ radio station and "Test the Teams".

The Parent Advisory conducted a flea market and sponsored an evening program featuring Jim Trelease, author of "The Read Aloud Handbook."

A Drug Awareness Week was held in March, for grades 5 and 6, with the assistance of Acton-Boxborough's Concerned about Drugs (A.B.C.D.). It featured guest speakers and a week-long series of activities.

There was the second annual Gwyn Lyon Memorial Race for students, as well as a performance by the Dinosaur Dance Group in tribute to Gwyn Lyon, former teacher at Gates School.

For grades 2-6, there was an intramural program; for fifth graders there was a one week environmental education program in May at Sargent Camp, Peterborough, N.H.; and for the Sixth grade, there was the Send-Off - a graduation program.

McCARTHY-TOWNE SCHOOL
Parker Damon, Principal

The McCarthy-Towne School has completed another successful year. Its graduates are doing well, in academics as well as in extra curricular and athletic activities, at the Junior and Senior High Schools. The school's enrollment remains relatively constant at 404 as of October 1, 1984. The faculty continues to evolve. Several staff members resigned, one retired, and one went on a leave of absence. A teacher transfer from another school plus the hiring of a teacher new to the district have meant, along with the reassignment of teachers from one grade level to another, ongoing adjustments and a need for various forms of inservice and support. However, changes such as these bring strength and vitality to the school. The school's unique curricula and the faculty's dedicated spirit are strong and healthy. The effects of Proposition 2 1/2 lurk ominously in the near future.

In particular, the McCarthy-Towne School community is proud of:

the CASE McCarthy-Towne Project where sixth graders assist special education students;

the music program which focuses on singing, listening skills, rhythm and movement, playing instruments, and performing for other students;

the arts-humanities program which extends the visual arts into all areas of the curriculum; the way in which students' art and other work is displayed throughout the school as well as exhibited in the community and elsewhere;

emphasis on the development of problem solving skills at every grade level; the expanded use of computers in the classroom;

the priority placed on the skills of listening, speaking, reading, writing and computing as found in the school's exemplary science and social studies curricula, the Junior Great Books program for grades 3-6, the DMP math materials and approach for students in grades K-6, the grade 5 People and Technology-Whaling Unit, and the grade 6 Man: A Course of Study ("MACOS") program;

continuation of the woodshop program for all students;

extensive involvement of parents in all aspects of the school's operation from hiring new faculty to fund raising to helping

teachers implement the curriculum and appreciation by all that parent volunteers are important and vital to the school's well being; successful completion of the 1983-84 assembly program, Field Day, literary booklet, and book fair;

continuation of programs such as the sixth grade Sargent Camp out-door experience, the K-2 special Adaptive Physical Education classes and the Extended Day Program for Kindergarteners through sixth graders, in all Acton Schools;

the physical education program's reliance on Project Adventure, gymnastics, and "new games" to foster confidence, teamwork and coordination.

The faculty and parents remain concerned about being able to:

(a) respond to the changing needs of students and their families as a result of the increased variety of demands on everyone's time and energy.

(b) implement revised school goals designed to meet the needs of students ten or more years from now.

(c) maintain, use, and expand the school's facilities and resources effectively.

Junior High School

Clifford A. Card

Grey Junior High School opened in September with 718 students, a drop of 48 from the previous September. Soon after school opened the students were assigned newly renovated lockers, another major step in the program to upgrade the building. Further improvements are included in a five-year plan to improve the facility.

In the area of curriculum development, responsibility for the health education program was transferred to the Physical Education Department. Seventh grade students will take the newly designed curriculum adopted by the School Committee after an extensive R & D project. A new course, Computer Literacy II, allows students to build on their introductory computer course and to prepare for the more sophisticated courses offered at the high school level.

With the reorganization of the Fine Arts Department into separate departments of Art and Music, there is an increase in the number of opportunities for students to become involved in the arts. A new program, Bandorama, involving elementary, junior high and high school students was performed at the junior high school. Concerts for the choral group and orchestra will be performed throughout the year. Students interested in stage performance were involved with the musical, SCROOGE.

Also new is an added emphasis on the development of the art program with extensive displays being prepared by the students for

showings throughout the school. Along with the student art, the faculty presented an art exhibit that created a lot of interest for both adults and students. Thus, students had an opportunity to see and appreciate first-hand the creative endeavors of the adults whom they see in the classroom each day.

An area of student involvement that is worthy of note is the students' participation in activities centered around learning how to be citizens. Typical of the emphasis was the great success of the election unit created by social studies teachers. Culminating the classroom activities of examining issues and candidates was a debate that involved candidates at both state and congressional level. A standing room only crowd of students and parents not only heard the issues but had a chance to vote in a mock election that proved an accurate forecast of the actual results a week later.

Another citizenship training opportunity centered on the activities of the Student Council which has had an outstanding year. Aside from the traditionally sponsored activities of dances, ski trips, etc. the Council made significant monetary contributions to worthy causes at the end of the year which reflected concerns growing out of an awareness of themselves and the world around them. Contributions were made to the Care program, the Statue of Liberty Fund, and the Special Olympics, along with a gift to the school to improve the looks of the gym.

Senior High School

REPORT OF THE SENIOR HIGH SCHOOL
Lawrence E. McNulty, Principal

The Acton-Boxborough Regional High School population continues to increase with this year's enrollment reaching 1515 students in grades 9 through 12. The High School, built in 1967 and doubled in size in 1973, continues to be an excellent educational facility.

Academically, A.B.R.H.S. warrants the respect and admiration of college admissions offices. In the last three years, the graduating classes of 1982, 1983, and 1984 have sent 84%, 87%, and 86% of their graduating classes on to further education in over 30 different states around the country. The graduating Class of 1985 promises to continue in the same proud tradition. Eighty students from the Class of 1985 qualified for National Honor Society as juniors and 27 of these students won commendations by the National Merit Scholarship Corporation (N.M.S.C.). Two Acton-Boxborough students are finalists for the National Merit Scholarship. (In 1979, Acton-Boxborough was the only high school in the nation to boast five N.M.S.C. winners).

In terms of curriculum, A.B.R.H.S. continues to be a comprehensive secondary school with over 200 different course options. Constant evaluation and appraisal takes place annually in order to insure that our course offerings are relevant and that we properly utilize our staff, buildings, equipment, and instructional materials to the optimum level. We feel that our current curriculum offerings are comprehensive and developmental. Further, we feel these courses are challenging and are of the highest caliber.

Our most recent changes continue to be in the Math and Business Departments where demands of technology have resulted in the acquisition of a variety of new technological equipment. Our Business Department now possesses (22) DECmate I Word Processors, (2) Wang Word Processors, (4) Apple II Computers, (1) TRS-80 Computer, and (6) letter quality printers. Our Math Department has a Digital PDP 11/44 with 32 ports which includes two dedicated phone lines. Fifteen ports are dedicated to classroom use with other ports being used by the Counseling Department, School Administration and Town offices. A combination of video terminals, VT 100's, VT 102's, and VT 52's are available to students and staff. The Math Department, Library, and the Audio-Visual Department also have a variety of printers and other computers available, e.g., Apple II's and TRS 80's.

The extracurricular programs at the High School continues to expand and now consists of 39 interscholastic athletic teams, intramurals, student government activities, a variety of Fine Arts activities and a constantly changing variety of special interest clubs. In 1984, approximately 1300 students participated in one or more extracurricular activities. High-lights of the 1983-1984 extracurricular program include nine athletic league championships, and the selection of 129 Acton-Boxborough students recognized as "All Dual County League", "All Scholastic", or "All State."

A.B.R.H.S. continues to rank among the best schools, athletically, in Massachusetts as evidenced by the Boston Globe's Dalton Trophy rating system. In 1982, A.B.R.H.S. won the coveted Dalton Trophy recognizing the school with the best athletic win/loss record in the State of Massachusetts. Year after year the school continually rates in the top 10 schools in Massachusetts in athletics.

Other individual and team honors were gained. The Acton-Boxborough Math Team placed second in the New England Math League and second in the Northeastern Math Tournament. A.B.R.H.S. was the only school in the state to place three students in the top twelve of the Annual Math Olympiad from a field of 6,000 participants nationwide.

The Fine Arts program at the High School also continues to be comprehensive and last year boasted twelve drama productions, an art exhibit, an art show, a special Fine Arts weekend, some 25-30 concerts, and a Broadway Musical, "Fiddler on the Roof", considered one of the finest musicals ever presented at A.B.R.H.S. Several students won recognition in the Northeast District Festival Band, Chorus, Concert Choir, and Orchestra. Numerous students also received "All State" and "All Eastern" recognition in dramatics, voice, and music competition.

The major highlight, which encompasses the entire program, is the selection of the A.B.R.H.S. to be the recipient of a "U.S. Presidential Flag of Excellence" in 1984. This honor is certainly a credit to the students, the staff and the townspeople of Acton and Boxborough. A total of 114 out of approximately 17,500 public secondary schools in America were recipients of such an honor. This figure represents the top half of the top one percent.

The High School Principal, Superintendent of Schools, and Chairperson of the School Committee were honored to be invited to Washington, D.C. to meet with Secretary of Education, T. H. Bell, and President Ronald Reagan in August, 1984, for the formal presentation of the "Presidential Flag".

On October 18, 1984, an official "Flag Raising Ceremony" attracting local residents and State and National dignitaries, was held at Acton-Boxborough Regional High School.

We hope to continue exhibiting all the criteria necessary to be an excellent High School.



Photo "Walt Disney Productions" 1984

A.B.R.H.S. Band appears as part of the daily parade on Main Street, U.S.A.

Acton-Boxborough Community Education Program

William L. Ryan

ACTON-BOXBOROUGH COMMUNITY EDUCATION

The Acton-Boxborough Community Education Program serves as a link between the residents of Acton and Boxborough and the Public Schools, and all residents are urged to partake in the wide variety of educational programs and activities that are offered to the community. Many of these are determined by your neighbors serving in the Community Education Advisory Committee.

Residents are welcome to attend the Advisory Committee meetings which are held on the first Wednesday of each month from 7:30 to 9:30 pm at the Acton-Boxborough Regional High School Faculty room. New residents are encouraged to visit the Community Education office located in the central office of the Junior High School to learn of the different educational, recreational, cultural and community opportunities that are available in Acton-Boxborough. These activities are also described in the Community Education newspaper INTERACTION mailed four times yearly to all Acton-Boxborough residents.

During the past nine years, the Acton-Boxborough Community Education Advisory Committee has played an important role in the development of the following twelve programming areas:

1) THE COMMUNITY EDUCATION EVENING PROGRAM (initiated in January, 1976)

Over three hundred and sixty (360) evening courses for children and adults offered during the fall, winter, spring and summer terms. Courses are in music, art, drama, crafts, literature, practical skills, business, foreign languages, recreation, etc.

2) THE COMMUNITY EDUCATION DAY PROGRAM (Initiated in January 1976)

Over one hundred and fifty (150) day courses offered throughout the year in the same areas as evening courses and located in churches, social service agencies and instructors' homes throughout the Acton-Boxborough community. A new addition in the summer of 1983 was the SUMMER COMPUTER CAMP for children entering grades 5,6,7.

3) THE COLLEGE PROGRAM (Initiated in January, 1976)

Approximately one hundred and forty (140) under-graduate and graduate level college courses offered during the fall, spring and summer terms from Boston University, Middlesex Community College and Worcester Polytech Institute.

4) THE COMMUNITY EDUCATION PRE-SCHOOL & CHILD DEVELOPMENT PROGRAM (Initiated September, 1976)

Over sixty (60) pre-school children enrolled during the academic year in two separate pre-school programs. Approximately twenty (20) high school students also participate as teacher aides in the program for the full academic year. The pre-school teacher instructs a fully accredited course in child development for those high school students who participate in the programs.

5) THE COMMUNITY EDUCATION PRE-KINDERGARTEN PROGRAM (Initiated in September 1984)

Eighteen (18) four and five year old children whose parents chose to delay their entry into traditional Kindergarten are enrolled for the academic year and meet four days a week. The head teacher and adult assistant coordinate the curriculum with that of the traditional Kindergarten.

6) THE COMMUNITY EDUCATION EXTENDED DAY PROGRAM (Initiated in September, 1978)

The extended Day Program offers the K-6 children of working parents and single parents the opportunity to participate in a variety of before and after-school activities including arts and crafts, games and recreation and cooking. The program is housed at McCarthy-Towne School.

7) THE COMMUNITY EDUCATION SUMMER DAY CAMP (Initiated in July 1977)

An opportunity for up to three hundred (300) K-6 children to participate in a six-week summer day camp at the McCarthy-Towne Elementary School. Children participate in a wide variety of activities daily including swimming, games and recreation, arts and crafts, music and drama, science and nature and field trips.

8) THE ACTON COMMUNITY GARDENS PROGRAM
(Initiated in May 1976)

One hundred garden plots are available to local residents at two garden sites located in North and South Acton.

9) A-B JAMBOREE (Initiated in August 1979)

A-B Jamboree is a three day festival of arts and entertainment in the buildings and on the grounds of the Regional Schools during the last weekend in July. The festival presents a continuum of arts, crafts, music, dance, theater, athletics, games, aviation, food and special events capped with a special performing arts event. A-B Jamboree is a regional showcase for the community education process and another demonstration of what commitment and involvement by townspeople can do to enrich the life of the community. During A-B Jamboree '84 over 400 residents volunteered their time and talents under the leadership of director Marsha Gratz to make the festival a success. Approximately 25,000 persons participated in the festival.

10) THE CONNECTION (Initiated in September 1983)

The Connection is an after-school program for sixth, seventh and eight graders at the Raymond J. Grey Junior High School and McCarthy-Towne School. It is offered under the sponsorship of Acton-Boxborough Community Education and consists of four sub-groups of related activities and programs. Membership entitles the student to participate in any or all of these "sub-connections." They are:

The "Business Connection-Caring With Skill" - learning CPR, babysitting skills and skills to aid the elderly. The "Sports Connection" - offering karate lessons, open gym for team sports under adult supervision. The "Creative Connection" offering classes in film making, production of T.V. programs, puppet making, how to plan and manage a party from game playing, cake making, to decorating. The "Personal Connection" - learning with experienced professionals to use computers, play board games, socialize with friends, enjoy a snack bar.

11) THE COMMUNITY EDUCATION PERFORMING ARTS PROGRAM (Initiated in October 1980)

An opportunity for Acton-Boxborough residents to attend professional performing arts events here in Acton. During the past few years such groups as the Boston Ballet Ensemble, the Puppet Workshop, The Poobley-Greegy Puppet Theater, Puppets Unlimited, the Loon and Heron Theater, Pocket Mime Theater, Green Mountain Volunteers and the Connecticut Opera have performed in Acton.

12) LOCAL COMMUNITY SERVICE PROJECTS

A. Social Club for Handicapped Young Adults (Initiated January 1976): - meets Friday evenings at the High School throughout the school year. Funding was initially made available by the Acton Rotary Club and the Acton Congregational Church.

B. Conference of Local Community Agencies (Initiated in February 1976): - meets once a year in an attempt to facilitate better communication and cooperation among local organizations and agencies.

C. Slide-Tape Show, THIS IS ACTON (Initiated in January 1978): A thirty-minute audio-visual presentation covering Acton's past and present. Available for use by any Acton-Boxborough groups, agencies or organizations. Funded by the Acton Business & Professional Association, the Middlesex Institution for Savings, Digital Equipment Corporation and the Acton Rotary. Conversion to Cable TV is in progress.

D. TO CARE-AMERICA'S VOLUNTARY SPIRIT - A 25 min. 16mm film available on loan to community organizations, fund raising groups, schools, clubs, churches, etc. serving the Acton-Boxborough area for viewing for a modest projectionist's fee. It was commissioned by the organization "Independent Sector" and funded for Acton by the Acton-Boxborough Community Chest, Inc. For information, call 264-4700 x 5013.

E. Scholarship Program (initiated in June 1983) - The Acton-Boxborough Community Chest awards funds annually to assist two to three eligible families with enrollment of children in the Community Education Extended Day Program.

The scheduling (transferred to Community Education Office in May 1979) of all school facilities for after-school use is handled by the Community Education Office. School or community groups interested in using the school facilities should call the office at 264-4700 x 5014.

Community Education Programs have made an important contribution to the lives of many of the residents of the Acton-Boxborough community. But community education is a two way street - an INTERACTION. It does not just involve people taking courses or participating in programs for their own benefit. It also offers people the opportunity to serve their community. The hope is that many people will see fit to take advantage of the chances to help improve the community and the life of those within.

For the eighth year in a row, the Community Education Program will not be requesting an appropriation for the 1985-86 year.

ACTON-BOXBOROUGH COMMUNITY EDUCATION ADVISORY
COMMITTEE

1984-85

Mrs. Rebecca Jacoby, Chairperson
Mrs. Lee Farrell, Vice-Chairperson
Miss Maura Harrigan, Secretary

Miss Jennifer Doran	Mrs. Carol Lake
Mrs. Selma Garber	Mr. Reed Lewis
Mrs. Marsha Gratz	Mrs. Jane Poole
Ms. Ruth Janssen	Mr. Earl Steeves

Minuteman Regional Vocational Technical School District

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT ANNUAL REPORT 1984

A Minuteman Tech student majoring in a non-traditional field made history in 1984. Welding major Lana Svetlichny of Carlisle topped an all-male field to become the first woman to win the first place gold medal in the high school welding competition sponsored by the Massachusetts Vocational Industrial Clubs of America (VICA). Three other women also won medals for their skills in traditionally male occupations: post-graduate Gayle Sullivan of Needham won the gold first place medal in cabinetmaking, Class of 1984 valedictorian Katherine Cousins of Concord won a bronze third place medal in cabinetmaking, and Debra Weners of Bolton won a silver second place medal in the post-secondary printing competition.

Five other Minuteman Tech gold medals winners were: Ed Bloomer of Watertown in heating/ventilation/air conditioning, Anthony Tucker of Shirley in auto body, Martin Jones of Lexington in auto mechanics, Scott Moden of Arlington in commercial art and Mark Peters of Lexington in welding. Silver medal winners were James Vierkant of Stow in auto body, Peter St. Germain of Weston in auto mechanics and Chris Vaughan of Arlington in commercial art. Peter Keller of Wayland won the bronze third place medal in machine shop.

For the fourth year horticulture students won top honors for their exhibits at the New England Flower Show. In sports the hockey team, basketball team and baseball team all qualified for the state finals and a number of players won berths on all-star teams in hockey, baseball, basketball and softball.

Minuteman Tech received state and national awards in 1984 for its unique energy conservation system which Assistant Superintendent Renzo Ricciuti helped design. The system utilizes geothermal wells and solar panels which operate in tandem to provide domestic hot water as well as heating and cooling for portions of the school building. The "Geopump System" currently puts out approximately a half-million BTU's per hour on a continuous operation basis. According to Dr. Ricciuti, "Our goal is to eliminate the use of fossil fuel entirely for heating and cooling of the building."

During the 1984 Minuteman Tech engaged in a number of projects which were designed to enhance the school's service to students and to the community. Some examples of these are listed below.

COLLABORATION WITH COLLEGES - During the past year our staff invested a considerable amount of time and energy in developing collaborative arrangements with colleges. As a result, Minuteman Tech students will be granted college credits by some institutions for work they have completed in Minuteman's technical programs. For example, a Minuteman Tech electronics graduate who enters Massachusetts Bay Community College for microelectronics study will be given 13 credits in electronics, and a Minuteman Tech computer programming graduate will be given 9 credits in Computer Science.

COLLABORATION WITH INDUSTRY - In 1984 our school and staff were selected by General Motors Corporation to serve as the site for a new automotive service educational program which was set up in conjunction with Massachusetts Bay Community College. General Motors is providing special training in the most

up-to-date automotive service technology to our staff, in addition to giving \$100,000 in new automotive equipment to Minuteman Tech every year. The training and equipment will have a major impact on our existing high school and adult programs in auto mechanics. Our graduates will be ready to repair the vehicles of tomorrow.

COMPUTER LITERACY - In 1984 our staff implemented a required computer literacy program for freshmen. This program was well-received by students and will be continued on a permanent basis. Since we emphasize the use of computers, this type of academic training develops the technological literacy now needed in all occupational fields.

PRINCIPLES OF TECHNOLOGY - In 1984 Minuteman was selected as one of two vocational-technical schools in Massachusetts to offer an experimental physics/math course. This course is being designed and tested in a cooperative effort involving 31 states. It emphasizes laboratory work and math calculations related to the technical majors of students. Most important, it promotes an understanding of the principles of physics in a manner designed to prepare a student for the lifelong learning now needed to cope with the rapid pace of technological development in our society. Our school is receiving outside funding to support this project.

ENERGY HOUSE OPERATION - Our student-constructed super-insulated Energy House has had an important impact on our curriculum service in 1984. The adult education course on super-insulated houses was over-subscribed. Special seminars were also presented to contractors, bankers, realtors and building inspectors. Consumer training was provided to all Minuteman students. Specific curriculum presentations were given to students majoring in building trades and heating/ventilation work.

HOTEL PROJECT PLANNING - During 1984 we started work on a hotel/conference center proposal which would be a major resource for learning by many students. The proposal generated opposition based in part on unanswered questions. Work is now underway to provide answers to questions on such issues as the approval process and real estate taxes. When the answers are ready, we will ask concerned member towns for the support that will benefit our students in this important occupational area.

TRAINING GRANTS - During 1984 Minuteman Tech applied for and received a number of grants from the State Department of Education. These provided equipment to set up adult training programs in Computer Aided Drafting (CAD), Machine Shop Computer Numerical Control (CNC), Mold Making, Advanced Welding, Computerized Auto Maintenance and Automated Office skills. The high school students are also benefitting from this equip-

ment, and we have become the first high school in the state to institute a full-fledged 2-year CAD training program for drafting students. Additional state grants provided funding for summer enrichment programs for our students in printing, drafting, auto mechanics, robotics, culinary arts and cosmetology. Grants also funded curriculum development projects in basic skills and career education with a focus on non-traditional jobs.

During 1984 there were several changes on the Minuteman Tech School Committee. After seven years of distinguished service, Kenneth Marriner, Jr. of Concord stepped down to be succeeded by Cynthia Griffis. Wayland member John B. Wilson also left after six years of distinguished service. His successor is Dr. Robert L. West.

The Minuteman Tech School Committee wishes to invite all residents of the 16 district towns to attend the school's Annual Open House which is held every year on the first Saturday in February from 10 A.M. to 2 P.M. (In case of bad weather one week later.) In the Fall there is also an open house on the last Wednesday in October from 7 to 9 P.M.

MINUTEMAN TECH REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE

NAME & TOWN	TERM EXPIRES
John W. Putnam, Acton	1985
John P. Donahue, Chairman, Arlington	1985
Linda Frizzell, Belmont	1986
Robert Smith, Bolton	1987
Dennis Kuipers, Boxborough	1985
William Churchill, Carlisle	1985
Cynthia Griffis, Concord	1986
Jay M. Moody, Lancaster	1985
Robert C. Jackson, V.Chmn., Lexington	1987
Harold A. Levey, Jr., Secy., Lincoln	1986
Timothy J. O'Leary, Needham	1986
Ronald Howington, Stow	1987
James L. Kates, Sudbury	1986
Robert L. West, Wayland	1987
Theodore G. Papastavros, Weston	1987

MINUTEMAN TECH CLASS OF 1984 TOWN OF ACTON

NAME	SHOP
Finnimore, Ian	Data Proc/Comp Prog
Fowler, Frank W.	Cabinetmaking
Frost, Gordon Scott	Drafting
Houde, Michael	Carpentry
Lawrence, Michael	Hydraulics
Marcewicz, Mark J.	Hydraulics
Sisson, Charles J.	HVAC
Valiton, Scott	Painting & Decorating
Wilkins, Charles S., Jr.	Painting & Decorating
Roberts, Andrea	Distributive Education

POST GRADUATE

Stone, James S.	Electrical Wiring
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MINUTEMAN REGIONAL VOCATIONAL TECHNICAL
SCHOOL ENROLLMENT 1983-84

ENROLLMENT OCTOBER 1, 1983

TOWN	87	86	85	84	PG	Total
Acton	15	15	18	9	1	59
Arlington	72	71	92	59	29	323
Belmont	23	25	14	14	6	83
Bolton	10	3	6	7	2	28
Boxborough	2	4	5	3	2	16
Carlisle	3	3	3	3	0	12
Concord	7	9	15	8	6	45
Dover	0	1	1	1	0	3
Lancaster	25	8	14	12	5	64
Lexington	17	24	9	39	13	93
Lincoln	6	6	2	2	0	16
Needham	16	15	15	16	3	65
Stow	18	17	16	13	4	68
Sudbury	31	16	14	20	3	84
Wayland	4	8	4	4	3	23
Weston	0	5	1	5	2	13
Tuition	37	68	53	32	16	206
TOTAL	286	300	282	238	95	1201

ENROLLMENT OCTOBER 1, 1984

TOWN	87	86	85	84	PG	Total
Acton	12	15	16	16	2	61
Arlington	66	73	68	83	15	305
Belmont	15	26	23	14	10	88
Bolton	4	11	2	4	1	22
Boxborough	5	5	2	3	0	15
Carlisle	1	3	2	3	0	9
Concord	10	6	7	15	2	40
Dover	1	0	1	1	0	3
Lancaster	18	23	6	12	4	63
Lexington	22	19	17	8	6	72
Lincoln	1	4	4	3	0	12
Needham	18	17	11	12	3	61
Stow	13	19	16	14	3	65
Sudbury	17	27	16	11	2	73
Wayland	6	4	7	3	1	21
Weston	2	0	4	1	1	8
Tuition	43	49	61	50	14	217
TOTAL	254	301	263	253	64	1135

Assessed Apportionments for operating and capital costs for 7/1/84 to 6/30/85 based on the number of students from each member town attending Minuteman on 10/1/83 as a percentage of the total number of students, per section V (c) of agreement. Apportionments for special operating costs based on section IV (f) of agreement.

TOWN	PER CENT	OPERATING +	CAPITAL +	SPECIAL OPERATING =	APPORTIONMENT
ACTON	5.930	\$ 209,747	- 2,711	+ 2,470	= \$ 209,506
ARLINGTON	32.462	1,148,196	- 14,843	+ 5,849	= 1,139,202
BELMONT	8.342	295,060	- 3,814	+ 2,233	= 293,479
BOLTON	2.814	99,533	+ 12,086 *	+ 1,390	= 113,009
BOXBOROUGH	1.608	56,876	- 736	+ 186	= 56,326
CARLISLE	1.206	42,657	- 551	+ 92	= 42,198
CONCORD	4.523	159,981	- 2,068	+ 2,256	= 160,169
DOVER	.301	10,646	+ 2,159 *	+ 565	= 13,370
LANCASTER	6.432	227,503	+ 27,626 *	+ 1,445	= 256,574
LEXINGTON	9.347	330,608	- 4,273	+ 6,365	= 332,700
LINCOLN	1.608	56,876	- 736	+ 481	= 56,621
NEEDHAM	6.533	231,076	+ 28,057 *	+ 2,684	= 261,817
STOW	6.834	241,721	- 3,125	+ 1,585	= 240,181
SUDBURY	8.442	298,597	- 3,861	+ 2,103	= 296,839
WAYLAND	2.312	81,777	- 1,057	+ 1,471	= 82,191
WESTON	1.306	46,194	- 598	+ 472	= 46,068

TOTALS 100.000 \$3,537,048 + 31,555 + 31,647 = \$3,600,250

*Includes a \$400 per pupil surcharge (MINIMUM 5 PUPILS) for 10 years to compensate 12 original member towns for debt service.

STATE AID RECEIVED AND ANTICIPATED BETWEEN JULY 1, 1983 and JUNE 30, 1984

CATEGORY	
Transportation	\$ 468,923
Chapter 70 (includes Special Ed.)	1,501,362
Regional Aid Chapter 71, 16d	417,986
	<u>\$2,388,271</u>

NOTE: STATE aid and District revenue are used to reduce assessed apportionments of costs to member towns.

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
OPERATING FUND
COMPARISON OF
BUDGET TO ACTUAL AND PROJECTED
FOR 12 MONTHS ENDED JUNE 30, 1984

	FY 83 ACTUAL	BUDGET FY 84	PROJECTED	TRANSFERRED	RECEIPTS
REVENUES					
ASSESSMENTS	\$ 3,132,880	\$ 3,452,471	\$ 3,452,471		
CHAPTER 70	1,641,553	1,501,363	1,501,364		
TRANSPORTATION (CH. 71-16C)	351,423	468,923	468,923		
REGIONAL AID (CH. 71-16D)	255,221	417,986	417,986		
CONSTRUCTION GRANT (CH. 845)	1,175,522				
APPROPRIATION FROM SURPLUS	1,714,087	488,472	488,472		
APPROPRIATION FROM SURPLUS	1,024,753	496,911	532,923		
TUITION	207,822	-0-	165,323		
INTEREST					
TOTAL REVENUES	\$8,511,291	\$6,826,085	\$7,027,142		
EXPENSES					
RESERVE	-0-	-0-	-0-	\$5,379	\$20,943
BUILDING TRADES	60,971	50,300	51,210	-0-	-0-
COMMERCIAL SERVICES	44,500	37,823	32,186	-0-	6,522
ELECTRONICS	42,320	34,838	33,624	-0-	-0-
GRAPHICS	108,594	96,635	91,874	-0-	-0-
HEALTH INSTRUCTIONS	18,151	22,371	21,182	-0-	-0-
METAL FABRICATIONS	53,234	42,459	47,403	-0-	-0-
POWER MECHANICS	11,480	35,897	31,197	-0-	-0-
TELEPHONOLOGY PROGRAM	28,437	18,210	18,119	-0-	-0-
REGIONAL OCCUPATION	15,650	15,801	18,796	-0-	-0-
SUMMER SCHOOL	32,908	14,918	28,657	-0-	13,631
ROTC	-0-	-0-	-0-	-0-	-0-
COMMUNICATIONS	3,086	2,980	3,868	-0-	-0-
HUMAN RELATIONS	2,528	2,300	2,727	-0-	-0-
MATHEMATICS	9,912	10,575	9,916	-0-	-0-
SCIENCE	18,044	17,910	20,410	-0-	-0-
PHYSICAL EDUCATION	18,873	10,523	9,114	-0-	1,480
ATHLETICS	58,458	59,943	64,104	-0-	-0-
BUSINESS INSTRUCTION	3,916	3,432	2,992	-0-	-0-
FOREIGN LANGUAGE	10,399	11,400	10,080	-0-	-0-
ART	1,172	1,113	1,080	-0-	-0-
MUSIC	1,259	1,346	1,346	-0-	-0-
DRIVER EDUCATION	1,001	-0-	-0-	-0-	-0-
CONTINUING EDUCATION	-0-	-0-	-0-	-0-	-0-
INSTRUCTIONAL RESOURCES	39,128	40,275	39,568	-0-	-0-
PIRELL SUPPLY	35,693	40,016	38,390	-0-	-0-
PRINCIPAL	55,880	56,162	56,844	-0-	-0-
UNIVERSITY	7,310	7,850	7,772	-0-	-0-
UNIVERSITY CO-ORDINATOR	71,484	74,995	75,066	5,495	2,830
COMPUTER SERVICES	2,909	2,230	1,506	-0-	-0-
DEAN	73,008	31,224	85,775	-0-	9,278
SCHOOL COMMITTEE	73,857	31,150	7,568	-0-	190
SUPERINTENDENT	2,503	7,360	44,576	-0-	20,251
PLANNING & ACADEMICS	461,992	481,150	669,833	14,682	20,251
BUSINESS OFFICE	479,325	667,000	77,568	-0-	-0-
TRANSPORTATION	7,334	609,426	639,412	-0-	-0-
CAFETERIA	81	104,246	188,537	796	18,874
OPERATIONS/MAINTENANCE	607,295	4,192,641	4,216,771	412	41,674
DEPT. MANAGEMENT	1,358,700			-0-	28,549
SALARIES	3,898,309			-0-	
TOTAL EXPENSES	\$7,701,768	\$6,826,085	\$6,980,642	\$16,006	\$164,272
EXCESS OF REVENUES	\$809,523	-0-	\$46,500	\$16,006	\$164,272

Financial Reports

Board of Assessors

During the year the Board held regular meetings on the first Wednesday of each month at 5:30 P.M.

Business conducted includes interviews with taxpayers due to abatement applications, consideration of exemptions, and planning for the upcoming town wide revaluation in Fiscal Year 1986.

Fiscal Year 1985 Valuation Summary

Residential	490,323,550
Open Space	3,019,800
Commercial	84,383,700
Industrial	37,607,950
Personal Property	14,251,231
Total	629,586,231

James J. Kotanchik, Chairman
Edward O'Donoghue, Clerk
Raymond P. Bintliff, Member
David W. Bolton, Assistant Assessor

Financial Administrator Treasurer/Collector's Office

During fiscal 1984, the Town collected 96.6% of 1984 Real Estate taxes. The collection process for overdue taxes has begun and efforts continue to collect further delinquent taxes. The legal budget for the Treasurer/Collector's office has been increased and additional foreclosure actions have been filed in land court to collect the Town's most seriously delinquent accounts.

The 1984 Annual Town Meeting approved a new data processing system to facilitate tax payment processing. The system installed has greatly improved the efficiency of our office. I look forward to reporting next year on results of the new collection system.

Following is a collections breakdown for FY 1984:

1984 Real Estate	\$12,541,599
1984 Personal Property	296,643
1983 Real Estate	481,531
1983 Personal Property	10,158
Prior Real Estate & Personal Property	73,931
Motor Vehicle Excise	672,266
Tax Title	152,236

Daniel B. Brosnan, Jr.
Financial Administrator

Town Accountant

This report covers the financial transactions of the Town for the year Ended June 30, 1984. Included is a detailed statement of the expenditures of each department and tabulated record showing appropriations and balances. We have verified the accounts of the Treasurers and have checked the various trust accounts in the custody of the Treasurer.

I have enclosed Balance Sheet and Financial Reports prepared by Arthur Andersen & Company, Independent Auditors, for the Year Ending June 30, 1984.

W. Roy Wetherby
Town Accountant

STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS

JULY 1, 1983 TO JUNE 30, 1984

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
General Government:			
Moderator			
1. Salary	\$ 160.00	\$ 140.00	\$ 20.00
2. Expenses	20.00		20.00
Finance Committee:			
3. Expenses	200.00	136.00	64.00
Selectmen:			
4. Salaries	60,765.00	59,461.16	1,303.84
5. Expenses	48,060.00	43,703.01	2,426.85
Encumbered		1,930.14	
6. Capital Outlay	2,450.00	2,450.00	0.00
7. Legal Services	61,850.00	61,652.68	197.32
8. Legal Services Expenses	10,000.00	5,854.79	4,145.21
9. Appraisals & Surveys	1,000.00	750.00	250.00
10. Out Of State Travel	1,000.00	941.25	58.75
Town Office Clerical Staff:			
11. Expenses	232,257.00	226,703.26	5,553.74
Engineering Department:			
12. Salaries	113,816.00	113,554.02	261.98
13. Expenses	4,830.00	3,655.93	1,174.07
Town Accountant:			
15. Salary	49,252.00	49,250.41	1.59
16. Expenses	14,396.00	11,206.41	2,430.20
Encumbered		759.39	
Town Treasurer & Collector:			
17. Salary	30,762.00	30,711.08	50.92
18. Expenses	16,050.00	12,089.29	270.71
Encumbered		3,690.00	
Town Assessors:			
19. Salaries	45,098.00	45,098.00	0.00
20. Expenses	11,700.00	11,356.24	343.76
Town Clerk:			
21. Salary	33,874.00	33,874.00	0.00
22. Expenses	1,060.00	865.87	194.13
Election & Registrations:			
23. Salaries	8,820.00	6,400.47	2,419.53
24. Expenses	10,755.00	6,723.66	4,031.34
Planning Board:			
25. Salaries	27,238.00	27,237.23	.77
26. Expenses	4,815.00	3,670.59	44.41
Encumbered		1,100.00	
Board of Appeals:			
28. Expenses	1,097.24	1,052.09	45.15
Conservation:			
29. Salaries	17,075.00	15,105.93	1,969.07
30. Expenses	3,105.00	2,320.93	459.57
Encumbered		324.50	
Public Ceremonies & Celest:			
32. Expenses	2,385.00	2,355.44	29.56

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Building & Grounds:			
33. Salaries	104,451.00	102,450.95	2,000.05
34. Utilities	131,093.00	103,293.53	276.48
Encumbered		27,522.99	
35. Expenses	65,325.00	65,232.78	92.22
Capital Outlay	1,200.00	746.95	453.05
Town Report Committee:			
37. Expenses	7,884.00	4,893.72	2,990.28
Youth Commission:			
38. Code	12,600.00	12,600.00	0.00
39. Expenses	3,650.00	1,315.05	2,334.95
Historical Commission:			
40. Expenses	200.00	196.61	3.39
Council on Aging:			
41A. Salaries	17,312.00	17,307.15	4.85
41B. Expenses	<u>8,772.00</u>	<u>8,770.64</u>	<u>1.36</u>
Total General Government	1,166,377.24	1,095,127.12	35,923.10
Total General Government Encumbered		35,327.02	
Protection of Persons & Property:			
Police Department:			
42. Salaries	436,401.03	403,180.61	33,220.42
42A. Police Federal Revenue	200,000.00	200,000.00	0.00
43. Other Salaries	184,443.00	181,196.12	3,246.88
44. Expenses	35,190.00	35,167.99	22.01
Fire Department:			
46. Salaries	800,126.83	796,283.58	3,843.25
47. Other Salaries	253,129.41	253,129.41	0.00
48. Expenses	44,286.50	39,429.63	134.70
Encumbered		4,722.17	
49. Capital Outlay	2,000.00	1,998.00	2.00
Building Commission:			
59. Salaries	55,697.00	55,694.52	2.48
60. Expenses	16,734.00	16,184.74	549.26
Dog Officer:			
61. Wages	1,200.00	1,100.00	100.00
62. Expenses	700.00	700.00	0.00
Civil Defense:			
64. Expenses	4,000.00	3,955.81	44.19
Town Utilities:			
65. Hydrant Rental	47,630.00	47,500.00	130.00
66. Street Lights	<u>81,500.00</u>	<u>77,307.23</u>	<u>4,192.77</u>
Total Protection of Persons and Property	2,163,037.77	2,112,827.64	45,487.96
Total Protection of Persons & Property Encumbered		4,722.17	
Highways:			
Highway Department:			
67. Salaries & Wages	314,928.00	313,501.33	1,426.67
68. Overtime and Snow	33,899.26	33,899.26	0.00
69. Expenses	91,908.00	90,068.60	1,296.56
Encumbered		542.84	
70. Drainage	16,000.00	15,993.75	6.25
71. Snow and Ice Removal	111,764.64	108,006.16	3,758.48
72. Machinery Expenses	74,624.18	73,755.70	868.48

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
73. Gasoline & Diesel Fuel	107,803.00	104,190.61	3,612.39
74. Secondary Road Maintenance	73,000.00	72,962.39	37.61
76. Capital Outlay	<u>9,300.00</u>	<u>8,274.00</u>	<u>1,026.00</u>
Total Highways	833,227.08	820,651.80	12,032.44
Total Highways Encumbered		542.84	
Health and Sanitations:			
Board of Health:			
77. Salaries	53,453.97	52,998.26	414.04
Encumbered		41.67	
78. Expenses	8,240.00	3,990.72	2,749.28
Encumbered		1,500.00	
Eliot Clinic	<u>19,300.00</u>	<u>19,300.00</u>	<u>0.00</u>
Total Health & Sanitation	80,993.97	76,288.98	3,163.32
Total Board of Health Encumbered		1,541.67	
Cemeteries:			
Cemetery Department:			
83. Salaries	47,449.00	47,443.14	5.86
84. Expenses	<u>11,602.00</u>	<u>11,237.75</u>	<u>364.25</u>
Total Cemeteries	59,051.00	58,680.89	370.11
Recreation:			
Recreation Department:			
86. Salaries	79,741.00	66,135.30	13,605.70
87. Expenses	<u>5,182.00</u>	<u>4,308.25</u>	<u>873.75</u>
Total Recreation	84,923.00	70,443.55	14,479.45
Veterans Aid:			
Veterans Services:			
89. Salary	1,500.00	1,500.00	0.00
90. Expenses	150.00	74.38	75.62
91. Aid	<u>17,000.00</u>	<u>7,376.25</u>	<u>9,623.75</u>
Total Veterans Aid	18,650.00	8,950.63	9,699.37
Pensions:			
92. Pension	382,000.00	373,979.33	8,020.67
Insurance:			
93. Group Health	215,000.00	211,503.24	3,496.76
94. Other Insurance	<u>135,005.35</u>	<u>134,214.35</u>	<u>791.00</u>
Total Insurance	350,005.35	345,717.59	4,287.76
Maturing Debt and Interest:			
Town Government:			
General Obligation			
96. Maturing Debt	20,600.00	20,600.00	0.00
97. Interest	16,972.00	16,972.00	0.00
Sanitary Landfill:			
102. Maturing Debt	5,000.00	5,000.00	0.00
103. Interest	735.00	735.00	0.00
106. Interest in Anticipation of Revenue	<u>30,000.00</u>	<u>10,966.58</u>	<u>19,033.42</u>
Total Maturing Debt and Interest	73,307.00	54,273.58	19,033.42

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Libraries:			
Memorial Library:			
107. Salaries	179,032.00	179,031.22	.78
108. Expenses	8,280.00	8,279.42	.58
109. Books	40,000.00	39,999.99	.01
110. Capital Outlay	420.00	419.80	.20
West Acton Library:			
111. Salaries	12,264.00	12,226.96	37.04
112. Expenses	<u>4,585.00</u>	<u>4,585.00</u>	<u>0.00</u>
Total Libraries	244,581.00	244,542.39	38.61
Local Schools:			
115A. Operating Expenses	5,035,424.00	4,910,264.64	0.00
Encumbered		125,159.36	
115B. Out of State Travel	1,740.00	1,737.79	2.21
116. Blanchard Auditorium Expenses	48,510.00	45,846.62	1,569.16
Encumbered	<u></u>	<u>1,094.22</u>	<u></u>
Total Local Schools	5,085,674.00	4,957,849.05	1,571.37
Total Local Schools Encumbered		126,253.58	
Maturing Debt & Interest Local Schools:			
McCarthy Town School:			
117. Maturing Debt	70,000.00	70,000.00	0.00
118. Interest	10,290.00	10,290.00	0.00
Douglas School:			
121. Maturing Debt	35,000.00	35,000.00	0.00
122. Interest	3,063.00	3,062.50	.50
Gates School:			
123. Maturing Debt	55,000.00	55,000.00	0.00
124. Interest	10,148.00	10,147.50	.50
Conant School:			
125. Maturing Debt	80,000.00	80,000.00	0.00
126. Interest	34,200.00	34,200.00	0.00
School General Obligation:			
127. Maturing Debt	79,400.00	79,400.00	0.00
128. Interest	<u>65,416.00</u>	<u>65,415.50</u>	<u>.50</u>
Total Maturing Debt & Interest	442,517.00	442,515.50	1.50
Regional Schools:			
129A. Operating Budget	4,619,809.00	4,619,809.00	0.00
129B. Out of State Travel	1,140.00	1,140.00	0.00
130. Maturing Debt and Interest	<u>246,856.00</u>	<u>246,856.00</u>	<u>0.00</u>
Total Regional School	4,867,805.00	4,867,805.00	0.00
Minuteman Vocational School:			
132. Operating Budget	243,062.00	243,062.00	0.00
Other Vocational Schools:			
134. Tuition and Transportation	<u>6,938.00</u>	<u>0.00</u>	<u>6,938.00</u>
Total Vocational Schools	<u>250,000.00</u>	<u>243,062.00</u>	<u>6,938.00</u>
Total Appropriation Disbured	16,102,149.41	15,772,715.05	161,047.08
Total Appropriation Encumbered		168,387.28	

OTHER DISBURSEMENTSDISBURSED

Petty Cash Transfer	\$ 133,502.24
Revenue Sharing Transfers	192,476.70

Refunds:

1983	Personal Property	5,827.67
1982	Real Estate Tax	4,259.48
1983	Real Estate Tax	88,618.26
1984	Real Estate Tax	6,751.20
1982	Motor Vehicle Excise Tax	308.14
1983	Motor Vehicle Excise Tax	4,049.99
1984	Motor Vehicle Excise Tax	792.15
	Vendor Recovery	40.29
	Insurance Recovery	5,721.07
	Interest and Other Refunds	598.54
	Health Insurance	93.63

Trust Fund Transfers:

T--3	George Ames	93.00
T--4	Arlette Appleyard	211.00
T--5	Perpetual Care New Fund	9,141.32
T--6	Perpetual Care	22,682.77
T--7	A. B. Conant Family	210.00
T-10	Dr. Davis	126.50
T-11	M Desmond	257.50
T-12	Robbins & Family	26.00
T-13	E Robbins	163.00
T-15	Robbins & Ames	138.00
T-16	Elizabeth White Charity	1,689.00
T-17	Georgia Whitney Memorial	5,317.54
T-18	Georgia Whitney Charity	1,500.00
T-19	Georgia Whitney Cemetery	139.00
T-20	Frank Hayward	107.00
T-21	Hoitt & Scott	56.50
T-22	Mrs. Harry O'Neil	35.00
T-23	Frank Knowlton	71.50
T-24	Luke Blanchard	255.00
T-26	Henry Raymond	232.50
T-27	Hosmer Fund	8,423.31
T-28	Varnum Tuttle	1,503.51
T-29	J Roland Wetherbee	322.50
T-31	Sarah Watson	241.00
T-33	Carrie Wells	293.50
T-34	Jenks Family	8,854.84
T-35	Mary & Charles Smith	94.50
T-36	Ernest Jones	52.00
T-37	Jenks Fund Youth Program	1,113.00
T-01	Conant H. S. Library	536.31
T-72	Charlotte Conant	574.00
T-74	Minnie Davis	284.05
T-80	Mildred P Moore	38.95
T-82	Planter Fund	86.75
T-84	Newell B Tainter	2,260.75
T-88	William A Wilde	724.29
T-90	Katherine Kinsley	27.30

Temporary Loans:

Anticipation of Revenue	1,400,000.00
Highway Revenue	255,000.00
Conservation, Route 2 Land	0.00

OTHER DISBURSEMENTSDISBURSED

Payroll Withholdings:

Federal Tax	1,135,240.15
State Tax	375,262.77
County Retirement	190,400.98
Teacher Retirement	162,053.44
Teacher School Insurance	1,178.37
Group Life Insurance	7,862.40
Blue Cross & Shield	38,812.12
Health Insurance Retirees	36,181.18
School Maintenance Dues	822.50
Middlesex Institute for Savings	184,259.09
M.T.A. Credit Union	45,724.12
Fire Department Dues	3,537.00
Highway Department Dues	2,196.00
Teachers Dues	19,931.04
Teachers Annunities	127,945.70
Deferred Compensation	22,939.00
Disability Insurance	2,005.12
Multi-Group Health Insurance	4,524.04
Police Dues	3,527.40
Court Judgement	280.00

Agency:

Sales Tax	.60
Filing Fees, Planning Board	267.74
Performance Bond, Deposit Eng.	12,500.00
Performance Bond, Selectmen	45,786.68
Cafeteria Revolving Fund	114,104.70
Police Off Duty Details	64,799.69
Dog License to Middlesex County	1,596.00
Division of Fish & Game Licenses	7,613.50
Tax Collection Deputy Fees	2,233.04
Perpetual Care Bequests	19,602.00
Recreation Revolving Funds	17,369.35
Conant Rental Fund	5,208.25
Cash Due A/B Regional School	107,310.00
Fire Department Off Duty Details	60.00

Federal Funds:

Title I	20,545.61
Chapter 2	9,803.30
Title 4C Basic Challenge	6,451.39
Assertive Discipline	50.00

Public Law 874

9,914.00

Gifts and Bequest:

Memorial Library	1,228.39
W R Grace Co.	5,300.00

Grants:

Ed Encreasing Adm. Com. Skills	515.00
Elderly Grant	1,613.00
Arts Lottery	2,458.88
Elections Cost	1,021.68
Police DWI	3,751.54

State and County Assessments:

County Tax	295,086.48
Air Polution Control	3,593.00
State Recreation Area	96,153.00
Metropolitan Area Planning Council	2,965.00
Motor Vehicle Excise Tax Bills	2,554.00
Group Insurance, Elderly	924.00
Regional Transit Authority	9,087.00

OTHER DISBURSEMENTSDISBURSED

Articles:

32	5/74	Great Hill Recreation	96.64
13	12/74	Plans Refuse Disposal	1,960.00
11	4/78	Sidewalk Construction	4,359.65
32	4/79	West Acton Square	190.30
35	4/79	Wet Land Mapping	2,000.00
29	4/81	Commuter Parking Lot	25,613.79
21	4/82	Maintenance Town Roofs	49,761.35
22	4/82	Maintenance Local School Roofs	277,756.29
24	4/82	Memorial Library Water Proofing	10,000.00
25	4/82	Transfer Station	5,545.00
5	5/82	Sodium Study	120.00
7	4/83	Retirement Fund Res.	60,000.00
14	4/83	Stabilization Fund	100,000.00
16	4/83	W. R. Grace Consultant	25,000.00
17	4/83	Land Purchases	8,000.00
22	4/83	Purchase Mosquito Sprayer	88.00
23	4/83	Tree Planting	3,773.20
25	4/83	Police Cruisers	41,115.76
27	4/83	Jaws of Life	11,025.00
28	4/83	Highway Equipment	72,512.55
29	4/83	Transfer Station	9,131.01
31	4/83	Sidewalk Construction	16,399.33
32	4/83	West Acton Traffic Study	2,800.00
36	4/83	Sanitation Hours	5,738.00
37	4/83	Unpaid Bills	2,700.00
4	6/83	Wastewater	38,079.58
10	6/83	Purchase Sealer Equipment	1,117.00
11	6/83	Repairs, DPW and Police Roofs	20,000.00
10	4/84	Nursing Service Enterprises Funds	127,725.79
		Nursing Service Encumbered	1,777.18
11	4/84	Merriam School Rental Enterprise	93,018.09
14	4/84	McKelvie Land Acquisition	3,500.00
22	4/84	Zoning By-Laws Revision	16,600.00
26	4/84	Animal Control	1,974.17
			<hr/>
Total Articles Disbursed			1,037,700.50
Total Articles Encumbered			1,777.18
Encumbered Funds:			
		Moderator	40.00
		Town Accountant	3,590.00
		Buildings & Grounds	213.51
		Cemetery	1,900.00
		School Department	88,182.02
Highway Construction Contracts			<hr/>
			85,000.00
Total Disbursed			22,391,412.37
Total Encumbered			170,164.46

Auditors' Report

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ARTHUR ANDERSEN & CO.
BOSTON, MASSACHUSETTS

To the Honorable Board of Selectmen,
Town of Acton, Massachusetts:

We have examined the financial statements of the various funds and account groups of the TOWN OF ACTON, MASSACHUSETTS as of June 30, 1984 and for the year then ended, as listed in the foregoing index. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The Town follows accounting policies promulgated by the Commonwealth of Massachusetts which vary in certain respects from generally accepted accounting principles. The most significant difference relates to the use of the cash basis method for recording employee pension expenses. Generally accepted accounting principles require that pension costs be determined by actuarial methods, described in Note 3, instead of the cash or "pay-as-you-go" basis as reflected in the accompanying financial statements. Information is not available to quantify the cumulative liability for pension benefits which would be reflected in the financial statements as of June 30, 1984 had the Town followed an actuarial method of accounting for pension costs.

As is the practice with many municipalities in the Commonwealth of Massachusetts, the Town does not capitalize the cost of its general fixed assets (see Note 2(f)), as required by generally accepted accounting principles.

The Town has established separate enterprise (self-supporting) funds to account for the activities of its Nursing Services and Merriam School Building. However, certain assets such as inventories, supplies and fixed assets and certain expenses such as depreciation are not reflected in the accompanying financial statements (see Note 2(g)) as required by generally accepted accounting principles for enterprise funds.

In our opinion, except for the effect of (1) not providing for pension costs on an actuarial basis, (2) not capitalizing general fixed assets and (3) not recording certain assets such as inventories, supplies and fixed assets and certain expenses such as depreciation in the enterprise funds, the accompanying financial statements present fairly the financial position of the various funds and account groups of the Town of Acton, Massachusetts as of June 30, 1984 and their respective changes in fund balances, transfers and expenditures for the year then ended, in conformity with generally accepted accounting principles, which, except for the changes (with which we concur) in the methods of accounting for revenues and compensated absences as discussed in Note 1, were applied on a basis consistent with that of the preceding year.

September 28, 1984.

Arthur Andersen & Co.

ARTHUR ANDERSEN & CO.

BOSTON, MASSACHUSETTS

To the Honorable Board of Selectmen,

Town of Acton, Massachusetts:

We have examined the financial statements of the various funds and account groups of the TOWN OF ACTON, MASSACHUSETTS for the year ended June 30, 1984 and have issued our report thereon, which was qualified in several respects, dated September 28, 1984. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with our examination, we also (1) performed tests of compliance with the Federal Revenue Sharing Act and regulations as detailed in the Commentary on the Audit Requirements of the 1980 Amendments to the State and Local Fiscal Assistance Act issued by the Office of Revenue Sharing, U.S. Department of the Treasury and (2) compared the data prepared by the Bureau of Census and submitted to the Town for confirmation with the audited records of the Town of Acton.

Based on these procedures, we noted no instance of noncompliance with the regulations and no material differences between the data prepared by the Bureau of Census and submitted to the Town for confirmation and the records of the Town of Acton for the year ended June 30, 1984.

September 28, 1984.

Arthur Andersen & Co.

TOWN OF ACTON, MASSACHUSETTS

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1984

	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES		FIDUCIARY FUND TYPES		ACCOUNT GROUPS	
	General Fund	Special Revenue Funds	Special Assessment Fund		Enterprise Funds		Trust Funds		General Long-Term Obligations	Combined (Memorandum Only)
ASSETS:										
Cash, including savings accounts of \$77,382 at June 30, 1984	\$ 456,468	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78	\$ -	\$ -	\$ 456,546
Money Market Funds	3,303,323	470,480	-	-	-	-	110,000	-	-	3,883,803
Investments (Note 2(e))	1,685,210	-	-	-	-	-	1,780,306	-	-	3,465,516
Property taxes receivable- Current year's levy	454,010	-	-	-	-	-	-	-	-	454,010
Prior years' levy	6,122	-	-	-	-	-	-	-	-	6,122
Other receivables- Motor vehicle excise	484,760	-	-	-	-	-	-	-	-	484,760
Tax titles and possessions	642,652	-	-	-	-	-	-	-	-	642,652
Departmental and other	48,644	-	-	-	25,116	-	-	-	-	73,760
Intergovernmental	146,709	120,219	-	-	-	-	-	-	-	266,928
Due from (to) other funds	(234,309)	196,121	-	-	38,204	(16)	-	-	-	-
Apportioned assessments	-	-	3,443	-	-	-	-	-	-	3,443
Amount to be provided for retirement of debt (Note 4)	635,000	-	-	-	-	-	-	1,870,000	-	2,505,000
Total assets	\$7,628,589	\$786,820	\$3,443	\$63,320	\$1,890,368	\$12,242,540				

The accompanying notes are an integral part of these financial statements.

TOWN OF ACTON, MASSACHUSETTS

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1984

(Continued)

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES		FIDUCIARY FUND TYPES		ACCOUNT GROUPS	
	General Fund	Special Revenue Funds	Special Assessment Fund	Enterprise Funds	Trust Funds	General Long-Term Obligations	Combined (Memorandum Only)		
LIABILITIES AND RESERVES:									
Accounts payable	\$ 689,155	\$ 12,744	\$ -	\$ 6,107	\$ -	\$ -	\$ 708,006		
Other liabilities	207,198	-	-	-	-	-	207,198		
Revenue reserved until collected	1,498,417	65,127	-	-	-	-	1,563,544		
Reserve for abatements	308,145	-	-	-	-	-	308,145		
Bonds payable (Note 4)	-	-	-	-	-	1,870,000	1,870,000		
Temporary borrowings	713,000	-	-	-	-	-	713,000		
Guarantee deposits	173,615	-	-	-	-	-	173,615		
Total liabilities and reserves	\$3,589,530	\$ 77,871	\$ -	\$ 6,107	\$ -	\$1,870,000	\$ 5,543,508		
FUND EQUITY AND FUND BALANCES:									
Retained earnings	\$ -	\$ -	\$ -	\$57,213	\$ -	\$ -	\$ 57,213		
Overlay surplus	178,726	-	-	-	-	-	178,726		
Reserved	-	708,949	-	-	1,890,368	-	2,599,317		
Unreserved	2,813,017	-	3,443	-	-	-	2,816,460		
Continued appropriations	1,047,316	-	-	-	-	-	1,047,316		
Total fund equity and fund balances	\$4,039,059	\$708,949	\$3,443	\$57,213	\$1,890,368	\$ -	\$ 6,699,032		
	\$7,628,589	\$786,820	\$3,443	\$63,320	\$1,890,368	\$1,870,000	\$12,242,540		

The accompanying notes are an integral part of these financial statements.

TOWN OF ACTON, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES AND

CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS

FOR THE YEAR ENDED JUNE 30, 1984

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES		
	General Fund	Special Revenue Funds	Special Assessment Fund	Expendable Trust Funds	Combined (Memorandum Only)	
REVENUES (Notes 1 and 2):						
Property taxes, net of provision for abatements of \$200,000	\$13,429,739	\$ -	\$ -	\$ -	\$13,429,739	
Motor vehicle excise tax	693,060	-	-	-	693,060	
Intergovernmental receipts	2,021,663	375,583	-	-	2,397,246	
Interest and dividends	408,942	52,661	-	32,477	494,080	
Departmental and other	550,559	216,377	-	-	766,936	
	\$17,103,963	\$ 644,621	\$ -	\$ 32,477	\$17,781,061	
TRANSFERS FROM (TO) OTHER FUNDS	\$ 45,922	\$ (205,922)	\$ -	\$160,000	\$ -	
EXPENDITURES:						
Education	\$10,169,870	\$ 157,105	\$ -	\$ -	\$10,326,975	
Public safety	2,171,131	64,800	-	-	2,235,931	
Health and sanitation	424,858	-	-	-	424,858	
Public works	1,056,950	-	-	-	1,056,950	
Recreation	74,401	17,369	-	-	91,770	
Debt service	496,791	-	-	-	496,791	
Employee benefits (Note 3)	373,979	-	-	-	373,979	
General government	1,495,642	-	-	-	1,495,642	
State and county assessments	421,907	-	-	-	421,907	
Other	324,075	24,862	-	-	348,937	
	\$17,009,604	\$ 264,136	\$ -	\$ -	\$17,273,740	
EXCESS OF REVENUES AND TRANSFERS OVER EXPENDITURES	\$ 140,281	\$ 174,563	\$ -	\$192,477	\$ 507,321	
OTHER FINANCIAL SOURCES (USES):						
Transfer from reserve for abatements	\$ 122,230	\$ -	\$ -	\$ -	\$ 122,230	
Other, net	125,102	-	(410)	-	124,692	
	\$ 247,332	\$ -	\$ (410)	\$ -	\$ 246,922	
CUMULATIVE EFFECT OF CHANGE IN ACCOUNTING (Note 1)	\$ (651,566)	\$ 61,584	\$ -	\$ -	\$ (589,982)	
FUND BALANCES, beginning of year (Note 1)	\$ 4,303,012	\$ 472,802	\$3,853	\$340,473	\$ 5,120,140	
FUND BALANCES, end of year	\$ 4,039,059	\$ 708,949	\$3,443	\$532,950	\$ 5,284,401	

The accompanying notes are an integral part of these financial statements.

TOWN OF ACTON, MASSACHUSETTS

GENERAL FUND - BUDGETARY BASIS

STATEMENT OF REVENUES, TRANSFERS AND EXPENDITURES -

BUDGET AND ACTUAL (NOTE 2(h))

FOR THE YEAR ENDED JUNE 30, 1984

	<u>Budget</u>	<u>Total Actual</u>
REVENUES:		
Property taxes	\$13,168,415	\$13,168,416
Motor vehicle excise tax	598,707	672,266
Intergovernmental receipts	2,026,443	2,021,663
Interest	395,300	408,942
Departmental and other	436,930	550,591
	-----	-----
	\$16,625,795	\$16,821,878
	-----	-----
TRANSFERS FROM (TO) OTHER FUNDS	\$ 45,922	\$ 45,922
	-----	-----
EXPENDITURES:		
Education	\$10,293,956	\$10,156,899
Public safety	2,262,463	2,171,131
Health and sanitation	1,101,576	399,084
Public works	1,148,139	1,056,950
Recreation	97,090	74,401
Debt service	515,824	496,791
Employee benefits (Note 3)	382,000	373,979
General government	1,614,924	1,470,290
State and county assessments	425,682	421,907
Other	334,182	324,075
	-----	-----
	\$18,175,836	\$16,945,507
	-----	-----
EXCESS (DEFICIT) OF REVENUES AND TRANSFERS OVER EXPENDITURES	\$ (1,504,119)	\$ (77,707)
	=====	=====

The accompanying notes are an integral
part of these financial statements.

TOWN OF ACTON, MASSACHUSETTS

COMBINING STATEMENT OF CHANGES IN FUND BALANCES

SPECIAL REVENUE FUNDS, EXPENDABLE AND NONEXPENDABLE TRUST FUNDS

FOR THE YEAR ENDED JUNE 30, 1984

	Balance June 30, 1983	Revenues and Receipts	Interest and Dividends	Disbursements	Interfund Transfers	Cumulative Effect of Change in Accounting Principle (Note 1)	Balance June 30, 1984
SPECIAL REVENUE FUNDS:							
Federal Revenue Sharing*	\$ 384,467	\$226,860	\$ 52,661	\$ -	\$(200,000)	\$61,584	\$ 525,572
School lunch	19,342	131,300	-	114,105	-	-	36,537
Other revolving accounts	6,219	84,145	-	87,377	5,000	-	7,987
Highway improvements	14,957	60,366	-	-	-	-	75,323
Other	47,817	89,289	-	62,654	(10,922)	-	63,530
	-----	-----	-----	-----	-----	-----	-----
Total special revenue funds	\$ 472,802	\$591,960	\$ 52,661	\$264,136	\$(205,922)	\$61,584	\$ 708,949
	=====	=====	=====	=====	=====	=====	=====
EXPENDABLE TRUST FUNDS:							
Stabilization	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Retirement	340,473	-	32,477	-	60,000	-	432,950
	-----	-----	-----	-----	-----	-----	-----
Total expendable trust funds	\$ 340,473	\$ -	\$ 32,477	\$ -	\$ 160,000	\$ -	\$ 532,950
	=====	=====	=====	=====	=====	=====	=====
NONEXPENDABLE TRUST FUNDS:							
School and library	\$ 88,492	\$ -	\$ 8,406	\$ 10,978	\$ -	\$ -	\$ 85,920
Charity	171,034	-	16,196	4,693	-	-	182,537
Cemetery	935,378	19,602	88,544	52,025	-	-	991,499
General	90,375	-	8,200	1,113	-	-	97,462
	-----	-----	-----	-----	-----	-----	-----
Total nonexpendable trust funds	\$1,285,279	\$ 19,602	\$121,346	\$ 68,809	\$ -	\$ -	\$1,357,418
	=====	=====	=====	=====	=====	=====	=====

* Federal Revenue Sharing funds were transferred to the General Fund and disbursed for policemen's salaries. Amounts expended agree with budgeted expenditures.

The accompanying notes are an integral part of these financial statements.

TOWN OF ACTON, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, EXPENSES, TRANSFERS AND

CHANGES IN FUND EQUITY - ENTERPRISE FUNDS

FOR THE YEAR ENDED JUNE 30, 1984

REVENUES (Note 2(g)):	
Charges for services	\$207,073

EXPENSES:	
Outside contractors	\$ 67,292
Salaries	79,724
Utilities	49,364
General and administrative	12,811
Maintenance	13,330
Other	777

Total expenses	\$223,298

INCOME (LCSS) BEFORE TRANSFERS	\$(16,225)
TRANSFERS FROM (TO) OTHER FUNDS	57,945

NET INCOME	\$ 41,720
FUND EQUITY, beginning of year	15,493

FUND EQUITY, end of year	\$ 57,213
	=====

The accompanying notes are an integral
part of these financial statements.

TOWN OF ACTON, MASSACHUSETTS

COMBINING BALANCE SHEET - ENTERPRISE FUNDS

JUNE 30, 1984

	Nursing Services	Merriam School Building	Combined
ASSETS:			
Accounts receivable from customers	\$25,116	\$ -	\$25,116
Due from (to) general fund	35,702	2,502	38,204
	-----	-----	-----
	\$60,818	\$2,502	\$63,320
	-----	-----	-----
Fixed assets (Note 2(f))	\$ -	\$ -	\$ -
Less- Accumulated depreciation	-	-	-
	-----	-----	-----
	\$ -	\$ -	\$ -
	-----	-----	-----
Total assets	\$60,818	\$2,502	\$63,320
	=====	=====	=====
LIABILITIES:			
Accounts payable	\$ 5,623	\$ 484	\$ 6,107
	-----	-----	-----
Total liabilities	\$ 5,623	\$ 484	\$ 6,107
	-----	-----	-----
FUND EQUITY:			
Retained earnings	\$55,195	\$2,018	\$57,213
	-----	-----	-----
	\$60,818	\$2,502	\$63,320
	=====	=====	=====

The accompanying notes are an integral
part of these financial statements.

TOWN OF ACTON, MASSACHUSETTS

COMBINING STATEMENT OF REVENUES, EXPENSES, TRANSFERS

AND CHANGES IN FUND EQUITY - ENTERPRISE FUNDS

FOR THE YEAR ENDED JUNE 30, 1984

	<u>Nursing Services</u>	<u>Merriam School Building</u>	<u>Combined</u>
REVENUES (Note 2(g)):			
Charges for services	\$112,037	\$95,036	\$207,073
	-----	-----	-----
EXPENSES:			
Outside contractors	\$ 67,292	\$ -	\$ 67,292
Salaries	50,314	29,410	79,724
Utilities	1,777	47,587	49,364
General and administrative	10,120	2,691	12,811
Maintenance	-	13,330	13,330
Other	777	-	777
	-----	-----	-----
Total expenses	\$130,280	\$93,018	\$223,298
	-----	-----	-----
INCOME (LOSS) BEFORE TRANSFERS	\$(18,243)	\$ 2,018	\$(16,225)
TRANSFERS FROM (TO) OTHER FUNDS	57,945	-	57,945
	-----	-----	-----
NET INCOME	\$ 39,702	\$ 2,018	\$ 41,720
FUND EQUITY, beginning of year	15,493	-	15,493
	-----	-----	-----
FUND EQUITY, end of year	\$ 55,195	\$ 2,018	\$ 57,213
	=====	=====	=====

The accompanying notes are an integral
part of these financial statements.

TOWN OF ACTON, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1984

(1) Change in Accounting Principles

As of July 1, 1983, the Town of Acton (the Town) changed its method of accounting for certain revenues in the General Fund and Special Revenue Funds. Real estate and personal property taxes, which had previously been recorded on the accrual basis, and other General Fund receipts which had previously been recorded on the cash basis, are now recognized on a modified accrual basis. This new method is considered to be preferable, because it more accurately reflects revenues in the period in which they become available and measurable.

As of July 1, 1983, the Town also changed its method of accounting for employee compensated absences from the cash basis to the accrual basis, as required by the National Council on Governmental Accounting (NCGA) Statement No. 4.

The effect of these changes in accounting principle decreased the Town's fund balances as of June 30, 1983 by approximately \$590,000, which has been reflected in the accompanying Combined Statement of Revenues, Transfers and Expenditures as a cumulative effect of change in accounting. The cumulative effect of \$590,000 is comprised of approximately \$474,000 related to changes in revenue recognition policy and \$116,000 related to changes in compensated absence expense recognition policy. In addition, the change in revenue recognition policy resulted in an increase in 1984 General Fund revenue of approximately \$282,000 and a decrease in 1984 Special Revenue Funds revenue of approximately \$6,000, from that which would have been reported using the Town's previous method of recognizing revenues. The change in compensated absence expense recognition policy had an immaterial effect on 1984 expenditures.

(2) Summary of Significant Accounting Policies

Accounting policies and financial reporting practices for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town are as follows:

(a) Basis of Presentation

The accompanying financial statements include the financial transactions of the Town of Acton, Massachusetts, except for those transactions involving the Acton Housing Authority, the Acton-Boxborough Regional School District and the Acton Water Supply District which are activities independent of the Town.

(b) Fund Accounting

Financial transactions of the Town are recorded in the following funds or account groups:

- (1) The General Fund reflects the financial transactions related to general governmental activities which are not otherwise accounted for in another fund.

Included within the General Fund are the unreserved fund balance (surplus revenue) and overlay surplus.

- The unreserved fund balance is the amount by which unrestricted cash, money market funds, investments, accounts receivable and other assets exceed liabilities and reserves.
- Overlay surplus represents the unused portion of funds appropriated for tax abatements in prior years. Overlay surplus is available to fund extraordinary or unforeseen expenses upon vote by the Town Meeting.

- (2) Special Revenue Funds account for the proceeds of specific revenue sources (other than special assessments and expendable trusts) that are legally restricted to expenditures for specified purposes. These sources include Federal Revenue Sharing funds, which must be expended in accordance with Federal Revenue Sharing guidelines; gifts and grants from outside sources, which must be expended in accordance with the provisions of the grants and funds related to specific activities of the Town; and designated funds, which are available to fund future operations as prescribed by the Town.
- (3) The Special Assessment Fund accounts for the amounts levied against individual property owners for sidewalk betterments payable over future periods through 1991. The General Fund balance sheet includes the current portion of unpaid assessments due.
- (4) The Enterprise Funds reflect the revenues and expenditures pertaining to the operation of the Town's Nursing Services and Merriam School Building.
- (5) The Trust Funds account for money and securities received and held by the Town as trustee or custodian for individuals, private organizations and other governmental agencies.

Trust Funds are classified as expendable or nonexpendable depending on whether the principal portion of the fund balance may be expended for the specified purpose, or whether only investment income may be used.

(b) Fund Accounting (Continued)

- (6) The General Long-Term Obligations Group of Accounts reflects the liabilities for long-term debt and retirements thereof. The balance payable on long-term debt is offset by resources to be provided through taxation in future years.

Under the terms of state law, the Town is reimbursed for a portion of the debt service requirements which were incurred to finance school construction. The Commonwealth reimburses the Town over the period of the debt service. These reimbursements are included in General Fund revenue when received from the Commonwealth.

(c) Accounting for Revenues

Substantially all revenues are recorded on the modified accrual basis, whereby all receipts collected during the July 1 to August 31 period related to the preceding fiscal year are reflected as revenues for that year. Interest is recorded using the cash basis, which approximates that which would be recorded on the accrual basis.

(d) Accounting for Expenditures

Disbursements for material and supply inventories are considered expenditures rather than assets at the time of purchase. Prepayments are recorded as expenditures at the time of payment and are not deferred and amortized. Interest cost is recognized when due and is not accrued over time. The repayment of long-term debt principal is recorded as an expenditure of the General Fund when paid.

Employees earn vacation and personal days pursuant to Town policy and collective bargaining agreements, as they provide services to the Town. Vacation benefits earned must be taken within the six-month period following the year in which they are earned or they are forfeited. Personal days must be used during the calendar year in which they are earned or they are forfeited. The obligation for earned vacation and personal days not yet taken at June 30, 1984 is accounted for as a liability in the General Fund.

(e) Investments

General Fund and Expendable Trust Funds investments, which consist of certificates of deposit and repurchase agreements with banks, are stated at cost, which approximates market value at June 30, 1984.

Nonexpendable Trust Fund investments are stated at cost, which amounted to \$1,247,356 at June 30, 1984. The market value of these investments was \$1,211,090 as of that date.

(f) Accounting for Fixed Assets

The Town does not record fixed assets in an asset account at the time of acquisition. General fixed asset acquisitions are recorded as expenditures at the time purchases are made.

(g) Accounting for Nursing Services and Merriam School Building

The Town provides nursing services for Town residents with rates based on limits set by Medicare. The Town also rents space in the Merriam School Building for the purpose of providing rental income to maintain the building.

As of July 1, 1983, the Town changed its method of accounting for the operations of the Nursing Services and Merriam School Building. In 1984, these activities are presented as separate enterprise funds since the funds' activities are financed primarily by user charges.

Nursing Services and Merriam School Building activities were previously included in the books and records of the Town as part of the Special Revenue Fund. As described above, fixed assets related to these activities are not recorded or depreciated on the books of the Town. Generally accepted accounting principles require that enterprise funds be accounted for on an accrual basis.

(h) Budgetary Basis Statement of Revenues, Transfers and Expenditures

The actual General Fund amounts shown on the accompanying budgetary basis statement of revenues, transfers and expenditures differ in some cases from the corresponding amounts reported under generally accepted accounting principles, as they have been restated to reflect timing of income and expense recognition consistent with the Town's legally adopted budget. The principal differences are that:

- (1) Revenues are stated so as to reflect actual commitments during the year, rather than the modified accrual basis described in Note 2(c).
- (2) Expenditures do not include certain expenses accrued under generally accepted accounting principles which the Town intends to provide for in future appropriations (e.g., accrued vacation).

Massachusetts law does not require preparation of a budget for grants accounted for in the Special Revenue Funds. Since such grants, other than Federal Revenue Sharing, are not budgeted, a budgetary comparison with actual results of operations is not presented in the accompanying statement.

(3) Pension Plans

The teachers and certain administrative and other professional employees of the Town's school department participate individually in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

Substantially all other employees of the Town are participants in the Middlesex County Retirement System. Under the provisions of this system, employees contribute certain percentages of their pay and are eligible for retirement benefits after meeting the prescribed age and/or period of service criteria. In addition, the Town contributes to this system an annual amount determined by the Middlesex County Retirement System primarily on the basis of projected annual benefit payments for the year ("pay-as-you-go"). The Town's contribution for the year ended June 30, 1984 amounted to approximately \$374,000. In addition, the Town has provided supplemental funding under Chapter 559 of the Acts of 1977. In 1984, \$60,000 was transferred to an Expendable Trust Fund set up for this purpose. The approximate funding required on an actuarial basis per the January 1, 1983 actuarial valuation assuming amortization of past service costs over 30 years for the year ended June 30, 1984 was \$544,000.

The following table presents the benefit and asset information applicable to the Town of Acton as of January 1, 1983, the date of the latest actuarial valuation:

Actuarial present value of accumulated plan benefits-

Vested	\$4,930,561
Nonvested	379,769

	\$5,310,330
	=====
Net assets available for plan benefits	\$1,271,406
	=====

The actuarial present value of accumulated benefits results from applying actuarial assumptions to reflect the time value of money and the probability of payment, to those future periodic payments that are attributable under the Plan's provisions to the service employees have rendered. The significant actuarial assumptions are: (1) life expectancy of participants according to the 1971 Group Annuity Mortality Table, (2) an investment return of 7-1/2% per annum, (3) salary increases at a rate of 6% per annum and (4) cost-of-living increases at the rate of 3% per annum. Assets were measured at cost as of January 1, 1983.

(4) Long-Term Debt

As of June 30, 1984, the Town had the following outstanding long-term debt in the General Long-Term Obligation account group:

	<u>Date of Issue</u>	<u>Fiscal Year of Maturity</u>	<u>Original Principal Amount</u>	<u>Interest Rate</u>	<u>Amount Outstanding at June 30, 1984</u>
SCHOOL DEBT- OUTSIDE DEBT LIMIT:					
Douglas Elementary School Project	11-01-65	1986	\$ 725,000	3.5 %	\$ 70,000
Gates Elementary School Project	10-01-67	1988	1,045,000	4.1	220,000
Conant Elementary School Project	09-01-70	1991	1,625,000	5.7	560,000
McCarthy School Renovation	12-01-76	1987	750,000	4.2	210,000
			-----		-----
Total school debt			\$4,145,000		\$1,060,000
			-----		-----
GENERAL DEBT- INSIDE DEBT LIMIT:					
General Obligation	07-15-82	1993	\$ 895,000	9.75%	\$ 795,000
Land Acquisition	12-01-76	1987	118,000	4.2	15,000
			-----		-----
Total general debt			\$1,013,000		\$ 810,000
			-----		-----
Total debt			\$5,158,000		\$1,870,000
			=====		=====

Loans authorized and amounts issued through bond anticipation notes consisted of the following as of June 30, 1984:

<u>Description</u>	<u>Fiscal Year Authorized</u>	<u>Amount Authorized</u>	<u>Amount Issued</u>
Conservation	1974	\$ 56,000	\$ -
Commuter Parking Lot	1982	2,500	-
Transfer Station	1983	635,000	635,000

Debt service for future years consists of the following:

	<u>Current Year Debt Service</u>	<u>Cumulative Liability</u>		
		<u>Total</u>	<u>Principal</u>	<u>Interest</u>
For the year ending				
June 30,				
1984	\$485,822	\$2,324,729	\$1,870,000	\$454,729
1985	464,882	1,859,847	1,525,000	334,847
1986	443,942	1,415,905	1,180,000	235,905
1987	388,615	1,027,290	870,000	157,290
1988	295,475	731,815	635,000	96,815
1989	225,038	506,777	455,000	51,777
1990	210,728	296,049	275,000	21,049
1991	196,418	99,631	95,000	4,631
1992	99,631	-	-	-

(5) 1985 Budget

The Town has authorized a fiscal 1985 operating and capital budget totaling \$17,917,654 which will be financed from the following sources:

1985 Tax levies, state grants, departmental receipts, etc.	\$17,646,732
Special Revenue Funds-	
Federal Revenue Sharing	200,000
Other	10,922
Surplus revenue	60,000

	\$17,917,654
	=====

In addition, the Town has carried forward appropriations totaling \$1,047,316 from 1984 and prior years for projects authorized by the Town Meeting, but not yet completed.

(6) Commitments and Contingencies

The Town has been named as a defendant in a number of lawsuits at June 30, 1984. In the opinion of the administration, the ultimate resolution of these legal actions will not result in a material loss to the Town.

TOWN OF ACTON ZONING BYLAW

THE FOLLOWING TOWN OF ACTON ZONING BYLAW IS REVISED UP TO AND INCLUDING THE SPECIAL TOWN MEETING OF May 7, 1984.

NOTE: The Table of Contents, "Information Relative to the Laws and Regulations Governing Land Use", and notes written in script style are included for convenience of reference only and are not part of the Bylaw.

TOWN OF ACTON ZONING BYLAW

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INFORMATION RELATING TO LAWS AND REGULATIONS GOVERNING LAND USE

Land use in the Town of Acton is subject to regulation under various Town Bylaws and Statutes of the Commonwealth. Included among these are the Acton Zoning Bylaw, adopted pursuant to Chapter 40A, "The Zoning Act" of the Commonwealth of Massachusetts, and the following:

TOWN OF ACTON GENERAL BYLAWS set forth the Town's general regulations including provisions pertaining to: street numbering, discharges of liquids, abandoned wells, excavations, registration of ownership of a building for occupancy by two or more families, site lanes and traffic regulations.

COMMONWEALTH ACT sets forth the Board of Selectmen's authority to establish procedures and regulations relative to the protection of tenants and purchasers of condominiums or cooperatives in the Town of Acton.

EARTH REMOVAL BYLAW sets forth the Board of Appeals authority to establish regulations and procedures concerning the removal of earth products (sand, gravel, loam, etc.) from a property.

SUBDIVISION RULES AND REGULATIONS set forth the Planning Board's procedures and standards to be followed in the subdivision of land and the construction of ways.

SCENIC ROAD BYLAW sets forth the Planning Board's authority to establish procedures and regulations to be followed if the repair, maintenance, reconstruction or paving of any designated scenic road involves cutting or removing trees or felling down or destruction of any part of a stone wall.

RULES AND REGULATIONS OF THE ACTON BOARD OF HEALTH sets forth the Board of Health's authority to establish procedures and regulations for human habitation, farm labor camps, recreational camps for children, sewage disposal areas, swimming pools, bathing beaches, camp grounds, private and semi-public water supply, sanitation for food service establishments and retail food stores, disposal of sanitary sewage in unsewered areas, keeping farm animals and domestic pets and practice of massage or conducting vapor bath establishments.

STATE ENVIRONMENTAL CODE - Title 5 sets forth the minimum standards for the protection of public health and the environment when circumstances require the use of individual systems for the disposal of sanitary sewage in areas where municipal sewage systems are not available.

STATE BUILDING CODE sets forth the rules and regulations, administered by the Building Commission, relative to the construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance and revocation of permits or licenses, installation of equipment, classification and definition of buildings and structures and use or occupancy thereof.

WETLANDS BYLAW sets forth the Conservation Commission's authority to establish procedures and regulations relative to the Town's local bylaw controlling activities deemed to have a significant impact upon wetland values.

STATE WETLANDS PROTECTION ACT is administered by the Conservation Commission and provides for public review of proposed projects which involve construction or other alterations of land in or near wetlands or land deemed subject to periodic flooding.

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NOTE: THE ABOVE DESCRIBED ZONING MAPS ARE ON FILE AT THE OFFICE OF THE TOWN CLERK AND THE PLANNING BOARD OFFICE.

NOTE: ALL WORDS WHICH ARE DEFINED IN SECTION 1.3 ARE CAPITALIZED THROUGHOUT THE BYLAW.

SECTION 1. AUTHORITY, PURPOSE AND DEFINITIONS

1.1 Authority - The Town of Acton Zoning Bylaw is adopted under Chapter 40A of the General Laws (the Zoning Act) and Article 89 of the Amendments to the Constitution (the Home Rule Amendment).

1.2 Purpose - The purpose of this bylaw is to implement the zoning powers granted to the Town of Acton under the Constitution and Statutes of the Commonwealth and includes, but is not limited to, the following objectives: to lessen congestion in the STREETS; to conserve health; to secure safety from fire, flood, panic and other dangers; to provide adequate light and air; to prevent overcrowding of land; to avoid undue concentration of population; to encourage housing for persons of all income levels; to facilitate the adequate provision of transportation, drainage, sewage disposal, schools, parks, OPEN SPACE and other public requirements; to protect and enhance the quality and quantity of Acton's surface and groundwater resources; to conserve the value of land and BUILDINGS, including conservation of natural resources and the prevention of blight and pollution of the environment; to preserve and increase amenities; and to preserve and enhance the development of the natural, scenic and aesthetic qualities of the community.

1.3 Definitions - The words defined in this section shall be capitalized throughout the bylaw. Where a defined word has not been capitalized, it is intended that the meaning of the word be the same as the meaning ascribed to it in this section unless another meaning is clearly intended by its context. In this bylaw the following terms shall have the following meanings:

1.3.1 BUILDING: A STRUCTURE enclosed within exterior walls, built, erected and framed of a combination of any materials, whether portable or fixed, having a roof, to form a STRUCTURE for the shelter of persons, animals or property.

1.3.2 DWELLING UNIT: A portion of a BUILDING designed as the residence of one FAMILY.

1.3.3 FAMILY: A person or number of persons occupying a DWELLING UNIT and living as a single housekeeping unit, provided that a group of six or more persons shall not be deemed a FAMILY unless at least half of them are related by blood, marriage or adoption, including wards of the state.

1.3.4 FLOOR AREA, GROSS: The sum of the gross horizontal areas of the several floors of a BUILDING measured from the exterior face of exterior walls, or from the centerline of a wall separating two BUILDINGS, but not including interior parking spaces, loading space for motor vehicles, or any space where the floor-to-ceiling height is less than six feet.

rating two BUILDINGS, but not including interior parking spaces, loading space for motor vehicles, or any space where the floor-to-ceiling height is less than six feet.

1.3.5 FRONTAGE: A continuous LOT line along the sideline of a STREET.

1.3.6 OPEN SPACE - Those areas of a LOT on which no BUILDING or STRUCTURE is permitted, except as otherwise provided by this bylaw, and which are not used for parking, storage or display.

1.3.7 LOT: An area of land, undivided by any STREET, in one ownership with definitive boundaries ascertainable from the most recently recorded deed or plan which is 1) a deed recorded in Middlesex County South District Registry of Deeds, or 2) a Certificate of Title issued by the Land Court and registered in the Land Court section of such Registry, or 3) title of record disclosed by any and all pertinent public documents.

1.3.8 STREET: A STREET shall be 1) an improved public way laid out by the Town of Acton or, the Middlesex County Commissioners or the Commonwealth of Massachusetts; or 2) a way which the Acton Town Clerk certifies is maintained by public authority and used as a public way; or 3) a way shown on a plan theretofore approved and endorsed in accordance with the Subdivision Control Law; or 4) a way in existence as of March 9, 1953 having in the opinion of the Planning Board sufficient width, suitable grades and adequate construction to accommodate the vehicular traffic anticipated by reason of the proposed USE of the land abutting thereon or served thereby and for the installation of municipal services to serve such land and the BUILDINGS erected or to be erected thereon. A public or private way shall not be deemed to be a STREET as to any LOT of land that does not have rights of access to and passage over said way.

1.3.9 STRUCTURE: A combination of materials assembled to give support or shelter, such as BUILDINGS, towers, masts, sheds, roofed storage areas, mechanical equipment, swimming pools, signs, fences, but not including driveways, walkways and other paved areas, underground storage tanks, septic tanks and other systems, and accessory facilities associated with the provision of utilities such as drains, wells, transformers and telephone poles.

1.3.10 USE, ACCESSORY: Any USE which is incidental and subordinate to a PRINCIPAL USE.

1.3.11 USE, PRINCIPAL: The main or primary USE of any land or LOT.

Section 2 Zoning Districts

SECTION 2. ZONING DISTRICTS

2.1 Classification of Districts - The Town of Acton is hereby divided into the following zoning districts:

Residential Districts

Residence 2. R-2
Residence 4. R-4
Residence 8. R-8

Business Districts

Village Center Business. VCB
General Business GB

Industrial Districts

Light Industrial LI
General Industrial GI

Special Districts

Agricultural Recreation Conservation ARC
Planned Conservation Residential Community PCRC

Overlay Districts

Flood Plain. FP
Cluster Development. CD

2.2 Zoning Map - The zoning maps described below are part of this by-law. Location and boundaries of the zoning districts are shown on the zoning maps, which may be amended and are collectively referred to as "The Zoning Map".

Zoning Districts of the Town of Acton, April 11, 1984 (Scale 1" = 1200', consisting of a single sheet designated Map Number 1).

Flood Insurance Rate Map and Flood Boundary and Floodway Map dated June 14, 1978 (Scale 1" = 1000' consisting of two sheets designated Map Number 2 Sheet A and Map Number 2 Sheet B) and the associated data in the "Flood Insurance Study, Town of Acton, December 1977."

NOTE: THE ABOVE DESCRIBED ZONING MAPS ARE ON FILE AT THE OFFICE OF THE TOWN CLERK AND THE PLANNING BOARD OFFICE.

2.3 Zoning Map Interpretation - For purposes of interpretation of the Zoning Map, the following shall apply:

- 2.3.1 Zoning district boundaries which follow STREETS, railroads, or water courses shall be deemed to coincide with the mean center line thereof.
- 2.3.2 Zoning district boundaries, whose exact location are not indicated by means of dimensions, but which appear to follow a property or LOT line, shall be the property or LOT line that existed at the time the zoning district boundary was established.
- 2.3.3 Zoning district boundaries which appear to run parallel to the side-line of STREETS shall be parallel to such sidelines. Dimensions between the zoning district boundary lines and STREETS shall be measured perpendicular to the sideline of such STREET.
- 2.3.4 Where a zoning district boundary, other than an overlay district boundary, divides a LOT which was in single ownership on February 9, 1954, or upon the effective date of any amendment changing the boundaries of one of the zoning districts in which the LOT or a portion of the LOT lies, the regulations applicable to either zoning district may be extended to as much of the LOT as lies within 30 feet of the adjacent zoning district boundary.

NOTE: CRITERIA FOR DETERMINING THE BOUNDARIES OF THE FLOOD PLAIN DISTRICT MAY BE FOUND IN SECTION 4.1.3.

Section 3 Table of PRINCIPAL USES, Definitions and ACCESSORY USE Regulations

SECTION 3.
TABLE OF PRINCIPAL USES, PRINCIPAL USE DEFINITIONS
AND ACCESSORY USE REGULATIONS

NOTE: This section of the bylaw has three major parts; the "Table of PRINCIPAL USES", "PRINCIPAL USE Definitions", and the "ACCESSORY USE Regulations" which should be consulted to determine the PRINCIPAL and ACCESSORY USES or activities which are allowed on any parcel of land in Action. The Flood Plain District is an overlay district which is superimposed on all other zoning districts. The reader is advised to consult the Flood Plain District regulations (see section 4.1) in all cases because they may also apply to the land in question.

TABLE OF PRINCIPAL USES - The Table of PRINCIPAL USES designates which PRINCIPAL land USES are allowed in each zoning district. Each PRINCIPAL USE category listed on the left hand column of the table corresponds to one of the PRINCIPAL USE definitions found in sections 3.2 through 3.7.

PRINCIPAL USE DEFINITIONS - Sections 3.2 through 3.7 contain the definitions of the PRINCIPAL land USES classified by the bylaw.

ACCESSORY USE REGULATIONS - Section 3.8 contains the regulations applicable to USES which are ACCESSORY to PRINCIPAL land USES permitted in the various districts.

3.1 Provisions for Table of PRINCIPAL USES and PRINCIPAL USE Definitions
- No land, STRUCTURE or BUILDING shall be used except for the purposes permitted in the district as set forth in this section unless otherwise permitted in this bylaw. The words used to describe each PRINCIPAL USE contained in sections 3.2 through 3.7, inclusive, are intended to be definitions of such USES.

A USE is permitted by right in any district under which it is denoted by the letter "Y".

A USE is prohibited in any district under which it is denoted by the letter "N".

A USE denoted by the letters "SPA" may be permitted by special permit from the Board of Appeals.

A USE denoted by the letters "SPS" may be permitted by special permit from the Board of Selectmen.

Where any USES permitted by right or by special permit are followed by the letter "R" in the Site Plan Special Permit column, a Site Plan Special Permit is required from the Board of Selectmen in accordance with section 10.4 and where the letters "NR" appear in the Site Plan Special Permit column, a Site Plan Special Permit is not required.

NOTE: SEE SECTION 10.3 FOR REQUIREMENTS APPLICABLE TO SPECIAL PERMITS AND SEE SECTION 10.4 FOR REQUIREMENTS APPLICABLE TO A SITE PLAN SPECIAL PERMIT.

3.1.1 If an activity might be classified under more than one of the PRINCIPAL USE definitions, the more specific definition shall determine whether the USE is permitted. If the activity might be classified under equally specific definitions, it shall not be permitted unless both PRINCIPAL USES are permitted in the district.

TABLE OF PRINCIPAL USES

ALL PRINCIPAL USES LISTED IN THIS TABLE ARE SUBJECT TO PROVISIONS IN CORRESPONDING SECTION 3.

PRINCIPAL USES	RESIDENTIAL DISTRICTS			BUSINESS DISTRICTS		INDUSTRIAL DISTRICTS		SPECIAL DISTRICTS		SITE PLAN SPECIAL PERMIT
	R-2	R-4	R-8	VCB	GB	LI	GI	ARC	PCRC (1)	
3.2 GENERAL USES										
3.2.1 AGRICULTURE	Y	Y	Y	Y	Y	Y	Y	Y	-	NR
3.2.2 CONSERVATION	Y	Y	Y	Y	Y	Y		Y	-	NR
3.2.3 EARTH REMOVAL	N	N	N	N	N	N	SPS	N	-	R
3.2.4 RECREATION	SPS	SPS	SPS	SPS	Y	Y	Y	Y	-	R
3.3 RESIDENTIAL USES										
3.3.1 SINGLE FAMILY DWELLING	Y	Y	Y	Y	Y	N	N	N	-	NR
3.3.2 SINGLE FAMILY DWELLING WITH AN APARTMENT . . .	SPA	SPA	SPA	SPA	SPA	N	N	N	-	NR
3.3.3 DWELLING CONVERSIONS . .	SPA	SPA	SPA	SPA	SPA	N	N	N	-	NR
3.4 GOVERNMENTAL, INSTITUTIONAL AND PUBLIC SERVICE USES										
3.4.1 MUNICIPAL	Y	Y	Y	Y	Y	Y	Y	Y	-	NR
3.4.2 EDUCATIONAL	Y	Y	Y	Y	Y	Y	Y	Y	-	NR
3.4.3 RELIGIOUS	Y	Y	Y	Y	Y	Y	Y	Y	-	NR
3.4.4 NURSING HOME	SPS	SPS	SPS	SPS	SPS	N	N	N	-	R
3.4.5 PUBLIC OR PRIVATE UTILITY FACILITIES . . .	N	N	N	Y	Y	Y	Y	N	-	R
3.5 BUSINESS USES										
3.5.1 RETAIL STORE	N	N	N	Y	Y	N	N	N	-	R
3.5.2 BUSINESS OR PROFESSIONAL OFFICE . .	N	N	N	Y	Y	Y	Y	N	-	R
3.5.3 FINANCIAL	N	N	N	Y	Y	N	N	N	-	R
3.5.4 RESTAURANT	N	N	N	SPS	SPS	N	N	N	-	R
3.5.5 HOTEL, INN OR MOTEL . .	N	N	N	SPS	SPS	N	N	N	-	R
3.5.6 COMBINED BUSINESS AND DWELLING	N	N	N	SPS	SPS	N	N	N	-	R
3.5.7 LODGE OR CLUB	N	N	N	SPS	Y	N	Y	N	-	R
3.5.8 FUNERAL HOME	N	N	N	Y	Y	N	N	N	-	R
3.5.9 VETERINARY CARE	N	N	N	N	SPS	N	SPS	N	-	R
3.5.10 COMMERCIAL KENNEL . . .	N	N	N	N	SPS	N	SPS	N	-	R
3.5.11 PERSONAL SERVICES . . .	N	N	N	Y	Y	N	N	N	-	R
3.5.12 GENERAL SERVICES . . .	N	N	N	Y	Y	N	N	N	-	R
3.5.13 STUDIO	N	N	N	Y	Y	N	N	N	-	R
3.5.14 BUILDING TRADE SHOP . .	N	N	N	Y	Y	Y	Y	N	-	R
3.5.15 COMMERCIAL RECREATION .	N	N	N	N	SPS	N	SPS	N	-	R
3.5.16 COMMERCIAL AND TRADE SCHOOL	N	N	N	SPS	Y	Y	Y	N	-	R
3.5.17 AMUSEMENT FACILITY . . .	N	N	N	N	SPS	N	SPS	N	-	R
3.5.18 MOTOR VEHICLE SERVICE STATION OR CAR WASH . .	N	N	N	SPS	SPS	N	SPS	N	-	R
3.5.19 MOTOR VEHICLE REPAIR OR BODY SHOP	N	N	N	Y	Y	N	Y	N	-	R
3.5.20 LIGHT VEHICULAR AND EQUIPMENT SALES	N	N	N	N	Y	Y	Y	N	-	R
3.5.21 PARKING FACILITY	N	N	N	Y	Y	Y	Y	N	-	R
3.6 INDUSTRIAL USES										
3.6.1 WAREHOUSE	N	N	N	N	SPS	Y	Y	N	-	R
3.6.2 MINI-WAREHOUSE	N	N	N	SPS	Y	N	Y	N	-	R
3.6.3 CONSTRUCTION YARD . . .	N	N	N	N	N	N	Y	N	-	R
3.6.4 LUMBER YARD	N	N	N	N	N	N	Y	N	-	R
3.6.5 HEATING FUEL SALES AND SERVICE	N	N	N	N	SPS	N	SPS	N	-	R
3.6.6 HEAVY VEHICULAR SALES OR REPAIR GARAGE	N	N	N	N	N	N	Y	N	-	R
3.6.7 LIGHT MANUFACTURING . .	N	N	N	N	SPS	Y	Y	N	-	R
3.7 PROHIBITED USES										
3.7.1 HEAVY MANUFACTURING . .	N	N	N	N	N	N	N	N	-	NR
3.7.2 STORAGE	N	N	N	N	N	N	N	N	-	NR
3.7.3 AMUSEMENT	N	N	N	N	N	N	N	N	-	NR
3.7.4 GENERAL	N	N	N	N	N	N	N	N	-	NR

NOTES: (1) PRINCIPAL USE REGULATIONS APPLICABLE TO THE PLANNED CONSERVATION RESIDENTIAL COMMUNITY DISTRICT (PCRC) ARE CONTAINED IN SECTION 9.

Section 3 General Uses Residential Uses

3.2 General Uses

- 3.2.1 Agriculture - Cultivating and harvesting general crops including the storage of necessary farm equipment on parcels of less than five acres and raising of livestock if on parcels of more than five acres.
- 3.2.2 Conservation - The USE of land in its natural state or improved with trails or resource management programs that do not significantly alter its natural state.
- 3.2.3 Earth Removal - The removal of earth products from a LOT, including but not limited to, sand, gravel, soil, loam, and mineral products. The removal of earth products which is incidental to and in connection with 1) the necessary excavation and grading of a site for a BUILDING, or STRUCTURE and its appurtenant driveways or parking facilities for which a permit has been granted by either the Building Commissioner, the Board of Selectmen, the Planning Board or the Board of Appeals, or 2) the construction of a STREET approved under the Subdivision Control Law, shall not be considered as earth removal for the purposes of this provision.
- 3.2.4 Recreation - Non-commercial outdoor facilities for activities such as horseback riding, skiing, ice skating, swimming and tennis.
- 3.3 Residential Uses - No more than one BUILDING for dwelling purposes shall be located upon a LOT.
 - 3.3.1 Single FAMILY DWELLING - A detached DWELLING UNIT designed as the residence of one FAMILY.
 - 3.3.2 Single FAMILY DWELLING with an Apartment - A single FAMILY DWELLING, in existence on or before May 7, 1984, altered and used for not more than two DWELLING UNITS provided that one of the DWELLING UNITS is no larger than 800 square feet in GROSS FLOOR AREA and either the single FAMILY DWELLING or apartment is occupied by the owner of the property.
 - 3.3.3 DWELLING Conversions - A single FAMILY DWELLING or other residential BUILDING in existence prior to April 1, 1971 with less than four DWELLING UNITS altered and used for not more than four DWELLING UNITS where the LOT on which the BUILDING is located shall contain not less than 10,000 square feet per DWELLING UNIT and where one of the units is occupied by the owner of the property. In the VCB District the preceding requirement that the LOT on which the BUILDING is located shall contain not less than 10,000 square feet per DWELLING UNIT shall not apply.

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Section 3 Governmental, Institutional Public Service Uses Business Uses

3.4 Governmental, Institutional and Public Service Uses

- 3.4.1 Municipal - USE of land, BUILDINGS and STRUCTURES by the Town of Acton and the Water Supply District of Acton.
- 3.4.2 Educational - USE of land, BUILDINGS and STRUCTURES for providing learning in a general range of subjects on land owned or leased by the Commonwealth or any of its agencies, subdivisions or bodies politic; or by a religious sect or denomination; or by a nonprofit educational entity.
- 3.4.3 Religious - USE of land, BUILDINGS and STRUCTURES for religious purposes by a religious sect or denomination.
- 3.4.4 Nursing Home - An extended or intermediate care facility licensed or approved to provide full-time convalescent or chronic care.
- 3.4.5 Public or Private Utility Facilities - Facilities, equipment and STRUCTURES necessary for conducting a service by a public service corporation.
- 3.5 Business Uses
 - 3.5.1 Retail Store - An establishment engaged in displaying and selling goods or merchandise within a BUILDING to the general public or to business establishments which goods or merchandise are not intended for resale; except that a garden center, florist or commercial greenhouse may have open air display of horticultural products.
 - 3.5.2 Business or Professional Office - A business or professional office; a medical office or out-patient clinic, including laboratories incidental thereto.
 - 3.5.3 Financial - Bank, loan agency or similar facility.
 - 3.5.4 Restaurant - Establishment where food and beverages are sold within a BUILDING to customers for consumption 1) at a table or counter, or 2) on a patio closed on all sides with entrance to the patio normally available only from the BUILDING, or 3) off the premises as carry-out orders, except that drive-up service shall not be allowed, or 4) any combination of the above. In the V.C.B. District, such USES shall have a maximum GROSS FLOOR AREA of 5,000 square feet.
 - 3.5.5 Hotel, Inn or Motel - A facility providing transient lodging accommodations to the general public.
 - 3.5.6 Combined Business and DWELLING - A BUILDING used for business USES and for not more than four DWELLING UNITS.

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Section 3 Business Uses (Cont.)

- 3.5.7 Lodge or Club - A facility used by a non-commercial organization which is characterized by formal written membership requirements.
- 3.5.8 Funeral Home - Undertaking or funeral establishment.
- 3.5.9 Veterinary Care - A facility where animals are given medical or surgical treatment and where boarding of animals is limited to short term care incidental to the medical or surgical treatment.
- 3.5.10 Commercial Kennel - Establishment where dogs, cats or other pets are kept for the purpose of sale, breeding or boarding care.
- 3.5.11 Personal Service Facility - Establishments providing services involving the care of a person or his or her apparel such as a barber shop, laundry or dry-cleaning shop, diaper service, shoe repair shop, steam baths, reducing salons and health clubs, and clothing rental shop. In the V.C.B. District, such USES shall have a maximum GROSS FLOOR AREA of 3,000 square feet.
- 3.5.12 General Services - Establishments providing services to the general public or to business establishments such as equipment rental and leasing, BUILDING cleaning, photocopying, telephone answering, word processing or secretarial services; computer service bureaus; facilities for dancing, martial arts or music instruction; facilities for repair of appliances, office equipment, bicycles, lawnmowers, or similar equipment; and food catering facilities. In the V.C.B. District, such USES shall have a maximum GROSS FLOOR AREA of 3,000 square feet.
- 3.5.13 Studio - A facility used as a place of work by an artist, photographer or artisan.
- 3.5.14 Building Trade Shop - An establishment for use by the practitioner of a building trade such as a carpenter, welder, plumber, electrician, builder, mason or similar occupation.
- 3.5.15 Commercial Recreation - Indoor or outdoor facilities, operated as a business and open to the public for a fee such as facilities for ice skating, roller skating, racquet sports, bowling, horseback riding, swimming and miniature golf.
- 3.5.16 Commercial and Trade School - Private educational facility for profit including training centers, and business schools.
- 3.5.17 Amusement Facility - Indoor facilities open to the public for a fee or admission charge such as a theater, cinema or video arcade.
- 3.5.18 Motor Vehicle Service Station or Car Wash - Facility for outdoor sale of motor vehicle fuels, related products and services provided that all major maintenance and servicing of vehicles shall be conducted entirely within a BUILDING; and a car wash.

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Section 3 Business Uses (Cont.) Industrial Uses

- 3.5.19 Motor Vehicle Repair or Body Shop - Establishment where the principal service is the repair of automobiles or similar light motor vehicles provided that all major maintenance and servicing of vehicles shall be conducted entirely within a BUILDING.
- 3.5.20 Light Vehicular and Equipment Sales - Salesroom and related facilities, including but not limited to open air display, for the sale of automobiles, motorcycles, recreational vehicles and similar vehicles; boats, or light industrial or farm equipment.
- 3.5.21 Parking Facility - Commercial parking open to the public for automobiles and similar light motor vehicles.
- 3.6 Industrial Uses
- 3.6.1 Warehouse - A facility for the enclosed storage of goods and materials where the wholesale of goods and materials is permitted provided it is incidental to the warehouse USE.
- 3.6.2 Mini-warehouse - An enclosed facility containing separate storage spaces, no larger than 400 square feet each, leased or rented on an individual basis.
- 3.6.3 Construction Yard - Facility or area for storage, open or enclosed, of construction equipment or materials.
- 3.6.4 Lumber Yard - A facility for the open or enclosed storage and sales of building materials; except that in the General Business District the open or outdoor storage or display of building materials is prohibited.
- 3.6.5 Heating Fuel Sales and Service - A facility for the storage and retail sale of heating fuels and the sales and service of heating equipment where the storage of heating fuel in containers is permitted provided such storage is incidental to the retail sale of heating fuel.
- 3.6.6 Heavy Vehicular Sales or Repair Garage - Salesroom and related facilities, including but not limited to open air display of trucks, buses, construction and industrial equipment; establishments for the repair of trucks, buses, construction and industrial equipment provided that all major repairs shall be conducted within a BUILDING.
- 3.6.7 Light Manufacturing - Printing or publishing plant; manufacturing of BUILDING systems and components; fabrication and assembly of electronic components, precision instruments, or other high technology products; manufacture of light metal products, hardware and office supplies; or similar light manufacturing plants and facilities.

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Section 3 Prohibited Uses ACCESSORY USE Regulations

3.7 Prohibited USES - In addition to the USES listed below all USES that pose a present or potential hazard to human health, safety, welfare or the environment through the emission of smoke, particulate matter, noise or vibration, or through fire or explosive hazard or glare are expressly prohibited in all zoning districts

3.7.1 Heavy Manufacturing - Asphalt, block, bottling, concrete or fertilizer plants; monument works; paper or pulp mill; refinery; rendering or smelting plants; slaughternouses.

3.7.2 Storage - Non-municipal dump; salvage materials yard including nonoperable motor vehicles; tank farm; open or outdoor storage in the Light Industrial District.

3.7.3 Amusement - Amusement park; outdoor cinema; stadium or coliseum.

3.7.4 General - Rental of autos, trucks or trailers, including truck-trailers; development of water resources for private commercial sale; landing or takeoff of motorized aircraft; hospital; mobile home; mobile home park; mobile home sales; privately owned cemetery; trailer camp; facility for truck or trailer cleaning and washing; or truck terminal.

3.8 ACCESSORY USE Regulations - ACCESSORY USES shall be permitted in all districts on the same LOT with the PRINCIPAL USE subject to the following provisions:

3.8.1 ACCESSORY USES Permitted in the Residential Districts and DWELLINGS in the Non-Residential Districts

3.8.1.1 Private garage or carport for not more than four motor vehicles, solar system, greenhouse, tool shed or barn; swimming pool or tennis court provided that such recreational facilities are used only by the residents and their guests.

3.8.1.2 A home occupation, other than retail sales, conducted entirely within the DWELLING UNIT or an accessory BUILDING by a resident and employing no persons other than the residents. The Board of Appeals may authorize by special permit a home occupation which 1) conducts retail sales, or 2) employs nonresidents provided that no more than two such non-resident employees shall be present on the premises at any one time.

3.8.1.3 The renting of rooms or boarding for not more than four persons; except that by Special Permit from the Board of Appeals the renting of rooms or boarding to more than four persons may be allowed. In either case, the service shall be operated by a resident of the premises.

Section 3 ACCESSORY USE Regulations (Cont.)

3.8.1.4 Breeding for sale of dogs, cats or other pets, provided that not more than four such animals more than one year old shall be permitted.

3.8.2 ACCESSORY USES permitted in the General Business District

3.8.2.1 The rental of automobiles, light trucks or trailers and similar light motor vehicles provided that such rental is secondary to the operation of 1) a motor vehicle service station permitted under section 3.5.18, Motor Vehicle Service Station or Car Wash, or 2) a USE permitted under section 3.5.12, General Services, or section 3.5.20, Light Vehicular and Equipment Sales.

3.8.2.2 Truck or trailer cleaning and washing provided that the trucks or trailers are necessary for the conduct of the PRINCIPAL USE.

3.8.2.3 Drive-up facilities in a bank may be authorized by special permit from the Board of Selectmen.

3.8.3 ACCESSORY USES permitted in the Light Industrial District

3.8.3.1 USES necessary in connection with scientific research or scientific development or related production may be authorized by special permit from the Board of Selectmen.

3.8.3.2 Truck or trailer cleaning and washing provided that the trucks or trailers are necessary for the conduct of the PRINCIPAL USE of the property.

3.8.4 ACCESSORY USES permitted in the General Industrial District

3.8.4.1 Truck or trailer cleaning and washing provided that the trucks or trailers are necessary for the conduct of the PRINCIPAL USE of the property.

3.8.4.2 Rental of heavy trucks including truck-trailers and industrial equipment provided such rental service is secondary to a heavy vehicular sales establishment permitted under section 3.6.6, Heavy Vehicular Sales or Repair Garage.

3.8.5 ACCESSORY USES permitted in any Zoning District

3.8.5.1 Wino machines designed to serve a PRINCIPAL USE on a LOT may be authorized by special permit from the Board of Appeals provided the Board of Appeals finds that the wino machine is set back from all LOT lines at least the distance equal to the height of the tower from its base on the ground to the highest extension of any part of the wino machine. The Board of Appeals may allow the wino machine

Section 3 ACCESSORY USE Regulations (Cont.)

to exceed the maximum height limitations established by this bylaw provided that the setback requirement stated above is met.

3.8.5.2 A mobile home may be placed on the site of a residence which has been rendered uninhabitable by accident provided it is used for a period not to exceed 12 months as the primary residence of the owners of the residence which has been rendered uninhabitable.

3.8.5.3 Farm products grown on the premises may be sold on the premises.

3.8.5.4 Where not otherwise permitted, a greenhouse may be authorized by special permit from the Board of Appeals where the PRINCIPAL USE of the property is agriculture.

SECTION 4
OVERLAY DISTRICTS

4.1 Flood Plain District - The Flood Plain District is an overlay district whose boundaries and regulations are superimposed on all districts established by this bylaw.

4.1.1 Definitions - For the purposes of this section, the following terms shall have the following meaning:

4.1.1.1 Base Flood or 100-Year Flood - The flood having a 1 percent chance of being equalled or exceeded in any given year.

4.1.1.2 Flood Plain - Any land susceptible to being inundated by the base flood. The flood plain includes the floodway and floodway fringe.

4.1.1.3 Floodway - The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot above the base flood elevation.

4.1.1.4 Floodway Fringe - The area between the floodway and the boundary of the base flood.

4.1.1.5 Natural Flood Storage Volume - The volume of water which could be stored between the elevation(s) of the property as it existed on June 14, 1978 and the elevation(s) of the base flood.

4.1.1.6 Substantial Improvement - Any repair, reconstruction or improvement of a STRUCTURE, the cost of which equals or exceeds 50% of the fair market value of the STRUCTURE either, 1) before the improvement or repair is started, or 2) if the STRUCTURE has been damaged, and is being restored, before the damage occurred. Substantial improvement is considered to occur when the first alteration of any wall, ceiling, floor, or other STRUCTURAL part of the STRUCTURE commences, whether or not that alteration affects the external dimensions of the STRUCTURE. However, substantial improvement shall not include either 1) any project for improvement of a STRUCTURE to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to assure safe occupancy conditions, or 2) any alteration of a STRUCTURE listed on the National Register of Historic Places or the State Inventory of Historic Places.

Section 4 Flood Plain District (Cont.)

4.1.2 Purpose - The purpose of the Flood Plain District is to protect persons and property against the hazards of the base flood, to maintain the flood storage capacity and flow pattern of the flood plain for the base flood and to provide long-term control over the extent of land subject to inundation by the base flood.

4.1.3 Methods for Determining Flood Plain District Boundaries - The exact zoning district boundaries of the Flood Plain District shall be the location on the ground, as determined by an actual field survey of the base flood elevation(s).

4.1.3.1 The base flood elevations for numbered A-Zones shall be the elevations contained in the "Flood Insurance Study, Town of Acton, December 1977".

4.1.3.2 The base flood elevations for unnumbered A-Zones shall be determined based on hydrologic and hydraulic analyses of the development area by a Registered Professional Engineer. However, base flood elevations for unnumbered A-Zones may also be based, when available, upon information from the Town Engineer.

4.1.4 Prohibited USES within the Limits of the Floodway - Except as provided in 4.1.5, all new construction including, grading, filling or excavating is prohibited.

4.1.5 Permitted USES within the Limits of the Floodway - The following USES are permitted within the limits of the Floodway:

4.1.5.1 Maintenance and repair of existing STRUCTURES and improvement of existing STRUCTURES provided that any such improvement is either within the existing STRUCTURE or above the base flood elevation;

4.1.5.2 Maintenance and repair of existing STRUCTURES and improvement of existing STRUCTURES in any STREET or associated easement which is maintained or operated by the Town of Acton or the Water Supply District of Acton.

4.1.6 Prohibited USES within the Limits of the Floodway Fringe - Except as provided in section 4.1.7 and section 4.1.8, all new construction including grading, filling or excavating is prohibited within the limits of the Floodway Fringe.

4.1.7 Permitted USES within the Limits of the Floodway Fringe - The following USES are permitted within the limits of the Floodway Fringe in accordance with the underlying district:

4.1.7.1 Any USE otherwise permitted by this bylaw subject to the provisions of this section;

4.1.7.2 Any USE permitted in the underlying district in which the

Section 4 Flood Plain District (Cont.)

land is located subject to the same USE and development restrictions as may otherwise apply provided that, based upon properly documented engineering data, the land is flood proofed during the base flood;

4.1.7.3 Construction, maintenance and repair of municipal and private water supply STRUCTURES;

4.1.7.4 Maintenance and repair of existing STRUCTURES and improvement of existing STRUCTURES provided that any such improvement is either within the existing STRUCTURE or above the base flood elevation;

4.1.7.5 Maintenance and repair of existing STRUCTURES and improvement of existing STRUCTURES in any STREET or associated easement which is maintained or operated by the Town of Acton or the Water Supply District of Acton.

4.1.8 USES Permitted by Special Permit within the Limits of the Floodway Fringe - The following USES may be permitted within the limits of the Floodway Fringe upon the issuance of a special permit by the Board of Appeals:

4.1.8.1 Any USE permitted in the underlying district in which the land is located, including grading, filling or excavating, subject to the same USE and development regulations as may otherwise apply thereto provided the Board of Appeals finds that:

a) the proposed USE does not significantly conflict with the purposes of this section;

b) at least 98 percent of the natural flood storage volume of the flood plain on the site is preserved without the use of compensatory storage techniques and disturbance of the natural characteristics of the flood plain on the site is kept to a minimum;

c) the elevation of the lowest floor level including basement of any new or substantially improved residential STRUCTURE is at or above the base flood;

d) the elevation of the lowest floor including basement of any new or substantially improved non-residential STRUCTURE is at or above the base flood or floodproofed to above the base flood;

e) the elevation of the lowest point of any new vehicular or pedestrian access from a STREET to any BUILDING, including garages, used for human occupancy is at or above the base flood;

Section 4 Flood Plain District (Cont.)

- f) any new construction or substantial improvements are constructed with flood resistant materials and methods and anchored to prevent flotation and lateral movement;
- g) any new or reconstructed utilities, such as water or sewer mains, septic and drainage systems, fuel storage facilities, gas electric or other utilities, are anchored to prevent flotation and designed to avoid impairment during the base flood.

4.1.9 Procedures for Review by the Board of Appeals - Any person who desires to erect any STRUCTURE or excavate, fill, grade or otherwise develop land in accordance with section 4.1.8 shall submit a written application to the Board of Appeals. Each such application shall be accompanied by the following:

- a) A written statement indicating any special permits previously granted under this section for the subject LOT, for any portion of the subject LOT or for any larger LOT which formerly included the subject LOT;
 - b) Proposed site plan for the entire area to be developed showing existing and proposed BUILDINGS, STRUCTURES, signs, parking spaces, driveway openings and driveways; the Flood Plain District boundary; existing and proposed topography at one foot intervals within the Flood Plain District and two foot intervals outside the District; the floodway boundary; all facilities for surface and subsurface water drainage and sewage disposal; and all existing and proposed landscape features;
 - c) Detailed calculations and supporting materials prepared by a Registered Professional Engineer showing the existing and proposed flood storage volume of the site between the elevation(s) of the property as it existed on 14 June 1978 and the elevation(s) of the base flood. In unnumbered A-Zones the supporting materials shall include the methods and all data used in determining the elevation of the base flood;
 - d) Where floodproofing is used, certification by a Registered Professional Engineer or a Registered Professional Architect that the new construction is adequate to withstand the forces associated with the base flood and that the methods used are adequate to withstand flood depths, pressures and velocities, impact and uplift forces and other factors associated with the base flood.
- 4.1.9.I If a special permit is granted, the Board of Appeals shall impose such conditions and safeguards as public safety, welfare and convenience may require. Upon completion of any authorized work an "as-built" plan, prepared by a Re-

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Section 4 Flood Plain District (Cont.) Cluster Development

gistered Professional Engineer or a Registered Land Surveyor, as appropriate to the data, of all improvements in the Flood Plain District shall be submitted to the Building Commissioner and shall specify the elevation of the lowest floor including basement, the elevation to and method by which any STRUCTURE has been floodproofed and the finished grades of all disturbed areas.

4.2 Cluster Development - The Planning Board may grant a special permit for a Cluster Development in R-2, R-4 or R-8 Districts, for single FAMILY detached DWELLINGS and accessory STRUCTURES, subject to the following:

4.2.1 Purpose - The purpose of Cluster Development is to encourage the preservation of common land for conservation, agriculture, OPEN SPACE, and recreational use; to preserve historical or archeological resources; to protect existing or potential municipal water supplies; to protect the value of real property; to promote more sensitive siting of BUILDINGS and better overall site planning; to promote better utilization of land in harmony with its natural features and with the general intent of the zoning bylaw through a greater flexibility in design; and to allow more efficient provision of municipal services.

4.2.2 Cluster Standards - The following standards shall apply to all Cluster Developments:

4.2.2.1 Minimum Tract Size: Cluster Developments shall be located upon a tract of land which has an area of at least 6 acres in the R-2 District or 12 acres in the R-4 and R-8 Districts.

4.2.2.2 Number of BUILDING LOTS Permitted - The total number of BUILDING LOTS in a cluster development shall be no greater than the number of BUILDING LOTS that would otherwise be allowed in the district in which the land is located. In making the determination of the number of allowable LOTS, the Board shall require that the applicant provide evidence, satisfactory to the Board, that the number of LOTS shown on the proposed Cluster Development Plan is no greater than the number of LOTS that could otherwise be developed. In the case where BUILDING LOTS as laid out under conventional zoning standards lie within any numbered or unnumbered A-Zones of the flood plain district, the Planning Board shall allow such LOTS to be counted as BUILDING LOTS in the proposed cluster development, if it finds that: a) no building or development would take place within the floodway if such LOTS were to be developed under conventional zoning and b) a minimum of 98% of the original natural surface storage volume of the LOT would be preserved if such LOTS were to be developed under conventional zoning.

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Section 4 Cluster Development (Cont.)

In any case, the Planning Board shall consider the recommendations of the Board of Health, Conservation Commission and Engineering Department of the Town of Acton in making said determination.

4.2.2.3 Dimensional Requirements - Where the requirements of this section differ from or conflict with the requirements of section 5, the requirements of this section shall prevail. The following minimum dimensional requirements shall be observed in all Cluster Developments. The Planning Board may, in appropriate cases, impose further restrictions upon the tract or parts thereof, as a condition to the granting of a special permit:

- a) Minimum LOT Area: In the R-2 and R-4 Districts not less than 20,000 square feet per BUILDING LOT, and in the R-8 District not less than 30,000 square feet per BUILDING LOT.
- b) FRONTAGE: Not less than 50 feet.
- c) Minimum Front Yard: Not less than 45 feet.
- d) Minimum Side and Rear Yards: Not less than 20 feet.
- e) Minimum LOT width: No less than 50 feet.

4.2.3 Common Land - Not less than 30% in the R-2 District, 40% in the R-4 District and 50% in the R-8 District of the total area of the tract to be developed as a Cluster Development shall be dedicated as common land.

4.2.3.1 The ownership of common land shall either be conveyed to the Town of Acton and accepted by it for OPEN SPACE, conservation, agriculture, outdoor recreation or park use, or be conveyed to a non-profit organization, the principal purpose of which is the conservation of OPEN SPACE, or be conveyed to a corporation or trust owned or to be owned by the owners of LOTS within the development. In any case where such land is not conveyed to the Town of Acton, a perpetual restriction enforceable by the Town of Acton shall be recorded providing that such land be kept in its open or natural state and not built upon or developed except as provided for in section 4.2.3.2.

4.2.3.2 The common land shall be used for OPEN SPACE, conservation, agriculture, outdoor recreation or park purposes. The common land shall be in one or more parcels of a size, shape and location appropriate for its intended use as determined by the Planning Board. The common land shall remain unbuilt upon except that a maximum of 5% of such land may be devoted to paved areas or STRUCTURES accessory to active

Section 4 Cluster Development (Cont.)

outdoor recreation and consistent with the OPEN SPACE USE of the land.

4.2.3.3 Each parcel of common land shall be provided with access of 20 feet wide which shall be identified on the plan.

4.2.4 Application for a Special Permit - Any person who desires a special permit for a Cluster Development shall submit a written application to the Planning Board. Each such application shall be accompanied by the following information:

4.2.4.1 A "Cluster Development Site Plan" showing all of the information required for a definitive subdivision plan, as specified in the Town of Acton, Subdivision Rules and Regulations, as amended, and showing the following additional information: soil characteristics as shown on Soil Conservation Service Maps; wetlands as defined by M.G.L., Chapter 131, Section 40, (The wetlands Protection Act); existing floodplain boundary lines; proposed location of DWELLINGS, all setback lines, garages, driveways, proposed and existing wells and septic systems on the parcel and abutting properties; proposed finished grades of the land; existing perimeter of trees; and the proposed use of the common land including all improvements intended to be constructed thereon, and the proposed ownership of all common land.

4.2.4.2 Sketch plan(s) at the same scale as the Cluster Development Site Plan or other satisfactory assurance that the number of LOTS shown on the Cluster Development Site Plan is no greater than the number of single FAMILY buildable LOTS that could otherwise be obtained.

4.2.4.3 Copies of all instruments to be recorded with the Cluster Development Site Plan including the proposed common land deed and, if applicable, the membership trust and perpetual restriction.

4.2.5 Planning Board Action - In determining whether to grant a special permit for a proposed Cluster Development, the Planning Board shall consider: 1) the general objectives of cluster development; 2) the existing and probable future development of surrounding areas; 3) the appropriateness of the proposed development in relation to topography, soils and other characteristics of the tract in question; and 4) the recommendations of the Board of Health, Engineering Department, Conservation Commission, Recreation Commission, Historical Commission, Building Commissioner, Fire Department, Tree Warden and the Acton Water District.

4.2.5.1 Changes in LOT shape or layout of development - The Board may require changes in LOT shape and layout as it deems necessary to secure the objectives of this bylaw.

SECTION 5
DIMENSIONAL REGULATIONS

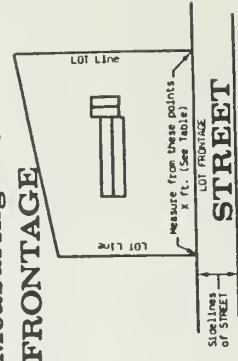
5.1 Standard Dimensional Provisions - No land shall be USED, and no STRUCTURE or BUILDING shall be USED or construction begun except in accordance with Section 5 Dimensional Regulations and the Table of Standard Dimensional Regulations unless otherwise specifically permitted in this bylaw.

5.2 Methods for Calculating Dimensional Requirements - The following shall apply:

5.2.1 LOT area - LOT area shall be determined by calculating the area within a LOT including any area within the LOT over which easements have been granted, provided that no area within a STREET shall be included in determining minimum LOT area.

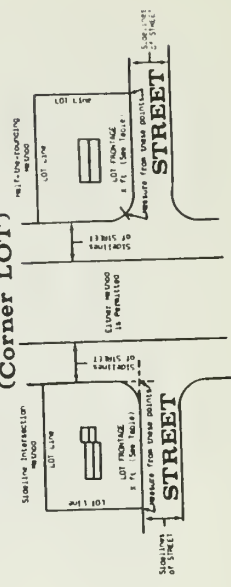
Measuring LOT
FRONTAGE

5.2.2 FRONTAGE - FRONTAGE shall be measured in a continuous line along the sideline of a STREET between the points of intersection of the side LOT lines with the STREET.



5.2.2.1 FRONTAGE for a corner LOT may be measured either to the point of intersection of the extension of the sideline of the rights of way or to the middle of the curve connecting the sideline of the intersecting STREETS.

Measuring LOT FRONTAGE
(Corner LOT)



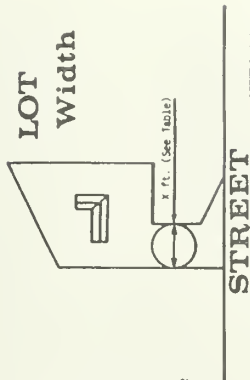
4.2.5.2 Special Permit Conditions - The Planning Board shall not grant a special permit for a Cluster Development if it appears that the granting of such a permit would be detrimental to the health, safety or welfare of the neighborhood or town, be inconsistent with the intent of cluster development, or would result in unsuitable developments. The Planning Board may impose additional conditions and safeguards in order to protect the health, safety and welfare of the inhabitants of the neighborhood and of the Town of Acton.

4.2.6 Revision of Cluster Development Plan - Any change in the number of LOTS, the layout of STREETS, any significant changes in the reserved common land, its ownership or USE, or any other conditions stated in the original special permit shall require that a new special permit be issued in accordance with the provisions of this bylaw.

4.2.7 Limitation of Subdivision - No LOT shown on a plan for which a permit is granted under this section may be further divided so as to reduce the area of any LOT for the purpose of creating an additional BUILDING LOT(s) and a condition to that effect shall be shown on the recorded plan.

5.2.2.2 If a LOT has FRONTAGE on more than one STREET, the FRONTAGE on one STREET only may be used to satisfy the minimum LOT FRONTAGE.

5.2.3 LOT width - LOT width shall be determined by measuring the diameter of the largest circle which can be located along a continuous, but not necessarily straight line from the LOT FRONTAGE to the principal STRUCTURE on the LOT without the circumference intersecting the side LOT lines.



5.2.4 Front Yards. - Front yards shall be the distance measured in a straight line between the LOT FRONTAGE and the nearest point of any BUILDING or STRUCTURE. A LOT having FRONTAGE on two or more STREETS shall have two or more front yards, each of which shall comply with the requirements of the front yard provisions. In no case shall any BUILDING OR STRUCTURE be located closer to the side line of a STREET than the minimum required front yard.

5.2.5 Side and Rear Yards. Side and rear yards shall be the distance measured in a straight line from the nearest point of any BUILDING or STRUCTURE to each side or rear LOT line.

5.2.6 BUILDING Coverage.- The BUILDING coverage shall be determined by dividing the total ground area of all BUILDINGS on a LOT, including roof overhangs greater than 1.5 feet, carports and canopies, whether or not such carports or canopies are part of a BUILDING, by the total LOT area.

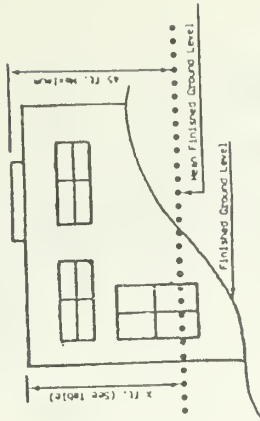
5.2.7 Height in Feet

5.2.7.1 Height in Feet, STRUCTURES - Height in feet shall be the vertical distance measured from the mean of the finished ground level adjoining the entire STRUCTURE to the highest extension of any part of the STRUCTURE.

5.2.7.2 Height in Feet, BUILDINGS - Height in feet shall be the vertical distance measured from the mean of the finished ground level adjoining the entire BUILDING at each exterior wall to the top of the highest roof beams of a flat roof or to the mean level of the highest gable or slope of a hip roof. In all districts appurtenant STRUCTURES located upon

Height in feet (BUILDINGS)

the roof of a BUILDING may extend above the height limit but in no case shall they exceed 45 feet in height when combined with the height of the BUILDING nor in the aggregate occupy more than 20% of the roof plan area unless authorized by special permit from the Board of Appeals.



5.3 Special Provisions and Exceptions to Dimensional Regulations

5.3.1 Location of STRUCTURES - Unless otherwise specified in this by-law, no STRUCTURE shall be located within the required yard area of any LOT except: walls or fences no more than eight feet in height; uncovered steps, ramps or terraces; sign posts; pedestrian lighting facilities with a height of less than 10 feet; flagpoles; or similar STRUCTURES.

5.3.2 Multiple DWELLING UNIT LOTS - In all districts the LOT lines of any LOT, used for five or more multiple DWELLING UNITS which were in existence prior to June 1, 1983, and the LOT lines of any land adjoining such LOT which is held in common ownership, shall not be changed until the following requirements have been complied with for each multiple DWELLING UNIT LOT: 1) a minimum LOT area consisting of the greater of either 80,000 square feet or 4,500 square feet per one bedroom DWELLING UNIT plus 3,000 square feet for each additional bedroom per DWELLING UNIT; 2) a minimum FRONTAGE of 200 feet per LOT; 3) a minimum LOT width of 200 feet; 4) a minimum front yard of 30 feet; and 5) minimum side and rear yards of 30 feet.

5.3.3 FRONTAGE Exceptions

5.3.3.1 FRONTAGE Exception LOTS - In the residential districts the minimum LOT FRONTAGE may be reduced by 50 feet per LOT (FRONTAGE reduced in the R-2 district to 100 feet, in the R-4 district to 125 feet and in the R-8 district to 150 feet) provided that the minimum LOT area required for each such LOT is doubled (LOT increased in the R-2 district to 40,000 square feet, in the R-4 district to 80,000 square feet and in the R-8 district to 160,000 square feet).

TABLE OF STANDARD DIMENSIONAL REGULATIONS

See section 5.3 for Special Provisions and Exceptions to Dimensional Regulations
See section 4.2 for dimensional regulations applicable to Cluster Developments

The symbol "NR" on this Table indicates no specific minimum or maximum regulation.

ZONING DISTRICTS	MINIMUM LOT AREA IN SQ.FT.	MINIMUM LOT FRONTAGE IN FEET	MINIMUM LOT WIDTH IN FEET	MINIMUM FRONT YARD IN FEET	MINIMUM SIDE AND REAR YARD IN FEET	MINIMUM OPEN SPACE IN PERCENT	MAXIMUM BUILDING COVERAGE IN PERCENT	MAXIMUM HEIGHT IN FEET
Residence 2	20,000	150	50	30	10	NR	NR	36
Residence 4	40,000	175	50	45	20	NR	NR	36
Residence 8	80,000	200	50	45	20	NR	NR	36
Village Center Business	NR	NR	NR	10	10 (1)	NR	NR	36
General Business	10,000	100	50	30	30	35%	35%	36
Light Industrial	80,000	200	50	50	30 (2)	35%	35%	40
General Industrial	40,000	100	50	45	20 (2)	35%	35%	40
Agricultural/Recreation/Conservation	80,000	200	50	45	20	NR	NR	36
Planned Conservation Residential Community	See Section 9 for Dimensional Regulations applicable to the PCHC District.							

- NOTES: (1) In the VCB District where a nonresidential use abuts a residential district the yard or yards abutting the residential district shall be increased to 20 feet.
(2) Where an industrial use in the LI or GI District abuts a residential use or a residential district, the yard or yards abutting the residential use or district shall be increased to 60 feet.

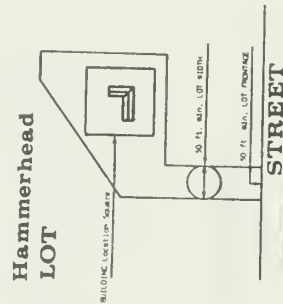
Section 5 Dimensional Regulations (Cont.)

5.3.3.2 Curved STREET Exception LOTS - Excluding a cul-de-sac, in all districts any LOT whose entire FRONTAGE is on the outside side of a curved STREET having the radius less than 500 feet shall be permitted to reduce its minimum FRONTAGE to 125 feet for a LOT located in the R-2 district and 150 feet for a LOT located in the R-4 or R-8 districts.

5.3.3.3 Cul-de-sac LOTS - In all districts the minimum LOT FRONTAGE for a LOT may be reduced to 100 feet per LOT provided that each such LOT fronts entirely on a cul-de-sac with a side-line radius of 62.5 feet or greater and provided further that no more than three such reduced FRONTAGE LOTS shall have FRONTAGE on the cul-de-sac.

5.3.4 Hammerhead LOTS - In the residential districts hammerhead LOTS may be authorized by special permit from the Planning Board. Each hammerhead LOT shall at a minimum contain: 1) a LOT area of 80,000 square feet in the R-2 district, 120,000 square feet in the R-4 district and 200,000 square feet in the R-8 district;

2) a minimum LOT FRONTAGE and LOT width of 50 feet; and
3) a BUILDING location square with a side of at least 150 feet in the R-2 district, 175 feet in the R-4 district and 200 feet in the R-8 district on the LOT. Such BUILDING location square shall contain an area of land which provides, in the opinion of the Planning Board, a suitable DWELLING site where the DWELLING shall be located. No more than two hammerhead LOTS shall have contiguous FRONTAGE and the special permit shall provide that the hammerhead LOT shall not be further divided to reduce its area or to create additional BUILDING LOTS.



5.3.5 Height of BUILDINGS in the General Industrial District - In the General Industrial District the height of BUILDINGS may be increased by right above 40 feet provided that 1) the minimum OPEN SPACE provided on the LOT is 45% or more, 2) the maximum BUILDING coverage on the LOT is 25% or less, and 3) the maximum height of the BUILDING is 50 feet or less. The Board of Appeals may authorize by special permit that appurtenant STRUCTURES located upon the roof of any BUILDING in compliance with the above may extend above the height limit but in no case shall they exceed 55 feet in height when combined with the height of the BUILDING nor in the aggregate occupy more than 20% of the roof plan area.

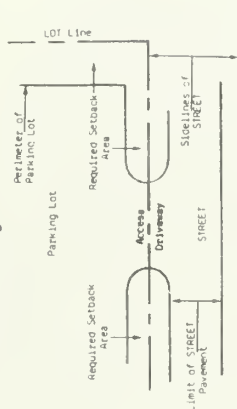
SECTION 6
PARKING STANDARDS

NOTE: UNDER SECTION 10.4.7 THE BOARD OF SELECTMEN MAY, UNDER LIMITED CIRCUMSTANCES, INCREASE THE REQUIREMENTS OF THIS SECTION OR GRANT RELIEF FROM THE REQUIREMENTS OF THIS SECTION. THE READER IS ADVISED TO CONSULT SECTION 10.4.7 TO DETERMINE WHETHER INCREASED PARKING REQUIREMENTS MAY BE IMPOSED OR TO DETERMINE THE CIRCUMSTANCES UNDER WHICH RELIEF MAY BE AVAILABLE.

6.1 Definitions - For the purposes of this section, the following terms shall have the following meaning:

Access Driveway

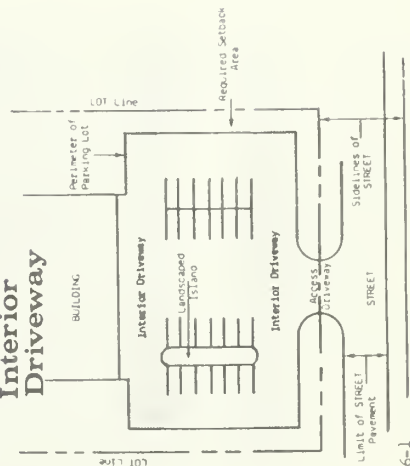
6.1.1 Access Driveway - The travel lane that allows motor vehicles ingress from the STREET and egress from the site and includes the area between the edge of STREET pavement to the area within the LOT where the access driveway is no longer within the minimum parking area setback required under section 6.8.2.



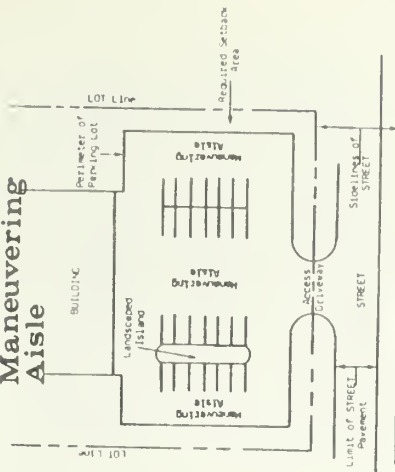
6.1.2 BUILDING SERVICE AREA - A room or rooms in a BUILDING used to house electrical or mechanical equipment necessary to provide central utility service to the BUILDING, such as a boiler room.

Interior Driveway

6.1.3 Interior Driveway - A travel lane located within the perimeter of a parking lot which is not used to directly enter or leave parking spaces. An interior driveway shall not include any part of the access driveway.



Maneuvering Aisle



6.1.4 Maneuvering Aisle - A travel lane located within the perimeter of a parking lot by which motor vehicles directly enter and leave parking spaces.

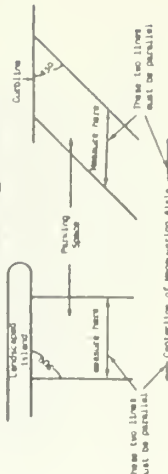
6.1.5 Net Floor Area - The total of all floor areas of a BUILDING including basement and other storage areas, but not including stairways, elevator wells, restrooms, common hallways and BUILDING service areas.

Parking Stall Length of Line



6.1.6 Parking Stall Length of Line - The longitudinal dimension of the stall measured parallel to the angle of parking.

Width of Parking Stall



6.1.7 Width of Parking Stall - The linear dimension measured across the stall and parallel to the maneuvering aisle.

Section 6 Parking Standards (Cont.)

- 6.2 General Provisions - Except as provided in section 6.4, no BUILDING or STRUCTURE shall be located upon any LOT and no activity shall be conducted upon any LOT unless the required parking facilities are provided on site in accordance with this section.
- 6.2.2 Change of USE. - The USE of any land or STRUCTURE shall not be changed from a USE described in one section of the Schedule of Parking USES to a USE in another section of the Schedule nor shall any net floor area of a BUILDING be increased in any manner unless the number of parking spaces required for the new USE are provided.
- 6.2.3 Undetermined USES - Where the USE of a BUILDING or BUILDINGS has not been determined at the time of application for a building permit or special permit, the parking requirements applicable to the most intensive USE allowed in the district where such undetermined USE is to be located shall apply provided, however, that the number of parking spaces actually built need not exceed the number required by the actual USE or USES of the BUILDING.
- 6.2.4 Relief from Parking Regulations by Special Permit from the Board of Selectmen. - Relief from the parking regulations may be granted by special permit from the Board of Selectmen where the Board finds that it is not practicable to provide the number of parking spaces required, and either 1) in the case of a change from a nonconforming USE to a conforming USE, that the benefits of a change to a conforming USE outweigh the lack of parking spaces, or 2) in the case of a change from one conforming USE to another conforming USE, that the lack of parking spaces will not create undue congestion or traffic hazards on or off the site; provided that in either case the Board of Selectmen shall require the maximum practicable number of parking spaces.
- 6.3 Schedule of Parking USES - General Requirements
- 6.3.1 Comparable USE Requirement. - Where a USE is not specifically included in the Schedule of Parking USES, it is intended that the regulations for the most nearly comparable USE specified shall apply.
- 6.3.2 Mixed USE Requirement - In the case of mixed USES, the requirements shall be the sum of the requirement calculated separately for each area of USE, so that adequate space shall be provided to accommodate the cars of all persons on the premises at any one time. Parking spaces for one USE shall not be considered as providing the required spaces for any other USE, except when it can be clearly demonstrated that the need for parking occurs at different times.
- 6.3.3 Schedule of Parking USES
- a) DWELLING Two spaces for each DWELLING UNIT.
- b) Home Occupation Three spaces and where nonresidents are employed or where retail sales are conducted the Board of Appeals shall have the authority under section 3.8.1.2 to require the number of parking spaces which it deems to be adequate and reasonable.
- c) Hotel, Inn or Motel One space for each bedroom plus one space for each employee on the largest shift.
- d) Educational One space for each staff position plus one space for each five persons of rated capacity of the largest auditorium plus one space for each student vehicle which can be expected at any one time on the premises.
- e) Nursing Home One space for each two beds plus one space for each employee on the largest shift.
- f) Retail Store; General and Personal Services; Financial; Studio; Building Trade; or Restaurant with no seating One space for each 180 square feet of net floor area.
- g) Business or Professional Office One space for each 200 square feet of net floor area.
- h) Restaurant; Religious; Funeral Home; Lodge or Club; or other Place of Assembly One space for each three seats plus one space for each employee on the largest shift.
- i) Motor Vehicle Service Station or Repair or Body Shop Three spaces for each service bay plus one space for each employee on the largest shift.
- j) Industrial One space for each 2,000 square feet of net floor area for the first 20,000 square feet plus one space for each additional 10,000 square feet of net floor area and one space per employee on the largest shift.
- 6.4 Exception in VCB District - In the Village Center Business District the Board of Selectmen may authorize by special permit an off-STREET

Section 6 Parking Standards (Cont.)

parking facility not located upon the same LOT with the associated USE provided it finds that 1) the parking facility proposed is within the same Village Center Business District in which the USE is located, and 2) such parking facility complies with all other requirements of this bylaw.

6.5 **Loading Areas** - One or more off-STREET loading areas shall be provided for any business that may be regularly serviced by tractor-trailer trucks or other similar delivery vehicles, so that adequate areas shall be provided to accommodate all delivery vehicles expected at the premises at any one time. Loading areas shall be located at either the side or rear of each BUILDING and shall be designed to avoid traffic conflicts with vehicles using the site or vehicles using adjacent sites.

6.6 **Standard Parking Dimensional Regulations** - Off-STREET parking facilities shall be laid out and striped in compliance with the following minimum provisions:

Angle of Parking *(in degrees)	Width of Parking Stall	Parking Stall Length of Line	Width of Maneuvering Aisle
90*(two-way).....	9.0'	18.5'	24'
60*(one-way).....	10.4'	22'	18'
45*(one-way).....	12.7'	25'	14'
Parallel (one-way).....	8.0'	22'	14'
Parallel (two-way).....	8.0'	22'	18'

6.7 **Small Car Stalls** - In parking facilities containing more than 40 parking stalls, 30 percent of such parking stalls may be for small car use, except for retail store, Personal Service Facility, General Services or restaurant USES. Such small car stalls shall be grouped in one or more contiguous areas and shall be identified by a sign(s).

6.7.1 **Small Car Parking Dimensional Regulations** - Off-STREET small car parking facilities shall be laid out and striped in compliance with the following minimum provisions:

Angle of Parking *(in degrees)	Width of Parking Stall	Parking Stall Length of Line	Width of Maneuvering Aisle
90*(two-way).....	8.5'	15.0'	24'
60*(one-way).....	9.8'	18.5'	18'
45*(one-way).....	12.0'	21.5'	14'
Parallel (one-way).....	8.0'	18.0'	14'
Parallel (two-way).....	8.0'	18.0'	18'

Section 6 Parking Standards (Cont.)

6.8 Design Requirements for Parking Facilities

6.8.1 **Business or Industrial USES** - Required parking spaces, loading areas and driveways shall be provided and maintained with suitable grading, paved surfaces and adequate drainage. No parking space or other paved surface, other than access driveway(s) or walkways, shall be located within 10 feet of any LOT line, and notwithstanding the foregoing, no parking space or other paved surface, other than access driveway(s) or walkways, shall be located within the limits of a landscape buffer area required under section 10.4.6.4.

6.8.1.1 Each LOT may have one access driveway which shall be at least 24 feet wide at its narrowest point but not more than 36 feet wide at its widest point. Each LOT may have one additional access driveway for each 200 feet of FRONTAGE provided all such access driveway(s) shall be at least 200 feet apart on the LOT measured from the centerline of each access driveway. In the case of an access driveway which shall be used for one-way traffic only, the minimum width may be reduced to 14 feet at its narrowest point.

6.8.1.2 Interior driveways shall be at least 20 feet wide for two-way traffic and 14 feet for one-way traffic.

Section 7 Signs and Advertising Devices

SECTION 7 SIGNS AND ADVERTISING DEVICES

7.1 Definitions - For the purposes of this section, the following terms shall have the following meaning:

7.1.1 Signs and Advertising Devices - Any symbol, design or device used to identify or advertise any place of business, product, activity or person.

7.1.2 Erecting - Any constructing, relettering, extending, altering or changing of a sign other than repainting, repairing and maintaining.

7.1.3 Display Area - The total surface area of a sign. The display area of an individual letter sign or irregular shaped sign shall be the area of the smallest rectangle into which the letters or shape will fit. Where sign faces are placed back to back and face in opposite directions, the display area shall be defined as the area of one face of the design.

7.2 General Regulations - The following regulations shall apply in all Districts.

7.2.1 No exterior sign or advertising device shall be erected except as provided by this bylaw.

7.2.2 No sign which requires a sign permit under this bylaw shall be erected except in the exact location and manner described in the permit.

7.2.3 No sign shall be erected that in any way creates a traffic hazard or obscures or confuses traffic control.

7.2.4 No sign shall be illuminated more than 30 minutes after closing of any store or business.

7.2.5 Only white lights shall be used for illumination of a sign. The illumination from any sign shall be shaded, shielded, directed and maintained at a sufficiently low intensity and brightness that it shall not affect the safe vision of operators of vehicles moving within the premises or on any adjacent public or private way.

7.2.6 Any sign which advertises or identifies products, businesses, services or activities which are no longer sold, located or carried on at the premises shall be removed within 60 days after notice by the Building Commissioner.

7.3 Sign Permits - No sign which requires a sign permit shall hereafter be constructed except in conformity with a sign permit from the Building Commissioner.

Section 7 Signs and Advertising Devices (Cont.)

7.3.1 Applicability - All signs shall require a sign permit except as provided in section 7.5.

7.3.2 Application - All applications for signs requiring a sign permit shall be obtained from the Building Commissioner and shall include at least: 1) the location, by STREET number, of the proposed sign; 2) the name and address of the sign owner and the owner of the premises where the sign is to be located, if other than the sign owner; 3) a scale drawing showing the proposed construction, method of installation or support, colors, dimensions, location of the sign on the site, and method of illumination; 4) such other pertinent information as the Building Commissioner may require to ensure compliance with the bylaw and any other applicable law; and 5) the application must be signed by the owner of the sign and the owner of the premises where the sign is to be located. The Building Commissioner shall have the authority to reject any sign permit application which is not complete when submitted.

7.3.3 Time Limitations - The Building Commissioner shall approve or disapprove any application for a sign permit within 60 days of receipt of the application. If the Building Commissioner should fail to approve or disapprove an application for a sign permit within such 60 day period, the application shall be deemed to be approved.

7.3.4 Fees - The Board of Selectmen shall establish and from time to time review a sign permit fee which shall be published as part of the sign permit application.

7.4 Signs Prohibited in All Districts

7.4.1 All billboards, signs on utility poles, trees or fences and all signs not located on the same premises as the advertised activity, business, product or person.

7.4.2 All signs consisting of pennants, ribbons, streamers, spinners, strings of lights unless associated with a specific holiday, revolving beacons, searchlights or animated signs.

7.4.3 No sign shall, flash, rotate or make noise. No sign shall move or give the illusion of moving except for indicators of time and temperature or barber poles.

7.4.4 No roof signs shall be erected after May 7, 1984, except those roof signs placed at least one foot below the top of the lower slope of a mansard roof.

7.5 Signs which Do Not Require a Sign Permit

7.5.1 Resident Identification Sign - For single and two FAMILY residential USES in any district one identification sign upon a LOT

identifying the occupants of the DWELLING or one sign identifying an authorized home occupation shall not require a sign permit. In the residential districts, one sign identifying any other USE which is conducted on the premises and is permitted in the residential districts. All such signs shall not exceed two square feet of display area and, if lighted, shall use indirect white light only.

7.5.2 Governmental Signs - Signs erected and maintained by the Town of Acton, the Water Supply District of Acton, the Commonwealth of Massachusetts, or the Federal Government on any land, BUILDING or STRUCTURE used by such agencies and any other signs at any location required by such agencies for public health or safety purposes.

7.5.3 Temporary Construction Signs - One temporary construction sign for a new project identifying the BUILDING, the owner or intended occupant and the contractor, architect and engineers, which shall not be illuminated nor in excess of 32 square feet of display area. Such signs shall not be erected prior to the issuance of a building permit and shall be removed within seven days of completion of the construction or issuance of the occupancy permit whichever occurs first.

7.5.4 Fuel Pump Signs - Fuel pump signs on service station fuel pumps identifying the name or type of fuel and price thereof.

7.5.5 Window Signs - Window signs in the Business or Industrial districts shall not require a sign permit provided that their aggregate display surface covers no more than 25% of the window or door on which they are placed. Such signs shall not be illuminated other than by standard lighting fixtures on the BUILDING. Window signs promoting a public service or charitable event shall not be calculated in the allowable 25%.

7.6 Signs permitted in the Business or Industrial Districts - Any PRINCIPAL USE permitted in the Business or Industrial Districts may erect a sign or signs subject to the following:

7.6.1 Exterior Sign - Except as may otherwise be provided, one exterior sign shall be permitted for each business, not including directional or informational signs. The exterior sign may be a wall sign, individual letter sign or projecting sign.

7.6.1.1 wall Sign or Individual Letter Sign - A wall sign or individual letter sign shall not exceed four feet overall in height. A wall sign or individual letter sign on the exterior wall of the first floor of a BUILDING shall not exceed in area of one square foot for each lineal foot of the wall or 40 feet in width, whichever is less. The length of signs of businesses occupying other than the first floor of a BUILDING shall not exceed 6 feet. No portion of a wall

sign or individual letter sign shall project more than one foot from the face of a wall or above the wall of any BUILDING. A business may divide the entire display area permitted herein into separate wall signs or individual letter signs provided that the maximum height of each separate sign does not exceed the maximum height permitted herein and that the sum of the aggregate width and area of each separate sign does not exceed the maximum permitted herein.

7.6.1.2 Projecting Sign - One projecting sign may be erected provided that the display area shall not exceed 24 square feet and the thickness between sign faces shall not exceed one and one-half feet. No portion of a projecting sign shall project more than six feet from the face of a wall or above the wall of any BUILDING. A sign which projects over a sidewalk may not contain more than six square feet of display surface. A business in the Industrial districts may erect one projecting sign at each exterior doorway provided that the display area of the sign shall not exceed six square feet and the sign sign conforms to all other provisions herein.

7.6.2 Secondary Signs - If a business has a direct entrance into the business in a wall other than the front wall, there may be a secondary sign affixed to such wall, and if the business has a wall, other than the front wall, that faces upon a STREET or parking area, there may be a secondary sign affixed to such wall whether of not such wall contains an entrance to the business; provided, however, that no business shall have more than two secondary signs in any event. The display surface of any secondary sign shall not exceed six square feet.

7.6.3 Directory Signs - One exterior directory sign listing the name and location of the occupants of the premises may be erected on the exterior wall of a BUILDING at each entrance or other appropriate location provided the display area shall not exceed one square foot for each occupant identified on the directory sign.

7.6.4 Directional Signs - Directional signs may be erected near a STREET, driveway or parking area if necessary for the safety and direction of vehicular or pedestrian traffic. The display area of each directional sign shall not exceed two square feet and no directional sign shall be located more than six feet above the ground level if mounted on a wall of a BUILDING or more than three and one-half feet above the ground if free-standing. Directional signs shall not advertise, identify or promote any product, person, premises or activity but may identify the STREET name/number and provide traffic directions.

Section 7 Signs and Advertising Devices (Cont.)

7.6.5 Freestanding Business Sign - One freestanding business sign which identifies only the name of a business center or a business may be erected on a lot provided that no other signs are permitted under this bylaw other than directory or directional signs shall be on the same lot. The display area of a freestanding business sign shall not exceed 24 square feet and the height shall not exceed 12 feet. Freestanding business signs shall not be permitted in the Village Center Business District.

7.6.6 Freestanding Signs by Special Permit from the Board of Selectmen - The Board of Selectmen may authorize by special permit the following freestanding signs in the General Business, Light Industrial or General Industrial Districts:

7.6.6.1 Freestanding Business Center Identifier Sign - One freestanding business center identifier sign identifying only the name of a business center or business may be authorized on the same lot as other signs permitted under sections 7.6.1 or 7.6.2 provided the Board of Selectmen finds that the sign will substantially enhance the safety of the motoring public. The display area of a freestanding business center identifier sign shall not exceed 40 square feet and the height shall not exceed 15 feet.

7.6.6.2 Freestanding Business Sign - One freestanding business sign may be authorized on a lot provided that no other signs are permitted under this bylaw other than directory or directional signs shall be on the same lot. The Board of Selectmen shall not grant a special permit for a freestanding business sign unless it finds that unusual circumstances, such as landscaping, land contours, BUILDING setback, BUILDING design or historic nature, preclude effective use of otherwise permitted signs. The display area of a freestanding business sign shall not exceed 40 square feet and the height shall not exceed 15 feet.

Section 8 Nonconforming Lots, Uses, Structures and Parking

SECTION 8

NONCONFORMING LOTS, USES, STRUCTURES AND PARKING

8.1 Nonconforming Lots - Any lot which complied with the minimum area, FRONTAGE, and LOT width requirements, if any, in effect at the time the boundaries of the lot were defined by recorded deed or plan, may be built upon or used for single FAMILY residential USE, notwithstanding the adoption of new or increased LOT area, FRONTAGE or LOT width requirements, provided that:

8.1.1 At the time of the adoption of such new or increased requirements or while building on such LOT was otherwise permitted, whichever occurs later, such LOT was held, and has continued to be held, in ownership separate from that of adjoining land; and

8.1.2 The LOT had at least 5,000 square feet of area and 50 feet of FRONTAGE at the time the boundaries of the LOT were defined; and

8.1.3 Any proposed STRUCTURE is situated on the LOT so as to conform with the minimum yard requirements, if any, in effect at the time the boundaries of such LOT were defined. In the case where no minimum yard requirements were in effect at the time the boundaries of such LOT were defined, the minimum front yard shall be 20 feet and the minimum side and rear yards shall be 10 feet.

8.2 Nonconforming USES

8.2.1 Continuation of Existing USE - The requirements of Section 6 of "The Zoning Act", Chapter 40A of the General Laws, as amended, shall apply.

8.2.2 Changing a Nonconforming USE - A nonconforming USE may be changed to another nonconforming USE by special permit from the Board of Appeals provided the Board of Appeals finds that the proposed USE is more or equally in harmony with the character of the neighborhood and the applicable requirements of the zoning district than the existing USE.

8.2.3 Extending a Nonconforming USE - A nonconforming USE may be extended in area by special permit from the Board of Appeals.

8.2.4 Abandonment - A nonconforming USE which is abandoned shall not be resumed. A nonconforming USE shall be considered abandoned:

8.2.4.1 when a nonconforming USE has been replaced by a conforming USE; or

8.2.4.2 when a nonconforming USE is discontinued for a period of two years or more; or

8.2.4.3 when a nonconforming USE has been changed to another nonconforming USE by special permit from the Board of Appeals.

Section 8 Nonconforming LOTS, USES STRUCTURES and Parking (Cont.)

Section 9 Planned Conservation Residential Community District

8.3 Nonconforming STRUCTURES

SECTION 9

PLANNED CONSERVATION RESIDENTIAL COMMUNITY DISTRICT

8.3.1 Continuation of Existing STRUCTURE - The requirements of Section 6 of "The Zoning Act", Chapter 40A of the General Laws shall apply.

8.3.2 Changing a Nonconforming STRUCTURE - A nonconforming STRUCTURE may be altered, reconstructed, extended or structurally changed provided that such alteration, reconstruction, extension or structural change conforms to all the dimensional requirements of this bylaw.

8.3.3 Restoration - If a nonconforming STRUCTURE is damaged by fire, flood or similar disaster to an extent greater than 50% of its fair market value before it was damaged, it shall not be rebuilt or reconstructed without a special permit from the Board of Appeals. No such special permit shall be granted unless the Board of Appeals finds that 1) such rebuilding or reconstruction will not be detrimental to the neighborhood, and 2) to the extent possible the STRUCTURE will be rebuilt or reconstructed in conformity with the dimensional requirements of this bylaw.

8.4 Nonconforming Parking - This bylaw shall not be deemed to prohibit the continued USE of any land or STRUCTURE that is nonconforming with respect to parking requirements.

9.1 Purpose - The purpose of the Planned Conservation Residential Community District is to allow residential development which encourages: 1) the preservation of significant land and water resources and natural areas in the town; 2) the preservation of significant historic or archeological resources and areas; 3) the maintenance of the town's single FAMILY residential character, while encouraging a greater mixture of housing types, more energy efficient and cost effective residential development; and 4) the development of land in harmony with its natural features, the existing and probable future USE of adjacent land, and the general intent of the Zoning Bylaw.

9.2 Special Permit Granting Authority - The Planning Board shall be the Special Permit Granting Authority for the purposes of this section.

9.3 Permitted USES and Dimensional Regulations in the Absence of a Special Permit for a Planned Conservation Residential Community - Except for where a special permit has been granted by the Planning Board for a Planned Conservation Residential Community as provided in this section, USES permitted in the Planned Conservation Residential Community District shall be the same as those permitted in the R-8 Residential District and the dimensional and other development requirements in the Planned Conservation Residential Community District shall be the same as those prescribed for the R-8 Residential District.

9.4 Planned Conservation Residential Community Standards:

9.4.1 LDT Area, FRONTAGE, Width and Yard Requirements - There shall be no minimum LDT area, FRONTAGE, LOT width or yard requirements within a Planned Conservation Residential Community; provided, however, the Planning Board may impose appropriate conditions on the location of BUILDINGS and STRUCTURES. No residential BUILDING shall be located within 30 feet of a public way, private way, or common drive, or within 30 feet of the boundary line of the Planned Conservation Residential Community, and the distance between residential BUILDINGS within the Planned Conservation Residential Community shall be 30 feet or more.

9.4.2 Number of DWELLING UNITS - Where the Planned Conservation Residential Community is in compliance with section 9.4.6, the maximum number of DWELLING UNITS permitted shall be the number obtained by dividing the total area of the Planned Conservation Residential Community tract including the OPEN SPACE by one acre.

9.4.3 BUILDING Requirements - There shall be no more than four DWELLING UNITS, plus one garage space per DWELLING UNIT, in any residential BUILDING, and no more than four enclosed parking

Section 9 Planned Conservation Residential Community District (Cont.)

spaces in a detached garage. The overall length of any residential BUILDING, including attached garage spaces, shall not exceed 160 feet. The overall length of any detached garage shall not exceed 65 feet. Each DWELLING UNIT shall have two separate exterior entrances at ground level. No DWELLING UNIT shall be located over any other DWELLING UNIT.

9.4.4 STREETS and Utilities - Whether or not the Planned Conservation Residential Community is a subdivision, all STREETS whether public or private, sewage, drainage facilities and utilities shall be designed and constructed in compliance with the Town of Acton Subdivision Rules and Regulations, as amended. Special exception(s) to the Subdivision Rules and Regulations may be authorized by the Planning Board in granting a special permit hereunder provided the Board determines such exception(s) is in the public interest and are not inconsistent with the purposes of section 9.1.

9.4.5 Parking Requirements - A minimum of 2 parking spaces per DWELLING UNIT shall be provided.

9.4.6 Minimum OPEN SPACE - The minimum OPEN SPACE shall be not less than 60% of the total area of the Planned Conservation Residential Community. For purposes of this section, "OPEN SPACE" shall include all land devoted to conservation, recreation or park purposes but shall not include land devoted to roads, central sewage or drainage facilities, and land appurtenant to and devoted to the exclusive USE of individual residential units.

9.4.6.1 USE, Location and Area of OPEN SPACE - OPEN SPACE shall be used for conservation, recreation or park purposes, as shown on the Overall Land USE Plan; and shall be in one or more parcels, the size, shape and location of which shall be appropriate for its intended USE, as approved by the Town Meeting. The OPEN SPACE shall remain unbuilt, provided that a maximum of 5% of such land may be devoted to paved areas or STRUCTURES accessory to active or passive recreation, and provided further that the OPEN SPACE may be subject to easements for the construction, maintenance, and repair of utility and drainage facilities serving the Planned Conservation Residential Community or adjacent parcels.

9.4.6.2 Ownership of OPEN SPACE - The OPEN SPACE shall be conveyed in whole or in part to the Town of Acton, or to a nonprofit organization, the principal purpose of which is the conservation of OPEN SPACE, or to a corporation or trust owned or to be owned by the owners of the DWELLING UNITS within the Planned Conservation Residential Community development, for conservation, recreation or park purposes. If any portion of the OPEN SPACE is not conveyed to the Town of Acton, a restriction, approved by the Planning Board, shall be imposed on the USE of such land, enforceable by the Town

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Section 9 Planned Conservation Residential Community District (Cont.)

of Acton, providing in substance that the land be kept in its open or natural state and not built upon or developed except in accordance with provisions of section 9.4.6.1. The proposed ownership of all OPEN SPACE shall be shown on the Overall Land USE Plan, as approved by the Town Meeting. At the time of its conveyance, the OPEN SPACE shall be free of all encumbrances, mortgages or other claims, except as to easements, restrictions and encumbrances received or permitted by this bylaw.

9.4.6.3 Access to OPEN SPACE - Access from a way, suitable in the opinion of the Planning Board, shall be provided to every parcel of OPEN SPACE.

9.4.7 Subdivision of Land - No land for which a special permit for a Planned Conservation Residential Community has been granted shall be further subdivided, unless such special permit lapses or is rescinded.

9.5 Proposal For Rezoning - Any person who desires to have a tract of land rezoned to a Planned Conservation Residential Community District shall submit a written proposal to the Planning Board accompanied by the following plans:

9.5.1 An "Overall Land USE Plan" - (at a scale of not less than 1" = 200') for the entire Planned Conservation Residential Community, showing 1) the location, ownership, and USES of the proposed OPEN SPACE; the areas of single-FAMILY attached or detached residential USE; 2) the maximum number of residential UNITS proposed, and the maximum number of bedrooms (in the case of single FAMILY attached DWELLINGS, dens shall be counted as bedrooms for the purpose of this enumeration); 3) any amenity or recreation areas serving the residential USES; and 4) the general layout of all roads and access ways.

9.5.2 "Concept Plans" - for the proposed Planned Conservation Residential Community, (at a scale of not less than 1" = 100') showing 1) the intended location of each residential BUILDING, accessory STRUCTURE, and facility; 2) the intended location of all roads and access ways, and approximate finished grades; 3) the intended location of all recreational areas, proposed improvements and STRUCTURES on the OPEN SPACE and 4) methods for providing water and sewerage facilities.

9.5.3 "Typical Architectural Plans and Elevations" - (at a scale of not less than 1/8" = 1'0") including elevations of the proposed residential BUILDINGS and accessory STRUCTURES.

9.5.4 "Typical Landscaping Plans" - for the disturbed areas (at a scale of not less than 1" = 100') including typical planting plans for at least one group of three or more residential BUILDINGS and buffer areas.

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Section 9 Planneo Conservation Residential Community District (Cont.)

9.5.5 A "Zoning Plan" - in recordable form, sufficient to identify the parcel or parcels to be rezoned.

9.5.6 Said plans shall be incorporated by reference into any motion presented to the Town Meeting for its approval to rezone a parcel or parcels to the Planned Conservation Residential Community District. The ownership and minimum amount of OPEN SPACE, (whether public or private), the maximum number of DWELLING UNITS, and the maximum number of bedrooms/dens as shown on the above plans and which shall be incorporated by reference into said motion, shall not be changed in any way after the Town Meeting has acted favorably on said motion.

9.6 Planning Board Report to the Town Meeting - The Planning Board shall prepare a written report recommending approval or disapproval of the proposed rezoning to the Town Meeting. In making its determination whether to recommend approval or disapproval the Planning Board shall consider: 1) the plans required to be submitted under section 9.5; 2) such further information as it may reasonably request from the applicant; and 3) shall determine whether the proposed Planned Conservation Residential Community is consistent with the purposes of this section.

9.7 Special Permit By Planning Board - An application for a Planned Conservation Residential Community special permit shall cover the entire Planned Conservation Residential Community.

9.7.1 Any such application shall include each of the plans listed below (hereafter called the development plans). Said plan or plans shall be accompanied by all supporting materials.

9.7.1.1 The Overall Land Use Plan, Concept Plan(s), Typical Architectural Plans and Elevations and Typical Landscaping Plans, submitted to the Town Meeting.

9.7.1.2 If the Planned Conservation Residential Community requires approval under the Subdivision Control Law, the applicant shall submit a definitive plan no later than the date of its application for a Planned Conservation Residential Community special permit. To the extent permitted by law, the Planning Board shall consider the definitive subdivision plan and the application for a Planned Conservation Residential Community special permit at the same time.

9.7.1.3 If the Planned Conservation Residential Community does not require approval under the Subdivision Control Law, the applicant shall nevertheless submit a plan or plans in the form and containing the information required to be shown on a definitive subdivision plan by the Acton Subdivision Rules and Regulations, as amended, in effect at the time application for a special permit is made.

9.7.1.4 A plan of the tract showing topography, soil types, existing STREETS; and STRUCTURES within and contiguous to the tract;

Section 9 Planned Conservation Residential Community District (Cont.)

9.7.1.5 A plan or plans showing the proposed grading of the tract and the proposed locations, dimensions, materials and types of construction of STREETS, common drives, parking areas, walks, paved areas, utilities, emergency access ways, and the locations and outlines of all proposed BUILDINGS and STRUCTURES including, but not limited to DWELLINGS, garages, and any accessory STRUCTURES thereto;

9.7.1.6 A plan or plans showing the proposed USE of the OPEN SPACE (whether public or private), including all improvements intended to be constructed thereon;

9.7.1.7 Typical floor plans and architectural elevations (at a scale not less than 1/8" = 1'-0") of the proposed DWELLING UNITS and all other proposed BUILDINGS;

9.7.1.8 A plan or plans showing in a general way existing vegetation (at a scale of 1" = 40') and detailed landscaping and planting plans (at a scale of 1" = 40') for all areas to be disturbed and buffer areas;

9.7.1.9 A tabulation of proposed BUILDINGS by type, number of bedrooms, number of dens, and floor area, and a ground coverage summary showing the percentages of the tract to be occupied by BUILDINGS, parking, other paved vehicular areas, and the amount of OPEN SPACE;

9.7.1.10 If the development for which the applicant seeks a special permit is to be constructed in separate phases, the plan or plans required under section 9.7.1.5 shall clearly indicate the construction phases proposed; and

9.7.1.11 Copies of all instruments to be recorded with the Planned Conservation Residential Community special permit, including the proposed deed(s) for the OPEN SPACE, the articles of organization and bylaws of any corporation or trust to be organized to own the land and the language of all restrictions to be imposed on the land.

9.7.2 Decision of the Board - The Planning Board may grant a special permit hereunder if it finds the following:

9.7.2.1 That the development plans for the Planned Conservation Residential Community are consistent with the plans approved by the Town Meeting.

9.7.2.2 That the development plans comply with the requirements of section 9.7.1 and, where applicable, the construction and design standards of the Acton Subdivision Rules and Regulations.

SECTION 10
ADMINISTRATION

Section 9 Planned Conservation Residential Community District (Cont.)

9.7.2.3 That the Planned Conservation Residential Community, as shown on the development plans, is consistent with the purposes of this section.

9.7.3 Special Permit Conditions - As a condition of approval, the Planning Board may require such changes in the proposed development plans and may impose such conditions and safeguards as it deems necessary to secure the objectives of this bylaw, and to protect the health, safety and welfare of the inhabitants of the neighborhood and of the Town of Acton.

9.8 Change in Plans After Grant of Special Permit - No change in the location or USE of the OPEN SPACE shall be permitted. No change in any aspect of the approved plans shall be permitted unless approved in writing by the Planning Board. A new or amended special permit will be required if the Planning Board determines any proposed change to be substantial.

9.9 Building Permits - No building permit for any STRUCTURE shall be issued without the written approval of the Planning Board.

10.1 Board of Appeals - The Town of Acton Board of Appeals is hereby designated as the Board of Appeals required by "The Zoning Act" of the Commonwealth of Massachusetts Chapter 40A of The General Laws. The Board of Appeals shall act on all matters over which it has jurisdiction and in the manner prescribed by the following provisions:

10.1.1 To hear and decide appeals from any decisions of the Building Commissioner;

10.1.2 To hear and decide applications for special permits except as otherwise provided in this bylaw;

10.1.3 To hear and decide petitions for variances from this bylaw.

10.2 Building Permit - No building permit shall be issued by the Building Commissioner unless the construction, alteration or relocation for which the permit is sought complies with the provisions of this bylaw.

10.2.1 Application - Any application for a building permit shall be accompanied by: 1) a description of the existing and the proposed USE of land or STRUCTURES on the development site; 2) a plan drawn to scale and prepared by a Registered Professional Engineer or a Registered Land Surveyor, as appropriate to the data, showing the dimensions of the development site, the location and dimensions of all existing and proposed STRUCTURES and the dimensions of all setbacks; and 3) such further information as the Building Commissioner may require to ensure enforcement of this bylaw. The Building Commissioner may waive the requirements of the preceding sentence, if the Commissioner determines that the proposed work is of a minor nature.

10.3 Special Permit - Certain USES are designated in this bylaw as requiring a special permit. The Board of Appeals or the Board of Selectmen of the Planning Board are herein designated as Special Permit Granting Authorities. The Board of Appeals or the Board of Selectmen or the Planning Board where this bylaw specifically authorizes may grant special permits for such designated USES in accordance with the standards of this bylaw.

10.3.1 Rules and Regulations and Fees - The Special Permit Granting Authority shall adopt, and from time to time amend, Rules and Regulations, not inconsistent with the provisions of this bylaw or Chapter 40A of the General Laws or other applicable provision of the General Laws, and shall file a copy of said Rules and Regulations with the Town Clerk. Such Rules shall prescribe as a minimum the size, form, contents, style and

Section 10 Administration (Cont.)

number of copies of plans and specifications, the town boards or agencies from which the Special Permit Granting Authority shall request written reports and the procedure for submission and approval of such permits. The Special Permit Granting Authority may adopt, and from time to time amend, fees sufficient to cover reasonable costs incurred by the town in the review and administration of special permits.

10.3.2 Application - Any person who desires to obtain a special permit shall submit a written application therefor to the Special Permit Granting Authority. Each application shall be accompanied by the information required by the Special Permit Granting Authority.

10.3.3 Reports from Town Boards or Agencies - The Special Permit Granting Authority shall transmit forthwith a copy of the application and plan(s) to other boards, departments, or committees as it may deem necessary or appropriate for their written reports. Any such board or agency to which petitions are referred for review shall make such recommendation or submit such reports as they deem appropriate and shall send a copy thereof to the Special Permit Granting Authority and to the applicant. Failure of any such board or agency to make a recommendation or submit a report within 35 days of receipt of the petition shall be deemed a lack of opposition.

10.3.4 Public Hearing and Decision - The Special Permit Granting Authority shall hold a public hearing no later than 65 days after the filing of an application. The Special Permit Granting Authority shall have the power to continue a public hearing under this section if it finds that such continuance is necessary to allow the petitioner or applicant to provide information of an unusual nature and which is not otherwise required as part of the special permit application. The Special Permit Granting Authority shall issue a decision no later than 90 days following the close of the hearing. Failure by a Special Permit Granting Authority to take final action upon an application for a special permit said 90 days following the close of the public hearing shall be deemed to be a grant of the permit applied for.

10.3.5 Mandatory Findings by Special Permit Granting Authority - The Special Permit Granting Authority shall not issue a special permit unless without exception it shall find that the proposed USE:

- 10.3.5.1 Is in harmony with the purpose and intent of this bylaw.
- 10.3.5.2 Will not be detrimental or injurious to the neighborhood in which it is to take place.
- 10.3.5.3 Is appropriate for the site in question.

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Section 10 Administration (Cont.)

10.3.5.4 Complies with all applicable requirements of this bylaw.

10.3.6 Special Permit Conditions - The Special Permit Granting Authority may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the town including, but not limited to:

10.3.6.1 Dimensional requirements greater than the minimum required by this bylaw;

10.3.6.2 Screening of parking areas or other parts of the premises from adjoining premises or from the STREET by specified walls, fences, plantings or other devices;

10.3.6.3 Modification of the exterior features or appearances of the STRUCTURE(S);

10.3.6.4 Limitation of size, number of occupants, method and time of operation, and extent of facilities;

10.3.6.5 Regulation of number, design and location of access drives, drive-up windows and other traffic features;

10.3.6.6 Requirement of off-STREET parking and other special features;

10.3.6.7 Requirement for performance bonds or other security; and

10.3.6.8 Installation and certification of mechanical or other devices to limit present or potential hazard to human health, safety, welfare or the environment resulting from smoke, odor, particulate matter, toxic matter, fire or explosive hazard, glare, noise, vibration or any other objectionable impact generated by any given USE of land.

10.3.7 Time Limitation on Special Permit - A special permit shall lapse if a substantial use thereof has not commenced except for good cause or, in the case of a permit for construction, if construction has not commenced except for good cause within a period of time to be specified by the special permit granting authority, not to exceed two years from the date of grant thereof.

10.3.8 Effective Date of Special Permit - No special permit or any modification, extension or renewal thereof shall take effect until a copy of the decision has been recorded in the Middlesex County South District Registry of Deeds. Such decision shall bear the certification of the Town Clerk that 20 days has elapsed after the decision has been filed in the office of the Town Clerk and no appeal has been filed, or that if such an appeal has been filed, it has been dismissed or denied.

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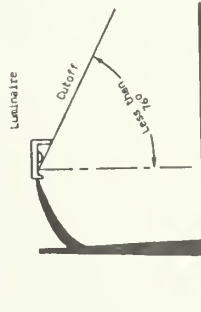
- 10.4 Site Plan Special Permit - The Board of Selectmen may grant a Site Plan Special Permit in accordance with the standards of this bylaw.
- 10.4.1 Applicability - A Site Plan Special Permit shall be required in all instances 1) for the initial development of land specified in section 3, Table of PRINCIPAL USES as requiring a Site Plan Special Permit and for all ACCESSORY USES thereto, or 2) where the GROSS FLOOR AREA of an existing BUILDING is increased 1200 square feet or more for USES designated as requiring a Site Plan Special Permit on the Table of PRINCIPAL USES, or 3) where a USE designated as requiring a Site Plan Special Permit on the Table of PRINCIPAL USES is expanded in ground area by 1200 square feet or more of either impervious material, open storage or any area of the site devoted to the conduct of the PRINCIPAL or ACCESSORY USE.
- 10.4.2 Rules and Regulations and Fees - The Board of Selectmen shall adopt, and from time to time amend, Rules and Regulations not inconsistent with the provisions of this bylaw or Chapter 40A of the General Laws or other applicable provision of the General Laws, and shall file a copy of said Rules and Regulations with the Town Clerk. Such Rules shall prescribe as a minimum the size, form, contents, style and number of copies of plans and specifications, the town boards or agencies from which the Board of Selectmen shall request written reports, and the procedure for submission and approval of a Site Plan Special Permit.
- 10.4.3 Application - Any person who desires to obtain a Site Plan Special Permit shall submit a written application therefor to the Board of Selectmen. Each such application shall be accompanied by the following:
- 10.4.3.1 A written statement detailing the proposed USE, the extent of the BUILDING coverage and OPEN SPACE, drainage calculations and calculations of the volume of earth to be removed, if any.
- 10.4.3.2 Site Plan(s) prepared by a Registered Professional Engineer or Registered Land Surveyor, as appropriate to the data, showing all LOT lines and setbacks, zoning district boundaries including Flood Plain; all wetlands and wetland buffer zones; all areas designated as OPEN SPACE; all existing and proposed topography at two foot intervals, BUILDINGS, STRUCTURES, signs, parking and loading spaces; the limits of all paving and open storage areas and all facilities for sewage, waste disposal and drainage. The Site Plan shall include that portion of any adjacent land owned or used by the applicant on which the USE is similar to or connected with the USE for which the Site Plan Special Permit is sought.
- 10.4.3.3 A Landscape Plan(s) shall be prepared by a Registered Landscape Architect in all cases where the plan(s) specifies a proposed facility of 10,000 square feet or more of GROSS FLOOR AREA, or a facility requiring 40 or more parking spaces. In any case, a Landscape Plan(s) shall show the limits of work, the existing tree line and all proposed landscape features and improvements including walks, planting areas with size and type of stock for each shrub or tree; walls, fences, outdoor lighting, and existing and proposed contours of the land at two foot intervals.
- 10.4.3.4 A BUILDING Elevation Plan(s) shall be prepared by a Registered Architect or Registered Professional Engineer in all cases where the plan specifies a facility of 10,000 square feet or more of GROSS FLOOR AREA. In any case, a BUILDING Elevation Plan(s) shall show the front elevation of the BUILDING and its height; and floor plan(s) for the BUILDING(s) showing the layout of each floor with a tabular summary of the net floor area used to calculate the required parking and the proposed USES to be conducted on each floor.
- 10.4.3.5 Such other information as the Board may reasonably require including special studies or reports, such as traffic or hydrological impact studies.
- 10.4.4 Reports from Town Boards or Agencies - The Board of Selectmen shall transmit forthwith a copy of the application and plan(s) to other boards, departments, or committees as it may deem necessary or appropriate for their written reports. Any such board or agency to which petitions are referred shall make such recommendation or submit such reports as they deem appropriate and shall send a copy thereof to the Board of Selectmen and to the applicant. Failure of any such board or agency to make a recommendation or submit a report within 35 days of receipt of the petition shall be deemed a lack of opposition.
- 10.4.5 Public Hearing and Decision - The Board of Selectmen shall hold a public hearing no later than 65 days after the filing of an application. The Board of Selectmen shall have the power to continue a public hearing under this section if it finds that such continuance is necessary to allow the petitioner or applicant to provide information of an unusual nature and which is not otherwise required as part of the special permit application. The Board of Selectmen shall issue a decision no later than 90 days following the close of the hearing. Failure by the Board of Selectmen to take final action upon an application for a special permit said 90 days following the close of the public hearing shall be deemed to be a grant of the permit applied for.

10.4.6 Site Design Standards for Site Plan Special Permits - The purpose of the following site design standards is to ensure that adequate consideration will be given to the natural resources and characteristics of a site, to its topographic, hydrologic and geologic conditions, to public convenience and safety and to the suitability of a proposed USE on a site. Before the granting of any Site Plan Special Permit, the Board of Selectmen shall assure that each site plan submitted for its review shall comply in full with the following site design standards:

10.4.6.1 Stormwater Runoff - No stormwater runoff in excess of rates existing prior to new construction shall be allowed (based on a 10-year design storm) and no stormwater runoff in excess of rates existing prior to new construction shall be discharged onto a public way or into a public drainage system unless there is, in the opinion of the Board of Selectmen, sufficient capacity to handle the additional runoff.

10.4.6.2 Outdoor Lighting - In the area of new construction, outdoor lighting, including lighting on the exterior of a BUILDING or lighting in parking areas, shall be arranged to minimize glare and light spilling over to neighboring properties. Except for low-level intensity pedestrian lighting with a height of less than eight feet, all outdoor lighting shall be designed and located so that 1) the luminaire has an angle of cutoff less than 76 degrees, 2) a line drawn from the height of the luminaire along the angle of cutoff intersects the ground at a point within the development site and (3) the bare light bulb, lamp or light source is completely shielded from direct view at any point five feet above the ground on neighboring properties or STREETS.

Cutoff Luminaire



10.4.6.3 Common Driveway in the Business or Industrial Districts - A common driveway may serve two or more LOTS used for business or industrial USE and located in the Business or Industrial Districts provided that the common driveway is

no wider than 24 feet at any point where it crosses required OPEN SPACE or any parking setback area required under section 6.8.2. The Board of Selectmen shall ensure that the common driveway shall not be located or designed to derogate from the intent of the bylaw to provide suitable OPEN SPACE on each site.

10.4.6.4 OPEN SPACE Landscaping Standards - Any landscaping on OPEN SPACE shall be designed to enhance the visual impact of the USE upon the LOT and adjacent property, where appropriate, existing vegetation may be retained and used to satisfy the landscaping requirements. OPEN SPACE areas shall be kept free of encroachment by all BUILDINGS, STRUCTURES, storage areas or parking. OPEN SPACE landscaping shall be maintained as open planted areas and used to (1) ensure buffers between properties, (2) provide landscaped areas between BUILDINGS, (3) minimize the visual effect of the bulk and height of BUILDINGS, STRUCTURES, parking areas, lights or signs and (4) minimize the impact of the USE of the property on land and water resources.

a) In the General Business District where a business or industrial USE abuts a residential district, a landscape buffer up to a maximum of 20 feet in depth designed to mitigate the impact of the business or industrial USE on abutting residential districts may be required by the Board of Selectmen.

b) In the industrial districts where a business or industrial USE abuts a residential district, a landscape buffer up to a maximum of 30 feet in depth designed to mitigate the impact of the business or industrial USE on abutting residential districts may be required by the Board of Selectmen.

c) All parking lots and loading facilities shall be suitably landscaped to minimize their visual impact on the LOT and upon adjacent property by the use of existing vegetation where appropriate and by the use of new trees, shrubs, walls, fences or other landscape elements. Any parking lot with more than 40 parking spaces shall include a landscaped area or areas which, in the opinion of the Board of Selectmen, is located and designed to enhance the visual appearance, ensure traffic safety, and to minimize the adverse effects of the parking or loading facility on the natural environment. Such landscape areas shall not be less in area than five percent of the total area of the parking lot and shall be in addition to any minimum OPEN SPACE required under section 5. Landscaped area(s) shall be provided with a mini

Section 10 Administration (Cont.)

imum width of at least 10 feet, curbing, and shade trees of at least 12 feet in height, or such other landscape features as may be required by the Board of Selectmen.

10.4.7 Reserve Parking Spaces - Under a Site Plan Special Permit, the Board of Selectmen may authorize a decrease in the number of parking spaces and shall have the authority to require an increase in the number of parking spaces required under section 6, in accordance with the following:

10.4.7.1 The Board of Selectmen may authorize a decrease in the number of parking spaces required under section 6 provided that:

a) The decrease in the number of parking spaces is no more than 30% of the total number of spaces required under section 6. The waived parking spaces shall be set aside and shall not be intended for immediate construction. Such spaces shall be labelled as "Reserve Parking" on the site plan.

b) Any such decrease in the number of required parking spaces shall be based upon documentation of the special nature of a USE or BUILDING.

c) The parking facility in question has made optimum use of the small car parking provision as prescribed in section 6.7, if applicable.

d) The parking spaces labelled "Reserve Parking" on the site plan shall be properly designed as an integral part of the overall parking layout, located on land suitable for parking development and in no case located within area counted as buffer, parking setback or OPEN SPACE.

e) The decrease in the number of required spaces will not create undue congestion or traffic hazards and that such relief may be granted without substantial detriment to the neighborhood and without derogating from the intent and purpose of this bylaw.

f) Such relief may be granted without substantial detriment to the neighborhood and without derogating from the intent and purpose of this bylaw.

10.4.7.2 If, at any time after the Certificate of Occupancy is issued for the BUILDING or USE, the Building Commissioner determines that additional parking spaces are needed, the Commissioner shall notify the Board of Selectmen, in writing, of such finding and the Board of Selectmen may require that all or any portion of the spaces shown on the approved site plan as "Reserve Parking" be constructed.

10-8

Section 10 Administration (Cont.)

10.4.7.3 The Board of Selectmen may require provisions for an increase in the number of parking spaces required under section 6 provided that:

a) The increase in the number of parking spaces is no more than 20% of the total number of spaces required under section 6 for the USE in question.

b) Any such increase in the number of required parking spaces shall be based upon the special nature of a USE or BUILDING.

c) The increased number of parking spaces shall be labelled "Increased Reserve Parking" on the site plan and shall be properly designed as an integral part of the overall parking layout, located on land suitable for parking development and in no case located within area counted as buffer or parking setback. The applicant shall not be required to construct any of the parking spaces labelled as "Increased Reserve Parking" for at least one year following the issuance of a Certificate of Occupancy. Where the "Increased Reserve Parking" area is required and the applicant has otherwise provided the number of parking spaces required under section 6, the area of land reserved for the increased number of parking spaces may be deducted from the minimum OPEN SPACE required under section 5.

10.4.7.4 If after one year after the issuance of a Certificate of Occupancy the Building Commissioner finds that all or any of the "Increased Reserve Spaces" are needed, the Commissioner shall notify the Board of Selectmen, in writing, of such finding and the Board of Selectmen may require that all or any portion of the spaces identified as "Increased Reserve Spaces" on the site plan be constructed within a reasonable time period as specified by the Board of Selectmen.

10.4.8 Action by the Board of Selectmen - The Board of Selectmen, in considering a site plan, shall ensure a USE of the site consistent with the USES permitted in the district in which the site is located and shall give due consideration to the reports received under section 10.4.4. Prior to the granting of any special permit, the Board of Selectmen shall find that, to the degree reasonable, the site plan:

10.4.8.1 Protects the neighborhood and the town against seriously detrimental or offensive USES on the site and against adverse effects on the natural environment.

10.4.8.2 Provides for convenient and safe vehicular and pedestrian movement and that the locations of driveway openings are

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- 10.4.11 Effective Date of Special Permit - No special permit or any modification, extension or renewal thereof shall take effect until a copy of the decision has been recorded in the Middlesex County District Registry of Deeds. Such decision shall bear the certification of the Town Clerk that 20 days has elapsed after the decision has been filed in the office of the Town Clerk and no appeal has been filed, or that if such an appeal has been filed, it has been dismissed or denied.
- 10.5 Variance - A variance from the specific requirements of this bylaw, including a variance authorizing a USE not otherwise permitted in a particular zoning district, except USES prohibited in section 3.7, may be authorized by the Board of Appeals.
- 10.5.1 Rules and Regulations and Fees - The Board of Appeals shall adopt, and from time to time amend, Rules and Regulations, not inconsistent with the provisions of this bylaw or Chapter 40A of the General Laws or other applicable provision of the General Laws, and shall file a copy of said Rules and Regulations with the Town Clerk. Such Rules shall prescribe as a minimum the size, form, contents, style and number of copies of plans and specifications, the town boards or agencies from which the Board of Appeals shall request written reports and the procedure for submission and approval of such permits. The Board of Appeals may adopt, and from time to time amend, fees sufficient to cover reasonable costs incurred by the town in the review and administration of variances.
- 10.5.2 Application - Any person who desires to obtain a variance from the requirements of this bylaw shall submit a written application to the Board of Appeals on a form prescribed by the Board of Appeals.
- 10.5.3 Reports from Town Boards or Agencies - The Board of Appeals shall transmit forthwith a copy of the application and plan(s) to other boards, departments, or committees as it may deem necessary or appropriate for their written reports.
- 10.5.4 Public Hearing and Decision - The Board of Appeals shall hold a public hearing no later than 65 days after the filing of an application. The Board of Appeals shall have the power to continue a public hearing under this section if it finds that such continuance is necessary to allow the petitioner or applicant to provide information of an unusual nature and which is not otherwise required as part of the variance application. The Board of Appeals shall issue a decision on such variance no later than 75 days following the filing of the variance petition with the Board of Appeals.
- 10.5.5 Mandatory Findings - Before the grant of any variance from the requirements of this bylaw, the Board of Appeals must specifically find that: 1) owing to circumstances relating to the

10-11

- convenient and safe in relation to vehicular and pedestrian traffic circulation, including emergency vehicles, on or adjoining the site;
- 10.4.8.3 Provides an adequate arrangement of parking and loading spaces in relation to the proposed USES of the premises;
- 10.4.8.4 Provides adequate methods of disposal of refuse or other wastes resulting from the USES permitted on the site;
- 10.4.8.5 Complies with all applicable requirements of this bylaw.
- 10.4.9 Special Permit Conditions - The Board of Selectmen may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the town including, but not limited to:
- 10.4.9.1 Dimensional requirements greater than the minimum required by this bylaw;
- 10.4.9.2 Screening of parking areas or other parts of the premises from adjoining premises or from the STREET by specified walls, fences, plantings or other devices;
- 10.4.9.3 Modification of the exterior features or appearances of the STRUCTURE(S);
- 10.4.9.4 Limitation of size, number of occupants, method and time of operation, and extent of facilities;
- 10.4.9.5 Regulation of number, design and location of access drives, drive-up windows and other traffic features;
- 10.4.9.6 Requirement of off-STREET parking and other special features;
- 10.4.9.7 Requirement for performance bonds or other security; and
- 10.4.9.8 Installation and certification of mechanical or other devices to limit present or potential hazard to human health, safety, welfare or the environment resulting from smoke, odor, particulate matter, toxic matter, fire or explosive hazard, glare, noise, vibration or any other objectionable impact generated by any given USE of land.
- 10.4.10 Time Limitation on Site Plan Special Permit - A Site Plan Special Permit shall lapse if a substantial use thereof has not commenced except for good cause or, in the case of a permit for construction, if construction has not commenced except for good cause within a period of time to be specified by the Board of Selectmen, not to exceed two years from the date of grant thereof.

10-10

Section 10 Administration (Cont.)

soil conditions, shape or topography of land or STRUCTURES, and especially affecting such land or STRUCTURES but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of this bylaw would involve substantial hardship, financial or otherwise; and 2) that desirable relief may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent or purpose of this bylaw.

10.5.6 Conditions and Safeguards - The Board of Appeals may impose such conditions, safeguards and limitations as it deems appropriate upon the grant of any variance.

10.5.7 Time Limitation on Variance - Any rights authorized by a variance which are not exercised within one year from the date of grant of such variance shall lapse and may be reestablished only after notice and a new hearing pursuant to this section.

10.5.8 Effective Date of a Variance - No variance or any modification, extension or renewal thereof shall take effect until a copy of the decision has been recorded in the Middlesex County South District Registry of Deeds. Such decision shall bear the certification of the Town Clerk that 20 days has elapsed after the decision has been filed in the office of the Town Clerk and no appeal has been filed, or that if such an appeal has been filed, it has been dismissed or denied.

Section 11 Enforcement

SECTION 11
ENFORCEMENT

11.1 Enforcement - The Building Commissioner of the Town of Acton is hereby designated as the officer charged with the enforcement of this bylaw.

11.1.1 Enforcement Action - The Building Commissioner, upon a written complaint of any citizen of Acton, or owner of property within Acton or upon such Commissioner's own initiative, shall institute any appropriate action or proceedings in the name of the Town of Acton to prevent, correct, restrain or abate violation of this bylaw. In the case where the Building Commissioner is requested in writing to enforce this bylaw against any person allegedly in violation of same and the Building Commissioner declines to act, the Commissioner shall notify, in writing, the party requesting such enforcement of any action or refusal to act, and the reasons therefore, within 14 days of receipt of such request.

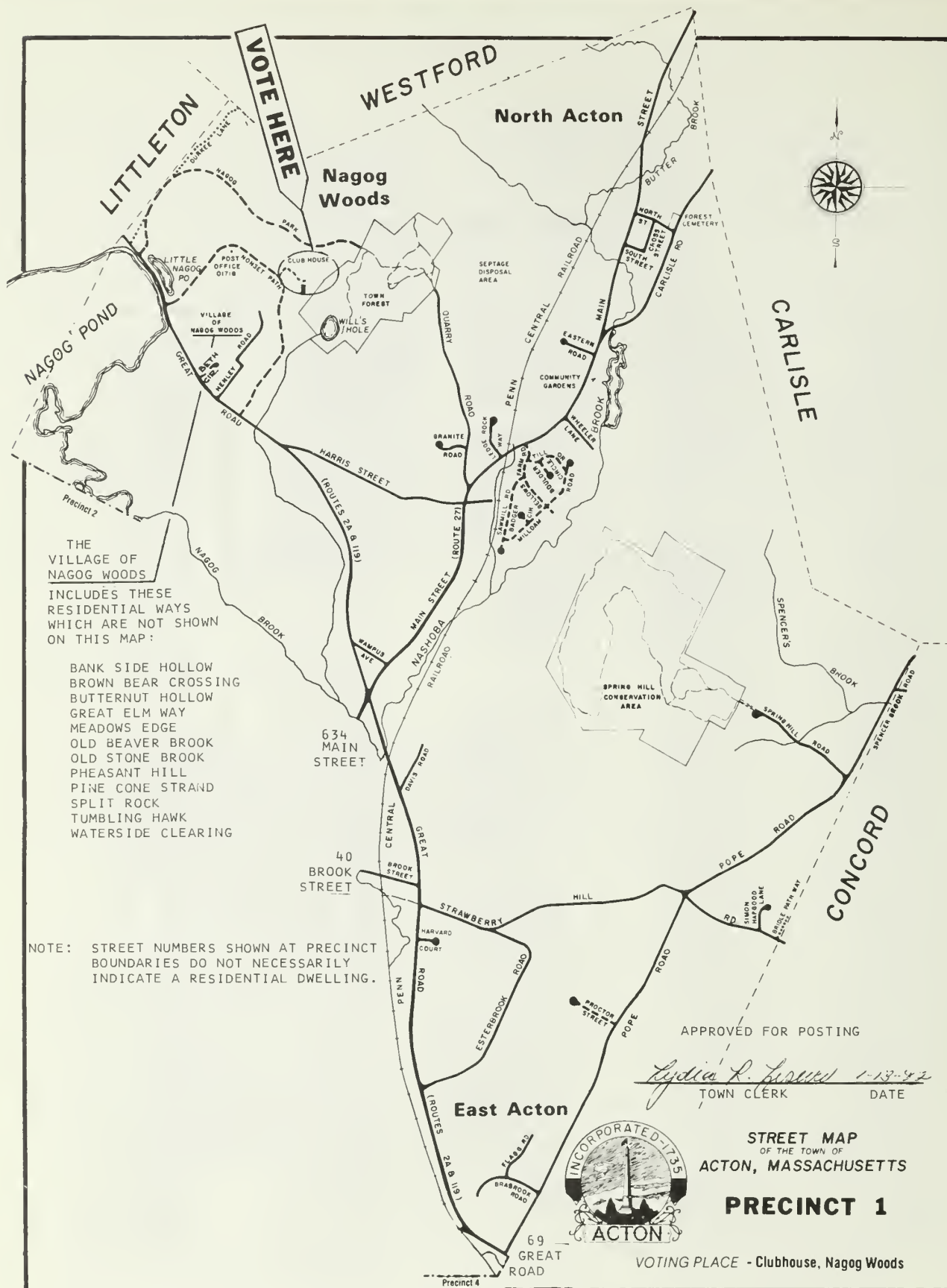
11.1.2 Fine - Violation of this bylaw shall be punishable by a fine of \$100.00 for each offense. Each day that such violation continues shall constitute a separate offense.

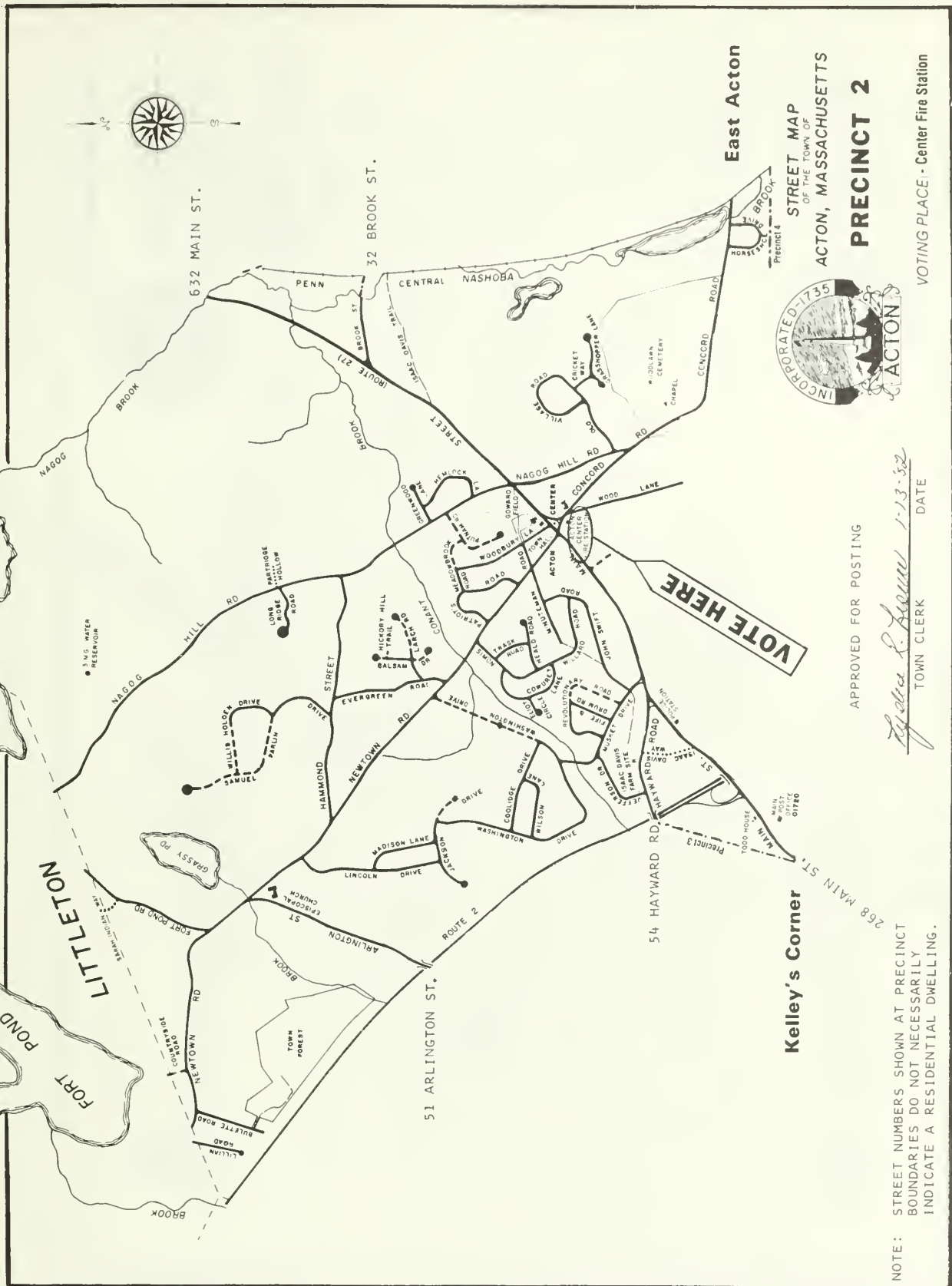
11.2 Other Laws or Regulations - This bylaw shall not be construed to authorize the USE of any land or STRUCTURE for any purpose that is prohibited by any other provision of the General Laws or by any other bylaw, rule or regulation of the town; nor shall compliance with any such provision authorize the USE of any land or STRUCTURE in any manner inconsistent with this bylaw, except as required by the General Laws.

11.3 Validity and Separability - The invalidity of one or more sections, subsections, sentences, clauses or provisions of this bylaw shall not invalidate or impair the bylaw as a whole or any other part thereof.

Street Index List

Street Name	Precinct	Street Name	Precinct	Street Name	Precinct	Street Name	Precinct	Street Name	Precinct
Acton Place	2	Cross Street	1	Homestead Street	5	Nagog Park	1	Sandy Drive	4
Adams Street	6	Davis Road	1	Horseshoe Drive	2	Nash Road	5	Sarah Indian Way	2
Agawam Road	3	Deacon Hunt Drive	3	Hosmer Street	4	Nashoba Road	3	School Street	4
Alcott Street	4	Doris Road	4	Houghton Lane	3	Newtown Road	2	School Street	6
Algonquin Road	3	Downey Road	5	Huckleberry Lane	4	Nonset Path	1	Seminole Road	3
Apple Valley Drive	5	Driftwood Road	4	Huron Road	3	North Street	1	Seneca Court	3
Arborwood Road	4	Drummer Road	6	Independence Road	6	Notre Dame Road	5	Seneca Road	3
Arlington Street	2	Duggan Road	5	Iris Court	4	Oakwood Road	4	Silver Hill Road	6
Arlington Street	3	Durkee Lane	1	Isaac Davis Way	2	Old Beaver Brook	1	Simon Hapgood Lane	1
Arlington Street	5	Durkee Road	3	Jackson Drive	2	Old Meadow Lane	6	Simon Willard Road	2
Ashwood Road	4	Eastern Road	1	Jefferson Drive	2	Old Colony Lane	4	Sioux Street	3
Azalea Court	4	Eliot Circle	2	John Swift Road	2	Old Stone Brook	1	Smart Road	5
Balsam Drive	2	Elm Court	3	Joseph Reed Lane	3	Old Village Road	2	South Street	1
Bank Side Hollow	1	Elm Street	3	Juniper Ridge Lane	5	Olde Barn Way	3	Spencer Road	3
Barker Road	4	Emerson Drive	4	Keefe Road	4	Olde Lantern Road	5	Spencer Brook Road	1
Baxter Road	3	Esterbrook Road	1	Kelley Road	4	Olde Surrey Drive	6	Split Rock	1
Bayberry Road	4	Ethan Afflen Drive	5	Kingman Road	5	Oneida Road	3	Spring Hill Road	1
Berry Lane	4	Evergreen Road	2	Kinsley Lane	3	Orchard Drive	3	Spruce Street	3
Beth Circle	1	Fairway Road	6	Kinsley Road	3	Partridge Hollow	2	Squirrel Hill Road	5
Betsy Ross Circle	5	Faulkner Hill Road	6	Knowlton Drive	3	Parker Street	6	St. James Circle	4
Beverly Road	4	Fernwood Road	2	Knox Trail	6	Partridge Pond Road	4	Stow Street	5
Billings Street	5	Fife & Drum Road	2	Larch Road	2	Patrick Henry Circle	5	Strawberry Hill Road	1
Birch Ridge Road	5	Flagg Road	1	Laurel Court	4	Patriots Road	2	Sudbury Road	6
Black Horse Drive	5	Fletcher Court	6	Laws Brook Road	4	Paul Revere Road	5	Summer Street	5
Brabrook Road	1	Flint Road	3	Ledge Rock Way	1	Pearl Street	5	Sutton Place	2
Bridges Drive	2	Flintlock Drive	5	Liberty Street	5	Phalen Street	4	Sylvia Street	6
Bridalpath Way	1	Forest Road	4	Lilac Court	4	Pheasant Hill	1	Taylor Road	4
Broadview Street	6	Port Pond Road	2	Lillian Road	2	Phlox Lane	4	Technology Drive	2
Bromfield Road	4	Poster Street	4	Lincoln Drive	2	Pine Cone Strand	1	Tenny Circle	6
Brook Street	1	Fox Hill Road	6	Littlefield Road	3	Pine Street	6	Thoreau Road	4
Brook Street	2	Francine Road	3	Longfellow Park	4	Pine Ridge Road	5	Ticonderoga Road	5
Brookside Circle	6	Fraser Drive	4	Long Ridge Road	2	Pinewood Road	4	Torrington Lane	3
Brown Bear Crossing	1	Freedom Farm Road	3	Lotthrop Road	3	Piper Lane	4	Town House Lane	4
Brucewood Road	4	Gerald Circle	6	Madison Lane	2	Piper Road	4	Townsend Road	5
Bulette Road	2	Gioconda Avenue	6	Magnolia Drive	4	Pond Ridge Drive	4	Trask Road	2
Butternut Hollow	1	Granite Road	1	Main Street	1	Pond View Drive	6	Tumbling Hawk	1
Candida Lane	4	Grasshopper Lane	2	Main Street	2	Pope Road	1	Tuttle Drive	3
Capt. Brown's Lane	3	Great Elm Way	1	Main Street	4	Powder Horn Lane	5	Valley Road	6
Capt. Forbush Lane	3	Great Road	1	Main Street	6	Powder Mill Road	6	Vanderbelt Road	6
Carlisle Road	1	Great Road	4	Main Street	5	Proctor Street	1	Wachusett Drive	3
Carlton Drive	6	Greenwood Lane	2	Mallard Road	3	Prospect Street	3	Wampanoag Drive	3
Carriage Drive	6	Grist Mill Road	5	Maple Street	5	Puritan Road	6	Wampus Avenue	1
Castle Drive	5	Guswood Road	4	Marian Road	5	Putter Drive	6	Washington Drive	2
Cedar Terrace	3	Hammond Street	2	Martin Street	5	Putnam Road	2	Waterside Clearing	1
Central Street	3	Harris Street	1	Massachusetts Avenue	3	Quaboag Road	3	Wayside Lane	3
Central Street	5	Harvard Court	6	Massachusetts Avenue	4	Quarry Road	1	West Road	3
Chadwick Street	6	Hatch Road	6	Massachusetts Avenue	5	Railroad Street	6	Wetherbee Street	4
Charter Road	3	Hawthorne Street	4	Mead Terrace	5	Redwood Road	2	Whellier Lane	1
Cherokee Road	3	Haynes Court	5	Meadow Brook Road	2	Revolutionary Road	4	Whittier Drive	4
Cherry Ridge Road	5	Hayward Road	3	Meadows Edge	1	River Street	6	Willis Holden Drive	2
Church Street	5	Hayward Road	2	Meeting House Road	6	Robbins Street	5	Willow Street	5
Clover Hill Road	6	Heald Road	2	Merriam Lane	6	Robert Road	6	Wilson Lane	2
Conant Street	6	Heather Hill Road	5	Minot Avenue	4	Robinwood Road	4	Windemere Drive	5
Concord Road	2	Hemlock Lane	2	Minuteman Road	2	Rose Court	4	Windsor Avenue	5
Coolidge Drive	2	Henley Road	1	Mohawk Drive	3	Russell Road	4	Winter Street	5
Coughlin Street	4	Hennessey Drive	4	Mohegan Road	3	Samuel Parlin Drive	2	Wood Lane	2
Country Club Road	6	Heritage Road	2	Musket Drive	2	Sandalwood Road	4	Woodbury Lane	2
Countryside Road	2	Hickory Hill Trail	4	Nadine Road	4	Sandas Trail	3	Woodchester Drive	5
Cowdrey Lane	2	High Street	6	Nagog Hill Road	2			Wright Terrace	5
Craig Road	4	Highland Road	5					Wyndcliff Drive	1
Crescent Street	2	Hillcrest Drive	6						
Crestwood Lane	5	Hillside Terrace	5						
Cricket Way	2								





STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 2

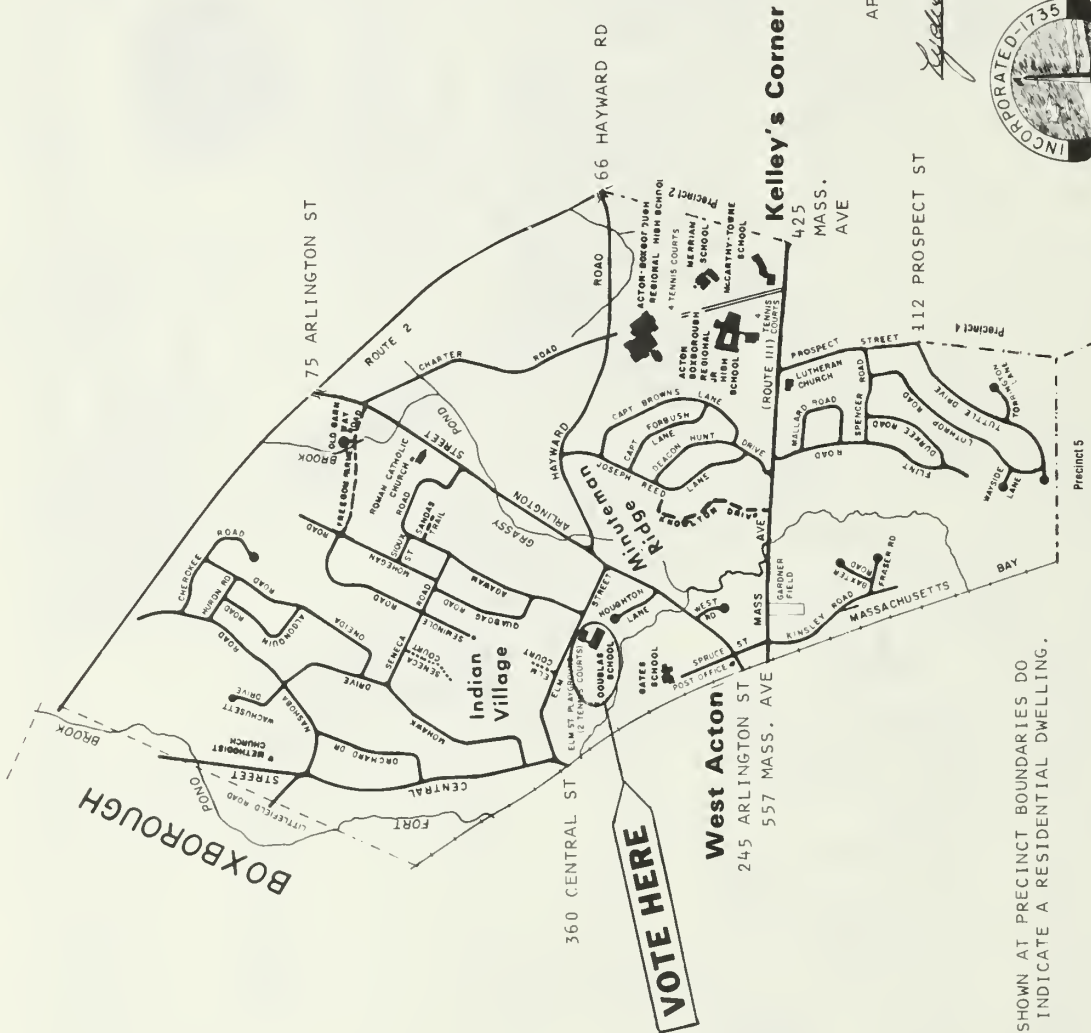
INCORPORATED 1735
ACTON

VOTING PLACE - Center Fire Station

APPROVED FOR POSTING

Robert P. Quinn 1-13-52
TOWN CLERK DATE

NOTE: STREET NUMBERS SHOWN AT PRECINCT
BOUNDARIES DO NOT NECESSARILY
INDICATE A RESIDENTIAL DWELLING.



APPROVED FOR POSTING

John P. Shaw
TOWN CLERK
DATE 1-17-82



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 3

VOTING PLACE - Douglas School Elm Street

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

VOTE HERE

West Acton

245 ARLINGTON ST
557 MASS. AVE

Kelley's Corner

425 MASS. AVE

Ridge

360 CENTRAL ST

66 HAYWARD RD

112 PROSPECT ST

75 ARLINGTON ST

BOXBOROUGH

VOTE HERE

West Acton

245 ARLINGTON ST
557 MASS. AVE

Kelley's Corner

425 MASS. AVE

Ridge

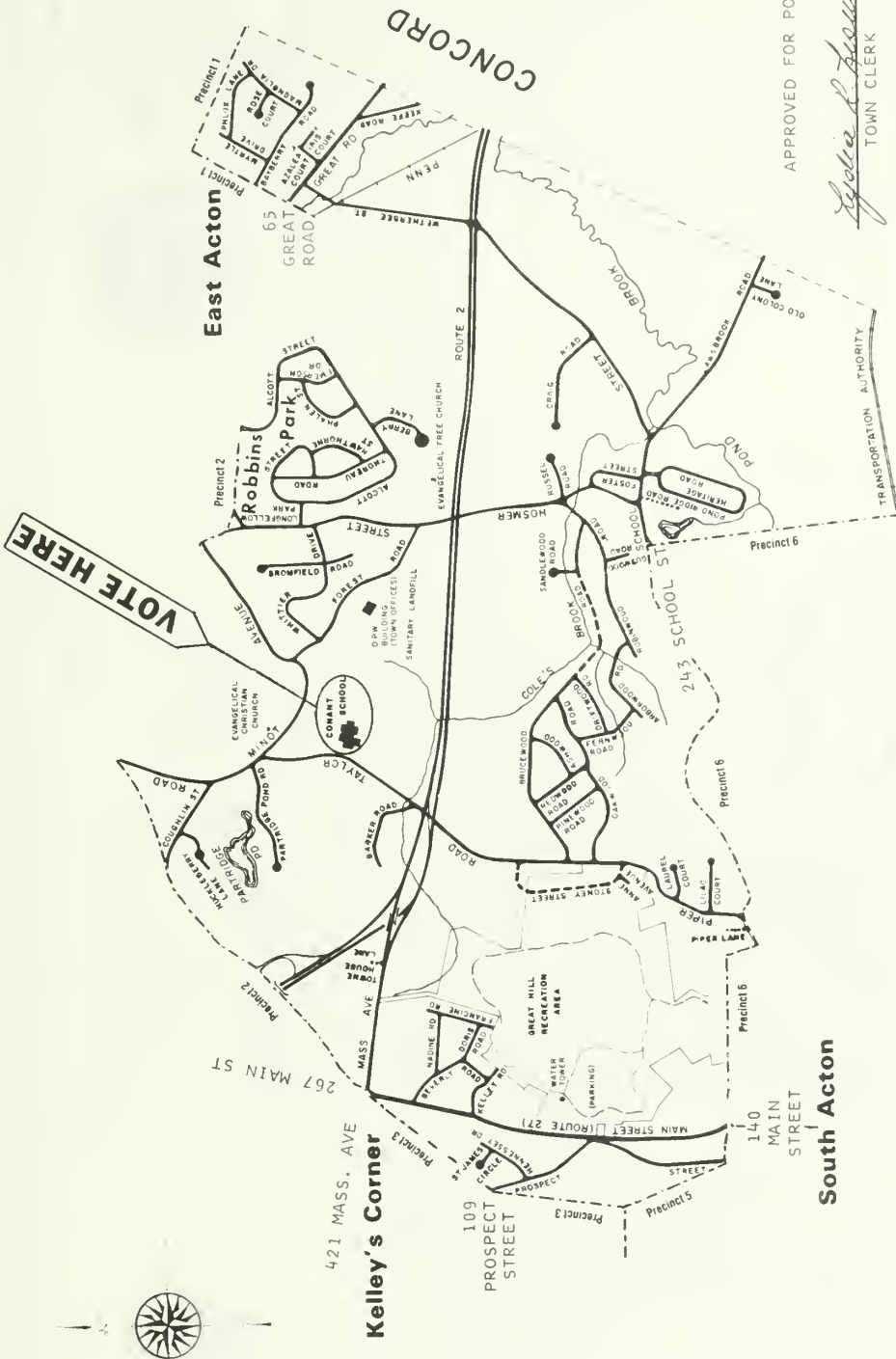
360 CENTRAL ST

66 HAYWARD RD

112 PROSPECT ST

75 ARLINGTON ST

BOXBOROUGH



APPROVED FOR POSTING

John P. Brown 1-13-82
TOWN CLERK DATE



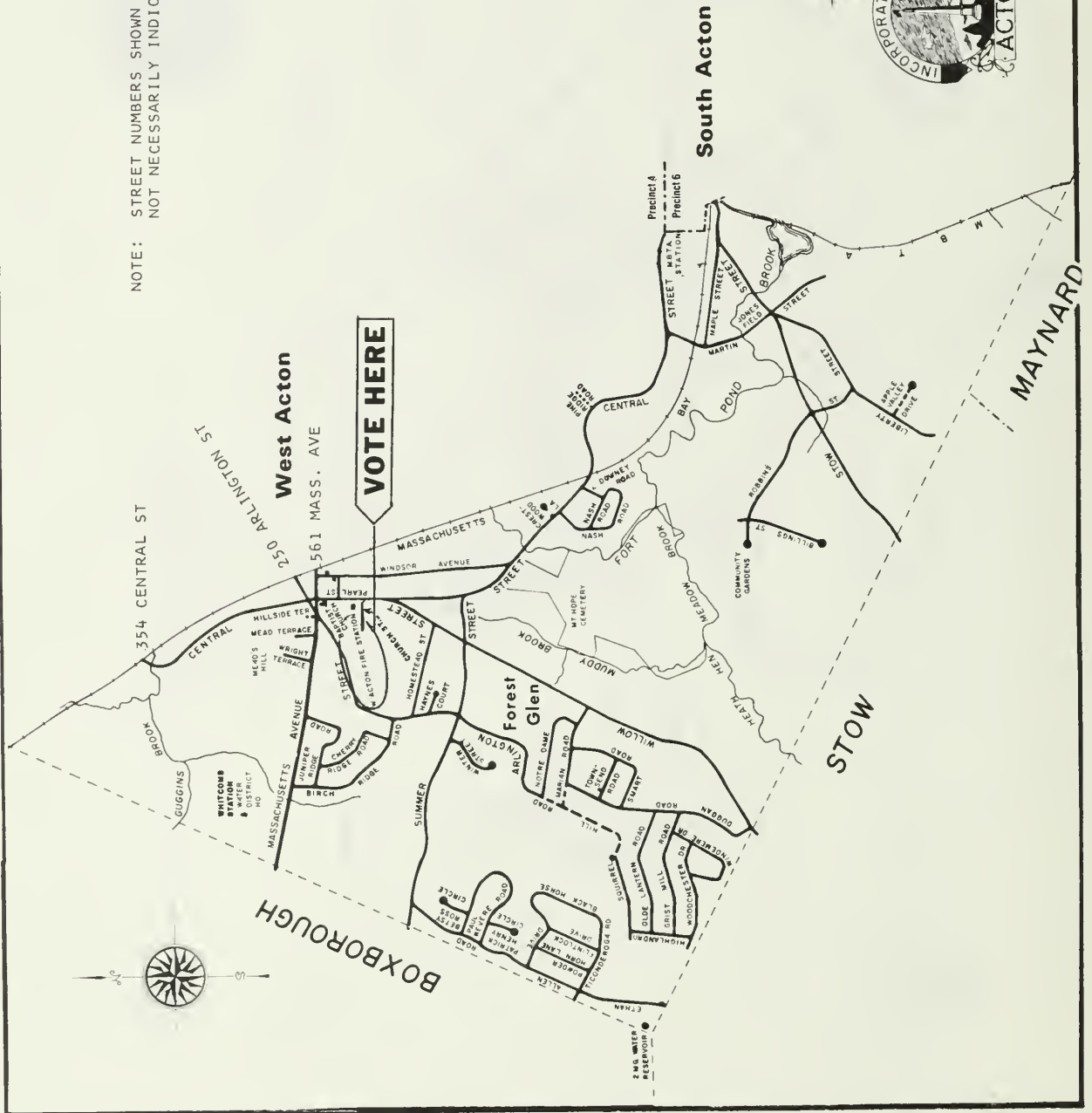
STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 4

VOTING PLACE

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.



APPROVED FOR POSTING

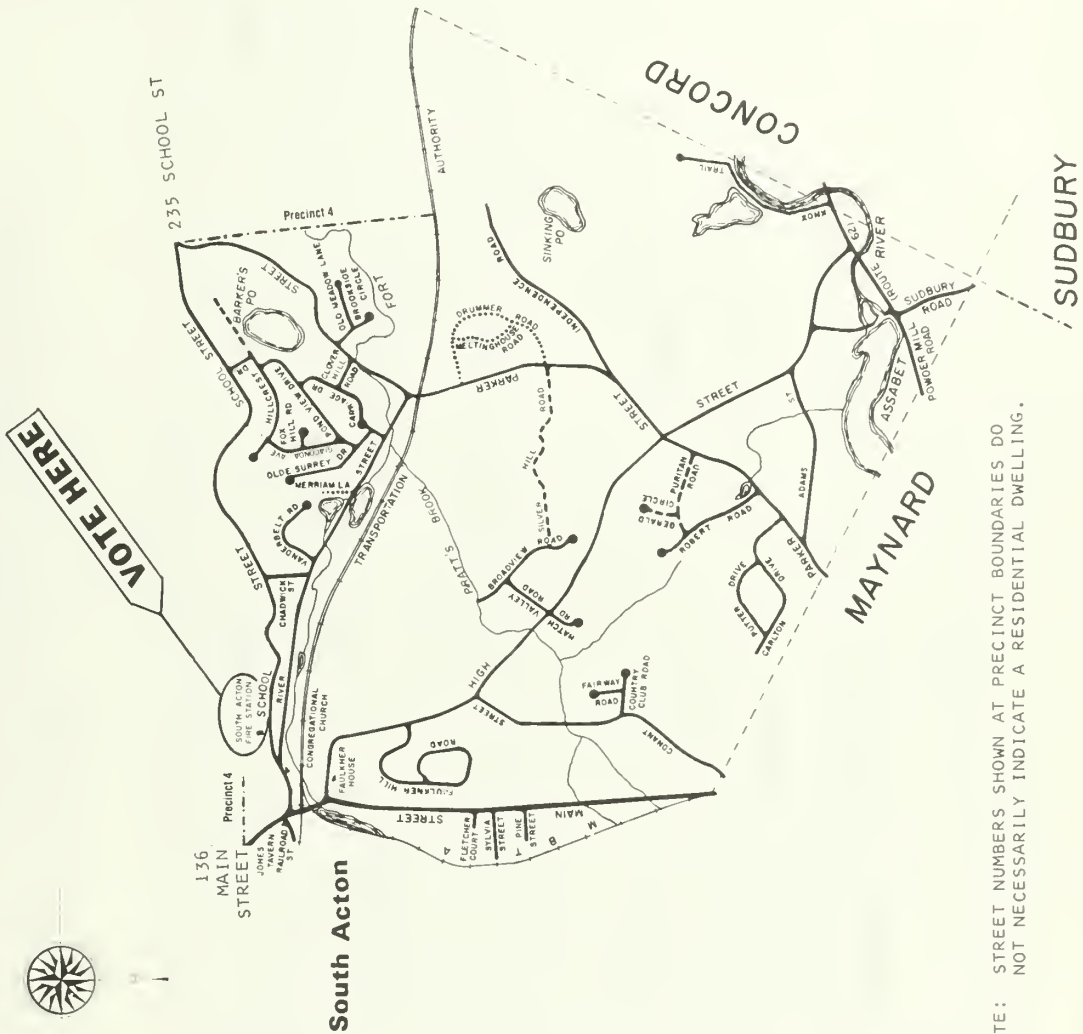
Richard P. Seaver 1-13-82
TOWN CLERK DATE



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 5

VOTING PLACE - Fire Station - West Acton



South Acton

MAYNARD

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

APPROVED FOR POSTING

John D. Hall 1-13-82
TOWN CLERK DATE



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 6

VOTING PLACE - Fire Station - South Acton

P l e a s e P r i n t

CITIZEN INFORMATION SHEET - TOWN OF ACTON

Residents interested in serving on a Town Board, Committee or Commission are requested to complete this sheet and forward it to the office of the Town Manager at the Acton Town Hall.

FOR OFFICE USE ONLY

Month/Year

Selectmen Interview Date _____

Appointment Date _____

Term Expires _____

Committee _____

Circle one
(Ms., Mrs., Dr., Mr.)

LAST NAME

FIRST

MIDDLE INITIAL

DATE

STREET ADDRESS

HOME TELEPHONE

BUSINESS TELEPHONE

Please refer to the reverse side of this sheet and indicate below, in order of preference, the Board, Committee, or Commission which would be of interest to you:

1)

2)

3)

Were you a member of any Board, Committee or Commission before? _____ If yes, please indicate name _____

Do you have any specific time restrictions? _____

How long have been an Acton resident? _____ a Mass. resident? _____ Are you a U.S. Citizen? _____

PRESENT OCCUPATION AND EMPLOYER: (Optional - attach resume)

EDUCATION OR SPECIAL TRAINING:

Acton-Buxborough Arts Council
 Aging, Council on
 Appeals, Board of
 Archives Committee
 Assessors, Board of
 Auditing Monitoring Committee
 Cable TV Advisory Committee
 Cemetery Commissioners
 Conservation Commission/Town Forest
 Election Officers
 Finance Committee
 Hanscom Field Advisory Committee
 Health, Board of
 Historical Commission
 Investment Advisory Committee
 Metropolitan Area Planning Council

Middlesex County Advisory Board
 Minuteman Vocational Representative
 Permanent Building & Land Committee
 Personnel Board
 Planning Board
 Prison Advisory Committee
 Public Ceremonies & Celebration
 Recreation Commission
 Registrar of Voters
 Route 2A Committee
 South Acton Revitalization Committee
 Technical Advisory Committee - W. R. Grace
 Transportation Advisory Committee
 Volunteer Coordinating Committee
 Youth Commission
 Youth Commission, Associates

CIVIC EXPERIENCE:

SPECIAL INTERESTS, HOBBIES, TALENTS:

ADDITIONAL COMMENTS:

REFERENCE BOOK
 ACTON MEMORIAL LIBRARY
 ACTON, MASSACHUSETTS 01720

AT YOUR SERVICE

Emergency Numbers Police: 263-2911

Fire: 263-9191

Ambulance: 263-9191

Be sure to give your name and address as well as the nature of your emergency. Do not hang up until you are sure your message has been understood.

For Answers On:	Call The:	Telephone	Extension
Animal Inspection	Animal Inspector	263-4979	
Assessments	Board of Assessors	263-8200	1042
Bills & Accounts	Town Treasurer & Tax Collector		1062
Births, Deaths & Marriages	Town Clerk		1092
Building	Building Inspector		2012
Cemeteries	Cemetery Superintendent		1301
Civil Defense	Director	263-2973	
Conservation	Forest Road	263-8200	2062
Dog Licenses	Town Clerk		1092
Dog Problems	Dog Officer	897-4577	
Education Information	School Superintendent	264-4700	5008
Elections, Voting & Registration	Town Clerk	263-8200	1092
Elder Affairs	Council on Aging		1068
	Minuteman Home Care	263-8720	
	Public Health Nursing Service	263-8200	1202
Engineering	Town Engineer		2032
Fire (Routine & Permits)	Fire Department		1500
Garbage & Refuse	Board of Health		2022
Health & Sanitation	Board of Health		2022
Highways & Streets	Highway Department		2032
Home Nursing	Board of Health, Visiting Nurse		2012
Hunting & Fishing Licenses	Town Clerk		1092
Libraries	Acton Memorial Library	263-2232	
	Citizens' Library of West Acton	263-9222	
Licenses	Board of Health		2022
Mental Health	Eliot Community Mental Health Ctr.	369-1113	
Mosquito Control	Building & Grounds	263-8200	2051
Oil Burner Permits	Fire Chief		1500
Planning	Town Planner		2062
Plumbing Permits	Building Department	(nights) 486-3242	or 2012
Recreation	Forest Road		2072
Selectmen	Town Office		1003
Snow Removal	Highway Department		2032
Tax Collections	Treasurer & Collector		1042
Town Manager	Town Office		1003
Veterans' Services	Veterans' Agent		1500
Water Problems	Water District	263-9107	
Welfare Questions	Welfare Board	263-6610	
Wiring	Wire Inspector	263-5964	
Wiring Permits	Forest Road	263-8200	2012
Young Peoples' Affairs	Youth Commission	263-1787	
Zoning	Zoning Enforcement Office	263-8200	2012
Schools	Switchboard Calls-7 AM to 5 PM	264-4700	
	Acton-Boxborough Regional High		5923
	Acton-Boxborough Regional Jr. High		5823
	Community Education Office		5013
	Luther B. Conant		5623
	Carolyn T. Douglas		5423
	Paul P. Gates		5523
	Julia L. McCarthy-Marion L. Towne		5224
School Nurse	High School		5972
	Junior High School		5872
	Elementary Schools		5224
Night Calls	Central Office	263-9503	
	Community Education & High School	263-7738	
	Community Education & Jr. High School	263-2607	
	Luther B. Conant	263-9504	
	Carolyn T. Douglas	263-2753	
	Paul P. Gates	263-9162	
	Julia L. McCarthy-Marion L. Towne	263-4982	

OFFICE HOURS

Town Office	8:00-5:00	263-8200	Ex tensions
Town Clerk			1004
Treasurer and Collector			1091
Assessors			1041
			1062
Board of Health	8:00-5:00		2022
School Superintendent	8:00-5:00 A-B Junior High School	264-4700	5008
Ass't. Superintendent			

Veteran's Agent Malcolm MacGregor West Acton Fire Station

Library Hours

Memorial	Mon. - Thurs. 9:00-9:00	
	Fri. - Sat. 9:00-5:00 (Closed Sat. in summer)	263-2232
	Sun. 2:00-5:00 in winter	
Citizen's	Mon. 7:00-9:00 P.M.	263-9222
	Tues. - Fri. 10:00-5:00 P.M.	

MEETINGS

Annual Town Election		1st Monday in April
Annual Town Meeting	Tuesday after Town election	A.B.R.H.S. Auditorium
Appeals Board	2nd Monday each month	Town Hall
Assessors	1st Wednesday each month 5:00 PM	Town Hall
Building Committee		As necessary
Conservation Commission	1st and 3rd Wednesday of month	Forest Road
Finance Committee	Tuesday, 7:30 PM	Faculty Dining Room HS
Board of Health	2nd and 4th Tuesday of month, 7:30 P.M.	Forest Road
Historical Commission	2nd Wednesday each month, 8:00 P.M.	Town Hall
Library Trustees, Memorial	3rd Monday each month, 8:00 PM	Library
Library Trustees, Citizens	3rd Thursday each month	Library
Planning Board	1st and 3rd Monday of month 8:00PM	Forest Road
Recreation Commission	2nd Wednesday, 7:30 PM	Forest Road
School Committee, Regional	2nd and 4th Thursday of month, 7:30 PM	Sr. High Music Room
School Committee, Local	1st and 3rd Thursday of month, 7:30 PM	Sr. High Music Room
Selectmen	Every Tuesday, 7:30 PM	Town Hall
Youth Commission	1st Monday each month, 7:00 PM	Jr. High Library

Acton Town Report



1985

Memorial Dedication

- WILLIAM L. O'CONNELL** (March 29) — Bill was Superintendent of our schools during the period of their growth, was responsible for high educational standards, faculty development and for the construction of more than sixty percent of our school buildings. He came here in 1945 as a teacher and athletic coach in a 500 pupil system and retired in 1970 when the enrollment exceeded 4,500. "Loyalty" was his word.
- RAYMOND A. GALLANT** (April 19) — Ray lived in town for over 80 years and was the founder of the Gallant and Brock Insurance Agency. He served the town in many ways, as a Captain on the Fire Department and on the Insurance Committee, to mention only a few.
- SONYA (FARLEY) BURSAW** (July 1) — Sonya was a charter member of the Isaac Davis Chapter of the DAR for 17 years, but her main interest was in the Children's Chapter of that society. This she participated in with her children and later, her grandchildren. She was an avid gardener and was a member of both the Garden Club and the Women's Club. She achieved renown for her beautiful needlepoint work.
- DEWEY E. BOATMAN** (July 22) — Dewey was very active in town, serving on the Volunteer Fire Department from 1938. He was on the Board of Assessors for ten years and had been in his Real Estate business since 1947. He loved to restore old cars, particularly Packards.
- MARIE (DAVIS) HUNT** (August 10) — Marie, born in Acton, was a direct descendant of Isaac Davis. She was perhaps best known "for her determination and extraordinary leadership in establishing the Isaac Davis Trail as a National Monument", for which she received a National Recognition Award. She was also a charter member and past regent of the Isaac Davis Chapter in town.
- DAVID E. DRISCOLL** (August 12) — Dave held a position on the Board of Registrars in town for fourteen years and was very interested in every aspect of town affairs. He also served with the Boy Scouts for many years.
- SAMUEL J. PHILLIPS, JR.** (November 17) — Sam, a philanthropist and humanitarian will be known for his generosity and hospitality toward town organizations. They were always welcome to meet at the Acton Corporation.
- GENE P. SWARTZ** (December 3) — Dr. Swartz served on the Board of Health when he first moved to town in 1972. He was a dedicated pediatrician practicing in Town and at the Emerson Hospital, and will be long remembered for his great love of children.
- LEOPOLD S. CAVELIER** (December 16) — Leo was the man to see for anything needed, or in need of repair, in steel, iron or bronze. No job was too large or too small. He was an artist in his field. It is said that he started his career in town, with an old welding machine strapped onto his pickup truck.



For Reference

Not to be taken from this room

1985 Annual Reports

**Town of
Acton, Massachusetts**



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**Two Hundred and Fiftieth
Municipal Year**

For the year ending December 31st

National, State, and County Officials

President
RONALD W. REAGAN

Vice-President
GEORGE H.W. BUSH

Senators in Congress

Edward M. Kennedy
John F. Kerry

Representative in Congress
5th Congressional District

Chester G. Atkins

Governor
of the
Commonwealth of Massachusetts

MICHAEL S. DUKAKIS

Secretary of the Commonwealth

Michael Joseph Connelly

Treasurer and Receiver General

Robert Q. Crane

Auditor of the Commonwealth

John J. Finnegan

Attorney General

Francis X. Bellotti

Councillor, 3rd Councillor District

Herbert L. Connolly

Senator, Middlesex/Worcester District

Argeo Paul Cellucci

Representative in General Court
14th Middlesex Representative District

John H. Loring

MIDDLESEX COUNTY

County Commissioners

Thomas J. Larkin
Michael E. McLaughlin
Bill Schmidt

Clerk of Superior Courts,
Middlesex County

Edward J. Sullivan

Register of Deeds, Middlesex South District

John F. Zamparelli

County Treasurer

William J. Gustus

Register of Probate and Insolvency

Paul J. Cavanaugh

District Attorney

L. Scott Harshbarger

County Sheriff

John P. McGonigle

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Administration

Board of Selectmen

The year began with a Board reorganization after the Annual Town Meeting as follows: Chairman, Gena G. Manalan; Vice-Chairman, F. Dore Hunter; Clerk, Pamela P. Resor; John E. Ormsbee and Donald R. Gilberti, Members.

Barely had Town Meeting ended when the State notified the Town they were closing the Route 27 bridge in South Acton. The bridge, which was way down the State's list to be repaired, suddenly became number one, as pieces of the decking fell onto the railroad bed below. With less than twelve hours' notice prior to the closing, all Town employees pulled together to notify newspapers, neighboring towns and companies in and out of Acton to stagger release hours. Highway and Engineering set to developing detour routes, while the Police Department helped to move traffic efficiently along the unfamiliar roads and intersection.

After six weeks of detour and inconvenience, the bridge was repaired and reopened with commitment from the State to develop plans for a complete rehabilitation of the bridge.

Initial plans were received by the State in December and public meetings were held to gain public input and concerns about the reconstruction and to inform the public as to the options made available to Acton.

The major issues facing the Town Meeting in April 1985 were construction of an addition to Town Hall and construction of a sewer system to address the septic and wastewater problems in South Acton.

After lengthy and often heated debate, the Town Meeting voted down the concept of a Wastewater Treatment Plant system. Two articles were placed on the Fall Town Meeting to address the septic problems and again, both were defeated. Therefore, a major issue for the year was to find some solution which would alleviate the septic problems in South Acton, which the Town Meeting members find acceptable.

The Town Hall project was voted and the design phase is proceeding in efforts to bring the design to Town Meeting for consideration. Hopefully, at this April Town Meeting, we will be able to expand Town Hall so that the staff can meet the demands the citizens of Acton are making on their town.

Other issues facing the Town are the new Federal and State legislation which impacts town revenue. The Federal Government has voted to phase out Federal Revenue Sharing over a period of two (2) years. This translates to a loss of \$350,000/year which the Town has annually appropriated to reduce costs in the Police Department. Although \$350,000 may not seem significant in light of Acton's \$20,000,000 annual budget, it does represent 1/3 of the annual operating budget of the Police Department each year, so this loss of revenue becomes significant because to recapture we must decide as a Town to override Proposition 2-1/2 or cut services by that amount.

The State Government has phased out the 7-1/2% surtax, and in doing so has failed to create a stabilization fund to help offset the reduction in Federal Revenue Sharing. It appears that the State cannot help the cities and towns with additional Cherry Sheet money to help stabilize Town revenues. Therefore, the burden of revenue shortfalls will fall squarely on local municipalities.

In light of these new factors, and cost projections for Town and School services, the Selectmen voted to hold a Special Election February 11, 1986 to override the debt appropriated at the April 1984 Town Meeting for Regional and Local School capital improvements. Although this will help alleviate the grim financial projections, it is not a long-term cure. The Town will be faced with override questions in the near future or choose to reduce or eliminate Town and School services and programs.

Although we are wrestling with these considerable financial constraints, the Board is trying to pinpoint future needs of the Town. The Board is addressing the issue of development and traffic through various methods. We have committed to a regional growth study conducted by M.A.P.C., for the growth in surrounding communities may well have a greater impact on Acton than the growth within Acton. The Board is also requiring developers to provide traffic impact studies as part of the Site Plan process, in an effort to insure safe vehicular and pedestrian traffic.

We are pursuing additional recreation facilities on the Northeast corner of Routes 2A & 27 in order to upgrade our facilities as well as recognize a shortage of such recreational facilities in the Northeast side of Town.

Under the direction of Town Manager, Bernard J. Murphy, the Financial Offices of the Town were reorganized. Roy Wetherby, Town Accountant, became the Finance Director coordinating the offices of Assessors, Town Accountant and Town Treasurer. Replacing Roy Wetherby as Town Accountant is Mary Larson, and Betsy Wilson became Tax Collector with the resignation of Dan Brosnan, who left Acton to go to the University of Lowell Finance Department.

We also regret the resignation of Armand Dufresne who has served as Town Planner for five years. Armand has been a great asset to the Town and we wish him well.

Tom Haggerty, Acton's Recreation Director for twelve years, also resigned. Tom was the coordinator for all Town recreation programs. Our interim director is Tom Rogers.

In closing, we thank the many dedicated members of our Town Committees and Boards, the Department Heads and staff who have been outstanding in the job they have performed this year.

And -- thanks to Jack Ormsbee for serving on the Board of Selectmen. Jack's contribution to the Board over the three years is considerable, and much appreciated by those of us who worked with him.

Thank You, Jack!

Gena G. Manalan
Chairman

Town Manager

1985 was a year of celebration and a year of change for the Town of Acton. 250 years of incorporation reminds us of our rich heritage and impresses upon us the need of preparing for the next 250 years. To pave the way for the future, a variety of changes have been instituted in Town Government including:

a) Modifying the organizational structure of Town Government to enable more efficient operation.

b) Revising the Personnel Bylaw and modernizing the entire personnel management function of the Town.

c) Consolidating the Town Budget into a more workable arrangement including a formal capital budgeting process.

d) Establishing additional personnel in the Building Commissioners, Board of Health and Council on Aging departments.



Photo by Laura Lyons

Town Manager Bernard Murphy aiding Fire Fighter Joe Conquest at the nozzle in the Fire Department's antique hand tub demonstration at the 250th parade.

All of these changes were aimed at the Town's providing the best possible services to its residents in the most efficient and effective manner. The Town Management of Acton will continue to introduce innovations in Town Government to adapt to the serious constraints facing us in the years ahead.

We would like to thank the many committees, employees and citizens for their cooperation throughout 1985.

Bernard J. Murphy, Jr.
Town Manager

Allen E. Rothermel
Assistant Town Manager

Elected Town Officials

MODERATOR

Donald MacKenzie 1986

SELECTMEN

Gena Manalan 1986
John E. Ormsbee 1986
F. Dore Hunter 1987
Pamela P. Resor 1987
Donald Gilberti 1988

LOCAL AND REGIONAL SCHOOL COMMITTEES

Sally K. Campbell 1986
Patrick A. Cataldo 1986
Ellen Holway 1987
Robert Evans, Jr. 1987
Linda B. Graesser 1988
Jacqueline Watkins 1988

TRUSTEES OF MEMORIAL LIBRARY

Helen Murphy 1987
Joseph D. Grandine II 1986
Dennis J. Ahern 1988

ACTON HOUSING AUTHORITY

Leah Nazarian 1987
Barbara Yates 1986
Joseph Mercurio 1988
James Sargent 1988
Marlin M. Murdock 1990

TRUSTEE OF WEST ACTON FIREMAN'S RELIEF FUND

James B. Wilson 1988
Malcolm S. MacGregor 1987
Frederick A. Harris 1986

ACTON'S FIREMAN'S RELIEF FUND

Richard A. Lowden 1988
John F. MacLaughlin 1987
Walter W. Sprague 1986

TRUSTEES OF CHARLOTTE GOODNOW FUND

Nancy Anne Gilberti 1987
Virginia Gates 1986
Mabel Grekula 1988

TRUSTEES OF ELIZABETH WHITE FUND

Cornelia O. Huber 1986
Irene Krayson 1988
John Powers 1987

TRUSTEES OF CITIZEN'S LIBRARY ASSOCIATION OF WEST ACTON

Jane Gallagher 1987
Frances Bissell 1986
Dianne Wehr 1988

Appointments Made by Selectmen

BOARD OF ASSESSORS 3 YEAR APPOINTMENT THREE MEMBER BOARD

<u>NAME</u>	<u>APPOINTED EXPIRES</u>
O'Donoghue, Edward H. Jr. 12 Hosmer Street Acton, Mass.	5/01/84 6/30/87
Bintliff, Raymond 2 Powder Horn Lane Acton, Mass.	5/24/83 5/31/86
Wexelblat, Paul 96 Pope Road Acton, Mass.	6/18/85 6/30/88

CABLE TV. ADVISORY COMMITTEE ONE YEAR APPOINTMENT NINE MEMBER BOARD

<u>NAME</u>	<u>APPOINTED EXPIRES</u>
Rosenthal, Ronald H. 23 John Swift Road Acton, Mass.	6/18/85 6/30/86
Vavruska, Ronald 12 Mallard Road Acton, Mass.	6/18/85 6/30/86
Gilberti, Donald 14 Coolidge Drive Acton, Mass.	6/18/85 6/30/86
Covert, John 2 Flagg Road Acton, Mass.	6/18/85 6/30/86
Frolick, Jay Howard 505 Tumbling Hawk Nagog Woods, Acton, Mass.	6/18/85 6/30/86
Steele, John L. Jr. 4 Proctor Street Acton, Mass.	6/18/85 6/30/86

HANSCOM FIELD ADVISORY COMMISSION ONE YEAR APPOINTMENT ONE MEMBER, TWO ALTERNATES

<u>NAME</u>	<u>APPOINTED EXPIRES</u>
Mandile, Anthony J. 65 Maple Street Acton, Mass.	6/18/85 6/30/86

ACTON/BOXBOROUGH ARTS COUNCIL
TWO YEAR APPOINTMENT
EIGHT MEMBERS

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Jorrens, Kit 107 Newtown Road Acton, Mass.	12/17/86 1/15/88
Searcy, Joel 15 Balsam Road Acton, Mass.	12/17/86 1/15/88
Dauphine, Nathalie 57 Alcott Street Acton, Mass.	12/17/86 1/15/88
Pitts, Penny 63 Willow Street Acton, MA	1/28/86 1/15/88
Spotkill, Valerie 11 Fernwood Road Acton, MA	1/28/86 1/15/88
Harsip, Lisa 51 Drummer Road Acton, MA	1/28/86 1/15/88
Burke, Terri 46 Seminole Road Acton, MA	1/28/86 1/15/88

PERSONNEL BOARD
THREE YEAR APPOINTMENT
FIVE MEMBER BOARD

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Beauregard, Louis 11 Taylor Road Acton, Mass.	5/01/84 6/30/87
Maxwell, Rodney 46 Central Street Acton, Mass.	5/01/84 6/30/87
Stabin, Alice 388A Great Road Acton, Mass	7/2/85 6/30/86

ALTERNATE MEMBER

Weatherbee, Louise 2 Independence Road Acton, Mass.	7/2/85 6/30/88
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PLANNING BOARD
FIVE YEAR APPOINTMENT
FIVE MEMBER BOARD

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Harting-Barratt, Pamela 27 Oneida Road Acton, Mass.	6/24/81 5/31/86
Dennis, Marshall 16 Cowdrey Lane Acton, MA	7/30/85 6/30/90
Grolnic, Neal 17 Thoreau Street Acton, Mass.	9/7/82 5/31/87
Heroux, Irene 17 Oneida Road Acton, Mass.	5/03/84 6/30/89
Barry, John 62 Taylor Road Acton, MA	10/8/85 6/30/88

ASSOCIATE MEMBER

Cady, William	10/22/85 6/30/86
---------------	---------------------

REGISTRAR OF VOTERS
THREE YEAR APPOINTMENT

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Driscoll, David E. 7 Great Road Acton, Mass.	5/2/85 5/31/88
Tuttle, George F. 395 Arlington St. Ext. Acton, Mass.	7/12/83 5/31/86
Pasik, Maureen 379 Central Street Acton, Mass.	5/2/85 5/31/87

TOWN MANAGER
THREE YEAR APPOINTMENT

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Murphy, Bernard J. Church Street Acton, MA	10/1/84 6/30/87

THE MIDDLESEX COUNTY ADVISORY BOARD
ONE YEAR APPOINTMENT
ONE MEMBER

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Manalan, Gena G. 7 Kelley Road Acton, MA	10/22/85 6/30/86

TRANSPORTATION COMMITTEE
ONE YEAR APPOINTMENT
TEN MEMBER BOARD

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Rand, Cheryl J. 14 Grasshopper Lane Acton, Mass.	6/18/85 6/30/86
Kalikow, Nancy 46 Central Street Acton, Mass.	6/18/85 6/30/86
Chairman 85/86 McCarthy, Donna 90 Newtown Road Acton, Mass.	6/18/85 6/30/86
McAdoo, Albert 108 Central Street Acton, Mass.	6/18/85 6/30/87
Tardo, Joseph J. 20 Patriot's Road Acton, Mass.	6/18/85 6/30/87
Fanton, Anne 42 Ethan Allen Acton, MA	6/1/85 6/30/88
Cochin, Carole 224 Old Beaver Brook Acton, MA	9/17/85 6/30/88
Herskovitz, Sheldon 88 Hammond Street Acton, MA	9/17/85 6/30/88

TOWN CLERK
THREE YEAR APPOINTMENT

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Allred, Lydia R. 16 Mohegan Road Acton, Mass.	5/31/85 6/30/88

BOARD OF APPEALS
THREE YEAR APPOINTMENT
THREE MEMBER BOARD

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Flood, Harold W. 183 Main Street Acton, Mass.	5/31/83 5/31/86
Peterson, Marilyn 25 Old Village Road Acton, Mass.	8/23/83 5/31/86
Freese, David 26 Meetinghouse Lane Acton, Mass.	5/21/85 6/30/88

ASSOCIATE MEMBERS

Pasieka, John F. 23 Grasshopper Lane Acton, Mass.	10/2/84 6/30/87
Maxwell, Marion 9 Lawsbrook Road Acton, Mass.	8/23/83 5/31/86
Grinnell, Kenneth L. 260 School Street Acton, Mass.	4/21/85 6/30/88

HISTORICAL COMMISSION
THREE YEAR TERM
FIVE MEMBER BOARD

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Dodson, Anita 377 Central Street Acton, Mass.	5/01/84 6/30/87
Klauer, William 70 Piper Road Acton, Mass.	5/01/84 7/30/87
Nylander, Robert H. 144 Great Road Acton, Mass.	5/4/85 6/30/88
Conant, Betsy 562 Main Street Acton, Mass.	5/21/85 6/30/88
Story, Lawrence 118 Willow Street Acton, Mass.	9/17/85 6/30/86
<u>ASSOCIATE MEMBER</u>	
Campbell, Bonnie	10/8/85 6/30/86

CONSERVATION COMMISSION
THREE YEAR APPOINTMENT
SEVEN MEMBER BOARD

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Torkelsen, Cynthia E. 386 Central Street Acton, Mass.	5/01/84 6/30/87
Graesser, Michael 6 Eliot Circle Acton, Mass.	5/21/85 6/30/88
Place, Carol 4 Samuel Parlin Drive Acton, Mass.	5/01/84 6/30/87
Dow, Kenneth 25 Minuteman Road Acton, Mass.	2/07/84 5/31/86
Young, Robert 253 Nagog Hill Road Acton, Mass.	10/30/84 6/30/86
McCarthy, Julie Great Road Acton, MA	10/8/85 6/30/88
Conant, Brewster Main Street Acton, MA	10/15/85 6/30/88

ASSOCIATE MEMBERS

Charter, George 79 Charter Road Acton, Mass.	2/07/84 5/31/87
Reid, Robena 615 Mass Ave. Acton, Mass.	2/07/84 5/31/87
Sheehan, Andrew Acton, MA	10/8/85 6/30/86
Chalmers, John 16 Piper Road Acton, MA	10/15/85 6/30/88
Clark, Janet 291 School Street Acton, MA	11/29/85 6/30/86

TOWN COUNSEL
ONE YEAR APPOINTMENT

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Palmer and Dodge One Beacon Street Boston, Mass.	5/22/84 6/30/85

YOUTH COMMISSION
THREE YEAR TERM
SEVEN MEMBERS

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Guzzo, Michael 45 Ethan Allen Drive Acton, Mass.	5/07/84 6/30/87
Duffy, Lawrence 397-7 Great Road Acton, Mass.	5/22/84 6/30/87
Lamia, Sara L. 93 Central Street Acton, Mass.	5/22/84 6/30/87
Kostro, Charles 12 Lothrop Road Acton, Mass.	6/18/85 6/30/88
McPadden, Kathy	10/8/85
Tornstrom, Barbara 194 Central Street Acton, MA	12/ /85 6/30/87

TOWN ACCOUNTANT
THREE YEAR APPOINTMENT

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Larson, Mary E.	7/16/85 6/30/88

PRISON COMMITTEE
THREE YEAR APPOINTMENT
THREE MEMBER COMMITTEE

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Booma, Pamela 43 Alcott Street Acton, Mass.	5/20/84 6/30/86
Abbott, Ralph 26 Fort Pond Road Acton, Mass.	5/22/84 6/30/87
Chairman King, Gerald E. 13 Billings Street Acton, Mass.	5/22/84 6/30/88

TECHNICAL COMMITTEE TO MONITOR W. R. GRACE
THREE YEAR TERM
FIVE MEMBERS

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
* Swallow, John 241 Central Street Acton, Mass.	6/18/85 6/30/87
Kelly, Jonathan Spencer 156 High Street Acton, Mass.	6/18/85 6/30/86
Gardner, Joan N. 5 Spring Hill Rd. Acton, Mass. (mail Concord, MA 01742)	6/18/85 6/30/87
Chairman Rice, Samuel 6 Berry Lane Acton, Mass.	6/18/85 6/30/86
Campbell, Jonathan 21 Minuteman Road Acton, Mass.	6/18/85 6/30/88
Amos, Campbell 1 Kingman Road Acton, MA	12/4/85 6/30/88

MEMBERS APPOINTED BY THE TOWN OF CONCORD

Schnitzer, Michael
35 Chestnut Street
Concord, Mass. 01742

Walker, Bill
1127 Lowell Road
Concord, Mass.

STAFF

Monahan, Dan
68 Grove St.
Concord, Mass.

Murphy, Bernard J.
472 Main Street
Acton, Mass. (Town Manager)

METROPOLITAN AREA PLANNING COUNCIL
THREE YEAR APPOINTMENT
ONE MEMBER

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Sawyer, William C. 16 Spring Hill Road Acton, Mass. (Concord, Mass. for mail)	5/04/85 6/13/88

* Resigned

COUNCIL ON AGING
ONE YEAR APPOINTMENT
NINE MEMBER BOARD

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Ann Murdock 5 Wachusett Drive Acton, Mass. (chm)	6/18/85 6/30/86
Steinhauer, Alfred F. 17 Seneca Road Acton, Mass. 01720	4/30/85 6/30/86
McNulty, Constance 17 Musket Drive Acton, Mass.	6/18/85 6/30/86
Hall, Sandra 62 Parker Street Acton, Mass.	6/18/85 6/30/86
Rennie, Margaret High Street Acton, MA (treas.)	4/30/85 6/30/86
Thorn, David 3 Tuttle Drive Acton, Mass.	6/18/85 6/30/86
* Kistner, Marjorie 411 Great Road, Apt. 21 Acton, Mass.	6/18/85 6/30/86

Hodge, Doris 27 High Street Acton, Mass.	6/18/85 6/30/86
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Roesler, Evelyn 32 Minuteman Road Acton, Mass.	6/18/85 6/30/86
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Parsons, Col. Irvin 11 Horseshoe Drive Acton, MA	10/ /85 6/30/86
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MINUTEMAN HOME CARE CORPORATION
THREE YEAR TERM
ONE MEMBER

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Maguire, Marianne 67 Drummer Road Acton, MA. 01720	10/1/84 9/30/87

ALTERNATE

Thorn, David E. 3 Tuttle Drive Acton, Mass. 01720	2/26/85 6/30/88
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PLANNING COUNCIL
ONE YEAR APPOINTMENT
10 MEMBER COMMITTEE

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
*Sawyer, William 15 Spring Hill Road Acton, Mass. (mail Concord, MA 01742)	5/01/84 6/30/87
Chairman	
Lary, Anne 19 Freedom Farm Road Acton, MA	5/01/84 6/30/87
*Mleziva, Matt 6 Coolidge Drive Acton, Mass.	5/01/84 6/30/86
*Merrill, Allen 75 Harris Street Acton, Mass.	5/01/84 6/30/86
*Ormsbee, Jack 7 Spring Hill Road Acton, Mass. (mail Concord, MA 01742)	Select. Rep.
Gilberti, Donald 14 Coolidge Drive Acton, Mass.	Select. Rep.
Whaley, Sandra 1 River Street Acton, Mass.	5/01/84 6/30/87
*Berry, David 132 Parker St., I-6 Acton, Mass.	1/22/85 6/30/88
*Smith, Roy 28 Joseph Reed Lane Acton, MA	6/30/85 6/30/88
Herbst, Ralph 6 Ticonderoga Road Acton, MA	1/28/86 6/30/88
Phillips, Leonard 43 Main St. Acton, MA	10/ /85 6/30/88
Sandman, Richard 71 High Street Acton, MA	9/17/85 6/30/86
Chase, Rebecca 70 Central Street Acton, Mass.	2/26/85 6/30/88
*Cochin, Carole 224 Old Beaverbrook Rd. Acton, Mass.	6/18/85 6/30/88

* Resigned

BOARD OF HEALTH
THREE YEAR APPOINTMENT
FIVE MEMBER BOARD

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Daniel Costello 26 Taylor Road Acton, Mass. 01720	5/21/85 6/30/88
Stephens, Richard 56 Washington Drive Acton, Mass.	5/21/85 6/30/88
Sagoff, Charlotte 376 Main Street Acton, Mass.	5/01/84 6/30/87
Nawrocki, Sandra S. 19 Olde Lantern Road Acton, Mass. 01720	5/21/85 6/30/86
Voorhies, Eleanor 14 Strawberry Hill Road Acton, Mass.	5/01/84 6/30/87

ASSOCIATE MEMBER

Amos, Campbell 1 Kingman Road Acton, MA	11/13/85 6/30/88
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VOLUNTEER COORDINATING COMMITTEE
THREE YEAR APPOINTMENT
SEVEN MEMBER COMMITTEE

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Hunter, Vanetta 3 Foster Street Acton, Mass.	5/01/84 6/30/87
Perkins, Beatrice 4 Spring Hill Road Acton, Mass. (mail, Concord, MA 01742)	5/01/84 6/30/87
Tavernier, Nancy 35 Mohawk Drive Acton, Mass.	5/01/84 6/30/86
Johnson, Dorothy 3 West Road Acton, Mass.	5/01/84 6/30/86
Collins, Stanton 6 Mallard Road Acton, Mass.	5/22/84 6/30/87
Sanford, Patti 4 Emerson Drive Acton, Mass.	7/2/85 6/30/88
Jarboe, Gregory M. 5 Cherokee Road Acton, Mass.	7/2/85 6/30/88

GROUNDWATER PROTECTION COMMITTEE
ONE YEAR APPOINTMENT
FIVE MEMBER COMMITTEE

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Lauzon, Joseph 13 Putter Drive Acton, Mass. (Water Commissioner)	5/01/84 6/30/85
* Wood, Duncan 9 Brucewood Road Acton, Mass. (Planning Board)	5/01/84 6/30/85
Sagoff, Charlotte 376 Main Street Acton, Mass. (Board of Health)	5/01/84 6/30/85
Resor, Pamela P. 5 Proctor Street Acton, Mass. (BOS Representative)	5/01/84 6/30/85
Dow, Kenneth 25 Minuteman Road Acton, Mass. (Conservation Comm.)	5/01/84 6/30/85
Frimpter, Michael 547 Great Elm Way Nagog Woods, Acton MA 01718	1/14/86 6/30/86

FAIR HOUSING COMMITTEE
THREE YEAR TERM
SEVEN MEMBER COMMITTEE

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Napolitano, Barbara 11 School Street Acton, Mass.	7/1/85 6/30/86
Smith, Barbara 68 Charter Road Acton, Mass.	7/1/85 6/30/88
Brockington, Lorita 103 Drummer Road Acton, Mass.	7/1/85 6/30/87
Black, Rev. Richard 429 Central Street Acton, Mass.	7/1/85 6/30/87
Mass, Deborah 43 Newtown Road Acton, Mass.	7/2/85 6/30/86
Mullin, Jana 74 Alcott Street Acton, MA	10/4/85 6/30/88
Gothorpe, William 60 Conant Street Acton, MA	10/4/85 6/30/88

SOUTH ACTON REVITALIZATION COMMITTEE
FIVE MEMBER COMMITTEE

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Chairman Wendell, Bart 1 River Street Acton, Mass.	6/18/85 6/30/86
Simeone, Ann 22 Independence Road Acton, Mass.	6/18/85 6/30/86
Alesbury, Debra 22 High Street Acton, Mass.	6/18/85 6/30/87
Leonhardt, Richard 75 Maple Street Acton, Mass.	6/18/85 6/30/88
Master-Karnik, Susan 105 School Street Acton, Mass.	6/18/85 6/30/88

ASSOCIATE MEMBER

Bradley, Michael 75 School Street Acton, Mass.	5/2/85 6/30/86
Solomon, David 118 Parker Street Acton, MA	10/8/85 6/30/86

PERMANENT BUILDING & LAND COMMITTEE
THREE YEAR TERM
SIX MEMBERS

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
Chairman Morbeck, Peter 7 Whittier Drive Acton, Mass.	8/09/83 5/31/87
Folsom, John R. 47 Piper Road Acton, Mass.	8/09/83 5/31/87
Gallagher, Gerald 162 Great Road Acton, Mass.	8/09/83 5/31/87
Perkins, Donald 4 Spring Hill Road Acton, Mass. (mail, Concord, MA. 01742)	8/23/83 5/31/87

* Resigned

RECREATION COMMISSION
THREE YEAR APPOINTMENT
FIVE MEMBER COMMISSION

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
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V.Chmn.	
Perkins, Beatrice	6/14/83
4 Spring Hill Road	5/31/86
Acton, Mass.	
(mail, Concord, MA 01742)	

Chairman	
Morehouse, Charles	5/24/83
5 Oakwood Road	5/31/87
Acton, Mass.	

Orcutt, Warren	4/30/85
7 Russell Road	6/30/88
Acton, Mass.	

Hunter, Vanetta	2/15/83
3 Foster Street	5/31/86
Acton, Mass.	

Stires, Chuck	4/30/85
9 Revolutionary Road	6/30/88
Acton, Mass.	

CEMETERY COMMISSIONERS
THREE YEAR APPOINTMENT
THREE MEMBERS

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
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Bailey, Edward	6/18/85
365 Central Street	6/30/88
Acton, Mass.	

Putnam, Charles	7/12/83
7 Agawan Road	5/31/86
Acton, Mass.	

Tuttle, Harlan E.	5/01/84
58 Wood Lane	6/30/87
Acton, Mass.	

ANIMAL CONTROL COMMITTEE
ONE YEAR APPOINTMENT
FIVE MEMBER COMMITTEE

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
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Harsip, Barry	6/18/85
130 Parker Street	6/30/86
Acton, Mass. 01720	

Hittner, Margaret (Peg)	6/18/85
10 Freedome Farm Road	6/30/86
Acton, Mass. 01720	

Pieper, Margaret (Peg)	6/18/85
73 Arlington Street	6/30/86
Acton, Mass. 01720	

Richardson, Paul	6/18/85
101 Central Street	6/30/86
Acton, Mass. 01720	

Wilson, Betsy	6/18/85
510 Great Road	6/30/86
Acton, Mass. 01720	

Appointments Made by Moderator

FINANCE COMMITTEE
THREE YEAR TERM
SEVEN MEMBERS

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
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Ginn, Royce	1984
3 Emerson Drive	1987
Acton, Mass.	

Vice-Chairman	
Kadlec, Charles	6/20/83
19 Paul Revere Drive	5/31/86
Acton, Mass.	

Murray, John	1983
12 Woodchester Drive	1986
Acton, Mass.	

Wehr, Gary	6/1/85
1 Sandas Trail	6/30/88
Acton, Mass.	

Fingerman, Craig	6/1/85
15 Oneida Road	5/31/85
Acton, MA	

Dietrich, Robert	11/14/84
52 Washington Drive	6/30/86
Acton, Mass.	

Agule, Charles	9/8/85
2 Haynes Court	5/31/88
Acton, MA	

Farley, Thomas F., Jr.	12/2/84
5 Castle Drive	5/31/88
W. Acton, MA	

Korde, Margaret	/ / 83
71 Maple Street	6/30/86
Acton, MA	

Herskovitz, Sheldon	/ / 85
88 Hammond Street	6/30/87
Acton, MA	

MINUTEMAN REGIONAL VOCATIONAL
TECHNICAL SCHOOL DISTRICT COMMITTEE
THREE YEAR APPOINTMENT
ONE MEMBER

<u>NAME</u>	<u>APPOINTED</u> <u>EXPIRES</u>
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Putnam, John W.	4/24/85
372 Pope Road	6/30/88
Acton, Mass.	

Appointments Made by Town Manager

1985 Appointments

NAME	EXPIRATION DATE
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ASSISTANT TOWN MANAGER

Allen Rothermel

ASSISTANT ASSESSOR

David Bolton

BUILDING COMMISSIONER

Don P. Johnson

LOCAL BUILDING INSPECTOR

Gary Rhodes
Sandra Brock

CONSTABLES

David Allen	1986
Frederick J. Hryniewicz	1986
Charles A. Morehouse	1986
Robert S. Rhodes	1986
Christine M. Joyce	1986
James Fenton	1986

DEPUTY BUILDING INSPECTOR

David F. Abbt	1986
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DEPUTY FOREST WARDEN

Donald F. Copeland	1986
Clarence G. Frost	1986

DEPUTY INSPECTOR OF GAS PIPING AND GAS APPLIANCES

Warren E. Bemis	1986
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DEPUTY INSPECTOR OF WIRES

Donald MacLeod	1986
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DIRECTOR OF CIVIL DEFENSE

Donald W. Macaulay	1986
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DEPUTY DIRECTOR

Robert Ingram	1986
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CIVIL DEFENSE FIRE DEPARTMENT

Advisor

Peter Robinson	1986
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Firefighters - Auxiliary

Donald Sandstrom	Michael Padilla
John White	Michael Card
Capt. John Hoenshell	Michael March
Peter Morrison	George Ouellette
Mark Flerra	Donald Anderson
Jim Davis	Donald Cullinane
	All 1986

Auxiliary Police Officers

Jack Batchelder	Gorden Cash
John Corrigan	Sgt. David Posmgoa
Todd Fenniman	Seth Campbell
Steve Jones	William Harrington
Dan Thibodeau	Curtis Smith
Mark Smith	Robert Foley
Mike Coughlin	Mike Kalin
Charles Landry	All 1986

Advisor to Auxiliary Police

Sgt. Robert Rhodes

Explorer Post 7

Bob Campbell	Duncan McIroy
Scott Masson	Richrard Campbell
Lisa Nelson	Meg Stokinger
Ken Morehouse	Canid Shearer
David Dormer	
Donny Cullinane	Wendy Anderson
Cliff Walker	Donald Anderson
Tony Bionda	Kevin Leggat
Mike March	John Landry
Scott Landry	John Hawkes
Richard Hickox	

Adult Leaders

Mark Hickox	Ann Jones
Larry Hill	Connie Sue Ingram
Robert Ingram	William Jones
Norman Lake	Carole Lee Landry

Donald Macaulay	
Eleanor Macaulay	Thomas Wetherbee

DIRECTOR OF PUBLIC HEALTH

Steven Calichman

DOG OFFICER

Leslie Boardman	1986
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FENCE VIEWER

David F. Abbt	1986
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FIELD DRIVER

William J. Durkin 1986
Parker Street

FIRE CHIEF

Malcolm S. MacGregor

FIREMEN

(standing appointments)

Captain Officer in Charge of
Fire Preventions Bureau

Robert C. Craig

Captains

Clarence Frost Donald Copeland
Robert C. Craig Edward Bennett
Bernard Caouette

Firefighters

Forrest Emerson Bean III	David Calkins
Joseph Conquest	Wayne A. Decker
James S. Kessler	William Klauer
David G. Nichols	Carl Robinson
William H. Soar, Jr.	Malcolm Perkins
Paul Simeone	Bruce L. Vinal
	Robert Wetherbee
George B. Williams III	James Young
Peter A. Robinson	Brent Wheeler
Richard O'Leary	William M. Priminao
Brian Richter	Robert A. Vanderhoof

Firefighter/EMT

James D. Fenton	Daniel Morse
Russell Salamone	Dana C. Flint
Robert Sabourin	Geoffrey Neagle
Kevin M. Lyons	

Fire Department Dispatchers

Keith Robinson	Bruce Blanchard
Mari Ann Blackburn	David Harris

Call Firefighters

(Standing Appointments)

LIEUTENANTS

Richard Gallant	Carl Simeone
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FIREFIGHTERS

Gary Finneault	Robert Puffer
Richard Swenson	Keith Robinson
John White	Kendall Hicks
Peter Morrison	Tim Hopkins
Robert Hart	Eric Nelson
Krit Nelson	James Patton
	John Simeone
David B. Soar	Bruce Blanchard
	William Hartman
James Davis	Kenneth March
Ricky Robinson	Michael Smith
David Harris	Mari Ann Blackburn
John Andrews	Donald Anderson

FOREST WARDEN

Malcolm S. MacGregor	1986
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INSPECTOR OF ANIMALS

Patrick Palmer	1986
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INSPECTOR OF GAS PIPING AND GAS APPLIANCES

John Malsbenden
Littleton, MA

INSPECTOR OF WIRES

Clarence G. Frost	1986
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KEEPER OF THE LOCKUP

George Robinson	1986
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POLICE DEPARTMENT

(Standing Civil Service Appointment)

Chief

George Robinson

Sergeants

Robert S. Rhodes	John T. McNiff
Robert P. Macleod	Frank Widmayer
Robert L. Parisi	

Patrolmen

Bernard Harrison	Christopher Browne
William Hayes	Paul McGovern
Donald Bresnick*	Paul Cogan
Brian Goodman	Robert L. Cowan
Lawrence Dupont	Bruce Nadeau
Jeffrey Dudley	Pablo Hernandez
James Goodemote	Albert Crowley, Jr.
Thomas Rogers	James J. McPadden
Ronald Johnson	Raymond Grey Jr.
Jeffrey Dudley	Raymond LaRoche
James Cogan	John McMaster

Dispatchers

John MacLeod	
John Dristilaris	All 1986
Dean Charter	

Matrons

June Carney	1986
Christine M. Joyce	1986
Marcia Charter	1986
Linda Koch	1986
Jeannette Gross	1986

PUBLIC WEIGHERS

Bernard W. Harrison	1986
Robert S. Rhodes	1986
James A. Barbato	1986
Robert M. Greenough	1986
Paul Cogan	1986
John T. McNiff	1986

AUDITING MONITORING COMMITTEE
THREE YEAR APPOINTMENT
 5 MEMBERS

NAME	EXPIRES
James J. McPadden	6/30/88
Cornelius E. Coughlin	6/30/87
William Kingman	6/30/86
Sara James	6/30/86

INVESTMENT ADVISORY COMMITTEE
(3 YEAR APPOINTMENT)
 9 MEMBERS

	EXPIRES
Brewster Conant	6/30/87
Howell T. Evans, Jr.	6/30/86
James Greenbaum	6/30/86
Charles Putnam	6/30/87
Allen Gulliver	6/30/88
Barry Jacobson	6/30/88
<u>Associate Member</u>	
David Freese	6/30/86

PUBLIC CEREMONIES & CELEBRATIONS
(3 YEAR APPOINTMENT)
 9 MEMBERS

	EXPIRES
Richmond Miller	5/31/86
David H. Donaldson	5/31/87
Wilson Bursaw	6/30/87
Rodney Maxwell	6/30/88
Nancy Kalikow	6/30/88
Susan Christmas	6/30/86

TOWN REPORT COMMITTEE
THREE YEAR APPOINTMENT
 7 MEMBERS

	EXPIRES
Ruth Bailey	6/30/86
Mary Hadley	6/30/87
Margaret Richter	6/30/87
Priscilla Mead	6/30/86
Diane Thompson	6/30/88
Judy Wolff	6/30/88

COMPUTER ADVISORY COMMITTEE
ONE YEAR APPOINTMENT
 5 MEMBERS

	EXPIRES
Richard Meyer	6/30/86
Keith Gregory	6/30/86
Diane Thompson	6/30/86
Donald Gilberti	

RECREATION DIRECTOR

Thomas Haggerty 1986*
 Thomas J. Rogers, Interim Director

SEALER OF WEIGHTS AND MEASURE

1986

Mark Fitzpatrick

SUPERINTENDENT OF CEMETERIES

T. F. Stewart Kennedy 1986

SUPERINTENDENT OF STREETS

Allen Nelson*
 Richard Howe

TOWN ENGINEER

Ralph W. Herrick, Jr.*
 David Abbt

VETERANS' AGENT & DIRECTOR OF VETERANS' SERVICES

Malcolm MacGregor 1986
VETERANS' BURIAL AGENT

T. F. Stewart Kennnedey 1986

VETERANS' GRAVES OFFICER

T. F. Stewart Kennnedey 1986

* Resigned
 ** Deceased



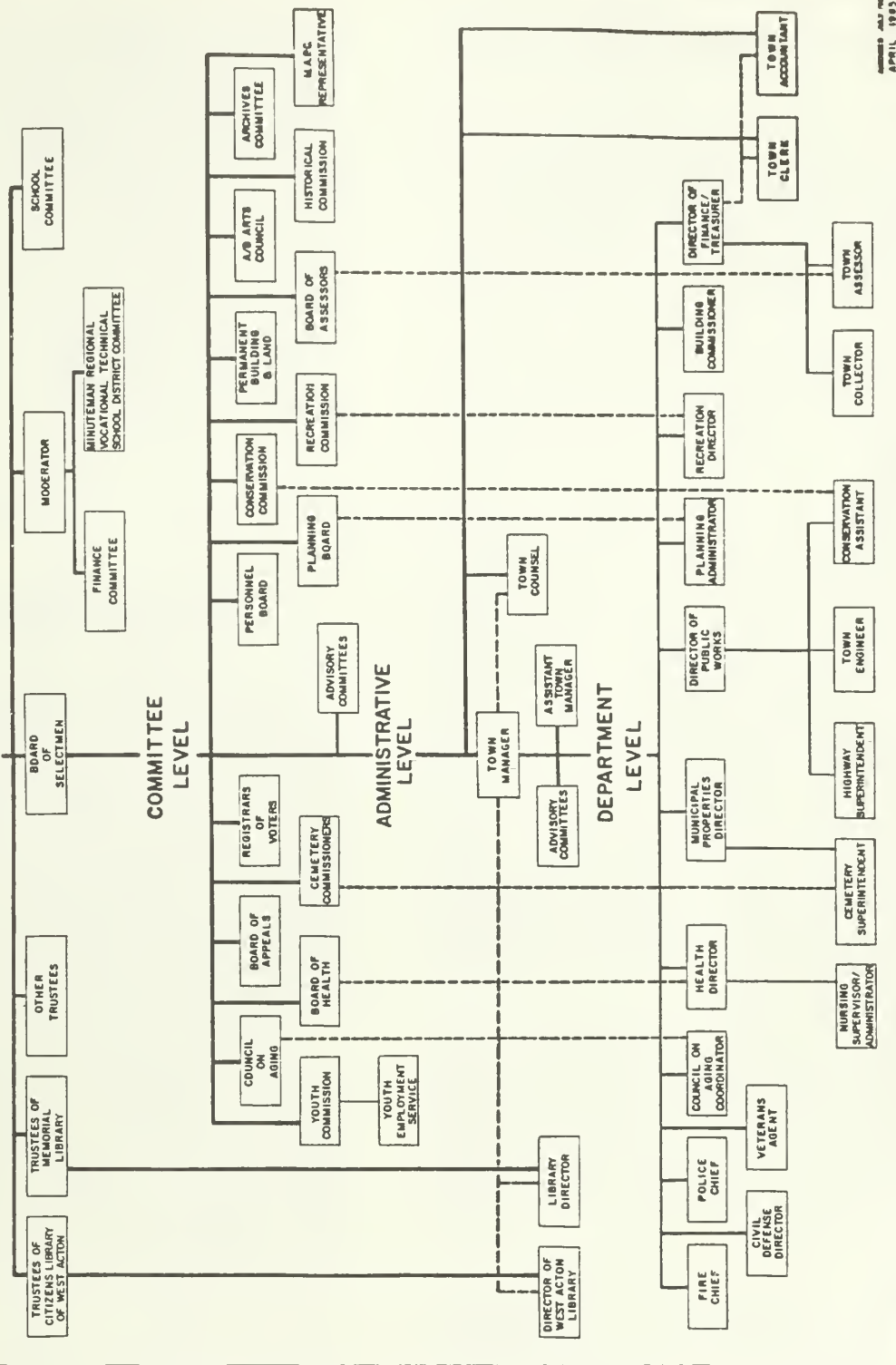
Photo by Noreen Murphy

Lowell Cram, celebrating his 94th birthday, is congratulated by Brewster Conant.

ACTION TOWN GOVERNMENT

ELECTED LEVEL

——— DEMOTES APPOINTING AUTHORITY
 - - - - - DEMOTES INDIRECT AUTHORITY



ISSUED MAY 1963
 APRIL 1963

Town Services

Public Works Department

The year 1985 has been a year of transition for the several departments and the individuals within these departments that now comprise the new Department of Public Works. On February 1, 1985, Ralph Herrick, Jr., after serving as Town Engineer for ten years, retired and I was appointed to replace him. Town Manager Bernard J. Murphy, Jr. also at that time appointed me as interim Director of Public Works and placed both the Engineering and Highway Departments under my supervision. The purpose for making this consolidation was to provide a higher level of management direction, project determination, coordination, and budget planning than was possible before with two autonomous departments.

On February 19, 1985, the Conservation Department, comprised of Conservation Administrator Lynn "Sam" Abbott, was placed within the new (so far "unofficial") Department of Public Works by the Town Manager. The purpose for doing this was to reduce the Town Manager's span of control, bring together Conservation and Engineering Departments which have a strong linkage and daily contact, and also to provide more and in depth resources to the Conservation Department.

On March 1, 1985, I appointed Richard "Dick" Howe to replace retiring Allen Nelson as Highway Superintendent. Dick had, up to that time, been with the Highway Department for twenty-eight years, the last ten years as Highway Foreman, and he brought to the Highway Superintendent position many years of "hands-on" experience.

On July 1, 1985, the Department of Public Works became official and I assumed the newly created position of Director of Public Works. I thereupon appointed David F. Abbt, P.L.S. to the position of Town Engineer which I was vacating. David has worked in the Engineering Department since 1964 and is extremely familiar with all aspects of the Town's infrastructure.

Perhaps our major accomplishment this year is assuming our new positions and establishing new working relationships to one another as well as others outside the Department of Public Works. That learning process continues as we accomplish projects and provide services to the Town. (See the specific annual reports for the Highway, Engineering, and Conservation Departments for details.) Along with daily coordination, monthly meetings are held during which the preceeding month's work is reviewed

and the activities for the coming month are planned and priorities are set. We all feel that these monthly planning and coordination meetings have been successful and have gone a long way to accomplishing what the consolidation was intended to provide. There is, however, still room for improvement. My goals this coming year lie in three major areas: (1) continue with the consolidation process to bind the subdepartments closer in terms of budget and use of personnel, (2) complete personnel administration matters for the Department of Public Works such as job descriptions begun by the Town Manager's office and, (3) institute longer range project scheduling for periods 6 to 12 months into the future and longer range project planning for the next 3 to 5 years.

Eric K. Durling, P.E.
Director of Public Works

Town Engineer

The Engineering Department's function is to provide the Town boards, committees and departments with Civil Engineering and Land Surveying expertise; to design, obtain approvals for, and supervise the construction of public works projects; to monitor the sanitary landfill and septage disposal area; to evaluate the engineering aspects of reports and plans for Town boards and commissions; to inspect subdivision construction within the Town to insure conformance with plans and specifications; and to maintain and update Town maps, atlases, and associated files.

The Engineering Department staff currently consists of David Abbt, P.L.S., Town Engineer; Douglas Halley, Engineering Assistant; Dennis P. Ring, Engineering Assistant; and Elaine Ciccone, Secretary. Dennis Ring has rejoined the department after working for a private engineering firm on Cape Cod and Megan McCluer was hired as an Engineering Aide for the summer. Megan, an Acton resident, is studying Civil Engineering at Franklin Institute in Boston. She first worked with this department on student government day in 1980.

At this time we would like to recognize the ten years of service that Ralph W. Herrick, Jr., P.E., P.L.S. gave to the town before his retirement in February. It has been a pleasure working for Ralph and he will be missed by all. We would also like to recognize the fourteen years of service that Eric Durling has given to the Engineering Department. Eric is now the Director of

Public Works with responsibility over the Engineering, Highway, and Conservation Departments and we look forward to working with him.

Several solid waste related projects were initiated this year or continued from last. The transfer station has been substantially completed and should be open in early 1986. Through the year we have acted as resident engineers on the job to insure the building is constructed according to specification and plans. We also provided layout and construction supervision for the site work for this facility which was constructed by the Highway Department. In conjunction with the building of the transfer station the Town has moved to permanently close the Sanitary Landfill located off Forest Road. A closure plan has been submitted to D.E.Q.E. and is currently being reviewed by that office prior to approval. Work is currently underway to bring the landfill to compliance with the closure plan and we expect that work will be completed in the next year. As part of the closure plan a system of monitoring wells has been established and two rounds of sampling have been done this year. Testing of these samples, has been done and evaluations will be made on the substances found in the groundwater and their possible linkage with the landfill. The Engineering Department will be conducting the sampling per the specifications outlined in the closure plan on a semi-annual basis in the future. We also continued our monitoring of the Forest Road Sanitary Landfill by means of semi-annual topographic surveys. Our reports will keep D.E.Q.E. up to date until an "as built" plan is done on completion of the closure plan.

The last couple of years we have been staff support to the Groundwater Protection Coordinating Committee for the Wastewater Management Study. This year S.E.A. Consultants, Inc. completed their report in March and after continued meetings through the summer, S.E.A. is currently putting the finishing touches on the report to be submitted to the State.

The Department provides field survey and engineering design work for projects constructed by the Highway Department. Projects during 1985 included sidewalk reconstruction on Windsor Avenue and Arlington Street, new sidewalk on a portion of Central Street, replacement of storm drainage on Duggan Road and an extension of the drainage system on Hosmer Street and Bridges Drive.

Projects in the design phase and which will be scheduled for construction in the future are: the traffic lights for West Acton Center and sidewalks on portions of Charter Road and Concord Road. A survey of the Town Hall/Library site has been done and copies have been sent to the Town's Architect, Robert Neiley, in preparation for a design to be presented at next Town Meeting.

The Department has begun the redesign of the Musket Drive/Main Street intersection. A permit application has been submitted to the State and work will commence in 1986 after approval of the plans by the D.P.W.

Setting and maintaining granite road bounds at the beginning and ends of curves on the exterior sidelines of streets with Town layouts is a continuing project. These bounds are set and maintained according to the Massachusetts General Laws Chapter 86, Section 1, on laid out roads, to delineate the right of way and thereby aid abutting property owners and private surveyors in establishing property lines. This year four road bounds on Stow Street were set to monument the portion of Stow Street laid out by the Town in April.

We completed several projects for the Recreation Commission, the major one being the design of a soccer and baseball field on Town owned land at the intersection of Routes 2A & 27.

Subdivisions are reviewed and inspected by the Engineering Department from initial submission to completion of the roads. When the plan is submitted, a comprehensive engineering evaluation of all aspects of a proposed subdivision is made, based upon current Planning Board Rules and Regulations. Briarbrook Village North, Colonial Acres III, Cock's Crow, Candlewood, Cook Estate, Piper Road Technology Center, Ridgewood IV and Sutton Place were reviewed in this manner. This Department also inspected the following subdivision roads under construction: Willis Holden Drive, Lady Slipper Lane, Samuel Parlin Drive, Northbriar Road, Till Drive, Ashley Circle, Milldam Road, Sawmill Road, Badger Circle, McLeod Lane, Mailett Drive, Ayer Road, Discovery Way, Bellantoni Drive and Sutton Place. Bond estimates were also prepared as requested by the Planning Board to cover the cost of uncompleted work on subdivision roads prior to the lots being released for building.

The Engineering Department handles the daily routine tasks of inspecting street cuts related to the installation of utilities and driveways, responding to requests concerning drainage problems, reviewing site plans, preparing street acceptance documents, updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps, providing the general public with information, and assisting the various Town boards and agencies.

We appreciate the cooperation received from the other Town Departments, Boards and Committees, and look forward to further productive efforts in the coming year.

David F. Abbt, P.L.S.
Town Engineer

Highway Department

The Highway Department installed concrete sidewalks in West Acton on Windsor Avenue and Arlington Street. This included installing upright curbing and reloaming adjacent lawns. A sidewalk was installed between Main and Martin Streets on Central Street. This section was graded, retaining walls, gravel and a hot top sidewalk were installed. The area was then backfilled, loamed and seeded.

During the winter sand barrels were cleaned and painted, construction signs and barricades were made.

Hurricane Gloria hit us on September 27. There was a lot of tree and brush removal. The brush was brought into the landfill area and then hauled to the Honey Pot and burned on the 29th of October.

Construction of the Transfer Station is almost completed. The Highway Department has installed drainage, backfilled, graded, loamed and seeded around the station. The roads in and around the Transfer Station were hot topped with binder. A finished coat will be done in the Spring of 1986.

All roadways were swept and patched throughout the year.

HONEY POT

The beds were cleaned five times. This year gates were installed between the beds and the lagoons. Loam was made from the remains of the septage mixed with street sweepings and woodchips. The Honey Pot closed on December 27, 1985. All septage will be hauled out of Town after that date. The lagoons and beds will be filled in with clay and then loamed and seeded.

LANDFILL

The landfill will close in 1986. It will be covered with a foot of clay and then seeded.

DRAINAGE

During the year all catchbasins were cleaned. The Highway repaired about 30 basins that needed fixing. Subdrain was installed on Cherry Ridge Road. A new culvert 57X36 arch was installed on Stow Street. Our main drainage project was Hosmer Street, 160' 12" pipe, Main Street 100' 12" pipe, and replaced 120' 12" pipe with 18" pipe on Duggan Road.

SNOW

Snow fence was installed on Main Street at Hayward Road to protect shrubbery and at Route 2 and Wetherbee Street. Thirty (30) sand barrels were placed around town. The first snow came on December 6, 1984. There were a total of 40 sandings, during the winter

season, 6 plowable storms for a total of 31 inches of snow. The plows and sanders were sanded and painted. Sand and salt is available at the Highway building on Forest Road to all townspeople.

EQUIPMENT

The Highway Department purchased a new lift for the garage, a 1 ton Chevrolet 4X4 truck, and a street sweeper. A cat loader, and three - 100 yard trailers were purchased for the transfer station. All were appreciated.

GUARDRAIL

Guardrail was installed on Lawsbrook Road at School Street, School Street at Waite's corner and Main Street at Nagog Hill Road.

ROADS

All drainage structures were raised to meet new road grades and about 3,000 ton of hot top was laid on the following streets:

Magnolia Drive	900'
Gioconda Avenue	1,100'
Old Lantern Road	1,100'
Cherry Ridge Road	1,200'
Juniper Ridge Road	1,000'
Mohegan Road	2,000'
Cherokee Road	1,600'
Trask Road	600'
Heald Road	1,000'
Simon Willard Road	1,600'
Piper Road	600'
High Street	1,200'

The following streets were stone sealed. Rocks were removed that protruded in the street, cracks were filled with crack sealer, then leveled with hot top and sealed with asphalt:

Chadwick Street	530'
Conant Street	3,330'
Country Club Road	580'
Fairway Road	425'
Charter Road	3,700'
Minuteman Road	1,795'
Woodbury Lane	1,745'

This is my first town report. I would like to thank my secretary, Elaine Ciccone for the help in my first year as Superintendent. Her knowledge is much appreciated. My thanks to the men on the Highway Department for an excellent job done. I would also like to thank all the other Town Departments for their cooperation and help throughout the year.

Richard Howe
Highway Superintendent

Conservation Commission

As Acton celebrates its 250th birthday, the Acton Conservation Commission celebrates its 25th. Formed in 1960 under enabling State legislation, the Commission was at first composed of five members: a Selectman (Charles D. MacPherson), a Planning Board member (David P. Tinker), a Recreation Committee member (Frederick T. Heylinger), and two members appointed by the Selectmen (Robert J. Ellis and James M. Shepard). Their budget was \$200.

The Commission's first annual report appeared in 1961. In that year, Town Meeting appropriated \$6,455.45 for a Conservation Fund. Sponsorship of the Acton Conservation Trust and Preservation of the Isaac Davis Trail were major activities. Land acquisition programs were to be an early and continuing emphasis of the Commission. The Commission was expanded to its present seven members in 1962.

In June 1965 the Hatch Act for flood plain protection was passed by the Commonwealth. However, hearings under the act were conducted by the Selectmen with the Commission in attendance. Not until 1972 would the Commission be directly responsible for such hearings. The 1965 Town Report notes 13.5 acres purchased in West Acton with an initial application for State funds under the Self-Help program. This 50% cost reimbursement would be sought regularly for future purchases.

An initial Long Range Conservation Plan (with Conservation Map of existing and proposed conservation lands) was presented in the 1966 Town Report. 22+ acres of the Spring Hill tract were also purchased that year. As of December 31, 1968 the Town had purchased 93 acres of land at a total cost of \$23,785, after State reimbursement.

In 1971 trails were cleared on conservation land as a special program sponsored with ABRHS in conjunction with "Earth Week". Support was given to the Acton Conservation Trust for their recycling efforts.

The 1972 Town Meeting purchased an additional 100 acres to complete the 185 acre Great Hill parcel, and successful application was made to both State Self-Help and the Federal Bureau of Outdoor Recreation to supply 75 cents of each dollar spent. The first granite markers were placed at conservation land sites.

On October 16, 1972 the Wetland Protection Act (General Laws, Chapter 131, Section 40) became effective, combining the Hatch Act and Jones Act. The Conservation Commission became responsible for wetland protection, holding hearings and issuing Orders of Conditions. The Commission's report of that year mentions curtailment of land acquisition because of lack of funds.

A Conservation Master Plan was published in 1974, updating the 1966 plan. At a Special Town Meeting in May, the Town appropriated \$600,000 under a bonding article (by a vote of 364 to 13) for purchase of land for conservation. The Commission's budget for that year was \$1,000.

During 1975, 190 acres were purchased with proceeds from the bond issue. In that year the first paid Conservation Assistant, Bruce M. Stamski, was employed part time.

At the Town Meetings of 1976 and 1977, 51.5 acres of land in Acton Center were purchased. Also in 1976, the Community Garden Program was begun in cooperation with the Community Education Office. A Cut-A-Cord program was initiated. Further trail clearing and marking, boundary marking, spraying, marker placement, and accessibility programs were carried out on what had grown to be about 1,000 acres of conservation land.

By 1980 a Town Wetland Protection By-Law was in preparation and would be passed at the 1981 Town Meeting. The Quin Land and Averett Land were acquired, and conservation land maps updated.

In 1982 a Land Maintenance and Management Program was initiated. In 1983 the Conservation Assistant position was increased to full time through the present.

In 1984 Master Plans for conservation land at Grassy Pond and Acton Center were completed, new trail maps were drawn by the Engineering Department, and an updated Open Space and Recreation Plan for 1985 - 1990 was begun in cooperation with the Recreation Commission.

This 25th anniversary year has been a busy one. The Open Space and Recreation Plan, Patterns for the Future, was completed and 16 acres were added to the Nagog Hill Conservation Land. A land maintenance volunteer group was established to help keep the trails clear on all the conservation lands.

The Girl Scouts had a 250th merit badge that sent them all out to Great Hill looking for a grinding stone and to Will's Hole to study a bog. Mark Kaduboski cleared and marked the trails on Acton Center for his Eagle Scout project and Lara Madison is earning her Gold Badge by creating a nature trail on Nagog Hill.

During its administration of the Wetland Protection Act and Bylaw, the Commission issued 15 Orders of Condition and made 27 determinations of the applicability of the law. The Bylaw is being studied in depth and regulations are being developed.

After the close of Town Meeting, Kenneth Dow was elected chairman, replacing Cynthia Torkelsen and Michael Graesser remained as

vice-chairman. One new member, Julie McCarthy, was appointed and Brewster Conant was reappointed. Three new associate members have also been appointed, John Chalmers, Andrew Sheehan, and Janet Clark.

All the achievements over past years would not have been possible without the strong support of the voters of Acton and of the Selectmen, the Engineering, the Recreation and other Town Departments. Many thanks are due civic and service groups also.

Conservation Administrator: Lynn Abbott
Conservation Commission

Members:

Kenneth Dow, Chairman
Michael Graesser, Vice-chairman
Brewster Conant
Julie McCarthy
Carol Place
Cynthia Torkelsen
Robert Young

Associates:

John Chalmers
George Charter
Janet Clark
Robena Reid
Andrew Sheehan

Groundwater Protection

The Groundwater Protection Coordination Committee, established by the Board of Selectmen, is composed of representatives from the established Town Boards and Committees that are involved in groundwater protection in Acton.

During the past year the committee has been working on completing the 201 Wastewater Management evaluation of Acton. This process is essential prior to application for state and federal grants to assist in wastewater programs. A proposal to construct a combined septic and sewerage treatment plant as a solution to the two major wastewater problems facing Acton was defeated at two Town Meetings during the year.

The Hazardous Materials Control Bylaw and the Aquifer Protection Bylaw were completed and received Town Meeting approval. The Town also voted funding for a study of the Landfill area to give us information for developing a closure plan and to continue monitoring groundwater in this area.

The committee wishes to thank staff members Lyn Abbott and Eric Durling for their valuable assistance during the year.

Joseph Lauzon, Water District
Ken Dow, Conservation Committee
Charlotte Sagoff, Board of Health
Dan Costello, Board of Health
Dick Stephens, Board of Health
Duncan Wood, Planning Board
Pam Resor, Board of Selectmen



Nobody Knows the Rubble I've Seen or, The Old Odor Changeth

By Maurice Sagoff

Ode Written to Celebrate the Closing of
the Acton Sanitary Landfill and its
Replacement by a State-Of-The-Art Transfer
Station.

Listen, my children, and you shall hear
Of a mid-town site we all revere --
The Acton Landfill (That's the Dump)
Which now is making a quantum jump
To another method, a different mode
Of taking care of our rubbish load, --
We'll toss no more of our household trash
In the yawning pits for Frank to mash,
For a Transfer Station, new and bright
Has been set up at the old dump site,
And there a giant Gizmo chucks
The stuff, compacted, into trucks
That haul it off, for a certain fee
To be transformed into En-er-gy...

O Brave new world! But bear in mind
The social change we may find:
When in the past, elections neared
And candidates (like flies) appeared
To leaflet and to talk and stump,
Their open Forum was the Dump!

Alas new sites cannot restore
The human contacts as of yore..the Birds!
The Gulls whose squawks and dainty turds
Gave life and color to the scene,
Where now, O displaced peregrine?
(Can't you just hear some angry gull
Complain "They tell us Go To Hull
Or somewhere where the dumps still thrive
And we poor creatures can survive --
Endangered Species, we!" they hiss,
"The Audubon will hear of this!").

Enough of sentimental gush:
We cannot stop the headlong rush
of Progress. Let us take our load
Over the newly black-topped road
(At least it will be pot-hole free)
And throw our trash-bags of debris
Into the chute...While giving thanks
To Planners, Builders, Workers, Franks,
Who strove to meet the Town's demands --
And got the rubbish off our hands.

(Acton poet Maurice Sagoff is the author
of Shrinklets, in which he reduces the great
classics of the world to a few well chosen
words.)

Municipal Properties

The Department of Municipal Properties discharges the following duties:

1. Maintenance of all Town Buildings except those controlled by the School Department.
2. Maintenance of the Town Common, Parks, Playgrounds, Conservation Lands, Town Forests, and Cemeteries.
3. Management of street trees as provided in M.G.L. Chap. 87, and management of Public Nuisances related to Shade Trees as provided for in M.G.L. Chap. 132.
4. Mosquito Control as provided for in M.G.L. Chaps. 40 and 252.
5. Management of the Utilities Budget.
6. The Director also provides technical expertise as needed for site plan and subdivision reviews and inspections. The Director conducted 36 such reviews in 1985.

To achieve these objectives, the Department in 1985 had five full time employees and funding for four summer laborers exclusive of the Cemetery Division.

Effective June 17, 1985, the Cemetery Department became a Division under the administrative control of the Department of Municipal Properties. This reorganization will facilitate scheduling and sharing of manpower and equipment between two closely related operations. A specific accounting of the activities of the Cemetery Division may be found in the Cemetery Commissioners' report.

Following is a list of some of the work performed by the Department of Municipal Properties in 1985.

Grounds Maintenance

All turf areas were mowed once weekly during the growing season. Additional care, such as fertilizing, aerating, raking, reseeding, and ballfield grooming was provided as needed. All turf areas were limed in 1985 to adjust the soil pH.

Effective July 1, 1985, the roadside mowing program was taken over by this Department from the Highway Department. This change in programming will result in having all vegetation control under one Department. A good roadside mowing program will complement the brush cutting, safety pruning, and tree removal programs already administered by this Department.

In the late summer this Department, aided by the Highway Department, cleared a four acre parcel of land at the 2A-27 intersection for development as a soccer field and softball field. Hopefully, this area will be ready for public use in the fall of 1987.

In the early fall, this Department and the Highway Department graded, loamed and seeded

the vacant lot at 110 Main Street. After some further refinements planned for the summer of 1986, this area will serve as an informal mini park to serve the South Acton neighborhood, providing access to the Mill Pond and valuable open space, while providing good visibility at the Main Street - High Street intersection.

Street Tree Work

In 1985, 124 dead or dangerous street trees were removed and 262 street trees were safety-pruned. The majority of the trees removed were oaks that had been repeatedly defoliated by Gypsy Moths. I expect that the number of removals will remain high for the next few years as other trees weakened by Gypsy Moth injury succumb to attacks from secondary organisms. The cost of tree removals due to Gypsy Moth injury has already exceeded the cost of my proposed spray program that would have saved the trees. Vast amounts of tree work was generated by Hurricane Gloria, severely taxing the Department's resources. A considerable amount of road blockage during the storm was caused by shallow-rooted Oak trees blowing over or snapping off due to internal defects. Most of these trees were actually growing on private land, but had to be cut up at town expense to clear the right-of-way. Our ongoing removal and safety-pruning program for town trees lessened the impact of the storm to a certain degree. However, it will take several years to catch up on all storm damage to town trees.

Historically, a severe storm hits our area about every five years, either an ice storm, snow storm, hurricane, or severe thunderstorm. It is very hard to budget for all possible contingencies, so reliance is placed on reserve fund transfers, as was the case in the hurricane.

Considerable amounts of poison ivy were sprayed along the roadsides in the summer of 1985. This program will have to be revamped in 1986 due to the State's banning of Amino Triazole.

Fifty-four new street trees were planted in 1985. The majority of these trees were planted under a new program whereby the abutting land owner reimburses the Town for the wholesale value of the tree.

Work On Conservation Land

Two hundred and ten (210) hours were spent in 1985 working on the Conservation Lands. This time was spent primarily in developing trails, mowing open areas, and spraying poison ivy. Work was begun on constructing and posting wooden signs on all hiking trails. Work was continued in removing the "blow downs" caused by the March storm, which present a forest fire hazard.

Mosquito Control

The Mosquito Control Program ran from May 20, through September 1, in 1985. In total, the entire Town was fogged five times using Malathion in our ULV Fogger. All catch basins were treated at least twice with the larvicide "Bactimos." All streams were cleared of debris that created stagnant pools.

Building Maintenance

Design work was begun on several large building projects: In August, Gale Engineering was hired to inspect and develop specifications for replacing the roof and air conditioning system in the new wing of the Memorial Library. Work on this project should commence in the spring of 1986. In December, Robert G. Neiley, architect, was chosen to develop preliminary plans and specifications for renovating the Town Hall. Pending approval at the 1986 Annual Town Meeting, construction should begin in the fall of 1986. Also in December, Moeser and Associates was chosen to develop plans and specifications for a 2000 sq.ft. service building at Mt. Hope Cemetery. Construction is scheduled to commence in the spring of 1986. The Director of Municipal Properties was extensively involved in choosing the design firms for these projects, and will serve as the primary coordinator for all these projects.

Numerous smaller building maintenance projects were conducted in 1985. Included in them were: installing storm windows on the old wing of the Memorial Library, installing new passage doors at Fire Station 1 and the Civil Defense building, installing new appliances at Fire Station 2, installing carpeting in Fire Station 1, rebuilding the chimney at the Memorial Library, and minor partitioning work at the Town Hall, Police Station, and D.P.W. facility to attempt to alleviate overcrowding. The floor at the Town Hall was shored up to avoid an impending collapse due to overloading.

The most severe building problem we are faced with is the crying need for additional office and storage space. The Town Hall is 120 years old, and was never designed for intensive office use. All structural, electrical, plumbing, heating, cooling, and ventilating systems at the Town Hall are substandard. The overcrowding and poor design of the Town Hall puts severe strains on both the building and the staff. The establishment of offices at the Forest Road site as a stop-gap in 1970 is only a short term measure, and the town's growth has made these offices obsolete as well. It is only a matter of a very few years before a substantial rebuilding of Town Hall will have to be undertaken just to deal with the physical problems, to say nothing of the space needs. The major challenge for the town in 1986 should be to overcome 120 years of inertia and make provisions for adequate, modern office space,

that would represent an asset rather than a liability to the town.

In closing, I would like to acknowledge the vast amount of co-operation I have received from my Departmental staff, and from all the other Town Departments and boards.

Dean Charter
Director of Municipal Properties

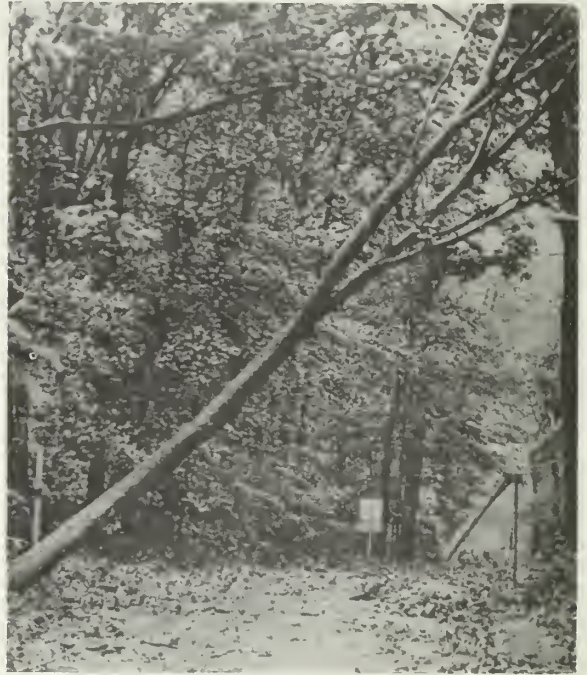


Photo by Noreen Murphy

Hurricane Gloria's havoc, trees leaning across a branch-strewn Hayward Road. This photo was taken less than a week after the big parade.

Cemetery Commission

The Cemetery Department operates and cares for the three Town-owned cemeteries: Woodlawn, est. 1738; Forest, est. 1750; and Mount Hope, est. 1848. We maintain the equipment, grounds and buildings on a year-round basis, assist in lot selections and internments, help visitors locate gravesites, and answer questions about regulations. We also care for the Memorial Chapel at Woodlawn Cemetery.

The Chapel was given to the Town by Georgia Etta Whitney in memory of her father, Varnum Tuttle, 1823-1904, and her husband, Walter H. Whitney, 1849-1905, and was constructed on sixteen acres of land given to the Town by her sister, Sarah Albertie Watson, in 1936. It was built in 1937 and dedicated on June 19, 1938.

In January 1985, a new hot air furnace was purchased from trust funds. It replaces a furnace that had been in service for over thirty years. There has been an increasing demand for use of the chapel over the past few years.

On Saturday, June 15, as part of Acton's 250th year celebration, the chapel was open to interested visitors from 1:00 - 5:00 p.m., and Charles Ingersall graciously provided organ music. The Celebration Committee arranged to provide surrey rides from the front of the chapel through a portion of Woodlawn Cemetery.

Both Woodlawn and Mount Hope Cemeteries were sprayed for weeds, fertilized and limed. Approximately 400 monuments and markers were cleaned by high-pressure washing and 3 tons of fertilizer and 6 tons of lime were spread. Sixty percent of the trees in the cemeteries were trimmed.

Hurricane Gloria caused considerable damage to a pine grove at Mount Hope and two oak trees within the cemetery were damaged. More than 200 man hours were required to clean up hurricane debris. Many more hours will be required to clean up the grove. Sale of the timber from these pine trees will provide revenue for the Town.

The Superintendent continues to serve as a director of the Mass. Cemetery Association. He, the foreman and one or more of the commissioners attend the M.C.A. meetings.

In 1985, we collected the sum of \$48,573.95, which was paid to the Town Treasurer in the following manner:

General Fund	\$21,524.95
Cemetery Land Fund	5,805.00
Perpetual Care Fund	21,244.00

At the April Town Meeting, \$100,000.00 was voted for a Cemetery Maintenance Building at Mount Hope Cemetery. To date, an architect has been chosen and the site has been cleared. We look forward to having the use of this much needed building for storage of capital equipment and facilities for department personnel and visitors.

The Cemetery Commissioners and Department wish to express their appreciation of 39 years of dedicated service as a commissioner by Howard F. Jones, who stepped down in May 1985. We also welcome Edward R. Bailey as our new Cemetery Commissioner.

The Commissioners and Superintendent would like to express their thanks to the Department employees for a job well done, and to the Engineering Dept., Highway Dept. and Dept. of Municipal Properties for their cooperative assistance.

Charles F. Putnam, Cemetery Commissioner
Harlan E. Tuttle, Cemetery Commissioner
Edward R. Bailey, Cemetery Commissioner
Stewart Kennedy, Superintendent

Veteran's Graves

The following are the names, dates of death, and location of interment of the seventeen veterans of United States War Veterans interred in the Acton Cemeteries during 1985:

James W. Sweeney	Korea	U.S. Army	Dec. 30, 1984	Mt. Hope
Harold M. D. Hopkins	Vietnam	U.S. Air Force	Jan. 4, 1985	Mt. Hope
William L. O'Connell	WW II	U.S. Army	Mar. 29, 1985	Mt. Hope
Raymond A. Gallant	WW I	U.S. Army	Apr. 19, 1985	Mt. Hope
Ronald F. Gardella	WW II	U.S. Army	July 18, 1984	Mt. Hope
Emerson K. Chickering	WW II	U.S. Army	June 20, 1985	Mt. Hope
Arthur A. Landry	WW II	U.S. Army	July 8, 1985	Woodlawn
Albert L. Haynes	WW II			
-	Korea	U.S. Air Force	July 6, 1985	Mt. Hope
Edmond J. McNiff	WW II	U.S. Army	July 20, 1985	Woodlawn
Dewey E. Boatman	WW II	U.S. Marines	Aug. 16, 1985	Woodlawn
Willard VanWinkle, Jr.	Korea	U.S. Army	Sep. 3, 1985	Woodlawn
Walter L. Taggart, Sr.	WW I	U.S. Navy	Oct. 21, 1985	Woodlawn
Norman J. MacDonald, Jr.	WW II	U.S. Marines	Nov. 3, 1985	Mt. Hope
Samuel J. Phillips, Jr.	Korea	U.S. Army	Nov. 17, 1985	Woodlawn
Richard W. Shaw, Sr.	Korea	U.S. Army	Dec. 2, 1985	Mt. Hope
Gene P. Swartz	Vietnam	U.S. Navy	Dec. 4, 1985	Woodlawn
Edward F. Fairbrother, Sr.	WW II	U.S. Air Force	Dec. 11, 1985	Woodlawn

Veteran's Flag Standards and grave markers were placed on most of the above Veteran's graves. To receive a Veteran's Grave Marker, it is necessary to fill out an application, available from all Funeral Directors and from the Veterans' Agent, and forward it to the U.S. Government.

Stewart Kennedy
Veterans' Grave Registration Officer

Building Department

Calendar year 1985 was probably the most demanding year that I have experienced since I came to work for the Town in 1972. As I look back it seems that the year has been repeatedly punctuated by milestones. The first indication that 1985 would be noteworthy came in January when Matt Mulvey, Assistant Building Inspector, submitted his resignation in order to accept the position of Building Commissioner in the Town of Wayland. This occurred at a time when I was recovering from a personal extended illness and was facing a deadline for the preparation and submission of an epic report (130 page) to the Town Manager and Board of Selectmen. After several weeks of interviews we were exceptionally fortunate to retain the services of Garry Rhodes to replace Matt as Local Inspector in the department. Garry had an extensive background in general construction and was able to adapt quickly to the requirements of his new position. Garry proved to be an immediate asset to the department and has continued to grow rapidly in his professional capabilities.

In June and July a number of organizational and physical changes were the result of realignments of staff which created an urgency to modify the physical relationships of departments in the building for functional reasons. Part of the physical layout change allowed the Building Department to be combined (for the first time) into a single space within the building. This reorganization has provided greater efficiency and productivity within the department.

In July, at the start of the new fiscal year, we were able to hire an additional inspector within the department to fill the position which had been approved at the Spring Annual Town Meeting. After conducting interviews for the second time within six months, the department agreed that Sandra Brock was the best candidate for the new position. Sandy came to us as a graduate Structural Engineer and, to the best of my knowledge, became the only female Building Inspector in the state.

The thrust of Sandy's work at this time has been directed toward an intensive enforcement of the Town's Sign Bylaws. Sandy has established a program and procedures that will phase in over the coming months and has already shown favorable results. We anticipate that these problem enforcement areas will be under control in the near future. Our goal is to continue to increase the productivity and effectiveness of the department's enforcement activities.

Finally, as we come to the close of the year we are able to put the chaos of the past twelve months into perspective. The total estimated value of construction for 1985 was approximately \$20,950,000. This represents an

increase of 76% over 1984 and in fact shows up as the banner year for construction in Acton. The value of construction in 1985 was 43% above any other year in the history of the Town. One of the benefits to the citizens of Acton of such an active construction year (besides the fact that it gave the Building Inspector plenty to do) was that the fees collected for the associated Building Permits returned 68% more than the operating cost of the department for the year. As I have so often reported in these pages, growth and development is alive and well in the Town of Acton and, as a matter of fact, has accelerated dramatically in recent years.

Don P. Johnson
Building Commissioner

Planning Council

The Planning Council was established to assist the Board of Selectmen in developing a Long-Range Comprehensive Town Plan. Committee appointments were completed in 1984, and originally consisted of ten members representing Town Boards, as well as eight citizens representing various interests and geographic areas of town. In 1985 the Council reorganized and now consists of seven members who will carry out the majority of the work. A system has been set up to continue the vital communication with Town Boards through designated Board liaison members.

The initial work of the Council should be completed in three years, and will include a Growth Policy Statement, a Comprehensive 20-Year Growth Plan, and procedures for implementation of the plan as a guideline for decision-making by town boards and departments.

In the first year, subcommittees were formed to draft goals and objectives in the following areas: Transportation/Traffic, Land Use and Development, Environment, Finance, Social Services, Schools, and Planning. The Council is now organizing a program of Neighborhood Nights to seek citizen input to the plan.

The Planning Council was instrumental in the formation of a regional planning group, now known as MAGIC, consisting of ten surrounding towns. In the course of Planning Council discussions, members agreed the important areas such as traffic and water quality cannot be addressed without taking into account what is happening beyond the borders of the Town. Acton invited surrounding towns to a meeting to discuss regional planning issues. MAGIC has continued to meet regularly for the past year, and has enlisted the help of the Metropolitan Area Planning Council (MAPC) to outline the scope of a regional planning study. Funding support for the study is being sought in the form of state grants and private donations from area businesses.

As a member of MAPC, Acton is entitled to 75 hours of free technical assistance from this regional planning agency. The Planning Council and the Transportation Advisory Committee agreed that this help would best be applied to developing a growth management and traffic corridor study of Route 2A. The scope of this study is currently being outlined by MAPC. Next year's 75 hours will be applied to MAGIC's regional study.

We regret the loss of the able assistance of our Town Planner, Armand Dufresne, who resigned this year. But we are looking forward to working with his successor and continuing our efforts to develop a plan for Acton's future.

Anne Lary, Chairman
Sandra Whaley
Rebecca Chase
Leonard Phillips
Richard Sandman
Ralph Herbst

Planning Board

The duties of a Planning Board are: to plan for land use; to review development plans and make recommendations to various Town Boards; to review and act upon all subdivision and certain special permit applications; to hold public hearings on such applications; and to hold public hearings on any proposed changes to the zoning bylaw before the Town Meeting can act on those proposals. In 1985, in performing these duties, the Planning Board and the Town Planner experienced an increase in workload over the previous year, continuing a trend of the past few years.

Between January 1 and December 31, 1985, the Planning Board acted on the following applications:

Preliminary Subdivision plans	1
Definitive Subdivision plans	5
Cluster Development Special Permits	1
Hammerhead Lot Special Permits	5

These statistics show a total increase of 44% in workload from 1984. Also, 35 Subdivision Control Law Approval Not Required applications were endorsed. This was a decrease of 22% in applications from 1984.

The Board also reviewed the following special permit applications for the Board of Selectmen and the Board of Appeals under the Zoning Bylaw:

Site Plan Special Permits for the Board of Selectmen	17
Variances for the Board of Appeals	22
Special Permits for the Board of Appeals	17

From 1984, this shows an increase in workload in 1985 of 37%.

During a busy 1985, the Board continued to place top priority on review of its Subdivision Rules and Regulations and hopes to have new Rules in place in 1986. Review of the Zoning Bylaw during 1985 resulted in proposals at Special Town Meeting in April for six Articles, five of which were passed. Also, in response to commentary from various Town officials and citizens, the question of Site Plan Review responsibility was placed before the Town. After much discussion the Town voted to keep that responsibility with the Board of Selectmen.

In September 1985 the question of lot coverage in commercial zones was explored. A Planning Board article proposing an increase in open space requirements was defeated by one vote.

Further study of open space requirements is under way and the Board hopes to bring an amended proposal before the Town in the fall of 1986. In view of the extension of the water main to a large area of commercial zoned land, the Board considers this matter to be of primary importance in its effort on water quality, traffic volume and the health and welfare of the Town inhabitants.

In November 1985 Armand Dufresne resigned as Town Planner to enter private consulting. The Board members will miss his informative reviews at Board meetings and his efficient handling of the many daily procedures in the Planning Department. At this writing, the hiring process for his successor is in motion. Secretary Maggie Walsh also resigned in the Spring. Her cheerful competency is missed. However the Board is fortunate to have Debra Dunning as secretary in the difficult period of transition between Town Planners. Her aptitude in planning and zoning matters and her willingness to help bridge the gap is much appreciated.

Norman Weare completed his 5-year term in 1985. Duncan Wood resigned, having served 2-1/2 years when a change in his job presented potential conflict. The Planning Board will miss their wise and conscientious service. Marshall Dennis has replaced Mr. Weare and John Barry picked up Mr. Wood's term. The Board welcomes their fresh ideas.

Long-time League of Women Voters observer Peggy Snook passed the gauntlet to Susan Fingerman in July. Their attendance and patience at all Board meetings is heroic.

The Planning Board appreciates all Town boards and committees for their valuable assistance during the past year. The Board also recognizes the excellent cooperation and help it receives from Town staff, both professional and clerical.

As always, the Planning Board welcomes the comments and suggestions of the public and encourages its involvement at the Board's bi-monthly meetings and at Town Meeting, when the issues facing the Board are presented to the town for its evaluation.

The Planning Board may be reached through the Town Planners office at 263-8200 x2041 during business hours.

The Board of Appeals has been in existence for over thirty years. Since it is a quasi-judiciary board acting largely on matters related to zoning, it is important that the Board act in a consistent manner. The Acton Board of Appeals, now consisting of three board members and three alternates, has been fortunate to have had only twenty-nine individual members over the thirty-one years of its existence. The current Board averages almost eleven years of service while the associates have an average tenure of over nine years. Long tenures are the rule rather than the exception. For example:

Board of Appeals

The Board currently hears and makes decisions on thirty to forty cases per year (i.e., three or four hearings on each of ten regularly scheduled hearing dates). Forty hearings were scheduled in 1985, six more than in 1984. Over 60% of the cases decided were in favor of the petitioner.

<u>Member</u>	<u>Years Service</u>	<u>Petitions</u>	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>	<u>Pending</u>	<u>Total</u>
Edward M. Ferry	5	Review	0	1	0	0	1
Harold F. Nordberg	5	Special Permit	5	4	1	0	10
Otto O. Pasenen	6	Flood Plain	2	1	2	2	7
Marilyn Peterson	6(1)	Variance	12	6	2	2	22
Craig Lundburg	6	Earth Removal	0	0	0	0	0
Milford B. Bottomley	6	Comprehensive Permit	0	0	0	0	0
William C. Sawyer	7	TOTALS	19	12	5	4	40
Kenneth Grinnell	8(2)						
John Bush	8						
Herman Vanderwart	9	H. W. Flood, Chairman					
Marion Maxwell	9(2)	Marilyn Peterson, Clerk					
Herschel N. Hadley	10	David Freese, Member					
John F. Pasioka	11(2)						
Edward Schwarm	12						
Hayward Houghton	14						
H. W. Flood	22(1)						

(1) Current Board Member
(2) Current Alternate Board Member

Kenneth Grinnell, Associate
Marion Maxwell, Associate
John Pasioka, Associate

Recreation Commission

Historically, the Recreation Commission is fairly new to the Town of Acton. It was not until the 1957 Annual Town Meeting that the Recreation Commission held its first meeting and in 1958 recommended that recreation areas be set aside in subdivisions throughout the town. This option continues to this day, giving the town the right to buy a parcel of land for "neighborhood play areas".

Swim lessons were initiated in 1959 with bus transportation to Walden Pond in Concord. A summer playground program and expanded water safety programs began in 1960, and the town's first softball team was started in 1966. The recreation programs were featured in the 1968 Annual Report.

In 1970 a part-time director was hired to oversee the day-to-day activities. In 1973 Thomas Haggerty was appointed full-time Director. During his 12-year tenure Acton recreational needs and activities continually changed and expanded. In 1974 the opening of

the indoor pool and gym at the high school resulted in a major impact by allowing year-round, water-related activities. In 1974 a record number, 6909, pool-fieldhouse memberships were purchased. In 1976 participation in children's swim lessons peaked at 1126 children. Adult, as well as pre-school swim lessons, Junior and Senior Lifesaving, Aquatic Leadership, diving and a Town Swim Team were initiated. The "Open Swim and Gym" program continues to be the most popular activity with over 15,000 participants a year.

Long-range planning has been effective in meeting the changing needs of the town. Little League need for fields was imminent for several years. Later, the Commission focused on the need for soccer fields. With the aid of the Selectmen, the Commission obtained land from prison officials to build several soccer fields on School Street. Lacrosse is now emerging as a major sport and arrangements were made with the Concord Recreation Department to allow Acton children to participate in their program. Tennis courts have been upgraded to meet the needs of tennis players.

ACTON RECREATION COMMISSION

1985 PROGRAM REGISTRATION

	<u>WINTER</u>	<u>SPRING</u>	<u>SUMMER</u>	<u>FALL</u>
Playgrounds			210	
Arts and Crafts			210	
Children's Tennis Lessons			250	
Youth Tennis Tournament			23	
Children's Swim Lessons	70	101	380	79
Pre-School Swim Lessons		61		
Basic Rescue and Water Safety			18	
Advanced Lifesaving	8		3	8
Aquatic Leadership Course			7	
Water Safety Instructor		19		
Swim Team	94		49	
Gymnastics K-12	35	23	25	48
Pre-School Gymnastics	34	36	45	18
Youth Basketball League	140		40	
Youth Basketball Clinic			42	
Boys Lacrosse			35	
Girls Lacrosse			20	
Field Hockey			35	
Youth Soccer			15	
Boston Harbor Cruise			36	
Adult Tennis Lessons		22		16
Adult Swim Lessons		7		3
Adult Golf Lessons		33		
Recreational Swim and Gym	Total year-round participants - 15,000			

This year has been one of changes. In September the office was moved to Merriam School, Room 3, with office hours Monday through Thursday from 9:00 AM to 2:00 PM. Mr. Haggerty resigned as Director and Thomas Rogers was appointed Interim Director.

Areas and projects under consideration include:

1. Elm Street softball field drainage.
2. Elm Street basketball court resurfacing.
3. Community Education/Recreation Department merger.
4. Tennis court lighting.
5. Route 2A/27 soccer field development.
6. Great Hill skating pond construction.
7. Goward Field replacement.
8. Five-year plan reviewed and updated for the State.
9. Reclassification negotiations regarding Recreation Director and Recreation Secretary.
10. Santa Claus suit purchased for use by the citizens.
11. Open observation policy for swim lessons implemented.

The Commission wishes to thank Tom Haggerty for his support and suggestions during the 12+ years he served as Director. He was a great asset to the Recreation Department and to the town, and will be missed not only by the Commission and his fellow workers but by the townspeople of Acton. Thanks Tom!

We want to extend our appreciation to the school and town departments for their continued assistance, and to the Beacon and Middlesex News for publishing news releases throughout the year.

ACTON RECREATION COMMISSION
 Charles Morehouse, Chairman
 Beatrice Perkins, Vice-Chairman
 Warren Orcutt, Commissioner
 Vanetta Hunter, Commissioner
 Charles Stires, Commissioner
 Thomas Rogers, Interim Director
 Barbara Woodward, Secretary

Youth Commission

Chapter 391, Section 8E. "A city or town which accepts this section may establish a Youth Commission, hereinafter called the Commission, for the purpose of carrying out programs which may be designed or established to meet the opportunities, challenges and problems of youth of said city or town and in conjunction with any similar or related programs of any agency of the Commonwealth or any agency of the Federal Government."

The Acton Youth Commission has been a commission in transition. This is due in part to personnel changes on the commission, as well as changes within the town.

The goals and objectives of the Acton Youth Commission are as follows:

GOALS AND OBJECTIVES

- Increase the participation of youth in formulation and carrying out the Commission's programs.
- Continue ongoing interaction and strengthen Commission liaison with the schools, School Committee, Recreation Commission, Police, League of Women Voters, CODE, parents organizations, clergy and other community groups.
- Serve as sounding board and advisory Panel to all Town boards, commissions and community organizations with respect to the needs, interests and problems of Acton's youth.
- Keep abreast of programs of other Youth Commissions in the Commonwealth and continue liaison with such groups.
- Spearhead and/or act as a catalyst in organizing and conducting community programs dealing with youth problems.
- Continue to conduct programs to welcome young newcomers to the community.
- Organize and sponsor youth social events as needed to supplement social opportunities provided by school, neighborhood and private efforts; e.g., dances, excursions, rap sessions.
- Participate in A-B JAMBOREE programs by showing some of our programs.

Programs, projects and issues that the Acton Youth Commission will be working on, are as follows:

- Establishments of a youth directory.
- Creation of a Youth Employment Service at the Junior High School level
- Child Find
- Safe House
- Bike Path Project
- Meeting with various youth groups and organizations in Acton and surrounding communities that work and deal with youth
- Place more emphasis on dealing with drug and alcohol abuse in Acton as it pertains to youth

We encourage comments, concerns, and ideas relating to our goals and programs or about the Youth Commission. Please write to the Youth Commission or Michael Guzzo, c/o Town of Acton, 472 Main Street.

Michael Guzzo	- Chairman
Barbara Tornstrom	- Vice-Chairman
Lawrence Duffy	- Treasurer
Chuck Kostro	- Secretary
Kathy McPadden	- Public Relations
Scott Beveridge	- Student Liaison
Sara Lamie	
Patty Sanford	
Ann O'Neill	

Acton Memorial Library

On February 27, 1890 the Board of Selectmen of Acton received from William A. Wilde of Malden, this letter "To the Selectmen of Acton, Gentlemen: For a long time it has been my intention, if ever I was able to do so, to remember my native town by the gift of some memorial to the memory of those brave and patriotic men of Acton who so freely gave time, strength, and health, and many of them their very lives in the War of Rebellion -- 1861-1865. To carry out this plan in what seemed to me the most advantageous and permanent method possible, I have purchased the estate of Rev. James Fletcher, adjacent to the Town House and created thereon a Memorial Library, placing upon its shelves, some four thousand volumes, more or less and I beg the privilege of presenting this property to the town as a free gift, only stipulating that it shall be kept forever as a Memorial Library and free to all the citizens of the patriotic town of Acton, which I shall always love and be proud of. Yours truly - William A. Wilde."

The Town Meeting of March 3, 1890 voted to accept this gift and on May 24th held elaborate dedicatory exercises were held on the common south of the Revolutionary Monument. The stone tablets, inscribed with the names of Acton's Civil War soldiers and sailors can be seen today in the now disused entryway on the front of the old building.

Thus was begun the Library that we have today, but there is mentioned in the Library Report of 1909 an interesting discovery. An old manuscript was found in the garret of an old house in East Acton, which revealed the existence of a library in Acton in 1801. "June 1-1801-To Mr. Seth Brooks, collector for Social Library in Acton: you are directed to collect the following fines of the several persons hereafter named and to pay the same to Capt. John Robbins Treasurer for said Social Library, within six months for the use of said Library." The first city or town free public library of which we have record was established at Peterboro, New Hampshire in 1831. This Acton Social Library was of a date thirty years earlier.

In the tradition of Mr. Wilde, patron support in the form of gifts and bequests continue to supplement a budget restricted by Proposition 2-1/2. The Children's Department was given an extra \$2,000 from trust fund accounts to increase the collection of picture books and easy readers. We have also benefitted from a program begun by the Acton Junior Women's Club, in which a new book is donated in the name of each baby born to a member. This has spread to older siblings wanting a book with their name at the Library and giving them as birthday presents.

Patron support has been enthusiastic in the purchase of letters for the name of Acton Memorial Library to be affixed to the outside wall. At \$100 per letter, civic groups and individuals have given letters as birthday gifts and memoriams.

Funding for museum passes has been contributed by the Friends of Acton Libraries, Acton Women's Club, Newcomers Club of Acton and Boxborough, and the Digital Equipment Corporation. These passes entitle a family of four to free admission at the Museum of Fine Arts, the Museum of Science, the Children's Museum, New England Aquarium, and the DeCordova Museum.

Trust fund monies were also used for genealogical materials and reference works. We hope to encourage this support from individuals and corporations so that we may continue to serve the needs of the entire community.

In January the Trustees accepted the resignation of one of its Corporate Members. Hayward Houghton had been a Trustee of the Acton Memorial Library for twenty years and was much valued for his knowledge of past practices, problems, and solutions. The following month the six Corporate Members of the Board of Trustees named Joseph Grandine, one of the three elected Trustees, to fill the vacancy created by Hayward's retirement.

Lisa Rheault was offered the position of Children's Librarian to replace Dorothea Miller, who had retired. Lisa's background in pre-school education has enabled the Library to greatly expand its children's programming.

The townwide personnel reclassification was an ongoing process for most of the year, with the Trustees and the Library Director meeting with the Selectmen, Town Manager, Assistant Town Manager, and the Personnel Board. No decision has been finalized as yet.



Photo by Janet Woodcock

Jessica Snell listens to story time during the Cabbage Patch party at the Memorial Library.

The Library has participated in a variety of 250th anniversary activities. A quilt sewn by the Acton Historical Society was accepted for display and now hangs in a case in the art alcove. Memorabilia for sale by various Town groups to commemorate the 250th have also been displayed.

As part of the Acton 250th celebration on June 15, the Library had an exhibition of the works of Arthur F. Davis, which attracted a large audience. Davis was the Librarian from 1902 to 1945 and is known beyond Acton as an American artist of landscapes and historical scenes. Some of his works are on permanent display in the Library and his notes and

Statistics	
Fiction	52116
Non-Fiction	53369
Juvenile	61369
Records	5489
Cassetts	2029
Framed prints	82
Museum passes	575
Equipment	45
Total	175074

sketchbooks are in our archives. The information quoted above on the founding of the Library is from a history of the Library written by Davis in 1935.

In December a birthday party was held to honor the 150th anniversary of the birth of Mark Twain, complete with cake and readings of Mr. Clemens works by Vincent Parella.

The chimney on the original wing has been repaired and repointed. New gutters, flashing and downspouts have stopped the water damage to the children's picture book room.

Joseph D. Grandine,
Chairman
Helen E. Murphy,
Vice Chairman
Adriaan Walther,
Secretary
Dennis J. Ahern
Brewster Conant
Vincent Parella
Marion Sargent
Ray Shamel

Citizens Library Association of West Acton

The Citizen's Library experienced a year of celebration, transition, and renewal of basic goals to improve the quality of service to our patrons.

A spring tea was held in the garden of the Library to honor volunteers. Following the retirement of Librarian Thelma Hermes after 23 years of service, a party hosted by the Library Auxiliary and Board of Trustees was held at the Acton Memorial Library. Appointment of Suzi Pomeroy as Librarian was made November 25, 1985.

Library Trustees approved a new book selection policy in March, and 444 new volumes were placed in circulation during the year.

A summer reading program for children was organized by Gaye Rose, a local elementary school teacher, with success warranting a repeat effort in 1986.

Another successful Auxiliary Fair was held in May. An average of 28 monthly volunteer hours along with generous support from individuals, Acton-Boxborough Community Chest, and Friends of the Acton Libraries have allowed the Citizen's Library to continue offering the community a large selection of current best-seller novels, large-print books, children's books, periodicals and reference volumes.

The current collection numbers 8,916 with an annual circulation of 16,190. The library is open Monday evenings 7 P.M. to 9 P.M. and Tuesday through Friday 10 A.M. to 5 P.M.



Photo by Rose Marston

Thelma Hermes, retiring after 23 years as librarian of the West Acton Citizens' Library, is presented a Revere bowl by selectmen chairman Gena Manalan while librarian Ruth Gallagher looks on.

Suzi Pomeroy
Librarian

Board of Trustees
Frances Bissell
Jane Gallagher
Dianne Wehr



Photo by Noreen Murphy

Housing Authority

For the third year in a row, the Acton Housing Authority has received a "Commendable" rating from the Executive Office of Communities and Development (EOCD) for its management system and overall performance in providing safe, decent, affordable housing for Acton's low income families, elderly and handicapped.

During the past year, the Authority received Modernization and Energy Conservation Funds from EOCD which were expended on improving the efficiency of the lighting and heating of Windsor Green. In May 1985, the Housing Authority received a grant of \$360,000 under Chapter 689 (Housing Program for the Handicapped) from EOCD for the purchase of and the rehabilitation of a current group residence located at 27 Concord Road, Acton. In June of 1985, the Authority will begin new construction on a twenty-three (23) elderly and twelve (12) family complex located off Great Road which EOCD funded as well.

Groundbreaking at the new housing for the elderly, handicapped and family building on Great Road. From left to right are: Acton Housing Authority chairman Marlin Murdock, selectman Pamela Resor, AHA executive director Betty McManus, Bob Pyne from the state Executive Office of Communities and Development, state Representative John Loring, AHA member Joseph Mercurio, state Senator A. Paul Cellucci, Congressman Chester A. Atkins, and AHA members Leah Nazarian, Barbara Yates, and James Sargent.

These programs, in combination with the current thirty-four (34) State 707 Rental Certificates, twelve (12) Mobility Section 8 (Certificate Holders housed in Acton from other communities), the sixty-eight (68) elderly/handicapped complex at Windsor Green, and the nine (9) condominium family units scattered throughout the town total two hundred and twenty-three (223) units of housing subsidized for the residents of the area.

The Staff and Board Members are investigating innovative ways to continue to supply safe, decent, affordable housing for the future. We anticipate a close working relationship with the newly formed Fair Housing Committee, continued cooperation with the Community Housing Committee, and additional efforts to work with private developers to explore new funding options to create additional, affordable housing stock.

The current success of the programs and the attainment of future goals to be met will depend largely on the dedicated volunteer Board Members and Staff.

Marlin Murdock, Chairman
Leah Nazarian, Vice-chairman
Joseph Mercurio, Secretary
James Sargent, Treasurer
Barbara Yates, Member
Naomi E. McManus, Executive Director

Council on Aging

The Council on Aging has as its purposes:

To conduct and sponsor programs dealing with the needs of the elderly in , nutrition, education, recreation, transportation health and other areas.

To inform elders of services available through a monthly newsletter mailed to those over sixty years of age.

To directly assist individuals as needed or to refer to appropriate agencies as necessary.

To act as advocates for the elderly on the local, state and national levels.

Primary responsibility for activities has been assumed since the Council was established by Coordinator Carol Lake. At the 1985 Annual Town Meeting, an eighteen hour per week Assistant to the Coordinator position was funded. In August, this much needed position was filled by Barbara Winders.

The Council on Aging consists of nine members who are appointed by the Board of Selectmen to one year terms. A balance of male and female, elders, professionals, and laymen make up the Council. Members are encouraged to become involved in specific program areas. Meetings are open to the public and are held the second Wednesday of each month at 7:30 p.m. in the C.O.A. office at the Acton Congregational Church.

This year, the C.O.A. is seeking support for an article which asks the Meeting to accept the gift of a building from Roy C. Smith. This building, the combination of a renovation and new structure, will be constructed on High Street and would abut a proposed private development of condominiums for senior citizens. The Council would designate uses of the building, such as for senior activities and services or any appropriate community program. This would allow the C.O.A. for the first time in its history, to unite its office and its functions in one place. The Town, should it accept the building gift, would then assume the on-going maintenance for the center.

It is the hope of the C.O.A. that a senior center would emerge which meets the definition listed below by the National Council on Aging.

- A senior center is a community focal point on aging where older persons as individuals or in groups come together for services and activities which enhance their dignity, support their independence, and encourage their involvement in and with the community.
- As part of a comprehensive community strategy to meet the needs of older persons, senior center programs take place within and emanate from a facility. These programs consist of a variety of services and activities in such areas as education, creative arts, recreation, advocacy, leadership development, employment, health, nutrition, social work, and other supportive services.
- The center also serves as a community resource for information on aging, for training professional and lay leadership and for developing new approaches to aging problems.

The C.O.A. is grateful for the support it continues to receive from many groups and individuals within the community. Expansion of programming continues to be made possible by supplemental funding from the Friends of the Acton Council on Aging, Inc. and by volunteer hours. If you are willing to give assistance, please call the C.O.A. office at 263-7200, extension 1068.

Ann Murdock, Chairman
Fred Steinhauer, Vice-Chairman
Constance McNulty, Secretary
Margaret Rennie, Treasurer
Sandra Hall
Doris Hodge
Irvin Persons
Evelyn Roesler
David Thorn
Ethel Smith, Associate Member

Arts Council

The Acton/Boxborough Arts Council provided financial support for many cultural activities during 1985, and sponsored programs that were well-received by the community. Funds derived from the Massachusetts Arts Lottery are allocated by the local Arts Council to aid activities in graphic arts, music, theatre, literature, dance and other qualified programs in the Arts and Humanities.

Among the recipients in 1985 were the Acton Arts League, R. J. Grey, Jr. High School, Acton Memorial Library, Merrimack Lyric Opera, Campbell & Jones and Central Middlesex Writers Guild. Projects and programs funded for the coming year include concerts and other musical events, puppet shows, Art Show subsidies, theater productions, speaker fees, and a touring show for nursing homes.

Several events funded by the Council enhanced the celebration of Acton's 250th Anniversary. Financial aid was given to provide a permanent frame for the large and impressive "Town Quilt". We also helped fund the Textile Industry exhibit highlighting

South Acton's history; assistance went also to publication of the booklet of Civil War veteran's letters and to a Historical Commission booklet of pictures. Musical events included a performance of the Lancaster Brass Quintet, and a concert demonstration of Electronic Musical composition. Help was extended as well to the new Acton Community chorus.

Organizations and individuals may submit applications for funds two times during the year, in April and October. These applications are available at the Acton Memorial Library and the Sargent Library, Boxborough. Applicants are encouraged to come and discuss their projects with the Council when they wish to avail themselves of this unique local arts and humanities funding opportunity.

Wanda Null, Co-Chair
*Terri LaFleur, Co-Chair
Jane Gallagher, Treasurer
Maurice Sagoff, Secretary
JoAnn Bortle
Nathalie Dauphine
*Cynthia Fiske
Kit Jorrens
Joel Searcy

*Boxborough

Minuteman Home Care Corp.

The Town of Acton is one of 16 communities in this region which receives social services from the Minuteman Home Care Corporation (MHCC). Since 1976, Acton has paid an annual "local share", entitling it to be represented on the policy-setting MHCC Board of Members. During FY 1985, the amount of the local share was \$858, reflecting the total older population of 1278 residents age 60 and over, as determined by the 1980 Federal census. It is the current policy of MHCC to add yearly increments to the local share in accordance with the annual rate of inflation.

The total value of combined services for Acton from MHCC for fiscal year July 1, 1984 - June 30, 1985 was \$46,114. These services include case management, homemaking, day care, transportation, nutrition programs and information and referral. Services under the State Home Care Program total \$21,234.; Title IIIB, Community Programs \$7,444.; Title IIIC, Nutrition \$17,436.

Acton is eligible to be represented on the MHCC Board by one Member and one Alternate Member, determined by the size of the town's

elder population. The Member is Marianne Maguire and the alternate David Thorn. The Council on Aging recommends candidates for Board of Members to the Town, who recommends to MHCC.

Acton's representatives on the MHCC office provide an important communication link between the local Council on Aging and MHCC so that the Town and agency are well-informed on topics of mutual concern.

The MHCC office is located at 83 Hartwell Avenue, Lexington. For further information, write or call 263-8720.

Marianne Maguire,
Acton Member

MINUTEMAN HOME CARE CORPORATION Officers:

President	Cynthia Seavey, Carlisle
Vice President	Malcolm Thompson, Concord
Treasurer	William Senn, Lexington
Asst. Treasurer	Ernestine Schontag, Stow,
Clerk	Phyllis Newman, Harvard

South Acton Revitalization Committee

In this 250th anniversary year in Acton's history, the South Acton Revitalization Committee (SARC) has continued in its role of serving in an advisory role to the Board of Selectmen in encouraging the renewal of the South Acton Village center to its historic vitality.

As always, the Main St. B & M bridge maintained its visibility by finally dropping pieces of its deck to the tracks below, and forcing its closure for a nerve-wracking two months. The resultant intensified discussions with the state have culminated in allocation of funds for engineering design consultants who, at year's end, are scheduling meetings for public input concerning the designing of the bridge so as to reflect the historical features of the village, and concerning redesign of the adjacent (infamous) inter-sections.

The public debate concerning the proposed solutions to the problems of wastewater disposal have served to bring public attention to a previously ignored subject.....and provided a year's worth of fireworks. When was the last time South Acton was a topic of such conversation all over town? Now that at last the scope of the problem is agreed upon, a solution cannot be far off.

After having extensively reviewed the zoning bylaw, SARC feels confident that present zoning restrictions preclude any sudden development incompatible with revitalization. In order to highlight the special needs and conditions of the village center, a new district, South Acton Village Center, was approved by Town Meeting.

This coming year looks to be a busy one: continued work on the sewerage issue, preparation for the new bridge, a recommendation to the Selectmen for historic districting and the anticipated completion of the skating pond at Great Hill and installation of a railroad crossing gate at Martin Street.

We thank town officials and citizens for continued support of our work and look forward to the day when the South Acton center brims with the vitality of the past and SARC will have had the privilege of living a useful and short life.

Susan Master-Karnik, Chairwoman
Debra Alesbury
Michael Bradley
Richard Leonhardt
Ann Simeone
Bart Wendell



Photo by Rose Marston

Temporary repair operations at the South Acton Railroad bridge, a memorable disruption of traffic.

Fence Viewer

The committee on fence viewing for the Town of Acton reports no activity in partition fences for the year 1985. The duties of the fence viewer are contained in Massachusetts General Laws Chapter 49 Section I-20 inclusive. This law pertains to the need for partition fences on property lines of adjoining improved parcels used for agricultural purposes.

David F. Abbt
Fence Viewer

Transportation Advisory Committee

The Transportation Advisory Committee (TAC) continued to make progress on the Town's long-term sidewalk project. The purpose of this project is to develop safe "transportation" for pedestrians. This year sidewalks were repaired on stretches of Windsor Ave. and on Arlington St. A new sidewalk was constructed on Central St. between Main St. and Martin St. Sidewalk hearings were held for Concord Road and Charter Road residents to discuss sidewalks for their neighborhoods. For funding, the April 1985 Town Meeting approved \$8,000 for sidewalks. The 1986 warrant article requests \$51,500 for repairs to existing sidewalks and the construction of a new sidewalk on Charter Road.

The West Acton traffic light has been approved by the State. After many hearings with the residents and merchants in West Acton, TAC recommended that the Selectmen proceed with the application process for state acceptance and funding of a traffic light for West Acton. The project is now in the hands of Storch Engineers to develop the design plans.

TAC, together with the Planning Council, met with Mass. Area Planning Commission (MAPC) to discuss MAPC doing a corridor study of Rte 2A in Acton. This road is currently plagued with traffic problems. MAPC will assist the Town in preparing a program for reviewing development alternatives and resulting traffic conditions for Rte 2A. MAPC will assess current conditions, point out the most likely sources of future traffic generation, provide an outline of available program and policy options, and suggest ways of combining those

measures to achieve specific objectives. The study is expected to take place this Spring.

TAC is still very much involved in the Lowell Regional Transportation Association (LRTA), a board which oversees the funding and operation of the Town's elderly and handicapped transportation service. (See the report on the LRTA elsewhere in the Town Report.) In addition, TAC has been researching the feasibility of a youth transportation program similar to the existing program for the elderly. TAC is currently reviewing potential demand for such a service and potential costs.

The State's activities on Rte 2 are being closely monitored by TAC. There are plans for a traffic light at Rte 2 at the Wetherbee St. and School St. crossing. The Dept of Public Works (DPW) has filed legislation to grant the State use of the land needed in this area, which is owned by the Town's Conservation Commission. In addition, the State has drafted a 100% plan for this project.

Anyone who desires more information on the above projects, or who would like express his/her concern on transportation improvements is invited to contact the TAC chairperson.

Donna McCarthy, Chrspsn
Carole Cochlin
Ann Fanton
Don Herskovitz
Nancy Kalikow
Al McAadoo
Sherry Rand
Joe Tardo

Lowell Regional Transit Authority

The Lowell Regional Transit Authority (LRTA) provides Acton with two separate transportation services: The Acton Road Runner, a local van for senior citizens and the handicapped; and B & M Commuter Rail service, which runs from South Acton east to Boston and west to Fitchburg and Gardner.

The Road Runner van is a curb-to-curb service available on an advance (24-hour) reservation basis to Acton residents who are age 60 or older, or who are handicapped. Both ambulatory and wheelchair-bound persons can be accommodated. The Road Runner may be used for shopping, medical appointments, the CES Day Care Center, the Nutrition Program, recreation, visiting friends and relatives and various other reasons.

Cost per family is 25¢ per one-way trip within Acton; 50¢ per one-way trip to Concord

or Maynard: and 10¢ for the Nutrition Program. To arrange a trip, please call 263-4691 the day before.

In 1985, the LRTA began purchasing its vehicles instead of leasing them and in the spring, Acton received a brand-spanking new van. This van not only provided the Road Runner service with a fresh sparkle and increased reliability but also provided Acton with a decrease in overall expenditures. (Acton is assessed 25% of net operating costs but only 10% of capital expenditures.)

The Road Runner presently operates five days per week and is now at peak capacity. The Transportation Advisory Committee and the Council On Aging, the two town agencies that oversee the Road Runner, are at present investigating expansion of the service and welcome any comments or questions from interested citizens.

Road Runner ridership was approximately 9200 in 1985, an increase over 1984.

B & M Commuter Rail service offers 16 round trips per weekday to Boston, eight to Fitchburg, with two continuing on to Gardner. Saturday and Sunday schedules are more limited. Schedules are available at the Acton Memorial Library and at the North Station with an MBTA rapid transit station directly across the street. For further information call 1-800-392-6099. Service to Fitchburg ends at Depot Square where MART local buses connect with certain trains. Call MART at 1-345-7711 for further information. The train departs from the South Acton MBTA parking lot located on Central Street just off Main Street.

The cost of the rail service is borne by the Federal government and the Commonwealth.

The LRTA is one of ten regional transit authorities that were established in the Commonwealth in 1974 for the purpose of continuing and improving local transit services which could be tailor-made for each community. These ten transit authorities differ from the MBTA in that the legislation that created them was written in such a way as to avoid the problems experienced by the MBTA communities. The LRTA regards Acton as an excellent example of the way a member community can benefit from its organization. It has been a very successful partnership through the years.

Cheryl Rand
LRTA Representative

Hanscom Field Advisory Commission

Hanscom Field Advisory Commission (H.F.A.C.) composed of representatives from the towns of Bedford, Concord, Lexington and Lincoln, which constitute its governing body. Representatives from Carlisle, Acton and a few neighborhood associations in the general Hanscom Field area are non-voting members (subject to the approval of the Selectmen of the governing towns).

Other non-voting representation is largely from the aviation industry which uses and/or maintains facilities at Hanscom Field. The F.A.A., U.S. Air Force, Digital Equipment Corp., Raytheon and other firms which regularly use or are dependent upon Hanscom for services are also represented.

Support services for H.F.A.C. are provided by Massport which owns and operates Hanscom Field. Massport makes substantial efforts to keep the commission advised as to the ongoing and proposed uses for Hanscom.

The role of H.F.A.C. is purely advisory and its acts have no force of law.

The Air Force is the oldest tenant at Hanscom having maintained its presence since the beginning of World War II. Neither Massport nor H.F.A.C. have any input as to its operation. However, in cooperation with the community, the Air Force has designated Hanscom as a noise sensitive area and has prescribed procedures for military aircraft using the facility (vigorously enforced by the Base Commander). Other military activity is limited to the occasional use by the Reserves and National Guard during the summer months.

East Coast Aero-Tech, with its headquarters, hangars and classrooms operates a school at Hanscom and is one of its more familiar tenants.

The civilian air terminal, operated by Massport, is used daily by various commercial carriers and passengers. H.F.A.C. devotes much of its time and deliberations to the activities at the civilian terminal with special emphasis on ground traffic generated by its employees and users

Hanscom Field is not presently a principal airport for passenger or cargo service in the Northeast, however, past administration have urged that it be expanded to ease congestion at Logan Airport and better serve area industries.

Obviously, Hanscom Field, with its potential for expansion of passenger and freight service, is a valuable asset to the entire surrounding area. However, given the environmental impact of activities at the field and the residential character of the area, the work of H.F.A.C. should continue with the full support of our community.

Anthony J. Mandile
E.V.Tear (Alternate)
Charles Kadison (Alternate)

Sealer of Weights and Measures

The Sealer of Weights & Measures annually checks the accuracy of all weighing and measuring devices used by retail and wholesale businesses in the conduct of the trade. This includes scales, gasoline and oil pumps, yard goods and measuring devices as well as investigating complaints in the sale of cordwood.

Number of Devices sealed	246
Number of Devices adjusted	29
Number of Devices condemned	1

Mark J. FitzPatrick
Sealer of Weights & Measures

Volunteer Coordinating Committee

The Volunteer Coordinating Committee was established by the Board of Selectmen in August 1983 and has become an integral part of Town Government. This Committee actively oversees the recruitment, selection and management of volunteers to serve on Town committees, commissions, and boards. In 21 meetings, the V.C.C. interviewed 61 citizens, recommending 60 for appointment as members or associate members of over 24 boards and committees. A file of applicants actively seeking appointment is maintained by the V.C.C.

Citizen Information Sheets, through which interested persons may apply for a Town committee opening, are available at the Town Hall, the Memorial Library and at Town Meeting. When the Committee receives an interest sheet, it is acknowledged; an informal interview is set up to help candidates find out how they can best serve their community; recommendations for appointment are made to the Board of Selectmen, Town Manager, or Moderator; notification of appointment is sent to the candidate and the appropriate committee chairman.

The Board of Selectmen and the V.C.C. have established a policy to deal with the issue of automatic reappointment. A volunteer can ordinarily request automatic reappointment for additional terms if such term would not result in more than six consecutive years on that board or committee. Any person to whom this "sunset" provision applies may apply for a new appointment to the same board after a two year waiting period. It is hoped that this will

allow more citizens to participate on Town boards and committees. There is an ongoing need for volunteers to take an active interest in their local government. The Volunteer Coordinating Committee encourages them to do so.

Board openings this year were publicized at the Library, in local newspapers, on the Cable TV calendar and at Town Meeting by Nancy Tavernier. Dorothy Johnson conducted the interviews; Vanetta Hunter performed the clerical duties; Stan Collins recorded resignations; Patti Sanford scheduled interviews and contacted over 72 people to remind them to be sworn in before they could legally serve on their committee. Retiring volunteers were recognized by the Moderator at Annual Town Meeting. The Committee maintains a packet of materials to assist committee chairmen in the organization of their committees.

We wish to thank Ann Simeone and Christine Joyce, Town Hall staff, for their assistance. Thanks also to Marsha Gratz and Norman Lake, who left at the end of their term, for all of the time and effort they gave to this Committee.

Bea Perkins, Chairman
Stanton Collins, Vice Chrm.
Nancy Tavernier, Secretary
Vanetta Hunter
Dorothy Johnson
Patti Sanford
Greg Jarboe

Elizabeth White Fund

A permanent fund was bequested to the Town of Acton by George R. White in memory of his mother, Elizabeth. The income from the fund is to be used only "in relieving the necessities of the deserving poor and unfortunate. It shall be the duty of the Town to anticipate such necessity of aid and assistance by inquiry and investigation in advance of claims as far as possible, in order that sensitive and deserving people may receive assistance, who might because of publicity, refrain from making application for aid."

The Trustees signed requisitions to the Town Treasurer totalling \$7,455.60 for the entire year. The funds were given to twenty-one households in need.

Cornelia Huber, Trustee
Irene Krason, Trustee
John Powers, Trustee

Goodnow Fund

The provisions of this fund call for a perpetual care payment from the annual interest earned by the \$3,000 principal. The balance of the annual interest must go to Acton Congregational Church towards the ministers' salary.

<u>Investment</u>	
Middlesex Savings Bank	\$3,000
<u>Receipts and Disbursements</u>	
Interest Received	\$327.05
Town of Acton for perpetual care of the Goodnow Lot in Woodlawn Cemetery	\$20.00
Treasurer of Acton Congregational Church	307.05
	<hr/>
\$327.05	\$327.05

Nancy A. Gilberti, Treasurer
Virginia Gates
Mabel Grekula

Town Report Committee

The 1984 Annual Report reached the polls on time, despite some unexpected adventures. The report was put together with the welcome assistance of Ann Simeone, Christine Joyce, the fifty-plus reporting heads of town boards and committees, a Wang Word Processor, and expert layout help from Ed Richter, and despite the unwelcome interference of some gremlins.

Just under the wire at 11 P.M. on March 31, 1985 the cartons of printed reports were delivered to the Police Department where, earlier in the day, two committee members had been waiting anxiously in that parking lot. The 1984 Town Report had made its deadline and was delivered on time to each precinct the next day for the Town election.

The 1984 report was a rewarding experience for the Committee, which had several new members, encouraged by favorable comments from those reporting and helpful suggestions from readers in general. We welcomed Diane Thompson, whose word processing experience is of special benefit to the 1984 Committee.

The 1985 Committee was joined in November by Judy Wolff, replacing, Dorothy Williams, who was a valuable asset in 1984, but chose not to volunteer another year.

The process of preparing the Annual Report began in the Fall with recommendations to the Town Manager's office for printing specifications and the subsequent choice of a printer from those who bid. Hi Tech Graphics of Fitchburg, the lower of two bidders responding by the December 1st deadline was awarded the contract for last year's Town Report. Christine Joyce, representing the Town Manager, has been very helpful with this procedure.

We consulted with officials at Town Hall and Ann Simeone and set a schedule for the use of space and word processing equipment.

Report preparation guidelines were sent to Department Heads and Town Committees and Board Chairmen in the Fall, with a follow-up reminder in early December of the January 6 deadline. We encouraged people to include a bit of history and/or an anecdote, and a photo if possible to assist in making the 1985 Annual Report an interesting, and informative, document.

Each report is logged in as it is received and read by three members of the Committee for clarity. Grammatical, spelling, and typographical oversights are corrected. The author of a report is contacted if rewording is recommended or if meaning is unclear.

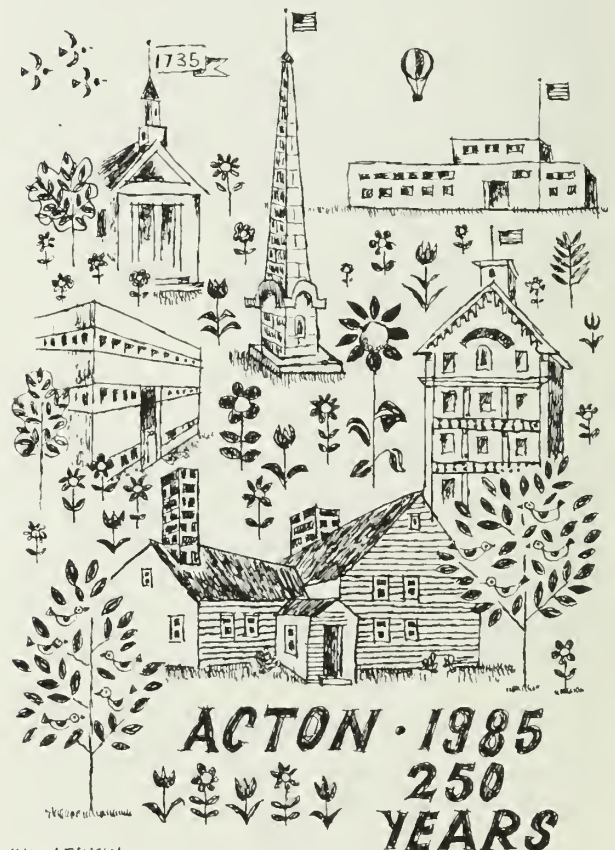
Final copy is then prepared for layout and pasteup and photographs are selected. We are grateful to Edwin Richter, once again, for his skills in this final step before the report goes to the printer.

Thanks to the Town employees and authors of all the reports for submitting them on time.

If all this sounds like work...it is. But then, there is the pleasure of getting to meet and talk with the people behind the reports and the satisfaction of learning first-hand the complexity of affairs that contribute to the quality of life in our town.

We are looking forward to seeing the results of this year's work and hearing your comments. Town Reports are distributed at Town Elections. Copies are available at the Town Hall, the Libraries, and Forest Road Town Offices. for people to take throughout the year. The Welcome Wagon also leaves reports with newcomers.

Mary K. Hadley, Chairman
Margaret Richter, Vice-Chairman
Priscilla Mead, Clerk
Ruth Bailey
Diane Thompson
Judy Wolff



UBSHEWSKI

Art work supported, in part, by the Massachusetts Arts Lottery, as administered by the Town of Acton

Animal Inspector

In 1985 there were a total of twenty-one people who called in to report that they had been bitten by a "nasty" neighborhood dog. We then contacted the owners of all the guilty dogs and had them quarantined for ten days to be sure they were not contagious with rabies. All of the dogs proved to be in good health and free of rabies.

As far as animals in the Town of Acton, there are....

Cows	5
Heifers	2
Goats	6
Sheep	4
Horses	30
Ponies	9
Chickens	32

In conclusion, there were no major problems reported in 1985 and we're hoping for the same in 1986.

Report of Inspector of Animals

To the Honorable Board of Selectmen of the Town of Acton:

I hereby submit my report as Inspector of Animals for the year 1935.

Cows	648
Young Cattle	107
Swine	84
Sheep	16
Goat	1
Bulls	20

Quarantined 18 dogs suspicious of rabies.

Respectfully submitted

FRED S. WHITCOMB,
Inspector.

Notice

All licenses expire March 31.

Dogs must be licensed on or before April 1 or the owners or keepers thereof are liable to a fine.

The law applies to all dogs three months old or over regardless of time of year ownership is acquired.

No tax bills are sent to owners of dogs.

HORACE F. TUTTLE,
Town Clerk.

From the Town Report of 1935

Dog Officer

As requested the following data covers my activity as your Dog Control Officer for the time period of January 1, 1984 through December 31, 1985.

Total Number of Calls	615
Number of Dogs Impounded	104
For Dog Bites	
Unlicensed	75
Other (Licensed)	29
Number of Dogs sent to Lowell	
Humane Society	16
Number of Dogs sold to new owners	
(Unclaimed)	12
Number of calls received for lost/dog notification	269
Number of calls received for a complaint against a dog situation	167
Number of miscellaneous calls	28
Number of calls for Dog Bites (Referred to Pat Palmer)	19

Most complaints were handled to the satisfaction of all parties involved.

Leslie E. Boardman
Town of Acton Dog Control Officer



Photo by Mike Segar

Joshua Burnet feeds the geese at the duck pond.

Protection of Persons and Property

Police Department

MEMBERS OF THE ACTON POLICE DEPARTMENT

Chief of Police
George W. Robinson

Sergeants
Robert Rhodes
John McNiff
Robert MacLeod
Robert Parisi
Frank Widmayer

Patrolmen
William Hayes
Bernard Harrison
Thomas Rogers
Ronald Johnson
Stephen McCarthy
Paul McGovern
Paul Cogan
Brian Goodman
Lawrence Dupont
Robert Cowan, Jr.
Bruce Nadeau
James McPadden
Albert Crowley, Jr.
Raymond LaRoche
Raymond Grey
Jeffrey Dudley
James Goodemote
James Cogan
John McMasters
Christopher Browne
Pablo Hernandez
Dispatchers
Todd Fenniman
Dean Charter
John MacLeod

Matrons
June Carney
Marcia Charter
Christine Joyce
Linda Koch

Secretary
June Carney

OPERATIONAL ASSIGNMENTS

Officer In Charge of Patrols	Sergt. Rhodes
Officer in Charge of Detective	Sergt. McNiff
Department Prosecutor	Sergt. Harrison
Safety Officer	Ptl. Cowan, Jr.
Department Investigator	Det. Dupont
Firearm Training Officers	Ptl. Grey & Sergt. McNiff
Crime Prevention Officer	Ptl. McGovern
Youth Officer	Ptl. Rogers

EDUCATION

The following members of the department have earned degrees or are working toward same

George Robinson	Ronald Johnson
Roberts Rhodes	Raymond LaRoche
John McNiff	Stephen McCarthy
Robert Parisi	Paul McGovern
Thomas Rogers	Bruce Nadeau
Jeffrey Dudley	Raymond Grey
Frank Widmayer	Christopher Browne
John McMaster	James Cogan
William Hayes	

TRAINING

The following officers have completed courses held in 1985 which were presented by the Massachusetts Criminal Justice Training Council, State Police and Federal Bureau of Investigation.

Jack Batchelder	Reserve Intermittent Officers Exam
Christopher Browne	Basic Training/ Framingham, F/A Training
Dean Charter	Reserve Intermittent Officers Exam
Robert Cowan	Criminal Law, Safety Officer Training, Public Weigher, Radar Training
Albert Crowley	Defensive Driving
Lawrence Dupont	Death Investigation
Todd Fenniman	Law Exam
Brian Goodman	Victim Abuse
Raymond Grey	Crime Scene Search, Criminal Investigation Civil Liability, Photo Array, Survival Instruction, Revolver Instructor's Course
Bernard Harrison	Photo Array
Ronald Johnson	Truck Enforcement
Robert MacLeod	Death Investigation
Stephen McCarthy	Photo Array, Search & Seizure
Paul McGovern	Photo Array
John McMaster	School of Handguns, Basic Training/ Framingham, Background Investigation,
John McNiff	Background Investigation, Public Weigher, Photo Array, Exploit of Children, Internal Affairs, Municipal Management.
Robert Parisi	Death Investigation
Robert Rhodes	Municipal Management
Thomas Rogers	Photo Array, Exploit of Children
George Robinson	Civil Liability
Frank Widmayer	Photo Array

In addition all the members of the department attended a Firearms Training Program and attended a one week course on general police update of Criminal Law, Motor Vehicle Law, etc. held in Tewksbury at the Northeast Regional Police Institute..

PERSONNEL CHANGES

On January 6, 1985 Christopher Browne and John McMasters were appointed full time police officers and on September 15, 1985 Pablo Hernandez joined the department and completed his basic training on December 12, 1985.

Francis Widmayer was appointed Sergeant on March 17, 1985. The department held a Lieutenant's exam in October of 1985 and an appointment will be made in early 1986 after results of the test are received from Civil Service.

PROGRAMS

During 1985 the Police Department conducted and/or participated in the following programs involving youth, community and selective enforcement.

YOUTH

Drug Education grades 1-6
Child/Stranger Danger
Child Fingerprinting
For Kids Sake Fair
Scout Police Station Visits
Escort to Understanding with
Junior High School Children
High School Student Internship

SELECTIVE ENFORCEMENT

Radar Speed Control
Bridge Weight Limits
Drunk Driving Roadblocks
Drunk Driving Taping
Parking Violations

COMMUNITY

Acton Boxborough Jamboree
Safety House Program
Baby Sitting Course
Shoplifting Seminars for Stores
Police Santa Claus

HISTORY

The first recordings of any form of a Police Force in the Town of Acton were in 1936 when one full time man was employed to administer justice within the Town. Up until this time the traditional procedures of Townsfolk sharing the responsibility equally were utilized along with the periodic employment of Constables and Guardsmen.

Chief Foley was the first man employed as a Police Chief. He served until his retirement in 1957. From 1957 to 1972 Chief Edward Collins served until his retirement. In 1973 Chief Norman Roche was appointed Chief from the ranks and served until his death in 1975. Chief Chauncey R. Fenton, Jr. was then appointed, also from the ranks, to Chief in 1976 and after thirty two years of service with the department retired in 1983. Chief George Robinson, who had been the Department Prosecutor, was appointed Chief in 1984 and is the present Chief of Police.

The Department has grown from one full time officer in 1936 to twenty eight men in 1985. Authorization on a full time basis presently includes one Chief, one Lieutenant, four Sergeants, two Detectives, one Youth Officer, one Prosecutor and eighteen Patrolmen.

CRIMES OR COMPLAINTS FORMALLY RECORDED

TYPE OF CRIME OR REPORT	# REPORTED
Breaking and Entering	141
Miscellaneous Reports	299
Larceny	351
Malicious Damage	185
Stolen Motor Vehicles	71
Assault & Battery	37
Stolen Bicycles	31
Armed Robbery	1
Motor Vehicle Violations (Arrests Only)	117
Sex Related Crimes	19
Narcotics	28
Suicides and/or Attempts	7
Missing Persons	18
Arson	2
Motor Vehicle Citations Issued	953
Motor Vehicle Accidents Covered by Dept.	571
Protective Custodies	131

SUMMARY

In closing I would like to thank Local 334 of the I.B.P.O. as well as the Acton Police Auxiliary and other members of the Police Department, Town Boards, Committees and other Town Departments for their continuing support and cooperation.

George W. Robinson
Chief of Police

How to Locate Officer when on Patrol:

In order to save time in locating the officer when on patrol, a red light has been installed at the South Acton Fire House. When a call comes in for the officer, the night man at the South Acton Fire House is notified and he turns on the light. A light is also turned on at Edwards Square in West Acton. A call is also made to No. 169. The patrol car is equipped with a radio receiving set, and in case the officer is not located by the lights or a call to No. 169, a broadcast can be sent out over W.M.P. and will be picked up by the officer in any part of the town. During the past year the lights have been answered promptly and with little loss of time.

From a Town Report of the early thirties.

Fire Department

In 1985, our response figures remained almost the same as in the previous year, with the exception of a slight increase in medical responses. However, it is with great sadness that we have to report that we experienced 3 fatal fires during the year, with civilian victims. There were no deaths to firefighters, however there were several injuries of a minor nature. Following, is brief synopsis of activities and changes occurring during 1985

MAINTENANCE AND EQUIPMENT

Our apparatus continues to be maintained by Highway Department mechanics, with preventative maintenance being handled in-house by F.F. George Williams.

During the year, a new cruiser-sedan was purchased to be used by the shift officer on duty. This vehicle replaces the pick-up truck which was previously used. As authorized by the 1985 Annual Town Meeting, a new cab and chassis for the rescue truck has gone out to bid. It is anticipated that a major refurbishing of Engine 27 (Snorkle-Pumper) will take place in the near future.

Relative to equipment acquisitions, new communications equipment has been ordered and will be installed shortly. A computer for dispatch information has been purchased, and will go on line shortly.

The fire stations remain in good condition, due largely to the excellent housekeeping by the firefighters.

PERSONNEL

Personnel changes during the past year were minimal. The only item of note is the fact that we have trained and employed five reserve dispatchers on an on-call basis. This was done in preparation and anticipation of the handling of fire dispatch responsibilities for the Town of Boxborough as well as our own department.

FIRE PREVENTION

Fire Prevention responsibilities continue to increase relative to the increase in commercial development of the Town. This is especially apparent in a greater emphasis on plan review; installation of alarm and sprinkler systems; the promulgation of by-laws as well as the inspections dealing with underground tank systems.

Although there has not been a large emphasis in public education programs, there have been some conducted in the schools, largely due to the efforts and enthusiasm of some of our firefighters.

TRAINING

Training activities and programs continue on a regular basis. We have upgraded text with the addition of various videotape



Nursery school children enjoy a visit to the Fire Station; Fire Fighter George Williams is their host.

Photo by Noreen Murphy

training programs. Hopefully in the near future we will be purchasing a video camera, which will be used to produce some of our own training programs.

We continue also to maintain a high profile in the training of our call firefighters due to the efforts of Assistant Training Officer Richard O'Leary.

FIRE ALARM

The fire Alarm system continues to be maintained in a satisfactory manner due to the efforts of Fire Alarm Superintendent George Williams, assisted by Firefighters Joseph Conquest and Robert Wetherbee. Many new fire alarm boxes have been placed into service during the year, especially master fire alarm boxes which are located on new commercial buildings. The fee system charged for these master boxes, authorized by the Board of Selectmen continues to offset expenditures for the municipal fire alarm system. This revenue, of course, increases as the system continues to expand.

EMERGENCY MEDICAL SERVICES

As noted earlier our medical responses continue to increase. The Emergency Medical Services Division provides excellent service to the community due to the efforts of F.F. William Primiano, E.M.S. Coordinator. Our personnel continue to train in this area and maintain certification levels. In-house training is carried out as coordinated by F.F. Dana Flint.

Special recognition should also be given to the Advanced Life Support Team (Paramedics) from Emerson Hospital. They continue to provide important support to the citizens of the Town of Acton in the area of emergency medical care.

SUMMARY

I would like to thank both the permanent and call personnel of the Acton Fire Department for their excellent performance and cooperation during the past year. I would also like to thank the other Town Departments, officials and Committees for their assistance. I would once again especially thank the Civil Defense Auxiliary Fire Department for their support and assistance.

STATISTICS

	<u>1/1/85</u> <u>12/31/85</u>	<u>1/1/84</u> <u>12/31/84</u>
Residential Fires	12	7
Multiple Dwelling Fires	2	1
Non-Residential Assembly	1	1
Mercantile Fires	1	3
Manufacturing Fires	2	1
Storage Fires	4	3
Grass and or Brush Fires	55	55
Miscellaneous Fires	78	44
Motor Vehicle Fires	33	31
False Alarms	43	68
Accidental Alarms	119	142
Emergencies Non-Medical	498	420
Accidents	208	188
Medical Emergencies	726	657
Investigations	244	230
Special Services	85	110
Mutual Aid Dispatched	38	14
Medical Mutual Aid	25	27
Special Service (Misc.)	<u>910</u>	<u>1208</u>
Totals	3084	3210
Mutual Aid Requested	92	76

1/1/85 1/1/84
12/31/85 12/31/84

Fire Loss (Estimated)

Bldgs. & Contents	527,177..	270,150.
Vehicles	<u>70,631</u>	<u>30,060.</u>
	\$597,808	\$300,210.

1/1/85 - 12/31/85

Assessed Value of Property Involved (Excluding Vehicles)	\$2,125,100
Estimated Property Damage (Excluding Contents & Vehicle Damage)	<u>408,439</u>
Property Value Undamaged	\$1,716,661
Percent of Property Damage	19.22%
Percent of Property Undamaged	80.78%

	<u>1/1/85</u> <u>12/31/85</u>	<u>1/1/84</u> <u>12/31/84</u>
Permits Issued		
Fuel Oil Burner & Storage	96	77
Blasting	30	30
Flammable Gas/Liquid	27	14
Smoke Detector Certificates	470	361
Miscellaneous	<u>34</u>	<u>36</u>
Totals	657	518

MONIES COLLECTED

1/1/85-12/31/85

Permits	\$6,609.00.
Miscellaneous Receipts	350.00.
Fire Alarm Master Box Fees	<u>14,200.00.</u>
	\$21,159.00.

Malcom S. MacGregor
Chief of Department

Acton Civil Defense Agency

This has been a very active year. Much of our activity, which actually began in 1984, was working with the 250th Anniversary Celebration. This proved to be a great experience.

The one thing that keeps this director going is the devotion and dedication of the staff. The countless hours and effort donated by this strictly volunteer group has given the Town of Acton a very high and respected rating not only with the State Agency but the Federal Authority as well.

The Agency is producing a slide show and, as Director, I will be speaking to various groups in town telling the story behind the story. Training is also an on-going project for all personnel. New training material and literature will be available for public information.

The performance of the Agency during Hurricane Gloria spoke for itself.

Responding to box-alarm fires to serve coffee, I know, was appreciated by both firefighters and the police.

The Agency will continue to work with all departments and groups needing our services.

We do need to update some of our equipment and to replace old and worn out units.

One could write pages and pages of various projects worked on 52 weeks a year; this will be better accomplished by the new slide show.

The cooperation and assistance extended to the Agency are greatly appreciated.

Donald W. Macaulay
Director

Auxiliary Police Department

The Auxiliary Police Department consisted of 14 members this year, who gave the town 2879 hours of free time. The service included 1200 school, church, and other miscellaneous checks, 600 business checks, 186 assists to the Acton Police Department, and 300 house checks.

Training is continuous, being taught by instructors from the Acton Police Department, as well as state-run academies and outside qualified instructors. Two of our officers were appointed special police officers/dispatchers after graduating from the Police Academy in Tewksbury. We are always looking for new people to join our ranks. Please contact the Acton Police Department for further information.

My thanks to Chief Robinson, Sgt. Rhodes, and all members of the Acton Police Department for their outstanding support this year. Also my thanks to all the people of Acton who have assisted us this year.

MEMBERS

Director	Donald Macaulay
Advisor	Sgt. Robert Rhodes
Captain	Jack H. Batchelder
Sgt.	Dave Posmoga
Sgt.	William L. Harrington
Cpl.	Seth Campbell
Ptl.	Todd Penniman
Ptl.	Stephen Jones
Ptl.	Mike Coughlin
Ptl.	John Corrigan
Ptl.	Charles Landry
Ptl.	Mike Kalin
Ptl.	Robert Foley
Ptl.	Curtis Smith
Ptl.	Marc Smith
Ptl.	Kimberly Doughty

Jack H. Batchelder
Captain

Auxiliary Fire Department

The Auxiliary Fire Department is organized as a branch of Acton Civil Defense and is structured and trained to provide backup capabilities in emergencies that tax the resources of the regular and call fire services. All members of the department are volunteers and serve without compensation of any kind.

The department responds to all box-alarms and provides a variety of peripheral services which include on-site recharge of breathing apparatus, emergency lighting and overhaul/salvage assistance under the direction of the Captain in charge at the scene. In addition, the department handles all water emergency calls received through the Acton Fire Alarm Office.

Department apparatus includes a 1980 light duty rescue truck (Rescue 36) which is equipped with a generator and lighting equipment, a portable "Cascade" system for refilling breathing apparatus used by a regular firefighter, submersible pumps and hose for water extraction, and a variety of hand tools for salvage and overhaul operations. The department also operates a 1967 four-wheel-drive truck (Engine 37) equipped as a pumper. It carries a water supply, pump and hose as well as portable gasoline pumps and a chain saw. Primary use for this vehicle is remote brush/forest fires where off-road operation is required, but it is also valuable in a variety of other pumping operations.

During the year, the department responded to 29 box-alarms, 6 brush fires, 9 water emergencies and 35 special service calls. A total of 603 man hours was provided in direct service. Many additional hours were spent in training and station/vehicle maintenance.

Several members were promoted to the call department, resulting in vacancies in the department's authorized strength of seventeen firefighters and three officers. New volunteers are always welcome.

Hurricane Gloria in September provided a severe test of the department's ability to provide essential services during a prolonged outage of electrical service. Request for replacement radios and generators will be the subject of articles at the Annual Town Meeting.

The department is grateful for the support and cooperation received from the Fire and Police Departments as well as the Highway Department which maintains the department's vehicles.

Norman Lake,
Deputy Fire Director

Explorer Post 7

Explorer Post Seven is a division of the Boy Scouts of America and is in conjunction with the Acton Civil Defense and sponsored by the Acton Lions Club.

1985 brought many activities and challenges including: A-B Jamboree, Acton Town Fair, two musters and three parades (one of which was Acton's 250th Parade), two camporees and shelter set-up at Conant School for Hurricane Gloria. We were also involved in the Acton Lions Club "Ski & Skate" Sale. And we responded to several fires to serve coffee and donuts to Firefighters. On Memorial Day and Labor Day we served free coffee at a rest stop on Route 2.

Post 7's Service Project is to shovel snow for forty-two Senior Citizens and help, when necessary, our Civil Defense Director with other similar projects.

Thanksgiving baskets were prepared for two needy families and we helped line up Maynard's Christmas Parade and served hot cocoa. Our Christmas party for handicapped children was our best ever, having over twenty-four children from Acton and surrounding towns.

Our training consists of the following: First Aid, CPR, Emergency Childbirth and First Responders.

OFFICERS FOR 1985

President.....Scott Masson
First Vice President.....Denise Hicks
Second Vice President.....Mike March
Secretary.....Jeanie Landry
Treasurer.....Duncan McElrey
Food Quarter Master.....Cliff Walker
First Aid Quarter Master.....Kevin Laggatt

ADVISORS

Mrs. Robert Ingram
Mr. Donald Macauley

Respectfully submitted,
Jeanie Landry
Secretary

Board of Health

Again we have to report that the Board of Health and staff have had a busy year due to the increasing development in the Town.

The number of soil tests witnessed by the staff for subsurface sewage disposal sites increased by 12.5% to 1,209 tests. During the same period the number of permit applications for new and repair to septic systems increased from 151 to 194 permits.

The Board has been deeply involved in the continuous debate over the necessity of a Municipal Sewage Treatment Plant especially in the South Acton Area.

The staff has been involved in the construction of three privately owned sewage treatment plants in the Town. One was just recently approved for operation by the State Department of Environmental Quality Engineering. This plant serves the Powdermill Plaza Mall on the corner of Route 62 and High Street. The second Treatment Plant is for the Yankee Village Condominums on Mass. Ave. This treatment plant replaces failed leaching fields. The third plant is still under construction at the Great Rd. Apartments to again replace failed leaching fields.

We are requesting some additional secretarial help due to the workload and the management decision to move the clerical staff at the Department of Public Works out of the general office area and into the departmental offices, making each department responsible to answer all incoming calls for their own department. The Board of Health staff, in addition to their own workload, have to answer many of the calls for the Acton Public Health Nursing Service during the day since the Nursing Service has clerical coverage for twenty hours per week.

This past year we have collected over \$91,000.00 in fees, up substantially from the \$78,857.35 collected in 1984.

On December 27, 1985 the Town closed the Septage Disposal Area off Quarry Rd. in North Acton. Septage, the pumpings from septic tanks, will now be transported to the Greater Lawrence Sanitary District in North Andover.

The staff was also involved in the planning and running of a Regional Hazardous Waste Day along with representatives from the Towns of Stow, Boxboro, and Littleton on October 12, 1985. Twenty-two drums of hazardous waste were collected and transported for environmentally safe disposal.

The Board of Health would like to recognize two long time town employees who retired during 1985. They are Town Engineer Ralph Herrick and Highway Superintendent Allen Nelson. The Board of Health wishes them well in their retirement and would like to thank them for their help and expertise over the years.

The following report summarizes our activities for 1985.

Rabies Clinic

A Rabies Immunization Clinic is held in late March or early April for all dogs six months of age or over. Under Massachusetts law, every dog must be immunized once every three years. We will immunize cats at the clinic. Details will be announced in a local newspaper.

Septic Tank Care

All residents are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will serve a home satisfactorily only if it is properly located, designed, constructed, and maintained. Even a good system may become a nuisance and burdensome expense if not properly cared for.

Neglect of the septic tank is the most frequent cause of damage to the leaching system. When the tank is not cleaned, solids build up until they are carried into the underground leaching system, where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated -- a costly undertaking. For the homeowner, the precautions of periodic inspection and cleaning of the septic tank can prevent this.

The frequency of cleaning depends on the size of the tank and the number of people it serves. A garbage grinder shall not be used unless approved by the Board of Health. With ordinary use and care, a residential septic tank requires cleaning every two years. There are no chemicals, yeasts, bacteria, enzymes, or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning by the homeowner is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching portion of the system.

The accumulated solids are to be pumped out by a Board of Health licensed company. The solids removed are to be disposed of in a manner approved by the Health Department to avoid obnoxious odors and health hazards.

DO NOT USE CHLORINATED DEGREASERS ON SEPTIC SYSTEMS. THIS MAY CONTAMINATE GROUNDWATER.

Transfer Station (Solid Waste)

The Town maintains a transfer station for rubbish and garbage. It is located on Route 2 just West of Hosmer Street and is open five days a week from 8:00 a.m. to 3:30 p.m. and closed Sundays, Thursdays and holidays. (Check schedule posted at entrance for summer hours.)

Day Care Services

The Board of Health is the licensing agency for these services. If you have any questions call 263-8200 ext. 1202.

Communicable Diseases Reported for 1985

Animal Bites	11
Chicken Pox	0
German Measles	0
Gonorrhea	3
Mumps	0
Strep	7
Shigella	0
Measles	0
Salmonella	6
Syphilis	0
Amoebic Dysentery	0
Meningitis	0
Hepatitis	1
Tuberculosis	0

Chap. 111, Section 111 of the General laws, Commonwealth of Massachusetts requires that all communicable diseases be reported to the Board of Health at 263-8200 ext. 2022.

Permits and Licenses Issued

Installers licenses	39
Sewage Disposal permits	130
Septic Repair permits	64
Food Establishments	58
Frozen Desserts	2
Retail Food Establishments	25
Sundries	8
Milk and Cream licenses	69
Mobile Food Server permits	5
Commercial Haulers permits	6
Public and Semi-public -	
Swimming Pool permits and	23
Sewage Transporter permits	12
Burial and Removal permits	53
Privie permits	3
Motel	0
Well	11

Total Collected Miscellaneous Items

Sewerage permits - New -	\$16,750.00
Repair -	\$ 3,875.00
Total	\$20,625.00
Soil Testing	\$11,740.00
Septage Haulers	\$675.00
Installers	\$2,245.00
Treatment Plant	
Connections	\$200.00
Annual Permit	\$200.00
Dumpster Permit	\$10.00
Privy Permits	\$62.00
Well Permits	\$225.00
Total	\$35,977.00

Honey Pots	\$43,400.00
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Food Service	\$6,395.00
Retail Foods	\$3,000.00
Temporary F.S.	\$110.00
Mobile Vendors	\$200.00
Catering	\$150.00
Milk & Cream	\$116.00
Sundries	\$75.00
Frozen Desserts	\$4.00
Total	\$10,050.00

Pool Permits	\$1,000.00
Hot Tubs	50.00
Massage	\$125.00
Total	\$1,175.00

Rabies Clinic	\$361.00.
Misc. Rules & Regs.	\$127.00
Total	\$488.00

Grand Total	\$91,090.00
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Eliot Clinic

The Board of Health contracts with Eliot Community Health Center (EMHC) to provide mental health services to the Town through the Eliot Clinic and Eliot Day Treatment Program.

The Eliot Clinic is the out-patient facility of the Concord Area Comprehensive Mental Health Center, serving residents regardless of their ability to pay, their age or sex. Services provided by the Eliot Clinic include:

1. Intake, referral and information.
2. Evaluation and treatment services for individuals, groups, and families.
3. Consultation and education services to schools, legal community organizations.
4. A Therapeutic Preschool Program.
5. The Children's Day Treatment Service.
6. Mental Retardation Services.
7. Volunteer Services.
8. Residence Programs.

The clinic is open Monday to Thursday from 8:00 a.m. to 9:00 p.m. Friday from 8:00 a.m. to 5:00 p.m.. Fees are based on a sliding scale, depending on a family's ability to pay.

Respectfully submitted by,
Daniel Costello, Chairman

Sandra Nawrocki
Eleanor Voorhies
Charlotte Sagoff
Richard Stephens
Steven Calichman,
Health Director

Public Health Nursing Service

The Acton Public Health Nursing Service provides state of the art home care services to all Acton residents immediately after hospital discharge under the direction of local physicians.

The service operates on an enterprise fund which is largely reimbursed by Medicare, Medicaid, Blue Cross/Blue Shield and other insurances, and from private fees and funds provided by the Town for Board of Health activities.

The Board of Health Nursing responsibilities include flu and pneumonia immunizations, screening for lead poisoning, well-child clinics, well-seniors clinics, nursery school inspection and licensure, communicable disease follow-up, and office services for such items as diabetic screening.

We have one part-time Administrator/Supervisor, one full-time, two part-time and two on-call nurses, a part-time physical therapist, speech therapist, occupational therapist, social worker, and two home health aides who work under the supervision of the nurses. There is also a part-time secretary and bookkeeper/statistical clerk.

New Activities

Winter 1985 - Ran a CPR certification course for professional and paraprofessional staff, instructed by Jean Eiranova, R.N.

- Served as a research site for a Masters Candidate in Community Health Nursing from Boston University and from the University of Lowell School of Nursing.

Summer 1985 - Offered a free breast and pelvic exam clinic in conjunction with the American Cancer Society and the Acton Council on Aging.

Fall 1985 - Initiated pneumonia vaccinations given at the same time as our annual flu clinic.

- Provided a clinical study site for a Senior Fitchburg State Nursing Student in Community Health.

- Initiated a 12 week training course for Certified Home Health Aides in order to increase the number of these paraprofessionals in the community to provide personal care to those who qualify.

Future Plans

January 1986 - Co-sponsor with the Friends of the Acton Nursing Services - "AIDS a Seminar for Professionals".

- Applying for a Title IIIB grant from the Department of Elder Affairs to cover social work services.

On-Going - Continue to work with the Friends of the Acton Nursing Service - a free standing non-profit corporation to raise funds to provide additional support for A.P.H.N.S. patients. Donations may be made to:

Friends of the Acton Nursing Services
P.O. Box 541
Acton, MA., 01720

We would like to thank the physicians, service organizations, and individual volunteers who have supported us. We would like to pay tribute to the memory of Gene Swartz, M.D. who was our Medical Advisor.

Daniel Costello, Chairman
Eleanor Voorhies
Charlotte Sagoff
Richard Stephens
Sandra Nowrocki
Steven Calichman, R.S. C.H.O., Director
Priscilla Greene, R.N. M.S.N.,
Administrator/Supervisor

For more information contact us at
263-8200 Extension 1201.

Priscilla Greene, A.P.H.N.S
Public Health
Nursing Service

Eliot Clinic

This past year has been an interesting, if turbulent year for Eliot. There is no question that the long and unpleasant union negotiations sapped some of the organization's strength and used up management time that could have been better spent on the major problems and issues of concern to the agency.

The discovery that our financial director was inadequate for the Center's needs was another disappointment. And while some solid progress had been made during the first part of the year, a number of important functions simply weren't performed properly as the year wore on.

Fortunately, Bob Stern, our new executive director proved to be made of strong stuff, and despite these negatives, he managed to negotiate some \$600,000 in new contracts with the Department of Mental Health. He also improved the internal functioning of the clinic by better defining and assigning responsibilities, and he strengthened our relationships with Emerson Hospital and other institutions with whom we have contact. And despite the rhetoric associated with the union negotiations, he managed to work out a reasonable contract which should help the staff without straining our finances beyond the breaking point.

Board activities during the year were also influenced by the necessary preoccupation of management members with the long, drawn-out negotiations. A major event planned by the Publicity Committee for October had to be put off until April, and the production of a new Eliot brochure was delayed. The Personnel Practices Committee was forced to mark time during part of the year as differences with the union remained unresolved. The fundraising committee did not make as much progress as it had hoped for, partly because of my own preoccupation with my wife's sudden death in May.

The outlook for the coming year seems bright, despite our problems in 1985. We go into the new year with a more seasoned executive director who has proven his ability to handle the job. We have a very experienced group of Board members whose major committees are in place and whose rapport with management and staff committee members has been established.

We also have some very impressive new Board members. Evelyn Clements joined us last spring and has already made a number of positive contributions to the Board. Evelyn brings with her a great deal of experience with young adults from her work as Director of Counseling at the Middlesex Community College.

We are also delighted to welcome Reverend Guy Morrison to the Eliot Board. He is

currently Executive Director of the Rivercrest Deaconess Homes and will bring to us, we know, a very helpful and much needed new perspective on the problems of the elderly. We are also happy to have Dr. Kitty Stein as a new member of the Eliot Board. Kitty comes to us from the Boston Center for Family Health and will bring still another important perspective to our group.

As all of us know, there is little in the way of social prestige associated with membership on the Eliot Board. But somehow, we have managed to gather together a group of people that I am personally proud to call friends. They are wonderful, bright, caring individuals with whom for me, at least, it is a great privilege to be associated.

I believe the coming year will be a good one for Eliot. Time and understanding should heal some of the negotiation wounds. We have a very impressive new financial director, Neville Traynor, who has just joined us. And we also have a new executive assistant, Mary Johnston, who is already making life easier for all of us.

The Board/Management committees show every promise of increasing effectiveness. And I am very confident that against this kind of background, our talented friend Bob Stern will be able to strengthen the organization further and make the Eliot Community Mental Health Center more valuable than ever to the people we serve.

Jack Thwaits,
President,
Board of Directors

The Eliot Community Mental Health Center provides psychiatric, counseling and supportive mental health services to people of all ages who live or work in Acton and the nine towns of the Concord Area.

Eliot is a non-profit incorporated agency, directed by a representative Board of Directors. Its staff consists of psychiatrists, psychologists, social workers, child development specialists, psychiatric nurses, residential and addiction counselors, working together to provide comprehensive out-patient mental health services.

We are pleased to report that this past year was one of consolidation and growth for Eliot. Dr. Robert Stern, a well known Community Psychiatrist was hired by the Board in July 1984, bringing creative energy along with strong programmatic and organizational leadership skills to the agency. Much progress was made towards stabilizing Eliot's fiscal problems without significantly damaging service provisions. Central to our recovery was the development of many needed new services to area residents funded by the Department of Mental Health and paring down several administrative and clinical positions.

Eliot provides a full range of mental health services. The out-patient provides high quality evaluation and treatment for families, children, adolescents, adults and elders in emotional distress. Additionally, speciality services, including behaviorial treatment, alcohol and drug use and abuse evaluation and treatment, psychological testing, and services to the mentally retarded are provided. We have recently begun a geriatric out-reach program funded by the Department of Mental Health to provide back-up and support to elders, their families and providers of elderly services. In the coming year, we hope to develop a specialized child diagnostic team and a program to serve victims of sexual abuse.

In July 1985 the Concord Area Crisis Center became a program of Eliot. The crisis Center provides 24 hr/day, 7 day/wk psychiatric care.

Major strides were made in Eliot's capacity to serve the chronically mentally ill and former State Hospital patients. The Comprehensive Day Treatment Program opened July 1985 in Maynard. This new program includes the Adult and newly funded adolescent Day Treatment program, the new Vocational project in cooperation with Wellmet Employment Services, and a Social Club. The case Management Program begun in July 1984 finished its first successful year. This program provides practical assistance (housing, financial planning, getting to treatment) to people at risk of entering the State Hospital or who are recently discharged. TPP (Therapeutic Primary Program) a Chapter 766 funded program, serves children 3-7 who are socially or emotionally impaired. Eliot now operates two residential programs for the mentally ill. Heritage House, an award winning program located in Littleton, serves eight elderly mentally ill clients. Eliot House, located in Acton serves twelve clients. Corporate and Employee Services provide consultation to industry and mental health services to employees at the companies served.

Specific to Acton we provide

- Consultation to CODE located in Acton
 - Consultation to Acton Nursery Schools
 - Consultation to Acton-Boxboro High
 - Police candidate screening for the Acton Police Department
 - Eliot has a staff therapist working full time at CASE Alternative High School in Acton
 - Eliot House, located in Acton serves twelve chronically mentally ill clients.
- This year the House was purchased by the Acton Housing Authority and is slated for major renovations.
- Behavioral Consultation to Acton Schools
 - Consultation to Acton Visiting Nurses Association
 - Liaison with the Council on Aging.

Statistically, Eliot serves approximately 225 Acton residents in approximately 5000 patient visits each year. Of these visits to Acton residents, 60% of the visits are billed to third parties (Medicare, Medicaid, Blue Cross/Blue Shield and Commercial Insurance), 40% of all visits are billed directly to the residents on a sliding fee scale according to family income. Of all self pay visits 40% are charges of \$10 or less.

Eliot is proud to continue to provide this large amount of low fee service. It means that we are providing services to people according to their needs rather than financial status. Much of this service is not to the uninsured but to the underinsured, those who have limited insurance coverage and require more ongoing care. We can do this because we receive monies from each town we serve. Acton's allocation helps to significantly offset the large cost of this care.

We continue to work hard to provide needed services and look forward toward the coming year.

Robert M. Stern, M.D.
Executive Director

Office of the Town Clerk

Report of the Town Clerk

Births Recorded.....193
Deaths Recorded.....106
Marriages Recorded.....155

Please notify the Town Clerk immediately of any error or omission in the following list of Births.

Errors can be corrected only by sworn affidavit, as prescribed by the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

Births Registered

Date	Place	Name of Child	Names of Parents
Jan. 4	Concord	Nichols, Anthony James	Robert Stanley, Jr. and Kimberly Susan Anthony
Jan. 5	Concord	Bisognano, Joseph Peter III	Joseph Peter, Jr. and Doreen Sullivan
Jan. 7	Concord	Barry, Collin Michael	Richard Anthony and Annette Ethel Shepard
Jan. 8	Winchester	Lang, Kristina Noelle	Stephen Charles and Janet Louise Maggiore
Jan. 8	Concord	Randall, Scott Wayne	Thomas Wayne and Deborah Louise Johnston
Jan. 14	Concord	Paavola, Eric Stenzel	Stephen Herm and Judith Ann Stenzel
Jan. 15	Concord	Baldwin, Lindsay Marie	Russell Thomas, Jr. and Sharon Lee Vanderhoof
Jan. 15	Lowell	Kelly, Philip Alexander	Paul F. and Efthalia L. Fleri
Jan. 16	Concord	Masullo, Timothy James	Francis Benjamin and Denise Patricia Donovan
Jan. 16	Concord	Rice, Christopher Glenn	Donald Wilford and Elizabeth Ann McKenna
Jan. 17	Concord	Berko, Alex Scott	Alan Jack and Peggy Jean Flaherty
Jan. 17	Concord	McManus, Jonathan Smith	Paul Edward and Sharon Ann Smith
Jan. 18	Concord	Guzzo, Stephanie Jacques	Michael Anthony and Louise Twining Sargeant
Jan. 18	Boston	Wing, Emily Moy	Kenneth Philip Moy and Helen Moy
Jan. 20	Concord	Chagnon, Braden Walter	Walter Joseph and Sally Jean Wilson
Jan. 21	Concord	Lanigan, Jessica Daley	Kevin Patrick and Sarah Moore Flaherty
Jan. 23	Concord	Jeanson, Barry Stephen	Michael Joseph and Debra Grace Rimbach
Jan. 23	Concord	Lanigan, Molly Miller	Brian Daniel and Jeanne Juliette Miller
Jan. 24	Cambridge	Horvath, Nastasha Ann	John David and Janet Ann O'Connor
Jan. 30	Concord	Riep, Alison Brooke	Frits Willem and Gail Elizabeth Lipton
Feb. 1	Concord	Daigle, Amanda Rose	Kevin Joel and Nancy Rose Edwardsen
Feb. 1	Concord	Harrington, Jennifer Lynne	Richard Lee and Mary Louise Stevenson
Feb. 8	Concord	Miller, Charles Tobin	Donald Floyd and Charlotte Ruth Champion
Feb. 8	Concord	Scheibel, Johanna Marthe	Kenneth Aldrich and Jacqueline Marie Beard
Feb. 9	Boston	Seni, Julie Elizabeth	John Edward and Ruth Anne Warrington
Feb. 11	Concord	Fines, Tessa Elise	Michael Brian and Catherine Elizabeth Carew
Feb. 12	Concord	Canty, Ashley Liddell	John Joseph and Jacqueline Liddell Sheehan
Feb. 13	Concord	Fill, Stephanie Lea	Thomas Joseph and Cheryl Jean Dygert
Feb. 13	Winchester	Hughes, Michael Brendan	James Joseph and Pamela Dorothy Haskard
Feb. 16	Concord	Michelson, Zachary Daniel	Steven Roy and Susan Shankman
Feb. 19	Cambridge	Traversi, Jaclyn Smith	Thomas Alfred and Linda Alice Smith
Feb. 21	Cambridge	Tellmann, Nicole Marie	Jeffrey Mark and Maureen Kennedy
Feb. 21	Concord	Bertolami, Lori Beth	Leo Francis, Jr. and Jane Ann Stefanelli
Feb. 22	Concord	Rasa, Stephen Patrick	Jeffrey William and Claudia Johanna Stankaitis
Feb. 23	Concord	Quinn, Kristie Lee	David Christopher and Sandra Lynn Penniman
Feb. 24	Concord	Redmond, Megan Leigh	James John, Jr. and Cynthia Harding
Feb. 26	Concord	Meehan, Elizabeth Ruth	Robert Edward and Gail Beatrice Constantine
Feb. 28	Boston	Ferry, Danielle Marie	Kenneth Michael and Janet Marie McCauley

Mar. 4	Concord	Albertson, Boyd Christian U.L.	Norbert A.D., Jr. and Virginia Jane Formal
Mar. 7	Boston	Gimbel, Adam David	Joseph Barry and Ellyn Marcia Rosenfeld
Mar. 9	Concord	Bakerman, Tanya Nicole	Thomas Jay and Judith Diana Friedrich
Mar. 9	Concord	Wohlgemuth, Karen Beth	John Harold and Bethany Jean Hubbard
Mar. 12	Concord	Dishman, Jeffrey Raymond	Robert Alan and Marsha Anne Washburn
Mar. 14	Boston	Birnbaum, Benjamin Sean	Steven Brian and Karen Richardson Roos
Mar. 15	Concord	McCarthy, Matthew John	Jeffrey Paul and Cynthia June Nemeth
Mar. 15	Concord	Olsen, Caitlin Elizabeth	James Bridgman and Susan Jo Peters
Mar. 16	Cambridge	Manfroni, Christina Liane	John Joseph and Ann Marie Sullivan
Mar. 17	Concord	Mattison, Kaitlin Elizabeth	Richard Alford and Joyce Elizabeth Foster
Mar. 20	Concord	Standish, Nathaniel Ryan	Theodore Clifford, Jr. and Susan Carol Beust
Mar. 20	Concord	Weinstock, Claudia Stuart	Bruce Neil and Alison Stuart Walker
Mar. 21	Cambridge	Driscoll, Alexis Sunday	Arthur Bede and Diane Sunday DePari
Mar. 22	Concord	Vanderhoof, Jennifer Susan	Scott Davis and Jane Elizabeth Kroon
Mar. 25	Boston	Martin, Jr., Thomas Whitall	Thomas Whitall and Lynn Alison Specker
Mar. 26	Boston	Bird, Christin Marie	Richard Merrill and Cynthia Ann McRae
Mar. 27	Concord	Goczalk, Emily Gaglia	Robert Walter and Patricia Ann Gaglia
Mar. 27	Boston	Blanton, Victoria Louise	Robert Elmore and Susan Louise Hayward
Mar. 30	Concord	Lavelle, Catherine Mary	Christopher Dennis and Jane Isabel Eiseman
Apr. 2	Concord	Phillips, Todd Baker	David Paul and Mary Fulton Herlihy
Apr. 3	Concord	Curtis, Bradford Ethan	Paul Frederick and Susanne Sophie Gonet
Apr. 3	Concord	Sweeney, Michelle	Michael Joseph and Janet May Joyce
Apr. 4	Concord	Waugh, Michelle Lee	Charles Wilson and Diana Louise Mahan
Apr. 5	Concord	Kuruc, Lauren Ashley	Michael James and Amy Jean Orkwis
Apr. 8	Concord	Smith, Jason Michael	Michael Shaun and Shirley Elaine Jackson
Apr. 11	Concord	Foust, Robert Andrew	George Walter and Bonnie Lee Blake
Apr. 17	Concord	Erikson, Mollie Anne	David Paul and Elise Mary Cardin
Apr. 21	Concord	Benanti, Alexander Jon	Peter Francis and Donna Louise Shaheen
Apr. 21	Boston	Czajkowski, Dane Hartley Wells	Dennis Richard and Susan Ree Wells
Apr. 22	Concord	Sayles, Iain Russell	Duwayne Rueben, II and Helen E. R. Shepherd
Apr. 22	Concord	Jodka, Emily Elizabeth	Robert Alan and Sarah Tinker
Apr. 29	Concord	Carroll, Bradford Allen	Kenneth Allen and Julie Anne LaRosa
Apr. 30	Concord	Cronin, Michelle Elaine	Michael Stephen and Karen Elaine Welland
Apr. 30	Concord	Gallant, Kevin Raymond	Raymond Douglas and Cathryn Ruth Harrington
Apr. 30	Concord	Gallant, Megan Kathleen	Raymond Douglas and Cathryn Ruth Harrington
May 6	Concord	Ellis, Megan Ann	Robert Ambye and Deirdre Moira Keenan
May 6	Concord	Goel Priyanka	Prabhakar and Poonam Agrawal
May 7	Cambridge	Shay, William Emerson	John William, Jr. and Kerry Gallagher
May 10	Concord	Boyles, Allison Hayden	John Hannefin and Linda Ann Rochelle
May 10	Concord	Franzosa, Benjamin Gormally	Richard Gormally and Mary Gormally
May 11	Concord	McKenna, Elise	Reed E. and Paulette Richman
May 14	Boston	Berman, Lindsay Diane	Robert Alan and Lori Debra Furash
May 14	Boston	Sotolongo, Christine Helen	Gerard Anthony and Charleen Marie Brown
May 15	Boston	Seidel, Robert Norman	Mark Norman and Catherine Charlotte Mamalakis
May 15	Concord	Worthington, Adam Jacob	John Joseph, III and Sara Joyce Landsman
May 17	Concord	Levine, Melissa Anne	Kenneth Benson and Lisa Jerri Mintz
May 17	Boston	Robbins, Joseph Leonard	Jonathan Harris and Madelaine Weiss Claire
May 24	Concord	Blake, Kristin Elizabeth	Richard Randolph and Brenda Jean Henley
May 24	Concord	Hess, Brandis Lee	William James and Bonny June Mix
May 26	Concord	Lansac, Sonia Christine	Jean Louis and Elizabeth Mathilde Breitel
May 26	Winchester	Salva, David Thomas	Thomas Mario and Marcella Ann Shramek
May 29	Concord	Wong, Jennifer Frances	Thomas Wing Wee and Wendy Jung
May 30	Concord	Ruggiero, Andrew James	Anthony James, Jr. and Nancy Genevieve Paiva
May 30	Concord	Whalen, Amanda Catherine	James Francis and Donna Lee Bartzak
May 31	Boston	Henry, Laura Claire	Harold Mark and Barbara Anita Nichols
June 3	Concord	Johnson, Danielle Carolyn	Stephen Peter and Maureen Emily Larkin
June 3	Concord	Johnson, Lauren Rachel	Stephen Peter and Maureen Emily Larkin
June 5	Newton	Russell, Jacob Ellis	Edward Arthur and Laura Michele Fellini
June 6	Concord	Kartje, Joseph Ryan	Joseph James and Linda Catherine Swinford
June 6	Boston	McCarthy, Eileen Mary	Christian Mark and Mary Elizabeth O'Connell
June 6	Concord	Smith, Christian Tabor	John Peter, Jr. and Barbara Ann Kristiansen
June 8	Concord	Finn, Shelby Mae	John Bernard and Carla Jean Sanford
June 10	Concord	Bement, Nicholas Frederick	Frederick Francis and Bette Anne Blanchette

June 14 Boston	Phillips, James Douglas	Thomas Douglas and Deirdre Briggs
June 17 Concord	Rouse, Keri Marie	Paul Hughson and Kim Ann Bradley
June 17 Concord	DuPont, Marshall Steven	Steven Frederick and Cynthia Anne Peters
June 18 Concord	Alesbury, Carolyn Adnett	Alfred William, II and Debra Ann Schultheiss
June 20 Cambridge	Howell, William Christopher	Charles Nelson and Patricia Nell Smith
June 25 Concord	Foley, Evan Michael	Richard David and Jean Frances Lloyd
June 25 Newton	Lamia, Paul Michael	Walter Michael and Sara Lynn Bantz
June 25 Lowell	Massie, Krystal Rose	John Gordon and Trisha LouAnn Benesh
June 26 Concord	Simpson, Amy Rebecca	Richard Thomas and Susan Lynda Alexander
June 28 Concord	Farrill, Colin Patrick	Jackson James and Pamela Burt
July 1 Concord	Byrne, Katelyn Taylor	Patrick Jude and Susan Jean Pope
July 1 Concord	Maris, Elizabeth Robin	Mark Alan and Cynthia Robin Parmelee
July 2 Concord	Iannarelli, Bruce John, Jr.	Bruce John and Bernice Frances Tetreault
July 4 Concord	Pichler, Eric Joseph	Frank Joseph and Brenda Ann Putnam
July 6 Concord	Moreau, Michelle Angelina	Ken and Vivian Rosa Childs
July 6 Concord	Wesolowski, Daniel Paul	Paul and Patricia Ann Corkum
July 7 Waltham	Zupfer, Scott Gregory	Gregory Curtis and Pamela Scott Karpuk
July 8 Framingham	Perrow, Kimberly Jean	James Frederick and Debra Newton
July 9 Concord	Moore, Meghan Watson	James Edward and Susan Eileen Watson
July 12 Concord	Weymouth, Kara Danielle	Frank Edward and Jacqueline Catherine McCarthy
July 14 Boston	Mikkola, Amy Michelle	George Arthur and Margaret Louise Miller
July 17 Concord	Warner, Bryan Edward	Robert Evan and Kathleen Patricia Touhey
July 19 Newton	Ryan, Kelly Lisa	Timothy Paul and Kyle Ann MacLaughlin
July 24 Concord	Place, Colleen McGowan	William Chambers and Carol Marie McGowan
July 27 Boston	Gandhi, Sahil Nikhil	Nikhil V. and Pallavi Nikhil Shah
July 30 Concord	O'Connor, Ashleigh Bliss	Terrance Michael and Lorie Bliss Nichols
July 31 Concord	Olliver, Kyle Lawrence	Lawrence Edward and Katherine Mary Oliver
Aug. 1 Boston	Albertelli, Richard Joseph	David Joseph and Linda Anne Neri
Aug. 2 Concord	Stewart, Richard Arthur	Rudi Arthur and Deborah Lee Millar
Aug. 2 Concord	Stone, Meghan Marie	Bruce Freeman and Diane Marie Atkinson
Aug. 3 Concord	Gajnak, Thomas Stephen	George Emil and Janet Louise Rakunas
Aug. 4 Concord	Sheer, Nicholas James	Roman Michael and Carol Ann McKibben
Aug. 5 Newton	Voss, Alyssa Andell	Gregory Wagner and Debra Joan Andell
Aug. 5 Newton	Voss, Rebecca Andell	Gregory Wagner and Debra Joan Andell
Aug. 12 Concord	McGurl, Jacqueline Beata	Michael Joseph and Nancy Jean Libbey
Aug. 12 Boston	McNicholas, Kathleen Morrill	Peter Michael and Diana Morrill MacVane
Aug. 12 Concord	Stone, Danielle Katlyn	John Edward and Allison Leslie Jones
Aug. 14 Concord	Jackson, Rachel Ann	Robert Allen and Catherine Frances Idone
Aug. 15 Concord	McDougall, Ian Stuart	Brant Angus and Susan Kay Garey
Aug. 21 Concord	Morrisson, Anna Mackenzie	David Bruce and Jane Henry Elliott
Aug. 25 Concord	Frazier, Essance Shari	Wayne Edward and Muriel Orvetta Johnson
Aug. 29 Concord	Noble, Whitney Garvan	Christopher Vincent and Merrill Eaton Williams
Sept. 4 Concord	Crichton, Stephen James	James Grieve and Catherine Barbara Gray
Sept. 5 Concord	Maguire, Richard William	William Clark and Judith Ann Evans
Sept. 6 Concord	O'Bray, Katherine Elizabeth	James Thomas and Pauline Doris Zielinski
Sept. 6 Concord	O'Bray, Lauren Mallory	James Thomas and Pauline Doris Zielinski
Sept. 7 Natick	Moase, Kristina Marie	Kenneth Fraser and Marie Elize Bodensiek
Sept. 8 Worcester	Phelan, Lyndsay Marie	Keith Francis and Caryn Anne Paskavitz
Sept. 11 Concord	Bashta, Jessica Kathryn	Keith Randall and Judith Kathryn Humphrey
Sept. 16 Concord	Higdon, Brian Louis	Richard Dale and Bernice Caprigno Merritt
Sept. 16 Concord	Plotke, Robert Douglas	John Kevin and Charla Anne Haggard
Sept. 16 Concord	Stashko, Eric Nicholas	Edward Roman and Ilona Lya Kemeny
Sept. 17 Leominster	Thamm, Melissa Jill	Mark Stephan and Brenda Louise Eldridge
Sept. 20 Concord	Juliano, Cara Maureen	Joseph Patrick and Maureen Ann Dunn
Sept. 20 Boston	Starr, Benjamin Andrew	Mark Alan and Andrea Marion Breslough
Sept. 24 Concord	Lane, Sherrill Ruth	Steven Howard and Wendy Ruth Wilson
Sept. 24 Concord	Nichols, Jillian Alyse	Lane Stafford and Sheri Jean Gregory
Sept. 24 Natick	Sousa, Kaitlin Elizabeth	Stephen Alan and Susan Elizabeth O'Neill
Sept. 29 Concord	Parker, Vera Loraine	Kenneth Charles and Zoe Katharine Granlund
Sept. 29 Concord	Svaan, Chara Jeannine	John Erick and Natalie Patricia Calhoun

Oct. 2 Concord	Northrup, Andrew Tuck	John Tuck and Melissa Lass
Oct. 4 Concord	Patrick, Logan Britton	John Donald and Sharon Ann Britton
Oct. 8 Concord	Weeks, Christopher Robert	Thomas Ervin and Bar Lois Fennelly
Oct. 9 Concord	Champney, Cory James	Wesley James and Lisa Ann Phillips
Oct. 9 Concord	Ferrante, Krista Beth	Charles Richard and Karen Bastek
Oct. 9 Concord	Webster, Tyler Kendall	Gary Kendall and Jean Marie Fontaine
Oct. 16 Boston	Chertok, Samantha Layne	Dean Mitchell and Michele Avis Garnet
Oct. 14 Concord	Thibodeau, Ashley Dawn	Daniel Lee and Patricia Ann Woollard
Oct. 18 Concord	Ogden, Peter James	John Charles and Nancy Jean Yerk
Oct. 22 Concord	Fromer, Brandon Charles	Peter Robert and Pamela Marie Rubino
Oct. 22 Concord	Nolan, Matthew Alden	George William and Susan Elizabeth Lawson
Oct. 24 Concord	Rogers, Clayton Lippitt	Michael Rourke and Anita Walthour Lippett
Oct. 28 Concord	MacQuarrie, Meghan Elizabeth	Stephen Wesley and Barbara Jewell Brown
Nov. 4 Concord	Sly, Jordan Scott	Kevin Scott and Lori Lynn Swank
Nov. 5 Newton	Yeoh, Alvyn Sin-Chun	Jeok Thean and Lay Wah Chiang
Nov. 16 Boston	Haskell, Richard Fairbanks, Jr.	Richard Fairbanks and Noreen Ann Joyce
Nov. 16 Malden	Stein, Samantha Rachel	Stephen Zachary and Idell Myra Glaser
Nov. 18 Concord	Washburn, Elizabeth Maria	Robert Buchanan, Jr. and Laura E. Gustafson
Nov. 20 Concord	Pitts, Michelle Elizabeth	George Edward, Jr. and Maria Ellen Celi
Nov. 21 Concord	Pinto, Joel Andrew	Lester John and Lynnette Marie Mortland
Nov. 24 Concord	Rozelle, Megan Burrier	Pelham Clarence, Jr. and Janice Lee Collins
Nov. 28 Concord	Spann, Courtney Josephine	David Carlton and Louise Joyal
Dec. 6 Concord	O'Leary, Richard Paul	Richard Mark and Julie Ann Larson
Dec. 11 Concord	Glidden, Timothy Don	Jeffrey Deronde and Janet Ellen Jordan
Dec. 14 Concord	Kohls, Sara Jean	Thomas Carl and Ruth Eleanor Juelich
Dec. 15 Boston	Hartman, Katie Jane	William George and Jane Louise Tobin
Dec. 15 Acton	Nadolny, Robyn Madeline	Walter E., Jr. and Sharon L. Hardy
Dec. 18 Melrose	Freker, John Craig	John Craig, Jr. and Phyllis Ann McCormack
Dec. 20 Concord	Galvin, Ryan Patrick	Michael Patrick and Cheryl Ann Conroy
Dec. 24 Malden	Nagle, Ethan Justin	Joseph Norbert and Kathleen Mary Dedziak
Dec. 26 Concord	Coelus, Kerrigan Leigh	Paul Joseph and Catherine Mary Mahoney
Dec. 26 Concord	Nichols, James David	David Gordon, Jr. and Cheryl Anne Pacy
Dec. 27 Concord	Romano, Amy Margaret	Ronald Peter and Dianne Marie Balicki
Dec. 27 Concord	Romano, Jeffrey William	Ronald Peter and Dianne Marie Balicki



Photo by Rose Marston

Four month old twins Rebecca and Alyssa Voss quietly enjoy the party for babies born during Acton's 250th year.

Deaths

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>DATE</u>	<u>NAME</u>	<u>AGE</u>
Jan. 5	Constance (Hammond) Meredith	76	Aug. 1	Marion W. (Warren) Fry	87
Jan. 20	Nelson Morgan White	59	Aug. 2	Priscilla A. (Alden) Page	60
Jan. 27	Hilda E. (Schmidt) Flood	90	Aug. 5	Elsie M. (Marshman) Klauer	69
Jan. 29	William Henry Ward, Sr.	90	Aug. 6	Alfred George Henry Schmalz	81
			Aug. 9	William Benjamin Beresford	81
Feb. 1	Howard Hitchcock Brigham	68	Aug. 10	Charles David Driscoll	57
Feb. 5	Myles F. Heffernan, Jr.	58	Aug. 12	David E. Driscoll	77
Feb. 5	James Welsh	17	Aug. 12	Esther M. (Graff) Pederson	67
Feb. 14	Anna B. Fielding	82	Aug. 13	Carrie Alice Wetherbee	97
Feb. 14	Maureen M. Goller	14	Aug. 16	Dewey E. Boatman	83
Feb. 15	Adeline Marcella (Sullivan) Rainville	92	Aug. 21	Gerard E. Maguire	67
Feb. 17	Stella M. (Gramigna) McKenna	86	Aug. 24	Frances (Wagner) Cotton	66
Feb. 17	Dorothy Margaret Wighton	90	Aug. 25	Helen M. Farley	81
Feb. 20	Eugene R.R. Warner	60			
Feb. 22	Joseph Augustine LaVoie, Jr.	64	Sept. 3	Willard Van Winkle, Jr.	56
			Sept. 14	Esteban Vicente	91
Mar. 1	Joshua Buchinski	4	Sept. 17	Portia (Miars) Hollmeyer	93
Mar. 2	John E. Panetta	21	Sept. 17	John Horrocks	90
Mar. 2	Margaret (O'Neil) Wollman	87	Sept. 26	Laurence Eaton Richardson	91
Mar. 3	William Henry Teele	79			
Mar. 4	Arline T. McCormack	59	Oct. 6	Jessie Louise Smith	75
Mar. 6	Fawnie V. (Baker) Parmley	72	Oct. 7	Margaret Ellen (Murray) McCarthy	93
Mar. 10	Mabel Frances (Mallison) Cole	98	Oct. 8	Paula (Ott) Gysi	83
Mar. 10	Margaret J. Brennan	91	Oct. 10	Etta B. (Hubley) Ahlin	96
Mar. 10	Helen (Curran) Janericco	72	Oct. 11	James Francis McGuire	75
Mar. 12	Jane A. Markham	92	Oct. 14	Katherine Agnes (Tackney) Browning	84
Mar. 12	Margaret Claire (Thompson) Mearls	68	Oct. 15	Alexander Morton Emerson	100
Mar. 25	Bertram G. Templeman	87	Oct. 16	Dorothy V.Z. Meigs	74
Mar. 27	Walter S. Hayward	80	Oct. 17	Donald Fullonton	81
Mar. 29	William L. O'Connell	69	Oct. 19	George Weston Hoar	97
			Oct. 21	Walter L. Taggart	87
Apr. 19	Raymond Avery Gallant	88	Oct. 25	Nora M. (Jordan) Chamberlain	77
Apr. 21	Esther Josephine (Trumpolt) Foster	89	Oct. 27	Barbara W. Peck Andrews	53
Apr. 26	John L. Fletcher	81	Oct. 28	Albert Noel Christian	60
Apr. 26	Abbie S. (Petersen) Kane	85	Oct. 29	Uuno F. Johnson	73
May 12	Mary K. (Connors) Corrigan	87	Nov. 3	Norman J. MacDonald, Jr.	61
May 12	Joseph R. Rousseau	79	Nov. 9	Anne A. (Cameron) Spencer	95
May 22	Helen Makanna	82	Nov. 11	Joanna Pierce Bradshaw	59
			Nov. 12	John A.C. Kimball	85
June 6	Dora Mae (Deeble) Zimmerman	65	Nov. 21	Elsie (Porter) Barron	80
June 7	John Marshall Slepetz	47	Nov. 22	Dora Clarkson (Lawe) Booth	88
June 10	Mary E. (Lema) Gioiosa	84	Nov. 26	Horace Melvin Goodrich	81
June 14	Sally S. (Sunell) Monsen	71	Nov. 26	Oliver W. Goss	78
June 19	Francis William Heanue	89			
June 19	Modesto Simeone	80	Dec. 4	John Range O'Connell	60
June 19	Donald M. Starr	58	Dec. 4	Gene Paul Swartz	47
June 20	Emerson K. Chickering	72	Dec. 6	Everett Varnum Heald	78
June 24	Elvi Hanna (Uljua) Starr	70	Dec. 6	Gladys (Hathaway) Witham	89
June 27	Earl F. Hayward, Jr.	67	Dec. 7	Maude L. (Hayward) Shamp	81
June 27	Russell Dobson Munro	71	Dec. 11	Edward F. Fairbrother, Sr.	61
			Dec. 16	Henry L. Lahar	59
			Dec. 17	Blanche Emily (Vinal) Holmes	98
July 1	Sonya (Farley) Bursaw	63	Dec. 18	Janina (Waszkiewicz) Sledz	83
July 3	William Emerson Berrier	56	Dec. 24	Marcia Burrows Reynolds	94
July 4	Constance Mary (McCarthy) Cohan	59	Dec. 30	Cyrus Elroy Kendrick	91
July 8	Arthur A. Landry	73			
July 9	Sonja Dagmar Boedecker	39			
July 13	Maurice Patrick Jenney	81			
July 15	Ruth H. (Hosey) Ready	79			
July 23	Phyllis E. (Shipp) Graham	83			
July 24	Margaret M. (Sullivan) Boothroyd	88			
July 25	Helen W. (Dennis) Zawtsos	87			
July 26	Mary E. (Cahill) Herskovitz	60			
July 31	Magdalena (Stankiewicz) Piecewicz	95			

Elections

RECORD OF TOWN ELECTION HELD APRIL 1, 1985

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
Whole Number of ballots cast	28	56	64	36	36	31	251

MODERATOR, One Year

Donald MacKenzie	26	53	62	31	34	28	234
Blanks	2	3	2	5	2	3	17

SELECTMEN, Three Years (1)

Donald R. Gilberti	25	49	56	29	26	24	209
Blanks	3	7	8	7	10	7	42

SCHOOL COMMITTEE, Three Years (2)

Jacqueline Watkins	21	43	56	30	30	26	206
Linda B. Graesser	22	43	55	26	27	23	196
Blanks	13	26	17	16	15	13	100

TRUSTEE OF MEMORIAL LIBRARY, Three years (1)

Dennis Ahern	22	46	56	31	30	26	211
Blanks	6	10	8	5	6	5	40

ACTON HOUSING AUTHORITY, Five years

Marlin N. Murdock	23	44	59	30	32	28	216
Blanks	5	12	5	6	4	3	35

The first regular town meeting was held on March 22, 1735/36. Today we would call it 1736 but at that time March rather than January, was the first month of the year. The official change in the calendar was made in 1752 but the Latin forms of the 7th, 8th, 9th and 10th months were never altered. The following town officers were chosen.

Moderator, John Heald,
 Town clerk, Thomas Wheeler,
 Constables, Mark White, Simon Hunt,
 Selectmen, Joseph Fletcher, John Brooks, Thomas Wheeler,
 Assessors, Joseph Fletcher, John Brooks, Thomas Wheeler,
 Town Treasurer, John Barker,
 Surveyors of Highways, David Procter, Jonathan Billing,
 Jonathan Knight, Hezekiah Wheeler,
 Daniel Shepard,
 Tythingman, Jonathan Hosmer,
 Fence Viewers, Samuel Jones, Nathan Robbins,
 Surveyor of Hemp and Flax, John Cragon,
 Hogreeves, Benjamin Brabrook, William Cutting, Enoch
 Cleveland

Town Meeting

ABSTRACT OF ANNUAL TOWN MEETING HELD

APRIL 2, 1985

WITH ADJOURNED SESSIONS APRIL 3, APRIL 8,
APRIL 9, APRIL 10, APRIL 11 AND APRIL 22, 1985

Moderator called the meeting to order at 7:32 p.m.

Invocation by Rev. Richard Black of St. Matthew's Methodist Church.

Acton Minute Men Flag Ceremony.

On behalf of the Board of Selectmen, the Town Manager and the Moderator, The Volunteer Coordinating Committee wishes the Townspeople at this Annual Town Meeting to recognize and honor the volunteers who have completed their service on a Town Board, Committee or Commission. These individuals have either resigned or will finish their term this year.

Certificates of Appreciation, signed by the Chairman of the Board of Selectmen, may be obtained at the VCC table in the lobby or will be mailed to recipients. There are approximately 215 volunteers on 40 boards working for the Town.

First of all, we'd like to make special mention of those who have served on a committee for 5 or more years:

Our volunteer, Par Excellence, is Hayward S. Houghton, who has served 22 years as a Trustee for the Acton Memorial Library.

Frank R. Flood for 8 years on the Advisory Committee On Transportation.

For 7 years: John Hitz on the same committee: Barbara Smith, Council on Aging, Dennis Ahern, Town Report Committee and David Donaldson, Public Ceremonies and Celebrations Committee.

For 6 years: George Annis, Auditing Monitoring Committee

For 5 years: John LeBaron, Cable Advisory Committee.

Joseph Bayne, Computer Advisory Committee

Norman Weare, Planning Board
Peter Gauthier and George Lucas, Youth Commission.

Others who have served less years but deserve our appreciation are:

Steven Brueck, Vincent Gavin & Jacqueline Shahood, Advisory Committee on Transportation.

Earl Steeves, Cable TV Advisory Committee.

Norman MacDonald & Henry Young, Council on Aging.

Jon Benson, Robert Brandon, Nancy Gerhardt, and Joan Sackman, Finance Committee.

Rodney Maxwell, Investment Advisory Committee.

Anne Fanton, Joan Meyer, & E.V. Tear, Planning Council.

Jean Roberts, Recreation Commission.

Charles Freeman, South Acton Revitalization Committee.

J. Martin Graetz, Sharon Mittelholzer, & Dorothy Williams, Town Report Committee.

James O'Bray, Technical Committee to Monitor W.R. Grace Company.

Marsha Gratz & Norman Lake, Volunteer Coordinating Committee.

Robert Skillen & Vicki Tabor, Youth Commission.

ARTICLE 1. CHOOSE TOWN OFFICERS

Voted unanimously: To elect James B. Wilson as Trustee of the West Acton Firemen's Relief Fund, term to expire in 1988.

To elect Richard A. Lowden as a Trustee of the Acton Firemen's Relief Fund, term to expire 1988.

To elect Mabel Grekula as a Trustee of the Charlotte Goodnow Fund, term to expire in 1987.

To elect John Powers as a Trustee of the Elizabeth White Fund, term to expire in 1987.

To elect Irene Krayson as a Trustee of the Elizabeth White Fund, term to expire in 1988.

To elect Diane Wehr as a Trustee of the West Acton Citizen's Library Association of West Acton, term to expire in 1988.

ARTICLE 1. OFFICER'S SALARIES

Voted unanimously: To choose all necessary Town Officers and Committees and to fix the salaries and compensation of all the elective officers of the Town as follows:

Moderator	\$20.00 per each night per session.
Board of Selectmen	
Chairman	\$750.00
Clerk	650.00
Member	650.00

ARTICLE 2. ACCEPT REPORTS

Voted unanimously: To accept the reports of the various Town Officers and Boards as set forth in the 1983 and 1984 Town Reports.

ARTICLE 3. HEAR AND ACT UPON REPORTS

Moderator calls for any other reports - No vote required.

ARTICLE 4. AMENDMENTS TO THE PERSONNEL BYLAW

MOTION: To see if the Town will vote to amend the Personnel Bylaw:

1. To create a Personnel Board to advise the Town Manager with respect to the personnel policies.

2. To delegate to the Town Manager to adopt classification and salary provisions and to administer the Personnel Bylaw.

3. To provide a procedure for appeal of the decisions of the Town Manager.

4. To make such other changes in the Personnel Bylaw as may be needed to clarify and update the personnel practices of the Town, or take any other action relative thereto.

ARTICLE 4. PERSONNEL BYLAW

Voted unanimously: To repeal the present Personnel Bylaw in its entirety and substitute therefor the following bylaw, such repeal and substitution to be effective July, 1985:

Section 1. Establishment and Duties of Personnel Board

1.1 A. Composition - The Selectmen will appoint a Personnel Board to be comprised of five (5) members and not more than three (3) alternates. Preferably three (3) of the regular members should have substantial experience in professional personnel management and/or industrial relations. Service on the Personnel Board is voluntary and without monetary compensation.

B. Terms - Each regular member shall be appointed for three (3) year over-lapping terms, except that in the first year of appointment, the Selectmen shall appoint one member for a term of one (1) year; two members for terms of two (2) years; and two members for terms of three (3) years. Thereafter, each member will be appointed for a full three (3) year term. The alternate members will also be appointed for a three (3) year term. The Board shall organize each year after appointment or re-appointment of a regular member, and it shall elect a chairman, vice chairman and clerk for the ensuing year.

C. Quorum - At any regular or special meeting of the Personnel Board, it shall be necessary for three (3) members to be present and voting. Should a regular member not be available for any meeting, an alternate member will participate as a voting member in the proceedings as designated by the Chairman.

D. Responsibility - The Personnel Board shall be responsible to:

1. Provide advice and counsel to the Town Manager and the Board of Selectmen on personnel administration within the Town of Acton.

2. Assist the Town Manager and Board of Selectmen in the development and execution of Town personnel policies and procedures.

3. Serve as an advisory board to the Selectmen on any appeal from the decision of the Town Manager in personnel matters.

4. Review the Personnel Administration Plan and recommend revisions to the Town Manager.

5. Maintain liaison with School personnel officials with the objective of establishing and maintaining compatibility of School and Town personnel policies and procedures.

6. Maintain liaison with the Trustees of the Acton Memorial Library to assure compatibility in personnel practices and consistency in salary administration between library employees and other Town of Acton employees.

1.2 Procedures - The Personnel Board will establish its internal organization and will establish the procedures which it will follow in carrying out its responsibilities.

1. Minutes of all Personnel Board meetings will be kept and retained on file in the office of the Town Manager.

2. Notice of Personnel Board Meetings will be posted in the Town Hall in accordance with the provisions of the Open Meeting Law.

3. Logistical support for the Personnel Board will be the responsibility of the Town Manager.

Section 2. Duties of the Board of Selectmen and Town Manager

2.1 Statement of Responsibility and Accountability - The Board of Selectmen have the overriding responsibility for personnel administration in the Town and are accountable to the Town for their performance on that responsibility. Any changes to the Personnel Administration Plan that have a financial impact on the Town shall be subject to the approval of the Board of Selectmen. Day to day personnel management is the responsibility of the Town Manager who is accountable to the Board of Selectmen for his/her performance.

- 2.2 A. Town Manager's Responsibility. The Town Manager shall be responsible for preparing and adopting a personnel administration plan. The Town Manager is responsible for the impartial and equitable administration of the Personnel Administration Plan. The actual operations involved in administering the plan may be delegated to such staff assistant or staff assistants within the office of the Town Manager as deemed practical, including the wage and salary, and classification schedules.
- B. Appointing Authority - The appointing authority for employees in the Town of Acton rests with the Town Manager except as otherwise provided in the Charter of the Town of Acton.
- C. Personnel Administration Plan - The Town Manager, or designated representative shall review the Personnel Administration Plan at least once each calendar year and may promulgate and publish amendments to the Personnel Administration Plan.
- 2.3 A. Employee Responsibility - It shall be part of the responsibility of each employee to be thoroughly acquainted with the material contained in the Town of Acton Personnel Administration Plan and any of its subsequent revisions.

Section 3. Classification Schedule

- 3.1 Preparation and Maintenance of the Classification Schedule - The Town Manager, as part of the Personnel Administration Plan, will prepare and maintain a position classification schedule based on the Factor Evaluation System (FES) developed by the Federal Office of Personnel Management. The plan will include a written definition for each position in the Town service which describes the duties, authority and responsibilities characteristic of positions properly included in the class. All positions judged to be essentially equal although not necessarily involving the same duties, but having the same level of difficulty, responsibilities and overall value, will be grouped together in a class, with a minimum rate of pay, a maximum rate of pay and three (3) intermediate steps in-between, with the exception of the cemetery employees and except as otherwise stated in collective bargaining agreements. Classes will be grouped in separate schedules. No employee may be appointed to a position not included in the classification plan approved by the Town Manager.

Section 4. Wage and Salary Schedule

- 4.1 The Town Manager as part of the Personnel Administration Plan will prepare and administer the wage and salary schedule for town employees, subject to the appropriation of necessary funds by the Town. The Town Manager shall review all factors relevant to the maintenance of a sound compensation plan for the Town, including review of the compensation practices of public and private employers, the cost of living, and the ability of the Town to recruit and retain qualified personnel. The Town Manager will make revisions of the plan which are appropriate not only to accommodate such considerations but which are necessary because of the abolishment, modification or establishment of grades.

Section 5. Other Personnel Rules and Policies

- 5.1 The Town Manager shall adopt and administer rules and policies governing hours of work, holiday and sick leave policies, fringe benefits and other matters relating to conditions of employment, compensation and benefits, and evaluation and conduct of Town employees, not inconsistent with statutes or the provisions of collective bargaining contracts.

Section 6. Appointments

- 6.1 Equal Employment Opportunities - The Town of Acton has and will provide equal employment opportunities for all applicants. Every individual, regardless of race, creed, color, nationality, age, religion or sex, applying for employment in the Town will receive equal treatment. The Town's policy with respect to Equal Employment Opportunity is set forth in the Town of Acton Equal Employment Opportunity Affirmative Action Plan.
- 6.2 Criteria for Selection - The recruitment, selection, and promotion of employees will be based solely on job-related skills, knowledge, experience, education, as well as prior demonstrated performance, attitude, and adaptability as they relevantly indicate probable success in the job being filled. Factors are weighted as determined by the Town Manager. Town Employees, when fully qualified for a position, will be given preference with respect to any vacancies.
- 6.3 A. Appointment - Method of Appointment - All vacancies shall be filled by permanent appointment, provisional appointment, emergency appointment, temporary appointment, promotion, transfer or demotion. Appointment to a vacancy in the classified service

shall be recommended by the department head from the qualified candidates and submitted to the Town Manager or appropriate Library Board of Trustees for final appointment.

- B. Final Approval - The Town Manager or appropriate Library Board of Trustees will have final approval regarding starting salary, employment, transfer or promotion of any individual taking into consideration the recommendations of the department head, policies of the Town of Acton and applicable state and federal laws. The Town Manager will notify the department head and the individual to be employed, promoted or transferred of the starting salary and starting date. In the case of transfer or promotion, the Town Manager will communicate with all affected departments in an attempt to determine a mutually compatible starting date and prepare the necessary forms.

Section 7. Employee Evaluation and Training

- 7.1 Need for Evaluation System - The Town of Acton recognizes the need for an operating employee evaluation system in order to (1) assure the granting of step increases based on merit, (2) fairly and accurately evaluate an employee's strengths, weaknesses, and potential for growth, (3) encourage and guide the employee's development of special skills and work interests, and (4) provide a method for improving operational programs through employee input.
- 7.2 Maintenance of the System - The Town Manager is responsible for the establishment of the employee evaluation and development system and for overseeing the program. Employee evaluation is the continuing day-to-day responsibility of the supervisors, who will prepare evaluation forms for their subordinates as scheduled below. The Town Manager's office will provide guidance to supervisors and will make revisions to the system as necessary.
- 7.3 Training - It shall be the responsibility of the Town Manager to foster and promote employee training programs for improving the quality of personal services rendered to citizens and aiding employees to equip themselves for advancement in the service.

Section 8. Disciplinary Action and Appeals

- 8.1 The Town Manager shall adopt and administer rules and regulations governing remedial and disciplinary actions for any violation of the provisions of the personnel plan or inefficiency or incompetency in the

performance of an employee's duties. Such rules and regulations shall provide for the opportunity to resolve any disputes by agreement or negotiation between the employee and his or her immediate supervisor and shall provide a procedure for orderly appeals of all disciplinary actions or other grievances.

- 8.2 Decisions of the Town Manager in regards to major adverse personnel actions, (such as lay off, suspension without pay, failure of promotion, demotion, or dismissal) may be appealed in writing by an employee to the Board of Selectmen within 15 days of the Town Manager's action. Upon receipt of any such appeal of an action by the Town Manager the Board of Selectmen will normally refer the appeal to the Personnel Board and may, at the Board of Selectmen's discretion, either empower the Personnel Board to hear and finally decide the appeal or direct the Personnel Board to hear and report the facts and make its recommendations to the Board of Selectmen for that Board's final decision. In either case the employee's appeal shall be heard within 45 days and a decision rendered within 30 days of the close of the hearing.

ARTICLE 5. AMENDMENTS TO PERSONNEL ADMINISTRATION PLAN

To see what actions the Town will take on the recommendations of the Town Manager with respect to changes in the Personnel Administration Plan.

ARTICLE 5. AMENDMENTS TO THE PERSONNEL ADMINISTRATION PLAN

Voted unanimously: To take no action.

ARTICLE 6. CHANGES TO CLASSIFICATION AND PAY PLANS

To see if the Town will vote to amend the Personnel Bylaw by changing the classification and salary and wage schedules therein, as recommended by the Personnel Board, or take any other action relative thereto.

ARTICLE 6. AMENDMENTS TO THE COMPENSATION SCHEDULES

Voted unanimously: To take no action under Article 6.

ARTICLE 7 - Town Budget

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the several departments, offices and Boards of the Town, exclusive of the necessary expenses relative to schools, or take any other action relative thereto.

ARTICLE 7. Town Budget

Voted: That the Town budget for the period July 1, 1985 to June 30, 1986, as printed in the last column of the warrant article, be raised and appropriated in its entirety, except that \$13,903.00 be appropriated from library receipts reserved for appropriation for library use, \$1,507.24 be appropriated from receipts from the county dog fund reserved for appropriation for library use, and \$350,000.00 be appropriated from federal revenue sharing receipts for Police Department use, and provided further that the Town Manager, with the approval of the Selectmen is authorized to distribute the appropriation in line item 77A for cost of living increases to the various budget line items for salaries, as necessary to fund cost of living increases for the fiscal year agreed upon between the town and employee organizations or employees.

AMENDMENT TO ARTICLE 7 - Line Item 77B:

Voted unanimously: To amend the budget by adding a Line Item 77B, entitled Wage and Salary Reclassification Reserve, to raise and appropriate \$40,000.00 for this item, and to authorize the Town Manager, with the approval of the Selectmen, to distribute the appropriation in line item 77B to the various budget line items for salaries, as necessary to fund changes in the classification, and wage and salary schedules in the Personnel Administration Plan, made by the Town Manager during the fiscal year.

GENERAL GOVERNMENT

Moderator:

1	Salary	140.00
2	Expenses	20.00
		<u>160.00</u>

Finance Committee:

3	Expenses	200.00
		<u>200.00</u>

Selectmen:

4	Salaries	82,753.00
5	Expenses	72,760.00
5A	Equipment	1,000.00
6	Legal Services	55,000.00
7	Legal Expense	10,000.00
8	Appraisals & Surveys	-0-
9	Out-of-State Travel	1,900.00
		<u>223,413.00</u>

Town Office Clerical Staff:

10	Salaries	259,370.00
		<u>259,370.00</u>

Engineering Department:

11	Salaries	121,106.00
12	Expenses	19,780.00
12A	Equipment	4,000.00
		<u>144,886.00</u>

Town Accountant:

13	Salary	51,350.00
14	Expenses	9,174.00
		<u>60,524.00</u>

Town Treasurer:

15	Salary	34,124.00
16	Expenses	16,220.00
16A	Service Data Processing	27,000.00
		<u>77,344.00</u>

Town Assessors:

17	Salary	50,427.00
18	Expenses	13,220.00
		<u>63,647.00</u>

Town Clerk:

19	Salary	28,882.00
20	Expenses	1,750.00
		<u>30,632.00</u>

Elections & Registrations:

21	Salaries	6,450.00
22	Expenses	16,555.00
		<u>23,005.00</u>

Planning Board:

23	Salaries	28,462.00
24	Expenses	3,640.00
		<u>32,102.00</u>

Board of Appeals:

25	Expenses	1,000.00
		<u>1,000.00</u>

Conservation Commission:

26	Salaries	18,609.00
27	Expenses	3,600.00
		<u>22,209.00</u>

Archives Committee:

28	Expenses	-0-
		<u>-0-</u>

Public Ceremonies:

29	Expenses	2,683.00
		<u>2,683.00</u>

Buildings & Grounds:

30	Salaries	118,670.00
31	Expenses	68,190.00
31A	Equipment	900.00
32	Utilities	135,000.00
		<u>322,760.00</u>

Town Report Committee:

33	Expenses	6,500.00
		<u>6,500.00</u>

Youth Commission:

34	CODE	13,230.00
35	Expenses	4,000.00
		<u>17,230.00</u>

Historical Commission:

36	Expenses	500.00
		<u>500.00</u>

Council on Aging:

37	Salaries	20,674.00
38	Expenses	11,825.00
		32,499.00

TOTAL GENERAL GOVERNMENT
\$ 1,320,664.00

PROTECTION OF PERSONS AND PROPERTYPolice Department:

39	Regular Salaries	655,389.00
40	Other Salaries	202,475.00
41	Expenses	30,319.00
41A	Equipment	5,225.00
		893,408.00

Fire Department:

42	Regular Salaries	833,792.00
43	Other Salaries	256,000.00
44	Expenses	36,565.00
44A	Equipment	6,000.00
		1,132,357.00

Building Inspector:

45	Salaries	56,727.00
46	Expenses	17,300.00
		74,027.00

Dog Officer:

47	Salaries	-0-
48	Expenses	11,500.00
		11,500.00

Civil Expense:

49	Expenses	4,200.00
		4,200.00

Town Utilities:

50	Hydrant Rental	48,800.00
51	Street Lighting	82,000.00
		130,800.00

TOTAL PROTECTION OF PERSONS
AND PROPERTY \$2,246,292.00

Voted: To amend Line Item 29 - \$2,683.00

HIGHWAY DEPARTMENTHighway Department:

52	Salaries	363,760.00
53	Expenses	93,855.00
53A	Equipment	12,700.00
54	Overtime-Snow	38,000.00
55	Snow & Ice Removal	90,000.00
56	Road Maintenance	79,000.00
57	Machinery Expenses	87,355.00
58	Gas & Fuel	106,258.00
59	Drainage	14,966.00
59A	NEWSC	270,000.00
	TOTAL HIGHWAYS	\$1,155,894.00

HEALTH AND SANITATIONBoard of Health:

60	Salaries	59,213.00
61	Expenses	15,100.00
62	Eliot Mental Health	19,300.00
	TOTAL HEALTH	\$ 93,613.00

CEMETERIESCemeteries:

63	Salaries	47,816.00
64	Expenses	10,930.00
64A	Equipment	-0-
	TOTAL CEMETERIES	\$ 58,746.00

RECREATIONRecreation Department:

65	Salaries	79,546.00
66	Expenses	5,550.00
	TOTAL RECREATION	\$ 85,096.00

VETERAN'S AIDVeteran's Aid:

67	Salaries	1,500.00
68	Expenses	175.00
69	Aid	10,275.00
	TOTAL VETERAN'S AID	\$ 11,950.00

Memorial Library

70	Salaries	194,339.00
71	Expenses	6,657.00
72	Books	46,400.00
72A	Equipment	1,300.00
	TOTAL MEMORIAL LIBRARY	\$ 248,696.00

West Acton Library

73	Salary	13,352.00
74	Expenses	5,010.00
	TOTAL WEST ACTON LIBRARY	\$ 18,362.00

INSURANCEInsurance:

75	Group Health	270,000.00
76	Other Insurance	164,797.00
	TOTAL INSURANCE	\$ 434,797.00
77	Reserve Fund	120,000.00
77A	Reserve Fund C.O.L.	170,192.00
77B	Wage and Salary Re-classification Reserve	40,000.00
		330,192.00

TOTAL TOWN BUDGET \$6,004,302.00

ARTICLE 8. Local School Budget

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Local Schools.

ARTICLE 8.

Voted: That the total budget for the local schools, for the period July 1, 1985 to June 30, 1986, as printed in the warrant, be raised and appropriated in its entirety:

LOCAL SCHOOLSLocal Schools:

80	Operating Expenses	5,553,473.00
81	Out of State Travel	1,890.00
82	Blanchard Auditorium	44,637.00
	TOTAL LOCAL SCHOOLS	\$5,600,000.00

Voted to adjourn this session of Town Meeting at 10:50 p.m. until April 3, 1985 at 7:30 p.m.

April 3, 1985 - Moderator called the Meeting to order at 7:42 p.m.

ARTICLE 9. Regional/Vocational School Budget

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Acton-Boxborough Regional School and Minuteman Regional Vocational Schools.

ARTICLE 9

Voted unanimously: That the town's share of the budget for the Acton Boxborough Regional School and the Minuteman Regional Vocational School for the period July 1, 1985 to June 30, 1986, as printed in the warrant, be raised and appropriated in its entirety.

REGIONAL SCHOOLS

83 Operating Expenses	5,307,004.00
84 Out of State Travel	1,290.00
85 Maturing Debt and Interest	266,475.00
TOTAL REGIONAL SCHOOLS	\$ 5,574,769.00

VOCATIONAL SCHOOLS

86 Operating Expenses	257,197.00
87 Maturing Debt and Interest	-0-
88 Tuition and Transportation	6,000.00
TOTAL VOCATIONAL SCHOOLS	\$ 263,197.00

TOTAL SCHOOL BUDGET \$11,437,966.00

Jacqueline Watkins moves to reconsider Article 8.

YES - 407 NO - 214 TOTAL VOTE -
621 VOTED NEEDED - 466

Moment of silence in memory of former Supt. of Schools, William O'Connell.

ARTICLE 10. Nurses' Enterprise Budget

To see if the Town will raise and appropriate or appropriate from available funds \$150,179.00, or appropriate a sum of money and set aside the estimated receipts from nursing services to meet such appropriation, for the purpose of providing nursing services, or take any other action relative thereto.

ARTICLE 10.

Voted unanimously: That the Town appropriate \$150,179.00 for the purpose of providing public health nursing services, and that the receipts from the fees generated by providing such services be set aside as a separate fund under G.L. c. 44 Section 53E to meet this appropriation.

ARTICLE 11. Merriam School Enterprise Budget

To see if the Town will raise and appropriate or appropriate from available funds \$102,400.00, or appropriate a sum of money and set aside the estimated receipts from the Merriam School rentals to meet such appropriation, for the purpose of maintaining the Merriam School, or take any other action relative thereto.

ARTICLE 11.

Voted unanimously: That the Town appropriate \$102,400.00 for the purpose of maintaining the Merriam School, and that the receipts from the rental of space in the school be set aside as a separate fund under G.L. c. 44 Section 53E to meet this appropriation.

ARTICLE 12. Cost of Living Funding

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to fund costs of items:

- Included in collective bargaining agreements reached between the Town and employee organizations, subsequent to the Annual Town Meeting.
 - Resulting from such agreements as they bear on the Town Personnel Bylaw.
- or take any other action relative thereto.

ARTICLE 12

Voted unanimously: To take no action on Article 12.

ARTICLE 13. Pension Budget

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, for the payment of Town and School Pension Costs, or take any other action relative thereto.

ARTICLE 13.

Voted unanimously: That the Town raise and appropriate \$533,000.00 for the payment of Town and School pensions costs for the fiscal year July 1, 1985 to June 30, 1986.

ARTICLE 14. Debt Service

To see what sums of money the Town will raise and appropriate from available funds for the payment of Town and School debt service, or take any other action relative thereto.

ARTICLE 14.

Voted unanimously: That the Town raise and appropriate \$572,859.00 for the payment of Town and School debt services as set forth in the warrant.

MATURING DEPT AND INTEREST

Transfer Station	
Principal	47,500.00
Interest	51,415.00
Land Acquisition 1987	
Principal	5,000.00
Interest	315.00
McCarthy-Towne School 1987	
Principal	70,000.00
Interest	4,410.00
Douglas School 1986	
Principal	35,000.00
Interest	613.00
Gates School 1987	
Principal	55,000.00
Interest	5,638.00
Conant School 1990	
Principal	80,000.00
Interest	25,080.00
Roof Bond 1992	
Principal	100,000.00
Interest	62,888.00
Anticipation of Revenue Notes	
Interest	30,000.00
90 TOTAL MATURING DEBT AND INTEREST	572,859.00

Voted: To take Article 30 out of order (after Article 14).

ARTICLE 30. Computer Article

To see if the Town will raise and appropriate or appropriate from available funds, a sum of money for the purchase of a computer system for the Regional school, or take any other action relative thereto.

Voted: That the Town raise and appropriate \$172,409.00 for the purchase of a computer system for the schools.

Voted: To adjourn this session of Town Meeting at 10:00 p.m. until Monday, April 8, 1985 at 7:30 p.m.

April 8, 1985 - Moderator called the meeting to order at 7:31 p.m.

ARTICLE 15. - Capital Expenditure Budget

To see what sums of money the Town will raise and appropriate, or appropriate from available funds or from Federal and State grants, or authorize the Treasurer with the approval of the Selectmen to borrow for the various purposes listed below.

A. Motion: Mr Gilberti moves that the Town appropriate the sum of \$97,500.00 for construction of, and original equipment for the refuse transfer station and that the Treasurer, with the approval of the Selectmen, be authorized to borrow, under G.L. c. 44, as amended, as appropriate, to meet such appropriations.

A. Voted: To appropriate the sum of \$97,500.00 for construction of, and original equipment for the refuse transfer station and that the Treasurer, with the approval of the Selectmen, be authorized to borrow, under G.L. C. 44, as amended, as appropriate, to meet such appropriations.

TOTAL	VOTE	-	103	YES	-
100	NO	-	3		

B. Motion: That the Town appropriate the sum of \$75,000.00 for reconstruction and extraordinary repairs of the roof of the Memorial Library and that the Treasurer, with the approval of the Selectmen, be authorized to borrow, under G.L. C. 44, as amended, and raise and appropriate \$5,000.00 for the payment of interest and underwriting cost on such borrowing in the fiscal year beginning July 1, 1985, or take any other action relative thereto.

B. Voted unanimously: To appropriate the sum of \$75,000.00 for reconstruction and extraordinary repairs of the roof of the Memorial Library and that the Treasurer, with the approval of the Selectmen, be authorized to borrow, under G.L. C. 44, as amended, and raise and appropriate \$5,000.00 for the payment of interest and underwriting cost on such borrowing in the fiscal year beginning July 1, 1985.

C. Motion: That the Town appropriate the sum of \$100,000.00 for construction of a maintenance building for the cemetery department and that the Treasurer, with the approval of the Selectmen, be authorized to borrow, under G.L. C. 44, as amended, to meet such appropriation and raise and appropriate \$5,000.00 for the payment of interest and underwriting cost on such borrowing in the fiscal year beginning July 1, 1985, or take any other action relative thereto.

C. Voted unanimously: To appropriate the sum of \$100,000.00 for construction of a maintenance building for the cemetery department and that the Treasurer, with the approval of the Selectmen, be authorized to borrow, under G.L. C. 44, as amended, to meet such appropriation, and raise and appropriate \$5,000.00 for the payment of interest and underwriting cost on such borrowing in the fiscal year beginning July 1, 1985.

D. Mrs. Resor moves that the Town appropriate the sum of \$300,000.00 for engineering and design services to prepare plans and specifications for a sewage treatment and disposal system and that the Treasurer, with the approval of the Selectmen, be authorized to borrow, under G.L. C. 44, as amended, to meet such appropriation and raise and appropriate \$16,000.00 for the payment of interest and underwriting cost on such borrowing in the fiscal year beginning July 1, 1985.

MOTION LOST TOTAL VOTE - 454 YES -
228 NO - 226

Voted: To adjourn at 10:35 p.m. until after the conclusion of Special Town Meeting on April 9, 1985.

April 9, 1985 - Reconvened Annual Town Meeting at 9:12 p.m.

E. Mr. Gilberti moves that the town appropriate the sum of \$1,500,000.00 for construction of additional town office space and for remodeling, reconstructing and making extraordinary repairs to the existing town hall to provide additional town office space, and that the Treasurer, with the approval of the Selectmen, be authorized to borrow, under G.L. C. 44, as amended, to meet such appropriation and raise and appropriate \$64,000.00 for the payment of interest and underwriting cost on such borrowing in the fiscal year beginning July 1, 1985.

MOTION LOST TOTAL VOTE - 166 YES
- 107 NO - 59

Voted to adjourn this Town Meeting at 10:50 p.m. until April 10, 1985.

April 10, 1985. Moderator called the meeting to order at 7:37 p.m.

Mr. Gilberti moves to reconsider Article 15 - E.

Mr. Graesser moves to lay motion on the table - Motion lost.

Mrs. Sagoff moves to cut off debate.

Motion to reconsider Article 15 - E lost.

TOTAL VOTE - 214 YES - 156 NO - 58

Mr. Whittier makes following resolution:

It is resolved that the Board of Selectmen, the School Committee, the Finance Committee, the Acton Water District, Finance Committee, the Acton Memorial Library, the Town Building Committee, the Conservation Committee and the Planning Board shall each

delegate forthwith one of its qualified members, who, along with such other persons whose expertise in the opinion of the Town Manager can be expected to contribute to the objectives stated herein, shall meet promptly at the call of, and under the direction of the Town Manager for the purpose of reviewing the present and prospective utilization of existing Town and School Buildings, facilities, and land, and recommending, prior to September 15, 1985, a plan for satisfying the long-time space requirements for the efficient and cost-effective administration of Town affairs.

Public meetings will be held as needed, and the formal recommendation shall be presented to a Special Town Meeting for its consideration and action as promptly as possible after September 15, 1985.

RESOLUTION LOST.

F. Mr. Evans moves that the town appropriate the sum of \$2,500,000.00 for remodeling, reconstructing and making extraordinary repairs to town school buildings and that the Treasurer, with the approval of the Selectmen, be authorized to borrow, under G.L. C. 645, of the Acts of 1948, as amended, to meet such appropriation, and raise and appropriate \$120,000.00 for the payment of interest and underwriting cost on such borrowing in the fiscal year beginning July 1, 1985.

MOTION LOST TOTAL VOTE - 170 YES -
111 NO - 59

Mr. Kadlec moved to reconsider this vote.

TOTAL VOTE - 80 YES - 70 NO - 10

F Voted unanimously: That the Town appropriate the sum of \$1,500,000.00 for remodeling, reconstructing and making extraordinary repairs to town school buildings and that the Treasurer, with the approval of the Selectmen, be authorized to borrow, under G.L. C. 645, of the Acts of 1948, as amended, to meet such appropriation and raise and appropriate \$80,000.00 for the payment of interest and underwriting cost on such borrowing in the fiscal year beginning July 1, 1985.

PART II

A. Voted: That the town raise and appropriate the sum of \$16,000.00 for the acquisition, for conservation purposes as provided in G.L. c. 40, S. 8C of approximately 16 acres of land at the rear of Nagog Hill Road, owned by Michael S. and Loraine B. Kaskiewicz, being shown as parcels 14, 15, and 21 on Plate D-4 of the town atlas, and more particularly described in a deed recorded in the

Middlesex Registry Book 14,615 page 189; and authorize the Conservation Commission to apply for any state and federal reimbursement available for such acquisition; said sum of money to be expended by the Town Manager.

- B. Voted unanimously: To raise and appropriate the sum of \$5,000.00 for the cost of land damages in connection with the relocation and reconstruction of the Wetherbee Street Bridge; said sum of money to be expended by the Town Manager.
- C. Voted unanimously: To accept the relocation of Stow Street in the vicinity of the Stow Street Bridge, as laid out by the Board of Selectmen according to plans on file with the Town Clerk and authorize the town to acquire by eminent domain or otherwise the fee and easements, as shown on said plan and described in the order of layout, and raise and appropriate the sum of \$1,500.00 for such acquisitions and related costs; said sum of money to be expended by the Town Manager.
- D. Voted unanimously: To raise and appropriate the sum of \$70,000.00 for reconstruction of the deck of the Stow Street Bridge; said sum of money to be expended by the Town Manager.
- E. Voted unanimously: To take no action.
- F. Voted unanimously: To raise and appropriate the sum of \$40,000.00 for purchase of materials for final closure of the sanitary landfill; said sum of money to be expended by the Town Manager.
- G. Voted unanimously: To raise and appropriate the sum of \$5,000.00 for construction of sidewalks; said sum of money to be expended by the Town Manager.
- H. Voted unanimously: To raise and appropriate the sum of \$49,000.00 for reconstruction or replacement of the heating, ventilating and air conditioning equipment at the public works building and Memorial Library; said sum of money to be expended by the Town Manager.
- I. Voted unanimously: To raise and appropriate the sum of \$10,000.00 for remodeling and reconstructing town buildings and for the purchase of equipment to improve access by handicapped persons to public buildings and services; said sum of money to be expended by the Town Manager.
- J. Voted: To raise and appropriate the sum of \$14,000.00 for purchase of a front mounted mower and trailer; said sum of money to be expended by the Town Manager.

- K. Voted unanimously: To raise and appropriate the sum of \$35,260.00 for purchase of data processing equipment and related software for the Town and transfer and appropriate an additional \$30,000.00 from the appropriation under Article 19 of the 1983 Annual Town Meeting for such purpose; said sum of money to be expended by the Town Manager.

Voted to adjourn this meeting at 11:00 p.m. until April 11, 1985 at 7:30 p.m.

April 11, 1985 - Moderator called the meeting to order at 7:35 p.m.

ARTICLE 15. (continued)

- L. Voted: That the town raise and appropriate the sum of \$6,500.00 for purchase of data processing equipment and related software for the fire department; said sum of money to be expended by the Town Manager.
- M. Voted: That the Town raise and appropriate the sum of \$11,400.00 for the purchase of a specially equipped motor vehicle for Fire Department shift captains; said sum of money to be expended by the Town Manager.
- N. Motion: Mrs. Manalan moves that the town raise and appropriate the sum of \$14,000.00 for the purchase of radio equipment for the fire department; said sum of money to be expended by the Town Manager.
- Voted unanimously: To amend the above amount to \$13,000.00.
- N. Voted unanimously: That the Town raise and appropriate the sum of \$13,000.00 for the purchase of radio equipment for the fire department; said sum of money to be expended by the Town Manager.
- O. Voted unanimously: That the Town raise and appropriate the sum of \$10,000.00 to meet the additional cost of purchasing and equipping a fire rescue truck; said sum of money to be expended by the Town Manager.
- P. Voted unanimously: That the Town raise and appropriate the sum of \$45,000.00 for reconditioning and making extraordinary repairs to a fire engine; said sum of money to be expended by the Town Manager.
- Q. Voted unanimously: That the Town raise and appropriate the sum of \$16,000.00 for the purpose of a dump truck; said sum of money to be expended by the Town Manager.

R. Voted unanimously: That the Town raise and appropriate the sum of \$29,500.00 for reconditioning and making extraordinary repairs to highway department equipment; said sum of money to be expended by the Town Manager.

S. Voted: That the Town raise and appropriate the sum of \$52,000.00 for purchase of a street sweeper; said sum of money to be expended by the Town Manager.

T. Voted unanimously: That the Town raise and appropriate the sum of \$10,000.00 for the purchase of a police chief's car; said sum of money to be expended by the Town Manager.

ARTICLE 16. - Authorize Stabilization Fund

Voted unanimously: That the Town raise and appropriate \$-0- to be held as a stabilization fund under G.L. C. 40, Section 5B.

ARTICLE 17. - Amend the Zoning Bylaw

Motion: Mr. Ormsbee moves that the town vote to amend the zoning bylaw as follows:

In section 10.3 delete the words, "Board of Selectmen" except in Section 3.2.3 delete the words, "Board of Selectmen" where ever they appear in the Zoning Bylaw and substitute therefor the words, "Planning Board"; and delete the designation "SPS" where ever it appears in section 3 and substitute therefor the designation "SPB"; or take any other action relative thereto.

MOTION LOST TOTAL VOTE - 126 YES -
57 NO - 69

Voted: To take Article 25 out of order.

ARTICLE 25. - Hazardous Materials Control Bylaw

Voted: That the Town adopt the bylaw as set forth below:

SECTION 1 - AUTHORITY, PURPOSE AND DEFINITIONS

1.1 Authority

This bylaw is adopted by the Town under its home rule powers, its police powers to protect the public health and welfare, and its authorization under Massachusetts General Laws (MGL), Chapter (c) 40. Section 21, and MGL Chapter 148, Sections 9 and 13.

1.2 Purpose

The purpose of this bylaw is to protect, preserve, and maintain the town's existing and potential groundwater supply, groundwater recharge areas, surface waters and air quality from contamination with hazardous materials and to assure public health and safety.

1.3 Definitions

The following terms shall have the following meanings in this bylaw:

1.3.1

"Hazardous Material" shall mean any substance, or combination of substances, which because of its quantity, concentration, physical, chemical or infectious or toxic characteristics, may cause or significantly contribute to a present or potential risk to human health, safety or welfare or to the environment, when improperly treated, stored, transported, used or disposed of, or otherwise managed.

Any substance defined as being hazardous by the Division of Hazardous Waste under the provisions of Massachusetts General Laws, Chapter 21C, and 315 CMR 2.04 substances which appear on the Massachusetts Substance List as defined in Chap. 111F and 105 CMR 670.000 and substances determined to be flammable and regulated under MGL c. 148 sec. 13., shall be deemed hazardous materials for the purpose of this bylaw.

1.3.2

"Discharge" shall mean the disposal, deposit, injection, dumping, spilling, leaking, incineration or placing of any hazardous material, into or on any land or water so that such hazardous material or any constituent thereof may enter the environment, be emitted into the air, or enter into any waters including groundwaters. Discharge includes, without limitation leakage of such hazardous material from containers or storage systems, or disposal of such materials into any sewage disposal system, dry well, catch basin or landfill.

1.3.3

"Tank" shall mean any stationary device used to store or to contain an accumulation of hazardous material, liquid or gas.

1.3.4

"Container" shall mean any portable device in which hazardous material is stored, transported, treated, disposed of or otherwise handled.

1.3.5

"Storage System" shall mean one or more tank (s), and all connecting pipes, valves or other devices appurtenant thereto.

1.3.6

"Underground Storage System" shall mean a system in which any or part of any of the tanks, connecting pipes, valves or other devices are below the surface of the ground.

1.3.7

"Fire Chief" shall mean the Fire Chief of the Town of Acton and shall include any designee of the Fire Chief.

1.3.8

"Board of Health" shall mean the Board of Health of the Town of Acton or their agent or assignees.

1.3.9

"CMR" shall mean the Code of Massachusetts Regulations.

1.3.10

"Owners or Operators" shall mean every person who alone or severally with others has legal title to any property on which is located any hazardous material subject to this bylaw; or a tenant, licensee or person in possession, who has care, charge or control of any such property, in any capacity including without limitation agent, executor, administrator, trustee or guardian of the estate of the holder of legal title or agent, trustee or a person appointed by a court of competent jurisdiction; or a mortgagee in possession of such property. Each such person is bound to comply with the provisions of this bylaw as if he were an owner.

1.3.11

"Storage" shall mean the holding of any hazardous material for more than twenty-four (24) hours.

1.3.12

"Permit or license granting authority" shall mean the appropriate authority; Fire Chief, Board of Selectmen or Board of Health as determined under Section 3.1 or 3.2 of this bylaw.

SECTION 2 - DISCHARGE PROHIBITION AND REPORTING

2.1 All Discharge of Hazardous Material within the Town of Acton is Prohibited.

2.1.1

Application of fertilizer, herbicides and pesticides in accordance with label

recommendations and with applicable local, state and federal regulations and stored in compliance with Section 3 of this bylaw, shall be exempt from the requirements of Section 2.1.

2.1.2

Application of road salts in conformance with the Snow and Ice Control Program of the Massachusetts Department of Public Works and in accordance with applicable local, state and federal regulations and stored in compliance with Section 3 of this bylaw, shall be exempt from the requirements of Section 2.1.

2.1.3

Application of chlorine, flouride and potassium hydroxide and other water treatment chemicals in accordance with applicable local, state and federal regulations regarding public water supply and water quality by the Water Supply District of Acton shall be exempt from the requirements of Section 2.1.

Storage of these materials must comply with Section 3 of this bylaw. The storage location of water treatment chemicals by the Water Supply District of Acton is exempt for Section 3.5.1 of this bylaw.

2.1.4

Application of water treatment chemicals for the purposes of operating public, semi-public and private swimming, wading and specialty pools in accordance with applicable local, state and federal regulations regarding water quality and stored in compliance with Section 3 of this bylaw, shall be exempt from the requirements of Section 2.1.

2.2 Reporting of Discharge

Owners or operators shall immediately report to the Fire Chief any discharge or abnormal loss of hazardous materials, as defined in Section 4.2.3 of this bylaw.

2.3 Remedial Actions Following Discharge

Any remedial procedures, terms, and conditions to be undertaken following a discharge shall be approved by the Fire Chief. Collection and disposal of contaminated material shall be done by a handler, licensed by the Department of Environmental Quality (DEQE). All remedial actions shall be undertaken at the expense of the owner or operator.

SECTION 3 - STORAGE PERMITS

3.1 Permits or Licenses for Flammable and Combustible Materials

Owners or operators storing hazardous materials that are flammable or combustible liquids or gasses must obtain a permit from the Fire Chief as required by MGL C 148, Sec. 10a or a license from the Board of Selectmen, as required by MGL C 148 Sec. 13. Permits and licenses under this section are to be renewed annually from the permit or license granting authority.

3.2 Storage Permits for All Other Hazardous Materials

Owners or operators storing any hazardous materials not covered by Section 3.1 of this bylaw, in any tank or container aboveground or underground, with a capacity of more than 25 gallons liquid volume, or 25 pounds dry weight, except for residential storage of lawn fertilizers containing herbicides and pesticides, exclusively for use on the same property, must obtain a storage permit from the Board of Health, to be renewed annually.

3.2.1

The Board of Health may publish lists of specific hazardous materials for which a storage permit must be obtained under Section 3.2, even though stored in quantities less than 25 gallons liquid volume or 25 pounds, without exception for residential storage, due to their hazardous potential. The list shall be posted at the Town Hall and the Public Works Building and shall be available from the Board of Health.

3.2.2

The Board of Health shall impose conditions on any storage permit as necessary for protection of the public health and environment such as, but not limited to, inventory and monitoring procedures, a contingency plan to contain any accidental discharge, and secondary containment or vaulting of the storage tanks.

3.3 Information Required with Application for Permit or License

Owners or operators, shall file with the permit or license granting authority as part of any application for an initial permit hereunder, the size, type, age, and location of each tank, the type of material stored in each tank and any additional information deemed necessary to adequately evaluate the application. Evidence of the date of purchase and installation shall be included for existing storage systems, along with a plot plan showing the location

of such tanks and piping on the property. Any changes in the information contained in the initial application, including any change in the use of the storage system, shall be reported immediately as required by section 7.2. A certificate stating that all information previously filed with the permit or license granting authority is correct, as of the date of the certificate, shall be filed with every application for a renewal permit hereunder.

3.3.1

Owners or operators shall file with the permit granting authority as part of the application, copies of all permit applications and supporting data filed pursuant thereto, as well as all permits obtained notices of approval, denial, revocation or citations for violations in respect to the following acts.

(a) The Resource Conservation and Recovery Act 42 U.S.C. S6901 et seq. as amended by the Hazardous and Solid Wastes Amendments of 1984.

(b) The Federal Clean Air Act 42 U.S.C. S1857 et seq.

(c) The Federal Clean Water Act 33 U.S.C. S1251 et seq.

(d) Toxic Substance Control Act 15 U.S.C. S2601 et seq.

(e) Safe Drinking-Water Act 42 U.S.C. S300f et seq.

(f) The Federal Insecticide, Fungicide and Rodenticide Act 7 U.S.C. SS136 et seq.

(g) Federal Spill Prevention Control and Counter-measures (SPCC) Oil Pollution Prevention, Title 40 Code of Federal Regulations, Part 109, 110 and 112.

(h) The Massachusetts Hazardous Waste Management Act, MGL Chapter 21C, as amended, and other Massachusetts statutes similar to, or based upon the Federal Acts listed in subparagraphs (a) through (f) above.

(i) Massachusetts Clean Water Act, MGL C 21 S26 et seq.

3.4 Confidentiality of Information

If an owner or operator specifically designates certain information required to be submitted to the town hereunder as a trade secret, such information shall remain confidential and shall not be disclosed to any other person except to a town, state or federal officer or employee, in connection with the official duties of such officer or employee under any law for the protection of the health or environment.

3.5 Location of Storage System

Written approval of the location of any new storage system requiring a permit under Section 3.1 or 3.2 shall be obtained from

the Board of Health and presented as part of the initial application. The Board of Health shall impose conditions on any storage permit within the Aquifer Protection District for protection of the public health and environment.

3.5.1

Underground storage systems are not allowed within the Well Buffer Area as defined on the Aquifer Protection District map, as amended, Acton Zoning Bylaw; or within the flood plain as defined in the "Flood Insurance Study, Town of Acton" dated 1977 as amended; or within one hundred feet of a surface water body or wetland, except those installations having an approved permit or license prior to the adoption of this bylaw.

3.6 Location of Overnight Storage in Vehicles

Owners or operators must obtain an annual permit from the Board of Health approving the location where delivery trucks or tank trailers containing liquid hazardous materials are parked overnight on a regular bases. The owner or operator must make provisions for detection and containment of spillage from the parked vehicle, acceptable to the Board of Health.

3.7 Exceptions to Storage Permit Requirements

Storage permits shall not be required under this bylaw for the following:

- a. Septic Tanks
- b. Gasoline and diesel fuel stored in tanks mounted on a vehicle and used solely to fuel the same vehicle.
- c. Hydraulic oil reservoir tank on heavy vehicular equipment,

3.8 Criteria for Granting Permits for Storage or Hazardous Materials

Permits for storage shall be granted if the following criteria are fulfilled:

- a. The proposed storage system shall provide adequate safeguards to prevent discharge, appropriate to the material to be stored and the location of the storage.
- b. The proposed storage system shall comply with all local, state and federal regulations.
- c. The proposed storage system shall not be deemed to cause a threat to public health or public safety.

SECTION 4 - TESTING, INVENTORY AND MONITORING

4.1 Testing of Underground Tanks

All underground tanks, except fuel tanks under 3,000 gallons connected to a fuel burner and used solely for space or water heating, shall be tested at the expense of the owner or operator when the tanks are fifteen years of age and annually thereafter for leaks, corrosion or damage to structural integrity. More frequent testing may be required as deemed necessary by the permit or license granting authority.

4.1.1

The testing method used shall be approved by the Fire Chief. Testing must be conducted in the presence of the Fire Chief.

4.1.2

Prior to any change in the type of hazardous materials stored in any tank, the tank shall be cleaned and tested as required by the Fire Chief.

4.1.3

All existing underground tanks 15 years of age or older and covered under 4.1 shall be tested within 12 months of the passage of this bylaw and annually thereafter.

4.1.4

All underground storage system (s) for which evidence of installation date and age of tank are not available, or which are considered by the Fire Chief to be of questionable condition, shall be tested annually.

4.1.5

All underground tanks failing tests required by this section shall be immediately emptied, as required in sec. 6.1.1, and repaired, removed or suitably dismantled at the expense of the owner, pursuant to Massachusetts General Laws, Chapter 148, and in accordance with the provisions of Section 6 of this bylaw.

4.2 Inventory and Monitoring of Underground Storage System

Every new underground storage system over 1,000 gallons and storing hazardous materials except fuel tanks under 3,000 gallons connected to a fuel burner and used

solely for space or water heating, shall have a method of accurately gauging the volume contained in each tank and a method of accurately metering the quantity of product removed during use and a leak detection system approved by the Fire Chief. The gauging and metering devices shall be maintained in accurate calibration. Storage systems, except fuel tanks connected to a fuel burner and used for space or water heating, in use at the time of passage of this bylaw, shall be put in compliance with this requirement within one year of the effective date of this bylaw.

4.2.1

All hazardous materials which are flammable and combustible liquids and gasses as defined in 527 CMR 14 and which are stored underground, except fuel tanks under 3,000 gallons connected to a fuel burner and used for space or water heating, must be inventoried daily in accordance with the provisions and standards set forth for the detection of leakage in 527 CMR 5.05.

4.2.2

All hazardous materials stored underground and not covered by 527 CMR 14 must be inventoried as specified by the Board of Health.

4.2.3

When tanks containing hazardous materials used for resale, commercial or industrial purposes other than space or water heating have inventory records indicating an unexplained daily loss of hazardous material in excess of 0.5% of the volume of material stored or an increase in excess of 0.5% in the amount of water contained in the tank, steps must be taken immediately in accordance with 527 CMR 5.05 (3) (c) to determine if there is a leak. Any discrepancy must be reported to the Fire Chief immediately.

4.3 Inventory and Monitoring of Aboveground Storage Systems

All hazardous materials stored aboveground in quantities of over 1000 gallons must be monitored daily. Monitoring shall mean a thorough visual inspection of the tank and dike area daily and any detection of leakage, unusual odors or fumes must be recorded and reported to the Fire Chief immediately. Quantities less than 1,000 gallons of hazardous materials, with storage permits from the Board of Health under Section 3.2, must be monitored at regular intervals as required by the Board of Health.

4.4 Inventory Verification

Owners or operators shall submit annually upon permit renewal, a statement that inventory and calibration records have been maintained and reconciled as required in subsection 4.2.1, 4.2.2 and 4.3. All records required hereinunder shall be kept on the premises available for inspection for five years. All records shall be available upon request and inventory verification of tanks shall be performed, as required by the permit granting authority.

SECTION 5 - TANK SELECTION AND INSTALLATION

5.1 Selection of Tank Materials

New installations and replacement tanks are restricted to tanks constructed of corrosion resistant materials such as; fiberglass reinforced plastic (FRP) or its equivalent, steel tanks with external bonded noncorrosive material or steel tanks cathodically protected by an impressed current cathodic protection, sacrificial anodes, or some other equivalent protection approved by the Fire Chief. If a cathodic protection system is used, it shall be maintained in accordance with 527 CMR 9.06 (20) (g).

5.1.1

Fiberglass tanks shall not be approved for installation in multiple tank systems.

5.2 Underground Storage Installation

The Fire Chief must inspect and approve all underground tanks prior to their burial, in accordance with the standards set forth in 527 CMR 9.00. Installation of tanks shall be witnessed by the Fire Chief.

5.2.1

Tanks must be installed and used in accordance with all applicable laws, rules, regulations, permits and licenses and in accordance with the manufacturer's installation procedures. Damage to protective coatings, surfaces, or structural integrity must be repaired prior to covering or backfilling of the tank.

5.2.2

Backfill material used to cover all new tank installations must be of the type and quality specified by the tank manufacturer's installation procedures and the pertinent regulations governing storage tank installation.

5.2.3

New underground tanks shall be tested for tightness by the owner or operator in accordance with 527 CMR 9.06 before being placed in service. This testing shall be witnessed by the Fire Chief.

5.2.4

All piping shall be tested for tightness by the owner or operator in accordance with 527 CMR 9.06 (20) (a) before being covered or enclosed, or if not covered or enclosed before being placed in use. This testing shall be witnessed by the Fire Chief.

5.3 Aboveground Storage Installation

Aboveground storage in any tank or container with a capacity of more than 25 gallons liquid volume of hazardous materials except liquified or compressed gases, or heating oil stored above ground in aggregate quantities less than 1320 gallons connected to a fuel burner and used solely for space or water heating, shall be stored on an approved impervious, chemical resistant surface. The storage area must be enclosed with a permanent dike of impermeable construction providing a volume of at least 110% of the maximum volume in the largest single container or 10% of the total capacity, whichever is larger. The storage area must be capable of being drained to a container or sump and secured for removal by a licensed carrier.

5.3.1

Aboveground storage of more than 25 pounds dry weight of hazardous materials shall be stored under cover and protected from the weather and water damage on a chemical resistant, impervious surface.

5.4 Storage of Hazardous Wastes

Hazardous wastes shall be registered with the Commonwealth under MGL 21C and shall be held on the premises in product tight containers in a secured area for removal by a licensed carrier for disposal in accordance with the Massachusetts Hazardous Waste Management Act, Chapter 21C and 314 CMR 8.00. Containers used to store petroleum products, or other materials may be vented to the air, as necessary, with the written permission of the Board of Health.

SECTION 6 - EMPTYING, REMOVAL AND REPAIR

6.1 Emptying of Leaking System

Leaking storage systems shall be immediately reported to the Fire Chief and shall be emptied and removed or repaired as

required by the Fire Chief. A leaking tank twenty years old or older that does not comply with the design standards in Section 5 shall be brought into compliance or removed and replaced with a tank that is in compliance with the approval of the Fire Chief.

6.1.1

The emptying and disposal of hazardous material from tanks shall be done by a Department of Environmental Quality Engineering (DEQE) licensed handler using approved equipment under such terms and conditions as the Fire Chief shall prescribe.

6.2 Removal

A permit for removal of underground storage systems must be obtained from the Fire Chief. Procedures, terms and conditions, including removal of contaminated soil, shall be determined by the Fire Chief.

6.2.1

If the Fire Chief determines that it is necessary to repair or replace an underground steel tank that has developed a corrosion-induced leak, all other steel tanks at the facility of the same age or older, whether they are leaking or not, shall be repaired or replaced with tanks that meet the requirements of Section 5 of this bylaw as required in 527 CMR 9.06.

6.3 Repair of Tanks

A leaking tank may be repaired according to manufacturer's instructions with the approval of permit or license granting authority.

SECTION 7 - ADMINISTRATION AND ENFORCEMENT

7.1 Compliance

Owners or operators of any storage system not in compliance with this bylaw within one year of the passage of this bylaw, shall be issued a cease and desist notification. Unless the owner or operator is in compliance within 60 days following such notification the tanks shall be removed or suitably dismantled, as required by the Fire Chief, at the owner's expense.

7.2 Cessation of Permit or License

The holder of any permit or license issued for the storage of any hazardous material under Section 3 of this bylaw shall notify the permit or license granting authority immediately, in writing, whenever the provisions of the permit or license cease to be exercised, and prior to any change in the hazardous materials stored.

7.2.1

When the provisions of a permit or license cease to be exercised for more than six (6) months the Fire Chief shall require filling of the tank with an inert material approved by the Fire Chief or the removal of the tank in accordance with the provisions of MGL Chapter 148, section 38A.

7.3 Compliance with Existing Local, State and Federal Regulations

Approval under this bylaw shall not be deemed a waiver of the rights of any town, state or federal entity to enforce existing laws regulating hazardous materials, flammable and combustible materials and storage systems.

7.4 Promulgation of Rules and Regulations

The Permit granting authority shall adopt and from time to time amend, rules and regulations not inconsistent with the provisions of this bylaw or of the General Laws, and shall file a copy of said rules and regulations with the Town Clerk. Such rules and regulations shall prescribe, at a minimum, procedures for application, submission and approval of permits.

7.5 Variance

A variance from the strict terms of this bylaw may be granted by the permit or license granting authority after notice to abutters and a public hearing, if it finds that such variance: 1) would not be in conflict with the General Laws, 2) would prevent a manifest injustice, 3) would result in the same degree of environmental protection as required by the bylaw, and 4) would be consistent with the purposes and intent of this bylaw.

7.6 Fees

Fees necessary for the issuance and renewal of permits or licenses under this bylaw shall be set by the Board of Selectmen. Fee (s) shall be due on the date of annual registration and collected by the permit or license granting authority. Failure to pay shall constitute a violation and shall subject the violator to the penalties of Section 7.8 of the bylaw.

7.7 Enforcement Access

The authority granting the permit or license or their assignees may, upon reasonable notice to the occupant of the premises enter any premises for the purpose of investigating, sampling, or inspecting any record, condition, equipment, practice, or property relating to activities subject to this bylaw; and may at any time enter such premises for the purpose of protecting the public health or safety, or to prevent damage to the environment.

7.8 Penalty

Any person who violates any provision of the bylaw shall be punishable by a fine of not more than the maximum allowed by the Commonwealth of Massachusetts. Each day during which a violation continues shall constitute a separate offense; each condition of this bylaw violated shall constitute a separate offense. This penalty may be imposed by the Board of Selectmen or a designated officer having police powers pursuant to Massachusetts General Laws, Chapter 40, Section 21D.

SECTION 8 - SEVERABILITY

Each provision of this bylaw shall be construed as separate, to the end that if any part of it shall be held invalid for any reason, the remainder shall continue in full force and effect.

Voted: At 10:40 p.m. to adjourn this meeting until April 22, 1985 at 7:30 p.m.

April 22, 1985 - Moderator called the meeting to order at 7:32 p.m.

ARTICLE 18 Authorization of New Personnel

To see if the Town will raise and appropriate or appropriate from available funds \$59,574.00, or any other sum for salaries and related costs for new personnel, or take any other action relative thereto.

ARTICLE 18

Voted unanimously: To raise and appropriate \$56,911.00 for salaries and related costs of new Personnel, said sums to be transferred to:

Line	Item	#45	Building	Inspectors
Salaries		\$24,072.00		
Line	Item	#10	Town Office	Clerical
Salaries		10,505.00		
Line	Item	#37	Council	on Aging
Salary		5,925.00		
Line			#39	Police
Salaries			5,568.00	
Line	Item	#60	Board of	Health
Salaries		10,841.00		

ARTICLE 19 Steel Storage Shed

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$2,000.00 or any other sum, to be expended by the Town Manager to purchase a steel storage structure to be used at the public works facility, or take any other action relative thereto.

ARTICLE 19

Voted unanimously: To raise and appropriate \$2,000.00 to be expended for a Steel Storage Shed for the Public Works Facility.

ARTICLE 20 W.R. Grace

To see if the Town will raise and appropriate, or appropriate from available funds \$25,000.00, or any other sum of money to be expended by the Town Manager, for the purpose of hiring legal and consulting services in connection with the W.R. Grace Consent Decree and other actions with respect to W.R. Grace, or take any other action relative thereto.

ARTICLE 20

Voted unanimously: To raise and appropriate \$25,000.00 for expert consultants and legal services in connection with the implementation and enforcement of the consent decree and other actions relating to W.R. Grace property.

ARTICLE 21 Right to Know Law Funding

To see if the Town will raise and appropriate or appropriate from available funds, \$5,000.00, or any other sum for the towns costs of implementing the Right to Know Law, or take any other action relative thereto.

ARTICLE 21.

Voted unanimously: To take no action on Article 21.

ARTICLE 22 - Hazardous Waste Day

To see if the Town will raise and appropriate, or appropriate from available funds, \$2,000.00, or any other sum to fund a Hazardous Waste Collection Day for 1985, or take any other action relative thereto.

ARTICLE 22.

Voted unanimously: To raise and appropriate \$2,000.00 to fund a Hazardous Waste Collection Day.

ARTICLE 23 - Personnel Consultant

To see if the Town will raise and appropriate or appropriate from available funds, \$12,500.00, or any other sum for the services of a personnel consultant, or take any other action relative thereto.

ARTICLE 23.

Voted unanimously: To take no action on Article 23.

ARTICLE 24 - Voting Booths

To see if the Town will raise and appropriate, or appropriate from available funds the sum of \$1,687.00, or any other sum to be used to purchase voting booths, or take any other action relative thereto.

ARTICLE 24.

Voted unanimously: To raise and appropriate \$1,687.00 for the purchase of new voting booths.

ARTICLE 25 was taken out of order.

ARTICLE 26 - Street Acceptances

MOTION: Mrs. Manalan moves that the Town accept as public ways Washington Drive, Jackson Drive, Seminole Road, Heather Hill Road and Larch Road as described in the Warrant, all as laid out by the Selectmen.

Voted unanimously: To accept as public ways the following streets or portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets by eminent domain or otherwise, including easements for drainage, utility, or other purposes where shown on said plans or described in the Order of Layout:

IN PATRIOTS HILL SUBDIVISION

- A. WASHINGTON DRIVE from the northerly sideline of Coolidge Drive a distance of 748 feet, more or less, in a generally northeasterly direction to the northerly sideline of a 64.50 foot radius cul-de-sac, including the cul-de-sac.
- B. JACKSON DRIVE from the easterly sideline of Washington Drive, a distance of 413 feet, more or less, in a generally southeasterly direction to the southeasterly sideline of a 64.50 foot radius cul-de-sac, including the cul-de-sac.

IN INDIAN VILLAGE EXTENSION SUBDIVISION

- C. SEMINOLE ROAD from the former end of the public way a distance of 157 feet, more or less, in a generally southwesterly direction to the southwesterly sideline of a 64.50 foot radius cul-de-sac, including the cul-de-sac.

IN HEATHER HILL ESTATES SUBDIVISION

- D. HEATHER HILL ROAD from the southerly sideline of Willow Street, a distance of 723 feet, more or less, in a generally southerly direction to the southwesterly sideline of a 75.00 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

IN EVERGREEN HEIGHTS SUBDIVISION

- E. LARCH ROAD from the easterly sideline of Balsam Drive a distance of 800 feet, more or less, in a generally easterly direction to the northeasterly sideline of 62.50 foot radius cul-de-sac, including the cul-de-sac.

ARTICLE 27 - Rescinding of Loan Authorization

To see if the Town will vote to rescind any remaining authorization to borrow under the following votes:

1. Vote to borrow for construction of a commuter parking lot under Article 29 of the 1981 Annual Town Meeting, or take any other action relative thereto.

ARTICLE 27.

Voted unanimously: To rescind any remaining authorization to borrow for construction of a commuter parking lot under Article 29 of the 1981 Annual Town Meeting.

ARTICLE 28 - Handicapped Parking Bylaw

Mr. Ormsbee moves that the Town adopt the bylaw set forth in the warrant.

ARTICLE 28.

Voted unanimously: To adopt a bylaw prohibiting parking in spaces designated for handicapped vehicles in the following form:

1. No vehicle shall be parked in a space designated for use by disabled or handicapped persons except a vehicle bearing the license plates authorized by c. 90 s. 2, or bearing an Acton temporary handicapped permit, and no vehicle shall obstruct a curb ramp designated for use by a handicapped person.
2. The penalty for violation of this bylaw shall be \$50.00.

ARTICLE 29. Regional School District's Capital Improvement

Mr. Evans moves that the Town approve the bond authorization of \$2,700,000.00 by the Acton Boxboro Regional District School Committee as set forth in the warrant.

ARTICLE 29.

Voted: To approve the amount of \$2,700,000.00 debt authorized by vote of the Acton-Boxborough Regional District School Committee on March 7, 1985 for remodeling and making extraordinary repairs to the Regional Junior High School and the Regional High School.

ARTICLE 30 was taken out of order.

ARTICLE 31 - Amendments to the Town Bylaws

To see what action the Town will take on the recommendations of the Board of Selectmen with respect to recodification and changes in the Town Bylaws.

Voted: That Section 11-E Fire Lanes - shall be punished by a fine of \$10.00 (instead of \$5.00).

Voted unanimously: That the Town adopt the recodification of the General Bylaws of the Town as set forth in Chapters A-F in the handout available at this meeting, with the exception of Sections E-35 through E-37, and to renumber Sections E-38 through E-45 as E-35 through E-42 respectively, to be effective July 1, 1985 or when approved by the Attorney General, and authorize the Town Clerk to arrange for the reproduction of the bylaws and the Zoning, Scenic Road, Earth Removal and Personnel bylaws of the Town in a consistent format.

ARTICLE 32 - Change of Election Date

To see if the Town will vote to change section 1 of Article 1 to read "The Annual Town Meeting for the election of Town Offices shall be held on the first Tuesday of April in each year," and further, to change line 5 of Section 2 of Article 1 to read "shall be held on the first Wednesday in April following the Town election, at such hour as decided by the Board of Selectmen, and to correct the second sentence of section 1 by deleting the reference to Chapter 255 of the Acts of 1966 and substituting a reference to the Town Charter, or take any other action relative thereto.

ARTICLE 32

MOTION: Mr. Ormsbee moves that the Town vote to adopt the changes to the Town Bylaw as printed in Article 32.

MOTION LOST.

ARTICLE 33 - Amend Charter

To see if the Town will vote to take the recommendation of the Volunteer Coordinating Committee to remove the Archives Committee from Page 8 of the Town Charter, or take any other action relative thereto.

ARTICLE 33.

Voted unanimously: To take no action on Article 33.

ARTICLE 34 - 250 Committee

To see if the Town will raise and appropriate or appropriate from available funds a sum of money, to be expended for the celebration of the Town's 250th birthday, or take any other action relative thereto.

ARTICLE 34.

Voted unanimously: To raise and appropriate \$8,750.00 to be expended for the celebration of the Town's 250th Anniversary.

ARTICLE 35 - Funding of Retirement System

To see if the Town will raise and appropriate, or appropriate from available funds, \$70,000.00 or any other sum of money to offset the anticipated costs of funding the contributory retirement system, or take any other action relative thereto.

ARTICLE 35.

Voted unanimously: To take no action on Article 35.

ARTICLE 36 - Funding for Actuarial Study

To see if the Town will raise and appropriate or appropriate from available funds, a sum of money, to fund an actuarial study of the Town's retirement plan and obligations, or take any other action relative thereto.

ARTICLE 36.

Voted unanimously: To take no action on Article 36.

ARTICLE 37 - Unpaid Bills

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to pay unpaid bills of previous fiscal years, or take any other action relative thereto.

ARTICLE 37.

Voted unanimously: To raise and appropriate \$5,585.00 for the purpose of paying unpaid bills from a previous fiscal year.

ARTICLE 38. - Release of Ice House Pond Easement

To see if the Town will vote to authorize the Selectmen to release to John C. Morrison a one hundred foot wide snow removal easement along the length of Mill Pond owned by the Town, and, if necessary, petition the General Court for an act to accomplish this purpose, or take any other action relative thereto.

ARTICLE 38.

Voted: That the Board of Selectmen be authorized to execute a release of the 100 foot easement for storage of snow during ice cutting periods to John C. Morrison upon payment of \$500.00 plus costs.

TOTAL VOTE - 74 YES - 60 NO - 14.

ARTICLE 39 - Trust Agreement

To see if the town will authorize the Town to enter into an agreement with the Acton-Boxborough Regional School District and the Acton Water District for establishment and operation of a health insurance trust fund to provide health insurance benefits for the

employees of each governmental unit, or take any other action relative thereto.

ARTICLE 39.

Voted unanimously: To authorize the Selectmen to enter into an agreement under G.L. C. 40, Section 4A with the Acton-Boxborough Regional School District and the Acton Water District for creation of a joint health claims trust fund and a joint administrative services contract to provide health insurance benefits to employees of the Town, the Regional School District and the Water District, substantially in the form proposed and on file with the Town Clerk, with such changes as the Selectmen, with the advice of Town Counsel, approve, and to take whichever other actions may be necessary to implement this agreement.

ARTICLE 40 - Free Cash

To see if the Town will determine an amount of free cash which shall be used for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1985, or take any other action relative thereto.

ARTICLE 40.

Voted unanimously: To take no action on Article 40.

ARTICLE 41 - Tax Anticipation Notes

To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1985, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws Chapter 44, Section 17, or take any other action relative thereto.

ARTICLE 41.

Voted unanimously: To authorize the Town Treasurer, with the approval of the Selectmen to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1985.

After Article 41 it was voted unanimously that the Town made a resolution to extend best wishes for a speedy recovery to John McLaughlin.

ARTICLE 42 - Unexpended Article Money

To see if the Town will vote to extend, transfer, or otherwise take action to prevent the lapse of appropriations previously authorized, pursuant to section 6-5 of the Charter of the Town of Acton, or to transfer or close out any such appropriations which are no longer needed, or take any other action relative thereto.

ARTICLE 42.

Voted unanimously: That the appropriations under the following article no lapse pursuant to Section 6-5 of the Town Charter but remain open until the appropriation is expended or the Town Meeting otherwise votes:

<u>Article</u>	<u>Town Meeting</u>	<u>Title</u>	<u>Balances</u>
22	4/82	Maintenance Local School Roofs	\$57,073.28

VOTED: TO DISSOLVE THIS ANNUAL TOWN MEETING
AT 9:18 p.m.

Tellers at Town Meetings were:

Ann Chang, Elsa Collins, Maurice Joyal, Debbie Mass, Sandra Masson, John McLaughlin, Beatrice Perkins, William Reich, William Smith, Norman Veenstra. Frederick Steinhauer, Paul Wexelblat, Neil Grolnic, Isabel Choate, Nancy Tavernier, and William Klauer.

A true copy, ATTEST:

Lydia R. L. Allred
Town Clerk



Photo by Laura Lyons

Harlan Tuttle, lifetime resident and Town Clerk from 1941 to 1956, applauds the parade from the reviewing stand.

ABSTRACT OF SPECIAL TOWN MEETING HELD
APRIL 9, 1985

Moderator called the meeting to order at 7:35 p.m.

ARTICLE 1. Amend the Zoning Bylaw

To see if the Town will vote to amend section 3.8 of the Zoning Bylaw by adding a period after the words "PRINCIPAL USE" in line two and by deleting the words "subject to the following provisions;" and substituting therefor the sentence "THE ACCESSORY USES listed below are subject to the conditions and requirements stated in the respective sections.", or take any other action relative thereto.

ARTICLE 1.

Voted unanimously: That the Town vote to amend section 3.8 of the Zoning Bylaw by adding a period after the words "PRINCIPAL USE" in line two and by deleting the words "subject to the following provisions;" and substituting therefor the sentence "THE ACCESSORY USES listed below are subject to the conditions and requirements stated in the respective sections."

ARTICLE 2. - Amend the Zoning Bylaw

MOTION: That the Town amend the Zoning Bylaw as proposed in Article 2 of the Special Town Meeting Warrant.

ARTICLE 2.

Voted unanimously: That the Town amend section 10.3 and section 10.4 of the Zoning Bylaw by adding the words, "Except for a Site Plan Special permit," at the beginning of the first sentence of subsection 10.3.5; and by deleting in their entirety subsection 10.4.2, 10.4.3, 10.4.3.1, 10.4.3.2, 10.4.3.3, 10.4.3.4, 10.4.3.5, 10.4.3.6, 10.4.4, 10.4.5, 10.4.9, 10.4.10, and 10.4.11 and substituting therefor a new subsection 10.4.2 to read "10.4.2 Administration - Except as provided in section 10.3.5, all of the requirements of section 10.3 shall apply to a Site Plan Special Permit.", and rearrange the numerical sequence of the subsections in section 10.4 so that each subsection is sequentially numbered.

ARTICLE 3. Amend the Zoning Bylaw

MOTION: That the Town amend the Zoning Bylaw as proposed in Article 3 of the Special Town Meeting Warrant.

ARTICLE 3.

Voted: That the Town amend the Zoning Bylaw by adding a new section 7.6.6.3 to read as follows:

*7.6.6.3 Multiple Business Identification Freestanding Sign - The Board of Selectmen may allow multiple businesses or establishments to be identified by name on a freestanding sign allowed under section 7.6.6.1 or section 7.6.6.2 provided that:

- i. no more than four such businesses or establishments, including the name of the business center, if applicable, are identified by such freestanding sign;
- ii. the overall display area of the freestanding sign, including any portion of the sign which identified the multiple businesses, does not exceed 50 square feet and the maximum height does not exceed 15 feet;
- iii. the Board of Selectmen finds that the business or establishment to be identified on the multiple business sign cannot erect an otherwise permitted sign on a wall which has adequate visual exposure to a STREET; and
- iv. the Board of Selectman finds such multiple signs necessary to enhance the safety of the motoring public."

TOTAL VOTE - 113 YES - 29 NO - 84

ARTICLE 4 - Amend the Zoning Bylaw

MOTION: To amend the Zoning Bylaw as proposed in Article 4 of the Special Town Meeting Warrant.

ARTICLE 4.

Voted: To amend the Zoning Bylaw by adding a new section 7.6.6 to read as follows:

"7.6.6 Freestanding Sign for Service Station - One Freestanding sign may be allowed on a LOT where the PRINCIPAL USE is a service station. Such sign may identify the name of the service station, the name or type of fuel and the price thereof. The display area of such sign shall not exceed 40 square feet and its overall height shall not exceed 15 feet.", and change the numbering in section 7.6.6 to 7.6.7, 7.6.7.1, 7.6.7.2 so that all section numbers are in consecutive order.

TOTAL VOTE - 109 YES - 83 NO - 26

ARTICLE 5. Amend Zoning Map

MOTION: To see if the Town will amend the Aquifer Protection District Map of the Town of Acton, last amended on November 28, 1984 and designated as Map #3, by designating as an Aquifer Recharge Area an area currently classified as a Well Buffer Area generally known as the Heath Hen Aquifer Well Buffer Area and more fully described on the Town

Atlas Maps, last amended on January 1, 1985, and as shown on Map # G-1, Parcels 213, 214, 262, and 320 and as shown on Map # G-2, as being a portion of Parcel 125, as being a portion of Parcel 183 and as being a portion of Parcel 72; or take any other action relative thereto.

ARTICLE 5.

Voted: To amend the Aquifer Protection District Map of the Town of Acton, last amended on November 28, 1984 and designated as Map #3, by designating as an Aquifer Recharge Area an area currently classified as a Well Buffer Area generally known as the Heath Hen Well Buffer Area and more fully described on Town Atlas Maps, last amended on January 1, 1985, and as shown on Map # G-1, Parcels 213, 214, 262, and 320 and as shown on Map # G-2, as being a portion of Parcel 125, as being a portion of Parcel 183 and as being a portion of Parcel 72.

TOTAL VOTE - 59 YES - 50 NO - 9

ARTICLE 6. Amend the Zoning Bylaw

MOTION: To see if the Town will amend the Zoning Bylaw as proposed in Article 6 of the Special Town Meeting Warrant.

ARTICLE 6.

Voted: To amend the Zoning Bylaw by changing the \$100.00 fine required by subsection 11.1.2 to the amount of \$300.00.

TOTAL VOTE - 57 YES - 50 NO - 7

ARTICLE 7. Amend the Scenic Bylaw

MOTION: To see if the Town will designate Wheeler Lane as a Scenic Road under the Acton Scenic Road Bylaw, as proposed in Article 7.

ARTICLE 7.

Voted unanimously: To amend the Scenic Road Bylaw by designating "Wheeler Lane" in its entirety as a scenic road.

ARTICLE 8. Land Release

MOTION: That for One (\$1.00) dollar the Town of Acton convey to Harlan Howe, Jr., and Nancy C. Howe or their successor and assigns any and all land now owned by the Town of Acton located at the Southwesterly corner of the intersection of Minot Avenue and Concord Road in Acton between the sideline of said Minot Avenue as described in an Order of Taking dated April 29, 1969 and recorded in Middlesex South Registry of Deeds in Book 11673, Page 583 and the sideline of said Concord Road as described in the County Commissioner's Records 1868, Page 271, and as shown on a plan entitled, "Monument St., a Portion of Hosmer Street., and Cemetery Street." and also entitled, Plan of the Road Leading from Acton

Center to the County Road Leading from Concord to Groton near Wetherbee's Mills" surveyed July 1867 by Wm. D. Tuttle on file in the office of the Acton Town Clerk and land acquired by the said Howes as a result of an abandonment of land described in an Order of Taking dated April 29, 1969 recorded with said Deeds in Book 11673, Page 583, or take any other action relative thereto.

ARTICLE 8.

Voted unanimously: That for One (\$1.00) dollar the Town of Acton convey to Harlan Howe, Jr., and Nancy C. Howe or their successor and assigns any and all land now owned by the Town of Acton located at the Southwesterly corner of the intersection of Minot Avenue and Concord Road in Acton between the sideline of said Minot Avenue as described in an Order of Taking dated April 29, 1969 and recorded in Middlesex South Registry of Deeds in Book 11673, Page 583 and the sideline of said Concord Road as described in the County Commissioner's Records 1868, Page 271, and as shown on a plan entitled, "Monument St., a Portion of Hosmer Street., and Cemetery Street." and also entitled, "Plan of the Road Leading from Acton Center to the County Road Leading from Concord to Groton near Wetherbee's Mills" surveyed July 1867 by Wm. D. Tuttle on file in the office of the Acton Town Clerk and land acquired by the said Howes as a result of an abandonment of land described in an Order of Taking dated April 29, 1969 recorded with said Deeds in Book 11673, Page 583.

ARTICLE 9: Police Department Budget Transfer

MOTION: To transfer \$44,000.00 from line item 42 to line item 43 as voted under Article 7 at the April 1984 Annual Town Meeting.

ARTICLE 9.

Voted unanimously: To transfer \$44,000.00 from budget Line Item 42 (Police Department Regular Salaries) to Line Item 43 (Police Department Other Salaries)

ARTICLE 10. Hydrant Rental/Payment in lieu of Taxes

Motion: Mr. Hunter moves that the following resolution be adopted:
Resolved that the Board of Selectmen shall negotiate with the Acton Water District to attempt to obtain the District's agreement to bear the cost of the so-called "hydrant rentals" that are currently billed to the Town of Acton, or, should such negotiations be successful, to seek payment in lieu of real property taxes from the Acton Water District not to exceed the amount of such "hydrant rentals" billed to the Town of Acton.

MOTION LOST TOTAL VOTE - 154 YES -
68 NO - 86

Voted: To dissolve this Special Town Meeting at 9:10 p.m.

A true copy, ATTEST:

Lydia R.L. Allred
Town Clerk

ABSTRACT OF SPECIAL TOWN MEETING HELD SEPTEMBER 30, 1985 AND ADJOURNED SESSIONS HELD OCTOBER 1, 1985 AND OCTOBER 2, 1985

Moderator called the meeting to order at 7:35 p.m.

Reverend Richard O. Stead delivered the invocation.

Kay Steeves moves to limit debate to five (5) minutes per speaker after article is presented.

Motion passes.

ARTICLE 1 - Cost Of Living

To see if the Town will raise and appropriate or appropriate from available funds, a sum of money for salary adjustments for cost of living increases, or take any other action relative thereto.

ARTICLE 1.

Voted: That the Town raise and appropriate \$30,000.00 for salary adjustments for cost of living increases, and that such amount be added to line item 77A (Reserve Salary C.O.L.), as voted under Article 7 of the warrant for the 1985 Annual Town Meeting.

ARTICLE 2. - Budget Line Item Transfer

To see if the Town will vote to transfer \$7,000.00, or any other sum of money, from line item 61 to line item 60, as voted under Article 7 of the warrant for the 1985 Annual Town Meeting, or take any other action relative thereto.

ARTICLE 2.

Voted unanimously: That \$7,000.00 be transferred from line item 61 (Board of Health Expenses) to Line 60 (Board of Health Salaries) of the FY 1986 budget, as voted under Article 7 for the warrant for the 1985 Annual Town Meeting.

ARTICLE 3. - Insurance Funds

To see if the Town will raise and appropriate or appropriate from available funds, a sum of money for insurance premiums, or take any other action relative thereto.

ARTICLE 3.

Voted: That the Town raise and appropriate \$40,000.00 for insurance premiums, and that such amount be added to line item 76 (Other Insurance) of the FY 1986 Budget, as voted under Article 7 of the Warrant for the 1985 Annual Town Meeting.

ARTICLE 4. - Unpaid Bills

To see if the Town will raise and appropriate or appropriate from available funds, a sum of money to pay unpaid bills of the previous fiscal year, or take any other action relative thereto.

ARTICLE 4.

Voted unanimously: That the Town raise and appropriate \$6,720.00 for the purpose of paying unpaid bills from the previous fiscal year.

ARTICLE 5. - Funding to Replace Fuel Management System

To see if the Town will raise and appropriate or appropriate from available funds, the sum of \$13,000.00, or any other sum, to be expended by the Town Manager for a fuel management system for all Town Departments, or take any other action relative thereto.

ARTICLE 5.

Voted: That the Town raise and appropriate \$13,000.00 to be expended by the Town Manager for a fuel management system for all Town Departments.

ARTICLE 6. - Funding for Printing Zoning Map and Bylaws

To see if the Town will raise and appropriate or appropriate from available funds a sum of money for the purpose of revising the zoning map and printing of the zoning map and zoning bylaw, or take any other action relative thereto.

ARTICLE 6.

Voted unanimously: That the Town raise and appropriate \$1,500.00 for the purpose of revising the zoning map and printing the zoning map and zoning bylaw.

Motion to move Article 9 & 10 out of order in front of Articles 7 & 8.

MOTION LOST.

ARTICLE 7. - Funding for Sewage Treatment Facility Study (combined)

2/3 vote needed.

Mr. Gilberti and Ms. Whaley move that \$300,000.00 be appropriated for the cost of engineering services for plans and specifications for a sewerage collection and treatment system as presented to the 1985 Annual Town Meeting (Article 15D), the combined treatment plant to be located on the town owned Adams Street site designated for such use; that to meet this appropriation the Treasurer with the approval of the Selectmen be authorized to borrow \$300,000.00 under G.L. c. 44, S. 7 (22) as amended, provided that no borrowing shall be undertaken unless federal aid under the 201 Facilities Planning Program is awarded to the town; that the Town Manager be authorized to apply for, accept, expend and the Treasurer be authorized to borrow in anticipation of federal and state aid for the project; and that the Town raise and appropriate \$8,000.00 for payment of interest and underwriting costs for the borrowing authorized hereunder.

MOTION LOST. TOTAL VOTE - 684 YES - 291 NO - 393.

ARTICLE 8. - Funding for Sewage Treatment Facility Study

2/3 vote needed.

Mrs. Resor moves that \$254,000.00 be appropriated for the cost of engineering services for plans and specifications for a sewage collection and treatment system, to be located on the town owned Adams Street site designated for such use; that to meet this appropriation the Treasurer with the approval of the Selectmen be authorized to borrow \$254,000.00 under G.L. c. 44 s. 7 (22) as amended; provided that no borrowing shall be undertaken unless federal aid under the 201 Facilities Planning Program is awarded to the town; that the Town Manager be authorized to apply for, accept, expend and the Treasurer be authorized to borrow in anticipation of federal and state aid for the project; and that the Town raise and appropriate \$4,000.00 for payment of interest and underwriting costs for the borrowing authorized hereunder, or take any other action relative thereto.

MOTION LOST. TOTAL VOTE - 375 YES - 246 NO - 129

Voted: To adjourn this meeting at 12:00 p.m. until 7:30 on October 1, 1985.

October 1, 1985. - Moderator called the meeting to order at 7:40 p.m.

Mr. Emmons moves for reconsideration of Article 7.

MOTION LOST.



Photo by Laura Lyons

Voters stand up to be counted on the sewer issue at the special Town Meeting.

Patricia Estabrook moves to reconsider Article 8.

MOTION LOST.

Mr. Cady moves to take up Article 11 before Article 9.

MOTION LOST.

ARTICLE 9. - Closure of Septage Disposal Facility

To see if the Town will raise and appropriate or appropriate from available funds, the sum of \$50,000.00, or any other sum to be expended by the Town Manager for final closure of the septage disposal facility in North Acton, or take any other action relative thereto.

ARTICLE 9.

Voted: That the Town raise and appropriate \$43,000.00 to be expended by the Town Manager for final closure of the septage disposal facility in North Acton.

TOTAL VOTE - 364 YES - 191 NO - 173.

ARTICLE 10. - Closure of Septage Disposal Facility

John E. MacLeod moves that the Selectmen or the Board of Health, or both, take the necessary action to cease operations at the septage disposal facility and lagoons in North Acton located on land owned by the Town adjacent to land owned by the Water Supply District of Acton or to be acquired by the

District, and to prohibit all dumping of septage and other materials at said locations; said action to occur no later than December 31, 1985, or take any other action relative thereto.

MOTION LOST.

ARTICLE 11. - Restoration of Septage Disposal Land

To see if the Town will direct the Selectmen to formulate a comprehensive plan for the restoration of the land owned by the Town in North Acton so as to permit the Water Supply District to develop public drinking water sources in North Acton in compliance with requirements of the D.E.Q.E. for public water supply and consistent with the water quality standards established by the Commissioner of the District; and to present said plan and funding request for consideration at the 1986 Annual Town Meeting, or take any other action relative thereto.

Voted unanimously: To pass over Article 11.

ARTICLE 12. - Secure Agreement for Septage Disposal

To see if the Town will authorize either the Board of Health or Board of Selectmen, or both, to either enter into agreements or secure the necessary permits, or both, for the disposal of septage collected in the Town of Acton by licensed haulers, in approved facilities located outside the Town of Acton, or to take any other action relative thereto.

VOTED: To take no action.

ARTICLE 13. - Require meeting of Board of Selectmen and Water Commissioners.

VOTED: That this article be taken as a resolution.

That the Town vote to instruct the Board of Selectmen to meet with the Commissioners of the Water District on a regular basis but in no event less frequently than quarterly to plan and consider issues concerned with sources, supply and development of potable water for the Town; and that the first joint meeting shall be held no later than November 1, 1985.

ARTICLE 14. - New Zoning District

Mr. Hunter moves that the zoning by-law and map be amended as set forth in this article.

ARTICLE 14. - New Zoning District

Voted unanimously: To amend the Acton Zoning Bylaw by adding a new zoning district entitled, "South Acton Village" district by:

1) amending section 2.1 "Classification of Districts: to include the new district name under the Business Districts; and Section 2.2 "Zoning Map" to change the date of the Zoning Map to September 30, 1985;

2) amending the "Table of Principal Uses" in section 3 to include the list of uses for the South Acton Village District as follows:

TABLE OF PRINCIPAL USES

All PRINCIPAL USES listed in this Table are subject to provisions in corresponding Section 3.

PRINCIPAL USES	BUSINESS DISTRICTS	SITE PLAN SPECIAL PERMIT
3.2	SAV	
<u>GENERAL USES</u>		
3.2.1 Agriculture	Y	NR
3.2.2 Conservation	Y	NR
3.2.3 Earth Removal	N	R
3.2.4 Recreation	Y	R
3.3		
<u>RESIDENTIAL USES</u>		
3.3.1 Single Family Dwelling	Y	NR
3.3.2 Single Family Dwelling with an Apartment	SPA	NR
3.3.3 Dwelling Conversions	SPA	NR
3.4		
<u>GOVERNMENTAL INSTITUTIONS AND PUBLIC SERVICE USES</u>		
3.4.1 Municipal	Y	NR
3.4.2 Educational	Y	NR
3.4.3 Religious	Y	NR
3.4.4 Nursing Home	SPS	R
3.4.5 Public or Private Utility Facilities	Y	R
3.5		
<u>BUSINESS USES</u>		
3.5.1 Retail Store	Y	R
3.5.2 Business or Professional Office	Y	R
3.5.3 Financial	Y	R
3.5.4 Restaurant	SPS	R

3.5.5	Hotel, Inn or Motel	SPS	R
3.5.6	Combined Business and Dwelling	SPS	R
3.5.7	Lodge or Club	Y	R
3.5.8	Funeral Home	Y	R
3.5.9	Veterinary Care	SPS	R
3.5.10	Commercial Kennel	SPS	R
3.5.11	Personal Services	Y	R
3.5.12	General Services	Y	R
3.5.13	Studio	Y	R
3.5.14	Building Trade Shop	Y	R
3.5.15	Commercial Recreation	SPS	R
3.5.16	Commercial and Trade School	Y	R
3.5.17	Amusement Facility	SPS	R
3.5.18	Motor Vehicle Service Station or Car Wash	SPS	R
3.5.19	Motor Vehicle Repair or Body Shop	Y	R
3.5.20	Light Vehicular and Equipment Sales	Y	R
3.5.21	Parking Facility	Y	R
3.6	<u>INDUSTRIAL USES</u>		
3.6.1	Warehouse	SPS	R
3.6.2	Mini-Warehouse	Y	R
3.6.3	Construction Yard	N	R
3.6.4	Lumber Yard	N	R
3.6.5	Heating Fuel Sales and Service	SPS	R
3.6.6	Heavy Vehicular Sales or Repair Garage	N	R
3.6.7	Light Manufacturing	SPS	R
3.7	<u>PROHIBITED USES</u>		
3.7.1	Heavy Manufacturing	N	NR
3.7.2	Storage	N	NR
3.7.3	Amusement	N	NR
3.7.4	General	N	NR

TABLE OF STANDARD DIMENSIONAL REGULATIONS

ZONING DISTRICTS	MINIMUM LOT AREA IN SQ.FT.	MINIMUM LOT FRONTAGE IN FEET	MINIMUM LOT WIDTH IN FEET	MINIMUM FRONT YARD IN FEET
So. Acton Village	10,000	100	50	30

MINIMUM SIDE AND REAR YARD IN FEET	MINIMUM OPEN SPACE IN PERCENT	MAXIMUM BUILDING COVERAGE IN PERCENT	MAXIMUM HEIGHT IN FEET
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30 35% 35% 36

and 4) by amending the Zoning Map designated Map Number 1 by reclassifying the General Business District area in the vicinity of the Main St./School St., School St./River St., and Main St./Railroad St. intersections to the South Acton Village District.

ARTICLE 15. - Amend Zoning District Name

To see if the Town will vote to amend the Acton Zoning Bylaw and the Zoning Map designated Map Number 1 by changing the name and designated abbreviation of the Village Center Business (VCB) District wherever such appear in the Zoning Bylaw and Zoning Map to West Acton Village (WAV) District, or take any other action relative thereto.

ARTICLE 15.

Voted unanimously: To amend the Acton Zoning Bylaw and the Zoning Map designated Map Number 1 by changing the name and designated abbreviation of the Village Center Business (VCB) District wherever such appear in the Zoning Bylaw and Zoning Map to West Acton Village (WAV) District.

ARTICLE 16. - Amend Open Space Requirement

2/3 voted required.

To see if the Town will vote to amend the Zoning Bylaw by amending the Table of Standard Dimensional Regulations in Section 5 so that the minimum open space required in the General Business, Light Industrial, and General Industrial Districts is 45%, or take any other action relative thereto.

MOTION LOST. TOTAL VOTE - 217 YES - 137
NO - 70

Voted: To adjourn this meeting at 10:30 p.m. until Wednesday, October 2, 1985 at 7:30 p.m.

October 2, 1985 - Moderator called the meeting to order at 7:36 p.m.

ARTICLE 17. - Funding for Town Hall Improvements and Design

To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer with the approval of the Selectmen to borrow the sum of \$60,000.00, or any other sum, to be expended by the Town Manager for the cost of architectural services for plans and specifications relating to renovating and expanding the Town Hall, or take any other action relative thereto.

ARTICLE 17.

Voted: That the Town raise and appropriate \$60,000.00 to be expended by the Town Manager for the cost of architectural services for plans and specifications relating to the remodeling and expanding the Town Hall.

ARTICLE 18. - Change Use of Goward Field

2/3 vote needed.

To see if the Town will vote to transfer all or a portion of the land known as Goward Field from recreation use to Town Hall Parking and Septic System use and to authorize the Selectmen to petition the General Court for an act to permit Goward Field to be used for town hall parking and septic system purposes, or act in any other manner relative thereto.

Voted: To transfer all or a portion of the land known as Goward Field from recreational use to Town Hall Parking and Septic System use and to authorize the Selectmen to petition the General Court for an act to permit Goward Field to be used for Town Hall Parking and septic system purposes.

YES - 169 NO - 57 TOTAL VOTE 226.

ARTICLE 19. - Amend Article 15F of 1985 Annual Town Meeting

2/3 vote needed.

To see if the Town will vote to amend the vote adopted under Article 15 (F) of the warrant for the 1985 Annual Town Meeting pursuant to which the Town appropriated and authorized the borrowing of \$1,500,000.00 for remodeling; reconstructing and making extraordinary repairs to town school buildings so as to permit such borrowing to be issued under Chapter 44, Section 7 (3A), of the General Laws, or any other enabling authority, or take any other action relative thereto.

ARTICLE 19.

Voted unanimously: That the vote passed under Article 15 (F) of the warrant for the 1985 Annual Town Meeting be amended to add after the words "C. 645, of the Acts of 1948, as amended" the words "or under Chapter 44, Section 7 (3A) of the General Laws, as amended".

ARTICLE 20. - Acceptance of Provisions of School Improvement Act

To see if the Town will vote to accept (1) Section 13 of Chapter 188 of the Acts of 1985 relating to a professional development grant program and (2) Section 40 of Chapter 71 of the General Laws as amended by Section 16 of Chapter 188 of the Acts of 1985 relating to a minimum teacher salary, or take any other action relative thereto.

ARTICLE 20.

Voted unanimously: That the Town vote to accept Section 13 of Chapter 188 of the Acts of 1985 and Section 40 of Chapter 71 of the General Laws as amended by Section 16 of Chapter 188 of the Acts of 1985.

ARTICLE 21. - Authorize Telephone System Lease

To see if the Town will vote to authorize the Town Manager to enter into a lease for a telephone communication system, or take any other action relative thereto.

ARTICLE 21.

Voted unanimously: That the Town Manager be authorized to enter into a four year lease, with an option to purchase, for a telephone communication system.

ARTICLE 22. - Accept Gift for Council on Aging Office and Center

To see if the Town will vote to accept a gift of the Norman R. Veenstra residence and new addition thereto located at 52 High Street, Acton, Massachusetts from Roy C. Smith, conditioned upon the residence being used for community services as determined by the Acton Council on Aging or such services as determined by the Acton Council on Aging or such other similar Senior Citizens' Group if the Acton Council on Aging ceases to exist and further conditioned upon the use of the residence not being detrimental or offensive to the Audubon Hill Development, or take any other action relative thereto.

ARTICLE 22.

Voted unanimously: To take no action.

ARTICLE 23. - Authorize Dispatch Agreement with Town of Boxboro

To see if the Town will authorize an agreement with the Town of Boxborough to provide dispatching services for the Boxborough fire and ambulance service, or take any other action relative thereto.

ARTICLE 23.

Voted unanimously: That the Town be authorized to enter into an agreement with the Town of Boxborough to provide dispatching services for the Boxborough fire and ambulance service.

ARTICLE 24. - Free Cash

To see if the Town will determine an amount of free cash which shall be used for the purpose of reducing the tax rate for the fiscal year which began July 1, 1985, or take any other action relative thereto.

ARTICLE 24.

Voted unanimously: That the sum of \$633,000.00 be appropriated to reduce the tax levy for the fiscal year which began July 1, 1985, and that such amount be transferred from free cash.

Voted: To dissolve the meeting at 10:15 p.m.

Tellers were Isabella Choate, Elsa Collins, Maurice Joyal, Carol Lake, John McLaughlin, William Reich, William Smith, Alfred Steinhauer, Norman Veenstra, and William Walsh. Alternate tellers were Ann Chang, Sandra Masson and Beatrice Perkins.

A true copy, ATTEST:

Lydia R.L. Allred
Town Clerk



"Angels in the Wings". Members of Acton School of Ballet and Center School of Ballet wait during the Berkshire Ballet 'Nutcracker' dress rehearsal.

Photo by Rose Marston

Our Heritage

Acton Historical Commission

As its contribution to the celebration of Acton's 250th anniversary this year, the Acton Historical Commission produced Acton, A Second Look, a publication depicting scenes of Acton in the past and comparable views of the area as it appears in 1985. Grants were received for the book from GenRad, the Acton-Boxborough Arts Council, and the 250th Committee.

The Acton Historical Commission is composed of five members appointed by the Board of Selectmen and Town Manager. Its function is to identify, preserve, promote, and develop the historic assets of the community. The Town of Acton voted to establish an historical commission at its annual Town Meeting in 1969. The first members included Jerry T. Ballantine, Marion E. H. Houghton, Robert H. Nylander, Stanley L. Smith, Jr., and Samuel Sutcliffe. Since its inception, it has compiled and maintained an inventory of 18th and 19th century buildings for use by the State and local boards. It has produced three publications with historical data and maps of Acton. It provided information and signs for historically and architecturally significant buildings in the town. It repaired damage to the town owned portion of the Isaac Davis Trail. The Commission also researched and provided the information for Acton Centre to be placed on the National Register as an historic district. It has continued to submit applications for inclusion on the National Register and is currently awaiting a decision on Exchange Hall and the Jones Tavern.

At its monthly meetings, the Acton Historical Commission reviews site plans for subdivisions and other structures, responds to questions of individuals and groups regarding Acton's history, and works with other town boards to preserve the historical character and appearance of our community.

Future plans of the Acton Historical Commission include completing the inventory of important local structures, photographing these and other buildings and areas of significance, continuing to research and submit applications to the National Register, and adding local historical information to our files for the benefit of the town and its citizenry.

The Acton Historical Commission meets on the second Wednesday of each month at the Town Hall. We are appreciative to all who have attended meetings and/or contributed information, artifacts, and photographs for our files and publications.

Anita L. Dodson, Chairman
Elizabeth S. Conant, Clerk
William A. Klauer
Robert H. Hylander
Lawrence T. Story
Sonja F. Bursaw**

**deceased



Photo by Laura Lyons

The Historical Society Parade Float with Anita Dodson and Shannon and Sandy Schmidt. Replicas of the Hosmer House and the 250th Anniversary Quilt are featured.

Town of Acton, Massachusetts

Accounts of the incorporation of the Town and of its centennial celebrations are presented here to provide perspective to our recently celebrated 250th anniversary.

The 1735 and 1835 material is from Harold R. Phalen's History of the Town of Acton.

The 1935 report is from the Annual Town Report for that year.

1735 INCORPORATION

Samuel Hunt and others appeared at the General Court to make the necessary pleas and on June 30 the final action was taken and the petitioners were instructed to proceed with the organization of the Town of Acton,

and the Grate and General Court Did Set off the village Together with the Farms caled the Willard Farms a separate Town by the name of Acton and ordered the Town to be Assembled In order to Chuse Town officers in the words following

In the House of Representatives June ye 27, 1735 ordered that John Heald one of the Principle Inhabitants of the Town of Acton In the County of middlesex be and hereby is fully authorized and Impowered to assemble the freeholders and other qualified voters In ye Town as soon as may be in some convenient Place in said Town to make Choice of Town officers to stand till the anniversary meeting in March next

*Sent up for concurrence
J. Quincy Speaker*

In Council June 30, 1735

Read and (word illegible)

*T Mason, Deput Secry
July ye 1, 1735
consented to
J. Belcher*



By this action of the General Court, signed by Governor Jonathan Belcher,¹ the town of Acton was brought into being. Three days later on July third, exactly a full century after the incorporation of the mother town, and almost exactly upon the day subsequently to become the birthday of the nation, the act of incorporation was passed. There is about this fact an uncanny tinge of prophesy relative to the promptness with which Acton was to participate in the military and political events that lay far in the unknown future.

For purposes of completeness the exact wording of the Act of Incorporation is herewith given.

Whereas the inhabitants and proprietors of the Northwesterly part of Concord, in the County of Middlesex, called the Village or New Grant, have represented to this court they labor under great difficulties by reason of their remoteness from the place of public worship and therefore desire that they and their estates, together with the farms called the Willard Farms, may be set off a distinct and separate township for which they have also obtained the consent of the town of Concord:

Be it therefore enacted by his Excellency the Governor, Council and Representatives in General Court assembled, and by the authority of the same, that the said Northwesterly part of Concord together with the said farms be, and hereby are set off, constituted and erected into a distinct and separate township by the name of Acton, and agreeably to the following boundaries, namely, beginning at the Southwest corner of Concord old bounds, then southwesterly on Sudbury and Stow line till it comes to Littleton line, then bounded Northerly by Littleton, Westford and Chelmsford, then Easterly by Billerica till it comes to the Northwest corner of Concord old bounds and by said bounds to the place first mentioned.

And that the inhabitants of the lands before described and bounded by and hereby are vested with all the town privileges and immunities that the inhabitants of other towns within this Province are or ought by law to be vested with.

Provided that the said inhabitants of the said town of Acton do, within three years of the publication of this Act, erect and finish a suitable house for the public worship of God and procure and settle a learned orthodox minister of good conversation and make provision for his comfortable and honorable support.

By this act of incorporation Acton was finally and completely severed from Concord and launched upon its own career. The newly formed town was no longer upon the frontier. It had incorporated towns on all sides, ranging from centenarian Concord up through Sudbury (1639), Chelmsford (1655), Billerica (1655), Stow (1683), Littleton (1714) to infant Westford (1729).

¹ Jonathan Belcher, (1681-1757) for whom Belchertown was named, served as Colonial governor of Massachusetts and New Hampshire from 1730 to 1741.

1835 CENTENNIAL

Two or three events of the year 1835 are particularly worthy of mention. The first is the starting of the powder mills on the short stretch of the Assabet River that cuts across the extreme southeast corner of the town.¹ Nathan Pratt put in the dam and operated the mills until 1864. They were then sold to the American Powder Company in a merger with the Massachusetts Powder Mills located at Barre, Mass. The business grew and the plant with its attendant storage houses spilled over into Sudbury, Concord (and eventually into what is now Maynard) to cover an area of more than four hundred acres. In 1883 the company became the American Powder Mills, hiring some sixty men to make the powder and to collect from the surrounding swamp country the willow wood to make prime charcoal.

Explosions that shattered a few window panes as far away as Acton Centre while not common were by no means unheard of. Any one who had lived in the vicinity for twenty five years had almost certainly experienced two or three.

The second event was the Centennial Celebration which took place on July 21, 1835. The orator of the occasion was the Hon. Josiah Adams of Framingham, a native of Acton and its ardent champion to the end of his days. His speech was a long one in which he reviewed the history of the town in considerable detail, particularly with respect to the events that transpired at Concord Bridge.² The following excerpt indicates the tenor of his remarks:

"Without deeming it of much importance to consider the relative times and places of the events of that day, I shall contend that Isaac Davis was the life and soul of the action, in advancing to the bridge at Concord; and that it is reason able to believe that, had he lived, the events of the conflict, in the morning, would have given a character to the Concord Fight much above what, now, it can be made to assume.

This matter will be dwelt upon more particularly, because the voice of Acton, in regard to it, has never been heard. The scene of action being Concord, it was natural for history to presume that the spirit of resistance was born there. It is true that Capt. Davis is mentioned by historians as commanding the company in front; and there is no reason, in general, to complain of the manner in which his courage and conduct have been treated. But how it happened that a captain — lower in rank than the commanders of the Concord minute men — belonging to another town, and having no property nor defenseless friends in the village to need his protection — was placed in the front, has never, it is believed been truly explained by any historian. And perhaps this might not have been deemed a fit occasion for making the explanation if a representative, from a very respectable source, had not been published within a few years, entitled, 'A History of the Fight at Concord', in which an explanation is given at the expense of the good sense, the modesty, and the courage of Capt. Davis.

It is in vain to disguise it. It cannot be denied that all that was done before the British left the village was done before Davis was killed. From that moment nobody had any command and nothing was even attempted. What became of Col. Barrett, Major Buttrick or Col. Robinson nobody has told us, . . . The truth is, it was said so at the time, and ever since, that, when Capt. Davis arrived on the ground no one would agree to go in front. When he arrived they took courage. His spirit was known and they relied on it. And I repeat, that the soul of the action on that morning was the soul of Isaac Davis; and when that soul fled the action was over."

Adams' speech made a great impression, so much so that at the March meeting of 1836 it was voted to give a printed copy to all who had paid poll tax and were of age, also to all heads of families, male or female, and to all poor not able to pay a tax, and that six copies be lodged with the town clerk.

Furthermore it was voted that a committee consisting of the town clerk, the selectmen and certain others take the depositions of Hannah Leighton (widow of Isaac Davis), Solomon Smith, Thomas Thorp, and Charles Handley relative to the events of April 19th, 1775, to which they were eye witnesses.

There exists no known record of the precise exercises nor of the personages present but almost certainly as many as possible of the survivors of Davis' company were honored guests. Those who were then living and could have attended, health permitting, were Solomon Smith, aged 82; Thomas Thorp, aged 80; Benjamin Hayward, aged 83; Moses Wood, aged 85; and Joseph Chaffin, aged 83. Of these only one was to survive as much as three years, namely Thomas Thorp, who was to live for fourteen years more.

² Historical Papers, vol. 2, Acton Library.

Report of Two Hundredth Anniversary Committee.

Acting upon the vote recorded at the special Town Meeting, held July 23rd, 1934, in regard to the appointment of the Committee to arrange for the observance of the 200th Anniversary of the incorporation of the Town, the following Committee was organized: Horace F. Tuttle, Chairman; Waldo E. Whitcomb, George S. Braman, Ralph W. Piper, Vice Chairmen; Webster S. Blanchard, Treasurer; Clara L. Sawyer, Secretary; Mrs. Hobart E. Mead, Mrs. W. Stuart Allen and Henry E. Tolman.

A three day program was arranged for and committees appointed to carry out the same.

The Town voted approximately one thousand dollars to defray the expenses incident to the observance of the Anniversary, with the cooperation of all the Committees and the fine spirit of helpfulness displayed by all our Townspeople we were able to return a substantial sum to the Town treasury.

Saturday afternoon, July 20th, 1935, the program opened with the Bi-Centennial Parade, consisting of elements of the Regular Army and Navy, the Massachusetts National Guard, and non military Organizations.

Following the review of the Parade at the Issac Davis Monument, Howard J. Billings, President of the Day, read this letter from the President of the United States;

THE WHITE HOUSE, WASHINGTON

July 10, 1935

To the People of Acton:

My acquaintance with the Town of Acton extends over a considerable portion of my own lifetime, and it was with a sense of being honored by an old friend that I received an invitation to address a message to the "Citizens of Acton" on the occasion of the Two Hundredth Anniversary of the Founding of the Town.

I am sure that in looking back over those years you have very much in mind just now the gallant services of Captain Issac Davis and the other men of Acton at the Battle of Concord. The sacrifice which they made is characteristic of the vigor and courage with which the men of the colonies rose to defend their rights.

It is to the particular and everlasting glory of Acton that from her peaceful farms came such early and vital response to the demands for heroic action.

I am sure that the stalwart qualities of that earlier day are still with you, even though our present problems are of a different sort.

I congratulate you upon your past and I send you my best wishes for your future.

(Signed)

FRANKLIN D. ROOSEVELT

Governor James M. Curley of Massachusetts was then introduced. After the Governor's speech, the audience was addressed by the Hon. John F. Fitzgerald, Boston; Hon. John H. Valentine, Chelmsford; the Rev. Frederick Brooks Noyes, Prof. Harold R. Phalen and Mr. Nelson H. Tenney (Acton).

Miss Florence Piper Tuttle (South Acton) read the poem "Acton Speaks" written by her for this occasion.

The Concert by the National Champion Band, American Legion Post, Watertown, Massachusetts, completed the program for the first day.

Sunday, July 21st, 1935; (Acton incorporated as a Town, July 21st, 1735).

Services appropriate to the day were held in all Churches.

Old Homes, built previous to the year 1800 were open to visitors during the afternoon; early evening a Concert at the Town Hall by the E. R. A. Orchestra of Boston, rendering

selections from the compositions of the late Lucius Hosmer (South Acton). Mr. Hosmer, a direct descendant of Abner Hosmer, ranks as one of America's leading Composers.

An open air Service on the Common, conducted by the Pastors of all the Churches, with music by the United Chorus Choir under the direction of Harold A. Merriam (South Acton); an address by the Rev. Dr. Ashley D. Leavitt, Brookline, Massachusetts, concluded the program for the second day.

Monday, July 22nd, 1935;

Mr. Arthur F. Davis conducted a trip to the "Old North Bridge", Concord, over the route reputed to have been followed by the Acton Minute Men, and to some of Acton's historic places.

The Pageant, "Acton in History", written and directed by Miss Evelyn A. Knowlton (West Acton) produced by the John B. Rogers Co. of Fostoria, Ohio.

With a cast of two hundred people, the Pageant was enacted on that historic spot, trod by the Acton Minute Men as they marched to Concord on that morning of April 19th, 1775, to lead in the first organized attack upon the troops of George III in that memorable war, making the 13 colonies independent of Great Britain and giving political being to the United States of America.

The March, "To the Acton Patriots", played at the opening of the performance was written for the production by the late Lucius Hosmer.

In the cast of leading characters were many descendants of the characters they represented.

The United Chorus Choir of Acton and the E. R. A. Orchestra, (60 pieces) of Boston furnished the music for the Pageant.

A grand Military Ball in charge of the Officers and Members of Acton's "Edwards Quimby Post 248 American Legion" closed the three days' Celebration.

The Committee wishes to express its appreciation for the earnest cooperation of all who helped to make the Celebration a splendid success.

Respectfully submitted,

CLARA L. SAWYER,
Secretary.

Public Ceremonies

1985 was an unusual year, since the entire year was a celebration of the 250th Anniversary of the Town. There is more elsewhere in this report about all these activities, which were presented with great energy, style and distinction by the 250th Committee.

Patriot's Day eve was rainy and thus the re-enactment of the Robbins and Prescott ride through town was dampened, but the following day was blessed with clear skies, 60 degree temperatures. Many citizens followed the Minutemen to Concord to place our Acton wreaths at the North Bridge memorial sites.

Memorial Day was designated as the day on which the new Veteran's Memorial on the Common would be dedicated and decorated. This monument was created and placed by the gifts of citizens, led by Wilson Bursaw, Frank Harris and Tom Rogers. It is dedicated to those who fought and died in World War II, Korea and Vietnam. We are all very pleased that at last the town has a suitable and fitting Memorial to those citizens. We are deeply in debt to those who labored so hard and so long for this Memorial and its accompanying flag and flagpole. The Memorial Day Parade concluded with solemn observance at

Woodlawn Cemetery, where our Marshal, Donald Macaulay was honored for his long and energetic services to the Town.

Independence Day was celebrated on July 3rd, to commemorate the actual 250th Anniversary of the Town receiving the Charter from the Provincial Congress. Heavy rain during the day concluded in time for an excellent concert by the Maynard Community Band and Fireworks, sponsored and paid for by the gifts of innumerable Town businessmen and citizens.

The usual celebration of Crown Resistance day was merged with the 250th Anniversary Parade late in September. Many Minutemen Companies from all around New England were led by the Acton Minutemen along the route on a pleasant and comfortable Fall day. The Parade itself will be remembered by all present as one of the most historic and grand celebrations in Town for many years, perhaps exceeding the 1935 celebration of the Town Bicentennial.

Public Ceremonies in Acton cannot exist without the support of many volunteers, businesses and the people and children of the Town. The Committee is merely a reflection of the desires of the Community to celebrate our history so that this and the next generations can carry on the traditions of patriotism, history and remembrance. Thank you again, for supporting these activities and of this Committee.

Wilson Bursaw
Susan Christmas
David Donaldson
Kenneth Gould
Nancy Kakilow
Rodney Maxwell
Donald Macaulay
Richmond Miller, Chairman

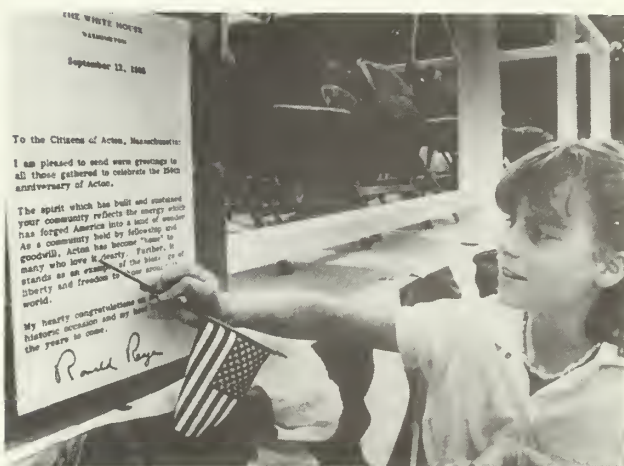


Photo by Laura Lyons

Katie Downes reading a copy of President Reagan's greeting before the start of the 250th Parade.



250th Celebration Committee

Photo by Rose Marston

AS Acton's beautiful blue and white 250th Anniversary flag flies for the last time just beneath the American flag on Isaac Davis Monument in historic Acton Center, the Acton 250th Celebration Committee reports with both pleasure and pride the successful completion of a challenging calendar full of exciting events and ambitious activities making memorable moments for all ages in 1985.

The persistence and professionalism of our Acton 250th volunteers demonstrate deep respect for our past, total involvement in our present, and realistic goals for our future. In working together to increase community togetherness, to promote meaningful programs, to establish living legacies, and to commemorate Acton's past, present and future, our committee recognizes our community's contribution by praising Acton people of all ages for their enthusiasm, energy and endurance.

Together with Acton's community service groups, town departments, schools, churches, our neighborhoods, citizens and the business and professional community, we achieve our 250th celebration goals by establishing organizations, initiating annual events, generating historical materials and increasing community awareness and cooperation.

We leave our accomplishments as a base to build upon, plus memories and memorabilia, new ties with our friends in Acton, England, video tapes, prize-winning pictures and a town bandstand and year 2035 time capsule to be completed and dedicated in 1986.

.From first Volunteer Appreciation Party and 250th Kick-off Party to final "Acton 250th In Review"
 .From Acton 250th Gala Ball to Acton 250th Main Street Parade
 .From Patriots' Day Town Quilt Dedication to Memorial Day Veterans' Memorial Monument Dedication
 .From Acton Community Chorus Performances to Parent Support Group Activities for teens

Theron Lowden holding a panoramic 1935 Bicentennial photograph, that he and his sister, Dorothy Whipple (left) are donating to the town. Accepting it is Ellen Holway, Chairman of the 250th Celebration Committee

.From Senior Citizens' Silver Tea to 1985 Acton Babies' Birthday Party
 .From Acton Heritage Tours and Arts Festival in June to "You're a Good Man, Charlie Brown" at A-B Jamboree,
 .From Veterans' Reunion to Acton High School Reunion,
 .From "Acton-A Second Look" to "Acton 250th Oral Histories"
 .From Acton Textile History and Art Exhibits to July 3 Incorporation Fireworks Display,
 .From Kite Flying and Egg Rolling to "The Music Man" and "The Nutcracker"
 .From "Action on the Acton Map" gymnastics show to "Action in Acton" trade show
 .From concerts and hoe-downs to a contra dance and the Seniors' Prom
 .From graduation and parade receptions to fundraising and memorabilia sales
 .From Scout activities and "Acton Badge" to Photo Contest and Conservation Tours
 .From 250th Flag raising to Flag retirement, 1985

Acton's Anniversary Year, is indeed, our year of the volunteer!

Committee momentum and membership swells to include both students and senior citizens as everyone enjoys joining in Acton's birthday party. During fifteen months of more than 100 calendar listings, we must have consumed more birthday cake and punch than any other community our size and age. Most important, we now all share a unique understanding of what Acton means to us.

Congratulations and Happy Birthday, Acton. We are officially 250 years young!

Ellen Holway, Chairman
 Acton 250th Celebration Committee

250th Parade Committee

The first major open meeting of the 250th Parade Committee was held on May 18, 1984 at the Acton Corporation Meeting Room, preceded by a number of smaller meetings during the winter months.

The date of the Parade was projected to be in late September, to coincide with the Minutemen's traditional Crown Resistance Day weekend, rather than in July, since many townspeople are away on vacation at that time. A Saturday date was originally chosen, but Sunday became more acceptable, and allowed for less disturbance of town traffic.

The Parade route was determined, with the assistance of the Police and Fire Departments, as Main Street, from South to North Acton through the Center. The inclusion of West Acton in the route was a goal, but it necessitated crossing railroad tracks twice, which was a serious safety problem. So the south to north route was chosen. Assembly and dispersal in the High School area was also considered, but traffic flow would also create problem.

Invitations were extended to major national and state military bands and organizations. Limited funding posed a problem, since the transportation, housing, and feeding of these units could range from \$3000 up, and the entire Parade budget was \$5000.

Emphasis on an Acton Parade, primarily of the many varied organizations in the community, including all ages and interests, and in an effort to bring the fast growing community together, appeared very purposeful. The goal was set to stimulate community interest and develop a sense of pride and unity that could carry on through future generations by providing a relaxed, enjoyable and memorable Parade that would involve maximum citizen participation without taxing its resources, for a lasting and positive effect. And so, the Acton 250th Parade was conceived.

Many meetings were held, first monthly until July of 1985, then bi-monthly, and then weekly meetings continued until the Parade date on Sunday, September 22, 1985 at 1 p.m.

Letters were sent to all Town Departments, various volunteer organizations and businesses, inviting them to participate, or to sponsor a Parade Unit, and to attend the open meetings

Communication was a major challenge. The Beacon, the Middlesex News and Adams-Russell Cable TV station were most helpful. Flyers were distributed to the area supermarkets prior to each meeting and selected mailings sent to the apartment complexes in town. Neighborhood distributions by ABRHS students were helpful in developing their participation





Photo by Laura Lyons

Dorothy Whipple and Richard Lowden wave to the reviewing stand.



Photo by Jean Dormer

Christine Johnson, the clerk of the Parish council, Acton, Suffolk, England, cuts a birthday cake at the reception following the 250th parade.

in the organizing. Signs were placed in all areas of Town, including the dump and railroad parking lot. Food service was arranged by the Minutemen for the Acton Corporation area, and comfort stations placed at each end of the route. Fifty trash barrels was dispersed along the route by the Department of Public Works.

Emergency planning and medical needs were coordinated by the Civil Defense Agency, with the assistance of the Fire and Police Departments, the Medical Associates, Nursing Service, Amateur Radio Club, and Explorer Scouts who also assisted with the Parade assembly. Over 2000 flags were distributed to parade participants and children lining the route. The reviewing stand was lent to us by the Town of Concord.

The 250th Parade included 140+ units, about 2000 people participated by marching or riding on floats, in antique cars, or on Fire Engines, and it lasted three hours. It was estimated that 20,000 Actonians, friends and neighbors viewed the Parade, with the highest concentration in South Acton assembly area, at Donelans, Kelley's Corner, Acton Center and the Acton Corporation parking lot.

The 250th Celebration Committee arranged the reviewing area and the evening reception at the High School, at which time the first unisex scout patch in the nation, designed by an ABRHS student, was presented. An aerial photo of Acton, England was presented to the Town by our three English guests, Christine Johnston, Chris Moss and Fred Lance, who were hosted by the Historical Society.

Some highlights were: Temperature that day was in the 70's, clear and sunny, the day before was in the 90's. The next day it poured and four days later, hurricane Gloria devastated the town.

A 250th Parade Book is being assembled as a final report, and will feature the names and faces of over a thousand people who made the event possible.

Respectfully submitted,
Jack and Rita Dolan



Acton's own Minuteman march on a beautiful day in February.

Educational Reports



The School Committee meeting at the Gates School.

Photo by Laura Lyons

Acton Public Schools

Acton-Boxborough Regional School District

Robert Evans -

Chairman, Regional School Committee

Patrick Cataldo -

Chairman, Local School Committee

Robert E. Kessler -

Superintendent of Schools

This year we are presenting one report on our schools divided into the appropriate categories that have, in the past, been separate reports from the various school administrators.

SYSTEMWIDE DEVELOPMENTS BUDGETS

Our spring, 1985 town meetings in Acton and Boxborough approved an \$8,390,684 Regional School district FY86 operating budget. Acton voters approved a \$5,600,000 FY86 operating budget for the Acton Public Schools after defeating the School Committee's motion to include \$114,894 as part of its proposed budget. It was stated at that time that the cutback in the Acton School Committee's budget would have a profound impact on the elementary schools' operations and, indeed, it has. Our ability to deal with contingencies was cut by \$36,250, teaching staff was reduced by 2.3 positions (-\$38,451), the total salary account was reduced by an additional \$29,963 and capital expenses were cut by \$10,500. As was stressed at the time of the Acton Town Meeting, that decision has prevented us from offering the same quality in some programs that we have in the past (Academically Talented Program, Curriculum Specialists, Instrumental Music) although our goal in making the required cuts was to make those that had "the least impact on young people."

What had been a relatively modest 5.5% increase for the budget of the Acton Public Schools, was reduced to a 3.4% increase with the \$114,894 reduction. The increase in the Regional operating budget was 7.65% (8.7% if \$104,000 for the payment of new debt service was included). Those budgets led to a total of 2.8 professional staff cuts in the Acton Public Schools and two professional staff cuts in the Regional School District.

Other factors which influenced the budgets were:

- Principal and interest payments on existing and proposed new debt.
- Five percent negotiated salary increase for professional staff with up to 11 years teaching experience, four percent for those individuals with 12 years of experience and an adjustment of super max payments to professional staff with 13 or more years of experience.
- Decrease in regular transportation and special education transportation costs.
- Contribution of Acton and Boxborough Student Activity Fund (ABSAF).
- Increase in G-3 electrical service and other utilities costs resulting in an overall increase of \$33,040.
- Increase in fringe benefit costs (retirement, group life insurance, health insurance, unemployment compensation, and workmen's compensation) resulting in an overall increase of \$100,183.
- Increase in equipment maintenance costs (computers and word processors) of \$27,748.
- Recommendation that the proposed capital expenditures originally

included in a "Five-Year Plan", now be accomplished through the issuance of 10-year bonds and that citizens of Acton and Boxborough have the opportunity to place this new debt outside the limits of Proposition 2 1/2.

The town meetings, in fact, approved 1.5 million dollars for renovations and repairs of the Acton school buildings and 2.7 million dollars for renovations and repairs of the Regional school buildings. The towns also approved the upgrade of the DEC computer system through town meeting funding and the acceptance of a corporate grant from Digital Equipment Corporation.

ENROLLMENTS

Enrollments in the Acton elementary schools continue to decline (1696 to 1645) although that decline is much less than in other recent years. The Regional School District enrollment has also declined somewhat (2237 to 2128), almost completely because the students from the smaller elementary grades are now entering the Junior High. Junior High enrollment has dropped from 718 to 620.

RESULTS IN STUDENT PERFORMANCE

Budgets allow us to hire staff members and provide resources to meet the needs of the communities' students. The communities rightly seek evidence that their investment in their children leads to results which justify the expenses. We have, in the past few years, provided the citizens with evidence that our students are achieving exemplary results. Some examples:

- Average Acton 6th graders scored better than 93% of the students nationally on a standardized achievement test, scored significantly higher than students of the same high aptitude and were in the top 2 1/2 % of communities with the same socio-economic characteristics as Acton's.
- Average Acton-Boxborough 9th graders scored better than 90% of the students nationally on a standardized achievement test, scored significantly above ninth graders nationally who had the same high aptitude and also were in the top 2 1/2 % of communities with the same socio-economic characteristics as Acton's.
- A higher percentage of Acton-Boxborough graduates than ever are taking the College board tests such as the SAT (92%), a higher percentage are going on to higher education (92%), both SAT and Achievement Test results are up over previous years and have always been significantly above national norms, more Acton-Boxborough graduates than ever are receiving college credit for courses by attaining qualifying scores on the Advanced Placement Exams before they enter college. Finally,

Acton-Boxborough was fifth in Massachusetts in the number of National Merit Scholarship semi-finalists it had in the 1985 competition who came from public schools (9), a number which also exceeded all public high schools in New Hampshire, Maine and Rhode Island.

Although our results were comparable or superior to nearby communities, we continue to be below the median in per pupil expenditures compared to school systems in Massachusetts and the nation.

CURRICULUM AND STAFF DEVELOPMENT

We are always working on improving our curriculum and staff development offerings. A Five-Year Curriculum Plan was developed by the staff, and social studies, computer education and applied arts are being reviewed this year. In particular, improvements were made this past summer in visual arts, computer education, and high school physical science. Over 50 staff development programs were offered to our staff, many through our membership in EdCo. We had another successful Professional Day Conference in October, "Children of the 80's: Helping Them to Cope", brilliantly key-noted by Dr. Robert Coles, a world-renowned child psychiatrist from Harvard Medical School.

A cooperative effort between the Superintendent's Office and the Acton Education Association, under the co-leadership of Mac Reid and Mary Jane Merrill, has led to much appreciated staff trips into Boston for a play, a Boston Pops concert and the Renoir exhibit at the Museum of Fine Arts.

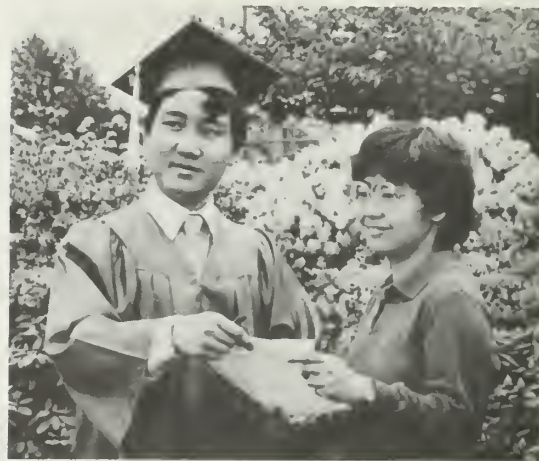


Photo by Sarah Hood

Class valedictorian Victor Srethabhakti, shown with his sister Irene, was honored by WBZ-TV during the station's salute to "The Best of the Class of '85".

PERSONNEL

We are fortunate that our relations with the staff continue to be excellent. Negotiations have been completed with the teachers for a two-year agreement as well as with the non-instructional staff and bus drivers for one year. Negotiations are currently underway with the administrators and custodians. A major project of the Personnel Department has been the development of a computerized personnel records system. We continue to hire the best staff members available for each position and to make their working conditions as fine as possible.

PUPIL SERVICES

Our pupil services continue to grow and be refined, primarily because of increased demands. Both our English as a Second Language (ESL) and our handicapped pre-school populations have increased significantly in the past two years. Acton-Boxborough's Occupational Development Program (ODP) has expanded to meet the needs of the 15 to 22-year old developmentally delayed population with the addition of its summer component.

The Reading Department's "Let's Read" annotated bibliography of children's books was so well received last year that it has been revised and reissued for distribution in schools and libraries.

Our Speech and Language Department has just completed re-accreditation through the American Speech and Hearing Association which verifies our program's adherence to standards that assure quality professional services. Currently, our school system is one of just three accredited public school programs in Massachusetts.

OTHER DEVELOPMENTS

The bond issue for the Regional Schools was completed at a very favorable interest rate of 6.62% and the firm of Strekalovsky and Hoyt was selected by the School Committee to provide architectural and engineering services to carry out the numerous projects originally designated in the Five-Year Capital Improvement Plan. Among these projects is an expansion of the library at the Junior High.

With the installation of the VAX, our computer capacity has been expanded allowing both the local and regional schools to be on-line with a financial management system. Elementary School secretaries have been provided with Rainbow personal computers which gives them word-processing capability along with access to the mainframe for inputting attendance figures.

For the fourth year, individuals from the Northeast Correctional Center, Concord, participating in a pre-release program, have

WILLIAM J. PETKEWICH COUNSELING CENTER

**NAMED FOR WILLIAM J. PETKEWICH WHO SERVED AS A
SCHOOL COUNSELOR, SPECIAL EDUCATOR, AND ADMINISTRATOR
FOR THE ACTON, ACTON-BOXBOROUGH SCHOOLS FROM 1961
TO 1984. HIS UNSELFISH DEDICATION AND SENSITIVE, CARING
NATURE ENCOURAGED BOTH STUDENT AND STAFF EXCELLENCE.
HIS ANALYTICAL ABILITY AND INTEGRITY COMBINED WITH HIS
POSITIVE AND SUPPORTIVE APPROACH FOSTERED THE
IMPROVEMENT OF THE ENTIRE SCHOOL SYSTEM.**

Photo by Kathy Tatum

been mowing, landscaping and painting building interiors and exteriors. Their work continues to be exemplary. Other maintenance work has been completed at all of our schools. Examples are: painting of the Junior High and Douglas School interiors, repair and painting of the Junior High lockers, replacement of the Junior High cafeteria furniture, remodeling of the health room in the Blanchard Auditorium and the renovation and upgrading of the Senior High computer facility.

ANNUAL OBJECTIVES

Forty-two objectives were completed in the 1984-85 school year, 12 in educational program improvement, 22 in organizational strengthening and capacity building and 8 in public accountability. In the 1985-86 school year we are working on 34 objectives, 7 in educational program improvement, 16 in organizational strengthening and capacity building and 11 in public accountability. Citizens are welcome to review these annual objectives by requesting a copy of them from our office.

ACTON PUBLIC SCHOOLS

The formation of School Improvement Councils in each of the elementary schools under Massachusetts Chapter 188 has allowed each of the schools to meet some needs which the regular budgets have not been able to fund in the past. The School Improvement Councils, composed of parents, teachers, citizens and the principal, have made recommendations to the School Committee on how the Chapter 188 allocations would be spent for each school.

Also, all the elementary schools this year have instituted a safe arrival program in which parents are asked to call the school if their child is absent and follow-ups are made on others who are absent.

Many worthwhile, enjoyable activities are carried out every year in each elementary school. The following are just a few of the most notable recent developments:

CONANT SCHOOL

As a result of the fund-raising efforts of the Conant Parent Teacher Organization (PTO), a major addition to the Project Challenge ropes course was constructed in the fall of 1984, within the walls of the Conant School. As a PTO officer, Judy Reilly noted, "The ropes course represents a wonderful adventure while teaching self-discipline and group interaction."

There was a smooth and well-received transition of the Acton-Boxborough Community Education Extended Day Program to Conant School from the McCarthy-Towne School. This activity was moved due to a shortage of classroom space. What had once been perceived by many as a McCarthy-Towne program is now clearly seen as a program that belongs to the entire Acton-Boxborough community.

Douglas School

The English as a Second Language (ESL) program that had been operating just at Conant School has been added to the Douglas School this year as well because of the growth in the ESL student population mentioned earlier.

Parents have raised \$5700 that has been contributed to many important improvements in the school: raising of the auditorium stage for better audience viewing, cultural programs, playground equipment and library books.

GATES SCHOOL

A new fifth and sixth grade chorus has been added to Gates School.

Gates grade six students placed seventh in the New England Math League competition.

Improvements were made in the playground by a prospective Eagle Scout.

McCARTHY-TOWNE SCHOOL

McCarthy-Towne began the process of developing a new Grade 5 and 6 program which focuses on the transition to early adolescence.

The PTSO Safety Committee completed many valuable projects, including sidewalk improvements, installation of a protective railing by the front entrance and expanding the content of parents' information materials regarding children's safety.

About 78% of the parents this year were involved in voluntary work for the school.

REGIONAL SCHOOL DISTRICT

JUNIOR HIGH SCHOOL

The Junior High has, this year, started the self-evaluation part of the accreditation process of the New England Association of Schools and Colleges (NEASC). The process requires the involvement of the total staff in reviewing its programs, leading to a formal evaluation by a visiting committee representing NEASC in March, 1987. The Junior High's last evaluation for accreditation was in 1974. At that time, the NEASC made 188 recommendations for improvement. As of September, 1985, 131 of those recommendations have been completed; 38 are still in progress; 12 were rejected and seven have not been acted upon.

The Raymond J. Grey Junior High physical plant has never looked better. Re-painted lockers and interiors, colorful murals done by students throughout the school, a refurbished auditorium and cafeteria, and a beautiful new art gallery/conference room all make our learning environment more pleasant. We are looking forward to further building improvements with a new library, a new heating system and new furniture.

SENIOR HIGH SCHOOL

Academically, Acton-Boxborough continues to excel with about 92% of the Class of '85 going on to higher education in over 30 states. The percentage of students taking the College Board exams is higher than ever and scores continue to climb in all areas. More students qualified for college advanced placement than ever before, and Acton-Boxborough placed fifth of all high schools in Massachusetts, New Hampshire, Maine, Vermont and Rhode Island with the number (9) of National Merit Scholarship Semi-Finalists.

Technology has had a profound effect on the curriculum with the addition of word processing and computer equipment, especially in the math and business departments. The Industrial Arts Department and Visual Art Department are also moving in the high tech world with new units of study and courses related to the latest in technology.

Acton-Boxborough also continues to do well in 1985 in competitions:

- 9 athletic league championships
- 130 athletes recognized as "All-Dual-County League", "All-Scholastic" and "All-State"
- Second in the Boston Globe's Dalton Trophy athletic competition based on the total win/loss record in the state



- Math team placed second in the New England Math League and second in the Northeastern Math Tournament
- Acton-Boxborough was the only school in the state in 1985 to place three students in the top eight on the Annual Math Olympiad which had a field of 5,000 participants
- Several students won recognition in the Northeast District Festival Band, Chorus, Concert Choir and Orchestra, as well as receiving recognition in "All-State" and dramatics, voice and instrumental competitions.

COMMUNITY EDUCATION

The Acton-Boxborough Community Education Program ended its tenth year of service to the town by sponsoring the Berkshire Ballet's presentation of the "Nutcracker." The two sold out performances that featured area youngsters in the cast also honored Acton's 250th birthday. Another activity sponsored by A-B Community Ed in the spring of 1985 was a Puppets Unlimited presentation of "Pinocchio" - again, a sold out house.

In keeping with Acton's 250th, Community Ed entered a unique pedal car in the parade on September 22, navigated by Community Ed Coordinator, Kay Nicholson, and assisted by Bill Ryan's daughter, Katy.

In the traditional adult and childrens' classes for the calendar year, over 6100 persons enrolled in 377 courses over four

Photo by Laura Lyons

Majorettes and cheerleaders precede the Acton-Boxborough High School Band in the 250th parade.

terms and 1266 persons enrolled in 81 college courses over two terms. Computer lab access at the high school was added this year for the Boston University students in Acton. It was open four nights weekly with a lab assistant assigned to monitor its use.

The PRE-SCHOOL program again has been filled and has a waiting list. Fifty-seven children and 20 high school students are in the program.

The PRE-KINDERGARTEN program, now at the Conant School, has 19 children enrolled with two adult staff and it also has a waiting list.

The EXTENDED-DAY program, now at the Conant School, has 113 children K-6 enrolled and is filled. Other activities that are administered by Community Education are the SUMMER DAY CAMP housed at McCarthy-Towne School serving 514 children in '85; the COMMUNITY GARDENS program providing plots for 30 gardeners; the A-B JAMBOREE festival that brings in nearly 25,000 spectators in the summer utilizing nearly 400 volunteers directed by Marsha Gratz, is now starting its 8th year and just completing incorporation procedures; the SCHEDULING OF SCHOOL FACILITIES for after school use is coordinated by the Community Education staff. Groups interested in using school facilities for meetings, events, etc., should call the Community Education office at 264-4700, ext. 5014.

ACTON PUBLIC SCHOOLS
EXPENDITURES BY OBJECT

F.Y. '85

	1984-85 <u>Budget</u>	1984-85 <u>Expenditures</u>
<u>Salaries & Fringe Benefits</u>		
Teaching Salaries	\$2,865,387	\$2,861,736
Principals' Salaries	181,896	179,142
Central Off. Administration	319,735	336,589
Clerical & Technical Salaries	488,418	496,286
Bldgs. & Grounds Maint. Sal.	74,247	74,417
Custodial Salaries	145,559	143,954
Home Instruction Salaries	2,375	1,726
Substitute Salaries	42,400	43,186
Course Reimbursement	6,000	3,492
Health Insurance	236,343	234,719
Group Life Insurance	5,799	5,795
Unemployment Compensation	12,000	3,596
Sub-Total Salaries & Fringe Benefits	\$4,380,159	\$4,384,638
<u>Instructional Expenditures</u>		
Instructional Supplies	\$ 91,375	\$ 96,188
Textbooks	27,215	20,108
Library Books	13,051	12,991
Sub-Total Instructional Expenses	\$ 131,641	\$ 129,980
<u>Supplies & Expenses</u>		
Admin. Supplies & Expenses	\$ 96,274	\$ 103,128
Custodial Supplies	13,526	18,562
Maint. of Buildings & Grnds.	59,638	62,383
Utilities	250,291	211,910
Student Transportation	173,743	159,176
Travel	7,431	7,564
Maintenance of Equipment	23,605	23,893
Capital Outlay	26,623	42,140
Special Education Tuition	218,406	242,330
Contingency Accounts	36,250	0
Sub-Total Supplies & Expenses	\$ 905,787	\$ 871,086
<u>Total Expenditures</u>	\$5,417,587	\$5,385,704
Less Public Law 81-874	6,987	
<u>NET BUDGET</u>	\$5,410,600	\$5,385,704

1/13/86

ACTON-BOXBOROUGH REGIONAL SCHOOL BUDGET
EXPENDITURES BY OBJECT

F.Y. '85

	1984-85 <u>Budget</u>	1984-85 <u>Expenditures</u>
<u>Salaries & Fringe Benefits</u>		
Teaching Salaries	\$4,062,715	\$4,047,579
Principals' Salaries	233,755	248,730
Central Office Administration	194,076	192,750
Clerical & Technical Salaries	445,514	478,187
Bldgs. & Grounds Maint. Sal.	74,284	73,797
Custodial Salaries	266,908	270,700
Athletic Salaries	59,973	59,685
Home Instruction Salaries	2,900	7,942
Substitute Salaries	34,000	23,761
Course Reimbursement	8,000	7,942
Retirement Payments	126,456	116,118
Health Insurance	315,683	361,514
Group Life Insurance	8,240	7,928
Unemployment Compensation	12,000	2,726
Worker's Compensation	26,681	30,604
 Sub-Total Salaries & Fringe Benefits	 \$5,871,185	 \$5,929,963
 <u>Instructional Expenditures</u>		
Instructional Supplies	\$ 94,237	\$ 92,770
Textbooks	47,480	46,565
Library Books	21,599	22,112
 Sub-Total Instructional Exp.	 \$ 163,316	 \$161,447
 <u>Supplies & Expenses</u>		
Admin. Supplies & Expenses	\$ 168,481	\$186,018
Custodial Supplies	25,649	20,455
Maint. of Buildings & Grnds.	93,618	106,362
Utilities	320,867	317,946
Athletic Programs & Exp.	56,523	60,966
Student Transportation	267,290	226,482
Travel	7,070	9,640
Maintenance of Equipment	52,682	63,820
Capital Outlay	30,310	30,662
Special Education Tuition	363,581	236,167
Property & Casualty Ins.	30,643	32,142
Contingency Accounts	45,000	-0-
Building Rental	37,282	31,825
Sub-Total Supplies & Expenses	 \$1,498,996	 \$1,322,485
 Sub-Total Operating Budget	 \$7,533,497	 \$7,413,895
Debt Service	186,700	186,700
 <u>TOTAL EXPENDITURES</u>	 \$7,720,197	 \$7,600,595

1/27/86

Minuteman Regional Vocational Technical School District

Ronald Fitzgerald, Superintendent
Beverly Lydiard, Assistant Superintendent
William Callahan, Principal

In June of 1985 Minuteman Tech completed its first eleven years of existence. This report is designed to give the citizens of the 16 Minuteman Tech district communities an idea of what the school has accomplished during these eleven years.

The school opened in September 1974 with a group of ninth graders. Four years later in 1978 these students comprised Minuteman Tech's first graduating class. Since 1978 Minuteman Tech has graduated 1,898 students. An additional 183 post-graduates have also completed their technical training at Minuteman Tech.

The placement figures for the Minuteman Tech graduates show that 19% went on to 2 or 4 year colleges, 49% went to work in the technical field for which they were trained or in a field related to it, 25% went to work in a field unrelated to their training, 3% went into the military service and 4% returned to Minuteman Tech as post-graduates.

An additional 1,702 adults completed job training in Minuteman Tech's Regional Occupational program, and 89% of these adults who were available for work on completion of their training found jobs in the field for which they were trained.

Since it began in 1977, Minuteman Tech's Adult Education program has served 17,304 people. During its seven years of existence, the Minuteman Tech Summer School has served 6,018 young people and adults.

Since January 1976, 8,065 students from district junior and senior high schools have traveled to Minuteman Tech two afternoons a week to explore careers in a variety of technical programs.

Minuteman Tech is proud of the accomplishments of its students during these past eleven years. The school's graduates have been accepted by colleges such as M.I.T., Dartmouth, Cornell, Rochester Institute of Technology, Worcester Polytechnic Institute, University of Wisconsin, Indiana State, Texas A&M, Wheaton, Boston University, and Tufts University. They have become successful businessmen and businesswomen. Some of them are now serving Minuteman Tech as members of advisory committees to the technical programs from which they graduated.

Since 1977 in Vocational Industrial Clubs of America (VICA) skill competitions, 55 Minuteman Tech high school students and post-graduates have won state championships and 66 students have been medalists. Two of

these students went on to win national championships in skill events, while 14 additional students won medals in the national competitions.

Minuteman Tech horticulture students have achieved an equally impressive record in state and national Future Farmers of America skill competitions plus winning top honors five years in a row for their exhibits at the New England Flower Show. In addition, the school's athletes have won berths on all star teams every year since Minuteman Tech began competing in the Commonwealth Conference.

In terms of curriculum, Minuteman Tech teachers have worked extensively with advisory committees from business and industry to ensure that the school's programs reflect the latest technology. State and federal grants have enabled the school to set up the first high school computer-aided drafting instructional program in the state plus programs in computer numerical control (machine shop), robotics, automated office technology, digitized typesetting, and a computer applications center which serves students from all of the school's academic and technical areas.

Minuteman Tech building trades students constructed the first superinsulated energy house in the eastern part of the U.S. utilizing a technology developed in Saskatchewan, Canada. The house has no furnace and is being heated for less than \$150 per year.

Minuteman Tech culinary arts students are now able to learn fast food management by operating their own McDonald's restaurant located in the school's cafeteria. Through a cooperative arrangement with General Motors, Minuteman Tech auto mechanics students and instructors now receive training in the latest automotive technology and receive \$100,000 worth of brand new cars every year so they can get practice repairing all the computerized equipment on them.

Looking toward the future, Minuteman Tech will continue to pursue its goal of providing excellence in service to students and the community. An off-campus superinsulated home construction program which began in 1985 will be expanded. Since the town of Lexington failed to approve construction of a motel on the school's property, Minuteman Tech is now exploring other ways to utilize its 65 acre campus to expand educational opportunities for its students.

The school is also developing a new Technical Studies Program which will provide students with a broader range of inter-related training in the areas of electronics, robotics and computer technology.

During 1985 there were several changes on the Minuteman Tech School Committee. After four years of distinguished service on the Committee, Theodore Papastavros of Weston stepped down to be succeeded by Thomas Schendorf. Dover member William C. Greene was succeeded by Robert B. Warner and Boxborough member Dennis Kuipers was succeeded by Kenneth Whitcomb.

In closing, the Minuteman Tech School Committee wishes to invite all residents of the 16 district towns to attend the school's Annual Open House which is held every year on the first Saturday in February from 10 a.m. to 2 p.m. (In case of bad weather, the Open House is held a week later.) In the fall there is also an open house on the first Wednesday in November from 7 to 9 p.m.

Respectfully submitted
John P. Donahue

THE MINUTEMAN TECH REGIONAL VOCATIONAL
TECHNICAL SCHOOL COMMITTEE

Action - John Putnam (term expires 1988)
Arlington - John P. Donahue, Chairman (term expires 1988)
Belmont - Linda Frizzell (term expires 1986)
Bolton - Robert Smith (term expires 1987)
Boxborough - Kenneth Whitcomb (term expires 1988)
Carlisle - William Churchill (term expires 1988)
Concord - Cynthia Griffis (term expires 1986)
Dover - Robert B. Warner (term expires 1987)
Lancaster - Jay M. Moody (term expires 1988)
Lexington - Robert C. Jackson, Vice-Chairman (term expires 1987)
Lincoln - Harold A. Levey, Jr., Secretary (term expires 1986)
Needham - Timothy J. O'Leary (term expires 1986)
Stow - Ronald Howington (term expires 1987)
Sudbury - James L. Kates (term expires 1986)
Wayland - Robert L. West (term expires 1987)
Weston - Thomas L. Schendorf (term expires 1987)

MINUTEMAN VOCATIONAL TECHNICAL HIGH SCHOOL
CLASS OF 1985, ACTON RESIDENTS

Beam, Stephen A.	Commercial Art
Bresnick, Paul A.	Auto Mechanics
Campbell, Karena E.	Distributive
	Education
Costello, Jennifer	Health
Coughlin, John F. III	Auto Mechanics
Golando, Daniel P.	Electronics
Hopkins, Matthew	HVAC
Lavoie, Joseph Augustine III	Drafting
Manning, Richard	Horticulture
McLeod, Curt I.	Electronics
Paquet, Paul A.	Plumbing
Peterson, Kristian Tyler	Electrical
	Wiring
Scire, Kimberly Ann	Cosmetology
Ward, David C.	Machine Shop
Williamson, David M.	Horticulture
Zayka, Cheryle A.	Health

Enrollment October 1, 1983

Town/Class	87	86	85	84	PG	Total
Action	15	16	18	9	1	59
Arlington	72	71	92	59	29	323
Belmont	23	26	14	14	6	83
Bolton	10	3	6	7	2	28
Boxborough	2	4	5	3	2	16
Carlisle	3	3	3	3	0	12
Concord	7	9	15	8	6	45
Dover	0	1	1	1	0	3
Lancaster	25	8	14	12	5	64
Lexington	17	24	9	30	13	93
Lincoln	6	6	2	2	0	16
Needham	16	15	15	16	3	65
Stow	18	17	16	13	4	68
Sudbury	31	16	14	20	3	84
Wayland	4	8	4	4	3	23
Weston	0	5	1	5	2	13
Tuition	37	68	53	32	16	206
Total	286	300	282	238	95	1201

Enrollment October 1, 1984

Town/Class	88	87	86	85	PG	Total
Action	12	15	16	16	2	61
Arlington	66	73	68	83	15	305
Belmont	15	26	23	14	10	88
Bolton	4	11	2	4	1	22
Boxborough	5	5	2	3	0	15
Carlisle	1	3	2	3	0	9
Concord	10	6	7	15	2	40
Dover	1	0	1	1	0	3
Lancaster	18	23	6	12	4	63
Lexington	22	19	17	8	6	72
Lincoln	1	4	4	3	0	12
Needham	18	17	11	12	3	61
Stow	13	19	16	14	3	65
Sudbury	17	27	16	11	2	73
Wayland	6	4	7	3	1	21
Weston	2	0	4	1	1	83
Tuition	43	49	61	50	14	217
Total	254	301	263	253	64	1135

Enrollment October 1, 1985

Town/Class	89	88	87	86	PG	Total
Action	19	15	15	17	3	69
Arlington	59	62	64	65	14	264
Belmont	12	16	24	20	7	79
Bolton	3	5	9	1	01	18
Boxborough	4	4	6	2	0	16
Carlisle	2	1	1	2	0	6
Concord	9	9	9	6	2	35
Dover	3	1	0	1	0	5
Lancaster	16	17	17	4	3	57
Lexington	12	17	11	14	2	56
Lincoln	3	0	4	4	0	11
Needham	10	17	14	12	5	58
Stow	11	11	15	17	2	56
Sudbury	8	18	25	11	6	68
Wayland	3	3	4	7	2	19
Weston	3	2	0	4	1	10
Tuition	40	61	43	53	15	212
Total	217	259	261	240	62	1039

Assessed Apportionments for operating and capital costs for 7/1/85 to 6/30/86 based on the number of students from each member town attending Minuteman on 10/1/84 as a percentage of the total number of students, per section V (c) of agreement. Apportionments for special operating costs based on section IV (f) of agreement.

TOWN	PER CENT	OPERATING +	CAPITAL +	SPECIAL OPERATING =	APPORTIONMENT
ACTON	6.649	\$ 251,279	+ 3,907	+ 2,011 =	\$ 257,197
ARLINGTON	33.188	1,254,337	+ 19,499	+ 7,471 =	1,281,307
BELMONT	9.591	362,501	+ 5,635	+ 2,987 =	371,123
BOLTON	2.398	90,625	+ 11,938 *	+ 590 =	103,153
BOXBOROUGH	1.635	61,790	+ 961	+ 396 =	63,147
CARLISLE	.981	37,074	+ 577	+ 343 =	37,994
CONCORD	4.360	164,773	+ 2,562	+ 2,601 =	169,936
DOVER	.327	12,358	+ 2,715 *	+ 524 =	15,597
LANCASTER	6.867	259,518	+ 34,185 *	+ 1,930 =	295,633
LEXINGTON	7.847	296,592	+ 4,610	+ 3,554 =	304,756
LINCOLN	1.308	49,432	+ 769	+ 1,006 =	51,207
NEEDHAM	6.649	251,279	+ 33,101 *	+ 1,650 =	286,030
STOW	7.084	267,757	+ 4,161	+ 1,456 =	273,374
SUDBURY	7.956	300,712	+ 4,673	+ 3,108 =	308,493
WAYLAND	2.288	86,506	+ 1,345	+ 759 =	88,610
WESTON	.872	32,955	+ 512	+ 161 =	33,628
TOTALS	100.000%	\$3,779.488	+ 131,150	+ 30,547 =	\$3,941,185

*Includes a \$400 per pupil surcharge (MINIMUM 5 PUPILS) for 10 years to compensate 12 original member towns for debt service.

STATE AID ANTICIPATED AND RECEIVED BETWEEN JULY 1, 1984 and JUNE 30, 1985

<u>CATEGORY</u>	Transportation, Chapter 71, 16c	\$ 640,497
	Chapter 70 (includes Special Ed.)	1,500,380
	Regional Aid, Chapter 71, 16d	513,937
		<u>\$2,654,814</u>

NOTE: STATE aid and District revenue are used to reduce assessed apportionments of costs to member towns.



Photo by Minuteman Tech

Minuteman Tech juniors Susan McClure and Paul Kelly of Acton prepare some of the pastries which are sold to the public every day in the school's student-operated bake shop. Both students are majoring in Culinary Arts at Minuteman Tech.

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
OPERATING FUND
COMPARISON OF BUDGET TO ACTUAL
JUNE 30, 1985

REVENUES	FY84 ACTUAL	FINANCIAL MANAGEMENT PLAN FY 85	ACTUAL/ ENCUMBERED	PROJECTED	TRANSFER	RECEIPTS	AVAILABLE	BUDGET (OVER) UNDER
ASSESSMENTS	3,452,471	3,600,250	3,600,250	0	0	0	0	0.0%
CHAPTER 70	1,501,362	1,500,380	1,500,380	0	0	0	0	0.0%
TRANSPORT.CH.71-16C	468,923	640,497	640,497	0	0	0	0	0.0%
REG.AIO-CH.71-160	417,986	513,937	513,937	0	0	0	0	0.0%
APPROP.FROM SURPLUS	488,432	264,433	264,433	0	0	0	0	0.0%
TUITION	496,911	698,255	698,255	0	0	0	0	0.0%
TOTAL REVENUES	6,826,085	7,217,752	7,217,752	0	0	0	0	0.0%
EXPENSES								
00 RESERVE	-15,564	0	0	0	0	23,910	23,910	0.0%
01 BUILDING TRADES	51,910	52,815	51,770	0	0	0	1,045	2.0%
02 COMMERCIAL SERVICES	25,664	29,223	35,981	0	0	0	-6,758	-23.1%
03 ELECTRONICS	33,524	36,579	37,116	0	0	0	-537	-1.5%
04 GRAPHICS	91,874	93,270	84,696	0	0	40	8,614	9.2%
05 HEALTH INSTRUCTIONS	21,182	21,835	23,016	0	0	679	-502	-2.3%
06 METAL FABRICATIONS	47,403	46,449	53,702	0	0	0	-7,253	-15.6%
07 POWER MECHANICS	31,197	34,705	30,820	0	0	0	3,885	11.2%
08 TECHNOLOGY	18,119	18,685	17,372	0	0	0	1,313	7.0%
09 AFTERNOON PROGRAM	18,796	13,801	16,610	0	384	0	-2,425	-17.6%
10 REGIONAL OCCUPATION	15,026	11,285	31,804	0	2,531	17,988	0	0.0%
20 ROTC	3,868	2,990	2,424	0	0	19	585	19.6%
21 COMMUNICATIONS	8,302	9,400	6,452	0	0	0	2,948	31.4%
22 HUMAN RELATIONS	2,616	2,800	5,463	0	0	0	-2,663	-95.1%
23 MATHEMATICS	9,760	10,000	7,064	0	-92	0	2,844	28.4%
24 SCIENCE	20,420	22,147	21,796	0	454	0	805	3.6%
25 PHYSICAL EDUCATION	7,654	10,725	6,567	0	0	0	4,158	38.8%
26 ATHLETICS	64,104	61,430	66,355	0	0	283	-4,642	-7.6%
27 BUSINESS INSTRUCTION	2,992	3,350	1,889	0	0	0	1,461	43.6%
28 FOREIGN LANGUAGE	796	400	1,610	0	0	0	-1,210	-302.5%
29 ART	10,080	11,815	9,354	0	-645	0	1,816	15.4%
30 MUSIC	1,346	0	26	0	0	0	-26	0.0%
31 DRIVER EDUCATION	0	500	451	0	0	0	49	9.8%
51 INSTRU. RESOURCES	39,666	40,275	41,365	0	0	0	-1,090	-2.7%
52 PUPIL SUPPORT	23,390	36,998	33,815	0	0	7	3,190	8.6%
71 PRINCIPAL	56,844	56,162	70,714	0	0	8	-14,544	-25.9%
72 VOC. CO-ORDINATOR	7,732	8,100	8,000	0	0	0	100	1.2%
73 COMPUTER SERVICES	66,681	72,300	72,501	0	5,237	1,058	6,094	8.4%
74 DEAN	1,506	2,230	2,303	0	0	0	-73	-3.3%
75 DISTRICT PROGRAMS	3,271	3,340	3,819	0	0	0	-479	-14.3%
75 LEGAL FEES	69,348	20,084	90,264	0	0	0	-70,180	-349.4%
75 AUDIT FEES	3,125	9,000	10,600	0	0	0	-1,600	-17.8%
76 SUPERINTENDENT	5,343	5,150	5,684	0	0	0	-534	-10.4%
77 PLANNING/ACADEMICS	7,358	8,490	8,640	0	0	0	-150	-1.8%
78 BUSINESS OFFICE	24,435	20,350	20,368	0	-238	0	-256	-1.3%
78 RISK INSURANCE	42,348	45,801	47,413	0	0	0	-1,612	-3.5%
78 RETIRE/EMPLOYEE BNFT	342,030	434,549	444,810	0	28,973	0	18,712	4.3%
79 TRANSPORTATION	669,833	673,635	671,238	0	0	0	2,397	0.4%
80 CAFETERIA	7,040	7,360	7,552	0	0	0	-192	-2.6%
81 OPERATIONS & MAINT.	619,672	705,542	761,552	0	-15,700	13,950	-57,760	-8.2%
82 EQUIPMENT PURCHASES	113,171	130,000	139,192	0	1,612	0	-7,580	-5.8%
82 OEBT MANAGEMENT	33,280	31,555	31,555	0	0	0	0	0.0%
NA SALARIES	4,188,222	4,412,627	4,377,559	0	236	38,575	73,879	1.7%
TOTAL EXPENSES	6,800,364	7,217,752	7,361,282	0	22,752	96,517	-24,261	-0.3%
EXCESS OF REVENUES	25,721	0	-143,530	0	22,752	96,517	-24,261	-0.3%
TRANSFER FROM ENTERPRISE		0	0	0	0	88,914	88,914	0.000%
EXCESS REVENUES	25,721	0	-143,530	0	22,752	185,431	64,653	0.9%

Financial Reports

Board of Assessors

A town wide revaluation of all taxable property was completed in calendar year 1985 to establish full and fair cash value assessments as of January 1, 1985. Regulations from the Massachusetts Department of Revenue require that all Massachusetts cites and towns update assessments every three years. Due to the magnitude of this task, most communities hire a private revaluation contractor every three years to perform the revaluation. This has proven to be a costly endeavor for most communities. Article 19, which was approved at Town Meeting, appropriated \$60,000 for this year's revaluation. We are pleased to report that only \$17,453 was spent, thus resulting in a cost savings of \$42,457. This dramatic cost savings was accomplished by using a sales trending technique to value residential property and by assessing commercial and industrial property "in-house" by the staff. Personal property was valued by an outside consultant.

Since the Assessors property record files will be computerized next year, it is anticipated that additional cost savings can be realized in the annual budget in the area of data processing costs.

James K. Kotanchik, former Chairman of the Board was honored December 18, 1985 with a luncheon and plaque expressing the Board's gratitude for seven years of dedicated service. Paul M. Wexelblat, a former Acton Assessor, was appointed by the Board of Selectmen to fill the vacancy. An election was then held by the Board of Assessors with the following results:

Raymond P. Bintliff, Chairman
Edward H. O'Donoghue, Jr., Secretary
Paul M. Wexelblat, Member.

FISCAL YEAR 1986 VALUATION SUMMARY

Residential	\$705,778,700
Open Space	3,552,900
Commercial	123,425,400
Industrial	48,764,800
Personal Property	14,223,666
Total Town Value	\$895,745,466

An interesting historical note is that the total Town value in 1875 was \$1,235,256 and there were only 364 homes in town.

At the time of the next revaluation, three years from now, the total Town value will be over one billion dollars.

David W. Bolton
Assistant Assessor/Appraiser

Director of Finance

The Fiscal Year 1985 has been a year of change and improvement in terms of both internal controls and responsiveness to the public. The establishment of the office of Director of Finance and a separate office of Town Collector has improved the management of the Town's funds as well as the collection of outstanding taxes.

Last year the Town appropriated funds for a town-wide computer system to be used jointly with the Regional School. This has proven successful for financial accounting up to this point. During the next six (6) months, we will be adding the Town Clerk's, Town Collector's, and Town Assessor's functions.

The following is a detailed listing of the Trust funds held by this office as of June 30, 1985, stated at cost. The market value of the trust funds as of that date was \$1,580,129.18, and as of December 31, 1985, it was \$1,663,705.29. The pooling of the trust's funds several years ago has proven very successful for the donors as well as the current taxpayers.

W. Roy Wetherby
Director of Finance

TOWN OF ACTON
TRUST FUNDS
-JUNE 30, 1985-

REFERENCE - TRUST FUNDS NAME NUMBER	BEGINNING BALANCE 7/1/84	NEW PRINCIPLE	INTEREST INCOME	EXPENDITURES	ENDING BALANCE 6/30/85
T-05 BETSY BALL CHARITY FUNO	\$ 10,095.26				\$ 10,095.26
T-05 BETSY BALL CHARITY INCOME	47,385.53		\$ 5,346.33		52,731.86
T-28 BARNUM TUTTLE MEMORIAL FUNO	10,000.00				10,000.00
T-28 BARNUM TUTTLE MEMORIAL INCOME	31,252.00		3,834.38		35,086.38
T-16 ELIZABETH WHITE CHARITY FUNO	25,000.00				25,000.00
T-16 ELIZABETH WHITE CHARITY INCOME	38,033.03		5,861.41	\$2,564.00	41,330.44
T-18 GEORGIA WHITNEY CHARITY FUNO	14,073.70				14,073.70
T-18 GEORGIA WHITNEY CHARITY INCOME	6,697.79		2,046.52	3,040.00	5,704.31
<u>SUBTOTAL</u>	\$ 182,537.31		\$ 17,088.64	\$5,604.00	\$ 194,021.95
T-3 GEORGE AMES CEMETERY FUNO	465.49				465.49
T-3 GEORGE AMES CEMETERY INCOME	561.45		94.15	40.00	615.60
T-4 ARLETTE APPELYARO CEMETERY FUNO	2,000.00				2,000.00
T-4 ARLETTE APPELYARO CEMETERY INCOME	2,499.80		417.22	137.50	2,779.52
T-24 BLANCHARD CEMETERY FUNO	2,419.24				2,419.24
T-24 BLANCHARD CEMETERY INCOME	2,877.87		490.15	122.00	3,246.02
T-7 A.B. CONANT FAMILY CEMETERY FUNO	1,000.00				1,000.00
T-7 A.B. CONANT FAMILY CEMETERY INCOME	1,854.90		264.00	62.00	2,056.90
T-10 DR. ROBERT DAVIS CEMETERY FUNO	\$ 1,000.00				\$ 1,000.00
T-10 DR. ROBERT DAVIS CEMETERY INCOME	1,679.05		\$ 248.31	\$ 89.92	1,837.44
T-11 MARTHA OESMONO CEMETERY FUNO	3,000.00				3,000.00
T-11 MARTHA OESMONO CEMETERY INCOME	3,294.76		584.30	138.46	3,740.60
T-20 FRANK HAYWARD CEMETERY FUNO	1,000.00				1,000.00
T-20 FRANK HAYWARD CEMETERY INCOME	3,087.21		379.38	63.00	3,403.59
T-21 HOIT & SCOTT CEMETERY FUNO	500.00				500.00
T-21 HOIT & SCOTT CEMETERY INCOME	858.34		125.53	69.50	914.37
T-27 HOSEMER CEMETERY FUNO	102,238.95				102,238.95
T-27 HOSEMER CEMETERY INCOME	86,940.32		17,558.39	9,744.93	94,753.78
T-34 JENKS FAMILY CEMETERY FUNO	142,176.26				142,176.26
T-34 JENKS FAMILY CEMETERY INCOME	66,240.30		19,373.12	11,222.54	74,390.88
T-36 ERNEST JONES CEMETERY FUNO	1,000.00				1,000.00
T-36 ERNEST JONES CEMETERY INCOME	739.64		161.54	65.00	836.18
T-23 FRANK KNOWLTON CEMETERY FUNO	1,000.00				1,000.00
T-23 FRANK KNOWLTON CEMETERY INCOME	1,344.73		216.92	96.00	1,465.65
T-22 MRS. O'NEIL CEMETERY FUNO	372.39				372.39
T-22 MRS. O'NEIL CEMETERY INCOME	528.58		83.07	30.00	581.65
T-6 OLD PERPETUAL CARE FUNO	178,859.92				178,859.92
T-6 OLD PERPETUAL CARE INCOME	119,702.28		27,920.63	25,222.69	122,400.22
T-5 NEW PERPETUAL CARE FUNO	104,632.00	\$18,570.00			123,202.00
T-5 NEW PERPETUAL CARE INCOME	18,599.05		11,406.22	9,200.50	20,804.77
T-26 RAYMONO CARE CEMETERY FUNO	\$ 2,000.00				\$ 2,000.00
T-26 RAYMONO CARE CEMETERY INCOME	3,362.85		\$ 497.53	\$ 132.00	3,728.38
T-25 RAYMONO MONUMENT P.C. FUNO	700.00				700.00
T-25 RAYMONO MONUMENT P.C. INCOME	2,883.65		333.22	65.84	3,151.03
T-12 ELBRIDGE ROBBINS & OESC. FUNO	1,000.00				1,000.00
T-12 ELBRIDGE ROBBINS & OESC INCOME	1,164.21		201.23	82.42	1,283.02
T-13 ROBBINS, WOODLAWN CEMETERY FUNO	1,500.00				1,500.00
T-13 ROBBINS, WOODLAWN CEMETERY INCOME	1,786.47		304.61	107.00	1,984.08
T-14 CAPTAIN ROBBIN'S CEMETERY FUNO	2,500.00				2,500.00
T-14 CAPTAIN ROBBIN'S CEMETERY INCOME	4,722.86		671.06		5,393.92
T-15 ROBBINS & AMES MEMORIAL FUNO	21,210.08				21,210.08
T-15 ROBBINS & AMES MEMORIAL INCOME	37,848.63		5,493.11	112.00	43,229.74
T-31 WATSON CEMETERY FUNO	2,500.00				2,500.00
T-31 WATSON CEMETERY INCOME	3,008.02		509.52	180.50	3,337.04
T-35 MARY SMITH CEMETERY FUNO	2,000.00				2,000.00
T-35 MARY SMITH CEMETERY INCOME	1,728.11		346.14	81.50	1,992.75
T-33 WELLS CEMETERY FUNO	3,000.00				3,000.00
T-33 WELLS CEMETERY INCOME	6,413.55		873.21	125.92	7,160.84
T-29 WETHERBEE CEMETERY FUNO	10,000.00				10,000.00
T-29 WETHERBEE CEMETERY INCOME	26,943.43		3,431.93	312.42	30,062.94
T-19 GEORGIA WHITNEY CEMETERY FUNO	1,500.00				1,500.00
T-19 GEORGIA WHITNEY CEMETERY INCOME	1,254.93		254.77	119.00	1,390.70
<u>SUBTOTAL</u>	\$ 991,499.32	\$18,570.00	\$ 92,239.26	\$57,622.64	\$1,044,685.94

REFERENCE - TRUST FUND NAME NUMBER	BEGINNING BALANCE 7/1/84	NEW PRINCIPLE	INTEREST INCOME	EXPENDITURES	ENDING BALANCE 6/30/85
T-01 HIGH SCHOOL LIBRARY FUND	4,000.00				4,000.00
T-01 HIGH SCHOOL LIBRARY INCOME	428.08		411.23	415.97	423.34
T-70 MARK CLAPP MEMORIAL FUND	1,142.00				1,142.00
T-70 MARK CLAPP MEMORIAL INCOME	457.77		161.71	315.53	303.95
T-72 CHARLOTTE CONANT FUND	1,500.00				1,500.00
T-72 CHARLOTTE CONANT INCOME	989.56		231.69		1,221.25
T-74 MINNIE OAVIS FUND	336.50				336.50
T-74 MINNIE OAVIS INCOME	197.29		48.00	18.66	226.63
T-76 HIRAM J. HAPGOOD FUND	200.00				200.00
T-76 HIRAM J. HAPGOOD INCOME	294.61		45.23		339.84
T-78 SUSAN & LUTHER CONANT FUND	1,000.00				1,000.00
T-78 SUSAN & LUTHER CONANT INCOME	1,474.65		229.85		1,704.50
T-90 KATHERINE M. KINSLEY FUND	9,461.75				9,461.75
T-90 KATHERINE M. KINSLEY INCOME	3,479.82		1,268.28	65.05	4,683.05
T-80 MILOREO P. MOORE FUND	2,000.00				2,000.00
T-80 MILOREO P. MOORE INCOME	1,735.82		346.14	285.16	1,796.80
T-82 LIBRARY PLANTER FUND	\$ 1,000.00				\$ 1,000.00
T-82 LIBRARY PLANTER INCOME	1,135.38		\$ 198.46	\$ 132.54	1,201.30
T-84 NEVELL B. TANTER FUND	11,606.54				11,606.54
T-84 NEVELL B. TANTER INCOME	1,528.47		1,246.96	1,528.00	1,247.43
T-86 LUKE TUTTLE FUND	200.00				200.00
T-86 LUKE TUTTLE INCOME	294.60		45.23		339.83
T-17 GEORGIA WHITNEY MEMORIAL FUND	15,000.00				15,000.00
T-17 GEORGIA WHITNEY MEMORIAL INCOME	8,764.69		2,500.00	4,126.57	6,638.12
T-88 WILLIAM A. WILDE FUND	9,000.00				9,000.00
T-88 WILLIAM A. WILDE INCOME	8,691.99		1,765.28	2,647.26	7,810.01
<u>SUBTOTAL</u>	\$ 85,919.52		\$ 8,498.06	\$ 10,034.74	\$ 84,382.84
T-2 FIREMEN'S RELIEF FUND	9,570.00				9,570.00
T-2 FIREMEN'S RELIEF INCOME	37,113.03		4,342.06		41,455.09
T-37 ACTON YOUTH PROGRAM FUND	21,074.00				21,074.00
T-37 ACTON YOUTH PROGRAM INCOME	7,188.62		2,609.48	1,497.85	8,300.25
T-9 CONSERVATION INCOME	13,343.29		1,286.60	2,732.79	11,897.10
T-41 DRUM TRI-CENTENIAL	\$ 219.04		\$ 20.31		\$ 239.35
T-40 JAMES E. KINSLEY FUND	1,000.00				1,000.00
T-40 JAMES E. KINSLEY INCOME	913.68		177.23		1,090.91
T-32 WEST ACTON FIREMEN'S RELIEF FUND	4,040.76		375.68		4,416.44
<u>SUBTOTAL</u>	\$ 94,462.42		\$ 8,811.36	\$ 4,230.64	\$ 99,043.14
<u>GRAND TOTAL</u>	\$1,354,418.57	\$18,570.00	\$126,637.32	\$77,492.02	\$1,422,133.87

Town Accountant

This report covers the financial transactions of the Town of Acton for the year ending June 30, 1985. Included is a detailed statement of the expenditures of each department and tabulated record showing appropriations and balances. We have verified the accounts of the Treasurer and have checked the various trust accounts in the custody of the Treasurer.

I have enclosed the Balance sheet and Financial Reports prepared by Charles Di Pesa and Company, Independent Auditors, for the year ending June 30, 1985.

Mary E. Larson
Town Accountant

STATEMENT OF APPORATIONS AND DISBURSEMENTS

JULY 1, 1984 to JUNE 30, 1985

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
General Government:			
Moderator:			
1. Salary	200.00	200.00	0.00
2. Expenses	20.00	20.00	0.00
Finance Committee:			
3. Expenses	200.00	120.00	80.00
Selectmen:			
4. Salaries	69,347.77	69,347.77	0.00
5. Expenses	91,377.00	87,707.76	3,669.24
6. Capital Outlay	1,000.00	986.41	13.59
7. Legal Services	62,950.00	62,950.00	0.00
8. Legal Services Expenses	10,000.00	4,222.22	5,777.78
9. Appraisals & Surveys			
10. Out of State Travel	3,196.76	3,106.58	90.18
Town Office Clerical Staff:			
11. Expenses	248,713.00	242,112.76	6,600.24
Engineering Department:			
12. Salaries	121,326.00	115,998.19	5,327.81
13. Expenses	6,630.00	6,628.04	1.96
Town Accountant:			
15. Salary	51,565.00	46,955.23	4,609.77
16. Expenses	10,247.00	10,247.00	0.00
Town Treasurer & Collector:			
17. Salary	36,054.54	36,054.54	0.00
18. Expenses	16,025.00	13,103.55	0.00
Expenses Encumbered		2,921.45	
Town Assessors:			
19. Salaries	49,602.00	49,601.20	0.80
20. Expenses	12,360.00	10,976.62	1,383.38
Town Clerk:			
21. Salary	36,111.00	35,411.56	699.44
22. Expenses	1,310.00	915.55	394.45

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Election & Registrations:			
23. Salaries	11,604.00	11,050.06	553.94
24. Expenses	15,529.60	9,238.58	6,291.02
Planning Board:			
25. Salaries	28,462.00	28,460.12	1.88
26. Expenses	3,264.00	2,982.13	281.87
Board of Appeals:			
28. Expenses	1,043.96	1,043.96	0.00
Conservation:			
29. Salaries	17,842.00	17,759.57	82.43
30. Expenses	3,815.00	3,578.28	236.72
Public Ceremonies & Celebration:			
32. Expenses	2,543.57	2,543.57	0.00
Building & Grounds:			
33. Salaries	114,307.00	109,667.26	4,639.74
34. Utilities	131,197.79	131,197.79	0.00
35. Expenses	67,820.00	67,766.25	53.75
36. Capital Outlay	5,200.00	5,123.99	76.01
Town Report Committee:			
37. Expenses	12,092.00	12,092.00	0.00
Youth Commission:			
38. CODE	13,230.00	13,225.50	4.50
39. Expenses	4,000.00	1,773.37	2,226.63
Historical Commission:			
40. Expenses	500.00		500.00
Council on Aging:			
41A. Salaries	20,674.00	20,673.64	0.36
41B. Expenses	<u>10,950.00</u>	<u>10,950.00</u>	<u>0.00</u>
Total General Government	1,292,309.99	1,245,791.05	43,597.49
Total General Government Encumbered		2,921.45	
Protection of Persons & Property:			
Police Department:			
42. Salaries	417,986.00	410,388.03	6,896.97
Salaries Encumbered		700.00	
42A Police Federal Revenue	200,000.00	200,000.00	0.00
43. Other Salaries	240,284.00	239,941.63	342.37
44. Expenses	33,766.00	33,757.87	8.13
45. Capital Outlay	7,002.00	6,999.60	2.40
Fire Department:			
46. Salaries	834,412.00	828,776.68	5,635.32
47. Other Salaries	290,517.00	290,415.31	101.69
48. Expenses	33,401.00	32,064.83	1,336.17
49. Capital Outlay	2,000.00	1,996.00	4.00
Building Commission:			
59. Salaries	58,196.00	56,898.61	1,297.39
60. Expenses	20,800.00	20,137.26	662.74
Dog Officer:			
61. Wages			
62. Expenses			

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Civil Defense:			
64. Expenses	4,000.00	3,920.97	79.03
Town Utilities:			
65. Hydrant Rental	47,825.00	47,500.00	325.00
66. Street Lights	<u>83,408.10</u>	<u>83,408.10</u>	<u>0.00</u>
Total Protection of Persons and Property	2,273,597.10	2,256,205.89	16,691.21
Total Protection of Persons and Property Encumbered		700.00	
Highways:			
Highway Department:			
67. Salaries & Wages	341,479.00	340,453.28	1,025.72
68. Overtime & Snow	35,825.00	26,693.00	9,132.00
69. Expenses	99,043.00	98,801.79	241.21
70. Drainage	16,000.00	15,817.56	182.44
71. Snow & Ice Removal	90,000.00	84,387.28	5,612.72
72. Machinery Expenses	82,000.00	80,983.15	1,016.85
73. Gasoline & Diesel Fuel	100,000.00	93,680.96	6,319.04
74. Secondary Road Maintenance	74,000.00	73,777.72	222.28
76. Capital Outlay	<u>11,000.00</u>	<u>10,508.50</u>	<u>491.50</u>
Total Highways	<u>849,347.00</u>	<u>825,103.24</u>	<u>24,243.76</u>
Total Highways Encumbered			
Health & Sanitations:			
Board of Health:			
77. Salaries	56,724.00	56,723.40	0.60
78. Expenses	15,050.00	12,072.05	2,977.95
79. Eliot Clinic	<u>19,300.00</u>	<u>19,300.00</u>	<u>0.00</u>
Total Health & Sanitation	<u>91,074.00</u>	<u>88,095.45</u>	<u>2,978.55</u>
Total Board of Health Encumbered			
Cemeteries:			
Cemetery Department:			
83. Salaries	47,196.00	47,193.71	2.29
84. Expenses	<u>11,007.00</u>	<u>10,569.26</u>	<u>437.74</u>
Total Cemeteries	<u>58,203.00</u>	<u>57,762.97</u>	<u>440.03</u>
Recreation Department:			
86. Salaries	78,856.00	67,194.68	11,661.32
87. Expenses	<u>5,444.00</u>	<u>4,813.27</u>	<u>630.73</u>
Total Recreation	<u>84,300.00</u>	<u>72,007.95</u>	<u>12,292.05</u>
Veterans Aid:			
Veterans Services:			
89. Salary	1,500.00	1,500.00	0.00
90. Expenses	150.00	10.00	140.00
91. Aid	<u>10,000.00</u>	<u>7,543.50</u>	<u>2,456.50</u>
Total Veterans Aid	<u>11,650.00</u>	<u>9,053.50</u>	<u>2,596.50</u>
Pensions:			
92. Pension	444,000.00	428,738.33	15,261.67
Insurance:			
93. Group Health	278,450.00	277,855.16	594.84
94. Other Insurance	<u>150,400.00</u>	<u>136,122.47</u>	<u>14,277.53</u>
Total Insurance	<u>428,850.00</u>	<u>413,977.63</u>	<u>14,872.37</u>

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Maturing Debt and Interest:			
Town Government:			
General Obligation:			
96. Maturing Debt	20,600.00	20,600.00	0.00
97. Interest	14,964.00	14,963.50	0.50
Transfer Station:			
99. Interest	35,224.00	34,935.41	288.59
Sanitary Landfill:			
102. Maturing Debt	5,000.00	5,000.00	0.00
103. Interest	525.00	525.00	0.00
106. Interest in Anticipation of Revenue	30,000.00	10,463.07	19,536.93
Total Maturing Debt and Interest	<u>106,313.00</u>	<u>86,486.98</u>	<u>19,826.02</u>
Libraries:			
Memorial Library:			
107. Salaries	188,909.00	188,657.99	251.01
108. Expenses	6,694.00	6,693.96	0.04
109. Books	41,900.00	41,900.00	0.00
110. Capital Outlay	3,750.00	3,749.17	0.83
West Acton Library:			
111. Salaries	13,352.00	13,316.89	35.11
112. Expenses	4,650.00	4,631.20	18.80
Total Libraries	<u>259,255.00</u>	<u>258,949.21</u>	<u>305.79</u>
Local Schools:			
115A Operating Expenses	5,365,088.00	5,335,855.37	1,388.36
Expenses Encumbered		27,844.27	
115B Out of State Travel	1,740.00	1,480.16	259.84
116. Blanchared Expenses	43,772.00	41,381.61	1,114.64
Blanchared Encumbered		1,275.75	
Total Local Schools	<u>5,410,600.00</u>	<u>5,378,717.14</u>	<u>2,762.84</u>
Total Local Schools Encumbered		29,120.02	
Maturing Debt & Interest Local Schools:			
McCarthy Town School:			
117. Maturing Debt	70,000.00	70,000.00	0.00
118. Interest	7,350.00	7,350.00	0.00
Douglas School:			
121. Maturing Debt	35,000.00	35,000.00	0.00
122. Interest	1,838.00	1,837.50	0.50
Gates School:			
123. Maturing Debt	55,000.00	55,000.00	0.00
124. Interest	7,893.00	7,892.50	0.50
Conant School:			
125. Maturing Debt	80,000.00	80,000.00	0.00
126. Interest	29,640.00	29,640.00	0.00
School General Obligation:			
127. Maturing Debt	79,400.00	79,400.00	0.00
128. Interest	57,674.00	57,674.00	0.00
Total Maturing Debt & Interest	<u>423,795.00</u>	<u>423,794.00</u>	<u>1.00</u>

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Regional Schools:			
129A Operating Budget	4,977,225.00	4,977,225.00	0.00
129B Out of State Travel	1,140.00	1,140.00	0.00
130. Maturing Debt & Interest	177,365.00	177,365.00	0.00
Total Regional School	5,155,730.00	5,155,730.00	0.00
Minuteman Vocational School:			
132. Operating Budget	209,506.00	209,506.00	0.00
Other Vocational Schools:			
134. Tuition and Transportation	6,799.00	0.00	6,799.00
Total Vocational Schools	216,305.00	209,506.00	6,799.00
Total Appropriation Disbursed	17,105,329.09	16,909,919.34	162,668.28
Total Appropriation Encumbered		32,741.47	

OTHER DISBURSEMENTS

DISBURSED

Petty Cash Transfer
Revenue Sharing Transfers

Refunds:

1983	Personal Property	9,962.78
1984	Personal Property	10,423.07
1985	Personal Property	88.97
1979	Real Estate Tax	2,676.16
1982	Real Estate Tax	1,167.06
1983	Real Estate Tax	15,731.25
1984	Real Estate Tax	29,382.97
1985	Real Estate Tax	8,949.10
1982	Motor Vehicle Excise Tax	34.44
1983	Motor Vehicle Excise Tax	539.18
1984	Motor Vehicle Excise Tax	5,318.68
1985	Motor Vehicle Excise Tax	858.18
	Vendor Recovery	387.00
	Insurance Recovery	14,920.48
	Interest and Other Refunds	1,220.43
	Health Insurance	

Trust Fund Transfers

T-3	George Ames	40.00
T-4	Arlette Appleyard	137.50
T-5	Perpetual Care New Fund	9,575.30
T-6	Perpetual Care	26,150.75
T-7	A.B. Conant Family	62.00
T-9	Conservation Fund	2,732.79
T-10	Dr. Davis	89.92
T-11	M. Desmond	138.46
T-12	Robbins and Family	82.42
T-13	E. Robbins	107.00
T-15	Robbins and Ames	112.00
T-16	Elizabeth White Charity	2,564.00
T-17	Georgia Whitney Memorial	4,626.57
T-18	Georgia Whitney Charity	3,040.00
T-19	Georgia Whitney Cemetery	119.00
T-20	Frank Hayward	63.00
T-21	Hoitt and Scott	69.50
T-22	Mrs. Harry O'Neil	30.00
T-23	Frank Knowlton	96.00
T-24	Luke Blanchard	122.00

OTHER DISBURSEMENTSDISBURSEDTransfer Funds (continued):

T-25	Raymond Monument	65.84
T-26	Henry Raymond	132.00
T-27	Hosmer Fund	9,744.93
T-28	Varnum Tuttle	0.
T-29	J. Roland Wetherbee	312.42
T-31	Sarah Watson	180.50
T-33	Carrie Wells	125.92
T-34	Jenks Family	11,222.54
T-35	Mary and Charles Smith	81.50
T-36	Ernest Jones	65.00
T-37	Jenks Fund Youth Program	1,497.85
T-01	Conant H.S. Library	415.97
T-70	Mark Clapp	315.53
T-72	Charlotte Conant	0.
T-74	Minnie Davis	18.66
T-80	Mildred Moore	285.16
T-82	Planter Fund	132.54
T-84	Newell B. Tainter	1,528.00
T-88	William A. Wilde	2,647.26
T-90	Katherine Kinsley	65.05

Temporary Loans:

Anticipation of Revenue	
Highway Revenue	252,991.90
Transfer Station	635,000.00

Notes Payable:

Water Pollution Control	78,000.00
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Payroll Withholdings:

Federal Tax	1,222,734.55
State Tax	399,726.19
County Retirement	200,543.66
Teacher Retirement	172,616.58
Teacher School Insurance	989.59
Group Life Insurance	11,680.50
Blue Cross and Shield	46,806.70
Health Insurance Retirees	50,617.80
School Maintenance Dues	1,211.00
Middlesex Institute for Savings	219,883.50
M.T.A. Credit Union	59,004.44
Fire Department Dues	3,492.00
Highway Department Dues	2,346.00
Teachers Dues	21,164.16
Teachers Annunities	111,582.36
Deferred Compensation	37,352.13
Disability Insurance	1,911.68
Multi-Group Health Insurance	3,886.93
Police Department Dues	3,814.24

Agency:

Sales Tax	1.95
Filing Fees, Planning Board	1,391.00
Performance Bond, Planning Board	91,409.59
Performance Bond, Deposit Engineering	22,261.04
Performance Bond, Selectmen	5,000.00
Cafeteria Revolving Fund	131,858.37
Police Department Off Duty Details	34,693.65
Dog License to Middlesex County	5,764.75
Division of Fish and Game Licenses	8,963.75
Tax Collection Deputy Fees	11,800.45
Tax Collection Registry of Motor Vehicle Fees	510.00
Perpetual Care Bequests	18,570.00
Recreation Revolving Funds	18,435.44
Conant Rental Fund	6,463.31
Cash Due Other Towns	2,226.22
Fire Department Off Duty Details	506.87
Unclaimed Checks/Tailings	-76.51

OTHER DISBURSEMENTSDISBURSED

Federal Funds:

Title I	21,269.27
Chapter 2	6,144.73
Title 4C Basic Challenge	1,716.94
Public Law 874	6,987.00

Gifts and Bequest:

Memorial Library	702.18
W.R. Grace	14,700.00
250th Birthday Celebration	10,129.41
Roy Nelson, Spellbinder Material	10,000.00

State Grants:

Ed Stress Management in the Class Room	1,212.98
Ed Refuge Child Transition Program	486.56
Ed Improving Elementary Curriculum	1,335.80
Ed Increasing Adm. Com. Skills	235.00
Ed. Ind. Math Learn Elem. Teacher	1,832.00
Elderly Grant	2,007.29
Right to Know Law	150.00
Arts Lottery	5,394.61
Police DWI	3,721.23

State and County Assessments:

County Tax	276,790.05
Air Pollution Control	3,983.00
State Recreation Area	98,160.00
Metropolitan Area Planning Council	3,035.00
Motor Vehicle Excise Tax Bills	2,656.00
Group Insurance, Elderly	1,296.00
Regional Transit Authority	9,234.00
County Hospital	13,539.42
Motor Vehicle Parking Surcharge	160.00

Articles:

1	11/76	Park Facilities, South Acton	1,495.16
11	4/78	Sidewalk Construction	2,638.08
17	4/78	Septage Disposal Facility	656.67
32	4/79	West Acton Square	125.25
29	4/81	Commuter Parking Lot	1,336.75
22	4/82	Maintenance School Roofs	23,624.86
25	4/82	Transfer Station	1,995.00
27	4/82	Septage Disposal	631.57
42	4/82	Unpaid Bills	1,000.00
19	4/83	Revaluation	5,197.50
23	4/83	Tree Planting	589.25
24	4/83	Acton 250th Celebration	2,000.00
28	4/83	Highway Equipment	2,478.11
29	4/83	Transfer Station	249,858.60
31	4/83	Sidewalk Construction	3,600.67
32	4/83	West Acton Traffic Study	2,200.00
36	4/83	Sanitation Hours	144.66
4	6/83	Wastewater	62,800.92
10	4/84	Nursing Service Enterprises Funds	135,035.02
		Nursing Service Encumbered	2,000.00
11	4/84	Merriam School Rental Enterprise	96,846.75
13	4/84	Capital Projects	143,157.95
14	4/84	McKelvie Land Acquisition	66,627.27
16	4/84	W.R. Grace Legal	22,797.74
17	4/84	State Census	4,905.57
19	4/84	Acton 250th Celebration	5,000.00
20	4/84	Tree Planting Program	1,744.00
26	4/84	Animal Control	10,554.33
31	4/84	Ground Water Monitoring	11,000.00
33	4/84	Shallow Pond Construction	221.43
8	11/84	Police Vehicles	48,864.22
12	11/84	Personal Computer, Nursing Service	5,874.68
13	11/84	Landfill Monitoring	2,960.00

OTHER DISBURSEMENTS

Total Articles Disbursed
Total Articles Encumbered

Encumbered Funds:

Board of Health
Nursing Service
Buildings and Grounds
Highway
Blanchard Auditorium
School Department
Planning Board
Fire Department

Highway Construction Contracts

Total Disbursed

Total Encumbered

DISBURSED

917,962.01
2,000.00

1,040.67
1,777.18
34,400.14
514.84
1,074.25
124,794.77
1,100.00
526.51

141,284.26

22,708,862.86

34,741.47

Report of Receipts and Expenditures at the Almshouse in Acton,

FOR THE YEAR ENDING FEBRUARY 28th, 1886.

ARTICLES ON HAND, FEBRUARY 28th, 1886.

7 Cows,	\$350 00	100 lbs. ham,	12 00
1 horse,	200 00	Lard,	7 20
15 tons hay,	3 00	30 bushels potatoes,	22 50
Meal and shorts,	12 15	Bushels small potatoes,	3 50
900 C. S. meal,	11 25	Eggs,	1 60
Corn,	2 00	3 bbls. apples,	3 00
500 straw,	2 50	Butter,	1 80
Lot of bags,	5 00	Oil,	60
17 cords wood cut for stove,	80 00	Flour,	5 00
31 licks,	15 50	Soap,	5 30
1 wagon,	90 00	1 cider barrel,	1 00
1 buggy,	25 00	50 lbs. corn beef,	3 00
57 barrels,	5 70	Beans,	1 00
2 tons coal,	12 00	2 lbs. toa,	1 00
4 market boxes,	40	Spices,	50
350 lbs. salt pork,	35 00		
			\$1,215 50

Receipts from Town Farm,

FROM MARCH 1, 1885 TO FEBRUARY 28, 1886.

REC'D FOR		REC'D FOR	
Apples,	215 48	Labor.	\$1 25
Milk,	575 50	Meat,	2 92
Potatoes,	89 05	Calves,	9 25
Eggs,	15 39	Beef cow,	40 00
			\$949 44

Expenses.

PAID FOR		PAID FOR	
Coffee,	10 17	Hocs,	2 25
Yeast,	71	Dried apples,	08
Fish,	10 92	Castings,	1 85
Flour,	45 24	Meat,	123 53
Tea,	23 10	Soap,	15 10
Sugar,	16 94	Gingor,	25
Beans,	4 25	Oatmeal,	1 40
Shoes,	8 52	Medicine,	2 45
Butter,	51 98	Jug,	75
Cheese,	6 03	Molasses,	0 25
Vinegar,	70	Rice,	1 08
Cloth and clothing,	54 64	Pepper,	47
Nails,	97	Potatoes,	5 00
Tubs,	88	Raisins,	2 02
Phosphate,	19 05	Curtains,	43
Wash-board,	30	Barrels,	13 91
Seeds,	1 10	Brooms,	1 30
Stove polish,	29	Lard,	6 00
Starch,	16	Paris green,	25
Saleratus,	38	Plaster,	30
Spices,	1 30	Use of oxen,	8 00
Rope,	05	Onions,	1 00
Matches,	45	Pigs,	8 00
Crockery,	1 65	Gorgetine,	87
Salt,	1 40	Shovel,	38
Cream tartar,	97	Carpeting,	2 00
Tobacco,	1 35	Chairs,	3 25
Oil,	3 09	Ammonia,	18
Snuff,	18	Axe,	83
Lemons,	68	Clothes line,	35
Alum,	02	Candles,	15
Crackers,	23 42	Repairing harnesses,	1 63
Tinware,	3 29	Use of bull,	4 50
Twine,	05	Butchering,	2 50
Mustard,	66	Blacksmith bill,	11 38
Currants,	63	Smoking Ham,	60
Oyster shells,	18	Filing saws,	80
R. tacks,	61	Harness,	6 00
Blueing,	24	Buggy,	25 00
B. bricks,	08	Labor,	182 28
Glass,	31	Grain,	321 71
Handles,	76	Stoves and furniture,	62 65
Pails,	50	Coal,	17 64
Lime,	38	Burial of H. Law and	
Cattle cards,	32	Mrs. E. Southard,	32 00
Turpentine,	30	Dr. Sanders' bill,	21 25
Brushes,	63	Repairs on house,	14 00
Paint,	1 70	Services of Warren	
Basket,	45	Bemis and wife,	250 00
Paper,	31	Services of E. H. Cut-	
Plow,	6 25	ler,	50 00
Lampblack,	07	Services of Luke	
Lock,	52	Blanchard,	25 00
Scythes,	2 64	Services of Reuben L.	
Rake,	25	Reed,	10 00
Whetstone,	25		
			\$1565 74

Auditor's Report

August
28
1985

To the Board of Selectmen
Town of Acton
Acton, MA 01720

Re: Auditor's Report

Dear Sir:

We have examined the financial statements of the various funds and account groups of the Town of Acton as of June 30, 1985, and for the year then ended, listed in the foregoing index. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The Town follows accounting policies prescribed by the Commonwealth of Massachusetts which vary in certain respects from generally accepting accounting principles. The most significant difference relates to the cash basis method of recording employee pension expenses. Generally accepted accounting principles required that pension costs be determined by actuarial methods instead of the cash or "pay-as-you-go" basis as described in Note to the accompanying financial statements. Information is not available to quantify the cumulative liability for pension benefits which would be reflected in the financial statements as of June 30, 1985, had the Town followed an actuarial method of accounting for pension costs.

As in the practice with many municipalities in the Commonwealth of Massachusetts, the Town does not capitalize the cost of its general fixed assets (see note), as required by generally accepted accounting principles. Accordingly a statement of general fixed assets has not been provided in the financial report.

In our opinion, except for the effects on the financial statements of the matters referred to in the second, and third paragraphs of this report, the financial statements referred to above present fairly the financial position of the Town of Acton, Massachusetts as of June 30, 1985 and the changes in its fund balances, and its revenues and expenditures for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Respectfully submitted,

CHARLES E. DI PESA & CO.

Charles E. DiPesa & Co.
Certified Public Accountants

TOWN OF ACTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1985

Assets	Governmental Fund Types			Proprietary Fund Type		Fiduciary Fund Type	Account Group		(Combined Memorandum Only)
	General Fund	Special Revenue Funds	Special Assessment Fund	Enterprise Funds	Trust Funds		General	Long-Term Obligation	
Cash	\$ 68,381	\$ 2,713	\$ -	\$ 1,353	\$ 67		-		\$ 72,514
Investments	5,716,525	754,827	-	-	2,015,336		-		8,486,688
Property Taxes Receivable	368,890	-	-	-	-		-		368,890
Other Receivables									
Motor Vehicle Excise	480,979	-	-	-	-		-		480,979
Tax Titles and Possessions	435,234	-	-	-	-		-		435,234
Departmental and Other	61,707	1,311	-	36,793	-		-		99,811
Intergovernmental	13,305	112,781	-	-	-		-		126,086
Special Assessments	-	-	2,367	-	-		-		2,367
Due From (To) Other Funds	(303,157)	48,258	-	250,371	4,528		-		-
Amount to be Provided for Retirement of General Long-Term Debt	635,000	-	-	-	-		1,525,000		2,160,000
TOTAL ASSETS	\$7,476,864	\$919,890	\$2,367	\$288,517	\$2,019,931		\$1,525,000		\$12,232,569

The accompanying notes are an integral part of these financial statements.

TOWN OF ACTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1985

	<u>Governmental Fund Types</u>			<u>Proprietary</u>	<u>Fiduciary</u>	<u>Account Group</u>	<u>(Combined Memorandum Only)</u>
	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Special Assessment Fund</u>	<u>Fund Type</u> <u>Enterprise Funds</u>	<u>Fund Type</u> <u>Trust Funds</u>		
<u>Liabilities</u>							
Accounts Payable	\$ 712,441	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 712,441
Payroll Withholdings	9,631	-	-	-	-	-	9,631
Other Liabilities	83,826	-	-	-	-	-	83,826
Deferred Revenue	1,205,251	1,311	-	-	-	-	1,206,562
Reserve for Abatements and Exemptions	360,971	-	-	-	-	-	360,971
Temporary Loans	641,816	-	-	-	-	-	641,816
General Obligations Bonds Payable	-	-	-	-	-	1,525,000	1,525,000
Guarantee Deposits	313,615	-	-	-	-	-	313,615
<u>Total Liabilities</u>	<u>3,327,551</u>	<u>1,311</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,525,000</u>	<u>4,853,862</u>
<u>Fund Equity and Fund Balances</u>							
Retained Earnings	-	-	-	286,517	-	-	286,517
Encumbrances	36,931	-	-	2,000	-	-	38,931
Unreserved							
Designated for Subsequent Years' Expenditures	1,021,174	-	-	-	-	-	1,021,174
Undesignated	2,912,482	918,579	2,367	-	-	-	3,833,428
Restricted Overlay							
Surplus	178,726	-	-	-	-	-	178,726
Expendable Fund Balance	-	-	-	-	1,384,729	-	1,384,729
Nonexpendable Fund Balance	-	-	-	-	635,202	-	635,202
<u>Total Equity and Fund Balances</u>	<u>4,149,313</u>	<u>918,579</u>	<u>2,367</u>	<u>288,517</u>	<u>2,019,931</u>	<u>-</u>	<u>7,378,707</u>
<u>TOTAL LIABILITIES, EQUITY AND FUND BALANCES</u>	<u>\$7,476,864</u>	<u>\$919,890</u>	<u>\$2,367</u>	<u>\$288,517</u>	<u>\$2,019,931</u>	<u>\$1,525,000</u>	<u>\$12,232,569</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF ACTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES
YEAR ENDED JUNE 30, 1985

	Governmental Fund Types			Total (Memorandum Only) June 30, 1985
	General	Special Revenue	Special Assessment	
Revenues				
Property Taxes and Special Assessments	\$ 13,851,761	\$ -	\$ -	\$ 13,851,761
State Aid and Reimbursements	2,338,103	-	-	2,338,103
Intergovernmental - Other	-	499,744	-	499,744
Motor Vehicle Excise Taxes	858,022	-	-	858,022
Investment Income	506,369	54,538	-	560,907
Departmental	722,566	208,285	-	930,851
Total Revenues	18,276,821	762,567	-	19,039,388
Expenditures				
General Government	1,327,839	9,893	-	1,337,732
Public Safety	2,355,084	38,415	-	2,393,499
Education	11,322,993	166,725	-	11,489,718
Public Works	836,018	-	-	836,018
Culture and Recreation	332,452	122,198	-	454,650
Health and Sanitation	393,410	14,700	-	408,110
Human Services	66,816	1,006	-	67,822
Maturing Debt and Interest	67,764	-	-	67,764
Employee Benefits	842,716	-	-	842,716
State and County Assessments	421,070	-	-	421,070
Miscellaneous	150,033	-	-	150,033
Total Expenditures	18,116,195	352,937	-	18,469,132
Excess (Deficiency) of Revenues Over Expenditures	160,626	409,630	-	570,256
Other Financing Sources (Uses)				
Operating Transfers In	200,000	(200,000)	-	-
Operating Transfers Out	(250,371)	-	-	(250,371)
Total Other Financing Sources (Uses)	(50,371)	(200,000)	-	(250,371)
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	110,255	209,630	-	319,885
FUND BALANCE AT BEGINNING OF YEAR	4,039,058	708,949	2,367	4,750,374
FUND BALANCE AT END OF YEAR	\$ 4,149,313	\$ 918,579	\$ 2,367	\$ 5,070,259

The accompanying notes are an integral part of these financial statements.

TOWN OF ACTON, MASSACHUSETTS
GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES - BUDGET (NON-GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 1985

	General Fund		
			Variance
	Budget	Actual	Favorable (Unfavorable)
Revenues			
Property Taxes and Special Assessments	\$ 13,476,616	\$ 13,485,386	\$ 8,770
State Aid and Reimbursements	2,315,239	2,338,103	22,864
Motor Vehicle Excise Taxes	671,899	878,816	206,917
Investment Income	408,941	506,369	97,428
Departmental	<u>521,424</u>	<u>705,426</u>	<u>184,002</u>
Total Revenues	<u>17,394,119</u>	<u>17,914,100</u>	<u>519,981</u>
Expenditures			
General Government	1,400,112	1,356,515	43,597
Public Safety	2,352,881	2,336,190	16,691
Education	10,782,635	10,773,073	9,562
Public Works	851,847	827,603	24,244
Health and Sanitation	135,574	132,595	2,979
Culture and Recreation	343,555	330,957	12,598
Human Services	69,853	66,816	3,037
Debt Service	530,108	510,281	19,827
State and County Assessments	436,545	421,069	15,476
Employee Benefits	942,850	912,716	30,134
Miscellaneous	<u>529,894</u>	<u>526,789</u>	<u>3,105</u>
Total Expenditures	<u>18,375,854</u>	<u>18,194,604</u>	<u>181,250</u>
Excess (Deficiency) of Revenues Over Expenditures	(<u>981,735</u>)	(<u>280,504</u>)	<u>701,231</u>
Other Financing Sources (Uses)			
Operating Transfers In	200,000	200,000	-
Operating Transfers Out	(<u>250,371</u>)	(<u>250,371</u>)	-
Total Other Financing Sources (Uses)	(<u>50,371</u>)	(<u>50,371</u>)	-
Excess (Deficiency) of Revenue and Other Sources Over Expenditures and Other Uses	\$ (<u>1,032,106</u>)	\$ (<u>330,875</u>)	<u>\$701,231</u>
Budgeted Transfers From General Fund - Fund Balance	\$ <u>1,032,106</u>		

The accompanying notes are an integral part of these financial statements.

TOWN OF ACTON, MASSACHUSETTS
COMBINED STATEMENTS OF REVENUES, EXPENSES, TRANSFERS AND
CHANGES IN RETAINED EARNINGS - ALL PROPRIETARY FUND TYPES
YEAR ENDED JUNE 30, 1985

	<u>Proprietary Fund Type</u> Enterprise
Operating Revenues	
Charge for Services	\$ <u>212,815</u>
Total Operating Revenues	<u>212,815</u>
Operating Expenses	
Salaries	67,626
Outside Contractors	85,109
Utilities	41,733
General and Administrative	21,320
Maintenance	14,024
Other	<u>2,070</u>
Total Operating Expenses	<u>231,882</u>
Income (Loss) Before Operating Transfers	(19,067)
Operating Transfers In (Out)	<u>250,371</u>
Net Income	231,304
Retained Earnings at Beginning of Year	<u>57,213</u>
Retained Earnings at End of Year	\$ <u>288,517</u>

COMBINED STATEMENT OF CHANGES IN FINANCIAL POSITION -
ALL PROPRIETARY FUND TYPES
YEAR ENDED JUNE 30, 1985

	<u>Proprietary Fund Type</u> Enterprise
Sources of Working Capital	
Operations:	
Net Income	\$ <u>231,304</u>
Total Sources of Working Capital	<u>231,304</u>
Uses of Working Capital	<u>-</u>
Net Increase (Decrease) in Working Capital	\$ <u>231,304</u>
Elements of Net Increase (Decrease) in Working Capital	
Cash	1,353
Accounts Receivable due from Customers	11,677
Due from (to) General Fund	212,167
Accounts Payable	<u>6,107</u>
Net Increase (Decrease) in Working Capital	\$ <u>231,304</u>

TOWN OF ACTON, MASSACHUSETTS
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
YEAR ENDED JUNE 30, 1985

	Federal Revenue Sharing	School Lunch	Other Revolving Accounts	Highway Improvements	Other	Total
Revenues						
Intergovernmental - Other	\$ 224,426	-	\$ -	\$179,661	\$95,657	\$ 499,744
Investment Income	54,538	-	-	-	-	54,538
Departmental	-	142,363	65,922	-	-	208,285
Total Revenues	278,964	142,363	65,922	179,661	95,657	762,567
Expenditures						
General Government	-	-	6,463	-	3,430	9,893
Public Safety	-	-	34,694	-	3,721	38,415
Education	-	131,858	-	-	34,867	166,725
Culture and Recreation	-	-	18,435	77,287	26,476	122,198
Human Services	-	-	-	-	1,006	1,006
Health and Sanitation	-	-	-	-	14,700	14,700
Total Expenditures	-	131,858	59,592	77,287	84,200	352,937
Excess (Deficiency) of Revenues Over Expenditures	278,964	10,505	6,330	102,374	11,457	409,630
Other Financing Sources (Uses)	(200,000)	-	-	-	-	(200,000)
Total Other Financing Sources (Uses)	(200,000)	-	-	-	-	(200,000)
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	78,964	10,505	6,330	102,374	11,457	209,630
FUND BALANCE AT BEGINNING OF YEAR	525,572	36,537	7,987	75,323	63,530	708,949
FUND BALANCE AT END OF YEAR	\$ 604,536	\$47,042	\$14,317	\$177,697	\$74,987	\$ 918,579

The accompanying notes are an integral part of these financial statements.

FEDERAL REVENUE SHARING FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED JUNE 30, 1985

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues			
Intergovernmental	\$ -	\$ 224,426	\$224,426
Investment Income	<u>-</u>	<u>54,538</u>	<u>54,538</u>
<u>Total Revenues</u>	<u>-</u>	<u>278,964</u>	<u>278,964</u>
Other Financing Sources (Uses)			
Operating Transfers Out*	(200,000)	(200,000)	<u>-</u>
<u>Total Other Financing Sources (Uses)</u>	<u>(200,000)</u>	<u>(200,000)</u>	<u>-</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	(200,000)	78,964	278,964
 FUND BALANCE AT BEGINNING OF YEAR	 <u>525,572</u>	 <u>525,572</u>	 <u>-</u>
 FUND BALANCE AT END OF YEAR	 <u>\$ 325,572</u>	 <u>\$ 604,536</u>	 <u>\$278,964</u>

*Federal Revenue Sharing funds were transferred to the General Fund and disbursed for policemen's salaries.

COMBINING BALANCE SHEET - PROPRIETARY FUND TYPES
JUNE 30, 1985

	Nursing Services	Merriam School Building	<u>Combined</u>
<u>Assets</u>			
Cash	\$ 53	\$ 1,300	\$ 1,353
Accounts Receivable Due from Customers	36,793	-	36,793
Due from (to) General Fund	153,098	97,273	250,371
Fund Assets (Note)	-	-	-
Less - Accumulated Depreciation	<u>-</u>	<u>-</u>	<u>-</u>
<u>Total Assets</u>	<u>189,944</u>	<u>98,573</u>	<u>288,517</u>
 <u>Liabilities</u>	 \$ -	 \$ -	 \$ -
<u>Fund Equity</u>			
Encumbered Funds	2,000	-	2,000
Retained Earnings	<u>187,944</u>	<u>98,573</u>	<u>286,517</u>
<u>Total Liabilities and Fund Equity</u>	<u>\$189,944</u>	<u>\$98,573</u>	<u>\$288,517</u>

COMBINING STATEMENT OF REVENUES, EXPENSES, TRANSFERS AND
CHANGES IN RETAINED EARNINGS - ALL PROPRIETARY FUND TYPES

YEAR ENDED JUNE 30, 1985

Enterprise

	Nursing Services	Merriam School Building	Combined
Operating Revenues			
Charges for Services	\$ <u>116,686</u>	\$ <u>96,129</u>	\$ <u>212,815</u>
Total Operating Revenues	<u>116,686</u>	<u>96,129</u>	<u>212,815</u>
Operating Expenses			
Salaries	42,458	25,168	67,626
Outside Contractors	78,474	6,635	85,109
Utilities	-	41,733	41,733
General and Administrative	12,033	9,287	21,320
Maintenance	-	14,024	14,024
Other	<u>2,070</u>	-	<u>2,070</u>
Total Operating Expenses	<u>135,035</u>	<u>96,847</u>	<u>231,882</u>
Income (Loss) Before Operating Transfers	(18,349)	(718)	(19,067)
Operating Transfers In (Out)	<u>153,098</u>	<u>97,273</u>	<u>250,371</u>
Net Income	134,749	96,555	231,304
Retained Earnings at Beginning of Year	<u>55,195</u>	<u>2,018</u>	<u>57,213</u>
Retained Earnings at End of Year	\$ <u>189,944</u>	\$ <u>98,573</u>	\$ <u>288,517</u>

COMBINING STATEMENT OF CHANGES IN FINANCIAL POSITION -
PROPRIETARY FUND TYPES

YEAR ENDED JUNE 30, 1985

Enterprise Funds

	Nursing Services	Merriam School Building	Combined
Sources of Working Capital			
Operations:			
Net Income	<u>\$134,749</u>	<u>\$96,555</u>	<u>\$231,304</u>
Total Sources of Working Capital	<u>134,749</u>	<u>96,555</u>	<u>231,304</u>
Uses of Working Capital	-	-	-
Net Increase (Decrease) in Working Capital	<u>\$134,749</u>	<u>\$96,555</u>	<u>\$231,304</u>
Elements of Net Increase (Decrease) in Working Capital:			
Cash	\$ 53	\$ 1,300	\$ 1,353
Accounts Receivable due from Customers	11,677	-	11,677
Due from (to) General Fund	117,396	94,771	212,167
Accounts Payable	<u>5,623</u>	<u>484</u>	<u>6,107</u>
Net Increase (Decrease) in Working Capital	<u>\$134,749</u>	<u>\$96,555</u>	<u>\$231,304</u>

TOWN OF ACTON, MASSACHUSETTS
TRUST FUNDS

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 1985

	School and Library	Charitable	Cemetery	General	Stabilization	Retirement	Total Trust Funds
Revenues							
Investment Income	8,798	\$ 17,089	\$ 110,809	\$ 8,811	\$ 11,014	\$ 46,305	\$ 202,826
Departmental	-	-	24,120	-	-	-	24,120
Total Revenues	8,798	\$ 17,089	134,929	8,811	11,014	46,305	226,946
Expenditures							
General Government	-	-	-	2,732	-	-	2,732
Culture and Recreation	10,035	5,604	-	1,498	-	-	17,137
Human Services	-	-	77,514	-	-	-	77,514
Total Expenditures	10,035	5,604	77,514	4,230	-	-	97,383
Excess (Deficiency) of Revenues Over Expenditures	(1,237)	11,485	57,415	4,581	11,014	46,305	129,563
Other Financial Sources (Uses)							
Excess (Deficiency) of Revenues and Other Financial Sources Over Expenditures and Other Uses	(1,237)	11,485	57,415	4,581	11,014	46,305	129,563
FUND BALANCE AT BEGINNING OF YEAR	85,920	182,537	991,499	97,462	100,000	432,950	1,890,368
FUND BALANCE AT END OF YEAR	\$ 84,683	\$194,022	\$1,048,914	\$102,043	\$111,014	\$479,255	\$2,019,931
Nonexpendable-Fund Balance	56,447	59,169	484,942	34,644	-	-	635,202
Expendable-Fund Balance	28,236	134,853	563,972	67,399	111,014	479,255	1,384,729
TOTAL FUND BALANCE	\$ 84,683	\$194,022	\$1,048,914	\$102,043	\$111,014	\$479,255	\$2,019,931

The accompanying notes are an integral part of these financial statements.

LONG-TERM DEBT GROUP OF ACCOUNTS
STATEMENT OF LONG-TERM DEBT
JUNE 30, 1985

<u>Description</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Original Principal Amount</u>	<u>Interest Rate</u>	<u>Amount Outstanding at June 30, 1985</u>
Douglas Elementary School Project	11/1/65	11/1/85	\$ 725,000	3.5%	\$ 35,000
Gates Elementary School Project	10/01/67	10/01/87	1,045,000	4.1%	165,000
Conant Elementary School Project	9/01/70	9/01/90	1,625,000	5.7%	480,000
McCarthy School Renovation	12/01/76	12/01/86	750,000	4.2%	140,000
General Obligation	7/15/82	7/15/92	895,000	9.75%	695,000
Land Acquisition	12/01/76	12/01/86	118,000	4.2%	<u>10,000</u>
<u>TOTAL</u>					<u>\$1,525,000</u>

LONG-TERM DEBT GROUP OF ACCOUNTS
STATEMENT OF CHANGES IN LONG-TERM DEBT
YEAR ENDED JUNE 30, 1985

<u>BONDS PAYABLE AT JULY 1, 1985</u>	\$ 1,870,000
Bond Additions	-
Bond Retirements	(345,000)
<u>BONDS PAYABLE AT JUNE 30, 1985</u>	<u>\$ 1,525,000</u>

LONG-TERM DEBT GROUP OF ACCOUNTS
OUTSTANDING DEBT SERVICE
JUNE 30, 1985

<u>For the Year Ending</u>	<u>School Debt</u>	<u>General Obligation</u>	<u>Land Acqui- sition</u>	<u>Total Principal</u>	<u>Interest</u>	<u>Debt Service</u>
1986	\$240,000	\$100,000	\$ 5,000	\$ 345,000	\$ 98,942	\$ 443,942
1987	205,000	100,000	5,000	310,000	78,615	388,615
1988	135,000	100,000	-	235,000	60,475	295,475
1989	80,000	100,000	-	180,000	45,038	225,038
1990	80,000	100,000	-	180,000	30,728	210,728
1991	80,000	100,000	-	180,000	16,418	196,418
1992	<u>-</u>	<u>95,000</u>	<u>-</u>	<u>95,000</u>	<u>4,631</u>	<u>99,631</u>
	<u>\$820,000</u>	<u>\$695,000</u>	<u>\$10,000</u>	<u>\$1,525,000</u>	<u>\$334,847</u>	<u>\$1,859,847</u>

TOWN OF ACTON, MASSACHUSETTS
NOTES TO COMBINED FINANCIAL STATEMENTS
JUNE 30, 1985

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town maintains its accounting records in accordance with practices prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The following is a summary of significant accounting policies.

- (a) Basis of Presentation - The accompanying financial statements include the financial transactions of the Town of Acton, Massachusetts, except for those transactions involving the Acton Housing Authority, the Acton-Boxborough Regional School District, and the Acton Water Supply District, which are activities independent of the Town.
- (b) Fund Accounting - Financial transactions of the Town are recorded in the following funds or group of accounts:

Governmental Fund Types

General Fund - The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Special Assessment Funds - Special Assessment Funds are used to account for the financing of public improvements of services deemed to benefit the properties against which the special assessments are levied.

Proprietary Fund Types

Enterprise Funds - Enterprise Funds are used to account for the revenues and expenses pertaining to the operation of the Town's Nursing Services and Merriam School Building. These services are intended to be predominantly self-supporting through service charges to customers. These funds are maintained on the accrual basis of accounting.

Fiduciary Fund Types

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Town in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

- (c) Long-Term Debt Group of Accounts - Reflects the liabilities for long-term debt to be repaid in future years.

- (d) Basis of Accounting - The accompanying financial statements have been prepared principally on the modified accrual basis under which expenditures are recorded when the liability is incurred and revenues are recognized in the period in which they become both measurable and available to finance expenditures of the current period.
- (1) Real estate and personal property tax levies are recognized when they become available. Available means due or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed sixty days. A reserve for estimated abatements and exemptions is provided for in the levy. Revenues from the redemption of tax titles are credited directly to surplus revenue. No provision is made for possible uncollectable taxes.
 - (2) Disbursements for materials and supplies are recorded as expenditures rather than assets at the time of purchase. Prepayments are recorded as expenditures at the time of payment and are not deferred or amortized. Interest is recognized when due and is not accrued over time. The repayment of long-term debt principal is recorded as an expenditure of the general fund.
 - (3) Investments - Investments are stated at cost which approximates market value.
 - (4) Fixed Assets - The cost of general fixed assets are recorded as expenditures. The Town does not record the cost of general fixed assets in a General Fixed Assets Account Group.
 - (5) Restricted Fund Balance - Included fund balance in the general fund is restricted overlay surplus. This balance represents the unused portion of funds appropriated for tax abatements and exemptions in prior years. This surplus is available to fund extraordinary or unforeseen expenses upon vote by the town meeting.
 - (6) Accumulated Unpaid Sick Pay - Accumulated Unpaid Sick Pay is not accrued in the Governmental Fund or Long-Term Debt Account Group. As of June 30, 1985, the Town could not reasonably estimate the probability of payment of accrued sick days and, therefore, could not reasonably estimate the related liability.
- (e) Budgeting - GAAP Reporting Reconciliation - Accounting principles applied for purposes of developing data on a budgetary basis differ from those used to present financial statements in conformity to generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis is presented below:

Excess (deficit) of revenues and	<u>General</u>
other sources of financial resources	
over expenditures and other uses of	
financial resources (budgetary basis).	\$(330,875)

Adjustments:

June 30, 1984 encumbrances not budgeted as expenditures for year ended June 30, 1985.	(168,387)
June 30, 1985 encumbrances not budgeted as expenditures.	36,931
June 30, 1984 continued appropriations not budgeted as expenditures for year ended June 30, 1985	(811,309)
June 30, 1985 continued appropriations not budgeted as expenditures.	1,021,174
Adjustment of Revenue to modified accrual basis.	<u>362,721</u>
Excess (deficit) of revenues and other sources of financial resources over expenditures and other uses of financial resources (GAAP basis).	\$ <u>110,255</u>

Massachusetts law does not require preparation of a budget for grants accounted for in the special revenue funds. Since such grants, other than Federal Revenue Sharing, are not budgeted, a budgetary comparison with actual results of operations is not presented.

- (f) Pension Plan - Under GAAP, annual pension expense is a measure of the future retirement benefits earned by employees during an accounting period. The Town currently contributes to the pension plan primarily on the basis of projected annual benefit payments for the year ("pay-as-you-go").

2. PENSION PLAN

Substantially all employees of the Town of Acton except teachers and certain administrative personnel employed by the School Department, participate in the Middlesex County Contributory Retirement System as established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Under this plan, the participants contribute a certain percentage of their compensation annually, which amount is determined by their date of employment. These contributions are made to the Middlesex County Contributory Retirement System. In addition, the Town contributes to the system an annual amount determined by the Commonwealth of Massachusetts Division of Insurance primarily on the basis of projected annual benefit payment for the year ("pay-as-you-go").

There is no actuarial valuation of the Middlesex County Contributory Retirement System available as of June 30, 1985 which would permit an estimation of the Town's share of the unfunded past service cost liability, the future pension costs of current participants in the plan and the amounts needed to fund such costs.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to this plan.

3. UNDESIGNATED FUND BALANCE

In order to prepare the accompanying financial statements in accordance with generally accepted accounting principles, certain budgetary surpluses and deficits, which would otherwise be reflected on the balance sheet under the Massachusetts Statutory System, have been included in undesignated fund balance as follows:

Surplus Revenue	\$2,896,486
State and County Underestimates, Net	15,476
Petty Cash	<u>520</u>
<u>Total</u>	<u>\$2,912,482</u>

4. ENCUMBRANCES

The Town records encumbrances as Reservation of Fund Balance and the subsequent years' appropriations provide authority to complete these transactions as expenditures.

5. LONG-TERM DEBT

State law permits the Town under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 2.5% of its equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, a Town may authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit". Details related to the Town of Acton's outstanding indebtedness at June 30, 1985 and its debt service requirements are presented in the long-term debt group of accounts financial statements.

6. CONTINGENT LIABILITIES

The Town has been named a defendant in a number of lawsuits at June 30, 1985. In the opinion of the Town's administration, the ultimate resolution of the legal actions will not result in a material loss to the Town.

7. SUBSEQUENT EVENT

As of August 1, 1985, the Town of Acton obtained a municipal purpose variable rate loan in the amount of \$860,000. The loan was obtained from the Bank of Boston and it matures August 1, 1995.

Our examination has been made primarily for the purpose of forming the opinion stated on pages 1 and 2 of this report. The data contained on page 24, although not considered necessary for a fair presentation of financial position, revenues and expenditures, and changes in fund balances, are presented as supplementary information and have been subjected to tests and other auditing procedures applied in the examination of the basic financial statements. In our opinion, these data are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Respectfully submitted,

CHARLES E. DI PESA & CO.

TOWN OF ACTON, MASSACHUSETTS
GENERAL FUND
SCHEDULE OF TAXES RECEIVABLE
YEAR ENDED JUNE 30, 1985

	Uncollected Taxes July 1, 1984	Commitments	Less Abatements and Adjustments	Less Transfers to Tax Lien Accounts	Less Net Collections	Uncollected Taxes June 30, 1985
<u>REAL ESTATE</u>						
1982 & Prior	\$ (70,253)	\$ -	\$ 846	\$ -	\$ 8,424	\$ (79,523)
1983	23,424	-	(29,733)	-	36,335	16,821
1984	446,688	-	15,825	-	348,445	82,418
1985	-	13,357,259	109,424	-	12,970,298	277,538
	<u>399,859</u>	<u>13,357,259</u>	<u>96,362</u>	<u>-</u>	<u>13,363,502</u>	<u>297,254</u>
<u>PRIOR PROPERTY</u>						
1982 & Prior	52,691	-	-	-	54	52,637
1983	260	-	8,771	-	(12,874)	4,363
1984	7,322	-	10,341	-	(9,206)	6,187
1985	-	309,250	23,595	-	277,206	8,449
	<u>60,273</u>	<u>309,250</u>	<u>42,707</u>	<u>-</u>	<u>255,180</u>	<u>71,636</u>
<u>TOTAL PROPERTY TAXES RECEIVABLE</u>	<u>\$ 460,132</u>	<u>\$13,666,509</u>	<u>\$ 139,069</u>	<u>\$ -</u>	<u>\$ 13,618,682</u>	<u>\$ 368,890</u>
<u>MOTOR VEHICLE EXCISE</u>						
1982 & Prior	225,740	-	-	-	319	225,421
1983	79,140	8,620	3,922	-	13,337	70,501
1984	179,881	204,142	24,662	-	328,382	30,978
1985	-	730,751	39,894	-	536,778	154,079
	<u>\$ 484,761</u>	<u>\$ 943,513</u>	<u>\$ 68,478</u>	<u>\$ -</u>	<u>\$ 878,816</u>	<u>\$ 480,979</u>

The accompanying notes are an integral part of these financial statements.

Street Index List

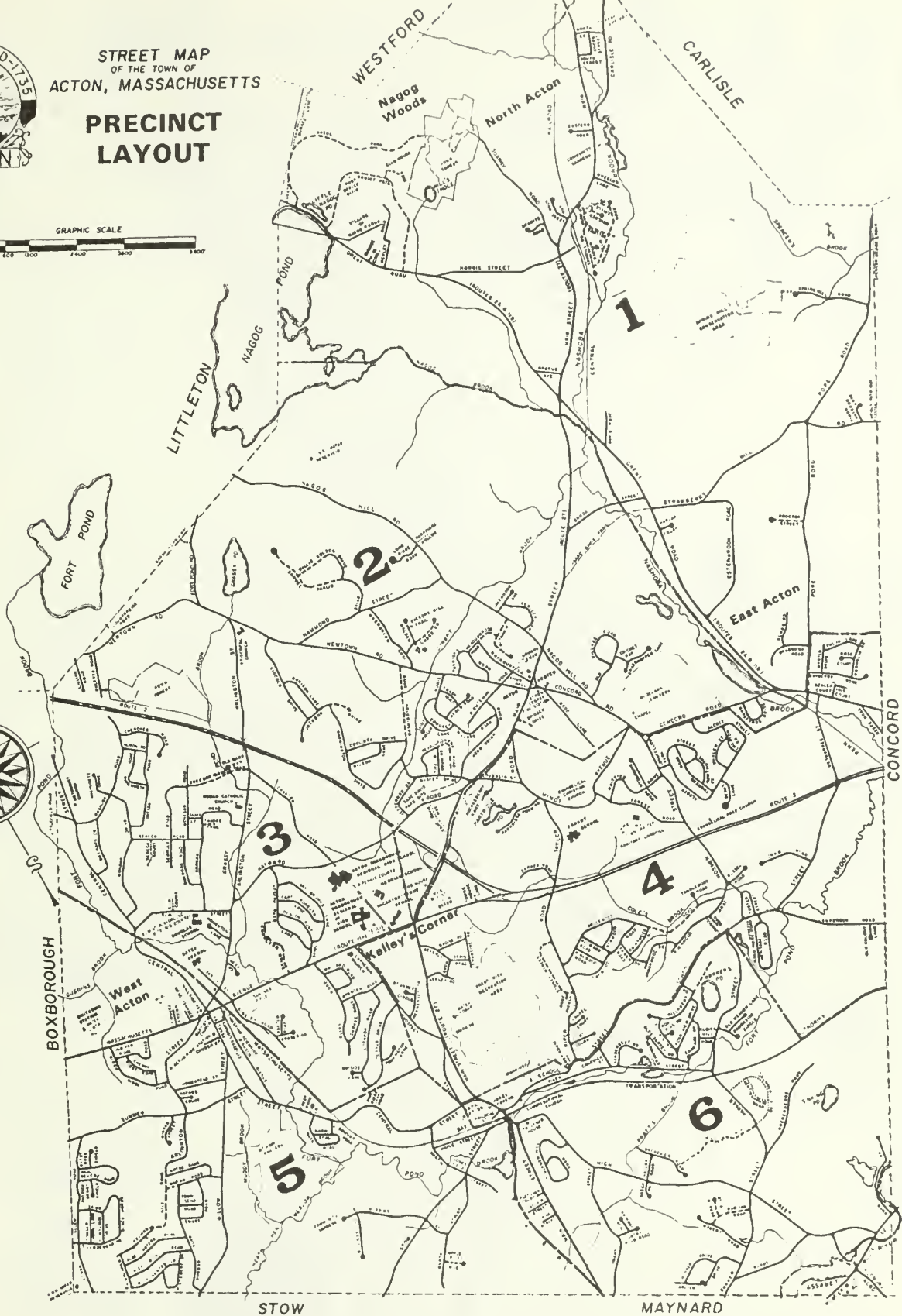
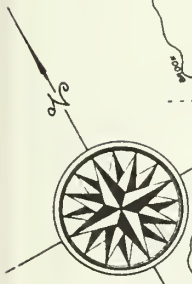
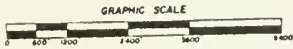
Street Name	Precinct	Street Name	Precinct	Street Name	Precinct
Acton Meadows	1	Conant Street	6	Hammond Street	2
Acton Place	2	Concord Road	2	Harris Street	1
Adams Street	6	Coolidge Drive	2	Harvard Court	1
Agawam Road	3	Coughlin Street	4	Hatch Road	6
Alcott Street	4	Country Club Road	6	Hawthorne Street	4
Algonquin Road	3	Countryside Road	2	Haynes Court	5
Anne Avenue	4	Cowdrey Lane	2	Hayward Road	2
Apple Valley Drive	5	Craig Road	4	Heald Road	2
Arborwood Road	4	Crescent Street	2	Heather Hill Road	5
Arlington Street	2	Crestwood Lane	5	Hemlock Lane	2
Arlington Street	3	Cricket Lane	2	Henley Road	1
Arlington Street	5	Cross Street	1	Hennessey Drive	4
Ashwood Road	4			Heritage Road	4
Azalea Court	4	Davis Road	1	Hickory Hill Trail	2
		Deacon Hunt Drive	3	High Street	6
Badger Circle	1	Doris Road	4	Highland Road	5
Balsam Drive	2	Downey Road	5	Hillcrest Drive	6
Bank Side Hollow	1	Driftwood Road	4	Hillside Terrace	5
Barker Road	4	Drummer Road	6	Homestead Street	5
Baxter Road	3	Duggan Road	5	Horseshoe Drive	2
Bayberry Road	4	Durkee Lane	1	Hosmer Street	4
Bellantoni Drive	4	Durkee Road	3	Houghton Lane	3
Bellows Farm Road	1			Huckleberry Lane	4
Berry Lane	4	Eastern Road	1	Huron Road	3
Beth Circle	1	Eliot Circle	2		
Betsy Ross Circle	5	Elm Court	3	Independence Road	6
Beverly Road	4	Elm Street	3	Iris Court	4
Billings Street	5	Emerson Drive	4	Isaac Davis Way	2
Birch Ridge Road	5	Esterbrook Road	1		
Black Horse Drive	5	Ethan Allen Drive	5	Jackson Drive	2
Boulder Circle	1	Evergreen Road	2	Jefferson Drive	2
Brabrook Road	1			John Swift Road	2
Bridges Drive	2	Fairway Road	6	Joseph Reed Lane	3
Bridal Path Way	1	Faulkner Hill Road	6	Juniper Ridge Road	5
Broadview Street	6	Fernwood Road	4		
Bromfield Road	4	Fife & Drum Road	2	Keefe Road	4
Brook Street	1	Flagg Road	1	Kelley Road	4
Brook Street	2	Fletcher Court	6	Kingman Road	5
Brookside Circle	6	Flint Road	3	Kinsley Lane	3
Brown Bear Crossing	1	Flintlock Drive	5	Kinsley Road	3
Brucewood Road	4	Forest Road	4	Knowlton Drive	3
Bulette Road	2	Fort Pond Road	2	Knox Trail	6
Butternut Hollow	1	Foster Street	4		
		Fox Hill Road	6		
Candia Lane	4	Francine Road	4	Ladyslipper Lane	1
Capt. Brown's Lane	3	Fraser Drive	3	Larch Road	2
Capt. Forbush Lane	3	Freedom Farm Road	3	Laurel Court	4
Carlisle Road	1			Laws Brook Road	4
Carlson Drive	6	Garfield Lane	2	Ledge Rock Way	1
Carriage Drive	6	Gerald Circle	6	Liberty Street	5
Castle Drive	5	Gioconda Avenue	6	Lilac Court	4
Cedar Terrace Drive	3	Granite Road	1	Lillian Road	2
Central Street	3	Grasshopper Lane	2	Lincoln Drive	2
Central Street	5	Great Elm Way	1	Littlefield Road	3
Chadwick Street	6	Great Road	1	Longfellow Park	4
Charter Road	3	Great Road	4	Long Ridge Road	2
Cherokee Road	3	Green Wood Lane	2	Lothrop Road	3
Cherry Ridge Road	5	Grist Mill Road	5		
Church Street	5	Guswood Road	4		
Clover Hill Road	6				
Community Gardens	5				

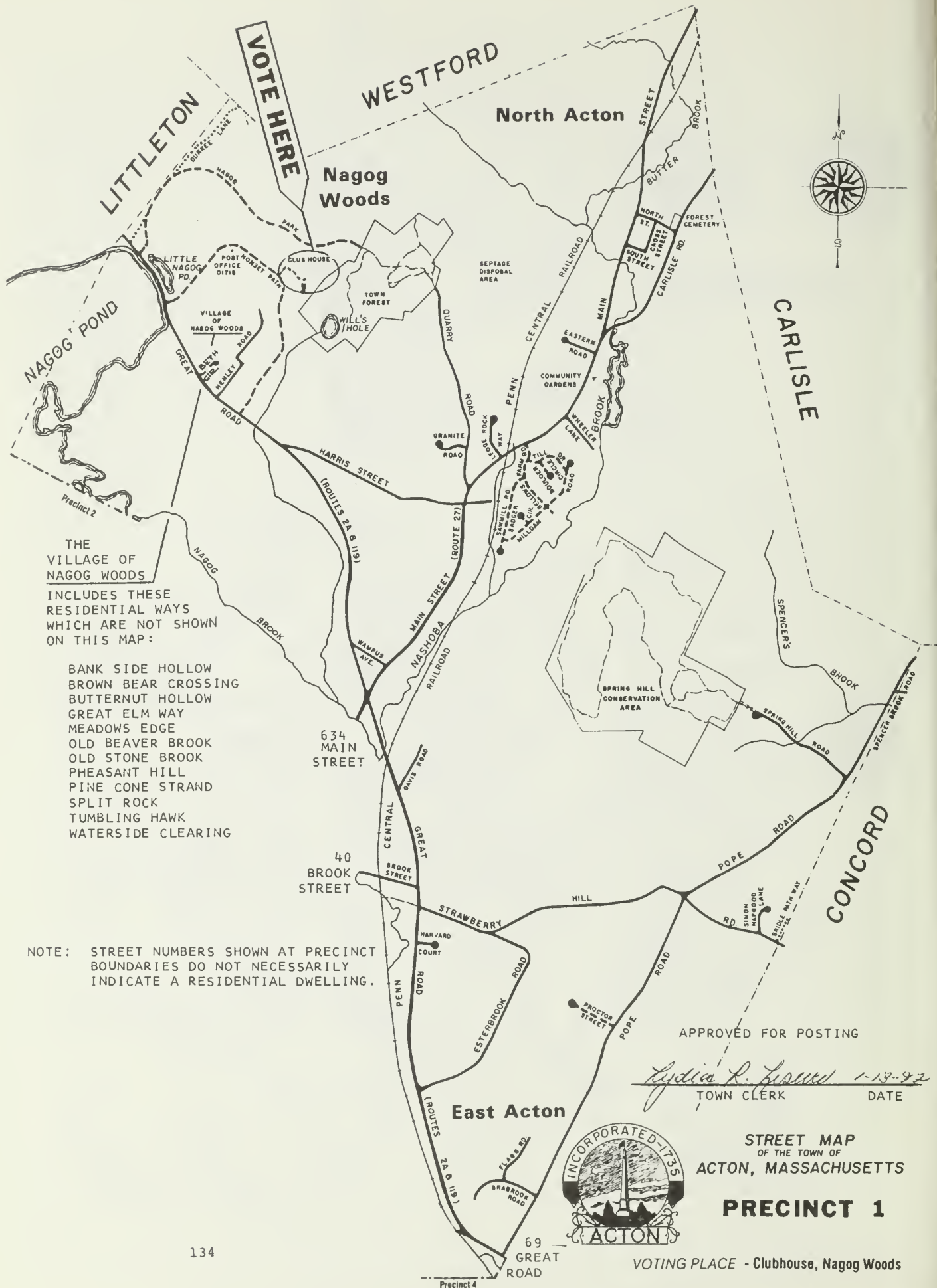
Street Name	Precinct	Street Name	Precinct	Street Name	Precinct
Madison Lane	2	Patriots Road	2	South Street	1
Magnolia Drive	4	Paul Revere Road	5	Spencer Road	3
Maillet Drive	6	Pearl Street	5	Spencer Brook Road	1
Main Street	1	Phalen Street	4	Split Road	1
Main Street	2	Pheasant Hill	1	Spring Hill Road	1
Main Street	4	Phlox Lane	4	Spruce Street	3
Main Street	6	Pine Cone Strand	1	Squirrel Hill Road	5
Mallard Road	3	Pine Street	6	St. James Circle	4
Maple Street	5	Pine Ridge Road	5	Stoney Street	4
Marian Road	5	Pinewood Road	4	Stow Street	5
Martin Street	5	Piper Lane	4	Strawberry Hill Road	1
Massachusetts Avenue	3	Piper Road	4	Sudbury Road	6
Massachusetts Avenue	4	Pond Ridge Road	4	Summer Street	5
Massachusetts Avenue	5	Pond View Drive	6	Sutton Place	2
McLeod Lane	5	Pope Road	1	Sylvia Street	6
Mead Terrace	5	Powder Horn Lane	5		
Meadow Brook Road	2	Powder Mill Road	6	Taft Lane	2
Meadows Edge	1	Proctor Street	1	Taylor Road	4
Meeting House Road	6	Prospect Street	3	Technolgy Drive	2
Merriam Lane	6	Prospect Street	4	Tenny Circle	6
Milldam Road	1	Puritan Road	6	Thoreau Road	4
Minot Avenue	4	Putnam Road	2	Ticondroga Road	5
Minuteman Road	2	Putter Drive	6	Till Drive	1
Mohawk Drive	3			Torrington Lane	3
Mohegan Road	3	Quaboag Road	3	Town House Lane	4
Musket Drive	2	Quarry Road	1	Townsend Road	5
Myrtle Drive	4			Trask Road	2
		Railroad Street	6	Tumbling Hawk	1
Nadine Road	4	Redwood Road	4	Tuttle Drive	3
Nagog Hill Road	2	Revolutionary Road	2		
Nagog Park	1	River Street	6	Valley Road	6
Nash Road	5	Robbins Street	5	Vanderbelt Road	6
Nashoba Road	3	Robert Road	4		
Newtown Road	2	Robinwood Road	4	Wachusett Drive	3
Nonset Path	1	Rose Court	4	Wampanoag Drive	3
North Street	1	Russell Road	4	Wampus Avenue	1
Notre Dame Road	5			Washington Drive	2
		Samuel Parlin Drive	2	Waterside Clearing	1
Oakwood Road	4	Sandas Trail	3	Wayside Lane	3
Old Barn Way	3	Sandelwood Road	4	West Road	3
Old Beaver Brook	1	Sandy Drive	4	Wetherbee Street	4
Old Colony Lane	4	Sarah Indian Way	2	Wheeler Lane	1
Ole Meadow Lane	6	Sawmill Road	1	Whittier Drive	4
Old Stone Brook	1	School Street	4	Willis Holden Drive	2
Old Village Road	2	School Street	6	Willow Street	5
Olde Lantern Road	5	Seminole Road	3	Wilson Lane	2
Olde Surrey Drive	6	Seneca Court	3	Windemere Drive	5
Oneida Road	3	Seneca Road	3	Windsor Avenue	5
Orchard Drive	3	Silver Hill Road	6	Winter Street	5
		Simon Hapgood Lane	1	Wood Lane	2
Parker Street	6	Simon Willard Road	2	Woodbury Lane	2
Partridge Hollow	2	Sioux Street	3	Woodchester Drive	5
Partridge Pond Road	4	Smart Road	5	Wright Terrace	1
Patrick Henry Circle	5	Smith Street	1	Wyndcliff Drive	1



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT
LAYOUT





THE VILLAGE OF NAGOG WOODS INCLUDES THESE RESIDENTIAL WAYS WHICH ARE NOT SHOWN ON THIS MAP:

- BANK SIDE HOLLOW
- BROWN BEAR CROSSING
- BUTTERNUT HOLLOW
- GREAT ELM WAY
- MEADOWS EDGE
- OLD BEAVER BROOK
- OLD STONE BROOK
- PHEASANT HILL
- PINE CONE STRAND
- SPLIT ROCK
- TUMBLING HAWK
- WATERSIDE CLEARING

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

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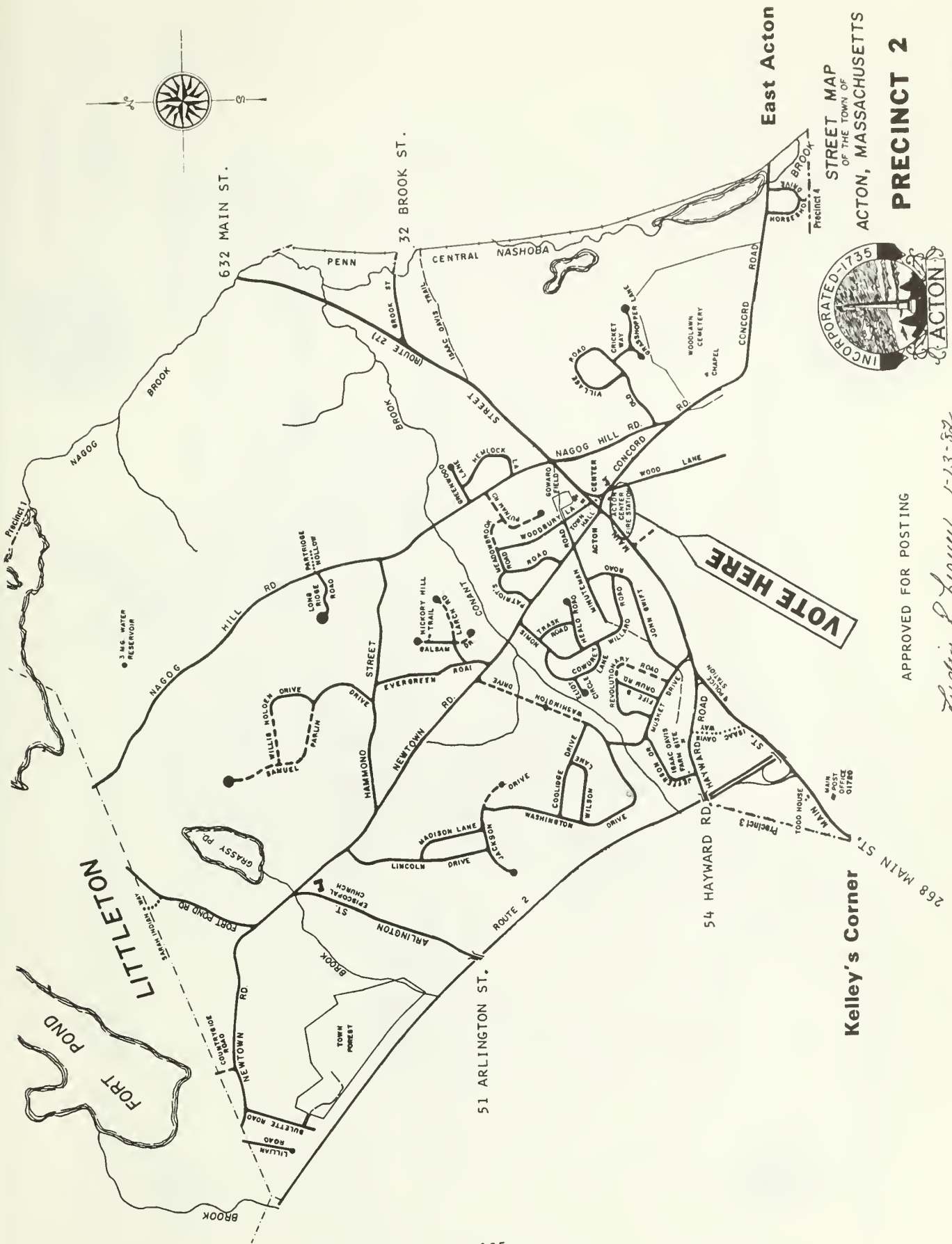
Lydia R. Lawrence 1-13-92
TOWN CLERK DATE



STREET MAP OF THE TOWN OF ACTON, MASSACHUSETTS

PRECINCT 1

VOTING PLACE - Clubhouse, Nagog Woods



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 2

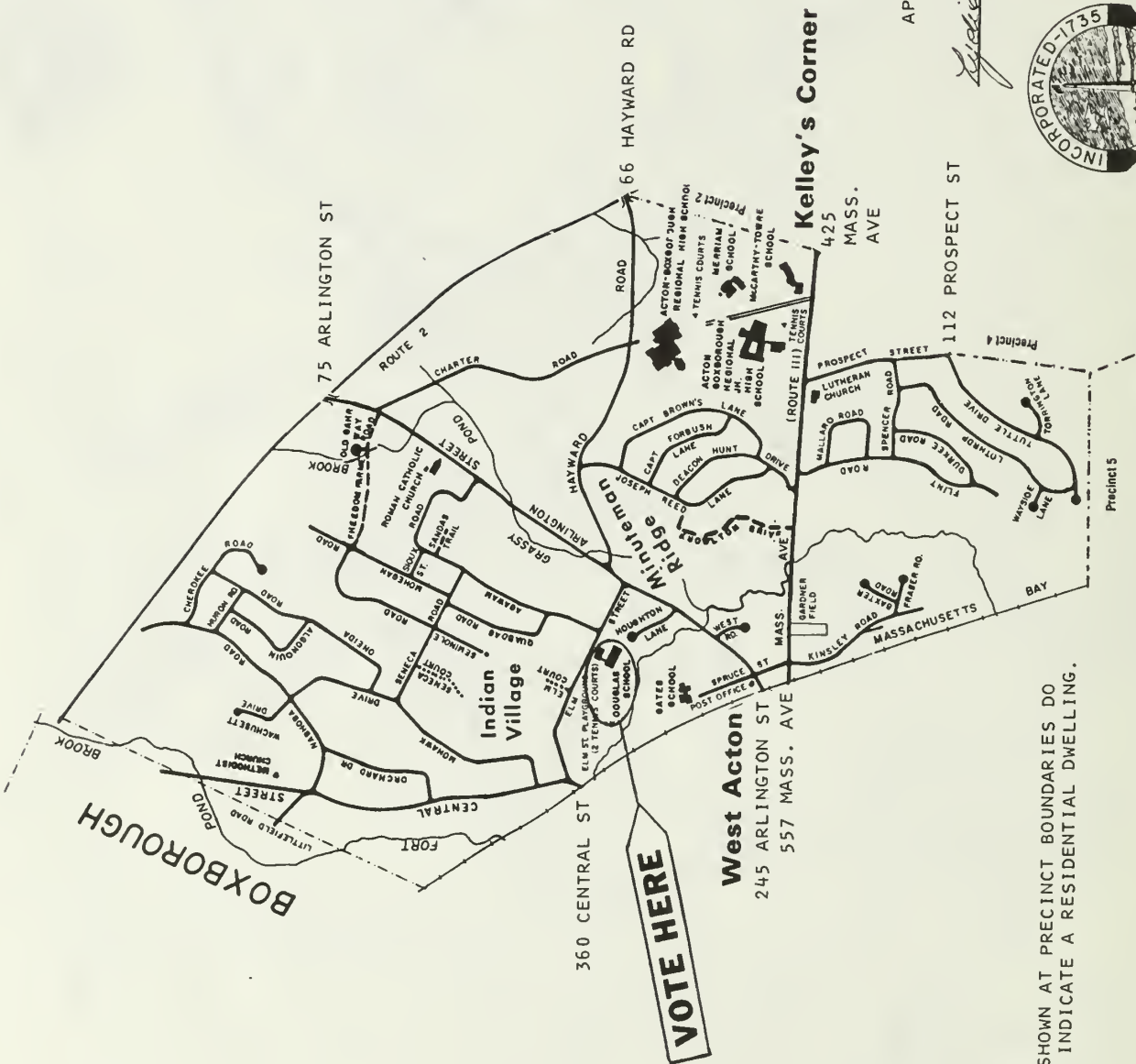
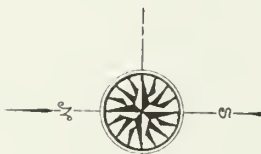
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John P. Brown 1-13-52
TOWN CLERK DATE

VOTING PLACE - Center Fire Station

Kelley's Corner

NOTE: STREET NUMBERS SHOWN AT PRECINCT
BOUNDARIES DO NOT NECESSARILY
INDICATE A RESIDENTIAL DWELLING.



APPROVED FOR POSTING

Lydia L. Sperry 1-17-82
TOWN CLERK DATE

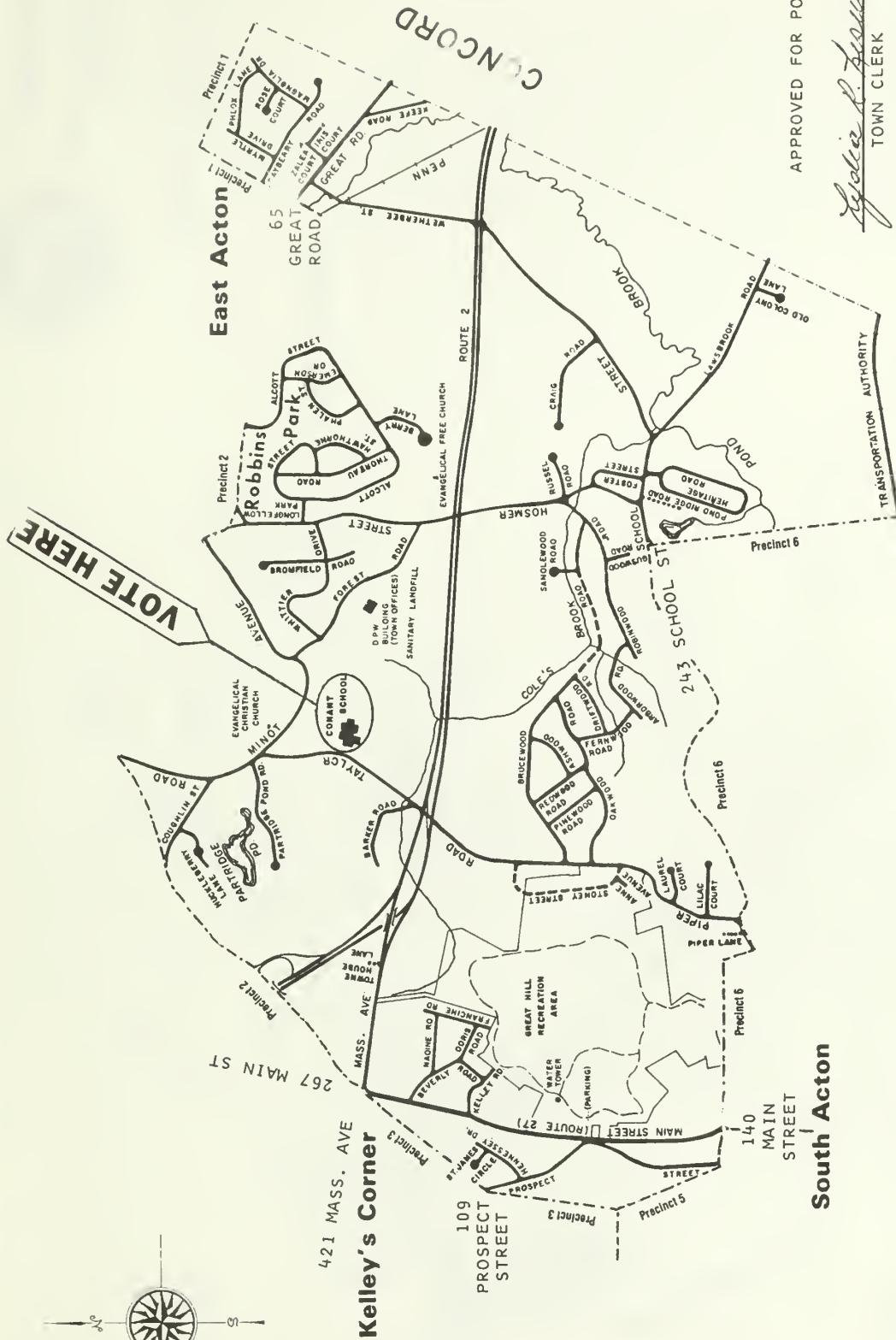
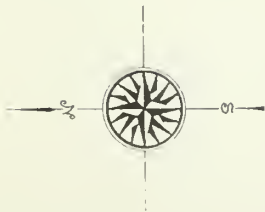


STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 3

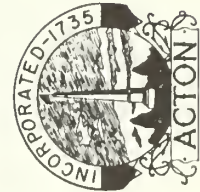
NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

VOTING PLACE - Douglas School Elm Street



APPROVED FOR POSTING

Andrea P. Brown 1-13-02
TOWN CLERK DATE



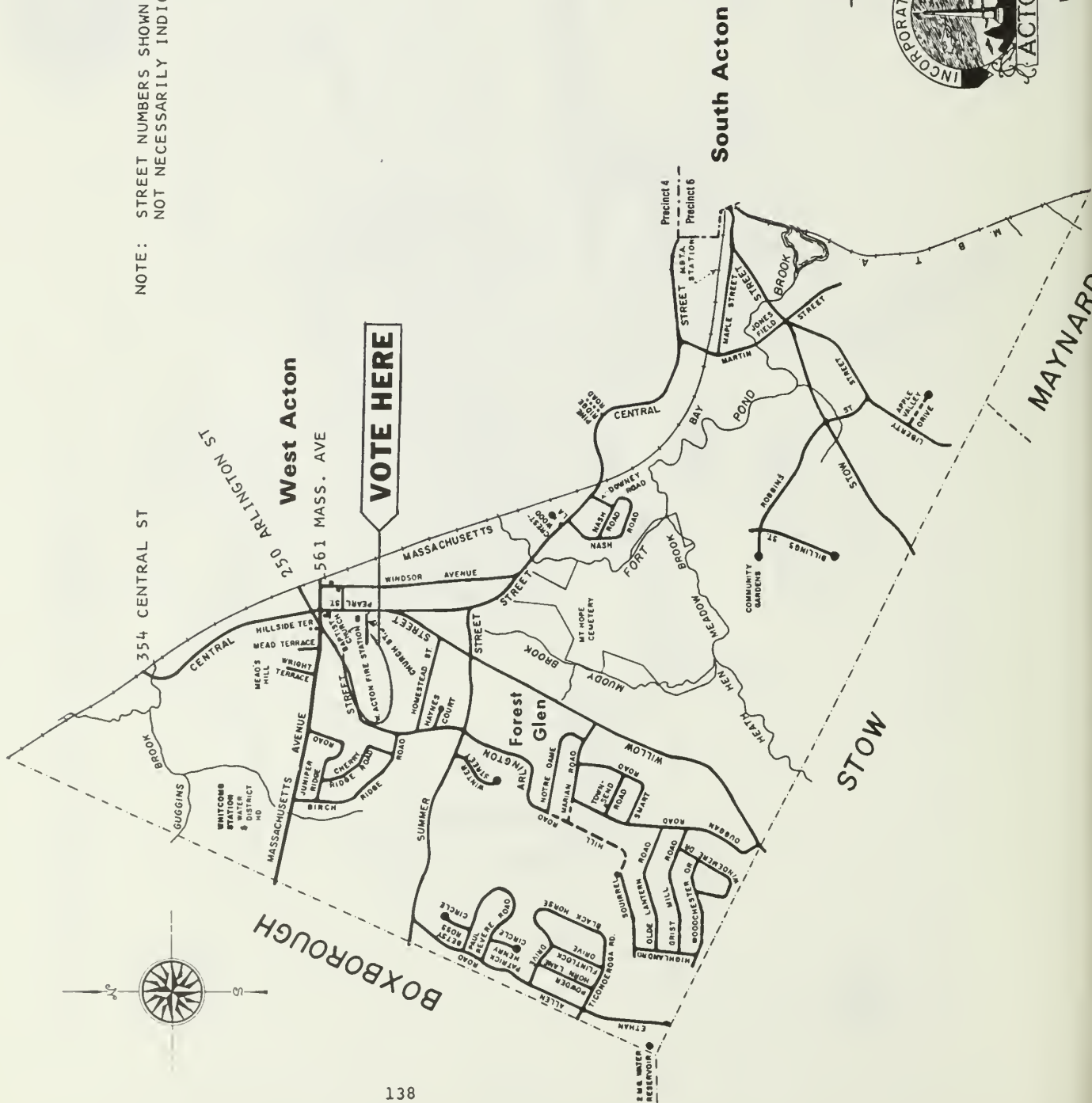
STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 4

VOTING PLACE

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.



VOTE HERE

South Acton

APPROVED FOR POSTING

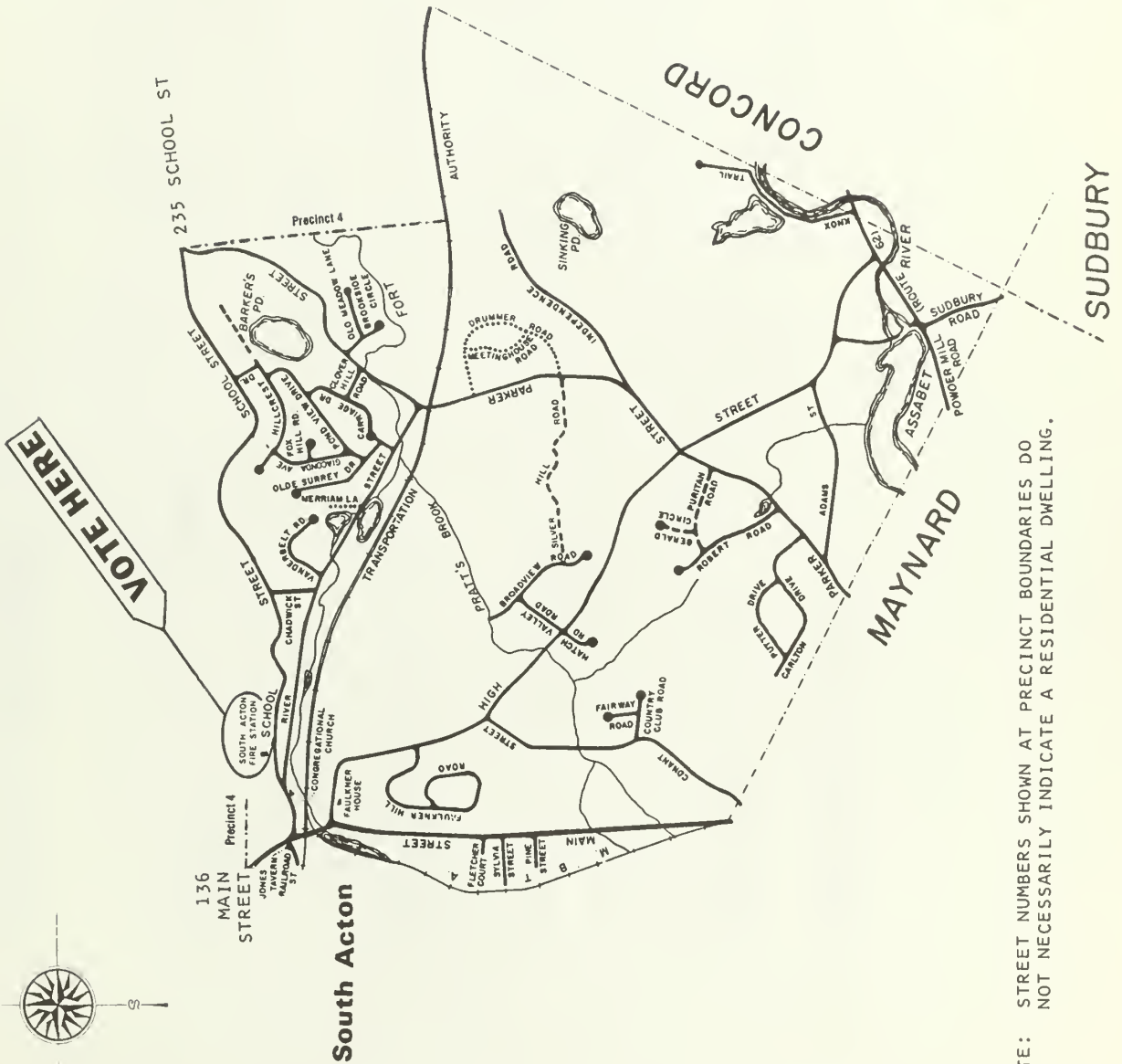
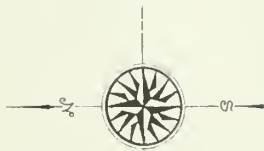
Robert P. Smith 1-13-82
TOWN CLERK DATE



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 5

VOTING PLACE - Fire Station - West Acton



APPROVED FOR POSTING

Lydia L. Spiller 1-13-82
TOWN CLERK DATE



STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

PRECINCT 6

VOTING PLACE - Fire Station - South Acton

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

Notes

P l e a s e P r i n t

CITIZEN INFORMATION SHEET - TOWN OF ACTON

Residents interested in serving on a Town Board, Committee or Commission are requested to complete this sheet and forward it to the office of the Town Manager at the Acton Town Hall.

FOR OFFICE USE ONLY

Month/Year

Selectmen Interview Date _____

Appointment Date _____

Term Expires _____

Committee _____

Circle one
(Ms., Mrs., Dr., Mr.)

LAST NAME

FIRST

MIDDLE INITIAL

DATE

STREET ADDRESS

HOME TELEPHONE

BUSINESS TELEPHONE

Please refer to the reverse side of this sheet and indicate below, in order of preference, the Board, Committee, or Commission which would be of interest to you:

1)

2)

3)

Were you a member of any Board, Committee or Commission before? _____ If yes, please indicate name _____

Do you have any specific time restrictions? _____

How long have been an Acton resident? _____ a Mass. resident? _____ Are you a U.S. Citizen? _____

PRESENT OCCUPATION AND EMPLOYER: (Optional - attach resume)

EDUCATION OR SPECIAL TRAINING:

Acton-Buxborough Arts Council
Aging, Council on
Appeals, Board of
Archives Committee
Assessors, Board of
Auditing Monitoring Committee
Cable TV Advisory Committee
Cemetery Commissioners
Conservation Commission/Town Forest
Election Officers
Finance Committee
Hanscom Field Advisory Committee
Health, Board of
Historical Commission
Investment Advisory Committee
Metropolitan Area Planning Council

Middlesex County Advisory Board
Minuteman Vocational Representative
Permanent Building & Land Committee
Personnel Board
Planning Board
Prison Advisory Committee
Public Ceremonies & Celebration
Recreation Commission
Registra of Voters
Route 2A Committee
South Acton Revitalization Committee
Technical Advisory Committee - W. R. Grace
Transportation Advisory Committee
Volunteer Coordinating Committee
Youth Commission
Youth Commission, Associates

CIVIC EXPERIENCE:

SPECIAL INTERESTS, HOBBIES, TALENTS:

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Credits

Cover: Town Report Committee Photo
Minutemen Fred Hryniewicz and Dave Campbell
presenting the 250th commemorative flag.
Accepting for the town is Selectmen Chairman
Donald R. Gilberti.

Page 1: Photo by Dorry Richter
The Acton Town Hall in winter.

The Acton Town Report Committee would like to
thank the following people for contributing
photographs and artwork:

Jean Dormer	Noreen Murphy
Sarah Hood	Alfred Olschewski
Laura Lyons	Dorry Richter
Rose Malton	Maury Sagoff
Minuteman Tech.	Kathy Tatum
Jean Monroe	Town Report Committee

The commemorative quilt
hand-stitched by women
of the town ranging from
twenty year olds to octo-
genarians. The quilt, a
project of the Historical
Society, is displayed in
the Memorial Library.

Photo by Dorry Richter



At Your Service

EMERGENCY NUMBERS:

POLICE: 263-2911

FIRE: 263-9191

AMBULANCE: 263-9191

Give your **NAME** and **ADDRESS** and the **NATURE OF YOUR EMERGENCY**. Do not hang up until you are sure your message has been understood.

For answers on:	Call the:	Telephone	Extension
Animal Inspection	Animal Inspector	263-4979	
Assessments	Board of Assessors	263-8200	1042
Bills and Accounts		263-8200	1062
Births, Deaths and Marriages	Town Clerk	263-8200	1092
Building	Building Inspector	263-8200	2012
Cemeteries	Cemetery Inspector	263-8200	1301
Civil Defense	Director of	263-2973	
Conservation	Forest Road Office	263-8200	2062
Dog Problems (see also Licenses)	Dog Officer	263-2911	
Education Information	School Superintendent	264-4700	
Elections, Voting and Registration	Town Clerk	263-8200	1092
Elderly Affairs	Council on Aging	263-8200	1068
	Minuteman Home Care	263-8720	
	Public Health Nursing Service	263-8200	
Engineering	Town Engineer	263-8200	2032
Fire (Routine and see Permits)	Fire Department	263-4366	
Garbage and Refuse	Board of Health	263-8200	2022
Health and Sanitation	Board of Health	263-8200	2022
Highways and Streets	Highway Department	263-8200	2032
Home Nursing	Board of Health, Visiting Nurse	263-8200	2012
Libraries	Acton Memorial Library	263-2232	
	Citizen's Library of W. Acton	263-9222	
LICENSES:			
Dog	Town Clerk	263-8200	1092
Fishing	Town Clerk	263-8200	1092
Health	Board of Health	263-8200	2022
Hunting	Town Clerk	263-8200	1092
Mental Health	Eliot Community Mental Health Center	369-1113	
Mosquito Control	Building and Grounds	263-8200	2051
PERMITS:			
Blasting	Fire Department	263-4366	
Building	Building Inspector	263-8200	2012
Food Service	Board of Health	263-8200	2022
Heating	Fire Department	263-4366	
Oil Burners	Fire Department	263-4366	
Plumbing	Building Department	263-8200	2012
Sewage	Board of Health	263-8200	2022
Smoke Detectors	Fire Department	263-4366	
Wiring	Forest Road Offices	263-8200	2012
Zoning	Zoning Officer	263-8200	2012
Planning	Town Planner	263-8200	2062
Recreation	Forest Road Office	263-0050	
Selectmen	Town Office	263-8200	1003
Snow Removal	Highway Department	263-8200	2032
Tax Collections	Treasurer and Collector	263-8200	1042
Town Manager	Town Hall Office	263-8200	1003
Veteran's Services	Veterans' Agent	263-8200	1500
Water Problems	Water District	263-9107	
Welfare Questions	Welfare Board	263-6610	
Wire Inspection	Wire Inspector	263-5964	
Young Peoples' Affairs	Youth Commission	263-1787	
Zoning	Zoning Enforcement Officer	263-8200	2012
SCHOOLS:			
	Switchboard Calls (7 a.m. to 5 p.m.)	264-4700	
	Acton-Boxborough Reg. High	264-4700	5923
	Acton-Boxborough Reg. Jr. High	264-4700	5823
	Community Education Office	264-4700	5013
	Conant School	264-4700	5623
	Douglas School	264-4700	5423
	Gates School	264-4700	5523
	McCarthy-Towne School	264-4700	5224
School Nurse	High School	264-4700	5972
	Junior High School	264-4700	5872
	Elementary Schools	264-4700	5224
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	Community Education and H.S.	263-7738	
	Community Ed. and Jr. H.S.	263-2607	
	Conant School	263-9504	
	Douglas School	263-2753	
	Gates School	263-9162	
	McCarthy-Towne School	263-4982	







